



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st September 2020**
To **31st August 2021**

Period start date
Period end date

Charity name: Burnham Youth Centre

Charity registration number: 1165584

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help and educate young people between the ages of 7 – 18 who live in Burnham and the surrounding area through their leisure time and activities to develop their physical, mental and spiritual capacity so that they may grow to full maturity as individuals and members of society
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The benefit of the variety of activities the club run is of benefit to the community as it provides the young people with a place to go and socialise and learn responsible social skills.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the Trustees have.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	We are totally dependent on volunteers to be able to run the club we would not be able to run BYC as all funding comes from subs paid by members and grants obtained for projects
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the charity is that it provides a place the young people can come to where they can unwind and socialise. Something which is extremely important to the clubs members. We provide activities including, football, art projects, cooking, dance, computers and we have a Sound Studio where members can compose their own music and enjoy various musical skills.</p> <p>Burnham is noted for being one of the most deprived areas in the UK and the club is extremely important to the young people of the community to help them to develop lifeskills to aid them in their future life.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's position is OK but more work needs to be done on obtaining funding to ensure the life of the Centre
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We unfortunately do not hold any reserves
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	We are self supporting not fortunate enough to be supported by any government body.
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We run the club for the benefit of the families in the community and are totally dependent on grants and sub subscription

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants for projects and sub subscription. The members take part in sponsored fund raising whenever possible
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments
A description of the principal risks facing the charity	Para 1.46	Running out of funding – the Trustees and management committee will continue to work hard to ensure that the risks are minimal
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	CIO Charitable Trust
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees have been long standing and were elected and are either County Councillors or Parish Councillors

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have 23 Policies in place which are reviewed annually
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Management Committee are responsible for the day to day running of the club the Trustees are responsible for the building
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Burnham Youth Centre
Other name the charity uses	
Registered charity number	1165584
Charity's principal address	Burnham Youth Centre Minnicroft Road Burnham SL1 7DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Judith Foster	Chairman		All Trustees
2	David Pepler	Treasurer		
3	Marilyn Rolfe	Secretary		
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17				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Marilyn Rolfe	
Full name(s)	Marilyn Ann Rolfe	
Position (eg Secretary, Chair, etc)	Secretary/Trustee	
Date	28.06.22	

REGISTERED CHARITY NUMBER 1165584

FINANCIAL STATEMENTS

The Financial Statements for the year ended 31st August 2021 are as follows:
31st August 2021

Statement of Activities

The objects of the Centre are to provide an environment for the Youth in the Burnham area to develop their potential in various activities designed for their personal and financial growth, and to help them to become self-reliant and active within the Community and to be able to contribute to it.

BURNHAM YOUTH CENTRE

It was established on 17th February 2014 under the provisions of the Companies Act 2006 and is a Registered Charity for the purposes of the Charitable Organisation.

FINANCIAL ACCOUNTS

The Centre is managed and controlled by the Burnham Youth Centre which is made up of the following:

YEAR ENDED 31st August 2021

Income

Income
Grants
M.L.P.

Expenditure

Assets

Liabilities

BURNHAM YOUTH CENTRE

TRUSTEES REPORT

The Trustees present their report and the financial accounts of the Trust for the year ended 31st August 2021

Principle Activities

The aim of the Centre is to provide an environment for the Youth in the Community to come and participate in various activities designed for their enjoyment and to enable them to better communicate with all other persons within the Community and become better citizens as a result.

With effect from 17th February 2016 Burnham Youth Centre is no longer a Registered Company and has re-registered as a Charitable Organisation.

The results for the year are set out in the enclosed accounts.

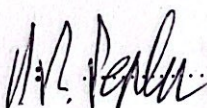
The Trust is managed and controlled by the Management Committee which is made up as follows:

Trustees

J Foster
D Pepler
M Rolfe

On behalf of the Trustees

Signed



Name

D. R. PEPLER

Dated

: 23/2/2021

BURNHAM YOUTH CENTRE

I report on the accounts of the Burnham Youth Centre for the year ended 31st August 2021 which are set out on pages 4 to 8.

Respective responsibilities of Trustees and Examiner.

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit,

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which , in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed : *Jo Rye*

Dated: 23/02/2022

BURNHAM YOUTH CENTRE**Statement of Financial Activities****YEAR ENDED 31st August 2021**

INCOME AND EXPENDITURE	31/08/2021	31/08/2020
Income:		3,964
Subs		2,112
Tuck Shop		1,115
Tuck Shop Purchases	0	997
Lettings	240	1,800
Key Deposit		450
Donations	2,536	17,409
Miscellaneous		350
Grants	19,099	
South Bucks Lottery	661	646
Total Income	22,536	25,616
Less Expenditure :		696
Telephone & Internet	765	1,159
Cleaning Building & Grounds Maintenance	144	313
Equipment	1,490	571
Insurance	571	8,330
Wages		3,291
Utilities	1,088	148
Postage & Stationery	39	1,512
Depreciation	1,208	
Outreach & Staff Training	225	870
Miscellaneous	179	575
Return of Deposits	200	134
Halloween Party	5,909	17,598
Other Expenditure:	11,316	888
Repairs & Maintenance		18,486
Total Expenses	17,225	
Net Income / (Expenditure) for the Year	5,311	7,130

BURNHAM YOUTH CENTRE

Balance Sheet

YEAR ENDED 31st August 2021

	Notes	31st August 2021		31st August 2020	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	2		4,839		6,047
CURRENT ASSETS					
Current Account	3	21,677		17,182	
Committee Current Account	3	10,667		8,142	
Cash	3	493		995	
		<u>32,837</u>		<u>26,318</u>	
CURRENT LIABILITIES					
	4	0		0	
NET CURRENT ASSETS / (LIABILITIES)					
			32,837		26,318
			<u>37,676</u>		<u>32,365</u>
INCOME FUNDS					
Accumulated Fund			32,365		25,235
Surplus / (Deficit) for the Year		5,311		7,130	
Assets this year					
Adjust Prior Year re Equipment Acquired			5,311		7,130
			<u>37,676</u>		<u>32,365</u>

BURNHAM YOUTH CENTRE**NOTES TO THE ACCOUNTS****For the Year Ended 31st August 2021****1 ACCOUNTING POLICIES**

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting.

2 FIXED ASSETS

Fixed Assets are capitalised and depreciated over the estimated useful life.
The rates and methods used are as follows :

Equipment is depreciated at 20% on reducing balance.

	31st August 2021			
	Improvement:	Fixtures & Fittings	Equipment	TOTAL
	£	£	£	£
COST				
As at 1 September	15,399	1,829	13,004	30,232
Additions				0
Disposals				0
As at 31st August 2021	15,399	1,829	13,004	30,232
DEPRECIATION				
As at 1 September	11,204	1,639	11,342	24,185
Charges for the Period	838	38	332	1,208
Disposals				0
As at 31st August 2021	12,042	1,677	11,674	25,393
NET BOOK VALUE				
As at 31st August 2021	3,357	152	1,330	4,839
As at 31st August 2020	4,195	190	1,662	6,047

BURNHAM YOUTH CENTRE

NOTES TO THE ACCOUNTS

YEAR ENDED 31st August 2021

3 CASH AT BANK AND IN HAND

	<u>31st August 2021</u>	<u>31st August 2020</u>
	<u>£</u>	<u>£</u>
Bank Current Account	21,677	17,182
Committee Current Account	10,667	8,142
Cash	493	995
	<u>32,837</u>	<u>26,318</u>

4 CURRENT LIABILITIES

	<u>31st August 2021</u>	<u>31st August 2020</u>
	<u>£</u>	<u>£</u>
Accruals	0	0
	<u>0</u>	<u>0</u>

Burnham Youth Centre

NOTES TO THE ACCOUNTS

YEAR ENDED 31st August 2021

6 ANALYSIS OF NET ASSETS

	<u>£</u>
Fixed Assets	4,839
Net Current Assets / (Liabilities)	32,837
	<u>37,676</u>

7 TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

Trustees have been reimbursed expenses made on behalf of the club in respect of the year.