



Market Bosworth Community Library

Annual Report for the period April 1st 2020 to March 31st 2021

Registered Charity Number: 1165437

Principal Address Market Bosworth Community Library
Station Road,
Market Bosworth,
CV13 0LT.

1) Achievements and Performance:

The provision of services by the charity during this year have been severely impacted upon by the Covid 19 Emergency.

The library trustees decided to close and suspend all activities at the library on the 17th March 2020 following the Prime Minister's statement that "now is the time for everyone to stop non-essential contact and travel" which was slightly ahead of the first lockdown on the 23rd of March 2020. The library remained closed until the 8th July 2020 when we were able to resume a very limited service providing loan books and sales of donated items...

To prepare for reopening under the Covid Secure Guidelines it was necessary to completely change the layout of the library to introduce a one-way flow; entering by the previous fire exit and leaving by the main entrance. This work included moving all the shelving units; replacing all the loan books in their new alphabetical order and installing solid partitions in the centre of each mobile shelving unit. We also installed all the required signage, screens, hand sanitising stations and introduced the required health & safety policies. Due to the need to quarantine all returned loan books and any books looked at in the library for 72 hours, we reopened under restricted hours of Wednesdays and Saturdays from 10:00 a.m. until 12:00 noon. Unfortunately, it was also necessary to suspend the usage of our internet accessible public computers.

The library closed again due to national restrictions for four weeks on the 7th November 2020 and we reopened operating our reduced hours on the 2nd December 2020. Having closed for Christmas on the 23rd December 2020 we were unable to re-open as planned in early 2021 as the country entered its third period of lockdown. We are looking forward to welcoming our library loan users back in mid-April 2021.

The charity has been able to provide a limited provision of loan books during the year. The number of books loaned has reduced from over 8,000 in 2019/20 to just under 2,000 in 2020/21 although we consider this is a significant achievement given the difficulties and constraints imposed.

We have been very fortunate that we had a dedicated group of volunteers who were willing to brave the risks of providing a public service during these difficult times and they have ensured the continued provision of a library service in Market Bosworth when the covid restrictions have allowed.

As a result of the continuous restrictions on any social activities being held in the library during the year we were unable to welcome any of our regular groups, meetings or community events.

2) Charity Trustees

Brian Granger	Chairperson
Susan Styche	Vice Chairperson
Kenneth Gilbert	Treasurer
Tim Brooke	
Janet Greenfield	
Richard Bates	
Simon Paul	
John Pope	
Bryan Cole	
Isabel Granger	
Jacqueline Pope	
Barbara Arman	

3) Governance

The charity is constituted as a Charitable Incorporated Organisation with a Constitution dated 1st February 2016 as its governing document.

Market Bosworth Community Library was entered in the Register of Charities on 4th February 2016 as a Charitable Incorporated Organisation.

The Constitution requires that there shall be a minimum of three Trustees and no more than twelve Trustees at all times. The current Trustees were elected by members at the Annual General Meeting as defined by the constitution.

The charity is resourced entirely by volunteers.

4) Objectives and Activities

The objects of the charity are:

- a) The advancement of education for the public benefit in Market Bosworth and surrounding area by the provision of a volunteer run lending library;
- b) To promote for the benefit of the residents of Market Bosworth the provision of a public library for recreation and for other leisure time occupation of individuals who have need of

such facilities by reason of their youth, age, infirmity or disablement; financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of said residents...

The main activities of the charity are:

- a). The continued availability of a public library service free of charge to the community of Market Bosworth and surrounding area for 18 hours each week including the loan of stock provided by Leicestershire Library Service and the provision of free internet access.
- b). The provision of information concerning the local community, its resources and groups operating within it to residents and visitors.
- c). Acting as a point of access for local community resources.
- d). The availability of a room for meetings of up to 80 seated.
- e). Providing group activities for a range of needs and ages.
- f). Income generation to ensure the continuance and development of the charity's activities

5) Public Benefit

The Trustees have had due regard of the Charity Commission's guidance on public benefit and can confirm that our operations are in accordance with the guidance.

6) Finance

During this financial year income from activities to raise funds for the library ceased completely except for the continuation of the 200 Club which raised a total of £1,150. Donations to the library for the year reduced from £2,741 in the previous year to £178. Sales at the library which include all library charges, the sale of donated books, DVDs, jigsaws and our celebration cards fell from £4,394 to only £632 for the year. We have been fortunate that the balance of our income has come from our operational grant from Leicestershire County Council supplemented by grants to meet the exceptional financial constraints imposed by the covid emergency...

The Trustees have adopted a reserves policy whereby they have accumulated sufficient reserves to fund the minimum recommended six months operating costs. However, the Trustees would wish to maximise the reserves during the period when they are receiving support from the County Council to ensure that as this support is reduced the financial security of the library will be assured.

During the financial year April 2020 to March 2021 the charity received a total of £17,085 from all its income sources and made total payments of £4,055 which resulted in £13,030 of income in excess of expenditure. The total funds of the charity at year end were £47,850.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Market Bosworth Community Library

Charity No

1165437

Receipts and payments accounts

CC16a

From the period from	Period start date	To	Period end date
	01-Apr-20		31-Mar-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LCO Grants	4,738	-	-	4,738	3,878
Other Grants	10,250	-	-	10,250	6,306
Library Services	632	-	-	632	4,394
Donations	178	-	-	178	2,741
Room Hire	137	-	-	137	1,469
Photocopier Income	-	-	-	-	36
Fund raising events	-	-	-	-	2,419
200 Club	1,150	-	-	1,150	1,020
Sub total (Gross income for AR)	17,085	-	-	17,085	22,259
A2 Asset and investment sales, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,085	-	-	17,085	22,259
A3 Payments					
Repairs & Maintenance	-	-	-	-	632
Insurance	805	-	-	805	456
Light & Heating	1,035	-	-	1,035	2,864
Fund Raising Expenses	68	-	-	68	905
COVID-19 Related Expenses (PPE etc)	509	-	-	509	-
IT Expenses	185	-	-	185	146
Hard & Soft Premises Expenses	298	-	-	298	443
Other Premises Related Expenses	1,099	-	-	1,099	520
Sundry Expenses	56	-	-	56	20
Sub total	4,055	-	-	4,055	5,785
A4 Asset and investment purchases (see table)					
Purchases of Fixed Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,055	-	-	4,055	5,785
Net of receipts/(payments)	13,030	-	-	13,030	16,474
A5 Transfers between funds					
A6 Cash funds last year end	34,820	-	-	34,820	18,346
Cash funds this year end	47,850	-	-	47,850	34,820

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1: Cash funds	Cash at Bank	47,850	-	-
		-	-	-
		-	-	-
	Total cash funds	47,850	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

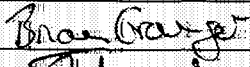

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2: Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	£

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3: Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4: Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5: Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Brian Granger	28/10/21
	Simon Paul	28/10/21