

POOLE QUAYS FORUM

England & Wales · Charity number 1165496

Details

Status Registered

Legal form CIO

Registered 2016-02-09

Register [View on the Charity Commission register](#)

Contact

Address Jolliffe House
32 West Street
Poole
Dorset
BH15 1LD

Phone 01202687068

Email info@poolequaysforum.co.uk

Website www.poolequaysforum.co.uk

Activities

Objects: TO PROMOTE FOR THE BENEFIT OF THE PUBLIC: (A) THE PROTECTION, PRESERVATION, IMPROVEMENT AND REVITALISATION OF THE BUILT ENVIRONMENT; (B) HIGH STANDARDS OF ARCHITECTURE AND TOWN PLANNING; (C) THE PROVISION OR IMPROVEMENT OF PUBLIC AMENITIES OPEN SPACES AND RECREATIONAL FACILITIES FOR THE PUBLIC AT LARGE OR THOSE WHO HAVE NEED TO THEM BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES; IN THE NEIGHBOURHOOD AREA, IN PARTICULAR BUT NOT EXCLUSIVELY BY SUCH SUSTAINABLE MEANS AS MAY PROMOTE SUSTAINABLE DEVELOPMENT, IN ORDER TO IMPROVE THE SOCIAL ECONOMIC AND ENVIRONMENTAL WELLBEING OF THE NEIGHBOURHOOD AREA.

Activities: Poole Quays Forum was formally adopted in July 2013. The Forum has developed a neighbourhood plan for the area in Poole Town and Quay and Hamworthy East. It is an opportunity for interested parties to share ideas and work together to improve the social, economic and environmental well-being of the area.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Environment/conservation/heritage, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- Poole

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,181	£523	-	-
2023-12-31	£242	£1,246	-	-
2022-12-31	£4,597	£2,548	-	-
2021-12-31	£327	£727	-	-
2020-12-31	£374	£3,960	-	-

Trustees

Name	Role	Appointed
CHRISTOPHER SEWELL JOLLIFFE ALLENBY	Chair	2016-02-10
ANDREW MICHAEL PRESTON		2023-01-23
Andrew Michael Tame		2025-03-06
GORDON SUTTERBY		2021-03-25
SUSAN MARY BELLAMY		2023-11-01

Accounts

Charity Registration Number: 1165496

Poole Quays Forum

**Trustees' Annual Report and Accounts
for the Year Ended 31 December 2024**

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2024

Reference and Administration Details

Charity name

Poole Quays Forum

Charity registration number

1165496

Charity's principal address

Poole Quays Forum

Jolliffe House

32 West Street

Poole

BH15 1LD

Trustees

Christopher Allenby (Interim Chair) – appointed 11/10/23

Lisa Fall – retired 11/10/24

Gordon Sutterby - appointed 25/03/21

Andrew Preston - appointed 23/01/23

Susan Bellamy – appointed 01/11/23

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2024

Structure, Governance and Management

Poole Quays Forum is a Charitable Incorporated Organisation ('CIO'), which was created and registered with the Charity Commission on 9 February 2016.

Poole Quays Forum is a membership-based organisation. Membership of the CIO is open to:

- i. anyone who resides, or works or, in the case of a corporate body or a partnership has a place of business in the Neighbourhood Area; or
- ii. anyone who is an elected member of Bournemouth, Christchurch and Poole Council (BCP Council), whose area falls within the Neighbourhood Area; and is interested in furthering the purposes of the CIO.

The general management and control of the charity rests with a board of trustees, who are elected by the membership of the charity at each annual general meeting. The board of trustees may also appoint new trustees during the year, although such persons will hold office until the next AGM, where they may be re-appointed. Trustees are required to retire by rotation, with one third of the trustees retiring each year. Trustees who retire at an Annual General Meeting (AGM) may, if still willing to act, be reappointed.

The board of trustees meet approximately once a month to manage the affairs of the charity. All trustees give their time voluntarily. They are assisted by a group of voluntary advisors, who provide advice and guidance to the trustees on a range of technical issues.

Objectives and Activities

The objects of the charity, as set out in its governing document, are to promote for the benefit of the public:

- a. the protection, preservation, improvement and revitalisation of the built environment:
- b. high standards of architecture and town planning:
- c. the provision or improvement of public amenities, open spaces and recreational facilities for the public at large or those who have need of them by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances; in the neighbourhood area, in particular but not exclusively by such sustainable means as may promote sustainable development, in order to improve the social economic and environmental wellbeing of the neighbourhood area.

The 'neighbourhood area' means the area known as Poole Old Town and Hamworthy East.

Poole Quays Forum (PQF) primarily pursues its objects as defined in the Neighbourhood Plan for the Poole Quays Forum area. Under the Localism Act 2011, a neighbourhood forum has the powers to prepare a Neighbourhood Plan and Development Order for a neighbourhood area. The PQF plan was adopted by the Local Authority (LA) in February 2017 and is now part of the LA's planning policies. As a formal group recognized by the Local Authority, Poole Quays Forum can therefore represent the neighbourhood and the local community's various interests. It is an opportunity for interested parties to share ideas and work together to make the neighbourhood area a better place.

Poole Quays Forum also pursues its objects by pursuing improvements to public amenities in the neighbourhood area. Such work involves working in partnership with other bodies to identify opportunities and bring forward plans to improve public space.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives and when planning future activities. The trustees are satisfied that the charity meets the Charity Commission's public benefit test.

Achievements and Performance

A positive start to the year with BCP Council granting PQF accreditation, as a Neighbourhood Forum for a further 5 years to January 2028. This is the third consecutive renewal period.

The first members meeting of the year, held in January drew 68 attendees, the meeting opened by welcoming the guest speakers Councillor Vikki Slade , Leader of BCP Council and Graham Farrant CEO of BCP Council and thanking the audience for attending. Some questions for the guest speakers had been submitted in advance.

In March with 48 attendees, we welcomed Kate Underwood, Interim Human Resources Director, at Sunseeker International Ltd
She showed several videos demonstrating how Sunseeker International has grown from a small family run business into an internationally recognised brand . The company was formed in 1969 by the Braithwaite brothers, initially building speed boats but have evolved to produce high performance powerboats. Sunseeker employ around two thousand permanent staff and around a thousand specialist contractors/sub-contractors and are one of the largest employers in Dorset.

Our October meeting was cancelled due to our speaker becoming unavailable.

The Annual General Meeting (AGM) was held in December, with 74 attendees. The Trustees welcomed Hilary Jones, Lush UK, Ethics Director and Steve Brackstone.

Past, Present and Future of LUSH UK

They gave a passionate presentation about Lush. Founded by Mark Constatine and Liz Weir, who wanted to create fresh products, handmade, with no animal testing and no or little packaging. The business started out as a herbal hair and beauty company operating out of 29 High Street, Poole. They supplied products to the Body Shop, but when Anneta Rodderick sold the Body Shop, the recipes for the products they provided were sold and a non competitive agreement was signed. Constatine and Weir then created Cosmetics to go, a mail order company. Whilst the products were popular, free delivery and free samples ate into the profit margin and the company went onto administration in 1994. They then created Lush, opening a store in Covent Garden and The Kings Road. They now operate out of 54 countries and have 811 shops, split between the Lush Group and Lush partners. COVID had a dramatic effect on the company and whilst still recovering they are looking to expand by taking on new partners and opening larger shops like the one in Liverpool.

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Harry Paye Day, is an annual event celebrating the Heritage of Poole and the historic link of pirates with the harbour and Quay. PQF were present with a stand on the Quay, welcoming new members and providing information on new developments within the area.

The High Street Action Zone (HAZ) project, jointly funded by Historic England and BCP Council has made significant progress with structural and visual improvements to Listed properties in the High Street. Also, in making contributions to the refurbishment and expansion of Poole Museum and Scaplens Court. All this work contributing to the celebration of the Heritage of Poole. PQF are represented as HAZ Board Member.

Oct 24, PQF presented at a seminar held by BCP on the pro's and con's of establishing and managing a neighbourhood Forum.

PQF objective is to encourage the local community to play an active part in shaping the future environment for the PQF area. Providing, timely and accurate information on activities, developments and changes to the local environment, which may affect people's work and/or living conditions. That means bringing people together, physically, to share concepts and work towards improvements in the area.

The Trustees and Advisors met regularly on 10 occasions through the year. The working group review all planning applications within the area, submitting comments to the Planning team, when appropriate. Information is passed to Members, who are encouraged to give their own views and comments. The objective is to inform people and encourage them to be active in the community. We continue to work closely with developers and BCP Council on potential developments and public realm projects. Regular meetings are held with the BCP Director of Planning. PQF objective is to encourage good and sustainable development, which will improve the environment and benefit the existing and future community of the Neighbourhood area.

Representative members of the Trustees and Advisor group continued engagement and contributed to other local organisations including Poole Business Improvement District (BID), the local Police Authority, the Society for Poole. PQF representatives were active in developing the "Poole Quay Design Code" and the BCP "Building Heights," policy.

A proportion of the Community Infrastructure Levy (CIL) paid by developers is available for bids from the local community for projects to enhance the local environment. As PQF have a registered Neighbourhood Plan any requests for CIL funding within the PQF area must be considered by the Trustees, who make recommendations to BCP Council, who allocate the funds. During the year PQF have recommended the following payments:

The Society of Poole submitted an application for funding towards The Beating of the Bounds, the application met the requirements, and we recommend approval.

We sanctioned a CIL Payment towards Skinner Street United Reform Church Community Gardens £26360

The Neighbourhood Plan is now firmly established as part of the BCP Council planning process. PQF will continue to work in partnership with other interested parties such as the Council, Poole Harbour Commissioners, local businesses, potential developers, and the Poole BID team to share ideas and work together to make the neighbourhood area a better place.

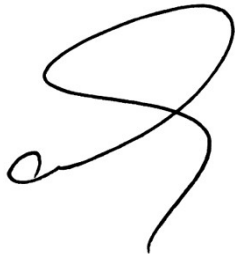
PQF Trustees wish to thank all members for their continued support. Membership at the year-end was 514, with an additional 142 interested parties and 11 BCP Council representatives, with a total mailing list of 680. All members are encouraged to participate in PQF activities and new members are most welcome.

The Trustees wish to thank the RNLI for their continued support and assistance.

A special thank you is due to fellow Trustees and Advisors, who continue to give of their time, knowledge, experience and effort on a voluntary basis.

We look forward to another active year.

Signed on behalf of all the trustees.

A handwritten signature in black ink, consisting of a large, stylized 'S' shape with a small loop at the bottom left.

Christopher Allenby
Interim Chairman of the Trustees
Date: 6th June 2025

Poole Quays Forum
Receipts and Payments Accounts
For the Year Ended 31 December 2024

	Notes	2024 £	2023 £
Receipts			
Grants		-	-
Donations and gift aid		181	242
BCP & BoP		1000	-
Total receipts		----- 1181	----- 242
Bank Charges		(60)	(61)
Workshop		-	-
Print & publicity		-	-
Website Domain		-	-
Insurance		(198)	(185)
Loans paid off		-	(1000)
Other miscellaneous costs		(265)	-
Sub-total		----- (523)	----- (1246)
Net receipts / (payments)		----- 658	----- (1004)
Cash funds brought forward		-	-
Cash funds carried forward		----- 658	----- (1004)

All funds are unrestricted.

Poole Quays Forum
Statement of Assets and Liabilities as at 31 December 2024

	Notes	2024 £	2023 £
Cash funds			
HSBC current account		3909	3252
HSBC savings account		-	-
		-----	-----
		3909	3252
		-----	-----
Liabilities			
Payments due		(100)	(100)
		-----	-----
		(100)	(100)
		-----	-----

All funds are unrestricted.

Signed on behalf of all the trustees.



Christopher Allenby
Interim Chairman of the Trustees
Date: 6th June 2025

Accounts reviewed by



DEBBIE L. FERGUSON
Date: 15th June 2025

Poole Quays Forum

Notes to the Accounts for the Year Ended 31 December 2024

The following notes provide additional analysis to assist with the understanding of the accounts.

1. Basis of preparation

As a CIO, the charity is required to follow accounting and reporting requirements set out by charity law. As the charity's annual income is below £250,000, it is permitted to prepare its accounts on a receipts and payments basis. The charity has therefore chosen to present receipts and payments accounts with a statement of assets and liabilities.

2. Independent examination of the accounts

An audit or independent examination is only required if the charity's gross income is over £25,000. The trustees have therefore decided not to have an independent examination performed in accordance with the Charity Commission's guidance set out in '*Independent examination of charity accounts: examiners (CC32)*'. The Trustees have, however, subjected the accounts to informal external verification by a suitably experienced person not connected to the charity.

Accounts

Charity Registration Number: 1165496

Poole Quays Forum

**Trustees' Annual Report and Accounts
for the Year Ended 31 December 2023**

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2023

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Charity name

Poole Quays Forum

Charity registration number

1165496

Charity's principal address

Poole Quays Forum

2 Poplar Close

Poole

BH15 1LP

Trustees

Christopher Allenby (Interim Chair) – appointed 11/10/23

Lisa Fall – re-appointed 11/10/23

Gordon Sutterby - appointed 25/03/21

Andrew Preston - appointed 23/01/23

Susan Bellamy – appointed 01/11/23

William Constance – retired 11/10/23

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2023

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Poole Quays Forum also pursues its objects by pursuing improvements to public amenities in the neighbourhood area. Such work involves working in partnership with other bodies to identify opportunities and bring forward plans to improve public space.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives and when planning future activities. The trustees are satisfied that the charity meets the Charity Commission's public benefit test.

Achievements and Performance

A positive start to the year with BCP Council granting PQF accreditation, as a Neighbourhood Forum for a further 5 years to January 2028. This is the third consecutive renewal period.

The first members meeting of the year, held in January drew 80 attendees, who engaged in a workshop to review and comment on the BCP Council emerging Local Plan. The plan will set out a strategy for how much, where and what type of development will take place across the BCP area up to 2038. It will provide detailed planning policies and land allocations to guide change and new development.

Steve Dring, Interim Planning Policy Manager, BCP Planning Services, along with members of the BCP Planning Team acted as facilitators for ten member groups. Specific subjects studied were, Build Environment, Transportation, Homes, Climate Change and Regeneration of the Town Centre. The outcomes were fed into the local Plan process and feedback and discussion continued to be part of the three other members meeting during the year.

The members meeting in April attracted 72 attendees, with Jim Stewart, Chief Executive, Poole Harbour Commissioners (PHC) presenting the PHC draft Masterplan. The presentation included PHC future visions; including, to maximise Port Estate Potential, to maximise Ferry Potential and to become the UK's Number One Marine Leisure Destination.

Captain Brian Murphy, Harbour Master gave an update and explained the remedial actions taken following a significant oil spillage from the Perenco Wytch Farm facility.

Olivia Burton, Senior Development Manager for London Land Group, gave the presentation at the members meeting in July, which was attended by 76 members. Olivia gave details of the development and methods of construction for the Waterfront Development, adjacent to the Twin Sails Bridge.

The site will comprise of 291 residential apartments, club lounges with roof terraces and a large communal area. There will be two commercial units and two restaurant/hospitality units overlooking the water.

This is the largest residential development in Poole for many years and is significant in regenerating "brown field" sites within the region.

The Annual General Meeting (AGM) was held in October, with 64 attendees. The Trustees welcomed Siobhan Harrington, CEO University Hospitals Dorset as guest speaker. The hospital group serves a population of more than 700,000 and is part way through a significant re-development of expansion and refurbishment, with an investment totalling £760 million.

The presentation gave details of the services offered, organisation and the re-development project.

Harry Paye Day, is an annual event celebrating the Heritage of Poole and the historic link of pirates with the harbour and Quay. PQF were present with a stand on the Quay, welcoming new members and providing information on new developments within the area.

The High Street Action Zone (HAZ) project, jointly funded by Historic England and BCP Council has made significant progress with structural and visual improvements to Listed properties in the High Street. Also, in making contributions

to the refurbishment and expansion of Poole Museum and Scaplen's Court. All this work contributing to the celebration of the Heritage of Poole. PQF are represented as HAZ Board Member.

PQF objective is to encourage the local community to play an active part in shaping the future environment for the PQF area. Providing, timely and accurate information on activities, developments and changes to the local environment, which may affect people's work and/or living conditions. That means bringing people together, physically, to share concepts and work towards improvements in the area.

The Trustees and Advisors met regularly on 10 occasions through the year. The working group review all planning applications within the area, submitting comments to the Planning team, when appropriate. Information is passed to Members, who are encouraged to give their own views and comments. The objective is to inform people and encourage them to be active in the community. We continue to work closely with developers and BCP Council on potential developments and public realm projects. Regular meetings are held with the BCP Director of Planning. PQF objective is to encourage good and sustainable development, which will improve the environment and benefit the existing and future community of the Neighbourhood area.

Representative members of the Trustees and Advisor group continued engagement and contributed to other local organisations including Poole Business Improvement District (BID), the local Police Authority, the Society for Poole, and the BCP Future Places team. PQF representatives were active in developing the "Poole Quay Design Code" and the BCP "Building Heights," policy.

A proportion of the Community Infrastructure Levy (CIL) paid by developers is available for bids from the local community for projects to enhance the local environment. As PQF have a registered Neighbourhood Plan any requests for CIL funding within the PQF area must be considered by the Trustees, who make recommendations to BCP Council, who allocate the funds. During the year PQF have recommended the following payments;

Poole Town Faith and Heritage Trail Map, £2000

Tuckers Field, Hamworthy, £24000

Oriel Café, The Quay, Flying Angel Mural £3250. Now registered as a heritage asset.

-

The Neighbourhood Plan is now firmly established as part of the BCP Council planning process. PQF will continue to work in partnership with other interested parties such as the Council, Poole Harbour Commissioners, local businesses, potential developers, and the Poole BID team to share ideas and work together to make the neighbourhood area a better place.

PQF Trustees wish to thank all members for their continued support. Membership at the year-end was 521, with an additional 162 interested parties and 18 BCP Council representatives, with a total mailing list of 705. All members are encouraged to participate in PQF activities and new members are most welcome.

The Trustees wish to thank the RNLI for their continued support and assistance.

A special thank you is due to fellow Trustees and Advisors, who continue to give of their time, knowledge, experience and effort on a voluntary basis.

We look forward to another active year.

Signed on behalf of all the trustees.

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Christopher Allenby
Interim Chairman of the Trustees
6th June 2024

Poole Quays Forum
Receipts and Payments Accounts
For the Year Ended 31 December 2023

	Notes	2023 £	2022 £
Receipts			
Grants			-
Donations and gift aid		242	1097
BCP & BoP		-	3500
Total receipts		----- 242	----- 4597
Bank Charges		(61)	(63)
Workshop		-	-
Print & publicity		-	-
Website Domain		-	-
Insurance	5	(185)	(187)
Loans paid off		(1000)	-
Other miscellaneous costs CVS Subscription		-	(2298)
Sub-total		----- (1246)	----- (2548)
Net receipts / (payments)		----- (1004)	----- 2050
Cash funds brought forward		----- -	----- -
Cash funds carried forward		----- (1004)	----- 2050

All funds are unrestricted.

Poole Quays Forum
Statement of Assets and Liabilities as at 31 December 2023

	Notes	2023 £	2022 £
Cash funds			
HSBC current account		3252	4255
HSBC savings account		-	-
		-----	-----
		3252	4255
		-----	-----
Liabilities			
Payments due		(100)	(100)
Loan notes	3	-	(1,000)
		-----	-----
		(100)	(1,100)
		-----	-----

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Signed on behalf of all the trustees.



Christopher Allenby
Interim Chairman of the Trustees
6th June 2024

Accounts reviewed by



DEBBIE L. FERGUSON
Date: 8th June 2024

Poole Quays Forum

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3. Loan notes

Loan notes were partly repaid and/or transferred as donations to PQF. Duncan Challis, retired as a Trustee. He was repaid £500 and donated the balance of £500 to PQF. Christopher Allenby and William Constance each donated £500 of the loan notes to PQF. New loan notes to the value of £500 were issued on 08/11/2022. Both of the outstanding loan notes were paid off from funds October 2023.

	2023	2022
	£	£
Christopher Allenby	(000)	(500)
Duncan Challis	(000)	(000)
William Constance	(000)	(500)
	-----	-----
	(000)	(1,000)
	-----	-----

Accounts

Charity Registration Number: 1165496

Poole Quays Forum

**Trustees' Annual Report and Accounts
for the Year Ended 31 December 2022**

Poole Quays Forum Trustees' Annual Report for the Year Ended 31 December 2022

Reference and Administration Details

Charity name

Poole Quays Forum

Charity registration number

1165496

Charity's principal address

Poole Quays Forum
2 Poplar Close
Poole
BH15 1LP

Trustees

William Constance (Chair)
Christopher Allenby (Treasurer) - re-appointed 22/06/22
Duncan Challis - retired 22/06/22
Lisa Fall
Gordon Sutterby

Poole Quays Forum Trustees' Annual Report for the Year Ended 31 December 2022

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The trustees have referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives and when planning future activities. The trustees are satisfied that the charity meets the Charity Commission's public benefit test.

Achievements and Performance

Following two years of COVID restrictions, this year saw a return to normal business activities. We were able to host 3 Members meetings, including the AGM held in June 2022.

The members meeting in March introduced the recently formed Bournemouth Christchurch Poole (BCP) Future Places Limited, to 76 of our members. BCP

Future Places Limited is an urban regeneration company, wholly owned by BCP Council. They have the responsibility to facilitate the Poole Regeneration Projects including the Poole Quay. We have developed a close working relationship with Future Places and have engaged in several workshops and consultation events.

At the AGM in June, attended by 60 members, Senior Directors of BCP Council introduced the Aims and objectives and plans for the Cleaner, Greener, Safer Neighbourhood project.

This includes addressing Anti-Social Behaviour (ASB) issues and the serious and continuing problem relating to the proliferation of rubbish bins, which blight the Lower High Street and the Quay.

This was followed by Alison Smith, Project Manager for the Poole Museum improvement programme, who presented an outline of the plans.

PQF continue to support this exciting project.

At a members meeting held in October, attended by 75 members, Graham Farrant, CEO, BCP Council presented a review of the Council since its formation in 2019. In addition, he outlined future plans. Samuel Fox, Interim Planning Director, gave an update on the planning team and planned developments. A lively Q and A session followed.

Our objective is to encourage the local community to play an active part in shaping the future environment for the PQF area. Providing, timely and accurate information on activities, developments and changes to the local environment, which may affect people's work and/or living conditions. That means bringing people together, physically, to share concepts and work towards improvements in the area.

The Trustees and Advisors met regularly on 11 occasions through the year. The working group review all planning applications within the area, submitting comments to the Planning team, when appropriate. Information is passed to Members, who are encouraged to give their own views and comments. The objective is to inform people and encourage them to be active in the community. We continue to work closely with developers and BCP Council on potential developments and public realm projects, which will improve the environment and benefit the existing and future community of the Neighbourhood area.

Representative members of the Trustees and Advisor group continued engagement and contributed to other local organisations including Poole Business Improvement District (BID), the local Police Authority, the Society for Poole, and the High Street Action Zone (HAZ). Following detailed discussions with the developer's, PQF welcomed a major new scheme within the High Street. The "Dibben's site", which was approved by the planning committee, but unfortunately, to date, construction has not commenced.

A significant event was the Appeal of the Quay Thistle development. BCP Planning Committee had refused planning permission against the recommendations of the Planning team. The hearing was held in June and July. PQF representatives attended and gave evidence. The appeal was dismissed.

The site known as “Between the Bridges” had been at the planning stage for over 4 years. In July 2022 the application was due for consideration by the Planning Committee, with a recommendation for approval. At the start of the Planning Meeting BCP Council withdrew the item, because of serious concerns expressed by the statutory consultees, Historic England, and the Environment Agency. The scheme has since been withdrawn by the developers.

Contributions have been made to a new BCP Local Plan and we continue to work closely with the BCP team to ensure PQF Neighbourhood Plan policies are incorporated where ever relevant.

A proportion of the Community Infrastructure Levy (CIL) paid by developers is available for bids from the local community for projects to enhance the local environment. As PQF have a registered Neighbourhood Plan any requests for CIL funding within the PQF area must be considered by the Trustees, who make recommendations to BCP Council, who allocate the funds. We have established an application and review procedure, which has been approved by the Council. A small number of applications were received.

The Neighbourhood Plan is now firmly established as part of the BCP Council planning process. PQF will continue to work in partnership with other interested parties such as the Council, Poole Harbour Commissioners, local businesses, potential developers, and the Poole BID team to share ideas and work together to make the neighbourhood area a better place.

PQF Trustees wish to thank all members for their continued support. Membership at the year-end was 491, with an additional 167 interested parties and 24 BCP Council representatives, resulting in a mailing list of 682. All members are encouraged to participate in PQF activities and new members are most welcome.

The Trustees wish to thank the RNLI for their continued support and assistance.

A special thank you is due to fellow Trustees and Advisors, who continue to give of their time, knowledge, experience and effort on a voluntary basis.

We look forward to another active year.

Financial Review

The charity's incoming receipts for the period were £4597 (2021: £327), with most funds being raised through donations from the charity's members and other supporters. All the funds were unrestricted.

The charity relies extensively on the voluntary effort of its trustees, voluntary advisors, and other supporters. For this reason, it can operate on relatively low levels of expenditure. During the period, payments made by the charity totalled £2548 (2021: £727).

The trustees aim to retain sufficient cash funds within the charity's bank account to provide adequate working capital to sustain day-to-day operations and to meet costs as they arise. These form the general reserves of the charity. As at 31 December 2022, the charity's cash reserves were £4255 (2021: £1206).

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees;

A handwritten signature in black ink, appearing to read 'W. Constance', written in a cursive style.

William Constance
Chairman of Trustees

6th June 2023

Poole Quays Forum
Receipts and Payments Accounts
For the Year Ended 31 December 2022

	Notes	2022 £	2021 £
Receipts			
Grants			-
Donations and gift aid		1097	327
BCP & BoP		3500	-
Total receipts		4597	327
Bank Charges		(63)	-
Workshop		-	-
Print & publicity		-	-
Website Domain		-	-
Insurance	5	(187)	(175)
ECA Planning advise		-	-
Other miscellaneous costs CVS Subscription		(2298)	(552)
Sub-total		(2548)	(727)
Net receipts / (payments)		2050	(400)
Cash funds brought forward		-	-
Cash funds carried forward		2050	(400)

All funds are unrestricted.

Poole Quays Forum
Statement of Assets and Liabilities as at 31 December 2022

	Notes	2022 £	2021 £
Cash funds			
HSBC current account		4255	1206
HSBC savings account		-	-
		4255	1206
Liabilities			
Payments due		(100)	(100)
Loan notes	3	(1,000)	(3,000)
		(1,100)	(3,100)

All funds are unrestricted.

Signed on behalf of all the trustees.



William Constance
Chairman of the Trustees
6th June 2023

Accounts reviewed by



DEBBIE L. FERGUSON
Date: 8th June 2023

Poole Quays Forum

Notes to the Accounts for the Year Ended 31 December 2022

The following notes provide additional analysis to assist with the understanding of the accounts.

1. Basis of preparation

As a CIO, the charity is required to follow accounting and reporting requirements set out by charity law. As the charity's annual income is below £250,000, it is permitted to prepare its accounts on a receipts and payments basis. The charity has therefore chosen to present receipts and payments accounts with a statement of assets and liabilities.

2. Independent examination of the accounts

An audit or independent examination is only required if the charity's gross income is over £25,000. The trustees have therefore decided not to have an independent examination performed in accordance with the Charity Commission's guidance set out in '*Independent examination of charity accounts: examiners (CC32)*'. The Trustees have, however, subjected the accounts to informal external verification by a suitably experienced person not connected to the charity.

3. Loan notes

Loan notes were partly repaid and/or transferred as donations to PQF. Duncan Challis, retired as a Trustee. He was repaid £500 and donated the balance of £500 to PQF. Christopher Allenby and William Constance each donated £500 of the loan notes to PQF. New loan notes to the value of £500 were issued on 08/11/2022.

	2022 £	2021 £
Christopher Allenby	(500)	(1,000)
Duncan Challis	(000)	(1,000)
William Constance	(500)	(1,000)
	(1,000)	(3,000)

Accounts

Charity Registration Number: 1165496

Poole Quays Forum

**Trustees' Annual Report and Accounts
for the Year Ended 31 December 2021**

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2021

Reference and Administration Details

Charity name

Poole Quays Forum

Charity registration number

1165496

Charity's principal address

Poole Quays Forum

2 Poplar Close

Poole

BH15 1LP

Trustees

William Constance (Chair) - re-appointed 25/03/21

Christopher Allenby (Treasurer)

Duncan Challis

Lisa Fall

Gordon Sutterby – appointed 25/03/21

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2021

Structure, Governance and Management

Poole Quays Forum is a Charitable Incorporated Organisation ('CIO'), which was created and registered with the Charity Commission on 9 February 2016.

Poole Quays Forum is a membership-based organisation. Membership of the CIO is open to;

- i. anyone who resides, or works or, in the case of a corporate body or a partnership has a place of business in the Neighbourhood Area; or
- ii. anyone who is an elected member of a County Council, a Borough Council or District Council any of whose area falls within the Neighbourhood Area; and is interested in furthering the purposes of the CIO.

The general management and control of the charity rests with a board of trustees, who are elected by the membership of the charity at each annual general meeting. The board of trustees may also appoint new trustees during the year, although such persons will hold office until the next AGM, where they may be re-appointed. Trustees are required to retire by rotation, with one third of the trustees retiring each year. Trustees who retire at an Annual General Meeting (AGM) may, if still willing to act, be reappointed.

The board of trustees meet approximately once a month to manage the affairs of the charity. All trustees give their time voluntarily. They are assisted by a group of voluntary advisors, who provide advice and guidance to the trustees on a range of technical issues.

Objectives and Activities

The objects of the charity, as set out in its governing document, are to promote for the benefit of the public:

- a. the protection, preservation, improvement and revitalisation of the built environment;
- b. high standards of architecture and town planning;
- c. the provision or improvement of public amenities, open spaces and recreational facilities for the public at large or those who have need of them by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances; in the neighbourhood area, in particular but not exclusively by such sustainable means as may promote sustainable development, in order to improve the social economic and environmental wellbeing of the neighbourhood area.

The 'neighbourhood area' means the area known as Poole Old Town and Hamworthy East.

Poole Quays Forum (PQF) primarily pursues its objects as defined in the Neighbourhood Plan for the Poole Quays Forum area. Under the Localism Act 2011,

a neighbourhood forum has the powers to prepare a Neighbourhood Plan and Development Order for a neighbourhood area. The PQF plan was adopted by the Local Authority (LA) in February 2017 and is now part of the LA's planning policies. As a formal group recognized by the Local Authority, Poole Quays Forum can therefore represent the neighbourhood and the local community's various interests. It is an opportunity for interested parties to share ideas and work together to make the neighbourhood area a better place.

Poole Quays Forum also pursues its objects by pursuing improvements to public amenities in the neighbourhood area. Such work involves working in partnership with other bodies to identify opportunities and bring forward plans to improve public space.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives and when planning future activities. The trustees are satisfied that the charity meets the Charity Commission's public benefit test.

Achievements and Performance

Our objective is to encourage the local community to play an active part in shaping the future environment for the PQF area. Providing, timely and accurate information on activities, developments and changes to the local environment, which may affect people's work and/or living conditions. That means bringing people together, physically, to share concepts and work towards improvements in the area. The COVID pandemic and resulting government restrictions, laws and guidance have seriously curtailed the activities of the Forum during the year.

We have maintained communication with members electronically, by email and the use of the social media platform, Facebook, which has proved to be very popular and is reaching a wider audience.

The last AGM was held in March 2021, using Zoom, which enabled proper governance of the organisation.

The Trustees and Advisors continued to meet electronically by Zoom on a monthly basis until August after which face to face meetings were reintroduced following the lifting of restriction by the Government. The focus continues to be working closely with developers and BCP Council on potential developments and public realm projects, which will improve the environment and benefit the existing and future community of the Neighbourhood area.

Trustees and advisors regularly review all planning applications within the area, submitting comments to the Planning team, when appropriate. Information is passed to Members, who are encouraged to give their own views and comments. The objective is to inform people and encourage them to be active in the community.

Positive progress has been made in the 'Poole High Street Action Zone' project, which is moving ahead as planned. We participate in the Partnership Board and are actively engaged supporting the Project Manager.

PQF Neighbourhood Plan policies relate to the High Street, which is of major importance for a vibrant and successful Poole. We continue to work closely with the Poole Business Improvement District (BID) team. Unfortunately, the area has seen an increase in incidents of Anti-social behaviour (ASB), litter and public realm cleanliness issues. We are working with BID, BCP Council and the Police in an effort to address these problems.

PQF continues to be actively involved with the BCP Council planning team, a variety of potential developers and the local community to ensure positive communication and the promotion and adoption of PQF policies within the area. Generally, developers welcome the opportunity to engage with the community and present their concepts. In the absence of physical meetings this has been achieved by electronic means. As we move on from the pandemic face to face meetings are increasing.

Contributions have been made to a new BCP Local Plan and the BCP Seafront Strategy. PQF Neighbourhood Plan policies relate to Poole Quay, which is included in this later Strategic Review. We have submitted the Aecom Design Brief, which was prepared for the Neighbourhood Plan.

Poole Museum, a major tourist destination, located in the PQF area has announced some exciting plans for refurbishment and expansion. We have actively supported their funding bids. We maintain a close relationship with this important cultural centre.

Regular meetings are held with the BCP Future Places team. Detailed discussions have resulted from the "Power Station" site consultation exercise and we will continue to work closely on projects within the PQF area.

Communication with other local community-based organisations is beneficial. We continue to liaise with, The Power House, Harbour Ambition and the Society for Poole.

PQF were actively involved with the VE/VJ +1 celebrations held on Poole Quay in August. The event was led by the Society of Poole, with support from a number of local groups. The PQF exhibition was well attended, with lots of interest and additions to the membership.

The Neighbourhood Plan is now firmly established as part of the BCP Council planning process. PQF will continue to work in partnership with other interested parties such as the Council, Poole Harbour Commissioners, local businesses, potential developers and the Poole BID team to share ideas and work together to make the neighbourhood area a better place.

PQF Trustees wish to thank all members for their continued support. Membership at the year-end was 518 and continues to grow. All members are encouraged to participate in PQF activities and new members are most welcome.

The Trustees wish to thank the RNLI for their continued support and assistance.

A special thank you is due to fellow Trustees and Advisors, who continue to give of their time, knowledge, experience and effort on a voluntary basis.

We welcome the return to normality.

Financial Review

The charity's incoming receipts for the period were £327 (2020: £374), with the majority of funds being raised through donations from the charity's members and other supporters. All of the funds were unrestricted.

The charity relies extensively on the voluntary effort of its trustees, voluntary advisors and other supporters. For this reason, it is able to operate on relatively low levels of expenditure. During the period, payments made by the charity totalled £727 (2020: £3960).

The trustees aim to retain sufficient cash funds within the charity's bank account to provide adequate working capital to sustain day-to-day operations and to meet costs as they arise. These form the general reserves of the charity. As at 31 December 2019, the charity's cash reserves were £1206 (2020: £1605).

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees;

A handwritten signature in black ink, appearing to read 'W. Constance', with a stylized flourish at the end.

William Constance
Chairman of Trustees

Poole Quays Forum
Receipts and Payments Accounts
For the Year Ended 31 December 2021

	Notes	2021 £	2020 £
Receipts			
Grants		-	-
Donations and gift aid		327	374
BCP & BoP		-	-
Total receipts		<u>327</u>	<u>374</u>
Payments		-	-
Workshop		-	-
Print & publicity		-	(10)
Website Domain		-	(78)
Insurance	5	(175)	(172)
ECA		-	(3700)
Other miscellaneous costs CVS Subscription		(552)	-
Sub-total		<u>(727)</u>	<u>(3960)</u>
Net receipts / (payments)		<u>(400)</u>	<u>(3586)</u>
Cash funds brought forward		-	-
Cash funds carried forward		<u>(400)</u>	<u>(3586)</u>

All funds are unrestricted.

Poole Quays Forum
Statement of Assets and Liabilities as at 31 December 2021

	Notes	2020 £	2020 £
Cash funds			
HSBC current account		1206	1605
HSBC savings account		-	-
		1206	1605
Liabilities			
Payments due		(100)	(100)
Loan notes	5	(3,000)	(3,000)
		(3,100)	(3,100)

All funds are unrestricted.

Signed on behalf of all the trustees



William Constance
Chairman of the Trustees

Accounts reviewed by



DEBBIE L. FERGUSON
4th June 2022

Poole Quays Forum

Notes to the Accounts for the Year Ended 31 December 2021

The following notes provide additional analysis to assist with the understanding of the accounts.

1. Basis of preparation

As a CIO, the charity is required to follow accounting and reporting requirements set out by charity law. As the charity's annual income is below £250,000, it is permitted to prepare its accounts on a receipts and payments basis. The charity has therefore chosen to present receipts and payments accounts with a statement of assets and liabilities.

2. Independent examination of the accounts

An audit or independent examination is only required if the charity's gross income is over £25,000. The trustees have therefore decided not to have an independent examination performed in accordance with the Charity Commission's guidance set out in '*Independent examination of charity accounts: examiners (CC32)*'. The Trustees have, however, subjected the accounts to informal external verification by a suitably experienced person not connected to the charity.

3. Loan notes

	2021	2020
	£	£
Christopher Allenby	(1,000)	(1,000)
Duncan Challis	(1,000)	(1,000)
William Constance	(1,000)	(1,000)
	(3,000)	(3,000)

Repayment terms are currently under review.

Accounts

Charity Registration Number: 1165496

Poole Quays Forum

**Trustees' Annual Report and Accounts
for the Year Ended 31 December 2020**

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2020

Reference and Administration Details

Charity name

Poole Quays Forum

Charity registration number

1165496

Charity's principal address

Poole Quays Forum

2 Poplar Close

Poole

BH15 1LP

Trustees

William Constance (Chair)

Christopher Allenby (Treasurer)

Duncan Challis

Lisa Fall

Poole Quays Forum

Trustees' Annual Report for the Year Ended 31 December 2020

Structure, Governance and Management

Poole Quays Forum is a Charitable Incorporated Organisation ('CIO'), which was created and registered with the Charity Commission on 9 February 2016.

Poole Quays Forum is a membership-based organisation. Membership of the CIO is open to;

- i. anyone who resides, or works or, in the case of a corporate body or a partnership has a place of business in the Neighbourhood Area; or
- ii. anyone who is an elected member of a County Council, a Borough Council or District Council any of whose area falls within the Neighbourhood Area; and is interested in furthering the purposes of the CIO.

The general management and control of the charity rests with a board of trustees, who are elected by the membership of the charity at each annual general meeting. The board of trustees may also appoint new trustees during the year, although such persons will hold office until the next AGM, where they may be re-appointed. Trustees are required to retire by rotation, with one third of the trustees retiring each year. Trustees who retire at an Annual General Meeting (AGM) may, if still willing to act, be reappointed.

The board of trustees meet approximately once a month to manage the affairs of the charity. All trustees give their time voluntarily. They are assisted by a group of voluntary advisors, who provide advice and guidance to the trustees on a range of technical issues.

Objectives and Activities

The objects of the charity, as set out in its governing document, are to promote for the benefit of the public:

- a. the protection, preservation, improvement and revitalisation of the built environment;
- b. high standards of architecture and town planning;
- c. the provision or improvement of public amenities, open spaces and recreational facilities for the public at large or those who have need of them by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances; in the neighbourhood area, in particular but not exclusively by such sustainable means as may promote sustainable development, in order to improve the social economic and environmental wellbeing of the neighbourhood area.

The 'neighbourhood area' means the area known as Poole Old Town and Hamworthy East.

Poole Quays Forum (PQF) primarily pursues its objects as defined in the Neighbourhood Plan for the Poole Quays Forum area. Under the Localism Act 2011,

a neighbourhood forum has the powers to prepare a Neighbourhood Plan and Development Order for a neighbourhood area. The PQF plan was adopted by the Local Authority (LA) in February 2017 and is now part of the LA's planning policies. As a formal group recognized by the Local Authority, Poole Quays Forum can therefore represent the neighbourhood and the local community's various interests. It is an opportunity for interested parties to share ideas and work together to make the neighbourhood area a better place.

Poole Quays Forum also pursues its objects by pursuing improvements to public amenities in the neighbourhood area. Such work involves working in partnership with other bodies to identify opportunities and bring forward plans to improve public space.

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives and when planning future activities. The trustees are satisfied that the charity meets the Charity Commission's public benefit test.

Achievements and Performance

The COVID pandemic and resulting government restrictions, laws and guidance have seriously curtailed the activities of the Forum. The last members meeting was held in February 2020, when 98 attendees concentrated on preparations for a revision to the PQF Neighbourhood Plan.

Our objective is to encourage the local community to play an active part in shaping the future environment for the PQF area. That means bringing people together to share concepts and work towards improvements in the area. Since early in March 2020 that has not been possible. We have maintained communication with members electronically, by email and more recently have used Facebook, which has proved to be very popular and is reaching a wider audience.

The Trustees and Advisors have continued to meet electronically by Zoom on a monthly basis. The focus has been to work with developers and BCP Council on potential developments and public realm projects, which will improve the environment and benefit the existing and future community of the Neighbourhood area.

We had continued to work with BCP Council and other stakeholders in a bid for the Government's 'Future High Streets Fund'. Unfortunately, the bid was unsuccessful, but hopefully the information and concepts developed will be used in future activities to improve the High Street.

PQF are playing an active role in the 'Poole High Street Action Zone' project, which is moving ahead as planned. We participate in the Partnership Board and are actively engaged supporting the Project Manager.

PQF Neighbourhood Plan policies relate to the High Street, which is of major importance for a vibrant and successful Poole. We have established a working relationship with the Poole Business Improvement District (BID) team. A new Chair

and Manager of BID have been appointed and we are working together as we are both committed to seeking improvements in the High Street.

BID and PQF are working with the Council and Police on Anti-Social Behaviour (ASB) issues and the cleanliness of the area.

The Council have announced their “Big Plan”. There are 5 key elements, one being – To ‘rejuvenate’ Poole with a “vibrant, attractive and sustainable mix of residency, business, hospitality, retail, culture and green spaces”

This part of the plan is being supported by the formation of an independent company, the ‘Urban Regeneration Company’ (URC). A Chief Executive (CEO) has been appointed along with a dedicated team.

Meetings have been held with the CEO to explain the PQF Neighbourhood Plan and explore opportunities for cooperating on projects to enhance the public realm and improve the environment for the benefit of the community.

PQF continues to be actively involved with the BCP Council planning team, a variety of potential developers and the local community to ensure positive communication and the promotion and adoption of PQF policies within the area. Generally, developers welcome the opportunity to engage with the community and present their concepts. In the absence of physical meetings this has been achieved by electronic means.

With the Neighbourhood Plan now firmly established as part of the BCP Council planning process, PQF will continue to work in partnership with other interested parties such as the Council, Poole Harbour Commissioners, local businesses, potential developers and the Poole BID team to share ideas and work together to make the neighbourhood area a better place.

PQF Trustees wish to thank all members for their continued support. Membership at the year-end was 518 and continues to grow. All members are encouraged to participate in PQF activities and new members are most welcome.

The Trustees wish to thank the RNLI for their continued support and assistance.

A special thank you is due to fellow Trustees and Advisors, who continue to give of their time, knowledge, experience and effort.

We look forward to a return to normality.

Poole Quays Forum
Receipts and Payments Accounts
For the Year Ended 31 December 2020

	Notes	2020 £	2019 £
Receipts			
Grants		-	3700
Donations and gift aid		374	993
BCP & BoP		-	995
Total receipts		374	5688
 Payments		 -	 -
Workshop		-	(451)
Print & publicity		(10)	(340)
Website Domain		(78)	-
Insurance	5	(172)	(280)
ECA		(3700)	-
Other miscellaneous costs CVS Subscription		-	(48)
Sub-total		(3960)	(1119)
Net receipts / (payments)		(3586)	4569
 Cash funds brought forward		 5191	 622
Cash funds carried forward		1605	5191

All funds are unrestricted.

Poole Quays Forum
Statement of Assets and Liabilities as at 31 December 2020

	Notes	2020 £	2019 £
Cash funds			
HSBC current account		1605	5191
HSBC savings account		-	-
		1605	5191
Liabilities			
Payments due		(100)	(100)
Loan notes	5	(3,000)	(3,000)
		(3,100)	(3,100)

All funds are unrestricted.

Signed on behalf of all the trustees



William Constance
Chairman of the Trustees

29th October 2021

Accounts reviewed by



DEBBIE L. FERGUSON
28th October 2021

Poole Quays Forum

Notes to the Accounts for the Year Ended 31 December 2020

The following notes provide additional analysis to assist with the understanding of the accounts.

1. Basis of preparation

As a CIO, the charity is required to follow accounting and reporting requirements set out by charity law. As the charity's annual income is below £250,000, it is permitted to prepare its accounts on a receipts and payments basis. The charity has therefore chosen to present receipts and payments accounts with a statement of assets and liabilities.

2. Independent examination of the accounts

An audit or independent examination is only required if the charity's gross income is over £25,000. The trustees have therefore decided not to have an independent examination performed in accordance with the Charity Commission's guidance set out in '*Independent examination of charity accounts: examiners (CC32)*'. The Trustees have, however, subjected the accounts to informal external verification by a suitably experienced person not connected to the charity.

3. Loan notes

	2020	2019
	£	£
Christopher Allenby	(1,000)	(1,000)
Duncan Challis	(1,000)	(1,000)
William Constance	(1,000)	(1,000)
	(3,000)	(3,000)

Repayment terms are currently under review.