

**HANSLOPE VILLAGE HALL CIO
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

CHARITY NUMBER 1165557

**Hanslope Village Hall
Newport Road
Hanslope
Milton Keynes
MK19 7NZ**

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2025

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Act; and
- Financial Statements are prepared which agree with the accounting records and comply with the accounting requirements of the Act;

or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

K Browning ACMA

Date

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025

Governing Document

Hanslope Village Hall was built in the middle of the nineteenth century. Originally a village school it became the Property of St James the Great Church Sunday School Charity and was used as a Parish Hall. The conveyance document being dated 3rd December 1935. The Diocesan Trustees (Oxford) became Custodians of the property on 14th November 1977. The property was held on a forty year lease under a trust deed dated 12 June 1979 (and amended in 1983 and 1996) as a public charitable trust named Hanslope Village Hall Charity Registration Number 281981. In 1979 an extension to the Large Hall was added and a new toilet block. The Hanslope Village Hall CIO Charity Registration Number 1165557 took over full responsibility for the lease and all assets, creditors and Debtors of the 1979 Hanslope Village Hall Charity on 1st April 2016. A new 40 year Lease was successfully negotiated between the Diocesan Trustees (Oxford) and the Hanslope Village Hall CIO Charity Registration Number 1165557 and signed on 3rd April 2020. An extension store was added in 2021 funded by Section 106 money from MK Council.

Objects of the Charity

Hanslope Village Hall shall be held on trust as a Village Hall for the use of the inhabitants of the Parish of Hanslope without distinction of sex or of political, religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the Main Activities in relation to these Objects

Hanslope Village Hall is available for hire by village organisations and individuals at preferential rates over those offered to non-residents of the Parish and other organisations. Regular activities included a pre-school (until February 2025), various sports group activities, Women's Institute meetings, a drama group who stage shows in the Hall, a theatre dance group, Line Dancing. The Hall is regularly hired for children's parties and adult celebrations of one sort or another. Regular events are held to raise funds for the Village Hall activities.

Trustees - 2023-2024

Dr John Eric Sorrell	Chair 1st April 2016	Renewed April 2022 - 3 years	April 2025
Mr Matthew N. Irvine	1st April 2016	Renewed April 2022 - 3 years	April 2025
Jenni Alliss	Minute sec March 2019	March 2022 - 3 years	April 2025
Gillian Glanville	29th July 2020	Renewed April 2023 - 3 years	April 2026
Duncan Carter	29th July 2020	Renewed April 2023 - 3 years	April 2026
Carol Parrett	25th November 2021	3 years	Nov 2027
Andrea Kingston	27th January 2021	Died September 2023	
Win Parry	27th January 2021	Renewed January 24 - 3 years	Jan 2027
Mac Millington	Dep Chair 27 th January 2021	Renewed January 24 - 3 years	Jan 2027
Gareth Leakey	Treasurer 21st June 2022	Resigned May 2025	
Lorraine Bone	Treasurer 21st January 2025	3 years	Jan 2028

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)

CHARITY NUMBER 1165557

ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Board of Trustee selection

Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Each user group may, if they wish, nominate a Representative User and the Representative Users together will appoint one nominated trustee to serve for three years.

Reserves Policy

A reserve of £4,000 is held within the General Fund to cover fluctuations in income receipts and expenses payments and emergency expenses such as urgent repairs. A reserve is held to satisfy the condition of the lease to return the hall to the Parochial Church Council in "good and substantial repair" at the end of the term.

Chairman's Report

The Board of Trustees met on six occasions during the year. The Executive Committee (Exec) which comprises the chair, vice chair, the secretary, treasurer and manager met on five occasions. At its January meeting the BOT decided to discontinue the Exec meetings. 2024-2025 was a successful year for the Village Hall although some future problems presented themselves when our long-standing major hirer Pre-School announced that they were moving to new premises in Hanslope School from 1st February 2025. This potentially had a major impact on our regular income. Thanks to the strenuous efforts of our manager, Gillian Glanville and many of the Trustees, the number of occasional and regular hires has increased considerably. We did not change our hire rates during the year although some adjustments were made to our refundable Damage Deposits. During the year an on-line Health and Safety and Management System was purchased which, once we have completed its training, will improve our routine efficiency and compliance with legislation.

We are grateful to our contract cleaner, Chantel Coxhill who despite an increase in occasional hires at the weekend has kept our Hall in immaculate condition.

The fundraising team ably led by Jenni Alliss, Mat Irvine and their sub-committee aided by a small team of volunteers ran a very successful series of fundraising events during the year. These included our usual Hamex events of which SmallSpace was hugely successful and much enjoyed by everyone. We held successful Craft Fairs which will be repeated. The Horticultural Show in September was less busy than in previous years. Very few children entered their specific classes.

The Trustees decided to hold a "Thank You" Mulled Wine, mince pies and Christmas songs evening in December extending an invitation to all living in the Village. This was well attended and was a very friendly and joyous evening. We were grateful to Peter Thorley for providing the music for the singing. We are now able to take card payments at our fundraising events.

Chairmans' Report continued

During the year we purchased a number of temporary road barriers, a new stepladder and two new pop up gazebos (3x6m and 3x4.5m). A new ring main was installed enabling an external power socket to be installed. The Trustees funded a defibrillator which is installed on an outside wall and is linked to the national system. In conjunction with Milton Keynes Council we funded two directional road signs pointing to the Village Hall. We have purchased a series of portable notice boards for use at events. The overhead lights in the small hall had been replaced by LED units and in the next financial year the main hall lights will also be changed. The floor mats at both entrance lobbies have been replaced. Jenni Allis, Mac Millington and helpers have fixed barriers to prevent cars running over the planted area in the side car park. The beds and wall baskets have been kept well stocked with plants and kept tidy. We are grateful to Barry Goodman for pollarding our Lime trees, a task he volunteers to do every three years (with planning permission).

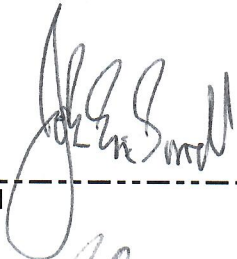
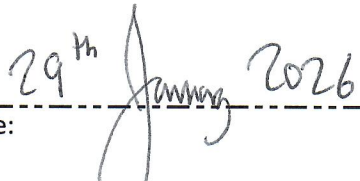

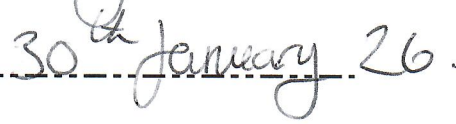


Gareth Lakey retired as a Trustee and Treasurer on 31st March 2025 and we are extremely grateful to him for introducing a new online Accounting Software and planning for a Village Hall Lottery to replace the 100 Club on 1st April 2025. He is being replaced by Lorraine Bone as Treasurer. Lorraine became a Trustee in January 2025.

I wish to record my grateful thanks to all of my fellow Trustees and our band of volunteers who have worked diligently and very hard during the year to keep our Village Hall operational and popular.

John Sorrell - Chair of Trustees

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
DECLARATION
FOR THE YEAR ENDED 31 MARCH 2025

We declare that the Trustees have approved the annual report by an on-line vote on 29th January 2026 and this will be recorded in the minutes of the next Board of Trustee Meeting.

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John Sorrell	Chair of Trustees	Date: 29 th January 2026
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Lorraine Bone	Treasurer	Date: 30 th January 26.
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Jenni Alliss	Secretary	Date: 29 Jan 26

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
NOTES - 2024-2025
(Forming part of the Financial Statements)

10 Accumulated Funds

Analysis

	General Fund £	Fixed Asset Fund £	Fundraising Fund £	Total £
Tangible Assets	0	11,525		11,525
Investments	0	0	0	0
Cash	595	0	0	595
Bank accounts	21,790	0		21,790

General Fund

The General Fund is the main fund of the Trust into which all of the income for the use of the Village Hall is placed and from which all the operating expenditure is borne. In addition, donations, bequests and grants which are not restricted in use are included here.

Fixed Asset

Fixed Assets are made up of the tangible fixed assets of the Trust. It includes building improvements which are being depreciated and will belong to the Parochial Church Council at the end of the lease. It also includes items such as tables and chairs (described as Plant & Machinery) which belong to the Trust and are being depreciated.

Fundraising Fund

This fund is made up of income raised from the fundraising activities of the the Charity. Trustees have deemed that this should become part of the General Fund to be used for all Village Hall purposes.

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)**CHARITY NUMBER 1165557****ANNUAL REPORT****FOR THE YEAR ENDED 31 MARCH 2025****Profit and Loss**

Account	2025	2024
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Turnover

Donations Received -Non Gift Aid	986.11	181.91
Grants	5,000.00	5,000.00
Section 106 money received	0.00	2,754.35
Total Turnover	5,986.11	7,936.26

Cost of Sales

Fund Raising Misc Expenses	242.31	617.66
Goods Purchased for Resale	573.21	1,329.70
Hamex Expenses	200.98	272.64
Horticultural Show Expenses	86.06	52.79
Lottery (was 100 Club) prizes - Reinstated 01/04/2017	(136.00)	0.00
Miscellaneous Purchases	1,318.46	281.98
Total Cost of Sales	2,285.02	2,554.77

Gross Profit	3,701.09	5,381.49
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Administrative Costs

Cleaning	7,402.57	7,569.80
Cleaning materials	311.13	708.80
Consultancy Fees	150.00	150.00
Depreciation	15,731.00	15,133.00
Electricity	3,998.76	876.54
4 Employee Wages and Salaries	8,923.20	8,407.60
Equipment Hire	1,188.96	873.60
Equipment purchase	2,089.60	1,482.61
Gas	3,519.70	2,282.25
Insurance	2,344.19	2,215.62
Legal Fees	29.00	29.00
Licences	912.71	496.59
Mobile Phone	202.84	185.76
Office Stationery	8.99	2.45
Postage and Carriage	82.50	0.00
Premises Expenses	63.97	1,350.00
Rent	50.00	50.00
Repairs and Renewals	4,673.45	7,820.13
Software	1,233.79	860.63
Subscriptions	256.45	166.71
Telephone	647.54	634.39
Waste Disposal	3,410.72	2,857.97
Water Rates	399.15	361.13
Total Administrative Costs	57,630.22	54,514.58

Operating Profit	(53,929.13)	(49,133.09)
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Other Income

2 Bank Interest received	285.65	217.24
Christmas Craft Fayre	2,099.88	0.00
Fund Generation - Misc Fund Raising	319.68	4,672.63
Hall Hire	32,442.86	34,107.58
Hamex	1,664.44	2,043.12
Horticultural Show	192.07	210.05
Lottery (was 100 Club) income (only from 01/04/2017)	1,548.00	1,015.00
Other Income	555.00	169.50
Total Other Income	39,107.58	42,435.12

Profit on Ordinary Activities Before Taxation	(14,821.55)	(6,697.97)
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Profit after Taxation	(14,821.55)	(6,697.97)
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Balance Sheet

Hanslope Village Hall CIO

As at 31 March 2025

Account	31 Mar 2025	31 Mar 2024
Fixed Assets		
Tangible Assets		
Furniture and Fixtures	14,336.24	11,406.36
Furniture/Fixture Depreciation	(8,254.00)	(5,149.00)
Property	126,262.57	126,262.57
Property Depreciation	(120,821.00)	(108,195.00)
Total Tangible Assets	11,523.81	24,324.93
Total Fixed Assets	11,523.81	24,324.93
Current Assets		
Cash at bank and in hand		
Bank Current Account	1,067.68	0.00
2 Hanslope Village Hall reserve account	4,006.58	4,000.00
2 Instant Access Savings account	16,715.46	22,000.00
Petty Cash - Treasurer	595.00	641.13
Total Cash at bank and in hand	22,384.72	26,641.13
Debtors Control Account	1,990.25	731.50
Prepayments	2,912.88	2,711.51
Total Current Assets	27,287.85	30,084.14
Creditors: amounts falling due within one year		
Bank Current Account	0.00	182.85
Creditors Control Account	1,656.27	1,729.53
Damage Deposits - USE for everything post 01/12/16	1,673.00	788.00
Income In Advance	46.00	1,369.75
Key Deposits	235.00	235.00
Old 100 Club Funds	36.00	0.00
PAYE Liability	30.80	167.80
Stage Hire Transaction	130.00	0.00
VAT Liability	(110.00)	0.00
Total Creditors: amounts falling due within one year	3,697.07	4,472.93
Net Current Assets (Liabilities)	23,590.78	25,611.21
Total Assets less Current Liabilities	35,114.59	49,936.14
Net Assets	35,114.59	49,936.14
Capital and Reserves		
Current Year Earnings	(14,821.55)	(6,697.97)
Funds	25,109.56	25,109.56
Profit and Loss Account	24,826.58	31,524.55
Total Capital and Reserves	35,114.59	49,936.14

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)

CHARITY NUMBER 1165557

NOTES - 2024-2025

(Forming part of the Financial Statements)

1 Accounting Policies

The principle accounting policies of the Charity are set out below:

Basis of Preparation

These Financial Statements have been prepared in accordance with accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2019), and the Charities Act 2011, under the accruals and going concern basis.

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value).

There has been no change to the accounting policies since last year, and no changes have been made to Financial Statements for previous years except for correction of errors in previous year's depreciation calculations. The Charity has now switched to Xero Accounting Software for its accounts.

Incoming Resources

Incoming Resources are included in the Financial Statements when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources, and the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising income) the incoming resources and related expenditure are reported gross in the Financial Statements.

Grants and donations are only included in the Financial Statements when the charity has unconditional entitlement to them. Tax reclaims are included at the same time as the gift to which they relate.

The value of voluntary help received is not included but is described in the annual report.

Investment income is included in the accounts when receivable.

Investment Gains / (Losses) includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Grants and Donations

Building improvements funded directly by grants paid to contractors are included as income and expenditure within the Financial Statements.

Other grants and donations are included within the Financial Statements as income once they have been received and there are no conditions to be met relating to them which remain in the control of the charity.

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
NOTES - 2024-2025
(Forming part of the Financial Statements)

Fixed Assets and Depreciation

Assets are capitalised if they can be used for more than one year, and cost at least £500.

Investments quoted on a recognised stock exchange are valued at market value at the year end.

Depreciation is provided to write off the cost less estimated residual value (and grants where appropriate) of tangible fixed assets by instalments over their estimated useful economic lives as follows:

Building and Improvements	10% per annum	on original known cost
Plant and Machinery	25% per annum	on original known cost

2 Investment Income

	2025	2024
	£	£
Bank Interest	285	217
	<u>285</u>	<u>217</u>

3 Expenditure

Fees for Examining the Financial Statements

No fees were paid for the independent examination of these Financial Statements.

Analyses of Expenditure

19The resources expended have been analysed on the functional basis provided by Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2019).

4 Employees

	2025	2024
	£	£
Gross Wages and Salaries	8923	8408
Employer's National Insurance Contributions	0	0
	<u>8,923</u>	<u>8,408</u>

5 Trustees and Other Related Parties

Trustee Expenses

No payment or reimbursement of out-of-pocket expenses have been made to any trustee or to a third party for any expenses incurred by a trustee during the year.

Related Party Transactions

No related party transactions have been undertaken by the charity during the year.

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
NOTES - 2024-2025
(Forming part of the Financial Statements)

6 Tangible Fixed Assets

A unanimous minuted resolution of the Trustees on 12th July 2016 agreed to change the method of depreciation for these accounts to the straight line method:

Building and Improvements		10% per annum	on original known cost		
Plant and Machinery		25% per annum	on original known cost		
			Building	Furniture &	
			Improvements	Fittings	Total
			£	£	£
At 1 April 2024			126263	11407	137670
CCTV Cameras 05/06/24	9 months @ 25%			126	126
External cabling and socket 10/06/24	9 months @ 25%			420	420
Microphone Stand 25/07/24	8 months @ 25%			50	50
Sleepers 23/09/24	8 months @ 25%			226	226
LED Lighting 24/11/24	4 months @ 25%			608	608
Floor Mats 06/01/25	2 months @ 25%			310	310
Gazebo x2 17/01/25	2 months @ 25%			1190	1190
At 31 March 2025			<u>126263</u>	<u>14337</u>	<u>140600</u>
Depreciation					
At 1 April 2024			108195	6258	114453
Charge for year			12626	2852	15478
CCTV Cameras 05/06/24	9 months @ 25%			24	24
External cabling and socket 10/06/24	9 months @ 25%			79	79
Microphone Stand 25/07/24	8 months @ 25%			8	8
Sleepers 23/09/24	8 months @ 25%			28	28
LED Lighting 24/11/24	4 months @ 25%			51	51
Floor Mats 06/01/25	2 months @ 25%			13	13
Gazebo x2 17/01/25	2 months @ 25%			50	50
At 31 March 2025			<u>120821</u>	<u>9363</u>	<u>130184</u>
Net Book Value					
At 1 April 2024			<u>18068</u>	<u>5149</u>	<u>23217</u>
At 31 March 2025			<u><u>5442</u></u>	<u><u>6083</u></u>	<u><u>11525</u></u>
7 Investment Assets					
				2025	2024
				£	£
NONE				<u><u>0</u></u>	<u><u>0</u></u>