



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 25/7/2021

Period start date To 24/7/2022

Period end date

**Charity name:** ASSOCIATION FOR THE GLOBAL ADVANCEMENT OF ENT SURGERY AND HEAD AND NECK CANCER RESEARCH

**Charity registration number:** 1165453

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | The advancement of health and relief of sickness in the field of ear, nose and throat/head and neck surgery and head and neck disorders across the world in particular but not exclusively by: <ul style="list-style-type: none"><li>· Supporting the provision of awareness and screening programmes</li><li>· Supporting cancer research by the provision of grants</li></ul> (AGA-ENT Charity Governing document - version 1.1 - 21/1/2016) |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <ul style="list-style-type: none"><li>· Supporting the provision of awareness and screening programmes</li><li>· Supporting cancer research by the provision of grants and support for UK and international research</li></ul>                                                                                                                                                                                                                 |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | Yes, the trustees have had regard.                                                                                                                                                                                                                                                                                                                                                                                                             |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |     |
|------------------------------------------------------------------|----------------|-----|
| Policy on grant making                                           | Para 1.38      | N/A |
| Policy on social investment including program related investment | Para 1.38      | N/A |

|                                 |           |                                                   |
|---------------------------------|-----------|---------------------------------------------------|
| Contribution made by volunteers | Para 1.38 | Minor contributions, e.g. help with social media. |
| Other                           |           | N/A                                               |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>Our work has unfortunately been affected by the pandemic, but we have continued the fundraising in order to get the programme established fully in 2023 again. We have supported fellows with grants in the past and the travel fellowships which had been awarded will now be utilised in line with the aims and objectives of the charity and continue to be awarded for 2023 and 2024.</p> <p>After our BICRAA app (<a href="http://www.bicraa.org">www.bicraa.org</a>) had been successfully tested in India (n=1049), showing that around 30% chew betel nut (we would like to thank Prof. Kelkar and Dr. Pethe from the Deenanath Mangeshkar Hospital, Pune, for their invaluable support), the app has continued to help raise the awareness of the risks of betel nut chewing.</p> <p>We have continued working on a global study to extend these efforts in India and other countries.</p> <p>With regard to our work in Indonesia, we have continued to closely work with our partners at the Dr. Sardjito Hospital/Gadjah Mada University in Yogyakarta, Indonesia, and one of the trustees, Mr. Matt Lechner, travelled there in September 2022 to support the local Nasopharyngeal Cancer (NPC) awareness and early detection programme and to support research and publications of results. The Storz company has continued to support our programme and in 2023 and 2024 we will be able to award four fellowship grants to young surgeons, sponsored by a donation by Storz, allowing them travel to low and middle income countries and to help with the local charitable work.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | As above. Taking the above work into account AGA-ENT has made contributions to the advancement of health and relief of sickness in the field of ear, nose and throat/head and neck surgery and head and neck disorders in low and middle income countries. However, our work has unfortunately been affected by the pandemic, but we have aimed to continue the fundraising in order to get the programme established fully in 2023 and 2024 again. |
| Performance of fundraising activities against objectives set | Para 1.41 | Good progress. Substantive funding will be sought once the preliminary data are published.                                                                                                                                                                                                                                                                                                                                                          |
| Investment performance against objectives                    | Para 1.41 | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Other                                                        |           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

## Financial Review

|                                                                                  |           |                                                                                                                      |
|----------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | 24/7/2022                                                                                                            |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Year on year the charity hopes to increase the reserves to be consistently in line with 2 years possible commitments |
| Amount of reserves held                                                          | Para 1.22 | £9,186                                                                                                               |
| Reasons for holding zero reserves                                                | Para 1.22 | N/A                                                                                                                  |
| Details of fund materially in deficit                                            | Para 1.24 | N/A                                                                                                                  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A                                                                                                                  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                |
|---------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Donations by private donors and donated equipment.                                                                                                                                             |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A                                                                                                                                                                                            |
| A description of the principal risks facing the charity                         | Para 1.46 | At present funds are sufficient to achieve the aims set, but more funding needs to be sought to continue to expand our work. Ensuring the ongoing income is the most important risk we manage. |
| Other                                                                           |           | N/A                                                                                                                                                                                            |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                     |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution of the Association for the Global Advancement of ENT Surgery and Head and Neck Cancer Research (AGA-ENT), a Charitable Incorporated Organisation with voting members other than its charity trustees<br>Date of constitution (last amended): 21/01/2016 (AGA-ENT Charity Governing document - version 1.1 - 21/1/2016) |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable Incorporated Organisation                                                                                                                                                                                                                                                                                                |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | The current trustees volunteered to take on these roles with the support of all founding members and fulfil these roles in line with the duties outlined in the AGA-ENT Charity Governing document - version 1.1 - 21/1/2016                                                                                                        |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                          |
|-------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | All duties outlined in the AGA-ENT Charity Governing document - version 1.1 - 21/1/2016 and discussed during regular Trustees' meetings. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Charitable Incorporated Organisation with voting members other than its charity trustees                                                 |
| Relationship with any related parties                                                     | Para 1.51 | Collaborators and partners globally who help to achieve the outlined objectives, usually within the network of Founding Members.         |
| Other                                                                                     |           | N/A                                                                                                                                      |

## Reference and Administrative details

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| Charity name                | Association for the Global Advancement of ENT Surgery and Head and Neck Cancer Research (AGA-ENT) |
| Other name the charity uses | AGA-ENT                                                                                           |
| Registered charity number   | 1165453                                                                                           |

|                             |                                                                                                                                                 |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Charity's principal address | Association for the Global Advancement of ENT Surgery and Head and Neck Cancer Research (AGA-ENT), Beacon House, 113 Kingsway, London, WC2B 6PP |
|                             |                                                                                                                                                 |

## Names of the charity trustees who manage the charity

|    | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Paul O'Flynn    |                 | 5/2/2016 – current date           | Membership body                                               |
| 2  | Matt Lechner    |                 | 5/2/2016 – current date           | Membership body                                               |
| 3  | Valerie J. Lund |                 | 5/2/2016 – current date           | Membership body                                               |
| 4  | Francis M. Vaz  |                 | 5/2/2016 – current date           | Membership body                                               |
| 5  |                 |                 |                                   |                                                               |
| 6  |                 |                 |                                   |                                                               |
| 7  |                 |                 |                                   |                                                               |
| 8  |                 |                 |                                   |                                                               |
| 9  |                 |                 |                                   |                                                               |
| 10 |                 |                 |                                   |                                                               |
| 11 |                 |                 |                                   |                                                               |
| 12 |                 |                 |                                   |                                                               |
| 13 |                 |                 |                                   |                                                               |
| 14 |                 |                 |                                   |                                                               |
| 15 |                 |                 |                                   |                                                               |
| 16 |                 |                 |                                   |                                                               |
| 17 |                 |                 |                                   |                                                               |
| 18 |                 |                 |                                   |                                                               |
| 19 |                 |                 |                                   |                                                               |
| 20 |                 |                 |                                   |                                                               |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| N/A           |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/A          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |      |
|-------------------------------------------------------------------------------------------------------------------------------|------|
| Description of the assets held in this capacity                                                                               | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A             |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|     |
|-----|
| N/A |
|-----|

## Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

The charity is too small still to employ personnel

## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                     |
|-------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Mr. Matt Lechner                                                                  | Prof. Valerie J. Lund                                                               |
| Position (eg Secretary, Chair, etc) | Trustee                                                                           |                                                                                     |
| Date                                | 15/05/2023                                                                        |                                                                                     |



Association for the Global Advancement of ENT Surgery  
and Head and Neck Cancer Research

1165453

## Receipts and payments accounts

CC16a

For the period  
from

25/07/2021

To

24/07/2022

### Section A Receipts and payments

|                                                       | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|-------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|
|                                                       | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Donations                                             | 757                | -                | -                | 757              | 3,600            |
| Fellowship Funding                                    | 3,000              | -                | -                | 3,000            | 3,192            |
|                                                       | -                  | -                | -                | -                | -                |
| Bak Interest                                          | 2                  | -                | -                | 2                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | <b>3,759</b>       | <b>-</b>         | <b>-</b>         | <b>3,759</b>     | <b>6,792</b>     |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>3,759</b>       | <b>-</b>         | <b>-</b>         | <b>3,759</b>     | <b>6,792</b>     |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Fundraising costs                                     | 0                  | -                | -                | -                | 121              |
| Web hosting                                           | 34                 | -                | -                | 34               | 223              |
| Fellowship Awards                                     | 3,096              | -                | -                | 3,096            | -                |
| Funding Application                                   | 500                | -                | -                | 500              | -                |
| Conference costs                                      | -                  | -                | -                | -                | -                |
| Office costs                                          | 19                 | -                | -                | 19               | -                |
| Sundry expenses                                       | -                  | -                | -                | -                | -                |
| Legal and professional fees                           | 1,500              | -                | -                | 1,500            | -                |
| Bank charges                                          | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>5,149</b>       | <b>-</b>         | <b>-</b>         | <b>5,149</b>     | <b>344</b>       |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>5,149</b>       | <b>-</b>         | <b>-</b>         | <b>5,149</b>     | <b>344</b>       |
| <b>Net of receipts/(payments)</b>                     | <b>- 1,390</b>     | <b>-</b>         | <b>-</b>         | <b>- 1,390</b>   | <b>6,448</b>     |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>10,576</b>      | <b>-</b>         | <b>-</b>         | <b>10,576</b>    | <b>4,128</b>     |
| <b>Cash funds this year end</b>                       | <b>9,186</b>       | <b>-</b>         | <b>-</b>         | <b>9,186</b>     | <b>10,576</b>    |

# Section B Statement of assets and liabilities at the end of the period

| Categories                                             | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------------------------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                   | Bank accounts           | 9,186                              | -                                | -                               |
|                                                        |                         | -                                  | -                                | -                               |
|                                                        |                         | -                                  | -                                | -                               |
|                                                        |                         | -                                  | -                                | -                               |
|                                                        | <b>Total cash funds</b> | 9,186                              | -                                | -                               |
| (agree balances with receipts and payments account(s)) |                         |                                    |                                  |                                 |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|                                                     | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |
|                                                     |         |                             | -               | -                        |

|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



M Lechner

19/5/2023