

THE QUEENSBURY COMMUNITY PROGRAMME LIMITED

England & Wales · Charity number 1165411

Details

Other names	QUEENSBURY COMMUNITY PROGRAMME LIMITED, QCP
Status	Registered
Legal form	Charitable company
Company number	06962253
Registered	2016-02-03
Register	View on the Charity Commission register

Contact

Address	36 High Street Queensbury Bradford BD13 2PA
Phone	01274816748
Email	qcpinfo@gmail.com
Website	www.qcp.org.uk

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF QUEENSBURY AND SURROUNDING AREAS, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVES OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: Based in Queensbury, Bradford, QCP offers a diverse range of social and educational opportunities to members of the local community and surrounding areas. Activities such as Walking Groups, Art, Creative Crafts, Jewellery, Guitar, Languages and Exercise classes are on offer. Also facilitating Well Being Cafes and luncheons for those who are isolated and lonely and have mental health issues.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£117,271	£119,667	-	-
2024-03-31	£71,085	£75,280	-	-
2023-08-31	£104,617	£109,314	-	-
2022-08-31	£118,232	£119,198	-	-
2021-08-31	£112,392	£109,726	-	-

Trustees

Name	Role	Appointed
ANDREW SENIOR		2017-11-15
John Stephen Thompson		2019-05-26
Judith Amanda Acton		2024-02-14
Luke Majkowski		2024-07-26
MARTIN GREGORY WALKER		2009-07-14
Michael David Tomkinson		2024-02-14
VERONICA HALL		2015-12-23

THE QUEENSBURY COMMUNITY PROGRAMME LIMITED

England & Wales - Charity number 1165411

Accounts

The Queensbury Community Programme Limited

Charity number 1165411

A company limited by guarantee number 06962253

Annual Report and Financial Statements

for the year ended 31 March 2025



Queensbury Community Programme



The Queensbury Community Programme Limited

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

The Queensbury Community Programme Limited

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Andrew Senior	Chair	
Martin Walker	Treasurer	
Veronica Hall		
John Thompson		
Michael Tomkinson		
Judith Acton		
Luke Majkowski		Appointed 26 July 2024
Charity number	1165411	Registered in England and Wales
Company number	06962253	Registered in England and Wales

Registered and principal address	Bankers
36 High Street Queensbury Bradford BD13 2PA	Yorkshire Bank 7 Waterhouse Street Halifax HX1 1XZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company is a charity limited by guarantee and was formed on the 14 July 2009. It is governed by a memorandum and articles of association as amended by special resolutions dated 17 December 2015 as amended 28 September 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To further or benefit the residents of Queensbury and surrounding areas, without distinction of sex, sexual orientation, age, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of educating and improving the conditions of life for the residents.

The charity's main activities

QCP offers an extensive non-accredited Adult Learning Programme in creative arts, crafts, and languages along with employability focussed courses. QCP also offers support to the elderly by facilitating three Well Being Café's, Coffee mornings, a Mancave and Exercise Classes in the local area, as well as a Community Managed Library and a Job Club. QCP has recently extended its provision of luncheon clubs and is now delivering twice weekly to residents in Queensbury and the surrounding areas. In recent years QCP has also extended its provision to young people offering activities in the school holidays.

All of our work is greatly assisted by an extensive team of volunteers and local partnerships.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

In a climate presenting increasingly challenging demands on the public purse, QCP continues to identify and deliver learning and engagement programmes to meet local need.

A range of partners in the national and local context continue to underwrite our core and delivery costs as we continue to develop and evolve an independent and sustainable model.

Analysis of Management Accounts for the period ending 31 March 2025 stands the test of deep scrutiny at Board Level and although comparative data shows some anomalies these can be explained by the comparison of the previous 7/12 months, reported last, against the current year; the vast majority of QCP's income and expenditure is attributable to the period of 7/12 months (+ 3 months) in any given year and not for the whole 12 month period, reported on now to bring QCP's financial year in line with the national context.. Pro-rata comparative data on QCP's normal business model lie within levels acceptable to the Board.

Within this reporting period QCP was successful in securing a 2-year lease from CBMDC for a local property, Victoria Hall (Queensbury), to realise QCP's vision in ensuring this public asset remains open for local, and surrounding, community use, rather than being sold off in an attempt to 'balance the books' by the local authority. The success of QCP's financial planning and modelling in recent years enabled the Board to underwrite associated costs in this venture which will continue to be the case for the foreseeable future if supported by CBMDC with an extension to the 2-year period, with the same break clauses favouring both parties.

This lease has already enabled current users of the facility to be able to operate as they had previously, without threat or compromise to QCP and its functions, and serves to encourage the Board safe in the knowledge that astute planning and clear financial management supported by the will of CBMDC, QCP's paid employees and the raft of volunteers and networks supporting the venture should realise the vision.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net expenditure for the year was £2,396, including net expenditure of £4,783 on unrestricted funds and net income of £2,387 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £69,004.

The trustees have adopted a policy to retain a minimum of 3 months annual budgeted expenditure in order to ensure the smooth running of charity in the event of a short term loss of funding and to allow for an orderly winding up if the charity had to close. Based on actual 2024/2025 expenditure and estimated redundancy costs the minimum level of reserves would be £47,300.

In reviewing the end of year financial statement trustees continue to support a balance in excess of QCP's reserves policy; given their intention to invest resources into Victoria Hall following the agreement of a two year lease for this community asset.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 March 2025

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 9/7/2025

John Thompson (Trustee)

The Queensbury Community Programme Limited

Independent examiner's report to the trustees of The Queensbury Community Programme Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

10/7/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Queensbury Community Programme Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

1.9.23 -
31.3.24

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	1,927	49,125	51,052	28,422
Course fees		25,734	-	25,734	17,832
Library		2,500	-	2,500	1,250
Luncheon club		10,608	-	10,608	7,901
Victoria Hall rental income		21,358	-	21,358	9,617
Other income and fundraising		5,719	300	6,019	6,063
Total income		67,846	49,425	117,271	71,085
Expenditure on:					
Salaries NI and pensions	(3)	25,476	15,531	41,007	24,503
Tutor costs		12,501	7,010	19,511	13,151
Repairs, cleaning and maintenance		5,141	85	5,226	3,545
Subscriptions and licences		555	-	555	263
Rents - Victoria Hall		1,443	-	1,443	5,195
Rent and rates		1,338	9,223	10,561	5,693
Utilities		7,712	4,220	11,932	2,455
Food and luncheon club		3,520	1,918	5,438	5,285
Well Being Café expenses		2,232	97	2,329	1,049
Activity costs		590	5,085	5,675	2,973
Insurance		2,265	340	2,605	586
Equipment and equipment rental		3,076	225	3,301	5,349
Telephone and broadband		915	182	1,097	1,508
Office and administration		805	166	971	1,195
Independent examination		1,464	-	1,464	1,320
Volunteer expenses		408	576	984	810
Bad Debts		149	-	149	400
Legal and professional fees		3,090	-	3,090	-
Other expenditure		438	-	438	-
Travel expenses		529	450	979	-
Depreciation		468	-	468	-
Advertising and promotion		384	60	444	-
Total expenditure		74,499	45,168	119,667	75,280
Net income / (expenditure)		(6,653)	4,257	(2,396)	(4,195)
Transfers between funds	(4)	1,870	(1,870)	-	-
Net movement in funds		(4,783)	2,387	(2,396)	(4,195)
Fund balances brought forward		75,189	4,556	79,745	83,940
Fund balances carried forward	(4)	70,406	6,943	77,349	79,745

All incoming resources and resources expended derive from continuing activities.

The Queensbury Community Programme Limited
Balance sheet
as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 1,402	-	1,402	-
Total fixed assets	<u>1,402</u>	<u>-</u>	<u>1,402</u>	<u>-</u>
Current assets				
Debtors and prepayments	(6) 5,727	-	5,727	8,293
Cash at bank and in hand	(7) 71,534	6,943	78,477	92,554
Total current assets	<u>77,261</u>	<u>6,943</u>	<u>84,204</u>	<u>100,847</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 8,257	-	8,257	21,102
Total current liabilities	<u>8,257</u>	<u>-</u>	<u>8,257</u>	<u>21,102</u>
Net current assets / (liabilities)	<u>69,004</u>	<u>6,943</u>	<u>75,947</u>	<u>79,745</u>
Net assets	<u>70,406</u>	<u>6,943</u>	<u>77,349</u>	<u>79,745</u>
Funds				
Unrestricted funds				
General unrestricted funds	69,238	-	69,238	73,199
Designated funds	(9) 1,168	-	1,168	1,990
Unrestricted funds	<u>70,406</u>	<u>-</u>	<u>70,406</u>	<u>75,189</u>
Restricted funds	-	6,943	6,943	4,556
Total funds	<u>70,406</u>	<u>6,943</u>	<u>77,349</u>	<u>79,745</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 9/7/2025

John Thompson (Trustee)

The Queensbury Community Programme Limited

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Arnold Clarke	-	1,000	1,000	-
Bradford Metropolitan District Council (BMDC)	-	38,570	38,570	20,991
Co-op Local Community Fund	-	1,753	1,753	1,066
InCommunities	650	-	650	650
Tesco Groundwork	-	1,125	1,125	-
Weetabix	-	1,000	1,000	-
WOW Community Partnership	-	4,677	4,677	2,390
Affinity Care	-	-	-	2,761
Other donations	1,277	1,000	2,277	564
	<u>1,927</u>	<u>49,125</u>	<u>51,052</u>	<u>28,422</u>

3 Staff costs and numbers	2025 £	2024 £
Gross salaries	40,433	24,163
Social security costs	1,385	1,148
Employment allowance	(1,385)	(1,148)
Pensions	574	340
	<u>41,007</u>	<u>24,503</u>

The average number of employees during the year was 4, being an average of 1.6 full time equivalent (2024: 4, 1.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025 £	2024 £
Costs of the scheme to the charity for the year	574	340
Amount of any contributions prepaid at the year end	128	-

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 March 2025

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
ABCD Family	-	1,557	1,557	-	-
BMDC Active Queensbury	-	11,917	11,917	-	-
Affinity Care Allotment	1,500	-	-	(1,500)	-
Affinity Care Thornton Café	1,134	-	1,134	-	-
BMDC Queensbury Café	-	424	-	-	424
ABCD Queensbury Café	-	3,120	244	-	2,876
Co-op Local Community Fund	-	1,753	1,753	-	-
BMDC Core costs	-	12,359	12,359	-	-
FOQHS Gardening	162	1,300	732	-	730
Tesco Groundwork FOQHS	-	1,125	678	(370)	77
Weetabix FOQHS	-	1,000	924	-	76
BMDC Lunches	-	1,917	1,917	-	-
West Yorkshire Prepared	1,760	-	-	-	1,760
BMDC Queensbury Café	-	5,000	5,000	-	-
Vic Hall Donation	-	1,000	-	-	1,000
BMDC Warm Space	-	1,653	1,653	-	-
BMDC Wibsey Café	-	5,000	5,000	-	-
BMDC Community Chest FOQHS	-	300	300	-	-
	<u>4,556</u>	<u>49,425</u>	<u>45,168</u>	<u>(1,870)</u>	<u>6,943</u>

Fund name	Purpose of restriction
ABCD Family	To support family, social and craft sessions.
BMDC Active Queensbury	To support the provision of a Learning Programme.
Affinity Care Allotment	To support the provision of a community allotment. The transfer relates to the capitalisation of project equipment.
Affinity Care Thornton Café	To support the provision of a wellbeing café at Thornton.
BMDC Queensbury Café	For Wellbeing café costs.
ABCD Queensbury Café	For Wellbeing café costs.
Co-op Local Community Fund	To support walking group facilitators.
BMDC Core costs	To contribute towards premises costs.
FOQHS Gardening	To support gardening project and allotment costs.
Tesco Groundwork FOQHS	To support gardening and allotment costs. The transfer relates to the capitalisation of project equipment.
Weetabix FOQHS	To support gardening and allotment costs.
BMDC Lunches	For costs associated with running Wellbeing Cafes.
West Yorkshire Prepared	To contribute towards refurbishment kitchen costs.
BMDC Queensbury Café	For Wellbeing café costs.
Vic Hall Donation	To support activities at Victoria Hall.
BMDC Warm Space	To support the provision of a warm space for community use.
BMDC Wibsey Café	For Wellbeing café costs.
BMDC Community Chest FOQHS	To support gardening and allotment costs.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 March 2025

5 Tangible assets	Project equipment	IT Equipment	Building refurbishment	Total
<u>Cost</u>	£	£	£	£
At 1 April 2024	-	2,314	25,227	27,541
Additions	1,870	-	-	1,870
Disposals	-	-	-	-
At 31 March 2025	<u>1,870</u>	<u>2,314</u>	<u>25,227</u>	<u>29,411</u>
<u>Depreciation</u>				
At 1 April 2024	-	2,314	25,227	27,541
Charge for year	468	-	-	468
At 31 March 2025	<u>468</u>	<u>2,314</u>	<u>25,227</u>	<u>28,009</u>
<u>Net book value</u>				
At 31 March 2025	<u>1,402</u>	<u>-</u>	<u>-</u>	<u>1,402</u>
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
6 Debtors and prepayments			2025	2024
			£	£
Debtors			4,232	7,032
Prepayments			1,367	1,261
Other debtors			128	-
			<u>5,727</u>	<u>8,293</u>
7 Cash at bank and in hand			2025	2024
			£	£
Cash at bank			78,220	92,230
Cash in hand			257	324
			<u>78,477</u>	<u>92,554</u>
8 Creditors and accruals			2025	2024
			£	£
Creditors			6,793	14,803
Accruals			1,464	2,640
Taxation and social security			-	299
Other creditors			-	3,360
			<u>8,257</u>	<u>21,102</u>

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 March 2025

9 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
FOQHS Flowers	380	-	380	-	-
FOQHS Christmas Fund	1,610	2,617	3,059	-	1,168
	<u>1,990</u>	<u>2,617</u>	<u>3,439</u>	<u>-</u>	<u>1,168</u>

Fund name	Reason for designation
FOQHS Flowers	Funds set aside for improvements to Queensbury High Street.
FOQHS Christmas Fund	Funds set aside for the cost of the annual Christmas lights in Queensbury.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £21,093 (previous year: £12,519).

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2025	2024
	£	£
Within one year	2,110	2,110
In the second to fifth years inclusive	810	1,170
	<u>2,920</u>	<u>3,280</u>

The Queensbury Community Programme Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2025

	2025	2024	2025	2024	2025	2024
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	1,927	5,068	49,125	23,354	51,052	28,422
Course fees	25,734	17,832	-	-	25,734	17,832
Library	2,500	1,250	-	-	2,500	1,250
Luncheon club	10,608	7,901	-	-	10,608	7,901
Victoria Hall rental income	21,358	9,617	-	-	21,358	9,617
Other income and fundraising	5,719	3,275	300	2,788	6,019	6,063
Total income	67,846	44,943	49,425	26,142	117,271	71,085
Expenditure						
Salaries NI and pensions	25,476	15,591	15,531	8,912	41,007	24,503
Tutor costs	12,501	5,795	7,010	7,356	19,511	13,151
Repairs, cleaning and maintenance	5,141	3,387	85	158	5,226	3,545
Subscriptions and licences	555	263	-	-	555	263
Rents - Victoria Hall	1,443	5,195	-	-	1,443	5,195
Rent and rates	1,338	3,576	9,223	2,117	10,561	5,693
Utilities	7,712	2,455	4,220	-	11,932	2,455
Food and luncheon club	3,520	2,460	1,918	2,825	5,438	5,285
Well Being Café expenses	2,232	305	97	744	2,329	1,049
Activity costs	590	1,278	5,085	1,695	5,675	2,973
Insurance	2,265	216	340	370	2,605	586
Equipment and equipment rental	3,076	3,986	225	1,363	3,301	5,349
Telephone and broadband	915	1,172	182	336	1,097	1,508
Office and administration	805	1,007	166	188	971	1,195
Independent examination	1,464	1,320	-	-	1,464	1,320
Volunteer expenses	408	212	576	598	984	810
Bad Debts	149	400	-	-	149	400
Legal and professional fees	3,090	-	-	-	3,090	-
Other expenditure	438	-	-	-	438	-
Travel expenses	529	-	450	-	979	-
Depreciation	468	-	-	-	468	-
Advertising and promotion	384	-	60	-	444	-
Total expenditure	74,499	48,618	45,168	26,662	119,667	75,280
Net income / (expenditure)	(6,653)	(3,675)	4,257	(520)	(2,396)	(4,195)
Transfers between funds	1,870	-	(1,870)	-	-	-
Net movement in funds	(4,783)	(3,675)	2,387	(520)	(2,396)	(4,195)
Fund balances brought forward	75,189	78,864	4,556	5,076	79,745	83,940
Fund balances carried forward	70,406	75,189	6,943	4,556	77,349	79,745

THE QUEENSBURY COMMUNITY PROGRAMME LIMITED

England & Wales - Charity number 1165411

Accounts

The Queensbury Community Programme Limited

Charity number 1165411

A company limited by guarantee number 06962253

Annual Report and Financial Statements for the period 1 September 2023 to 31 March 2024



Queensbury Community Programme



The Queensbury Community Programme Limited

Annual Report and Financial Statements for the period 1 September 2023 to 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

The Queensbury Community Programme Limited

Trustees' report for the period 1 September 2023 to 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial period and up to and including the date the report was approved were:

Name	Position	Dates
Andrew Senior	Chair	
Martin Walker	Treasurer	
Veronica Hall		
John Thompson		
Michael Tomkinson		Appointed 14 February 2024
Judith Acton		Appointed 14 February 2024
Luke Majkowski		Appointed 26 July 2024
Charity number	1165411	Registered in England and Wales
Company number	06962253	Registered in England and Wales

Registered and principal address	Bankers
36 High Street Queensbury Bradford BD13 2PA	Yorkshire Bank 7 Waterhouse Street Halifax HX1 1XZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company is a charity limited by guarantee and was formed on the 14 July 2009. It is governed by a memorandum and articles of association as amended by special resolutions dated 17 December 2015 as amended 28 September 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Queensbury Community Programme Limited

Trustees' report (continued) for the period 1 September 2023 to 31 March 2024

Objectives and activities

The charity's objects

To further or benefit the residents of Queensbury and surrounding areas, without distinction of sex, sexual orientation, age, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of educating and improving the conditions of life for the residents.

The charity's main activities

QCP offers an extensive non-accredited Adult Learning Programme in creative arts, crafts, and languages along with employability focussed courses. QCP also offers support to the elderly by facilitating three Well Being Café's, Coffee mornings, a Mancave and Exercise Classes in the local area, as well as a Community Managed Library and a Job Club. QCP has recently extended its provision of luncheon clubs and is now delivering twice weekly to residents in Queensbury and the surrounding areas. In recent years QCP has also extended its provision to young people offering activities in the school holidays.

All of our work is greatly assisted by an extensive team of volunteers and local partnerships.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

Reflecting the 6-month period this report covers, this is intentionally a brief summary of our activities in comparison with those previously published.

The period reported, this time, reflects a decision taken at Board level to take QCP from its historic annual alignment with the academic year to bring financial reconciliation in line with the national framework for the financial year.

September 2023 witnessed QCP's learning programmes, community engagement programmes and community action programmes, supporting our local and extended area, continuing unabated.

The increasing demands on finances, the financial constraints being imposed in our local authority and the uncertainties around the long-awaited tenancy on a proposed community asset transfer made for a challenging context in which staff and volunteers performed well and maintained QCP's profile in the local and surrounding areas.

At the end of 2023, a bombshell decision by the LA led to the identified community asset being announced as a closure with immediate effect. Buoyed by the Community's remarkable response to this decision, ultimately tabled at a Full Council Meeting early in 2024, QCP's Board were able to refocus their intentions around the asset and re-enter discussions with LA Officers. A declared intention to enhance the capacity of the Board with reference to skilled individuals and to engage experienced people in our work, at Board level, gathered momentum and though not everything was in place for the end of this period report it was very clear the interest being shown by some would soon have an impact on QCP Board's membership.

At this end point, we are happy to report a healthy balance on our accounts which we trust will help support the short to mid term costs in securing a short to mid term lease on the asset to ensure it's continued use for the local community.

In our next report, for the period April 2024 to March 2025, there will be two distinct aspects which will summarise the periods September 2023 to August 2024, reflecting the historic nature of reporting periods, and April 2024 to March 2025, reflecting reports from our next reporting period on.

The Queensbury Community Programme Limited

Trustees' report (continued) for the period 1 September 2023 to 31 March 2024

Financial review

The net expenditure for the period was £4,195, including net expenditure of £3,675 on unrestricted funds and net expenditure of £520 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £75,189.

The trustees have adopted a policy to retain a minimum of 3 months annual budgeted expenditure in order to ensure the smooth running of charity in the event of a short term loss of funding and to allow for an orderly winding up if the charity had to close. Based on budgeted 2023/2024 expenditure and estimated redundancy costs the minimum level of reserves would be £60,000.

In reviewing the end of year financial statement trustees continue to support a balance in excess of QCP's reserves policy; given their intention to secure a community asset transfer at which point it will be a consideration to invest in capital expenditure, subject to the successful application for additional grant funding, to develop the asset into the Community Hub envisaged some years previously.

The Queensbury Community Programme Limited

Trustees' report (continued) for the period 1 September 2023 to 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the period. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 23/12/2024

John Thompson (Trustee)

The Queensbury Community Programme Limited

Independent examiner's report to the trustees of The Queensbury Community Programme Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the period 1 September 2023 to 31 March 2024, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

23/12/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Queensbury Community Programme Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the period 1 September 2024 to 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	5,068	23,354	28,422	43,577
Course fees		17,832	-	17,832	19,466
Library		1,250	-	1,250	3,750
Luncheon club		7,901	-	7,901	15,134
Victoria Hall rental income		7,617	-	7,617	15,594
Other income and fundraising		5,275	2,788	8,063	7,096
Total income		44,943	26,142	71,085	104,617
Expenditure on:					
Salaries NI and pensions	(3)	15,591	8,912	24,503	41,218
Tutor costs		5,795	7,356	13,151	14,648
Repairs, cleaning and maintenance		3,387	158	3,545	3,908
Subscriptions and licences		263	-	263	536
Advertising and promotion		-	-	-	109
Rents - Victoria Hall		5,195	-	5,195	8,044
Rent and rates		3,576	2,117	5,693	10,292
Utilities		2,455	-	2,455	3,345
Food and luncheon club		2,460	2,825	5,285	7,489
Well Being Café expenses		305	744	1,049	1,629
Activity costs		1,278	1,695	2,973	9,416
Insurance		216	370	586	951
Equipment and equipment rental		3,986	1,363	5,349	2,056
Telephone and broadband		1,172	336	1,508	1,797
Office and administration		1,007	188	1,195	1,040
Travel costs		-	-	-	685
Training		-	-	-	148
Independent examination		1,320	-	1,320	1,320
Volunteer expenses		212	598	810	522
Bad Debts		400	-	400	100
Other expenditure		-	-	-	61
Total expenditure		48,618	26,662	75,280	109,314
Net income / (expenditure)		(3,675)	(520)	(4,195)	(4,697)
Fund balances brought forward		78,864	5,076	83,940	88,637
Fund balances carried forward	(4)	75,189	4,556	79,745	83,940

All incoming resources and resources expended derive from continuing activities.

The Queensbury Community Programme Limited
Balance sheet
as at 31 March 2024

		2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Current assets					
Debtors and prepayments	(6)	8,023	270	8,293	11,588
Cash at bank and in hand	(7)	84,051	8,503	92,554	78,401
Total current assets		<u>92,074</u>	<u>8,773</u>	<u>100,847</u>	<u>89,989</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	16,885	4,217	21,102	6,049
Total current liabilities		<u>16,885</u>	<u>4,217</u>	<u>21,102</u>	<u>6,049</u>
Net current assets / (liabilities)		<u>75,189</u>	<u>4,556</u>	<u>79,745</u>	<u>83,940</u>
Total assets less current liabilities		<u>75,189</u>	<u>4,556</u>	<u>79,745</u>	<u>83,940</u>
Net assets		<u>75,189</u>	<u>4,556</u>	<u>79,745</u>	<u>83,940</u>
Funds					
Unrestricted funds					
General unrestricted funds		73,199	-	73,199	76,276
Designated funds	(9)	1,990	-	1,990	2,588
Unrestricted funds		<u>75,189</u>	<u>-</u>	<u>75,189</u>	<u>78,864</u>
Restricted funds		<u>-</u>	<u>4,556</u>	<u>4,556</u>	<u>5,076</u>
Total funds		<u>75,189</u>	<u>4,556</u>	<u>79,745</u>	<u>83,940</u>

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 23/12/2024

John Thompson (Trustee)

The Queensbury Community Programme Limited

Notes to the accounts

for the period 1 September 2023 to 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the period 1 September 2023 to 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Affinity Care	-	2,761	2,761	-
Bradford Metropolitan District Council (BMDC)	2,788	18,203	20,991	37,638
Co-op Local Community Fund	1,066	-	1,066	1,405
InCommunities	650	-	650	820
Royds Community Association	-	2,390	2,390	-
Bradford VCS Alliance Limited	-	-	-	1,000
Groundwork UK	-	-	-	167
West Yorkshire Prepared	-	-	-	1,760
Other donations	564	-	564	787
	<u>5,068</u>	<u>23,354</u>	<u>28,422</u>	<u>43,577</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	24,163	40,624
Social security costs	1,148	1,960
Employment allowance	(1,148)	(1,960)
Pensions	340	594
	<u>24,503</u>	<u>41,218</u>

The average number of employees during the period was 4, being an average of 1.9 full time equivalent (2023: 4, 1.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the period	340	594

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
ABCD Funding	-	2,390	2,390	-	-
BMDC Active Queensbury	852	5,577	6,429	-	-
Affinity Care Allotment	-	1,500	-	-	1,500
Affinity Care Thornton café	-	1,261	127	-	1,134
BDMC Cost of Living	-	7,900	7,900	-	-
FOQHS Gardening	162	-	-	-	162
West Yorkshire Prepared	1,760	-	-	-	1,760
Queensbury Wellbeing café	831	2,788	3,619	-	-
Bradford VCS Alliance	210	-	210	-	-
BMDC Warm Space	393	1,938	2,331	-	-
Wibsey Wellbeing café	868	2,788	3,656	-	-
	<u>5,076</u>	<u>26,142</u>	<u>26,662</u>	<u>-</u>	<u>4,556</u>

The Queensbury Community Programme Limited
Notes to the accounts continued
for the period 1 September 2023 to 31 March 2024

4 Restricted funds continued

Fund name

ABCD Funding	To support a wellness programme.
BMDC Active Queensbury	To support the provision of a Learning Programme.
Affinity Care Allotment	To support the provision of a community allotment.
Affinity Care Thornton café	To support the provision of a wellbeing café at Thornton.
BMDC Cost of Living	To support households facing cost of living pressures.
FOQHS Gardening	To contribute towards a gardening project with young people.
West Yorkshire Prepared	To contribute towards refurbishment kitchen costs.
Queensbury Wellbeing café	For Wellbeing café costs.
Bradford VCS Alliance	For yoga and exercise teachers.
BMDC Warm Space	To support the provision of a warm space for community use.
Wibsey Wellbeing café	For Wellbeing café costs.

5 Tangible assets

	IT Equipment	Building refurbishme	Total
<u>Cost</u>	£	£	£
At 1 September 2023	2,314	25,227	27,541
Additions	-	-	-
At 31 March 2024	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
<u>Depreciation</u>			
At 1 September 2023	2,314	25,227	27,541
Charge for year	-	-	-
At 31 March 2024	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
<u>Net book value</u>			
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 31 August 2023	<u>-</u>	<u>-</u>	<u>-</u>

6 Debtors and prepayments

	2024	2023
	£	£
Debtors	7,032	9,032
Prepayments	1,261	2,556
	<u>8,293</u>	<u>11,588</u>

7 Cash at bank and in hand

	2024	2023
	£	£
Cash at bank	92,230	78,001
Cash in hand	324	400
	<u>92,554</u>	<u>78,401</u>

The Queensbury Community Programme Limited
Notes to the accounts continued
for the period 1 September 2023 to 31 March 2024

8 Creditors and accruals		2024	2023
		£	£
Creditors		14,803	4,449
Accruals		2,640	1,320
Taxation and social security		299	280
Other creditors		3,360	-
		<u>21,102</u>	<u>6,049</u>

9 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
FOQHS Flowers	210	170	-	-	380
FOQHS Christmas Fund	<u>2,378</u>	<u>3,643</u>	<u>4,411</u>	<u>-</u>	<u>1,610</u>
	<u>2,588</u>	<u>3,813</u>	<u>4,411</u>	<u>-</u>	<u>1,990</u>

Fund name	Reason for designation
FOQHS Flowers	Funds set aside for improvements to Queensbury High Street.
FOQHS Christmas Fund	Funds set aside for the cost of the annual Christmas lights in Queensbury.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this period or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this period or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £12,519 (previous year: £21,901).

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	7,360	1,750
In the second to fifth years inclusive	29,170	-
Over five years from the balance sheet date	67,083	-
	<u>103,613</u>	<u>1,750</u>

The Queensbury Community Programme Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the period 1 September 2023 to 31 March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	5,068	2,859	23,354	40,718	28,422	43,577
Course fees	17,832	19,466	-	-	17,832	19,466
Library	1,250	3,750	-	-	1,250	3,750
Luncheon club	7,901	15,134	-	-	7,901	15,134
Victoria Hall rental income	7,617	15,594	-	-	7,617	15,594
Other income and fundraising	5,275	7,096	2,788	-	8,063	7,096
Total income	44,943	63,899	26,142	40,718	71,085	104,617
Expenditure						
Salaries NI and pensions	15,591	27,980	8,912	13,238	24,503	41,218
Tutor costs	5,795	8,182	7,356	6,466	13,151	14,648
Repairs, cleaning and maintenance	3,387	3,908	158	-	3,545	3,908
Subscriptions and licences	263	172	-	364	263	536
Advertising and promotion	-	19	-	90	-	109
Rents - Victoria Hall	5,195	8,044	-	-	5,195	8,044
Rent and rates	3,576	38	2,117	10,254	5,693	10,292
Utilities	2,455	2,381	-	964	2,455	3,345
Food and luncheon club	2,460	6,255	2,825	1,234	5,285	7,489
Well Being Café expenses	305	27	744	1,602	1,049	1,629
Activity costs	1,278	1,926	1,695	7,490	2,973	9,416
Insurance	216	847	370	104	586	951
Equipment and equipment rental	3,986	964	1,363	1,092	5,349	2,056
Telephone and broadband	1,172	1,797	336	-	1,508	1,797
Office and administration	1,007	697	188	343	1,195	1,040
Travel costs	-	685	-	-	-	685
Training	-	40	-	108	-	148
Independent examination	1,320	1,320	-	-	1,320	1,320
Volunteer expenses	212	105	598	417	810	522
Bad Debts	400	100	-	-	400	100
Other expenditure	-	61	-	-	-	61
Total expenditure	48,618	65,548	26,662	43,766	75,280	109,314
Net income / (expenditure)	(3,675)	(1,649)	(520)	(3,048)	(4,195)	(4,697)
Fund balances brought forward	78,864	80,513	5,076	8,124	83,940	88,637
Fund balances carried forward	75,189	78,864	4,556	5,076	79,745	83,940

THE QUEENSBURY COMMUNITY PROGRAMME LIMITED

England & Wales - Charity number 1165411

Accounts

The Queensbury Community Programme Limited

Charity number 1165411

A company limited by guarantee number 06962253

Annual Report and Financial Statements

for the year ended 31 August 2023



Queensbury Community Programme



The Queensbury Community Programme Limited

Annual Report and Financial Statements for the year ended 31 August 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

The Queensbury Community Programme Limited

Trustees' report for the year ended 31 August 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Andrew Senior	Chair	
Martin Walker	Treasurer	
Veronica Hall		
Robert Hargreaves		Resigned 13 July 2023
John Thompson		
Michael Tomkinson		Appointed 14 February 2024
Judith Acton		Appointed 14 February 2024

Charity number 1165411 Registered in England and Wales

Company number 06962253 Registered in England and Wales

Registered and principal address

36 High Street
Queensbury
Bradford
BD13 2PA

Bankers

Yorkshire Bank
7 Waterhouse Street
Halifax
HX1 1XZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company is a charity limited by guarantee and was formed on the 14 July 2009. It is governed by a memorandum and articles of association as amended by special resolutions dated 17 December 2015 as amended 28 September 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2023

Objectives and activities

The charity's objects

To further or benefit the residents of Queensbury and surrounding areas, without distinction of sex, sexual orientation, age, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of educating and improving the conditions of life for the residents.

The charity's main activities

QCP offers an extensive non-accredited Adult Learning Programme in creative arts, crafts, and languages along with employability focussed courses. QCP also offers support to the elderly by facilitating three Well Being Café's, Coffee mornings, a Mancave and Exercise Classes in the local area, as well as a Community Managed Library and a Job Club. QCP has recently extended its provision of luncheon clubs and is now delivering twice weekly to residents in Queensbury and the surrounding areas. In recent years QCP has also extended its provision to young people offering activities in the school holidays.

All of our work is greatly assisted by an extensive team of volunteers and local partnerships

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

QCP Trustees are pleased to be able to report on a full year when face to face activities are now the accepted norm, once again. Recognising there's a challenge to ensure the numbers engaged in programmes return to pre Covid levels Trustees regularly receive updates which show increasing trends and see this as an absolute requirement for sustainability in light of the continued reduction and, in some cases, withdrawal of community centred funding.

Trustees applaud the focus and effort of employed staff supported by a host of volunteers who invest a considerable amount of thought and time in maintaining and managing a local community asset for public use; ensuring it is central to community based activities. This continues to be a consideration for a community asset transfer for which QCP is the lead body and which is currently supported financially by Bradford Metropolitan District Council.

In this year, a review of working practices enabled a reduction in staffing costs, this would have seen an overall net expenditure nearer to zero had it been in place for the full 12 months and should ensure the next accounting period is financially more healthy than this one has been.

Financial review

The net expenditure for the year was £4,697, including net expenditure of £1,649 on unrestricted funds and net expenditure of £3,048 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £78,864.

The trustees have adopted a policy to retain a minimum of 3 months annual budgeted expenditure in order to ensure the smooth running of charity in the event of a short term loss of funding and to allow for an orderly winding up if the charity had to close. Based on budgeted 2023/2024 expenditure and estimated redundancy costs the minimum level of reserves would be £60,000.

In reviewing the end of year financial statement trustees continue to support a balance in excess of QCP's reserves policy; given their intention to secure a community asset transfer at which point it will be a consideration to invest in capital expenditure, subject to the successful application for additional grant funding, to develop the asset into the Community Hub envisaged some years previously.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 17/4/2024

John Thompson (Trustee)

The Queensbury Community Programme Limited

Independent examiner's report to the trustees of The Queensbury Community Programme Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2023, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

17/4/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Queensbury Community Programme Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 August 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	2,859	40,718	43,577	55,323
Course fees		19,466	-	19,466	18,158
Library		3,750	-	3,750	2,500
Luncheon club		15,134	-	15,134	16,728
Victoria Hall rental income		15,594	-	15,594	18,726
Other income and fundraising		7,096	-	7,096	6,797
Total income		63,899	40,718	104,617	118,232
Expenditure on:					
Salaries NI and pensions	(3)	27,980	13,238	41,218	44,106
Tutor costs		8,182	6,466	14,648	15,959
Repairs, cleaning and maintenance		3,908	-	3,908	4,372
Subscriptions and licences		172	364	536	86
Advertising and promotion		19	90	109	481
Rents - Victoria Hall		8,044	-	8,044	7,270
Rent and rates		38	10,254	10,292	10,474
Utilities		2,381	964	3,345	1,603
Food and luncheon club		6,255	1,234	7,489	7,691
Well Being Café expenses		27	1,602	1,629	2,137
Activity costs		1,926	7,490	9,416	9,591
Insurance		847	104	951	894
Equipment and equipment rental		964	1,092	2,056	6,770
Telephone and broadband		1,797	-	1,797	1,470
Office and administration		697	343	1,040	1,937
Travel costs		685	-	685	811
Training		40	108	148	40
Independent examination		1,320	-	1,320	900
Volunteer expenses		105	417	522	1,533
Bad Debts		100	-	100	823
Other expenditure		61	-	61	250
Total expenditure		65,548	43,766	109,314	119,198
Net income / (expenditure)		(1,649)	(3,048)	(4,697)	(966)
Fund balances brought forward		80,513	8,124	88,637	89,603
Fund balances carried forward	(4)	78,864	5,076	83,940	88,637

All incoming resources and resources expended derive from continuing activities.

The Queensbury Community Programme Limited
Balance sheet
as at 31 August 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Current assets					
Debtors and prepayments	(6)	10,792	796	11,588	10,423
Cash at bank and in hand	(7)	73,961	4,440	78,401	81,501
Total current assets		<u>84,753</u>	<u>5,236</u>	<u>89,989</u>	<u>91,924</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	5,889	160	6,049	3,287
Total current liabilities		<u>5,889</u>	<u>160</u>	<u>6,049</u>	<u>3,287</u>
Net current assets / (liabilities)		<u>78,864</u>	<u>5,076</u>	<u>83,940</u>	<u>88,637</u>
Total assets less current liabilities		<u>78,864</u>	<u>5,076</u>	<u>83,940</u>	<u>88,637</u>
Net assets		<u>78,864</u>	<u>5,076</u>	<u>83,940</u>	<u>88,637</u>
Funds					
Unrestricted funds					
General unrestricted funds		76,276	-	76,276	78,124
Designated funds	(9)	2,588	-	2,588	2,389
Unrestricted funds		<u>78,864</u>	<u>-</u>	<u>78,864</u>	<u>80,513</u>
Restricted funds		<u>-</u>	<u>5,076</u>	<u>5,076</u>	<u>8,124</u>
Total funds		<u>78,864</u>	<u>5,076</u>	<u>83,940</u>	<u>88,637</u>

For the year ending 31 August 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 17/4/2024

John Thompson (Trustee)

The Queensbury Community Programme Limited

Notes to the accounts

for the year ended 31 August 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building refurbishment and fixtures: over 5 years

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	500	37,138	37,638	51,210
Co-op Local Community Fund	1,405	-	1,405	332
Groundwork UK	167	-	167	1,333
Incommunities	-	820	820	835
West Yorkshire Prepared	-	1,760	1,760	-
Bradford VCS Alliance Limited	-	1,000	1,000	-
Other donations	787	-	787	1,613
	<u>2,859</u>	<u>40,718</u>	<u>43,577</u>	<u>55,323</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	40,624	43,401
Social security costs	1,960	2,343
Employment allowance	(1,960)	(2,343)
Pensions	594	705
	<u>41,218</u>	<u>44,106</u>

The average number of employees during the year was 4, being an average of 1.8 full time equivalent (2022: 5.1, 2.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	594	705
Amount of any contributions outstanding at the year end	-	157

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BMDC Active Queensbury	526	10,934	10,608	-	852
BMDC ASBO	-	1,500	1,500	-	-
BMDC Community Buildings	-	8,840	8,840	-	-
BMDC Coronation	-	200	200	-	-
FOQHS Gardening	1,371	-	1,209	-	162
FOQHS Christmas Lights ARG	2,403	-	2,403	-	-
BMDC Friday Friends	290	453	743	-	-
Incommunities	-	820	820	-	-
Lord Mayor's Appeal	930	-	930	-	-
West Yorkshire Prepared	-	1,760	-	-	1,760
Queensbury Wellbeing café	804	5,400	5,373	-	831
Thornton Wellbeing café	732	2,611	3,343	-	-
Bradford VCS Alliance	-	1,000	790	-	210
BMDC Warm Space	-	1,800	1,407	-	393
Wibsey Wellbeing café	740	5,400	5,272	-	868
FOQHS Flowers	328	-	328	-	-
	<u>8,124</u>	<u>40,718</u>	<u>43,766</u>	<u>-</u>	<u>5,076</u>

Fund name	Purpose of restriction
BMDC Active Queensbury	To support the provision of a Learning Programme.
BMDC ASBO	To support the running of a Youth Anti Social Behaviour project.
BMDC Community Buildings	To support building costs including rent/utilities.
BMDC Coronation	To support the running of a King's Coronation celebration event.
FOQHS Gardening	To contribute towards a gardening project with young people.
FOQHS Christmas Lights ARG	Funding for the Queensbury High Street Christmas lights event.
BMDC Friday Friends	Funding for an exercise and afternoon tea activity at Thornton.
Incommunities	Support grant for events and running costs.
Lord Mayor's Appeal	For IT equipment.
West Yorkshire Prepared	To contribute towards refurbishment kitchen costs.
Queensbury Wellbeing café	For Wellbeing café costs.
Thornton Wellbeing café	For Wellbeing café costs.
Bradford VCS Alliance	For yoga and exercise teachers.
BMDC Warm Space	To support the provision of a warm space for community use.
Wibsey Wellbeing café	For Wellbeing café costs.
FOQHS Flowers	Funding generated for Queensbury High Street.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2023

5 Tangible assets

	IT Equipment	Building refurbishment	Total
<u>Cost</u>	£	£	£
At 1 September 2022	2,314	25,227	27,541
Additions	-	-	-
At 31 August 2023	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
<u>Depreciation</u>			
At 1 September 2022	2,314	25,227	27,541
Charge for year	-	-	-
At 31 August 2023	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
<u>Net book value</u>			
At 31 August 2023	<u>-</u>	<u>-</u>	<u>-</u>
At 31 August 2022	<u>-</u>	<u>-</u>	<u>-</u>

6 Debtors and prepayments

	2023	2022
	£	£
Debtors	9,032	7,913
Prepayments	2,556	2,510
	<u>11,588</u>	<u>10,423</u>

7 Cash at bank and in hand

	2023	2022
	£	£
Cash at bank	78,001	81,101
Cash in hand	400	400
	<u>78,401</u>	<u>81,501</u>

8 Creditors and accruals

	2023	2022
	£	£
Creditors	4,449	1,919
Accruals	1,320	900
Taxation and social security	280	311
Other creditors	-	157
	<u>6,049</u>	<u>3,287</u>

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2023

9 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
FOQHS Flowers	208	-	165	167	210
FOQHS Christmas Fund	2,181	-	2,001	2,198	2,378
	<u>2,389</u>	<u>-</u>	<u>2,166</u>	<u>2,365</u>	<u>2,588</u>

Fund name	Reason for designation
FOQHS Flowers	Funds set aside for improvements to Queensbury High Street.
FOQHS Christmas Fund	Funds set aside for the cost of the annual Christmas lights in Queensbury.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £21,901 (previous year: £26,253).

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2023	2022
	£	£
Within one year	<u>1,750</u>	<u>2,071</u>
	<u>1,750</u>	<u>2,071</u>

The Queensbury Community Programme Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 August 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	2,859	5,430	40,718	49,893	43,577	55,323
Course fees	19,466	18,158	-	-	19,466	18,158
Library	3,750	2,500	-	-	3,750	2,500
Luncheon club	15,134	16,728	-	-	15,134	16,728
Victoria Hall rental income	15,594	18,601	-	125	15,594	18,726
Other income and fundraising	7,096	6,797	-	-	7,096	6,797
Total income	63,899	68,214	40,718	50,018	104,617	118,232
Expenditure						
Salaries NI and pensions	27,980	29,031	13,238	15,075	41,218	44,106
Tutor costs	8,182	8,193	6,466	7,766	14,648	15,959
Repairs, cleaning and maintenance	3,908	4,216	-	156	3,908	4,372
Subscriptions and licences	172	86	364	-	536	86
Advertising and promotion	19	78	90	403	109	481
Rents - Victoria Hall	8,044	7,270	-	-	8,044	7,270
Rent and rates	38	6,889	10,254	3,585	10,292	10,474
Utilities	2,381	1,603	964	-	3,345	1,603
Food and luncheon club	6,255	6,716	1,234	975	7,489	7,691
Well Being Café expenses	27	371	1,602	1,766	1,629	2,137
Activity costs	1,926	35	7,490	9,556	9,416	9,591
Insurance	847	894	104	-	951	894
Equipment and equipment rental	964	3,326	1,092	3,444	2,056	6,770
Telephone and broadband	1,797	1,098	-	372	1,797	1,470
Office and administration	697	1,207	343	730	1,040	1,937
Travel costs	685	365	-	446	685	811
Training	40	40	108	-	148	40
Independent examination	1,320	900	-	-	1,320	900
Volunteer expenses	105	1,293	417	240	522	1,533
Bad Debts	100	823	-	-	100	823
Other expenditure	61	-	-	250	61	250
Total expenditure	65,548	74,434	43,766	44,764	109,314	119,198
Net income / (expenditure)	(1,649)	(6,220)	(3,048)	5,254	(4,697)	(966)
Fund balances brought forward	80,513	80,391	8,124	9,212	88,637	89,603
Fund balances carried forward	78,864	80,513	5,076	8,124	83,940	88,637

THE QUEENSBURY COMMUNITY PROGRAMME LIMITED

England & Wales - Charity number 1165411

Accounts

The Queensbury Community Programme Limited

Charity number 1165411

A company limited by guarantee number 06962253

Annual Report and Financial Statements

for the year ended 31 August 2022



Queensbury Community Programme



West Yorkshire Community Accounting Service

The Queensbury Community Programme Limited

Annual Report and Financial Statements for the year ended 31 August 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

The Queensbury Community Programme Limited

Trustees' report for the year ended 31 August 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Martin Walker		
Veronica Hall		
Andrew Senior		
Robert Hargreaves		
John Thompson		
Charity number	1165411	Registered in England and Wales
Company number	06962253	Registered in England and Wales
Registered and principal address	Bankers	
36 High Street	Yorkshire Bank	
Queensbury	7 Waterhouse Street	
Bradford	Halifax	
BD13 2PA	HX1 1XZ	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company is a charity limited by guarantee and was formed on the 14 July 2009. It is governed by a memorandum and articles of association as amended by special resolutions dated 17 December 2015 as amended 28 September 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2022

Objectives and activities

The charity's objects

To further or benefit the residents of Queensbury and surrounding areas, without distinction of sex, sexual orientation, age, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of educating and improving the conditions of life for the residents.

The charity's main activities

QCP offers an extensive non-accredited Adult Learning Programme in creative arts, crafts, and languages along with employability focussed courses. QCP also offers support to the elderly by facilitating three Well Being Café's, Coffee mornings, a Mancave and Exercise Classes in the local area, as well as a Community Managed Library and a Job Club. QCP has recently extended its provision of luncheon clubs and is now delivering twice weekly to residents in Queensbury and the surrounding areas. In recent years QCP has also extended its provision to young people offering activities in the school holidays.

All of our work is greatly assisted by an extensive team of volunteers and local partnerships

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

Given the uncertainties associated with the National response to the Covid Pandemic, in the previous 2 years, and the part QCP played in that at a local level, there was a degree of caution at the September start to this year, 2021-2022.

Caution in reopening a programme of activities which we hoped would be demand fed and sustainable, over time, and caution in ensuring a return to levels of support which would encourage independence once again and not an over reliance on the many support structures which had been in place for nearly 2 years; ensuring those most vulnerable in our communities were not left 'high and dry' as voluntary activities and other programmes on offer returned to a new normal.

We have long trumpeted the need to respond to local demand and count ourselves rich in the flexibility we have offered over the years, when addressing the many and varied challenges this can present, and yet the demands in recent times have been at an all time high in terms of the nature of support offered, which is now more remote and sometimes virtual as opposed to that offered historically at one of our venues, and the knock on effect of that on the skills and time required from our paid staff and volunteers.

At the end of this year, in August 2022, we are proud to be able to applaud the work of all those involved in any one of the myriad of programmes in place since September 2021 for their:

Resolve to get things 'up and running', once again, with a revived energy ensuring no stone was left unturned in this regard;

Willingness and open minded response in addressing the nervousness of many of our vulnerable clients empowering them to take advantage of that which QCP has to offer;

Encouragement of each other and others to return to a new normal, engaging existing and new clients in QCP's events; and

Acceptance of bringing this altogether within financial constraints which continue to challenge the creative thinking of those leading our programmes.

QCP's Trustees, who are listed as Directors with Companies House, continue to recognise a healthy financial end of year balance, in excess of its reserves' threshold, which we are content to maintain at this time given the uncertainties which still exist after the pandemic and given the prospects of the need to invest in the establishment of a community hub based in a locally significant community asset, which will continue to empower Trustees, Management and Volunteers in their support of and for our local communities.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2022

Financial review

The net expenditure for the year was £966, including net income of £122 on unrestricted funds and net expenditure of £1,088 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £80,513.

The trustees have adopted a policy to retain a minimum of 3 months annual budgeted expenditure in order to ensure the smooth running of charity in the event of a short term loss of funding and to allow for an orderly winding up if the charity had to close.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 17/5/2023

Martin Walker (Trustee)

The Queensbury Community Programme Limited

Independent examiner's report to the trustees of The Queensbury Community Programme Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2022, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

23/5/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Queensbury Community Programme Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 August 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	5,430	49,893	55,323	78,264
Course fees		18,158	-	18,158	8,339
Library		2,500	-	2,500	1,437
Luncheon club		16,728	-	16,728	16,629
Victoria Hall rental income		18,601	125	18,726	6,684
Other income and fundraising		6,797	-	6,797	1,039
Total income		68,214	50,018	118,232	112,392
Expenditure on:					
Salaries NI and pensions	(3)	29,031	15,075	44,106	45,658
Tutor costs		8,193	7,766	15,959	7,139
Repairs, cleaning and maintenance		4,216	156	4,372	3,953
Subscriptions and licences		86	-	86	619
Advertising and promotion		78	403	481	75
Rents - Victoria Hall		7,270	-	7,270	-
Rent and rates		6,889	3,585	10,474	8,521
Utilities		1,603	-	1,603	2,824
Food and luncheon club		6,716	975	7,691	10,535
Well Being Café expenses		371	1,766	2,137	906
Activity costs		35	9,556	9,591	4,829
Insurance		894	-	894	742
Equipment and equipment rental		3,326	3,444	6,770	4,949
Telephone and broadband		1,098	372	1,470	1,177
Office and administration		1,207	730	1,937	1,406
Travel costs		365	446	811	1,048
Training		40	-	40	72
Independent examination		900	-	900	756
Volunteer expenses		1,293	240	1,533	916
Depreciation		-	-	-	778
Professional fees		-	-	-	12,721
Bad Debts		823	-	823	-
Other expenditure		-	250	250	102
Total expenditure		74,434	44,764	119,198	109,726
Net income / (expenditure)		(6,220)	5,254	(966)	2,666
Transfers between funds	(4)	6,342	(6,342)	-	-
Net movement in funds		122	(1,088)	(966)	2,666
Fund balances brought forward		80,391	9,212	89,603	86,937
Fund balances carried forward	(4)	80,513	8,124	88,637	89,603

All incoming resources and resources expended derive from continuing activities.

The Queensbury Community Programme Limited

Balance sheet

as at 31 August 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Stock	-	-	-	
Debtors and prepayments	(6) 10,423	-	10,423	5,247
Cash at bank and in hand	(7) 73,377	8,124	81,501	88,318
Total current assets	<u>83,800</u>	<u>8,124</u>	<u>91,924</u>	<u>93,565</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 3,287	-	3,287	3,962
Total current liabilities	<u>3,287</u>	<u>-</u>	<u>3,287</u>	<u>3,962</u>
Net current assets / (liabilities)	<u>80,513</u>	<u>8,124</u>	<u>88,637</u>	<u>89,603</u>
Total assets less current liabilities	<u>80,513</u>	<u>8,124</u>	<u>88,637</u>	<u>89,603</u>
Net assets	<u>80,513</u>	<u>8,124</u>	<u>88,637</u>	<u>89,603</u>
Funds				
Unrestricted funds				
General unrestricted funds	78,124	-	78,124	80,391
Designated funds	(9) 2,389	-	2,389	-
Unrestricted funds	<u>80,513</u>	<u>-</u>	<u>80,513</u>	<u>80,391</u>
Restricted funds	<u>-</u>	<u>8,124</u>	<u>8,124</u>	<u>9,212</u>
Total funds	<u>80,513</u>	<u>8,124</u>	<u>88,637</u>	<u>89,603</u>

For the year ending 31 August 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 17/5/2023

Martin Walker (Trustee)

The Queensbury Community Programme Limited

Notes to the accounts

for the year ended 31 August 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building refurbishment and fixtures: over 5 years

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

The Queensbury Community Programme Limited

Notes to the accounts continued

for the year ended 31 August 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	3,817	47,393	51,210	50,569
Co-op Local Community Fund	-	332	332	895
Groundwork UK	-	1,333	1,333	-
Incommunities	-	835	835	380
Bradford VCS	-	-	-	1,390
Friends of Queensbury High Street (FOQHS)	-	-	-	3,256
HMRC Job Retention Scheme	-	-	-	8,390
The Architectural Heritage Fund	-	-	-	12,448
Other donations	1,613	-	1,613	936
	<u>5,430</u>	<u>49,893</u>	<u>55,323</u>	<u>78,264</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	43,401	45,061
Social security costs	2,343	1,935
Employment allowance	(2,343)	(2,041)
Pensions	705	703
	<u>44,106</u>	<u>45,658</u>

The average number of employees during the year was 5.1, being an average of 2.2 full time equivalent (2021: 6.9, 2.5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	705	703
Amount of any contributions outstanding at the year end	157	173

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
VCS ABCD	1,158	-	1,158	-	-
Active Queensbury	-	10,223	9,697	-	526
Youth Sports	-	932	932	-	-
Community Chest	-	300	300	-	-
Co-op Local Community Fund	-	332	332	-	-
Core Costs	-	2,700	2,700	-	-
FOQHS Flowers	744	-	208	(208)	328
FOQHS Gardening	-	4,334	2,963	-	1,371
FOQHS Christmas Fund	2,431	-	250	(2,181)	-
FOQHS Christmas Lights ARG	-	7,730	4,727	(600)	2,403
Friday Friends	214	885	809	-	290
Holiday Activity Fund (HAF)	-	451	451	-	-
HAF Christmas	-	3,580	2,530	(1,050)	-
Incommunities	-	835	835	-	-
Jubilee	-	250	250	-	-
Lord Mayor's Appeal	930	-	-	-	930
Queensbury Wellbeing café	557	5,111	4,864	-	804
Thornton Wellbeing café	519	5,111	4,898	-	732
Wibsey Wellbeing café	356	5,111	4,727	-	740
Queensbury Safer	2,303	-	-	(2,303)	-
Community Chest FOQHS	-	500	500	-	-
Groundworks FOQHS	-	1,633	1,633	-	-
	<u>9,212</u>	<u>50,018</u>	<u>44,764</u>	<u>(6,342)</u>	<u>8,124</u>

Fund name	Purpose of restriction
Bradford VCS ABCD	For Family walks programme and Man cave.
Active Queensbury	To support the provision of a Learning Programme.
Youth Sports	To purchase sports equipment.
Community Chest	For the purchase of office equipment.
Co-op Local Community Fund	Towards the cost of running lunches.
Core Costs	Towards core costs including utilities/rents.
FOQHS Flowers	Funding generated for Queensbury High Street. Funds now reviewed and transferred to designated funds.
FOQHS Gardening	To contribute towards a gardening project with young people.
FOQHS Christmas Lights	Funds raised for the Christmas lights. Funds now reviewed and transferred to designated funds.
FOQHS Christmas Lights ARG	Funding for the Queensbury High Street Christmas lights event. The transfer is for a contribution to room hire and overhead costs.
Friday Friends	Funding for an exercise and afternoon tea activity at Thornton.
Holiday Activity Fund (HAF)	Summer programme offering food, sports and leisure opportunities for children.
HAF Christmas	Christmas programme offering food, sports and leisure opportunities for children. The transfer is for a contribution to room hire and overhead costs.
Incommunities	Funding for Jubilee celebrations and for events running costs.
Jubilee	Funding for Jubilee celebrations.
Lord Mayor's Appeal	For IT equipment.
Queensbury Wellbeing café	For Wellbeing café costs.
Thornton Wellbeing café	For Wellbeing café costs.
Wibsey Wellbeing café	For Wellbeing café costs.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2022

4 Restricted funds continued

Fund name	Purpose of restriction
Queensbury Safer	Funding from WY Police and BMDC for the Queensbury Safer project. The transfer is for room hire costs.
Community Chest FOQHS	Funding for purchase of plants.
Groundworks FOQHS	Funding for storage shelter.

5 Tangible assets

	IT Equipment	Building refurbishment	Total
<u>Cost</u>	£	£	£
At 1 September 2021	2,314	25,227	27,541
Additions	-	-	-
At 31 August 2022	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
<u>Depreciation</u>			
At 1 September 2021	2,314	25,227	27,541
Charge for year	-	-	-
At 31 August 2022	<u>2,314</u>	<u>25,227</u>	<u>27,541</u>
<u>Net book value</u>			
At 31 August 2022	<u>-</u>	<u>-</u>	<u>-</u>
At 31 August 2021	<u>-</u>	<u>-</u>	<u>-</u>

6 Debtors and prepayments

	2022	2021
	£	£
Debtors	7,913	2,787
Prepayments	2,510	2,460
	<u>10,423</u>	<u>5,247</u>

7 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	81,101	87,918
Cash in hand	400	400
	<u>81,501</u>	<u>88,318</u>

8 Creditors and accruals

	2022	2021
	£	£
Creditors	1,919	2,664
Accruals	900	756
Taxation and social security	311	369
Other creditors	157	173
	<u>3,287</u>	<u>3,962</u>

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2022

9 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
FOQHS Flowers	-	-	-	208	208
FOQHS Christmas Fund	-	-	-	2,181	2,181
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,389</u>	<u>2,389</u>

Fund name	Reason for designation
FOQHS Flowers	Funding generated for Queensbury High Street. Funds now reviewed and transferred from restricted funds.
FOQHS Christmas Fund	Funds raised for the Christmas lights. Funds now reviewed and transferred from restricted funds.

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £26,253 (previous year: £26,163).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

There were no other related party transactions

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	321	321
In the second to fifth years inclusive	-	321
	<u>321</u>	<u>642</u>

The Queensbury Community Programme Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 August 2022

	2022	2021	2022	2021	2022	2021
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	5,430	10,701	49,893	67,563	55,323	78,264
Course fees	18,158	8,339	-	-	18,158	8,339
Library	2,500	1,437	-	-	2,500	1,437
Luncheon club	16,728	16,629	-	-	16,728	16,629
Victoria Hall rental income	18,601	6,684	125	-	18,726	6,684
Other income and fundraising	6,797	1,039	-	-	6,797	1,039
Total income	68,214	44,829	50,018	67,563	118,232	112,392
Expenditure						
Salaries NI and pensions	29,031	13,001	15,075	32,657	44,106	45,658
Tutor costs	8,193	882	7,766	6,257	15,959	7,139
Repairs, cleaning and maintenance	4,216	3,174	156	779	4,372	3,953
Subscriptions and licences	86	598	-	21	86	619
Advertising and promotion	78	-	403	75	481	75
Rents - Victoria Hall	7,270	-	-	-	7,270	-
Rent and rates	6,889	5,000	3,585	3,521	10,474	8,521
Utilities	1,603	29	-	2,795	1,603	2,824
Food and luncheon club	6,716	4,310	975	6,225	7,691	10,535
Well Being Café expenses	371	821	1,766	85	2,137	906
Activity costs	35	35	9,556	4,794	9,591	4,829
Insurance	894	-	-	742	894	742
Equipment and equipment rental	3,326	819	3,444	4,130	6,770	4,949
Telephone and broadband	1,098	334	372	843	1,470	1,177
Office and administration	1,207	421	730	985	1,937	1,406
Travel costs	365	409	446	639	811	1,048
Training	40	-	-	72	40	72
Independent examination	900	167	-	589	900	756
Volunteer expenses	1,293	56	240	860	1,533	916
Depreciation	-	778	-	-	-	778
Professional fees	-	6	-	12,715	-	12,721
Bad Debts	823	-	-	-	823	-
Other expenditure	-	102	250	-	250	102
Total expenditure	74,434	30,942	44,764	78,784	119,198	109,726
Net income / (expenditure)	(6,220)	13,887	5,254	(11,221)	(966)	2,666
Transfers between funds	6,342	850	(6,342)	(850)	-	-
Net movement in funds	122	14,737	(1,088)	(12,071)	(966)	2,666
Fund balances brought forward	80,391	65,654	9,212	21,283	89,603	86,937
Fund balances carried forward	80,513	80,391	8,124	9,212	88,637	89,603

THE QUEENSBURY COMMUNITY PROGRAMME LIMITED

England & Wales - Charity number 1165411

Accounts

The Queensbury Community Programme Limited

Charity number 1165411

A company limited by guarantee number 06962253

Annual Report and Financial Statements for the year ended 31 August 2021



West Yorkshire Community Accounting Service

The Queensbury Community Programme Limited

Annual Report and Financial Statements for the year ended 31 August 2021

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Prepared by West Yorkshire Community Accounting Service

The Queensbury Community Programme Limited

Trustees' report for the year ended 31 August 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Martin Walker		
Veronica Hall		
Andrew Senior		
Robert Hargreaves		
John Thompson		
Charity number	1165411	Registered in England and Wales
Company number	06962253	Registered in England and Wales
Registered and principal address	Bankers	
36 High Street	Yorkshire Bank	
Queensbury	7 Waterhouse Street	
Bradford	Halifax	
BD13 2PA	HX1 1XZ	

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company is a charity limited by guarantee and was formed on the 14 July 2009. It is governed by a memorandum and articles of association as amended by special resolutions dated 17 December 2015. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2021

Objectives and activities

The charity's objects

To further or benefit the residents of Queensbury and surrounding areas, without distinction of sex, sexual orientation, age, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of educating and improving the conditions of life for the residents.

The charity's main activities

QCP offers an extensive non-accredited Adult Learning Programme in creative arts, crafts, and languages along with employability focussed courses. QCP also offers support to the elderly by facilitating three Well Being Café's, Coffee mornings, a Mancave and Exercise Classes in the local area, as well as a Community Managed Library and a Job Club. QCP has recently extended its provision of luncheon clubs and is now delivering twice weekly to residents in Queensbury and the surrounding areas. Over the last year QCP has also extended its provision to young people offering activities in the school holidays.

All of our work is greatly assisted by an extensive team of volunteers and local partnerships

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

In what was another year of widespread disruption due to the Covid-19 Pandemic, September 2020 witnessed the least 'real' activity, at the start of a new year for QCP, in living memory. The notion of a return to some sense of normality had many questions and issues to address, which QCP managed in part, but which on reflection presented many insurmountable barriers to a full return to the activities offered in previous times.

As reported at this time last year, at the time of signing these accounts, QCP continues to recognise the significant impact of the pandemic and the contextual effect on its works. Where possible, given the myriad of legislation supported by local or national guidance in place and changing as demanded from time to time, QCP is once again proud of its ability to have been able to respond in an effective way to the changing demands on its staff, volunteers and facilities whilst being able to offer practical and emotional support to identified people in need or indeed to those existing clients who recognised and appreciated the 'lifeline' offered by the regular contact with QCP; albeit on the 'door step' at home or in the virtual world so many have accepted as part of a 'normal' life.

Once again, QCP accepted that some income streams, that might form part of its reliable income, were not available but prudent financial management in its previous financial year allowed newly established, Covid related activities, to continue into this year; seamlessly ensuring continued support as required.

In this report, QCP particularly notes the sense of order over the period of the pandemic to ensure funding, including that from partners such as CBMDC and The Big Lottery, was efficiently managed to provide best cost practices when supporting clients.

Across the year, Trustees continued to support a flexible approach to the Project's 'workforce'; ensuring the physical and mental well-being of everyone was a paramount consideration. As previously, this approach demanded a regular reassessment of QCP's ability to respond to need and helps inform all indicators that there are no material uncertainties existing that would hinder its ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on QCP's viability to continue as a going concern.

QCP is pleased to be able to report, virtual activities continued to engage an increasing number of clients and the more open approach to live activities reopening enabled some new ventures. There is a continued dialogue between QCP and CBMDC on the prospects of the Community Asset Transfer of Victoria Hall, Queensbury, albeit at a slower pace and with a redefined rationale which will not include the prospects of reopening the swimming pool at the venue; the decision to close the pool was taken by CBMDC prior to QCP's tenancy at will and there has been no subsequent support from the LA to reopen it.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2021

Achievements and performance continued

Some notable successes this year included:

- The continuance of the 'telephone buddy' service, using staff and volunteers to make regular contact with all the clients who would normally attend at Well Being Cafes.
- Afternoon Teas, doorstep delivery, to Well Being Café clients.
- Lottery grant supported luncheon deliveries, twice weekly, to an increasing number of clients and to an expanding service area; now including Lidget Green and Clayton.
- Winter grant scheme supported fresh food provision, with 24 local low income families provided with 3 days fresh food for 4 people weekly across 7 weeks, spanning winter into spring.
- The completion and acceptance, by the Board of Directors, of the commissioned feasibility report on Victoria Hall.
- The Summer Holiday Activities programme, managed by QCP and supported by CBMDC Youth Service, which witnessed 92 young people taking part in a range of activities including Karate, Dance, Outdoor Bowls, Crafts , Kite Making, Baking, Cheerleading, Gymnastics and Go Karting.

QCP's Trustees, who are listed as Directors with Companies House, continue to recognise a healthy financial end of year balance, in excess of its reserves' threshold, which we are content to maintain at this time given the uncertainties which still exist after the pandemic. This will continue to empower Trustees and Management to maintain QCP's provision and will also afford financial support in its pursuit of a significant community asset to help realise the ambition of QCP in developing a community hub in Queensbury 'village'; even if the timescales on this are now inevitably delayed.

Financial review

The net income for the year was £2,666, including net income of £14,737 on unrestricted funds and net expenditure of £12,071 on restricted funds, after transfers.

Reserves policy

The trustees have adopted a policy to retain a minimum of 3 months annual budgeted expenditure in order to ensure the smooth running of charity in the event of a short term loss of funding and to allow for an orderly winding up if the charity had to close.

The charity's free reserves, excluding fixed assets, at the year end were £80,391.

The Queensbury Community Programme Limited

Trustees' report (continued) for the year ended 31 August 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 21/5/2022

John Thompson (Trustee)

The Queensbury Community Programme Limited

Independent examiner's report to the trustees of The Queensbury Community Programme Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2021, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

23/5/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Queensbury Community Programme Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 August 2021

	Notes	2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	10,701	67,563	78,264	75,011
Course fees		8,339	-	8,339	17,874
Library		1,437	-	1,437	2,500
Luncheon club		16,629	-	16,629	4,573
Victoria Hall rental income		6,684	-	6,684	13,154
Other income and fundraising		1,039	-	1,039	2,642
Total income		44,829	67,563	112,392	115,754
Expenditure on:					
Salaries and NI	(3)	13,001	32,657	45,658	43,244
Tutor costs		882	6,257	7,139	10,279
Repairs, cleaning and maintenance		3,174	779	3,953	2,887
Subscriptions and licences		598	21	619	429
Advertising and promotion		-	75	75	26
Rent and rates		5,000	3,521	8,521	10,829
Rents - Victoria Hall		-	-	-	10,116
Utilities		29	2,795	2,824	2,581
Food and luncheon club		4,310	6,225	10,535	2,383
Well Being Café expenses		821	85	906	2,393
Activity costs		35	4,794	4,829	4,176
Insurance		-	742	742	682
Equipment and equipment rental		819	4,130	4,949	460
Telephone and broadband		334	843	1,177	312
Office and administration		421	985	1,406	1,139
Travel costs		409	639	1,048	310
Training		-	72	72	110
Independent examination		167	589	756	672
Volunteer expenses		56	860	916	776
Depreciation		778	-	778	764
Professional fees		6	12,715	12,721	6,552
Other expenditure		102	-	102	140
Total expenditure		30,942	78,784	109,726	101,260
Net income / (expenditure)		13,887	(11,221)	2,666	14,494
Transfers between funds		850	(850)	-	-
Net movement in funds		14,737	(12,071)	2,666	14,494
Fund balances brought forward		65,654	21,283	86,937	72,443
Fund balances carried forward	(4)	80,391	9,212	89,603	86,937

All incoming resources and resources expended derive from continuing activities.

The Queensbury Community Programme Limited

Balance sheet

as at 31 August 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) -	-	-	778
Total fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>778</u>
Current assets				
Debtors and prepayments	(6) 5,187	60	5,247	8,366
Cash at bank and in hand	(7) 76,694	11,624	88,318	80,916
Total current assets	<u>81,881</u>	<u>11,684</u>	<u>93,565</u>	<u>89,282</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 1,490	2,472	3,962	3,123
Total current liabilities	<u>1,490</u>	<u>2,472</u>	<u>3,962</u>	<u>3,123</u>
Net current assets / (liabilities)	<u>80,391</u>	<u>9,212</u>	<u>89,603</u>	<u>86,159</u>
Net assets	<u>80,391</u>	<u>9,212</u>	<u>89,603</u>	<u>86,937</u>
Funds				
Unrestricted funds	80,391	-	80,391	65,654
Restricted funds	-	9,212	9,212	21,283
Total funds	<u>80,391</u>	<u>9,212</u>	<u>89,603</u>	<u>86,937</u>

For the year ending 31 August 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 21/5/2022

John Thompson (Trustee)

The Queensbury Community Programme Limited

Notes to the accounts

for the year ended 31 August 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building refurbishment and fixtures: over 5 years

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

The Queensbury Community Programme Limited

Notes to the accounts continued

for the year ended 31 August 2021

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Big Lottery	-	-	-	9,950
Bradford Metropolitan District Council (BMDC)	10,431	40,138	50,569	38,564
Bradford VCS	-	1,390	1,390	1,000
Co-op Local Community Fund	-	895	895	770
FOQHS	-	3,256	3,256	-
HMRC Job Retention Scheme	-	8,390	8,390	3,756
Incommunities	-	380	380	746
Power to Change/Participate Projects	-	-	-	4,000
Sport England	-	-	-	8,000
Groundwork - Tesco	-	-	-	500
The Architectural Heritage Fund	-	12,448	12,448	2,552
Donations	270	666	936	5,173
	<u>10,701</u>	<u>67,563</u>	<u>78,264</u>	<u>75,011</u>

3 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	45,061	42,554
Social security costs	1,935	1,999
Employment allowance	(2,041)	(1,999)
Pensions	703	690
	<u>45,658</u>	<u>43,244</u>

The average number employees during the year was 7, being an average of 2.7 full time equivalent (2020: 6.8, 2.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	703	690
Amount of any contributions outstanding at the year end	173	458

The Queensbury Community Programme Limited

Notes to the accounts continued

for the year ended 31 August 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Architectural Heritage Fund	-	12,448	12,448	-	-
Wellbeing café funding	1,464	15,000	15,032	-	1,432
BMDC - Cleaner Streets	-	2,000	1,750	(250)	-
BMDC - Community Chest	-	400	400	-	-
BMDC - Core Costs	-	2,700	2,700	-	-
BMDC - Covid Winter Scheme	-	5,115	5,115	-	-
Queensbury Safer	2,303	-	-	-	2,303
Tour de Yorkshire	118	-	118	-	-
Lord Mayors Appeal	930	-	-	-	930
Bradford VCS ABCD	848	1,000	690	-	1,158
Bradford VCS	-	390	390	-	-
Active Queensbury	874	10,000	10,874	-	-
Co-op Local Community Fund	800	895	1,695	-	-
FOQHS	567	177	-	-	744
FOQHS - Christmas Lights	2,916	1,915	2,400	-	2,431
FOQHS - Cleaner Streets	-	1,830	1,830	-	-
Friday Friends	38	864	688	-	214
Holiday Activity Fund	-	4,059	3,459	(600)	-
HMRC Job Retention Scheme	-	8,390	8,390	-	-
InCommunities	-	380	380	-	-
Queensbury Connect Big Lottery	9,950	-	9,950	-	-
Tesco Covid Relief Fund	475	-	475	-	-
	<u>21,283</u>	<u>67,563</u>	<u>78,784</u>	<u>(850)</u>	<u>9,212</u>

Fund name

Purpose of restriction

Architectural Heritage Fund	To fund feasibility studies for Victoria Hall.
Wellbeing café funding	For Well Being café costs in Queensbury, Wibsey and Thornton.
BMDC - Cleaner Streets	Working in partnership with the youth service making planters for the elderly in Queensbury. The transfer is for a contribution to room hire charges.
BMDC - Community Chest	Funding to purchase two tablets and a card machine.
BMDC - Core Costs	Towards core costs including utilities/rents.
BMDC - Covid Winter Scheme	Funding to supply vulnerable families and those affected by Covid with food parcels.
Queensbury Safer	Funding from WY Police and BMDC for the Queensbury Safer project.
Tour de Yorkshire	Funding from the Leo Group towards the Tour de Yorkshire preparations.
Lord Mayors Appeal	For IT equipment.
Bradford VCS ABCD	For Family walks programme and Man cave.
Bradford VCS	For the distribution of Covid awareness leaflets and products.
Active Queensbury	For learning programme including walking/guitar/ art classes.
Co-op Local Community Fund	Towards kids crafts - learning programme.
FOQHS	Funding generated for Queensbury High Street.
FOQHS - Christmas Lights	Funds raised for the Christmas lights.
FOQHS - Cleaner Streets	Funding to buy hanging baskets and equipment for litter picking and planters.
Friday Friends	Funding for an exercise and afternoon tea activity at Thornton.
Holiday Activity Fund	Summer programme offering food, sports and leisure opportunities for children. The transfer is for a contribution to room hire charges.
HMRC Job Retention Scheme	To provide funding towards the furlough costs of employees.
InCommunities	Funding towards the provision of a job club.
Queensbury Connect Big Lottery	Covid support monies to support the learning programme.
Tesco Covid Relief Fund	To provide support during the Covid pandemic.

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2021

5 Tangible assets

	IT Equipment	Building refurbishment	Total
	£	£	£
<u>Cost</u>			
At 1 September 2020	2,314	25,227	27,541
Additions	-	-	-
At 31 August 2021	2,314	25,227	27,541
<u>Depreciation</u>			
At 1 September 2020	1,536	25,227	26,763
Charge for year	778	-	778
At 31 August 2021	2,314	25,227	27,541
<u>Net book value</u>			
At 31 August 2021	-	-	-
At 31 August 2020	778	-	778

6 Debtors and prepayments

	2021	2020
	£	£
Debtors	2,787	6,052
Prepayments	2,460	2,314
	5,247	8,366

7 Cash at bank and in hand

	2021	2020
	£	£
Cash at bank	87,918	80,516
Cash in hand	400	400
	88,318	80,916

8 Creditors and accruals

	2021	2020
	£	£
Creditors	3,206	1,779
Accruals	756	1,344
	3,962	3,123

The Queensbury Community Programme Limited
Notes to the accounts continued
for the year ended 31 August 2021

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and the Development Manager. The total employee benefits received by the Development Manager were £24,149 (2020: £23,696).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

There were no other related party transactions

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2021	2020
	£	£
Within one year	321	321
In the second to fifth years inclusive	321	642
	<u>642</u>	<u>963</u>

The Queensbury Community Programme Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 August 2021

	2021	2020	2021	2020	2021	2020
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	10,701	11,240	67,563	63,771	78,264	75,011
Course fees	8,339	17,874	-	-	8,339	17,874
Library	1,437	2,500	-	-	1,437	2,500
Luncheon club	16,629	4,573	-	-	16,629	4,573
Victoria Hall rental income	6,684	13,154	-	-	6,684	13,154
Other income and fundraising	1,039	2,642	-	-	1,039	2,642
Total income	44,829	51,983	67,563	63,771	112,392	115,754
Expenditure						
Salaries and NI	13,001	22,202	32,657	21,042	45,658	43,244
Tutor costs	882	6,032	6,257	4,247	7,139	10,279
Repairs, cleaning and maintenance	3,174	1,691	779	1,196	3,953	2,887
Subscriptions and licences	598	177	21	252	619	429
Advertising and promotion	-	26	75	-	75	26
Rent and rates	5,000	3,855	3,521	6,974	8,521	10,829
Rents - Victoria Hall	-	10,116	-	-	-	10,116
Utilities	29	146	2,795	2,435	2,824	2,581
Food and luncheon club	4,310	2,254	6,225	129	10,535	2,383
Well Being Café expenses	821	839	85	1,554	906	2,393
Activity costs	35	169	4,794	4,007	4,829	4,176
Insurance	-	232	742	450	742	682
Equipment and equipment rental	819	12	4,130	448	4,949	460
Telephone and broadband	334	-	843	312	1,177	312
Office and administration	421	582	985	557	1,406	1,139
Travel costs	409	235	639	75	1,048	310
Training	-	-	72	110	72	110
Independent examination	167	672	589	-	756	672
Volunteer expenses	56	381	860	395	916	776
Depreciation	778	764	-	-	778	764
Professional fees	6	-	12,715	6,552	12,721	6,552
Other expenditure	102	140	-	-	102	140
Total expenditure	30,942	50,525	78,784	50,735	109,726	101,260
Net income / (expenditure)	13,887	1,458	(11,221)	13,036	2,666	14,494
Transfers between funds	850	1,143	(850)	(1,143)	-	-
Net movement in funds	14,737	2,601	(12,071)	11,893	2,666	14,494
Fund balances brought forward	65,654	63,053	21,283	9,390	86,937	72,443
Fund balances carried forward	80,391	65,654	9,212	21,283	89,603	86,937