

The Queensbury Community Programme Limited

Charity number 1165411

A company limited by guarantee number 06962253

Annual Report and Financial Statements for the year ended 31 August 2021



West Yorkshire Community Accounting Service

The Queensbury Community Programme Limited

Annual Report and Financial Statements for the year ended 31 August 2021

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Prepared by West Yorkshire Community Accounting Service

The Queensbury Community Programme Limited

Trustees' report for the year ended 31 August 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Martin Walker		
Veronica Hall		
Andrew Senior		
Robert Hargreaves		
John Thompson		
Charity number	1165411	Registered in England and Wales
Company number	06962253	Registered in England and Wales
Registered and principal address	Bankers	
36 High Street	Yorkshire Bank	
Queensbury	7 Waterhouse Street	
Bradford	Halifax	
BD13 2PA	HX1 1XZ	

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company is a charity limited by guarantee and was formed on the 14 July 2009. It is governed by a memorandum and articles of association as amended by special resolutions dated 17 December 2015. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2021

Objectives and activities

The charity's objects

To further or benefit the residents of Queensbury and surrounding areas, without distinction of sex, sexual orientation, age, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of educating and improving the conditions of life for the residents.

The charity's main activities

QCP offers an extensive non-accredited Adult Learning Programme in creative arts, crafts, and languages along with employability focussed courses. QCP also offers support to the elderly by facilitating three Well Being Café's, Coffee mornings, a Mancave and Exercise Classes in the local area, as well as a Community Managed Library and a Job Club. QCP has recently extended its provision of luncheon clubs and is now delivering twice weekly to residents in Queensbury and the surrounding areas. Over the last year QCP has also extended its provision to young people offering activities in the school holidays.

All of our work is greatly assisted by an extensive team of volunteers and local partnerships

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

In what was another year of widespread disruption due to the Covid-19 Pandemic, September 2020 witnessed the least 'real' activity, at the start of a new year for QCP, in living memory. The notion of a return to some sense of normality had many questions and issues to address, which QCP managed in part, but which on reflection presented many insurmountable barriers to a full return to the activities offered in previous times.

As reported at this time last year, at the time of signing these accounts, QCP continues to recognise the significant impact of the pandemic and the contextual effect on its works. Where possible, given the myriad of legislation supported by local or national guidance in place and changing as demanded from time to time, QCP is once again proud of its ability to have been able to respond in an effective way to the changing demands on its staff, volunteers and facilities whilst being able to offer practical and emotional support to identified people in need or indeed to those existing clients who recognised and appreciated the 'lifeline' offered by the regular contact with QCP; albeit on the 'door step' at home or in the virtual world so many have accepted as part of a 'normal' life.

Once again, QCP accepted that some income streams, that might form part of its reliable income, were not available but prudent financial management in its previous financial year allowed newly established, Covid related activities, to continue into this year; seamlessly ensuring continued support as required.

In this report, QCP particularly notes the sense of order over the period of the pandemic to ensure funding, including that from partners such as CBMDC and The Big Lottery, was efficiently managed to provide best cost practices when supporting clients.

Across the year, Trustees continued to support a flexible approach to the Project's 'workforce'; ensuring the physical and mental well-being of everyone was a paramount consideration. As previously, this approach demanded a regular reassessment of QCP's ability to respond to need and helps inform all indicators that there are no material uncertainties existing that would hinder its ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on QCP's viability to continue as a going concern.

QCP is pleased to be able to report, virtual activities continued to engage an increasing number of clients and the more open approach to live activities reopening enabled some new ventures. There is a continued dialogue between QCP and CBMDC on the prospects of the Community Asset Transfer of Victoria Hall, Queensbury, albeit at a slower pace and with a redefined rationale which will not include the prospects of reopening the swimming pool at the venue; the decision to close the pool was taken by CBMDC prior to QCP's tenancy at will and there has been no subsequent support from the LA to reopen it.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2021

Achievements and performance continued

Some notable successes this year included:

- The continuance of the 'telephone buddy' service, using staff and volunteers to make regular contact with all the clients who would normally attend at Well Being Cafes.
- Afternoon Teas, doorstep delivery, to Well Being Café clients.
- Lottery grant supported luncheon deliveries, twice weekly, to an increasing number of clients and to an expanding service area; now including Lidget Green and Clayton.
- Winter grant scheme supported fresh food provision, with 24 local low income families provided with 3 days fresh food for 4 people weekly across 7 weeks, spanning winter into spring.
- The completion and acceptance, by the Board of Directors, of the commissioned feasibility report on Victoria Hall.
- The Summer Holiday Activities programme, managed by QCP and supported by CBMDC Youth Service, which witnessed 92 young people taking part in a range of activities including Karate, Dance, Outdoor Bowls, Crafts , Kite Making, Baking, Cheerleading, Gymnastics and Go Karting.

QCP's Trustees, who are listed as Directors with Companies House, continue to recognise a healthy financial end of year balance, in excess of its reserves' threshold, which we are content to maintain at this time given the uncertainties which still exist after the pandemic. This will continue to empower Trustees and Management to maintain QCP's provision and will also afford financial support in its pursuit of a significant community asset to help realise the ambition of QCP in developing a community hub in Queensbury 'village'; even if the timescales on this are now inevitably delayed.

Financial review

The net income for the year was £2,666, including net income of £14,737 on unrestricted funds and net expenditure of £12,071 on restricted funds, after transfers.

Reserves policy

The trustees have adopted a policy to retain a minimum of 3 months annual budgeted expenditure in order to ensure the smooth running of charity in the event of a short term loss of funding and to allow for an orderly winding up if the charity had to close.

The charity's free reserves, excluding fixed assets, at the year end were £80,391.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 21/5/2022

John Thompson (Trustee)

The Queensbury Community Programme Limited

Independent examiner's report to the trustees of The Queensbury Community Programme Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2021, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

23/5/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Queensbury Community Programme Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 August 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	10,701	67,563	78,264	75,011
Course fees		8,339	-	8,339	17,874
Library		1,437	-	1,437	2,500
Luncheon club		16,629	-	16,629	4,573
Victoria Hall rental income		6,684	-	6,684	13,154
Other income and fundraising		1,039	-	1,039	2,642
Total income		44,829	67,563	112,392	115,754
Expenditure on:					
Salaries and NI	(3)	13,001	32,657	45,658	43,244
Tutor costs		882	6,257	7,139	10,279
Repairs, cleaning and maintenance		3,174	779	3,953	2,887
Subscriptions and licences		598	21	619	429
Advertising and promotion		-	75	75	26
Rent and rates		5,000	3,521	8,521	10,829
Rents - Victoria Hall		-	-	-	10,116
Utilities		29	2,795	2,824	2,581
Food and luncheon club		4,310	6,225	10,535	2,383
Well Being Café expenses		821	85	906	2,393
Activity costs		35	4,794	4,829	4,176
Insurance		-	742	742	682
Equipment and equipment rental		819	4,130	4,949	460
Telephone and broadband		334	843	1,177	312
Office and administration		421	985	1,406	1,139
Travel costs		409	639	1,048	310
Training		-	72	72	110
Independent examination		167	589	756	672
Volunteer expenses		56	860	916	776
Depreciation		778	-	778	764
Professional fees		6	12,715	12,721	6,552
Other expenditure		102	-	102	140
Total expenditure		30,942	78,784	109,726	101,260
Net income / (expenditure)		13,887	(11,221)	2,666	14,494
Transfers between funds		850	(850)	-	-
Net movement in funds		14,737	(12,071)	2,666	14,494
Fund balances brought forward		65,654	21,283	86,937	72,443
Fund balances carried forward	(4)	80,391	9,212	89,603	86,937

All incoming resources and resources expended derive from continuing activities.

The Queensbury Community Programme Limited

Balance sheet

as at 31 August 2021

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Fixed assets				
Tangible assets (5)	-	-	-	778
Total fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>778</u>
Current assets				
Debtors and prepayments (6)	5,187	60	5,247	8,366
Cash at bank and in hand (7)	76,694	11,624	88,318	80,916
Total current assets	<u>81,881</u>	<u>11,684</u>	<u>93,565</u>	<u>89,282</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals (8)	1,490	2,472	3,962	3,123
Total current liabilities	<u>1,490</u>	<u>2,472</u>	<u>3,962</u>	<u>3,123</u>
Net current assets / (liabilities)	<u>80,391</u>	<u>9,212</u>	<u>89,603</u>	<u>86,159</u>
Net assets	<u>80,391</u>	<u>9,212</u>	<u>89,603</u>	<u>86,937</u>
Funds				
Unrestricted funds	80,391	-	80,391	65,654
Restricted funds	-	9,212	9,212	21,283
Total funds	<u>80,391</u>	<u>9,212</u>	<u>89,603</u>	<u>86,937</u>

For the year ending 31 August 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 21/5/2022

John Thompson (Trustee)

The Queensbury Community Programme Limited

Notes to the accounts

for the year ended 31 August 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building refurbishment and fixtures: over 5 years

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

The Queensbury Community Programme Limited

Notes to the accounts continued

for the year ended 31 August 2021

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Big Lottery	-	-	-	9,950
Bradford Metropolitan District Council (BMDC)	10,431	40,138	50,569	38,564
Bradford VCS	-	1,390	1,390	1,000
Co-op Local Community Fund	-	895	895	770
FOQHS	-	3,256	3,256	-
HMRC Job Retention Scheme	-	8,390	8,390	3,756
Incommunities	-	380	380	746
Power to Change/Participate Projects	-	-	-	4,000
Sport England	-	-	-	8,000
Groundwork - Tesco	-	-	-	500
The Architectural Heritage Fund	-	12,448	12,448	2,552
Donations	270	666	936	5,173
	<u>10,701</u>	<u>67,563</u>	<u>78,264</u>	<u>75,011</u>

3 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	45,061	42,554
Social security costs	1,935	1,999
Employment allowance	(2,041)	(1,999)
Pensions	703	690
	<u>45,658</u>	<u>43,244</u>

The average number employees during the year was 7, being an average of 2.7 full time equivalent (2020: 6.8, 2.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	703	690
Amount of any contributions outstanding at the year end	173	458

The Queensbury Community Programme Limited

Notes to the accounts continued

for the year ended 31 August 2021

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Architectural Heritage Fund	-	12,448	12,448	-	-
Wellbeing café funding	1,464	15,000	15,032	-	1,432
BMDC - Cleaner Streets	-	2,000	1,750	(250)	-
BMDC - Community Chest	-	400	400	-	-
BMDC - Core Costs	-	2,700	2,700	-	-
BMDC - Covid Winter Scheme	-	5,115	5,115	-	-
Queensbury Safer	2,303	-	-	-	2,303
Tour de Yorkshire	118	-	118	-	-
Lord Mayors Appeal	930	-	-	-	930
Bradford VCS ABCD	848	1,000	690	-	1,158
Bradford VCS	-	390	390	-	-
Active Queensbury	874	10,000	10,874	-	-
Co-op Local Community Fund	800	895	1,695	-	-
FOQHS	567	177	-	-	744
FOQHS - Christmas Lights	2,916	1,915	2,400	-	2,431
FOQHS - Cleaner Streets	-	1,830	1,830	-	-
Friday Friends	38	864	688	-	214
Holiday Activity Fund	-	4,059	3,459	(600)	-
HMRC Job Retention Scheme	-	8,390	8,390	-	-
InCommunities	-	380	380	-	-
Queensbury Connect Big Lottery	9,950	-	9,950	-	-
Tesco Covid Relief Fund	475	-	475	-	-
	<u>21,283</u>	<u>67,563</u>	<u>78,784</u>	<u>(850)</u>	<u>9,212</u>

Fund name	Purpose of restriction
Architectural Heritage Fund	To fund feasibility studies for Victoria Hall.
Wellbeing café funding	For Well Being café costs in Queensbury, Wibsey and Thornton.
BMDC - Cleaner Streets	Working in partnership with the youth service making planters for the elderly in Queensbury. The transfer is for a contribution to room hire charges.
BMDC - Community Chest	Funding to purchase two tablets and a card machine.
BMDC - Core Costs	Towards core costs including utilities/rents.
BMDC - Covid Winter Scheme	Funding to supply vulnerable families and those affected by Covid with food parcels.
Queensbury Safer	Funding from WY Police and BMDC for the Queensbury Safer project.
Tour de Yorkshire	Funding from the Leo Group towards the Tour de Yorkshire preparations.
Lord Mayors Appeal	For IT equipment.
Bradford VCS ABCD	For Family walks programme and Man cave.
Bradford VCS	For the distribution of Covid awareness leaflets and products.
Active Queensbury	For learning programme including walking/guitar/ art classes.
Co-op Local Community Fund	Towards kids crafts - learning programme.
FOQHS	Funding generated for Queensbury High Street.
FOQHS - Christmas Lights	Funds raised for the Christmas lights.
FOQHS - Cleaner Streets	Funding to buy hanging baskets and equipment for litter picking and planters.
Friday Friends	Funding for an exercise and afternoon tea activity at Thornton.
Holiday Activity Fund	Summer programme offering food, sports and leisure opportunities for children. The transfer is for a contribution to room hire charges.
HMRC Job Retention Scheme	To provide funding towards the furlough costs of employees.
InCommunities	Funding towards the provision of a job club.
Queensbury Connect Big Lottery	Covid support monies to support the learning programme.
Tesco Covid Relief Fund	To provide support during the Covid pandemic.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2021

5 Tangible assets

	IT Equipment	Building refurbishment	Total
<u>Cost</u>	£	£	£
At 1 September 2020	2,314	25,227	27,541
Additions	-	-	-
At 31 August 2021	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
 <u>Depreciation</u>			
At 1 September 2020	1,536	25,227	26,763
Charge for year	778	-	778
At 31 August 2021	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
 <u>Net book value</u>			
At 31 August 2021	<u>-</u>	<u>-</u>	<u>-</u>
 At 31 August 2020	<u>778</u>	<u>-</u>	<u>778</u>

6 Debtors and prepayments

	2021	2020
	£	£
Debtors	2,787	6,052
Prepayments	2,460	2,314
	<u>5,247</u>	<u>8,366</u>

7 Cash at bank and in hand

	2021	2020
	£	£
Cash at bank	87,918	80,516
Cash in hand	400	400
	<u>88,318</u>	<u>80,916</u>

8 Creditors and accruals

	2021	2020
	£	£
Creditors	3,206	1,779
Accruals	756	1,344
	<u>3,962</u>	<u>3,123</u>

The Queensbury Community Programme Limited

Notes to the accounts continued

for the year ended 31 August 2021

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and the Development Manager. The total employee benefits received by the Development Manager were £24,149 (2020: £23,696).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

There were no other related party transactions

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2021	2020
	£	£
Within one year	321	321
In the second to fifth years inclusive	321	642
	<u>642</u>	<u>963</u>

The Queensbury Community Programme Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 August 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	10,701	11,240	67,563	63,771	78,264	75,011
Course fees	8,339	17,874	-	-	8,339	17,874
Library	1,437	2,500	-	-	1,437	2,500
Luncheon club	16,629	4,573	-	-	16,629	4,573
Victoria Hall rental income	6,684	13,154	-	-	6,684	13,154
Other income and fundraising	1,039	2,642	-	-	1,039	2,642
Total income	44,829	51,983	67,563	63,771	112,392	115,754
Expenditure						
Salaries and NI	13,001	22,202	32,657	21,042	45,658	43,244
Tutor costs	882	6,032	6,257	4,247	7,139	10,279
Repairs, cleaning and maintenance	3,174	1,691	779	1,196	3,953	2,887
Subscriptions and licences	598	177	21	252	619	429
Advertising and promotion	-	26	75	-	75	26
Rent and rates	5,000	3,855	3,521	6,974	8,521	10,829
Rents - Victoria Hall	-	10,116	-	-	-	10,116
Utilities	29	146	2,795	2,435	2,824	2,581
Food and luncheon club	4,310	2,254	6,225	129	10,535	2,383
Well Being Café expenses	821	839	85	1,554	906	2,393
Activity costs	35	169	4,794	4,007	4,829	4,176
Insurance	-	232	742	450	742	682
Equipment and equipment rental	819	12	4,130	448	4,949	460
Telephone and broadband	334	-	843	312	1,177	312
Office and administration	421	582	985	557	1,406	1,139
Travel costs	409	235	639	75	1,048	310
Training	-	-	72	110	72	110
Independent examination	167	672	589	-	756	672
Volunteer expenses	56	381	860	395	916	776
Depreciation	778	764	-	-	778	764
Professional fees	6	-	12,715	6,552	12,721	6,552
Other expenditure	102	140	-	-	102	140
Total expenditure	30,942	50,525	78,784	50,735	109,726	101,260
Net income / (expenditure)	13,887	1,458	(11,221)	13,036	2,666	14,494
Transfers between funds	850	1,143	(850)	(1,143)	-	-
Net movement in funds	14,737	2,601	(12,071)	11,893	2,666	14,494
Fund balances brought forward	65,654	63,053	21,283	9,390	86,937	72,443
Fund balances carried forward	80,391	65,654	9,212	21,283	89,603	86,937