

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL, LINGFIELD

England & Wales · Charity number 1165585

Details

Other names LINGFIELD PCC

Status Registered

Legal form Previously excepted

Registered 2016-02-16

Register [View on the Charity Commission register](#)

Contact

Address Gibbs Cottage
Eastbourne Road
Blindley Heath
RH7 6JJ

Phone 01342870261

Email lingfieldppchurch@btinternet.com

Website www.lingfieldparishchurch.org

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Parish Church Council Church of England

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£133,404	£114,351	-	-
2024-12-31	£114,830	£145,478	-	-
2023-12-31	£153,522	£141,345	-	-
2022-12-31	£130,709	£107,491	-	-
2021-12-31	£108,114	£107,998	-	-
2020-12-31	£86,053	£89,879	-	-

Trustees

Name	Role	Appointed
Rev Ian Peter Whitley	Chair	2021-04-25
ABIGAIL FRANCES CHAPMAN		2024-09-01
Brenda Lester		2024-05-01
Elinor Lester		2022-01-01
JOANNA BROWN		2021-04-25
Kathryn Whitley		2022-01-01
Lucy Kate Van Der Merwe		2022-01-01
MRS K SAVVIDES		2017-04-30
Peter Beynon		2016-04-24
Richard Holroyd		2024-04-28
Rosemary Vervecken		2019-04-28
Sally Martin		2021-09-20
Vivien Hepworth		2019-04-28

Accounts

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL,
LINGFIELD**

Charity Number 1165585

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield for the year ended 31st December 2025 which are set out on the following pages 2 to 5

Respective responsibilities of the Council members and examiner

The Charity's Parochial Church Council (the 'PCC') members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required for this year under section 145 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Joanna Unsworth FCCA
Certified Chartered Accountant
Unsworth's Accountancy Services Ltd
39 Stockwell Road
East Grinstead
West Sussex, RH19 4BD

Dated: 31/03/2026

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD**

Charity No. 1165585

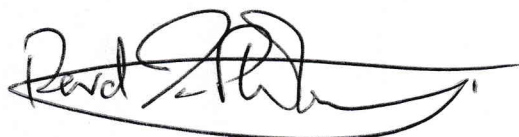
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2025

Receipts and Payments account	Unrestricted funds		Restricted	Total	Total
	General	Designated	funds	2025	2024
	£	£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
Regular Giving					
Planned giving	32,012			32,012	32,549
Collections and other giving	16,151			16,151	15,071
Income tax recovered	10,180			10,180	9,825
<i>Other voluntary receipts</i>					
Legacies				0	0
Large Donations (note 2)	4,000			4,000	2,500
Grants received (note 2)	3,247	6,847	7,255	17,349	18,804
<i>Receipts from activities for generating funds</i>					
Fundraising Income (note 3)	3,067	8,646		11,713	12,301
Other income	3,965	1,025	3,565	8,555	7,484
<i>Receipts from Church activities</i>					
Fees for weddings and funerals	7,372			7,372	9,790
<i>Receipts from investments</i>					
Capital Released from Investment Assets	20,000			20,000	0
Income from investments	5,250		630	5,880	6,212
Bank deposit account interest	192			192	294
Total Receipts	105,436	16,518	11,450	133,404	114,830
Payments					
<i>Church activities</i>					
Diocesan parish share	53,458			53,458	51,650
Church running expenses	13,596			13,596	13,915
Wages and NI (note 5)	8,860			8,860	11,772
Clergy expenses	2,442			2,442	2,654
Cost of services	2,435			2,435	1,605
Cost of Weddings & Funerals	2,180			2,180	1,570
Maintenance of Lower Churchyard			194	194	384
Maintenance of buildings and organ		9,809		9,809	33,695
Printing, stationery and computer costs	1,457			1,457	749
Maintenance of Churchyard		5,252		5,252	3,695
Accountant's fee	300			300	282
Charitable giving (note 4)	1,489			1,489	2,007
Cost of Fundraising (note 3)	544	2,376		2,920	2,780
Other Costs	1,528			1,528	6,278
Designated/Restricted Fund Costs		1,868	6,563	8,431	12,442
Total Payments	88,289	19,305	6,757	114,351	145,478
Surplus/(Deficit)	17,147	-2,787	4,693	19,053	-30,648
Cash Assets 31/12/24	22,569				
Plus surplus for the year to 31/12/24	19,053				
Cash Assets 31/12/25	41,622				

	General Funds	Designated Buildings & Organ	Restricted LGY & Youth Youth Hub	Total Y/E 2025	Total Y/E 2024
	£	£	£	£	£
Statement of Assets and Liabilities					
Cash Funds					
Cash in the Bank	27,693	4,516	9,413	41,622	22,569
				0	
Investment assets (note 7)					
CBF Global Equity Income Fund (LGY)			24,679	24,679	26,139
CBF Investment Fund Income Shares	1,553	175,000		176,553	199,200
Income Account (transferred to capital)				0	10,539
Urie Bequest Fund (now merged into CBF Inv Fund)				0	4,972
				0	
Other Assets					
Boiler	760			760	1,013
Air Heaters	911			911	1,215
Total assets	30,917	179,516	34,092	244,525	265,647

The attached notes on pages 4 and 5 form part of these financial statements

Approved by the PCC at their meeting on 3rd March 2026 and signed on their behalf by:



The Reverend Ian Whitley (Chairman)



Rosemary Verveckken (Hon Treasurer to the PCC 2025)

NOTES**1 Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006, using the Receipts and Payments basis (as St Peter & St Paul Lingfield qualifies for this simplification as it qualifies as a small charity) with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

	2025	2024
	£	£
2 Donations and Grants		
2a Grants		
Churchyard Maintenance (LPC)	3,750	3,500
Warm Hub (Lingfield Utd Trust & Surrey CC)	2,388	1,845
Youth Hub Grants (2025 YMCA East Surrey and Alliance for Better Health)	7,255	2,800
Bubble Church Initiative (South London Church Fund)	1,200	0
Other Grants (2025 Big P's, Tiny P's 2024 Godly Play) South London Church Fund/Southwark DBF	1,250	900
LPW VAT Reclaim on Building/Fixtures (including Organ)	1,506	9,759
	<u>17,349</u>	<u>18,804</u>
2b Large Donations		
Friends of St Peter & St Paul (2024 Organ 2025 Miller Room Tables)	500	2,500
Anonymous Donations from two Congregants	4,000	0
	<u>4,500</u>	<u>2,500</u>
2c Smaller Donations		
Flower Fund	220	381
Messy Church/Little P's	53	182
	<u>273</u>	<u>563</u>
3 Fundraising		
Summer Fete (net)	6,270	7,593
Xmas Market (net)	2,201	1,928
	<u>8,471</u>	<u>9,521</u>
4 Charitable Giving		
Bishop's Lent Appeal	40	0
East Grinstead Foodbank	0	444
Young Epilepsy	0	100
Daisy Garland	0	270
Royal British Legion	0	28
Community Defibrillator	0	0
MacMillan	750	841
Unicef	0	0
Welcare Southwark	0	0
Crisis at Christmas (2025) Crisis UK (2024)	200	324
British Red Cross	498	0
	<u>1,489</u>	<u>2,007</u>
4a Designated payments		
Flower Fund	273	417
Messy Church	450	584
Youth Club/Big P's	393	273
Music Fund	38	42
	<u>1,154</u>	<u>1,316</u>

5 Wages and emoluments

Includes organist/director of music, cleaner, and half the salary of an office assistant (shared with collegiate church of St John's DormanslandSt John's).

The average monthly number of employees during the year was 3.

	2025	2024
	£	£
Wages	7,805	8,940
Tax	1,055	2,832
	<u>8,860</u>	<u>11,772</u>

6 Funds**Restricted and Designated Funds**

These are funds that are subject to restrictions on their use as imposed by the donor or as specified in the terms of an appeal, and/or those funds whose use for to a specified end has been agreed by the PCC

	End-24	Inflow	Outflow	End-25
	£	£	£	£
Organ Fund	6,908	1,672	3,965	4,615
Lower Graveyard Fund	373	630	194	809
Youth Hub Monies	4,347	10,820	6,563	8,604
Flower Fund	502	220	273	449
Youth Club/Big P's	-168	500	393	-61
Messy Church & Little P's	-90	53	450	-487
Music Fund	174	0	38	136
Messy Vintage	261	0	0	261
TOTAL DESIGNATED/RESTRICTED FUNDS	<u>12,307</u>	<u>13,895</u>	<u>11,876</u>	<u>14,326</u>

7 Investment assets

(invested with CCLA in the CBF Church of England Global Equity Fund and the CBF Church of England Investment Fund)

Over the year, £20,000 was divested from the CBF Investment Fund to bolster bank assets. The COIF-run Urie Bequest Fund was closed and the monies invested into the CBF Investment Fund. The reserves policy for designated building maintenance and organ spend was increased to £175,000 from £161,250. CCLA transferred the income fund balance to capital.

	General	Income	Designated	Restricted	Urie	TOTAL
	Reserves	Account	Organ & Buildings etc	Lower Churchyard	Bequest Fund	
	£	£	£	£		£
Value at end-2024	37,950	10,539	161,250	26,139	4,972	240,850
Increase/decrease	-36,397	-10,539	13,750	-1,460	-4,972	-39,618
Value at end-2025	<u>1,553</u>	<u>0</u>	<u>175,000</u>	<u>24,679</u>	<u>0</u>	<u>201,232</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD - Charity No. 1165585
ANNUAL REPORT OF THE COUNCIL FOR 2025**

REFERENCE AND ADMINISTRATIVE DETAILS

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield ('the PCC') has the responsibility of co-operating with the incumbent, the Rev Ian Whitley, in promoting in the ecclesiastical parish of Lingfield the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parish is merged with that of Dormansland to comprise a United Benefice. The Council is also responsible for the maintenance of the church building of St Peter & St Paul, Lingfield. The PCC was registered as a charity with the Charity Commission on 16th February 2016 under number 1165585 and is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017).

St Peter & St Paul's Church ('the Church') is situated in Church Road, Lingfield, SURREY RH7 6AH. It is part of the Diocese of Southwark within the Church of England.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding how the funds of the PCC are to be spent. The full PCC met four times during the year. Given its wide responsibilities, the PCC has a number of task groups each dealing with a particular aspect of parish life. These task groups, whose responsibilities include worship, nurture, social, young people and children, building and fabric, communications and technology, stewardship and charitable giving, are all responsible to the PCC and report to it regularly for recommendations to be discussed/acted on as necessary.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter & St Paul, the membership of the PCC consists of the Church Wardens, Associate Vicar, SPA, Deanery Synod representatives and members elected by those members of the congregation who are on the Electoral Roll of the church. All members of the congregation who have been worshipping with us for six months or more are encouraged to register on the Electoral Roll, and to consider standing for election to the PCC.

The Council members who served during the year were:

Ex officio:

The Reverend Ian Whitley	<i>(Vicar)</i>
<i>The Reverend Annie Kurk</i>	<i>(Associate Vicar – joined 29th June 2025)</i>
Peter Beynon	<i>(Church Warden)</i>
Sally Martin	<i>(Church Warden)</i>
Mary Walsh	<i>(Deanery Synod - resigned 11th May 2025)</i>
Joanna Brown	<i>(Deanery Synod)</i>

Elected members:

Kay Savvides	<i>(SPA and Deanery Synod)</i>
Rosemary Vervecken	<i>(Treasurer)</i>
Elinor Lester	
Vivien Hepworth	<i>(PCC Rep on Standing Committee)</i>
PK van der Merve	
Ian Henderson	<i>(Resigned 11th May 2025)</i>
Kat Whitley	<i>(Resigned 2nd Dec 2025)</i>
Richard Holroyd	<i>(Deanery Synod)</i>
Brenda Lester	
Abby Chapman	<i>(Safeguarding Officer - Co-opted September 2024)</i>
Anne Clark	<i>(Joined 11th May 2025)</i>

Secretary/minute taker:

Carol Beynon	<i>(Resigned 11th May 2025)</i>
Glyn Clark	<i>(Joined 3rd June 2025)</i>

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We endeavour to enable people from all backgrounds to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing their knowledge of and trust in Jesus Christ.
- Provision of pastoral care for all people living in the parish, regardless of church attendance.
- Missional and outreach work.

FINANCIAL REVIEW

The accounts for 2025 show total receipts of £133,404 (including £10,820 of funds received and held on behalf of the Lingfield Youth Hub). This compares to £114,830 of total receipts in 2024 (of which £6,400 were Youth Hub funds). Total payments of £114,351 in 2025 (of which £6,563 were incurred by the Youth Hub) compares to total payments of £145,478 in 2024 (of which £11,125 were Youth Hub costs). The result was a total net increase in cash assets in 2025 of £19,053, which compared to a total net outflow of £30,648 in 2024. The disparity in result year on year relates to two major factors. In 2024, expenditure on the repair and renovation of the organ was extensive. This spending fell sharply in 2025. Conversely, whereas 2024 saw no capital drawdown from investment assets, cash in the bank in 2025 was bolstered by a £20,000 capital injection from the sale of investment fund assets in order to safeguard cash asset levels. There were no major legacies or bequests received in either year.

Planned giving fell 1.65% in 2025, while collections and other small donations rose by 7.2%. £4,000 in larger donations from two parties was additionally received in 2025. Tax recovered via the Government's Gift Aid scheme of £10,180 in 2025 was up 3.6% year on year.

We received many generous grants over the course of the year, and the PCC is grateful to Lingfield Parish Council for their continued valuable support in helping to fund the maintenance of the Upper Churchyard. Our warm hub initiative was helped by grants from Lingfield United Trust and Surrey County Council. Our Big P's (youth club), Tiny P's (play group) and Bubble Church initiatives received grants from the South London Church Fund. The Lingfield Youth Hub achieved funding from YMCA East Surrey and Alliance for Better Health. The LPW (Listed Places of Worship) Fund continued to reimburse our VAT expenditure on all building and fixtures (including organ) works. The Old Town Fete raised £6,270 (net of costs) which is designated to the refurbishment and modernisation of the church's kitchen and bathroom facilities.

Charitable giving of £1,488 in 2025 included £750 for MacMillan Cancer Research, £200 to Crisis at Christmas and £498 to the British Red Cross.

Our investment assets are housed in two CBF Church of England funds run by CCLA. Dividend income from these (plus the Urie Bequest Fund) totalled £5,880 in 2025 (down from £6,212 in 2024). The value of our investment assets at end-2025 (£201,232) was down 16% on that of end-2024 due to poor performance from both CBF Funds, plus the £20k divestment from the CBF Investment Fund into bank (cash) assets.

RESERVES POLICY

It is PCC policy to hold free (unrestricted) reserves equivalent to three months general running costs (approx. £25,000). These reserves (both bank and shares) stood at £29,246 at end-2025. Due to our Grade 1 listing, it is also PCC policy to earmark reserves for future building maintenance and repair costs – these were increased to £175,000 in 2025 (up from £161,250 in 2024) to account for rising utility and repair costs and the effect of inflation. The reserves policy is reviewed regularly. At this time, the PCC is not aware of any specific issues that might affect the charity's ability to continue to operate going forward.

Rosemary Verweken

Honorary Treasurer to the Council 2025

Accounts

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL,
LINGFIELD
Charity Number 1165585**

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield for the year ended 31st December 2023 which are set out on the following pages 2 to 5

Respective responsibilities of the Council members and examiner

The Charity's Parochial Church Council (the 'PCC') members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required for this year under section 145 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Joanna Unsworth FCCA
Certified Chartered Accountant
Unsworth's Accountancy Services Ltd
39 Stockwell Road
East Grinstead
West Sussex, RH19 4BD

Dated: 21/03/2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD**

Charity No. 1165585

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

<u>Receipts and Payments account</u>	Unrestricted funds		Restricted	Total	Total
	General	Designated	funds	2023	2022
	£	£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
Regular Giving					
Planned giving	37,630			37,630	34,172
Collections and other giving	17,869			17,869	18,207
Income tax recovered	7,443			7,443	14,706
<i>Other voluntary receipts</i>					
Legacies				0	14,400
Large Donations (note 2)		20,000		20,000	1,215
Grants received (note 2)	4,446	27,000	8,130	39,576	16,565
<i>Receipts from activities for generating funds</i>					
Fete Income (net of costs) & Appeals (note 3)	1,841	7,241		9,082	9,583
Other income (refreshments)	2,276	526	3,877	6,679	2,655
<i>Receipts from Church activities</i>					
Fees for weddings and funerals	8,838			8,838	14,875
<i>Receipts from investments</i>					
Income from investments	6,066			6,066	5,952
Bank deposit account interest	339			339	16
Total Receipts	86,748	54,767	12,007	153,522	132,346
Payments					
<i>Church activities</i>					
Diocesan parish share	50,000			50,000	47,000
Church running expenses	13,641			13,641	11,536
Wages and NI (note 5)	11,282			11,282	8,152
Clergy expenses	2,662			2,662	2,700
Cost of services	1,894			1,894	1,238
Cost of Weddings & Funerals	2,530			2,530	6,724
Maintenance of Lower Churchyard			338	338	1,643
Maintenance of buildings and organ		38,372		38,372	20,769
Printing, stationery and computer costs	1,558			1,558	2,135
Maintenance of Churchyard		8,274		8,274	3,000
Accountant's fee	192			192	160
Charitable giving (note 4)	2,368			2,368	1,361
Other Costs (incl. Organ Hire, Coffee machine)	2,705			2,705	122
Designated/Restricted Fund Costs		1,229	4,300	5,529	951
Total Payments	88,832	47,875	4,638	141,345	107,491
Surplus/(Deficit)	-2,084	6,892	7,369	12,177	24,855
Cash Assets 31/12/22	41,040				
Plus surplus for the year to 31/12/23	12,177				
Cash Assets 31/12/23	53,217				

	Unrestricted Funds			Restricted	Total	Total
	General	Designated Organ & Churchyard	Designated Buildings	Funds LGY & Youth	2023	2022
<u>Statement of Assets and Liabilities</u>	£	£	£	£	£	£
Cash Funds						
Cash in the Bank	11,213	25,604	7,241	9,159	53,217	41,040
Investment assets (note 7)						
CBF Global Equity Income Fund (LGY)				24,599	24,599	21,408
CBF Investment Fund Income Shares	33,493		161,250		194,743	177,863
Income Account (old Urie monies)	5,216				5,216	4,446
Other Assets						
Boiler	1,350				1,350	1,801
Air Heaters	1,620				1,620	2,160
Total assets	52,892	25,604	168,491	33,758	280,744	248,718

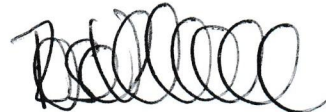
The attached notes on pages 4 and 5 form part of these financial statements

Approved by the PCC at their meeting on 19th March 2024 and signed on their behalf by:

The Reverend Ian Whitley (Chairman)



Rosemary Vervecken (Hon Treasurer to the PCC 2023)



NOTES

1 Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006, using the Receipts and Payments basis (as St Peter & St Paul Lingfield qualifies for this simplification as it qualifies as a small charity) with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

2 Donations and Grants	2023	2022
Grants	£	£
Churchyard Maintenance (LPC)	3,500	3,500
Vintage Messy (Diocese)	0	750
Energy Grant (Diocese)	0	1,400
Friends Organ & Notice Board (2022)	0	10,415
Warm Hub (Lingfield Utd Trust 23/SCC 22)	649	500
Youth Hub Grants (SCC & LPC)	8,130	0
Organ Grants (SCC, Reginald Arthur Baker, On Organ)	23,500	0
Fresh Expressions (South London Church Mission)	1,040	0
LPW VAT Reclaim on Building/Fixtures	3,097	7,054
	39,916	23,619
	2023	2022
Donations	£	£
Flower Fund	0	295
Youth Group	0	148
Messy Church/Little P's	190	472
Music Fund	336	300
	526	1,215
3 Fundraising and Appeals	2023	2022
	£	£
Fete (net)	7,241	8,986
Jazz Night	0	597
Xmas Market (net)	1,431	0
	8,671	9,583
4 Charitable Giving	2023	2022
	£	£
Bishop's Lent Appeal	120	0
Cancer Research	0	333
Ukraine appeal	0	1,001
Royal British Legion	28	27
Community Defibrillator	500	0
MacMillan	601	0
Unicef	838	0
Welcare Southwark	282	0
	2,368	1,361
4a Designated payments	2023	2022
	£	£
Flower Fund	390	297
Messy Church	269	250
Messy Vintage	289	256
Youth Group	0	148
	948	951

5 Wages and emoluments

Includes organist, cleaner, and half the salary of our Office assistant (shared with St John's).
The average monthly number of employees during the year was 3.

	2023	2022
		£
Wages	8,277	5,771
Tax	3,005	2,381
	<u>11,282</u>	<u>8,152</u>

6 Funds**Restricted and Designated Funds**

These are funds that are subject to restrictions on their use as imposed by the donor or as specified in the terms of an appeal, and/or those funds whose use for to a specified end has been agreed by the PCC

	Start-Year	Inflow	Outflow	Year-End
	£	£	£	£
Organ Fund	8,172	45,831	32,326	21,677
Lower Graveyard Fund	-185	609	338	86
Youth Hub Monies	1,637	11,398	3,961	9,073
Flower Fund	927	0	390	537
Youth Group	105	0	0	105
Messy Church & Little P's	391	190	269	312
Messy Vintage	550	0	289	261
Music Fund	161	336	281	216
TOTAL DESIGNATED/RESTRICTED FUNDS	<u>11,758</u>	<u>58,364</u>	<u>37,854</u>	<u>32,268</u>

7 Investment assets

(invested in CCLA & CBF Church of England Investment Funds)

No monies were moved into or out of investment funds over the year. Any valuation changes relate to stock market movement

	General Reserves	Income Account (Old Urie)	Designated Organ & Buildings etc	Restricted Lower Churchyard	TOTAL
	£	£	£	£	£
Value at end-2022	16,613	4,446	161,250	21,408	203,717
Revaluation plus Gains/Losses on investments	16,880	770	0	3,191	20,840
Value at end-2023	<u>33,493</u>	<u>5,216</u>	<u>161,250</u>	<u>24,599</u>	<u>224,557</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD - Charity No. 1165585
ANNUAL REPORT OF THE COUNCIL FOR 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield ('the PCC') has the responsibility of co-operating with the incumbent, the Rev Ian Whitley, in promoting in the ecclesiastical parish of Lingfield the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parish is merged with that of Dormansland to comprise a United Benefice. The Council is also responsible for the maintenance of the church building of St Peter & St Paul, Lingfield. The PCC was registered as a charity with the Charity Commission on 16th February 2016 under number 1165585 and is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017).

St Peter & St Paul's Church ('the Church') is situated in Church Road, Lingfield, SURREY RH7 6AH. It is part of the Diocese of Southwark within the Church of England.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding how the funds of the PCC are to be spent. The full PCC met six times during the year. Given its wide responsibilities, the PCC now has a number of task groups each dealing with a particular aspect of parish life. These task groups, which include worship, nurture, social, young people and children, building and fabric, communications and digital strategy, stewardship, and charitable giving, are all responsible to the PCC and report to it regularly, with their decisions being received by the full PCC and discussed as necessary.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter & St Paul, the membership of the PCC consists of the Church Wardens, Associate Vicar, SPA, Deanery Synod representatives and members elected by those members of the congregation who are on the Electoral Roll of the church. All members of the congregation who have been worshipping with us for six months or more are encouraged to register on the Electoral Roll, and to consider standing for election to the PCC.

The Council members who served during the year were:

Ex officio:

The Reverend Ian Whitley	(Vicar)
The Reverend Nigel Hinton	(Associate Vicar)
Peter Beynon	(Church Warden)
Sally Martin	(Church Warden)
Mary Walsh	(Deanery Synod)
Joanna Brown	(Deanery Synod)

Elected members:

Kay Savvides (SPA)
Rosemary Vervecken (Treasurer)
Elinor Lester
Vivien Hepworth (PCC Rep on Standing Committee)
PK van der Merve
Ian Henderson
Kat Whitley (co-opted 19th July 2022 elected 2023)
Lorraine Gear (co-opted 19th July 2022 elected 2023 resigned 7th Oct 2023)
Andrea Watson (co-opted 19th July 2022 elected 2023 resigned 4th Oct 2023)

Secretary/minute taker since 1997:

Carol Beynon

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We endeavour to enable people from all backgrounds to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing their knowledge of and trust in Jesus Christ.
- Provision of pastoral care for all people living in the parish, regardless of church attendance.
- Missional and outreach work.

FINANCIAL REVIEW

The accounts for 2023 show total receipts of £153,522 (including £11,398 of funds received and held on behalf of the Lingfield Youth Hub, founded by the incumbent in 2022). This compares to £132,346 of total receipts raised in 2022 (of which £1,637 were Youth Hub funds). Total payments of £141,345 in 2023 (of which £3,961 were incurred by the Youth Hub) compares to total payments of £107,491 in 2022 (of which £0 were Youth Hub costs). The result was a total net inflow of funds in 2023 of £12,177 (compared to a total net inflow of £24,855 in 2022). There were no major bequests received in 2023 (whereas £14,400 of bequests were received in 2022), but a large donation against the organ works being carried out of £20,000 from a parishioner was received.

Planned giving was up 10% in 2023, while other giving and donations fell by 1.5%. Tax recovered via the Government's Gift Aid scheme (of £7,443) in 2023 was 49% lower year on year as 2022's total included monies not collected from 2021. The 2023 result represents a more "normal" year therefore.

We received many generous grants over the course of the year, and the PCC is grateful to Lingfield Parish Council for their continued valuable support that helps to maintain the Upper Churchyard. We received vital organ funding from Surrey County Council, The Reginald Arthur Baker Trust and On Organ Fund/Trust. We received Warm Hub funding from the Lingfield United Trust, and Fresh Expressions funding from South London Church Mission Grant. The LPW (Listed Places of Worship) Fund continued to reimburse our VAT expenditure on all building and fixtures (including organ) works. The Old Town Fete raised £7,241 towards the refurbishment and modernisation of The Lady Chapel.

Charitable giving of £2,368 in 2023 (2022: £1,361) included £500 towards funding a community defibrillator, £838 to Unicef, £601 to MacMillan, and £282 to Southwark Welcare.

Vital renovation and repair work on the Church organ was undertaken (but not completed) in 2023, work which will be finalised in the early part of 2024.

Our investment assets are mostly housed in the CBF Church of England Investment Fund. Dividend income, which was £5,952 in 2022 was almost unchanged year-on-year, at £5,932. The total value of our investment assets at the end of 2023 was £224,557, up approx. 10% year-on-year due to market performance only, with no movement of monies into or out of the investment accounts over the course of the year.

RESERVES POLICY

In order to ensure that Parish mission work is not curtailed in the event of a temporary reduction of income, a significant unexpected cost, or a sharp fall in investment values, it is the policy of the PCC to hold free (unrestricted) reserves equivalent to three months general running costs (approx. £27,000). Such reserves (both cash and shares) stood at £52,892 at end-2023. Due to our Grade 1 listed church building, it is also PCC policy to earmark reserves designated for possible building maintenance and repair costs – this amount was increased to £161,250 in 2022 and remains at that level. The reserves policy is reviewed annually. The PCC is not aware of any concerns affecting the charity's ability to continue to operate in future periods.

Rosemary Vervecken

Honorary Treasurer to the Council 2023

Accounts

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL,
LINGFIELD
Charity Number 1165585**

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield for the year ended 31st December 2022 which are set out on the following pages 2 to 5

Respective responsibilities of the Council members and examiner

The Charity's Parochial Church Council (the 'PCC') members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required for this year under section 145 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Joanna Unsworth FCCA
Certified Chartered Accountant
Unsworth's Accountancy Services Ltd
39 Stockwell Road
East Grinstead
West Sussex, RH19 4BD

Dated: 21/02/2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022**

Receipts and Payments account	Unrestricted funds		Restricted funds	Expendable endowment	Total	Total
	General	Designated			2022	2021
	£	£	£	£	£	£
Receipts						
<i>Voluntary Receipts</i>						
Regular Giving						
Planned giving	34,172				34,172	32,705
Collections and other giving	18,207				18,207	12,593
Income tax recovered	14,706				14,706	7,093
<i>Other voluntary receipts</i>						
Legacies	14,400				14,400	0
Donations (note 2)		1,215			1,215	1,508
Grants received (note 2)	1,900	14,665			16,565	25,603
<i>Receipts from activities for generating funds</i>						
Fundraising and Appeals (note 3)	597	8,986			9,583	8,809
Other income (refreshments)	1,018				1,018	40
<i>Receipts from Church activities</i>						
Fees for weddings and funerals	14,875				14,875	12,937
<i>Receipts from investments</i>						
Income from investments	5,349		603		5,952	5,825
Bank deposit account interest	16				16	1
Insurance Claim (gate pier)					0	1,000
Total Receipts	105,240	24,866	603	0	130,709	108,114
Payments						
<i>Church activities</i>						
Diocesan parish share	47,000				47,000	45,500
Church running expenses	11,536				11,536	10,290
Wages and NI (note 5)	8,152				8,152	2,240
Clergy expenses	2,700				2,700	1,213
Cost of services	1,238				1,238	437
Cost of Weddings & Funerals	6,724				6,724	5,836
Maintenance of Lower Churchyard			1,643		1,643	771
Maintenance of buildings and organ		20,769			20,769	34,457
Printing, stationery and computer costs	2,135				2,135	2,407
Maintenance of Churchyard		3,000			3,000	3,000
Accountant's fee	160				160	160
Charitable giving (note 4)	1,361				1,361	546
Sundry (Jazz Licence & Quiet Day)	122				122	0
Messy Church & Flower Fund etc (note 4a)		951			951	1,141
Cost of fundraising (ddtd from income).						
Total Payments	81,128	24,720	1,643	0	107,491	107,998
Surplus/(Deficit)	24,112	146	-1,040	0	23,218	116
Cash at Bank & in hand 31/12/21	16,185			41,040		
Plus surplus for year to 31/12/22	23,218					
Add Youth Hub Funds held on their behalf	1,637					
Add withdrawn from Investments						
	41,040		Less Youth Hub Funds	0	41,040	

	Unrestricted Funds			Restricted Funds	Total 2022	Total 2021
	General	Designated Organ & churchyard	Designated Buildings			
Statement of Assets and Liabilities	£	£	£	£	£	£
Cash Funds						
Cash at bank	41,040		0		41,040	16,185
Cash awaiting banking (RH)						
Total cash assets	41,040	0	0	0	41,040	16,185
Investment assets (note 7)						
CBF Investment Fund Income Shares	16,613	10,000	151,250	21,408	199,271	225,716
CCLA (Urie investment)	4,446				4,446	
Other Assets						
Boiler	1,801				1,801	2,401
Air Heaters	2,160				2,160	2,880
Total assets	66,060	10,000	151,250	21,408	248,718	247,182

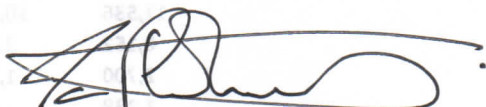
Liabilities

Other liabilities

0 0

The attached notes on pages 4 and 5 form part of these financial statements

Approved by the PCC at their meeting on 14th March 2023 and signed on their behalf by:



The Reverend Ian Whitley (Chairman)



Michael R Ellis (Hon Treasurer to the PCC 2022)

NOTES**1 Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

The PCC decided to adopt the Receipts and Payments basis for the preparation of the financial statements from 2016 as the charity qualifies for this simplification as a small charity.

2 Donations and Grants

During the year donations and grants were received and are broken down as follows:

	2022	2021
	£	£
<i>Grants</i>		
Churchyard Maintenance LPC	3,500	3,500
Vintage Messy (Diocese)	750	
Energy Grant (Diocese)	1,400	
Friends Organ & Notice Board	10,415	15,000
Warm Hub (SCC)	500	
Other Lighting Grants		4,500
Laptop		300
Bells		2,303
	<u>16,565</u>	<u>25,603</u>
<i>Donations</i>		
Flower Fund	595	415
Youth Group	148	
Messy Church	472	1,033
	<u>1,215</u>	<u>1,448</u>

3 Fundraising and Appeals

	2022	2021
	£	£
Fete (net)	8,986	8,074
Jazz Night	597	
Wreath Making (net)		735
	<u>9,583</u>	<u>8,809</u>

4 Charitable Giving

	2022	2021
	£	£
Bishop's Lent Appeal 2022 (£60 to pay)		104
Christian Aid (went direct)		50
Cancer Research	333	
Ukraine appeal	1,001	
Royal British Legion	27	25
Chestnut Tree House (from wreath making)		367
	<u>1,361</u>	<u>546</u>

4a Designated payments

Flower Fund	297
Messy Church	250
Messy Vintage	256
Youth Group	148
	<u>951</u>

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

The average monthly number of employees during the year was 2.

	2022	2021
	£	£
Wages and salaries	5,771	1,916
Tax and social security costs	2,381	324
	<u>8,152</u>	<u>2,240</u>

There were payments to one employed PCC member of £3,912, there were no other payments to related parties except normal reimbursement of necessary Parish Expenditure.

Designated Funds

These funds are unrestricted funds which have been designated by the PCC for a particular purpose.

Restricted Funds

The income funds of the Charity include restricted funds which are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. They comprise:

	Flower Fund	Youth Club Fund	Lower Churchyard	Messy Church	Music Fund	Total Restricted Funds
	£	£	£	£	£	£
Brought forward	629	105	855	169	161	1,919
Income received in 2022	595	148	603	472	0	1,818
Expenditure during 2022	297	148	1,643	250	0	2,338
Carried forward	927	105	-185	391	161	1,399

7 Investment assets

The investment assets are invested in the CCLA & CBF Church of England Investment Funds. The value of the assets has changed over the year as follows:

	General Reserves	Designated Organ & Buildings etc	Restricted Lower Churchyard	2022 £	2021 £
Brought forward	53,158	147,500	25,058	225,716	196,847
Revaluation & gains/(losses) on investments	-36,545	13,750	-3,650	-26,445	28,869
CCLA investment (Urie)	4,446			4,446	
Net movement in assets	21,059	161,250	21,408	203,717	225,716

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD
ANNUAL REPORT OF THE COUNCIL FOR 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield ('the PCC') has the responsibility of co-operating with the incumbent the Rev Ian Whitley in promoting in the ecclesiastical parish of Lingfield the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parish is merged with that of Dormansland to comprise a United Benefice. The Council is also responsible for the maintenance of the church building of St Peter & St Paul, Lingfield. The PCC was registered as a charity with the Charity Commission on 16th February 2016 under number 1165585 and is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017).

St Peter & St Paul's Church ('the Church') is situated in Church Road, Lingfield, Surrey, RH7 6AH. It is part of the Diocese of Southwark within the Church of England.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding how the funds of the PCC are to be spent. The full PCC met six times during the year. Given its wide responsibilities, the PCC now has a number of task groups each dealing with a particular aspect of parish life. These task groups, which include worship, nurture, social, young people and children, building and fabric, communications and digital strategy, stewardship, and charitable giving, are all responsible to the PCC and report back to it regularly, with their decisions being received by the full PCC and discussed as necessary.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter & St Paul, the membership of the PCC consists of the Church Wardens, Associate Vicar, SPA, Deanery Synod representatives and members elected by those members of the congregation who are on the Electoral Roll of the church. All members of the congregation who have been worshipping with us for six months or more are encouraged to register on the Electoral Roll, and to consider standing for election to the PCC.

The Council members who served during the year were:

Ex officio:

The Reverend Ian Whitley (*Incumbent; Chairman*)

The Reverend Nigel Hinton (*Associate vicar*)

Richard Holroyd (*Church Warden; Vice Chairman*)

Mary Walsh (*Deanery Synod*)
 Joanna Brown (*Deanery Synod*)

Elected members:

Kay Savvides

Michael Ellis (*Treasurer*)

Susan Ellis

Elinor Lester

Rosie Verwecken

Peter Beynon

Vivien Hepworth

Sally Martin

PK van der Merve

Ian Henderson

Kat Whitley co-opted 19th July 2022

Lorraine Gear co-opted 19th July 2022

Andrea Watson co-opted 19th July 2022

Secretary and note-taker:

Mrs Carol Beynon

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We endeavour to enable people from all backgrounds to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing their knowledge of and trust in Jesus Christ.
- Provision of pastoral care for all people living in the parish, regardless of church attendance.
- Missional and outreach work.

FINANCIAL REVIEW

The accounts for 2022 disclose total receipts of £130,709 (2021: £108,114). Total payments for 2022 were £107,491 (2021: £107,998). Receipts therefore exceeded payments by £23,218 (2021 surplus £116). The receipts for 2022 included £14,400 in bequests, (£0 in 2021).

Planned giving has seen an increase of 4.5% on 2021. Other giving and donations have increased 44.6% compared to 2021. The tax recovered of £14,706 via Gift Aid in 2022 is up on the total of £7,093 for 2021. The 2022 figure for Gift Aid Tax recovered includes approximately £4,000 from 2021.

We received generous grants and the PCC is grateful to Lingfield Parish Council for their valuable support that helps to maintain the Upper Churchyard. From The Friends of St Peter & St Paul (Organ repairs), Surrey County Council and the Diocese of Southwark (energy costs). Old Town Fete raised £8,986 towards the Upper Churchyard (2021: £8,074 towards lighting).

The method of calculating the Diocesan parish share has proved a success and our pledged contribution will be reviewed by the PCC taking into account the results seen in these accounts.

Charitable giving totalled £1,361, (£1,001 for Ukraine; £27 to the RBL & £333 for Cancer Research) (2021: £546), made from collections from the congregation and funerals.

An order has been placed for repairs to the organ totalling £46,755, of which £10,000 has been paid during 2022 using a grant from the Friends of St Peter & St Paul.

The bulk of our funds remain invested in the CBF Church of England Investment Fund. Investment dividend in 2022 has remained similar to the previous year at £5,952 (2021: £5,825). The fund has in line with most investments performed badly over the past year with a resultant decrease in the value by £26,175. (2021: increase £28,869 & 2020: increase £14,419).

RESERVES POLICY

Reserves and, in particular, free reserves are necessary to ensure that the Parish mission work is not curtailed in the event of a temporary reduction of income or a significant unexpected cost. It is the policy of the PCC to hold free reserves equivalent to three months general running costs which would be approximately £27,000. In view of the nature of our Grade 1 listed church building, it is also our policy to hold an amount for possible building maintenance and repair costs, £147,500 was 'designated' in 2021 and with the building cost increase it is raised to £161,250 for 2022. As our reserves are invested it is prudent to allow for sudden falls in value of the investments, a buffer of 10% (£20,000) is thought sufficient for this. At the end of 2022 general unrestricted assets are £62,099 (cash & shares).

The reserves policy is reviewed annually.

The PCC is not aware of any concerns affecting the charity's ability to continue to operate in future periods.

Michael R Ellis

Hon. Treasurer to the Council 2022

Accounts

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL,
LINGFIELD
Charity Number 1165585**

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield for the year ended 31st December 2021 which are set out on the following pages 2 to 5

Respective responsibilities of the Council members and examiner

The Charity's Parochial Church Council (the 'PCC') members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required for this year under section 145 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention..

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Joanna Unsworth FCCA
Certified Chartered Accountant
Unsworth's Accountancy Services Ltd
39 Stockwell Road
East Grinstead
West Sussex, RH19 4BD

Dated: 04/03/2022

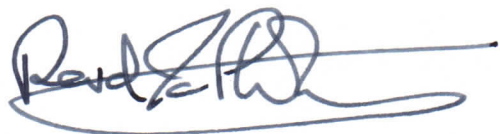
**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

<u>Receipts and Payments account</u>	Unrestricted funds		Restricted	Expendable	Total	Total
	General	Designated	funds	endowment	2021	2020
	£	£	£	£	£	£
Receipts						
<i>Voluntary Receipts</i>						
Regular Giving						
Planned giving	32,705				32,705	27,167
Collections and other giving	12,593				12,593	18,191
Income tax recovered	7,093				7,093	13,599
<i>Other voluntary receipts</i>						
Legacies						15,000
Donations (note 2)	60	1,448			1,508	77
Grants received (note 2)		25,603			25,603	6,916
<i>Receipts from activities for generating funds</i>						
Fundraising and Appeals (note 3)	735	8,074			8809	
Other income (refreshments)	40				40	274
<i>Receipts from Church activities</i>						
Fees for weddings and funerals	12,937				12,937	8,946
<i>Receipts from investments</i>						
Income from investments	5,229		596		5,825	5,490
Bank deposit account interest	1				1	2
Insurance Claim (gate pier)	1,000				1,000	5,391
Total Receipts	72,393	35,125	596	0	108,114	101,053
Payments						
<i>Church activities</i>						
Diocesan parish share	45,500				45,500	50,000
Church running expenses	10,290				10,290	11,599
Wages and NI (note 5)	2,240				2,240	5,694
Clergy expenses	1,213				1,213	30
Cost of services	437				437	901
Cost of Weddings & Funerals	5,836				5,836	2,284
Maintenance of Lower Churchyard				771	771	632
Maintenance of buildings and organ	1,196	33,261			34,457	10,064
Printing, stationery and computer costs	2,107	300			2,407	2,924
Maintenance of Churchyard		3,000			3,000	3,000
Accountant's fee	160				160	160
Charitable giving (note 4)	546				546	246
Miller Room						2,345
Messy Church & Flower Fund		1,141			1,141	
Cost of fundraising (ddtd from income).						
Total Payments	69,525	37,702	771	0	107,998	89,879
Surplus/(Deficit)	2,868	(2,577)	(175)	0	116	11,174
Cash at Bank & in hand 31/12/20	16,069			16,185		
Plus surplus for year to 31/12/21	116					
Add withdrawn from Investments						
	<u>16,185</u>			<u>16,185</u>		

	Unrestricted Funds			Restricted Funds	Total 2021	Total 2020
	General	Designated Lighting	Designated Buildings			
	£	£	£	£	£	£
Statement of Assets and Liabilities						
<i>Cash Funds</i>						
Cash at bank	13,033	1,233	0	1,919	16,185	16,069
Cash awaiting banking (RH)						
Petty cash float						
<i>Total cash assets</i>	13,033	1,233	0	1,919	16,185	16,069
<i>Investment assets (note 7)</i>						
CBF Investment Fund Income Shares	53,158	10,000	137,500	25,058	225,716	196,847
<i>Other Assets</i>						
Boiler	2,401				2,401	3,202
Air Heaters	2,880				2,880	3,840
Total assets	71,472	11,233	137,500	26,977	247,182	219,958
<i>Liabilities</i>						
Other liabilities					0	0

The attached notes on pages 4 and 5 form part of these financial statements

Approved by the PCC at their meeting on 22nd March 2022 and signed on their behalf by:



The Reverend Ian Whitley (Chairman)



Michael R Ellis (Hon Treasurer to the PCC)

NOTES**1 Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

The PCC decided to adopt the Receipts and Payments basis for the preparation of the financial statements from 2016 as the charity qualifies for this simplification as a small charity.

2 Donations and Grants

During the year donations and grants were received and are broken down as follows:

	2021	2020
	£	£
<i>Grants</i>		
Churchyard Maintenance LPC	3500	3500
Gatwick Trust		1500
Friends of St Peter & St Paul (lighting)	15,000	1916
Other Lighting Grants	4,500	
Laptop	300	
Bells	2,303	
	<u>25,603</u>	<u>6,916</u>
<i>Donations</i>		
Flower Fund	415	0
Messy Church	1,033	30
	<u>1,448</u>	<u>30</u>

3 Fundraising and Appeals

	2021	2020
	£	£
Fete (net)	8,074	
Wreath Making (net)	735	
	<u>8,809</u>	<u>0</u>

4 Charitable Giving

	2021	2020
	£	£
Bishop's Lent Appeal	104	58
Christian Aid (most went direct)	50	
Crawley Open House		163
Royal British Legion	25	25
Chestnut Tree House (from wreath making)	367	
	<u>546</u>	<u>246</u>

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

The average monthly number of employees during the year was 2.

	2021	2020
	£	£
Wages and salaries	1,916	3,993
Tax and social security costs	324	1,701
	<u>2,240</u>	<u>5,694</u>

There were no payments to PCC members or their related parties except normal reimbursement of necessary Parish Expenditure.

Designated Funds

These funds are unrestricted funds which have been designated by the PCC for a particular purpose.

Restricted Funds

The income funds of the Charity include restricted funds which are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. They comprise:

	Flower Fund	Youth Club / Holiday Fund	Lower Churchyard	Messy Church	Music Fund	Total Restricted Funds
	£	£	£	£	£	£
Brought forward	370	105	1,030	121	161	1,787
Income received in 2021	415		596	1,033		2,044
Expenditure during 2021	156		771	985		1,912
Carried forward	629	105	855	169	161	1,919

7 Investment assets

The investment assets are invested in the CBF Church of England Investment Fund. The value of the assets has changed over the year as follows:

	General Reserves	Designated Lighting & Buildings	Restricted Lower Churchyard	2021 £	2020 £
Brought forward	35,432	140,000	21,415	196,847	182,428
Revaluation & gains/(losses) on investments	17,726	7,500	3,643	28,869	14,419
Investments added or (surrendered)					
Net movement in assets	53,158	147,500	25,058	225,716	196,847

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD
ANNUAL REPORT OF THE COUNCIL FOR 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield ('the PCC') has the responsibility of co-operating with the incumbent the Rev Ian Whitley in promoting in the ecclesiastical parish of Lingfield the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parish is merged with that of Dormansland to comprise a United Benefice. The Council is also responsible for the maintenance of the church building of St Peter & St Paul, Lingfield. The PCC was registered as a charity with the Charity Commission on 16th February 2016 under number 1165585 and is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017).

St Peter & St Paul's Church ('the Church') is situated in Church Road, Lingfield, Surrey, RH7 6AH. It is part of the Diocese of Southwark within the Church of England.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding how the funds of the PCC are to be spent. The full PCC met six times during the year. Given its wide responsibilities, the PCC now has a number of task groups each dealing with a particular aspect of parish life. These task groups, which include worship, nurture, social, young people and children, building and fabric, communications and digital strategy, stewardship, and charitable giving, are all responsible to the PCC and report back to it regularly, with their decisions being received by the full PCC and discussed as necessary.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter & St Paul, the membership of the PCC consists of the Church Wardens, Associate Vicar, SPA, Deanery Synod representatives and members elected by those members of the congregation who are on the Electoral Roll of the church. All members of the congregation who have been worshipping with us for six months or more are encouraged to register on the Electoral Roll, and to consider standing for election to the PCC.

The Council members who served during the year were:

Ex officio:

The Reverend Ian Whitley (*Incumbent; Chairman*)

The Reverend Nigel Hinton (*Associate vicar*)

Richard Holroyd (*Church Warden; Vice Chairman*)

Susan Ellis (*Church Warden*)
Carole Lane (*Deanery Synod*) *Resigned 20/6/21*
Elinor Lester (*Deanery Synod*) *Resigned 20/6/21*
Mary Walsh (*Deanery Synod*)
Joanna Brown (*Deanery Synod*)
Kay Savvides (*SPA*)

Elected members:

Michael Ellis (*Treasurer*)
Rosemary Verwecken
Susan Darney *Resigned 20/6/21*
Peter Beynon
Vivien Hepworth
Sally Martin *Co-opted 20/9/21*
Sian Prime
PK van der Merve *Co-opted 23/11/21*

Secretary and note-taker:

Mrs Carol Beynon

OBJECTIVES AND ACTIVITIES

Much of this had to be curtailed due to the Pandemic

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. During 2021 services and private prayer were conducted in line with COVID restrictions/guidelines.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We endeavour to enable people from all backgrounds to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing their knowledge of and trust in Jesus Christ.
- Provision of pastoral care for all people living in the parish, regardless of church attendance.
- Missional and outreach work.

FINANCIAL REVIEW

The accounts for 2021 disclose total receipts of £108,114 (2020: £101,053). Total payments for 2021 were £107,998 (2020: £89,879). Receipts therefore exceeded payments by £116 (2020 surplus £11,174).

The receipts for 2020 included £15,000 in bequests, (none in 2021).

Planned giving has seen an increase of 20.4% on 2020. Other giving and donations have decreased 30.8% compared to 2020. The tax recovered of £7,093 via Gift Aid in 2021 is down on the total of £13,599 for 2020. The September 2021 Quarter Gift Aid (approximately £2,000) was outstanding at the close of these accounts.

We received generous grants and the PCC is grateful to Lingfield Parish Council for their valuable support that helps to maintain the Upper Churchyard. From The Friends of St Peter & St Paul, Surrey County Council, AllChurches Trust Ltd, Surrey Churches Preservation Trust, Church Fete team and Jean Drew and Sally Martin for funds towards the new LED Lighting, and from the Bell Ringers towards Bell repairs. Old Town Fete raised £8,074 towards the new Lighting (net contributions in 2019: £4,710 & 2018: £5,978). This year the Wreath making workshop raised £735 with 50% being donated to Chestnut Tree House Children's Hospice (cancelled 2020).

The method of calculating the Diocesan parish share has proved a success and our pledged contribution will be reviewed by the PCC taking into account the results seen in these accounts.

Charitable giving totalled £546 (2020: £246 & 2019: £701), made from collections from the congregation and the Wreath making workshop.

The bulk of our funds remain invested in the CBF Church of England Investment Fund. Investment dividend in 2021 has remained similar to the previous year at £5,825 (2020: £5,490). The fund has in line with most investments performed extremely well over the past year with a resultant increase in the value by £28,869. (2020: increase £14,419).

RESERVES POLICY

Reserves and, in particular, free reserves are necessary to ensure that the Parish mission work is not curtailed in the event of a temporary reduction of income or a significant unexpected cost. It is the policy of the PCC to hold free reserves equivalent to three months general running costs which would be approximately £27,000. In view of the nature of our Grade 1 listed church building, it is also our policy to hold an amount for possible building maintenance and repair costs, £125,000 was 'designated' in 2020 and with the building cost increase it is raised to £137,500 for 2021. As our reserves are invested it is prudent to allow for sudden falls in value of the investments, a buffer of 10% (£20,000) is thought sufficient for this. At the end of 2021 general unrestricted assets are £66,191 (cash & shares).

The reserves policy is reviewed annually.

The PCC is not aware of any concerns affecting the charity's ability to continue to operate in future periods.


Michael R Ellis

Hon. Treasurer to the Council

Accounts

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER AND ST PAUL,
LINGFIELD
Charity Number 1165585**

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield for the year ended 31st December 2020 which are set out on the following pages 2 to 5

Respective responsibilities of the Council members and examiner

The Charity's Parochial Church Council (the 'PCC') members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required for this year under section 145 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

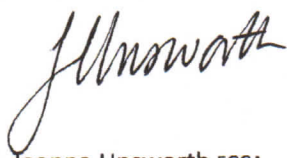
Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Joanna Unsworth FCCA
Certified Chartered Accountant
Unsworth's Accountancy Services Ltd
39 Stockwell Road
East Grinstead
West Sussex, RH19 4BD

Dated: 04/03/2021

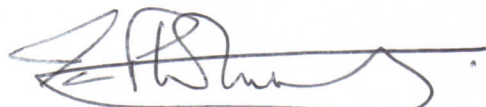
**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020**

Receipts and Payments account	Unrestricted funds		Restricted	Expendable	Total	Total
	General	Designated	funds	endowment	2020	2019
	£	£	£	£	£	£
Receipts						
<i>Voluntary Receipts</i>						
Regular Giving						
Planned giving	27,167				27,167	24,079
Collections and other giving	18,191				18,191	16,691
Income tax recovered	13,599				13,599	16,986
<i>Other voluntary receipts</i>						
Legacies		15,000			15,000	
Donations (note 2)	47	30			77	13,585
Grants received (note 2)		6,916			6,916	5,784
<i>Receipts from activities for generating funds</i>						
Fundraising and Appeals (note 3)						5,287
Other income (refreshments)	274				274	619
<i>Receipts from Church activities</i>						
Fees for weddings and funerals	8,946				8,946	13,781
<i>Receipts from investments</i>						
Income from investments	4,909		581		5,490	5,514
Bank deposit account interest	2				2	1
Insurance Claim (gate pier)	5,391				5,391	
Total Receipts	78,526	21,946	581	0	101,053	102,327
Payments						
<i>Church activities</i>						
Diocesan parish share	50,000				50,000	54,500
Church running expenses	11,599				11,599	11,208
Wages and NI (note 5)	5,694				5,694	13,020
Clergy expenses	30				30	1,029
Cost of services	901				901	1,825
Cost of Weddings & Funerals	2,284				2,284	6,158
Maintenance of Lower Churchyard			632		632	
Maintenance of buildings and organ	10,064				10,064	4,847
Printing, stationery and computer costs	2,924				2,924	5,261
Maintenance of Churchyard		3,000			3,000	3,000
Accountant's fee	160				160	105
Charitable giving (note 4)	246				246	701
Various	2,345				2,345	1,103
Sound System						10,500
Cost of fundraising dtd from income.						
Total Payments	86,247	3,000	632	0	89,879	113,257
Surplus/(Deficit)	(7,721)	18,946	(51)	0	11,174	(10,930)
Cash at Bank & in hand 31/12/19	4,895			16,069		
Plus surplus for year to 31/12/20	11,174					
Add withdrawn from Investments						
	<u>16,069</u>				<u>16,069</u>	

	Unrestricted Funds			Restricted Funds	Total 2020	Total 2019
	General	Designated Lighting	Designated Buildings			
Statement of Assets and Liabilities	£	£	£	£	£	£
<i>Cash Funds</i>						
Cash at bank	14,282	0	0	1,787	16,069	4,774
Cash awaiting banking (RH)						
Petty cash float						121
Total cash assets	14,282	0	0	1,787	16,069	4,895
<i>Investment assets (note 7)</i>						
CBF Investment Fund Income Shares	35,432	15,000	125,000	21,415	196,847	182,428
<i>Other Assets</i>						
Boiler	3,202				3,202	4,269
Air Heaters	3,840				3,840	5,120
Total assets	56,756	15,000	125,000	23,202	219,958	196,712
<i>Liabilities</i>						
Other liabilities					0	0

The attached notes on pages 4 and 5 form part of these financial statements

Approved by the PCC at their meeting on 24th March 2021 and signed on their behalf by:



The Reverend Ian Whitley (Chairman)



Michael R Ellis (Hon Treasurer to the PCC)

NOTES**1 Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

The PCC decided to adopt the Receipts and Payments basis for the preparation of the financial statements from 2016 as the charity qualifies for this simplification as a small charity.

2 Donations and Grants

During the year donations and grants were received and are broken down as follows:

	2020	2019
	£	£
<i>Grants</i>		
Churchyard Maintenance	3500	3500
Gatwick Trust	1,500	
Friends of St Peter & St Paul	1,916	2284
	<u>6,916</u>	<u>5,784</u>
<i>Donations</i>		
Flower Fund	0	200
Sound system		10,500
Messy Church	30	100
	<u>30</u>	<u>10,800</u>

3 Fundraising and Appeals

	2020	2019
	£	£
Fete (net)		4,710
Wreath Making (net)		577
	<u>0</u>	<u>5,287</u>

4 Charitable Giving

	2020	2019
	£	£
Bishop's Lent Appeal (including Gift Aid recovered)	58	222
Welcare		26
Crawley Open House	163	99
Alzheimers (funeral collection)		255
Royal British Legion	25	25
Funeral collection		74
	<u>246</u>	<u>701</u>

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

The average monthly number of employees during the year was 2.

	2020	2019
	£	£
Wages and salaries	3,993	9,227
Tax and social security costs	1,701	2,966
	<u>5,694</u>	<u>12,193</u>

There were no payments to PCC members or their related parties except normal reimbursement of necessary Parish Expenditure.

Designated Funds

These funds are unrestricted funds which have been designated by the PCC for a particular purpose.

Restricted Funds

The income funds of the Charity include restricted funds which are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. They comprise:

	Flower Fund	Youth Club / Holiday Fund	Lower Churchyard	Messy Church	Music Fund	Total Restricted Funds
	£	£	£	£	£	£
Brought forward	370	105	1,081	100	161	1,817
Income received in 2020			581	30		611
Expenditure during 2020			632	9		641
Carried forward	370	105	1,030	121	161	1,787

7 Investment assets

The investment assets are invested in the CBF Church of England Investment Fund. The value of the assets has changed over the year as follows:

	General Reserves	Designated Lighting & Buildings	Restricted Lower Churchyard	2020 £	2019 £
Brought forward	24,436	140,000	17,992	182,428	157,426
Revaluation gains/(losses) on investments	10,996	0	3,423	14,419	30,002
Investments added or (surrendered)					(5,000)
Net movement in assets	35,432	140,000	21,415	196,847	182,428

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL, LINGFIELD
ANNUAL REPORT OF THE COUNCIL FOR 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Paul, Lingfield ('the PCC') has the responsibility of co-operating with the incumbent (in vacancy, Rev Ian Whitley is to be licensed as Priest in Charge in February 2021), in promoting in the ecclesiastical parish of Lingfield the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parish is merged with that of Dormansland to comprise a United Benefice. The Council is also responsible for the maintenance of the church building of St Peter & St Paul, Lingfield. The PCC was registered as a charity with the Charity Commission on 16th February 2016 under number 1165585 and is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017).

St Peter & St Paul's Church ('the Church') is situated in Church Road, Lingfield, Surrey, RH7 6AH. It is part of the Diocese of Southwark within the Church of England.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding how the funds of the PCC are to be spent. The full PCC met six times during the year. Given its wide responsibilities, the PCC now has a number of task groups each dealing with a particular aspect of parish life. These task groups, which include worship, nurture, social, young people and children, building and fabric, communications and digital strategy, stewardship, and charitable giving, are all responsible to the PCC and report back to it regularly, with their decisions being received by the full PCC and discussed as necessary.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter & St Paul, the membership of the PCC consists of the Church Wardens, Associate Vicar, SPA, Deanery Synod representatives and members elected by those members of the congregation who are on the Electoral Roll of the church. All members of the congregation who have been worshipping with us for six months or more are encouraged to register on the Electoral Roll, and to consider standing for election to the PCC.

The Council members who served during the year were:

Ex officio:

The Reverend In vacancy (*Incumbent; Chairman*)

The Reverend Nigel Hinton (*Associate vicar*)

Richard Holroyd (*Church Warden; Vice Chairman*)

Susan Ellis (*Church Warden*)
Carole Lane (*Deanery Synod*)
Elinor Lester (*Deanery Synod*)
Rosemary Vervecken (*Deanery Synod*)
Kay Savvides (*SPA*)

Elected members:

Michael Ellis (*Treasurer*)
Susan Darney
Peter Beynon
Vivien Hepworth
Hilary Weston

Secretary and note-taker:

Mrs Carol Beynon

OBJECTIVES AND ACTIVITIES

Much of this had to be curtailed due to the Pandemic

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. During 2020 services and private prayer were conducted in line with COVID restrictions/guidelines.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We endeavour to enable people from all backgrounds to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; developing their knowledge of and trust in Jesus Christ.
- Provision of pastoral care for all people living in the parish, regardless of church attendance.
- Missional and outreach work.

FINANCIAL REVIEW

The accounts for 2020 disclose total receipts of £101,053 (2019: £102,327). Total payments for 2020 were £89,879 (2019: £113,257). Receipts therefore exceeded payments by £11,174 (2019 deficit £10,930). The receipts include £15,000 in bequests received during 2020 which have been designated towards the proposed new lighting.

Planned giving has seen an increase of 12.8% on 2019. Other giving and donations have increased 9% compared to 2019. Two bequests totalling £15,000 were received and the PCC decided to designate this towards the proposed new lighting. The tax recovered of £13,599 via Gift Aid in 2020 was similar to the adjusted total for 2019 which had included £4,000 carried over from 2018.

We received a generous grants and the PCC is grateful to Lingfield Parish Council for their valuable support that helps to maintain the Upper Churchyard, from the Friends for funds to renovate the main gates and from The Gatwick Trust towards the Miller Room.

Old Town Fete was sadly cancelled due to the Pandemic (net contributions in 2019:£4,710 & 2018: £5,978). This year the planned Wreath making workshop was also cancelled (raised £577 in 2019).

The method of calculating the Diocesan parish share has proved a success and our pledged contribution will be reviewed by the PCC taking into account the results seen in these accounts.

Charitable giving totalled £246 (2019: £701), made from collections from the congregation.

The bulk of our funds remain invested in the CBF Church of England Investment Fund. Investment income in 2020 has remained similar to the previous year at £5,490 (2019: £5,514). The fund has in line with most investments performed reasonably well over the past year (considering the Pandemic) with a resultant increase in the value by £14,419. (2019: increase £30,002).

RESERVES POLICY

Reserves and, in particular, free reserves are necessary to ensure that the Parish mission work is not curtailed in the event of a temporary reduction of income or a significant unexpected cost. It is the policy of the PCC to hold free reserves equivalent to three months general running costs which would currently be approximately £24,500 (figure calculated on 2019 as 2020 was an unusual year due to the Pandemic). In view of the nature of our Grade 1 listed church building, it is also our policy to hold an amount for possible building maintenance and repair costs of £125,000 and this amount has been 'designated' by the PCC along with £15,000 designated for the proposed new lighting. As our reserves are invested it is prudent to allow for sudden falls in value of the investments, a buffer of 10% (£17,500) is thought sufficient for this. At the end of 2020 total unrestricted assets are £49,714.

The reserves policy is reviewed annually.

The PCC is not aware of any concerns affecting the charity's ability to continue to operate in future periods.


Michael R Ellis

Hon. Treasurer to the Council