



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st August 2023
To 31st July 2024

Period start date
Period end date

Charity name: Whitsers Pre-School Playgroup

Charity registration number: 1165455

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The playgroup aims to enhance the development and education of children under statutory school age. This is achieved by offering appropriate play and learning facilities while ensuring equal opportunities for all children, promoting the playgroup within the local community and adhering to the Pre-School Learning Alliance Code of practice.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Whitsers Pre-School Playgroup provides public benefit by:</p> <ul style="list-style-type: none">- Offering playgroup sessions for local children aged 2.5 – 4 years. Sessions are offered 5 mornings and 3 afternoons per week in term time.- Providing a caring, stimulating and fun environment for play, creative and learning activities, in accordance with the Early Years curriculum.- Organising occasional outings locally, and playgroup events.- Providing each family with a Key Worker, responsible for ensuring the child's welfare and recording their development.- Working closely with local schools to ensure a smooth transition. <p>The Playgroup is OFSTED registered and employs five members of staff (part time). It is led by a playgroup leader, and two deputy playgroup leaders.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aim and objectives and in planning future activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The playgroup relies on volunteers to fulfil roles on the committee and organise fundraising, which is often key to the playgroup's financial survival.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year the staff and committee have risen to the challenge of rising costs again this year.</p> <p>Admissions: September 2023 opened with 16 children on the register, 2 of those were under 3. Year ended with 28 children attending, with 4 under 3.</p> <p>Children: The year started off very quiet and we started with the theme favourite stories we explored Handa's surprise, 3 little pigs, the grumpalump, billy goats gruff and the runaway pea, the children mashed peas at the sensory table, made a lovely Handa's surprise wall board and used props to act out the 3 little pigs and billy goats gruff, we looked at the changes that Autumn brings and the children explored sweetcorn plants and used the special apple peeler to prepare apples for snack .</p> <p>Halloween was soon upon us and the children carved pumpkins sang spooky songs and the home corner was converted into a spooky house.</p> <p>After half term we celebrated bonfire night, this is the time of year when the glitter appears and doesn't really go away until after Christmas. We made a wreath of</p>

		<p>remembrance and took it to the War memorial to remember the fallen and made lovely poppy pictures. Christmas was soon upon us we had been practising our Nativity songs since November and our Nativity play was another tearjerker. Everyone did so well and sang beautifully. After the Christmas break, we explored the Artic and Antarctic, we made penguin and polar bear pictures and played with ice, we also explored the world map to see where Antarctica and The Artic are.</p> <p>February was here we celebrated Chinese New Year, the children made stir fry for snack, ate with chopsticks and we did some Dragon dancing.</p> <p>After half term we talked about feelings and emotions and introduced the feelings board at registration, the children really got to grips with this and it's still in place now. We celebrated Valentine's Day by making beautiful cards and hats and we joined William Westley Whittlesford for the annual Pancake Day race and enjoyed pancakes for lunch.</p> <p>March arrived and we prepared the garden ready for planting our crop of potatoes and our theme was New Life and Growing.</p> <p>Mother's Day arrived the children were very proud of their daffodil that they had planted from a bulb in the Autumn.</p> <p>Easter then arrived and the children decorated some Easter Baskets, used marbling ink to decorate egg shapes and we had easter egg hunt in the Whitsers garden. We had a visit to the church to learn the Easter story and Olivia always spoils us with a fantastic art activity, and a delicious snack. After Easter we celebrated the Kings Coronation, we made crowns, we had a coronation ceremony with archbishop Sara, we all dressed up with hats, smart princess dresses and superhero costumes. We made a card which we sent to Buckingham palace and got a letter from the King thanking us. We did portraits of the king and had afternoon tea for snack.</p> <p>The final half term arrived, and we made full use of our Garden even when we had torrential downpours the children enjoyed putting on all in one suit and splashing in the puddles, catching rain water in their mouths and laying on their backs making rain angels.</p> <p>We had lots of visits from WW to help our preschoolers with transition and we went to school to have a lunch.</p> <p>Term was ending, we enjoyed a trip to Shepreth Wildlife Park, Sports day and our</p>
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		<p>end of year party where MR MARVEL entertained the children with puppet show, magic and a disco with a foam machine.</p> <p>Fundraising:</p> <p>Fundraising events included two hampers, one for Christmas and one for Easter, scavenger hunt, carol singing, Nativity play, Halloween party and curry night.</p> <p>Overall, this year we raised £2,039.40.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total Reserves stand at £61,353. This is made up of £26,000 of standard reserves and an Administration Fund of £35,353.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Standard Reserves currently equate to approximately 34% of the charity's annual expenditure. Under the reserves policy, the target level of reserves is 25% of expenditure.
Amount of reserves held	Para 1.22	As above.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution of the Pre-School Learning Alliance.
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable Incorporated Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected annually at the Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Whitsers Pre-School Playgroup
Other name the charity uses	Whitsers
Registered charity number	1165455
Charity's principal address	Memorial Hall Mill Lane Whittlesford Cambridgeshire CB22 4NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Holtby	Chair		
2	Jessica Reeve	Secretary		
3	Kim Holtby	Treasurer		
4	Diane Thorburn	HR		
5	Kate Thorburn	Ofsted		

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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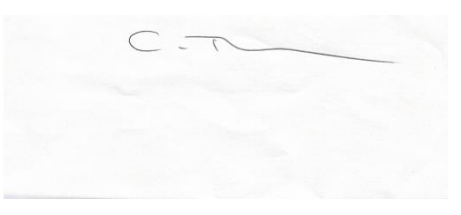
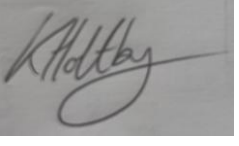
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Thorburn	Kimberley Holtby
Position (eg Secretary, Chair, etc)	Ofsted/Playleader	
Date	23 rd June 2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Whitsers Pre-School Playgroup

1165455

Receipts and payments accounts

CC16a

For the period
from

Period start date
01.08.2023

To

Period end date
31.07.2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	17,571	-	-	17,571	15,835
Governemnt Funding	53,085	-	-	53,085	45,311
Donations and Fundraising	4,995	-	-	4,995	2,979
Other	49	-	-	49	-
Milk Reimbursment	219	-	-	219	-
Trips	1,000	-	-	1,000	164
Sub total (Gross income for AR)	76,919	-	-	76,919	64,289
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	76,919	-	-	76,919	64,289
A3 Payments					
Salaries	59,197	-	-	59,197	52,645
HMRC	1,440	-	-	1,440	467
Pension Contributions	1,251	-	-	1,251	939
Rent	2,989	-	-	2,989	3,645
Uniform	23	-	-	23	318
Insurance	770	-	-	770	716
EYFS Memberships	168	-	-	168	337
Vodaphone	83	-	-	83	198
Training	187	-	-	187	719
Professional Fees	992	-	-	992	72
Milk (Plumbs)	236	-	-	236	221
Consumables (ESPO, TTS)	2,682	-	-	2,682	1,640
Petty Cash	550	-	-	550	272
Other Expenses	6,512	-	-	6,512	5,101
Sub total	77,080	-	-	77,080	67,290
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	77,080	-	-	77,080	67,290
Net of receipts/(payments)	- 161	-	-	- 161	- 3,001
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	61,514	-	-	61,514	64,515
Cash funds this year end	61,353	-	-	61,353	61,514

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	61,353	-	-
	Cash Playgroup	-	-	-
	Cash Treasurer	-	-	-
	Total cash funds	61,353	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Whitsers Pre-School Playgroup

On accounts for the year
ended

31st July 2024

Charity no
(if any)

1165455

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

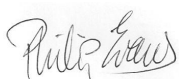
**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*

Signed:**Date:** 16th June 2025**Name:** Philip Evans**Relevant professional
qualification(s) or body
(if any):**

FCCA
Association of Chartered Certified Accountants (ACCA)

Address:

20 Church Street
Little Shelford
Cambridge CB22 5HG

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.