



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From april 1, 2-23
Period end date

Period start date To mar 31, 2024

Charity name: Stepping Stone Theatre for Mental Health

Charity registration number: 1165525

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the increased mental health wellbeing throughout England for all mental health service users, their carers, health care workers, family and friends by supplying theatre workshops and creating shows.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We ran writing workshops, both on line and in person. We created a singing social group, we began a new drama group, we broadcast on line in a one hour show that highlighted all things mental health. We published 3 books of writing from our members, and we performed two shows for audiences of over 100
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, we have regarded guidances issued.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We continued to receive financial support from grants in our mental health community.
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	Volunteers were at the centre of what we achieved. They supported our workshop leaders by looking after logistics such as making coffee, setting up the room, reporting if anyone needed extra support.

Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The main achievements have been the products that live on. Drama and singing only last as long as when they are being performed. But we created a legacy of writing books, distributed throughout the community and available in the library. The beneficiaries have benefited by cancelling loneliness, by making friends and by having a great deal of fun. It can be very difficult to smile when you are mentally ill, but the activities of Stepping Stone actually get people laughing. We have benefited the great community by sharing our informative broadcast, Both Sides Of The Medication Cart, and by performing to large audiences our stories and triumphs.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our achievements this year increased the mental health and well being for all those who participated, either as a performer or an audience. It is quite overwhelming
Performance of fundraising activities against objectives set	Para 1.41	We had two birthday fundraisers. We did not have a goal, but between them the fundraisers raised £800
Investment performance against objectives	Para 1.41	We did not invest
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in excellent shape. We plan our events in direct relation to how many funds we have. Being small we are able to control day to day expenses.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are held incase we do not receive enough funding to pay our workshop leaders.
Amount of reserves held	Para 1.22	£34,812
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not do any investing
A description of the principal risks facing the charity	Para 1.46	The biggest risk we face is if our 2 workshop leaders become ill
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Governing document
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	charitiy
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We have maintained the same board. If it ain't broke, don't fix it!

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	none
Other		

Reference and Administrative details

Charity name	Stepping Stone Theatre for Mental Health
Other name the charity uses	N/a
Registered charity number	1165525
Charity's principal address	3 Church Lane Blyton, Gainsborough Lincolnshire DN21 3JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jamie Lister			
2	Michelle Leighton			
3	William Rodgers			
4	Catherine Rodgers			
5	Ian Burgess			
6	Mark Briscoe			
7	John Elkington			
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

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Director name		
n/a		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Catherine Rodgers

Full name(s)

Catherine Rodgers

Position (eg Secretary,
Chair, etc)

Secretary

Date

January 7, 2024

Charity Name Stepping Stone Theatre		No (if anv) 1165525		CC16a
Receipts and payments accounts				
For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	2,550	-	-	2,550	2,620
Grants	66,183	-	-	66,183	21,680
Foyle Foundation	-	-	-	-	3,000
WLDC Lottery	26	-	-	26	153
Co Op	2,667	-	-	2,667	-
Councillors' grants	350	-	-	-	-
Other	5	-	-	-	-
Sub total (Gross income for AR)	71,781	-	-	71,426	27,453
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	71,781	-	-	71,426	27,453
A3 Payments					
Props	126	-	-	126	243
Printing & advertising	3,841	-	-	3,841	3,751
Insurances	-	-	-	-	303
Travel & entertaining	2,219	-	-	2,219	1,720
Trustee & meeting expenses	36	-	-	36	27
Venue hire & catering	1,595	-	-	1,595	1,034
Equipment, repairs & accessories	1,165	-	-	1,165	60
Website & domain name	80	-	-	80	86
Bank charges	60	-	-	60	67
Sundries	596	-	-	596	653
Volunteer expenses	1,364	-	-	1,364	250
Workshop, mentoring and sessional costs	38,400	-	-	38,400	32,000
Administration costs	9,600	-	-	9,600	8,000
Sub total	59,082	-	-	59,082	48,194
A4 Asset and investment purchases, (see table)					
Lap Top	-	-	-	-	694
Karaoke Machine	-	-	-	-	1,263
Sub total	-	-	-	-	1,957
Total payments	59,082	-	-	59,082	50,151
Net of receipts/(payments)	12,698	-	-	12,698	- 22,698
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,114	-	-	22,114	24,836
Cash funds this year end	34,812	-	-	34,812	2,138

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Last year to nearest £
B1 Cash funds	Cash at bank	34,812	-	22,114
	Total cash funds (agree balances with receipts and payments account(s))	34,812	-	22,114
		OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	Agreement Error Endowment funds to nearest £
B2 Other monetary assets	Details			
	Shed	836	-	836
	Computer & broadcast equipment	4,011	-	4,011
	Buddy Bench	737	-	737
	Lap top	694	-	694
	Karaoke machine	1,263	-	1,263
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Burgess	3.5.24	
		Kate Hull Rodgers	3.5.24	

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