

## **Chairmans Report 2022**

### **Parkside Community Hall – Ampthill**

Charity Number 1165460

2022 has been another successful year for Parkside Community Hall. With the restrictions imposed by the Covid Pandemic beginning to lift, the hire of the hall has steadily crept back to pre-covid levels. We have managed to retain a core cohort of volunteers to provide the essential locking and unlocking of the hall to allow hirers access and maintain the physical security of the hall.

In addition, we have seen a welcome increase in members of the local community stepping forward to sit on the management committee. This has been very welcome, and is good news for the existing committee members, as it brings a fresh insight and new skills.

Probably the key issue facing the hall over the last year has been the significant increase in utility bills, which I'm sure the Treasurer will cover in detail in his financial report. This has resulted in price increase of 10% in hire fees on 1<sup>st</sup> January 2023. Most if not all regular hirers accepted the increase and we have had no significant impact on hire since the increase.

Several comedy nights have been held over the year, and although profitable, some have been more so than others. It's difficult to point to any specific reason for this, other than the general cost of living increases having an impact. In addition, the management committee put on a Christmas music concert which was well attended.

I first became involved in Parkside Hall in 2009, when I was asked to build a website for the hall after attending a Quiz Night at the hall. Little did I know that I would be vice Chairman within 2 weeks, and taking over from Roberta Calvert as Chair in 2014 when the newly refurbished hall opened.

Over those 15 years the hall has transformed beyond recognition. In 2009, the hall was in a very poor state of repair and was effectively unlocked in the morning and locked up again at the end of the day by the caretaker! The operating model today is significantly more complex, with multiple hirers coming into the hall over the day and evening periods and hiring different rooms in the hall.

With the retirement of Doreen Stoddart as Trustee in April 2022, the number of Trustees has reduced to 4, and with the exception of myself, the 3 remaining trustees (I'm sure won't mind me saying this!) are in or approaching Octogenarian status.

In view of the complexity of managing the hall, I have held several meetings with the Trustees to look at the Hall operating model, as in my view it is not sustainable in the medium to long term. Relying on key volunteers to provide main operating functions does not provide a level of continuity, should these volunteers decided to step down. To date we have not been able to agree any changes, other than trying to reduce the workload on some volunteers.

I urge the Trustees to consider the medium to long term operating model for the current successful position to be sustained.

With a challenging and demanding full time job, I have reluctantly decided to step down as Chairman of the Management Committee and Trustee with effect from the 2023 AGM. Hopefully I have

brought some of my professional knowledge and insight into the running of the hall, and at the same time we have generally had an enjoyable time, with quite a few laughs along the way!

The hall is in a good position financially with approaching £150,000 of financial reserves, which should be able to ensure the viability of the Hall for a good few years.

I'd like to thanks all the Trustees, Management committee members and volunteers for all their input and support over my tenure as Chairman

Good luck and don't forget to invite me to the next Volunteers meal!

Andy Wood

24<sup>th</sup> February 2023

Parkside Hall Accounts for the period January to December 2022

Receipts Account	No 1 Account Receipts 2022 £'s	No 1 Account Payments 2022 £'s	Payables Account 2022 £'s	Total Parkside Operations 2022 £'s	Event Receipts	Parkside Events 2022 £'s	Reserve Account Receipts	Parkside Reserve 2022 £'s	Total Parkside 2022 £'s
2021 Hall Receipts (lettings) unpaid in 2021	3,187.50			3,187.50	Comedy Night	17,422.13	Interest	254.27	
2022 Hall Receipts (lettings) Prepaid 2021	0.00			0.00			Donation	25.00	
2022 Hall Receipts (lettings)	50,776.31		-578.25	50,198.06					
2022 Rent Receivable	838.00			838.00					
Alameda	1,000.00			1,000.00					
Miscellaneous Other				0.00					
<b>Total Receipts</b>	<b>£55,801.81</b>		<b>-£578.25</b>	<b>£55,223.56</b>	<b>Total Receipts</b>	<b>£17,422.13</b>		<b>£279.27</b>	<b>£72,924.96</b>

Less running expenses	£'s	£'s	£'s	£'s	Less Costs	£'s	Less Expenditure		
Wages/Cleaning (Includes Furlough Payments)			10,405.00	10,405.00	Comedy Night	7,458.07	New/Added Chair Rails round h	1,865.00	
Utilities			6,523.71	6,523.71					
General Maintenance			3,286.56	3,286.56					
Equipment Maintenance			2,347.97	2,347.97					
Waste,Windows & Ground Maintenance(Insurance)	-980.48		2,442.37	1,461.89					
Telephone/TV Licence		567.66	0.00	567.66					
Insurance/Licences			3,113.80	3,113.80					
PRS/Licences				0.00					
Miscellaneous (Includes General Grant Payments)	-4,732.00	-454.58	4,855.89	-330.69					
<b>Total Running Cost</b>	<b>-5,712.48</b>	<b>£113.08</b>	<b>£32,975.30</b>	<b>£27,375.90</b>	<b>Total Costs</b>	<b>£7,458.07</b>	<b>Total Expenditures</b>	<b>£1,865.00</b>	<b>£36,698.97</b>

<b>Net Margin on Operating</b>	<b>£61,514.29</b>	<b>-£113.08</b>	<b>-£33,553.55</b>	<b>£27,847.66</b>	<b>Net Margin on Event</b>	<b>£9,964.06</b>	<b>Net Margin on Events</b>	<b>-£1,585.73</b>	<b>£36,225.99</b>
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Transfers To Payables		-£41,000.00		-£41,000.00	Transfer To Resrve		Transfer From		
Transfers From No 1			£41,000.00	£41,000.00	Account	-£10,000.00	Events	£10,000.00	
Transfers To Reserve Account		-£45,000.00		-£45,000.00			From No1 Receipts	£45,000.00	
Transfer To Events		-£222.20		-£222.20	Transfer from No.1	£222.20			

Capital Account Movement	£'s	£'s	£'s	£'s
2023/24 Prepaid Hall Receipts (lettings)	1,828.90			1,828.90
Refundable Deposits Received	9,814.50			9,814.50
Less Deposits Returned			8,764.50	8,764.50
<b>Net Change in Capital</b>	<b>£73,157.69</b>	<b>-86,335.28</b>	<b>-£1,318.05</b>	<b>-£14,495.64</b>
Less 2022 Memo Rent Receivable	838.00			838.00
Less 2022 Prepaid in 2021 (Receipts Account)	0.00			0.00
<b>Total Cash Movement</b>	<b>£72,319.69</b>	<b>-£86,335.28</b>	<b>-£1,318.05</b>	<b>-£15,333.64</b>

Bank Balances	£'s	£'s	£'s	£'s	Bank Balance	£'s	Bank Balance	£'s	£'s
Opening Balance		25,766.89	£1,911.13	27,678.02	Opening Balance	2,391.03	Opening Balance	93,005.45	123,074.50
Plus/Minus Cash Movement	72,319.69	-86,335.28	-1,318.05	-15,333.64	Plus/Minus Cash Mov	186.26	Plus/Minus Cash Movement	53,414.27	38,266.89
<b>Closing Bank Balances</b>		<b>£11,751.30</b>	<b>£593.08</b>	<b>£12,344.38</b>	<b>Closing Bank Balanc</b>	<b>£2,577.29</b>	<b>Closing Bank Balance</b>	<b>£146,419.72</b>	<b>£161,341.39</b>

<b>Bank Statemr</b>	<b>£11,751.30</b>	<b>£593.08</b>	<b>£12,344.38</b>	<b>Bank Statement</b>	<b>£2,577.29</b>	<b>Bank Statement</b>	<b>£146,419.72</b>	<b>£161,341.39</b>
	<b>£0.00</b>	<b>£0.00</b>						

Balance Sheet				
<b>Assets</b>	<b>£'s</b>	<b>Liabilities</b>	<b>£'s</b>	
Cash	£161,341.39	Deposits	£5,150.00	
Receivables	£838.00	Prepaid	£1,828.90	
		Reserves	£155,200.49	
<b>Totals</b>	<b>£162,179.39</b>		<b>£162,179.39</b>	

# Independent Examiner's Report on the Accounts

**Section A**
**Independent Examiner's Report**

Report to the trustees/members of

Charity Name

**PARKSIDE (HALL) COMMUNITY HALL**

On accounts for the year ended

**3 1 1 2 2 2**

Charity no (if any)

**1 1 6 5 4 6 0**

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees  
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's  
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed



Date

**8/8/23.**

Name

**BARRY PEAT**

 Relevant professional qualification(s)  
or body (if any)

**ACMA, MIIT.**

Address

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LIDINGTON  
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