

SAWPIT RETIREMENT HOME
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

SAWPIT RETIREMENT HOME

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr D A Hunt Mrs C M Hunt Mr S Jones Mr S Ellis Cooper Mr A T Huckfield
Charity number	1165582
Principal address	New House Farm Stud Saw Pit Lane Apperley Gloucester United Kingdom GL19 4DW
Accountants	Azets Pillar House 113-115 Bath Road Cheltenham Gloucestershire United Kingdom GL53 7LS
Bankers	Weatherbys Private Bank Sanders Road Wellingborough Northamptonshire United Kingdom NN8 4BX

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The primary purpose of Sawpit Retirement Home "the charity" is for the benefit of the public to relieve the suffering of horses and dogs in need of care and attention and, in particular, to provide and maintain rescue homes or other facilities for the reception, care and treatment of such animals.

The Board of Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning future activities.

Significant activities

The primary activity during the year has been the provision of facilities for welfare, care and treatment for horses and dogs.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Charitable activities

The main achievements during the period is the continued provision of facilities to assist with the welfare, care and treatment for horses and dogs.

During the period the charity has provided welfare, care and treatment to 22 animals (2020: 27 animals).

Financial review

Financial position

The financial position at the end of the period is in line with the Trustees' expectation.

Reserves policy

The Sawpit Retirement Home Board of Trustees has given consideration to the continued activities and life of the charity. The Sawpit Retirement Home Board of Trustees are very aware that the continued existence of the charity is to some extent dependent on the level of funds held and as such a concerted effort has been made to address the need to add to these funds on an annual basis going forward.

In the opinion of the Sawpit Retirement Home Board of Trustees, the present level of reserves totalling £(4,881) (2020: £16,547) is not adequate. Donations totalling £40,000 have been made to date in y/e 31 March 2022 in order to address the excess of expenditure over income in recent years and return the balance sheet to a net assets position.

Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Covid-19

The global pandemic, Covid-19, has had minimal impact on the charity and it continues to operate. It is the Trustees' intention to provide sufficient income to continue operating in the future.

SAWPIT RETIREMENT HOME

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

Governing document and charity constitution

The charity is a Charitable Incorporated Organisation controlled by its constitution dated 12 February 2016.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr D A Hunt

Mrs C M Hunt

Mr S Jones

Mr S Ellis Cooper

Mr A T Huckfield

Recruitment and appointment of new trustees

In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. There must be a minimum of two charity trustees.

The trustees' report was approved by the Board of Trustees.

Mr D A Hunt

Trustee

Dated: 28 January 2022

SAWPIT RETIREMENT HOME

ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF SAWPIT RETIREMENT HOME FOR THE YEAR ENDED 31 MARCH 2021

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of Sawpit Retirement Home for the year ended 31 March 2021, which comprise the statement of financial activities and the related notes from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of Sawpit Retirement Home and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Sawpit Retirement Home and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that Sawpit Retirement Home has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and deficit of Sawpit Retirement Home. You consider that Sawpit Retirement Home is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of Sawpit Retirement Home. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Azets

28 January 2022

Pillar House
113-115 Bath Road
Cheltenham
Gloucestershire
GL53 7LS
United Kingdom

SAWPIT RETIREMENT HOME

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<u>Income from:</u>			
Donations and legacies	2	23,750	21,251
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	3	45,178	33,267
		<hr/>	<hr/>
Net expenditure for the year/ Net movement in funds		(21,428)	(12,016)
 Fund balances at 1 April 2020		 16,547	 28,563
		<hr/>	<hr/>
Fund balances at 31 March 2021		(4,881)	16,547
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

SAWPIT RETIREMENT HOME

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	7		19,712		23,220
Current assets					
Debtors	8	-		4,250	
Cash at bank and in hand		21,395		28,272	
		<u>21,395</u>		<u>32,522</u>	
Creditors: amounts falling due within one year	9	(45,988)		(39,195)	
Net current liabilities			(24,593)		(6,673)
Total assets less current liabilities			<u>(4,881)</u>		<u>16,547</u>
Income funds					
Unrestricted funds - general			(4,881)		16,547
			<u>(4,881)</u>		<u>16,547</u>

The financial statements were approved by the Trustees on 28 January 2022

Mr D A Hunt
Trustee

SAWPIT RETIREMENT HOME

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Sawpit Retirement Home is a Charitable Incorporated Organisation registered in England and Wales, registered number 1165582. The address of the registered office can be found on the Legal and Administrative Information page.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for smaller charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

As described in the Trustees' Report, further donations have been made in the y/e 31 March 2022 to address the excess of expenditure over income in recent years and return the balance to a net assets position.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

SAWPIT RETIREMENT HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

The charity receives donated resources from Mr D A Hunt in the form of provision of land but as the value of these resources cannot be quantified the income and expenditure has not been recognised in the statement of financial activities.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the financial statements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery etc.	10 years straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

SAWPIT RETIREMENT HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Taxation

The charity is exempt from corporation tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to the charitable objects.

1.13 Provisions

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

2 Donations and legacies

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Donations and gifts	23,750	21,251

3 Charitable activities

	Facilities costs 2021 £	Facilities costs 2020 £
Staff costs	17,783	15,447
Animal feed and bedding	8,916	8,999
Veterinary fees and medical supplies	10,102	2,428
Depreciation	3,508	3,538
Water rates	283	82
Repairs and cleaning	2,912	715
	<u>43,504</u>	<u>31,209</u>
Share of support costs (see note 4)	444	438
Share of governance costs (see note 4)	1,230	1,620
	<u>45,178</u>	<u>33,267</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Operation of animal rescue home	444	1,230	1,674	438	1,620	2,058
	<u>444</u>	<u>1,230</u>	<u>1,674</u>	<u>438</u>	<u>1,620</u>	<u>2,058</u>
Analysed between Charitable activities	<u>444</u>	<u>1,230</u>	<u>1,674</u>	<u>438</u>	<u>1,620</u>	<u>2,058</u>

All support and governance costs are apportioned to the one charitable activity.

Support and governance costs includes fees of £1,674 in respect of other accountancy services (2020: £2,058).

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

6 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	<u>1</u>	<u>1</u>
Employment costs	2021 £	2020 £
Wages and salaries	17,718	15,447
Other pension costs	65	-
	<u>17,783</u>	<u>15,447</u>

No employees received emoluments in excess of £60,000.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Tangible fixed assets

Plant and machinery etc.
£

Cost

At 1 April 2020 35,381

At 31 March 2021 35,381

Depreciation and impairment

At 1 April 2020 12,161

Depreciation charged in the year 3,508

At 31 March 2021 15,669

Carrying amount

At 31 March 2021 19,712

At 31 March 2020 23,220

8 Debtors

2021 2020
£ £

Amounts falling due within one year:

Prepayments and accrued income - 4,250

9 Creditors: amounts falling due within one year

2021 2020
£ £

Other creditors 44,362 37,569

Accruals and deferred income 1,626 1,626

45,988 39,195

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 General unrestricted funds

These are unrestricted funds which are material to the charity's activities made up as follows:

	Balance at 1 April 2019 £	Movement in funds		Transfers	Balance at 1 April 2020 £	Movement in funds		Balance at 31 March 2021 £
		Incoming resources £	Resources expended £	£		Incoming resources £	Resources expended £	
Unrestricted funds	28,563	21,251	(33,267)	-	16,547	23,750	(45,178)	(4,881)

SAWPIT RETIREMENT HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2021*

11 Related party transactions

Donations received without conditions from Trustees totalling £19,000 (2020: £17,000) were received during the period ended 31 March 2021.

At 31 March 2021 Sawpit Retirement Home owed £10,100 (2020: £10,100) to Woodlands (Gloucestershire) Limited which is a company controlled by Mr D A Hunt.

At 31 March 2021 Sawpit Retirement Home owed £34,237 (2020: £27,352) to Mr D A Hunt, a trustee of Sawpit Retirement Home.

During the period £1,830 (2020: £925) was paid to Mr S Ellis Cooper, a trustee of Sawpit Retirement Home, for farrier services.