

PETERBOROUGH & DISTRICT SAMARITANS

England & Wales · Charity number 1165414

Details

Status Registered

Legal form CIO

Registered 2016-02-03

Register [View on the Charity Commission register](#)

Contact

Address Peterborough Samaritans
Ground Floor
40 Commerce Road
Lynch Wood
Peterborough
PE2 6LR

Phone 03300945717

Email peterborough.director@samaritans.org

Website www.samaritans.org/peterborough

Activities

Objects: 3.1 TO ENABLE PERSONS IN PETERBOROUGH AND THE SURROUNDING AREA AS WELL AS ELSEWHERE WHO ARE EXPERIENCING FEELINGS OF DISTRESS OR DESPAIR, INCLUDING THOSE WHO MAY BE AT RISK OF SUICIDE, TO RECEIVE CONFIDENTIAL EMOTIONAL SUPPORT AT ANY TIME OF THE DAY OR NIGHT IN ORDER TO IMPROVE THEIR EMOTIONAL HEALTH AND TO REDUCE THE INCIDENCE OF SUICIDE;3.2 TO PROMOTE A BETTER UNDERSTANDING IN SOCIETY OF SUICIDE, SUICIDAL BEHAVIOUR AND THE VALUE OF EXPRESSING FEELINGS WHICH MAY OTHERWISE LEAD TO SUICIDE OR IMPAIRED EMOTIONAL HEALTH; AND3.3 TO COLLABORATE WITH AND SUPPORT SAMARITANS CENTRAL CHARITY AND ITS AFFILIATED BRANCHES IN FULFILLING THESE OBJECTS.

Activities: 24/7 listening service provided by Volunteers for suicidal callers, by telephone, email and face to face. We aim to help anyone suffering from emotional distress and offer a totally confidential service.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£51,573	£61,673	-	-
2024-03-31	£62,127	£46,460	-	-
2023-03-31	£48,847	£42,174	-	-
2022-03-31	£67,490	£46,681	-	-
2021-03-31	£55,637	£43,111	-	-

Trustees

Name	Role	Appointed
George Anthony Smith	Chair	2026-01-01
Christi Paul Somaraj		2026-01-01
GILLIAN GRAPER		2025-09-10
Keith Ronald Turnbull		2025-09-10
Martin Alistair Cragg		2025-09-10
PHIL GREEN		2025-09-10
Shahin Kauser		2026-01-01
Susan Scammell		2025-09-10

Linked charities

- THE SAMARITANS OF PETERBOROUGH AND DISTRICT (1165414-1)

PETERBOROUGH & DISTRICT SAMARITANS

England & Wales - Charity number 1165414

Accounts



**THE ANNUAL TRUSTEES' REPORT
FOR
PETERBOROUGH & DISTRICT SAMARITANS**

PERIOD ENDING 31 MARCH 2025

Registered Charity No 1165414

40 Commerce Road, Lynch Wood, Peterborough PE2 6LR

Annual Trustees' Report for Peterborough & District Samaritans

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Copies of the Trustees' Annual Report, Accounts 2024-25 and of the Constitution of the Charity are available on request from: The Secretary, Peterborough & District Samaritans, 40 Commerce Road, Lynch Wood, Peterborough, PE2 6LR.

Any enquiries concerning the activities of Peterborough & District Samaritans should be addressed to the Director at the above address.

Annual Report of the Trustees of Peterborough & District Samaritans

1 April 2024 – 31 March 2025

1. **The official name** of the charity is Peterborough & District Samaritans also known as the Peterborough Branch of Samaritans.
2. **The registration number** with the Charity Commission is 1165414.
3. **The official address** of the charity is 40 Commerce Road, Lynch Wood, Peterborough, PE2 6LR.
4. **The charity is recognised as a Branch of Samaritans**, a registered Charity and a company limited by guarantee not having share capital, incorporated under the Companies Act 1948 on 11 April 1963, whose Registered Office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.
5. **The aims of the Charity are:**
 - To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily for the benefit of those in Peterborough and the surrounding area, and also for callers nationally.
 - To enable such persons to receive immediate help, compassion and befriending from members of the Charity selected and prepared for the purpose, working under direction.
 - Where appropriate, in accordance with Samaritan procedure, to refer to persons having specialist or professional skills.
 - To support the Charity and aid in the establishment and support of recognised branches of Samaritans
6. **To achieve the aims:**
 - The Charity maintains a minimum of two volunteers on duty in the Centre supported by a Leader and a Duty Deputy Director on call. At least two telephone lines are open to receive calls. The Charity responds to chat messages as part of the Samaritans' online service. There are regular visits to support Prisoner Listeners at HMP North Sea Camp and HMP Peterborough, male and female establishments. The Charity is represented on the Safer Custody group at each prison. It also works with other charities and partner organisations to deliver services outside the Branch, including as a member of the Cambridgeshire and Peterborough Suicide Prevention Steering Group.

- All members of the Charity, including the Director and other Office holders, are volunteers and receive no remuneration for the time and commitment they contribute to furthering the Charity's aims. New volunteers, after a rigorous selection process, receive initial training and serve a probationary period before being accepted as full Members of the Charity. Volunteers attend quarterly meetings and participate in regular online and direct training sessions. Representatives of the Charity attend meetings and training workshops with other Samaritans branches, regionally and nationally.
- The Charity participates in a Quality Review process undertaken by Quality Mentors appointed by the Council of Samaritans to ensure that standards and practice are consistent throughout the organisation. The latest was conducted remotely in August 2020.
- As well as publicity provided by the national charity, the Branch raises awareness of its services through the local media, social media, attendance at events and activities, and by distributing posters and leaflets. Volunteers also give talks on request to other organisations such as businesses, community groups, colleges and schools to ensure that more people are aware of our services and of how to volunteer with us.
- The Charity is generously supported by a number of local individuals, organisations and donors. Officers also apply for grants and project funds from local and national organisations. Volunteers within the Charity organise fund-raising activities and events. The Charity receives assistance from the Samaritans Central Charity in communications, training and policy support. In turn, the Charity contributes part of its income to recognise this national support.
- The Charity was issued with notice to quit its leased premises in Lincoln Road in July 2024 by Peterborough City Council. It moved in December 2024 to new leased premises at 40 Commerce Road, Peterborough PE2 6LR. The Charity operates from leased property approximately three miles west of the city centre, comprising two Operations Rooms, admin office, training room and kitchen area.

7. The Organisation of the Charity

- All aspects of the work of the Charity, including the recruitment, training and welfare of volunteers, are the responsibility of the Director who is appointed, on members' nomination, by the Council of Samaritans for a period of three years. The Director has absolute authority over the day-to-day conduct and management of the work of the Charity in pursuance of its objectives. The Director may appoint one or more Deputy Directors and Leaders, is in charge of all members of the Charity, and allocates duties or arranges for them to be allocated. The Director represents the Charity on the Council of Samaritans.
- The current Director was confirmed by the Regional Director of Samaritans and took up post in May 2023.

- The Trustees are responsible for all aspects of the administration of the Charity, its property, finances, fundraising and general affairs as part of the Branch Leadership Team.
- The Trustees of the Charity are the Director and not more than ten members (including a Secretary and a Treasurer) elected by the membership at a General Meeting. The Trustees can co-opt up to two further Trustees who will serve until the following AGM.

8. Public Benefit

- In planning our activities for the year, the Trustees kept in mind the Charity Commission guidance on public benefit.
- By offering support as set out above in our Aims, we seek to help people find ways of coping with their distress without choosing to die by suicide. We also seek to support those whose distress is less acute, in the hope that they will not reach the point of feeling that they wish to end their lives. As stated earlier, we make our support available in many ways, including by telephone, online chat, face to face, in prisons, and at other locations or events.
- The Director’s Report (published separately) sets out the main achievements of the Branch in furthering the aims outlined in Section 5, including the number and type of contacts made during the year.
- The Branch provides a service primarily intended for the benefit of persons in Peterborough and the surrounding district. However, it also works in cooperation with all Samaritans Branches to ensure 24 hour availability of the service across the UK, free of charge.

9. Trustees of the Charity during the period were:

Name	Position Held	Term of Appointment
Phil Green	Director / Trustee	Ex officio from May 2023
Martin Cragg	Trustee / ex-Director	Re-elected at AGM 11 September 2024
Gill Graper	Trustee / Secretary	Re-elected at AGM 11 September 2024
Keith Turnbull	Trustee / Treasurer	Re-elected at AGM 11 September 2024
Susan Scammell	Trustee / Mentor	Re-elected at AGM 11 September 2024
Ivan Walker	Trustee / BPSO	Re-elected at AGM 11 September 2024

Trustees (other than the Director) are elected by volunteers at a General Meeting or are co-opted by the Trustees. All Trustees complete the Samaritans Trustee induction online training and are expected to participate in other relevant training as appropriate. Co-opted Trustees who are not listening volunteers are asked to attend the first session of initial training for volunteers in order to understand more fully the ethos of the organisation.

The Trustees regularly consider the major risks to which the Charity is exposed, notably potential financial or operating risks, and consider the various safeguards to mitigate these risks including internal controls and systems. The Branch sets an annual budget. Management accounts and financial statements are presented regularly at the Branch Leadership Team meetings.

10. Investment and Reserves Policy

Reserves in excess of day-to-day needs are invested in funds managed by CCLA Investment Management who offer a range of investments designed for charities. These are reviewed by the Trustees to ensure that they continue to perform adequately and offer a responsible and ethical investment medium.

The Charity's accounts are published alongside this report and on the Charity Commission website. The Treasurer's report is published separately and presented at the AGM.

The Trustees consider that, as a charity dependent almost wholly on voluntary giving, specific or general grants and one-off donations, it is appropriate to maintain commensurate reserves which would enable the charity to continue to fund its activities for between 1.5 and 2.5 years.

11. Professional Advisers

Banks	HSBC, Cathedral Square, Peterborough, PE1 1XL Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP (account closed at 31 March 2025)
Insurers	Ecclesiastical Insurance Group, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ AXA Insurance UK PLC (Commercial)
Independent Examiners	Bulley Davey Chartered Accountants, 6 North Street, Oundle, PE8 4AL



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Peterborough & District Samaritans

No. of PCs
1165414

Receipts and payments accounts

CC16a

For the period from	Financial year ends	To	Reporting date
	01/04/2024		31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants, Donations & Legacies	42,000	-	-	42,000	39,807
Public Donations	356	-	-	356	7,211
Individual Donations	5,520	-	-	5,520	9,386
Fund Raising	-	-	-	-	-
HMPPS Grant	2,039	-	-	2,039	4,179
Gift Aid	-	-	-	-	-
Interest	1,650	-	-	1,650	1,544
Other	8	-	-	8	-
Sub total (Gross income for AR)	51,573	-	-	51,573	62,127
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	51,573	-	-	51,573	62,127
A3 Payments					
Overheads	10,740	-	-	10,740	29,201
Travel	7,026	-	-	7,026	6,376
Training	5,479	-	-	5,479	1,023
Fund Raising	6,149	-	-	6,149	8,804
Office Move	29,694	-	-	29,694	-
Consumables	-	-	-	-	67
HMP	1,841	-	-	1,841	899
	-	-	-	-	-
Sub total	60,929	-	-	60,929	46,480
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,929	-	-	60,929	46,480
Net of receipts/(payments)	- 9,356	-	-	- 9,356	15,667
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	143,338	2,000	-	145,338	129,671
Cash funds this year end	133,982	2,000	-	135,982	145,338

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	34,749	-	-
	CCLA	32,966	2,000	-
	HSBC	66,267	-	-
	Cash at hand	-	-	-
	Total cash funds	133,982	2,000	-

(agree balances with receipts and payments account(s))

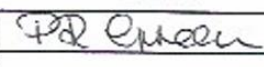
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr P Green	23/06/2025

PETERBOROUGH & DISTRICT SAMARITANS

England & Wales - Charity number 1165414

Accounts



**THE ANNUAL TRUSTEES' REPORT
FOR
PETERBOROUGH & DISTRICT SAMARITANS**

PERIOD ENDING 31 MARCH 2024

Registered Charity No 1165414

441 Lincoln Road, Peterborough PE1 2PE

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1 April 2023 – 31 March 2024

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 - To enable such persons to receive immediate help, compassion and befriending from members of the Charity selected and prepared for the purpose, working under direction.
 - Where appropriate, in accordance with Samaritan procedure, to refer to persons having specialist or professional skills.
 - To support the Charity and aid in the establishment and support of recognised branches of Samaritans
6. **To achieve the aims:**
 - The Charity maintains a minimum of two volunteers on duty in the Centre supported by a Leader and a Duty Deputy Director on call. At least two telephone lines are open to receive calls. Callers may visit the Centre between 10.00am and 4.00pm every day (this is currently suspended post-Covid restrictions pending new safety guidance). The Charity responds to chat messages on two evenings per week as part of the Samaritans' online service. There are regular visits to support Prisoner Listeners at HMP North Sea Camp and HMP Peterborough, male and female establishments. The Charity is represented on the Safer Custody group at each prison. It also works with other charities and partner organisations to deliver services

outside the Branch, including as a member of the Cambridgeshire and Peterborough Suicide Prevention Implementation Group.

- All members of the Charity, including the Director and other Office holders, are volunteers and receive no remuneration for the time and commitment they contribute to furthering the Charity's aims. New volunteers, after a rigorous selection process, receive initial training and serve a probationary period before being accepted as full Members of the Charity. Volunteers attend quarterly meetings and participate in regular online and direct training sessions. Representatives of the Charity attend meetings and training workshops with other branches, regionally and nationally.
- The Charity participates in a Quality Review process undertaken by Quality Mentors appointed by the Council of Samaritans to ensure that standards and practice are consistent throughout the organisation. The latest was conducted remotely in August 2020.
- As well as publicity provided by the national charity, the Branch raises awareness of its services through the local media, social media, attendance at events and activities, and by distributing posters and leaflets. Volunteers also give talks on request to other organisations such as businesses, community groups, colleges and schools to ensure that more people are aware of our services and of how to volunteer with us.
- The Charity is generously supported by a number of local individuals, organisations and donors. Officers also apply for grants and project funds from local and national organisations. Volunteers within the Charity organise fund-raising activities and events. The Charity receives assistance from the Samaritans Central Charity in communications, training and policy support. In turn, the Charity contributes part of its income to recognise this national support.
- The Charity operates from leased property approximately one mile north of the city centre, comprising two Operations Rooms, interview room, and kitchen area.

7. The Organisation of the Charity

- All aspects of the work of the Charity, including the recruitment, training and welfare of volunteers, are the responsibility of the Director who is appointed, on members' nomination, by the Council of Samaritans for a period of three years. The Director has absolute authority over the day-to-day conduct and management of the work of the Charity in pursuance of its objectives. The Director may appoint one or more Deputy Directors and Leaders, is in charge of all members of the Charity, and allocates duties or arranges for them to be allocated. The Director represents the Charity on the Council of Samaritans.
- The current Director was confirmed by the Regional Director of Samaritans and took up post in May 2023.

- The Trustees are responsible for all aspects of the administration of the Charity, its property, finances, fundraising and general affairs as part of the Branch Leadership Team.
- The Trustees of the Charity are the Director and not more than ten members (including a Secretary and a Treasurer) elected by the membership at a General Meeting. The Trustees can co-opt up to two further Trustees who will serve until the following AGM.

8. Public Benefit

- In planning our activities for the year, the Trustees kept in mind the Charity Commission guidance on public benefit.
- By offering support as set out above in our Aims, we seek to help people find ways of coping with their distress without choosing to die by suicide. We also seek to support those whose distress is less acute, in the hope that they will not reach the point of feeling that they wish to end their lives. As stated earlier, we make our support available in many ways, including by telephone, online chat, face to face, in prisons, and at other locations or events.
- The Director's Report (published separately) sets out the main achievements of the Branch in furthering the aims outlined in Section 5, including the number and type of contacts made during the year.
- The Branch provides a service primarily intended for the benefit of persons in Peterborough and the surrounding district. However, it also works in cooperation with all Samaritans Branches to ensure 24 hour availability of the service across the UK, free of charge.

9. Trustees of the Charity during the period were:

Name	Position Held	Term of Appointment
Phil Green	Director / Trustee	Ex officio from May 2023
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Ivan Walker	Trustee / BPSO	Elected at AGM 13 September 2023

Trustees (other than the Director) are elected by volunteers at a General Meeting or are co-opted by the Trustees. All Trustees complete the Samaritans Trustee induction online training and are expected to participate in other relevant training as appropriate. Co-opted Trustees who are not listening volunteers are asked to attend the first session of initial training for volunteers in order to understand more fully the ethos of the organisation.

The Trustees regularly consider the major risks to which the Charity is exposed, notably potential financial or operating risks, and consider the various safeguards to mitigate these risks including internal controls and systems. The Branch sets an annual budget. Management accounts and financial statements are presented regularly at the Branch Leadership Team meetings.

10. Investment and Reserves Policy

Reserves in excess of day-to-day needs are invested in funds managed by CCLA Investment Management who offer a range of investments designed for charities. These are reviewed by the Trustees to ensure that they continue to perform adequately and offer a responsible and ethical investment medium.

The Charity's accounts are published alongside this report and on the Charity Commission website. The Treasurer's report is published separately and presented at the AGM.

The Trustees consider that, as a charity dependent almost wholly on voluntary giving, specific or general grants and one-off donations, it is appropriate to maintain commensurate reserves which would enable the charity to continue to fund its activities for between 1.5 and 2.5 years.

11. Professional Advisers

Banks	HSBC, Cathedral Square, Peterborough, PE1 1XL Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP
Insurers	Ecclesiastical Insurance Group, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ AXA Insurance UK PLC (Commercial)
Independent	Bulley Davey Chartered Accountants, 6 North Street, Oundle, PE8 4AL
Examiners	



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

31 MARCH 2024 **Charity no
(if any)** **1165414**

Set out on pages

1-2 (If the number is more than one, please include the page numbers of additional sheets.)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 12/07/2024

Name: MR GRAHAM DARBOURNE

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

6 NORTH STREET
OUNCLE
PETERBOROUGH, PE8 4AL

Receipts and payments accounts

For the period from	01/04/2023	To	31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants, Donations & Legacies	36,707	3,100	-	39,807	38,700
Public Donations	7,211	-	-	7,211	1,283
Individual Donations	9,386	-	-	9,386	2,552
Fund Raising	-	-	-	-	1,194
HMPPS Grant	4,178	-	-	4,178	2,347
Gift Aid	-	-	-	-	2,164
Interest	1,644	-	-	1,644	553
Other	-	-	-	-	64
Sub total (Gross income for AR)	59,027	3,100	-	62,127	48,847
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	59,027	3,100	-	62,127	48,847
A3 Payments					
Overheads	28,201	-	-	28,201	22,783
Travel	6,376	-	-	6,376	5,632
Training	1,023	-	-	1,023	2,634
Fund Raising	5,704	3,100	-	8,804	9,903
Refurbishment Project	-	-	-	-	-
Equipment and Furniture	-	-	-	-	600
Consumables	67	-	-	67	-
HMP	989	-	-	989	1,312
	-	-	-	-	-
Sub total	43,360	3,100	-	46,460	42,174
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	43,360	3,100	-	46,460	42,174
Net of receipts/(payments)	15,667	-	-	15,667	6,673
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	127,671	2,000	-	129,671	122,998
Cash funds this year end	143,338	2,000	-	145,338	129,671

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	34,748	-	-
	CCLA	31,315	2,000	-
	HSBC	77,274	-	-
	Cash at hand	-	-	-
	Total cash funds	143,338	2,000	-

(agree balances with receipts and payments account(s))

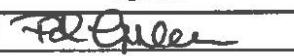
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr P Green	9.7.24

PETERBOROUGH & DISTRICT SAMARITANS

England & Wales - Charity number 1165414

Accounts



**THE ANNUAL TRUSTEES' REPORT
FOR
PETERBOROUGH & DISTRICT SAMARITANS**

PERIOD ENDING 31 MARCH 2023

Registered Charity No 1165414

441 Lincoln Road, Peterborough PE1 2PE

Annual Trustees' Report for Peterborough & District Samaritans

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9	Section B Statement of assets and liabilities

Copies of the Trustees' Annual Report, Accounts 2022-23 and of the Constitution of the Charity are available on request from: The Secretary, Peterborough & District Samaritans, 441 Lincoln Road, Peterborough, PE1 2PE.

Any enquiries concerning the activities of Peterborough & District Samaritans should be addressed to the Director at the above address.

Annual Report of the Trustees of Peterborough & District Samaritans

1 April 2022 – 31 March 2023

1. **The official name** of the charity is Peterborough & District Samaritans also known as the Peterborough Branch of Samaritans.
2. **The registration number** with the Charity Commission is 1165414.
3. **The official address** of the charity is 441 Lincoln Road, Peterborough, PE1 2PE.
4. **The charity is recognised as a Branch of Samaritans**, a registered Charity and a company limited by guarantee not having share capital, incorporated under the Companies Act 1948 on 11 April 1963, whose Registered Office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.
5. **The aims of the Charity are:**
 - To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily for the benefit of those in Peterborough and the surrounding area, and also for callers nationally.
 - To enable such persons to receive immediate help, compassion and befriending from members of the Charity selected and prepared for the purpose, working under direction.
 - Where appropriate, in accordance with Samaritan procedure, to refer to persons having specialist or professional skills.
 - To support the Charity and aid in the establishment and support of recognised branches of Samaritans
6. **To achieve the aims:**
 - The Charity maintains a minimum of two volunteers on duty in the Centre supported by a Leader and a Duty Deputy Director on call. At least two telephone lines are open to receive calls. Callers may visit the Centre between 10.00am and 4.00pm every day (this is currently suspended post-Covid restrictions pending new safety guidance). The Charity responds to chat messages on two evenings per week as part of the Samaritans' online service. There are regular visits to support Prisoner Listeners at HMP North Sea Camp and HMP Peterborough, male and female establishments. The Charity is represented on the Safer Custody group at each prison. It also

works with other charities and partner organisations to deliver services outside the Branch.

- All members of the Charity, including the Director and other Office holders, are volunteers and receive no remuneration for the time and commitment they contribute to furthering the Charity's aims. New volunteers, after a rigorous selection process, receive initial training and serve a probationary period before being accepted as full Members of the Charity. Volunteers attend quarterly meetings and participate in regular online and direct training sessions. Representatives of the Charity attend meetings and training workshops with other branches, regionally and nationally.
- The Charity participates in a Quality Review process undertaken by Quality Mentors appointed by the Council of Samaritans to ensure that standards and practice are consistent throughout the organisation. The latest was conducted remotely in August 2020.
- As well as publicity provided by the national charity, the Branch raises awareness of its services through the local media, social media, attendance at events and activities, and by distributing posters and leaflets. Volunteers also give talks on request to other organisations such as businesses, community groups, colleges and schools to ensure that more people are aware of our services and of how to volunteer with us.
- The Charity is generously supported by a number of local individuals, organisations and donors. Officers also apply for grants and project funds from local and national organisations. Volunteers within the Charity organise fund-raising activities and events. The Charity receives assistance from the Samaritans Central Charity in communications, training and policy support. In turn, the Charity contributes part of its income to recognise this national support.
- The Charity operates from leased property approximately one mile north of the city centre, comprising two Operations Room, interview room, and kitchen area.

7. The Organisation of the Charity

- All aspects of the work of the Charity, including the recruitment, training and welfare of volunteers, are the responsibility of the Director who is appointed, on members' nomination, by the Council of Samaritans for a period of three years. The Director has absolute authority over the day-to-day conduct and management of the work of the Charity in pursuance of its objectives. The Director may appoint one or more Deputy Directors and Leaders, is in charge of all members of the Charity, and allocates duties or arranges for them to be allocated. The Director represents the Charity on the Council of Samaritans.
- At the end of December 2022, the serving Director stood down and the Trustees assumed joint leadership of the Branch while the process to

nominate and appoint a new Director was undertaken by the Regional Director of Samaritans. This process is ongoing at the time of this report.

- The Trustees are responsible for all aspects of the administration of the Charity, its property, finances, fundraising and general affairs as part of the Branch Leadership Team.
- The Trustees of the Charity are the Director and not more than ten members (including a Secretary and a Treasurer) elected by the membership at a General Meeting. The Trustees can co-opt up to two further Trustees who will serve until the following AGM.

8. Public Benefit

- In planning our activities for the year, the Trustees kept in mind the Charity Commission guidance on public benefit.
- By offering support as set out above in our Aims, we seek to help people find ways of coping with their distress without choosing to die by suicide. We also seek to support those whose distress is less acute, in the hope that they will not reach the point of feeling that they wish to end their lives. As stated earlier, we make our support available in many ways, including by telephone, online chat, face to face, in prisons, and at other locations or events.
- The Director's Report (published separately) sets out the main achievements of the Branch in furthering the aims set out in Section 5, including the number and type of contacts made during the year.
- The Branch provides a service primarily intended for the benefit of persons in Peterborough and the surrounding district. However, it also works in cooperation with all Samaritans Branches to ensure 24 hour availability of the service across the UK, free of charge.

9. Trustees of the Charity during the period were:

Name	Position Held	Term of Appointment
Martin Cragg	Trustee / ex-Director	Elected at AGM 8 September 2022
Gill Graper	Trustee / Secretary	Re-elected at AGM 8 September 2022
Phil Green	Trustee / BPSO	Re-elected at AGM 8 September 2022
Ingrid Osborne	Trustee / Rota Support	Re-elected at AGM 8 September 2022
Keith Turnbull	Trustee / Treasurer	Re-elected at AGM 8 September 2022

Trustees (other than the Director) are elected by volunteers at a General Meeting or are co-opted by the Trustees. All Trustees complete the Samaritans Trustee induction online training and are expected to participate in other relevant training as appropriate. Co-opted Trustees who are not listening volunteers are asked to attend the first session of initial training for volunteers in order to understand more fully the ethos of the organisation.

The Trustees regularly consider the major risks to which the Charity is exposed, notably potential financial or operating risks, and consider the various safeguards to mitigate these risks including internal controls and systems. The Branch sets an annual budget. Management accounts and financial statements are presented regularly at the Branch Leadership Team meetings.

10. Investment and Reserves Policy

Reserves in excess of day-to-day needs are invested in funds managed by CCLA Investment Management who offer a range of investments designed for charities. These are reviewed by the Trustees to ensure that they continue to perform adequately and offer a responsible and ethical investment medium.

The Charity's accounts are published alongside this report and on the Charity Commission website. The Treasurer's report is published separately and presented at the AGM.

The Trustees consider that, as a charity dependent almost wholly on voluntary giving, specific or general grants and one-off donations, it is appropriate to maintain commensurate reserves which would enable the charity to continue to fund its activities for between 1.5 and 2.5 years.

11. Professional Advisers

Banks	HSBC, Cathedral Square, Peterborough, PE1 1XL Co-Operative Bank, 1 Balloon Street, Manchester M60 4EP
Insurers	Ecclesiastical Insurance Group, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ AXA Insurance UK PLC (Commercial)
Independent Examiners	Bulley Davey Chartered Accountants, 6 North Street, Oundle, PE8 4AL



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

31 MARCH 2023

**Charity no
(if any)** 1165414

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Graham Darbourne

Date:

5/6/23

Name:

MR GRAHAM DARBOURNE

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

6 NORTH STREET

OUNDLE

PETERBOROUGH, PE8 4AL



CHARITY COMMISSION
FOR ENGLAND AND WALES

Peterborough & District Samaritans

1166414

Receipts and payments accounts

CC16a

For the period from	01/04/2022	To	31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants, Donations & Legacies	25,700	13,000	-	38,700	48,881
Public Donations	1,283	-	-	1,283	4,114
Individual Donations	2,582	-	-	2,582	7,680
Fund Raising	1,194	-	-	1,194	1,744
HMPPS Grant	2,347	-	-	2,347	2,721
Gift Aid	2,154	-	-	2,154	2,427
Interest	553	-	-	553	13
Other	64	-	-	64	30
Sub total (Gross Income for AR)	35,847	13,000	-	48,847	67,490
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	35,847	13,000	-	48,847	67,490
A3 Payments					
Overheads	9,783	13,000	-	22,783	23,841
Travel	5,632	-	-	5,632	5,288
Training	2,034	-	-	2,034	464
Fund Raising	858	9,345	-	9,903	5,802
Refurbishment Project	-	-	-	-	-
Equipment and Furniture	500	-	-	500	10,018
Consumables	-	-	-	-	343
HMP	1,312	-	-	1,312	1,087
	-	-	-	-	-
Sub total	19,829	22,345	-	42,174	46,681
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,829	22,345	-	42,174	46,681
Net of receipts/(payments)	16,018	9,345	-	6,673	20,809
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	111,653	11,345	-	122,998	102,189
Cash funds this year end	127,671	2,000	-	129,671	122,998

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	34,748	-	-
	CCLA	28,771	2,000	-
	HSSC	63,161	-	-
	Cash at hand	-	-	-
	Total cash funds	127,671	2,000	-

(agree balances with receipts and payments account(s))


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name Mr P Green	Date of approval 29-5-23
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Peterborough & District Samaritans

1165414

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

31/03/2023

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Public Donations	1,283	-	-	1,283	4,114
Individual Donations	2,852	-	-	2,852	7,680
Fund Raising	1,184	-	-	1,184	1,744
HMPPS Grant	2,347	-	-	2,347	2,721
Gift Aid	2,154	-	-	2,154	2,427
Interest	553	-	-	553	13
Other	64	-	-	64	39
Sub total (Gross Income for AR)	35,847	13,000	-	48,847	67,490
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	35,847	13,000	-	48,847	67,490
A3 Payments					
Overheads	9,793	13,000	-	22,793	23,641
Travel	5,632	-	-	5,632	5,268
Training	2,034	-	-	2,034	454
Fund Raising	658	9,345	-	9,903	5,882
Refurbishment Project	-	-	-	-	-
Equipment and Furniture	500	-	-	500	10,018
Consumables	-	-	-	-	343
HMP	1,312	-	-	1,312	1,067
	-	-	-	-	-
Sub total	19,829	22,345	-	42,174	46,681
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	-	-	-	-	-
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	CCLA	29,771	2,000	-
	HSBC	63,151		
	Cash at hand	-	-	-
	Total cash funds <small>(agree balances with receipts and payments account(s))</small>	127,671	2,000	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr P Green	29-5-23



**Report to the trustees/
members of**

Charity Name
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

31 MARCH 2023

**Charity no
(if any)**

1165414

Set out on pages

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(remember to include the page numbers of additional sheets)

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Name:

MR GRAHAM DARBOURNE

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

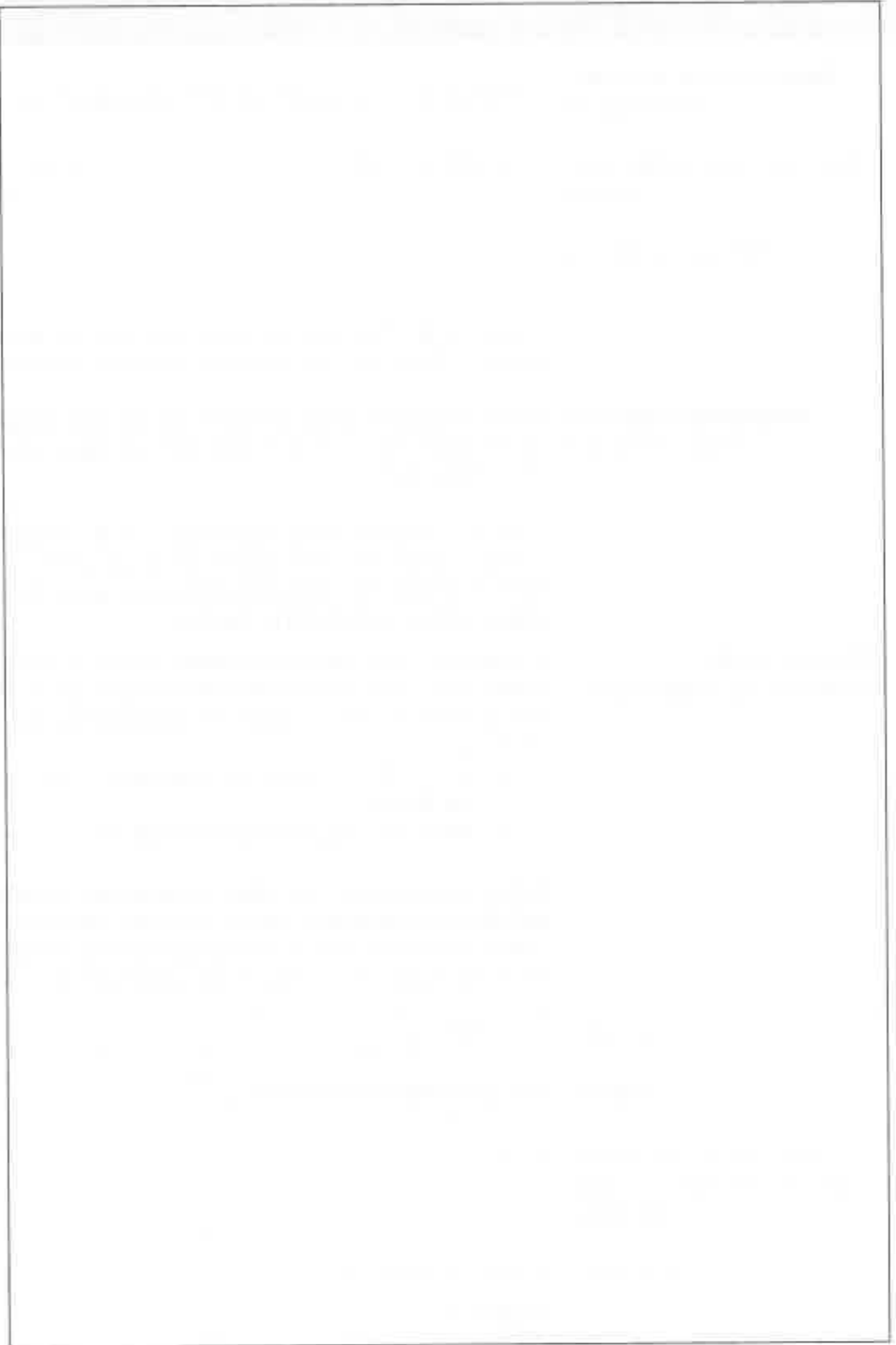
6 NORTH STREET

OUNDLE

PETERBOROUGH, PE8 4AL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



PETERBOROUGH & DISTRICT SAMARITANS

England & Wales - Charity number 1165414

Accounts



**THE ANNUAL TRUSTEES' REPORT
FOR
PETERBOROUGH & DISTRICT SAMARITANS**

PERIOD ENDING 31 MARCH 2022

Registered Charity No 1165414

441 Lincoln Road, Peterborough PE1 2PE

Annual Trustees' Report for Peterborough & District Samaritans

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Phil Green	Trustee / BPSO	Re-elected at AGM 9 September 2021
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Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

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(if any) **1165414**

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** **13/06/2022**

Name: **MR GRAHAM DARBOURNE**

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

**6 NORTH STREET
Oundle
PETERBOROUGH, PE8 4AL**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Peterborough & District Samaritans

No. (if any)
1165414

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants, Donations & Legacies	34,141	14,710	-	48,851	43,948
Public Donations	4,114	-	-	4,114	3,711
Individual Donations	7,580	-	-	7,580	2,455
Fund Raising	1,744	-	-	1,744	771
HMPPS Grant	2,721	-	-	2,721	2,200
Gift Aid	2,427	-	-	2,427	2,474
Interest	13	-	-	13	37
Other	39	-	-	39	40
Sub total (Gross income for AR)	52,780	14,710	-	67,490	55,637
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,780	14,710	-	67,490	55,637
A3 Payments					
Overheads	23,470	171	-	23,641	21,869
Travel	5,268	-	-	5,268	3,554
Training	99	355	-	454	295
Fund Raising	753	5,139	-	5,892	1,282
Refurbishment Project	-	-	-	-	8,541
Equipment and Furniture	10,016	-	-	10,016	6,963
Consumables	343	-	-	343	527
HMP	1,067	-	-	1,067	80
	-	-	-	-	-
Sub total	41,016	5,665	-	46,681	43,111
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,016	5,665	-	46,681	43,111
Net of receipts/(payments)	11,764	9,045	-	20,809	12,526
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	99,889	2,300	-	102,189	89,663
Cash funds this year end	111,653	11,345	-	122,998	102,189

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	23,404	11,345	-
	CCLA	31,217	-	-
	HSBC	57,031	-	-
	Cash at hand	-	-	-
	Total cash funds	111,653	11,345	-
<small>(agree balances with receipts and payments account(s))</small>		OK	OK	OK

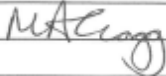
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr M Cragg	1st June 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Peterborough & District Samaritans

No (if any)
1165414

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
----------------------------	---------------------------------	-----------	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants, Donations & Legacies	34,141	14,710	-	48,851	43,948
Public Donations	4,114	-	-	4,114	3,711
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Fund Raising	1,744	-	-	1,744	771
HMPPS Grant	2,721	-	-	2,721	2,200
Gift Aid	2,427	-	-	2,427	2,474
Interest	13	-	-	13	37
Other	39	-	-	39	40
Sub total (Gross income for AR)	52,780	14,710	-	67,490	55,637
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,780	14,710	-	67,490	55,637
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Overheads	23,470	171	-	23,641	21,869
Travel	5,268	-	-	5,268	3,554
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Refurbishment Project	-	-	-	-	8,541
Equipment and Furniture	10,016	-	-	10,016	6,963
Consumables	343	-	-	343	527
HMP	1,067	-	-	1,067	80
	-	-	-	-	-
Sub total	41,016	5,665	-	46,681	43,111
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,016	5,665	-	46,681	43,111
Net of receipts/(payments)	11,764	9,045	-	20,809	12,526
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A6 Cash funds last year end	99,889	2,300	-	102,189	89,663
Cash funds this year end	111,653	11,345	-	122,998	102,189

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	23,404	11,345	-
	CCLA	31,217	-	-
	HSBC	57,031	-	-
	Cash at hand	-	-	-
	Total cash funds	111,653	11,345	-

(agree balances with receipts and payments account(s))

OK OK OK

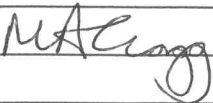
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr M Cragg	18 June 2022



**Report to the trustees/
members of**

Charity Name
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

31 MARCH 2022 **Charity no
(if any)** **1165414**

Set out on pages

1-2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: **13/06/2022**

Name: **MR GRAHAM DARBOURNE**

**Relevant professional
qualification(s) or body
(if any):**

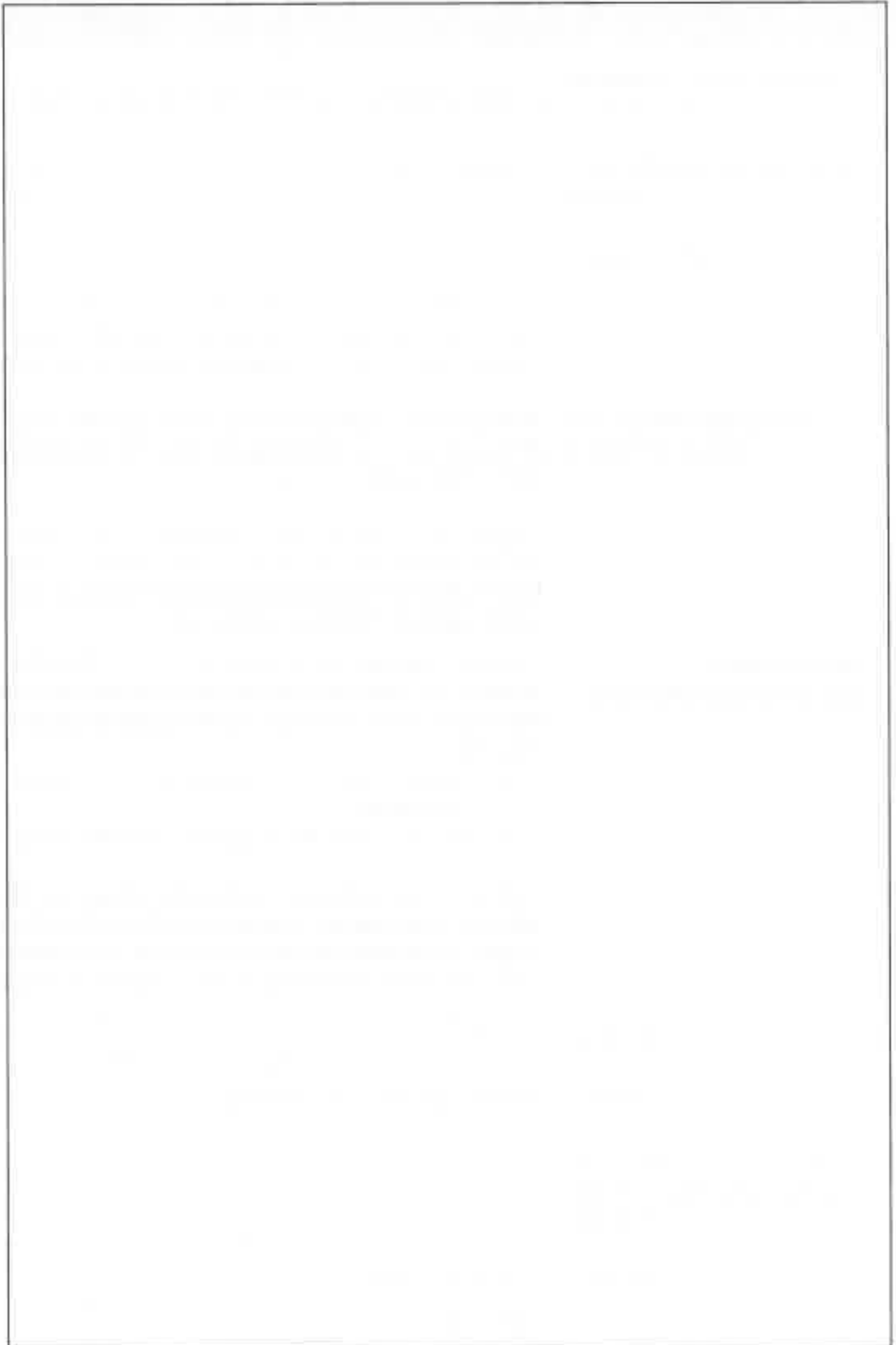
FCA

Address:

**6 NORTH STREET
Oundle
PETERBOROUGH, PE8 4AL**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



PETERBOROUGH & DISTRICT SAMARITANS

England & Wales - Charity number 1165414

Accounts



**THE ANNUAL TRUSTEES' REPORT AND ACCOUNTS
FOR
PETERBOROUGH & DISTRICT SAMARITANS**

PERIOD ENDING 31 MARCH 2021

Registered Charity No 1165414

441 Lincoln Road, Peterborough PE1 2PE

Annual Trustees' Report for Peterborough & District Samaritans

Contents

Page

3	Name
3	Charity Registration Number
3	Address
3	Constitution
3	Aims
3/4	Achieving the aims
4/5	Organisation
5	Public Benefit
5 / 6	Trustees
6	Investment and Reserves Policy
6	Professional Advisers
7	Report of Independent Examiners
8 / 9	Accounts and Balance Sheet: Section A Receipts and Payments
9 / 10	Section B Statement of assets and liabilities

Copies of the Trustees' Annual Report, Accounts 2020-21 and of the Constitution of the Charity are available on request from: The Secretary, Peterborough & District Samaritans, 441 Lincoln road, Peterborough, PE1 2PE.

Any enquiries concerning the activities of Peterborough & District Samaritans should be addressed to the Director at the above address.

Annual Report of the Trustees of Peterborough & District Samaritans

1 April 2020 – 31 March 2021

1. **The official name** of the charity is Peterborough & District Samaritans also known as the Peterborough Branch of Samaritans.
2. **The registration number** with the Charity Commission is 1165414.
3. **The official address** of the charity is 441 Lincoln Road, Peterborough, PE1 2PE.
4. **The charity is recognised as a Branch of Samaritans**, a registered Charity and a company limited by guarantee not having share capital, incorporated under the Companies Act 1948 on 11 April 1963, whose Registered Office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.
5. **The aims of the Charity are:**
 - To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily for the benefit of those in Peterborough and the surrounding area, and also for callers nationally.
 - To enable such persons to receive immediate help, compassion and befriending from members of the Charity selected and prepared for the purpose, working under direction.
 - Where appropriate, in accordance with Samaritan procedure, to refer to persons having specialist or professional skills.
 - To support the Charity and aid in the establishment and support of recognised branches of Samaritans
6. **To achieve the aims:**
 - The Charity maintains a minimum of two volunteers on duty in the Centre supported by a Leader and a Duty Deputy Director on call. At least two telephone lines are open to receive calls. Callers may visit the Centre between 10.00am and 4.00pm every day (this was suspended in 2020-21 due to Covid restrictions). The Charity responds to e-mail messages daily as part of the Samaritans' online service. There are regular visits to support Prisoner Listeners at HMP North Sea Camp and HMP Peterborough, male and female establishments (This was also suspended for parts of 2020-21 when the prisons limited access to visitors). The Charity is represented on the Safer

Custody group at each prison. It also works with other charities and partner organisations to deliver services outside the Branch.

- All members of the Charity, including the Director and other Office holders, are volunteers and receive no remuneration for the time and commitment they contribute to furthering the Charity's aims. New volunteers, after a rigorous selection process, receive initial training and serve a probationary period before being accepted as full Members of the Charity. Volunteers attend quarterly meetings and participate in regular online and direct training sessions. Representatives of the Charity attend meetings and training workshops with other branches, regionally and nationally. Most meetings were held online in 2020-21.
- The Charity participates in a Quality Review process undertaken by Quality Mentors appointed by the Council of Samaritans to ensure that standards and practice are consistent throughout the organisation. The latest was conducted remotely in August 2020.
- As well as publicity provided by the national charity, the Branch raises awareness of its services through the local media, social media, attendance at events and activities, and by distributing posters and leaflets. Volunteers also give talks on request to other organisations such as businesses, community groups, colleges and schools to ensure that more people are aware of our services and of how to volunteer with us.
- The Charity is generously supported by a number of local individuals, organisations and donors. Officers also apply for grants and project funds from local and national organisations. Volunteers within the Charity organise fund-raising activities and events. The Charity receives assistance from the Samaritans Central Charity in communications, training and policy support. In turn, the Charity contributes part of its income to recognise this national support.
- The Charity operates from leased property approximately one mile north of the city centre, comprising an Operations Room, interview room, meeting / training room and kitchen area.

7. The Organisation of the Charity

- All aspects of the work of the Charity, including the recruitment, training and welfare of volunteers, are the responsibility of the Director who is appointed, on members' nomination, by the Council of Samaritans for a period of three years. The Director has absolute authority over the day-to-day conduct and management of the work of the Charity in pursuance of its objectives. The Director may appoint one or more Deputy Directors and Leaders, is in charge of all members of the Charity, and allocates duties or arranges for them to be allocated. The Director represents the Charity on the Council of Samaritans.

- The Trustees are responsible for all aspects of the administration of the Charity, its property, finances, fundraising and general affairs as part of the Branch Leadership Team.
- The Trustees of the Charity are the Director and not more than ten members (including a Secretary and a Treasurer) elected by the membership at a General Meeting. The Trustees can co-opt up to two further Trustees who will serve until the following AGM.

8. Public Benefit

- In planning our activities for the year, the Trustees kept in mind the Charity Commission guidance on public benefit.
- By offering support as set out above in our Aims, we seek to help people find ways of coping with their distress without choosing to die by suicide. We also seek to support those whose distress is less acute, in the hope that they will not reach the point of feeling that they wish to end their lives. As stated earlier, we make our support available in many ways, including by telephone, e-mail, face to face, in prisons, and at other locations or events.
- The Director's Report (published separately) sets out the main achievements of the Branch in furthering the aims set out in Section 5, including the number and type of contacts made during the year.
- The Branch provides a service primarily intended for the benefit of persons in Peterborough and the surrounding district. However, it also works in cooperation with all Samaritans Branches to ensure 24 hour availability of the service across the UK, free of charge.

9. Trustees of the Charity during the period were:

Name	Position Held	Term of Appointment
Martin Cragg	Trustee / Director	ex officio from 1 August 2019
Mari Miller	Trustee / Secretary	Re-elected at AGM 10 September 2020
Phil Green	Trustee / BPSO	Re-elected at AGM 10 September 2020
Janet Clark	Trustee / Volunteer Care	Re-elected at AGM 10 September 2020
Rosemary Smith	Trustee / Treasurer	Re-elected at AGM 10 September 2020
Gill Graper	Trustee / Mentoring	Re-elected at AGM 10 September 2020

Trustees (other than the Director) are elected by volunteers at a General Meeting or are co-opted by the Trustees. All Trustees complete the Samaritans Trustee induction online training and are expected to participate in other relevant training as appropriate. Co-opted Trustees who are not listening volunteers are asked to attend the first session of initial training for volunteers in order to understand more fully the ethos of the organisation.

The Trustees regularly consider the major risks to which the Charity is exposed, notably potential financial or operating risks, and consider the various safeguards to mitigate these risks including internal controls and systems. The Branch sets an annual budget. Management accounts and financial statements are presented regularly at the Branch Leadership Team meetings.

10. Investment and Reserves Policy

Reserves in excess of day-to-day needs are invested in funds managed by CCLA Investment Management who offer a range of investments designed for charities. These are reviewed by the Trustees to ensure that they continue to perform adequately and offer a responsible and ethical investment medium.

The Charity's accounts are published later in this report. The Treasurer's report is published separately and presented at the AGM.

The Trustees consider that, as a charity dependent almost wholly on voluntary giving, specific or general grants and one-off donations, it is appropriate to maintain commensurate reserves which would enable the charity to continue to fund its activities for between 1.5 and 2.5 years.

11. Professional Advisers

Banks	HSBC, Cathedral Square, Peterborough, PE1 1XL Co-Operative Bank, 75 Burleigh Street, Cambridge, CB1 1DF
Insurers	Ecclesiastical Insurance Group, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ AXA Insurance UK PLC (Commercial)
Independent	Bulley Davey Chartered Accountants, 6 North Street, Oundle, PE8 4AL
Examiners	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name:
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

31 MARCH 2021 Charity no
(if any) **1165414**

Set out on pages

1-2
(If number 1 is used, the page number of the first page must be stated)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 03 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *G Darbourne* Date: 25/06/2021

Name: **MR GRAHAM DARBOURNE**

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

**6 NORTH STREET
OUNCLE
PETERBOROUGH, PE8 4AL**

	Peterborough & District Samaritans			1165414	CC16a
	Receipts and payments accounts				
	For the period from	Period start date 1/04/2020	To	Period end date 31/03/2021	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest
A1 Receipts					
Grants, Donations and Legacies	26,220	17,728	-	43,948	40,800
Public Donations	3,711	-	-	3,711	1,811
Individual Donations	2,455	-	-	2,455	368
Fund Raising	771	-	-	771	2,769
HMPPS Grant	2,200	-	-	2,200	2,139
Gift Aid	2,474	-	-	2,474	-
Other	40	-	-	40	129
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	37,909	17,728	-	55,637	48,206
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,909	17,728	-	55,637	48,206
A3 Payments					
Overheads	18,930	2,939	-	21,869	18,818
Travel	3,554	-	-	3,554	4,677
Training	295	-	-	295	2,150
Fund Raising	682	600	-	1,282	2,154
Refurbishment Project	3,615	4,926	-	8,541	-
Equipment and Furniture	-	6,963	-	6,963	1,955

Consumables	527	-	-	527	962
HMP	80	-	-	80	1,691
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,683	15,428	-	43,111	32,607
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,683	15,428	-	43,111	32,607
Net of receipts/(payments)	10,226	2,300	-	12,526	15,599
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	89,663	-	-	89,663	74,064
Cash funds this year end	99,889	2,300	-	102,189	89,663

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	32,436	2,300	-
	CCLA	31,204	-	-
	HSBC	36,024	-	-
	Total cash funds	99,889	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Martin Cragg	Mr M Cragg		23.06.21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Peterborough & District Samaritans

1165414

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants, Donations & Legacies	26,220	17,728	-	43,948	40,800
Public Donations	3,711	-	-	3,711	1,811
Individual Donations	2,455	-	-	2,455	368
Fund Raising	771	-	-	771	2,769
HMPPS Grant	2,200	-	-	2,200	2,139
Gift Aid	2,474	-	-	2,474	-
Interest	37	-	-	37	190
Other	40	-	-	40	129
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,909	17,728	-	55,637	48,206
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,909	17,728	-	55,637	48,206
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Overheads	18,930	2,939	-	21,869	18,818
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Equipment and Furniture	-	6,963	-	6,963	1,955
Consumables	527	-	-	527	962
HMP	80	-	-	80	1,691
	-	-	-	-	-
Sub total	27,683	15,428	-	43,111	32,607
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	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,683	15,428	-	43,111	32,607
Net of receipts/(payments)	10,226	2,300	-	12,526	15,599
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	89,663	-	-	89,663	74,064
Cash funds this year end	99,889	2,300	-	102,189	89,663

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	32,436	2,300	-
	CCLA	31,204	-	-
	HSBC	36,024	-	-
	Cash at hand	225	-	-
	Total cash funds	99,889	2,300	-

(agree balances with receipts and payments account(s))


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr M Cragg	23/6/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PETERBOROUGH & DISTRICT SAMARITANS

**On accounts for the year
ended**

31 MARCH 2021

**Charity no
(if any)**

1165414

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 03 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

G Darbourne

Date:

25/06/2021

Name:

MR GRAHAM DARBOURNE

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

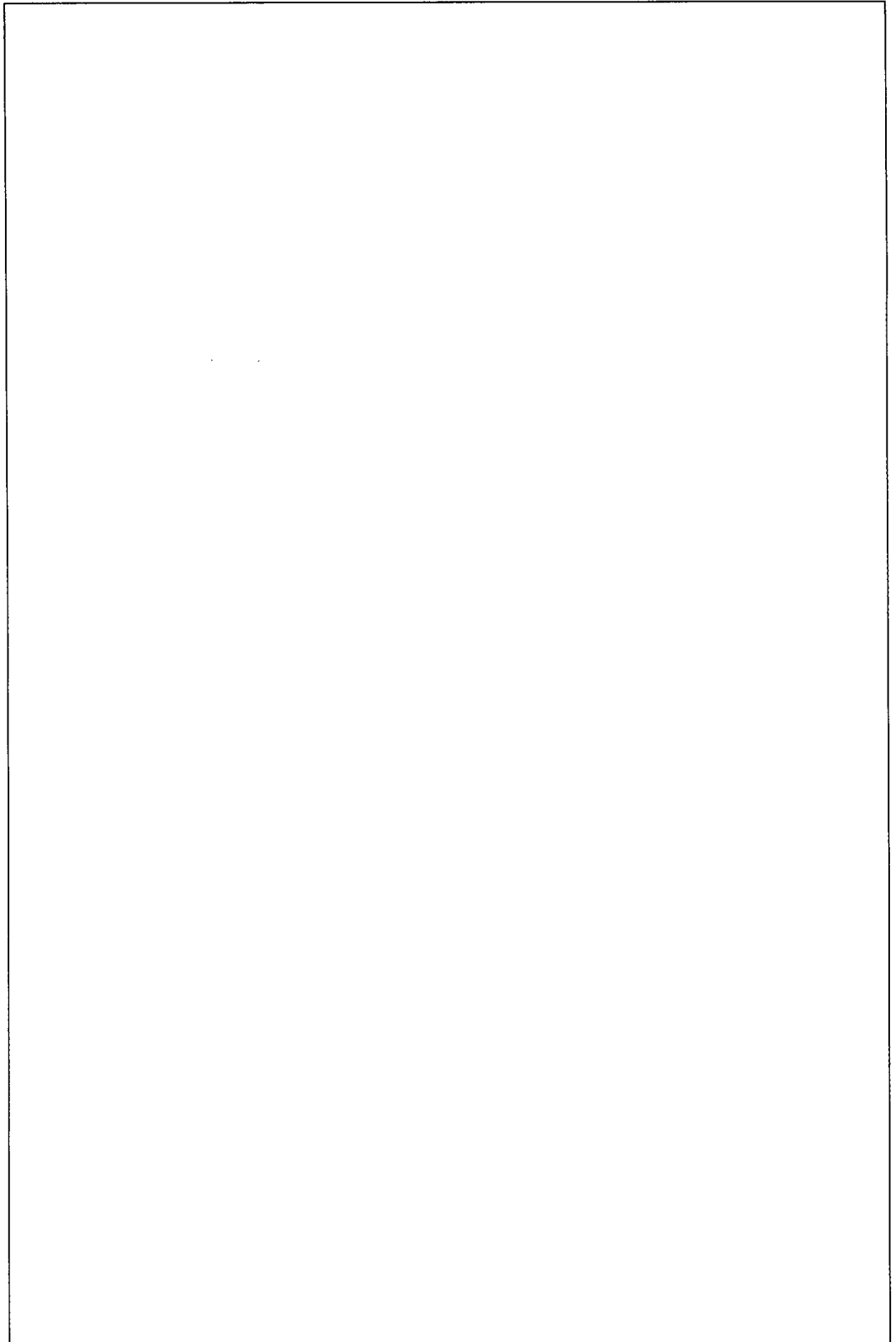
6 NORTH STREET

OUNDLE

PETERBOROUGH, PE8 4AL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Peterborough & District Samaritans

1165414

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants, Donations & Legacies	26,220	17,728	-	43,948	40,900
Public Donations	3,711	-	-	3,711	1,811
Individual Donations	2,455	-	-	2,455	368
Fund Raising	771	-	-	771	2,769
HMPPS Grant	2,200	-	-	2,200	2,139
Gift Aid	2,474	-	-	2,474	-
Interest	37	-	-	37	190
Other	40	-	-	40	129
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,909	17,728	-	55,637	48,206
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,909	17,728	-	55,637	48,206
A3 Payments					
Overheads	18,930	2,939	-	21,869	18,818
Travel	3,554	-	-	3,554	4,577
Training	295	-	-	295	2,150
Fund Raising	682	600	-	1,282	2,154
Refurbishment Project	3,615	4,926	-	8,541	-
Equipment and Furniture	-	6,963	-	6,963	1,955
Consumables	527	-	-	527	962
HMP	80	-	-	80	1,691
	-	-	-	-	-
Sub total	27,663	15,428	-	43,111	32,607
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,663	15,428	-	43,111	32,607
Net of receipts/(payments)	10,226	2,300	-	12,526	15,599
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	89,663	-	-	89,663	74,064
Cash funds this year end	99,889	2,300	-	102,189	89,663

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	32,436	2,300	-
	CCLA	31,204	-	-
	HSBC	36,024	-	-
	Cash at hand	225	-	-
	Total cash funds	99,889	2,300	-

(agree balances with receipts and payments account(s))


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr M Cragg	23/6/21