



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01st	April	2022		31st	March	2023

### Section A Reference and administration details

Charity name

Healthwatch Hartlepool

Other names charity is known by

Registered charity number (if any)

1165402

Charity's principal address

Healthwatch Hartlepool

Greenbank

Waldon Street Hartlepool

Postcode TS24 7QS

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Tilly	Chairman		
2	Tony Raine	Director of Finance		
3	Margaret Wrenn	Director		
4	Jan Weedall	Director		
5	Carol Sherwood	Director		
6				
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15				
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17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Governance Framework
How the charity is constituted (eg. trust, association, company)	Healthwatch Hartlepool is a Charitable Incorporated Organisation established in 2016 and is governed according to the Governance Framework, which is reviewed annually.
Trustee selection methods (eg. appointed by, elected by)	Recruitment and appointment of Trustees: The board consists of no fewer than 3 trustees and has no maximum. The necessary quorum for the transaction of any business is 3. Trustees are recruited from the local population and all have an interest in the aims and objectives of Healthwatch Hartlepool.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Healthwatch Hartlepool has developed an induction programme using its own material, material & resources from both Healthwatch England & Hartlepool Borough Council plus material/guidance from the Charity Commission. All Trustees are additionally encouraged to attend external courses, which are relevant to their role.

Risk Management – During the year the Trustees met monthly when possible and safe to do so given we were still aware of the prevalence of Covid19. The meetings considered all aspects of service delivery, complaints and risk management. These meetings enable the Trustees to identify any risks to which the Charity may be exposed and put in place measures to mitigate those risks. Throughout the year weekly or sometimes monthly updates were provided to Board members by our Chief Executive.

Organisational Structure – Healthwatch Hartlepool is an autonomous body. The Trustees make strategic decisions about the organisation and the day-to-day operating model is delegated to the Chief Executive. The Chief Executive is responsible for ensuring the aims and objectives of the organisation are met. The board in the main meets monthly to consider reports & updates from the Chief Executive and two of the Trustees are also members of our Volunteer Steering Group. The Volunteer Steering Group (VSG) is responsible for monitoring the delivery of our Annual Work

Programme.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Established under the Health and Social Care Act 2012, the requirements set out in the legislation mean Healthwatch Hartlepool will be expected to:

- o Obtain the views of the wider community about their needs for and experience of local health and social care services and make those views known to those involved in the commissioning, provision and scrutiny of health and social care services.
- o Promote and support the involvement of a diverse range of people in the monitoring, commissioning and provision of local health and social care services through membership of residents and service user groups.
- o Make reports and recommendations about how those services could or should be improved.
- o Provide information to the public regarding accessing health and social care services also ensuring they are aware of the relevant choices available to them.
- o Represent the views of the whole community, patients and service users on the Health & Wellbeing Board and the Integrated Care Board Pace sub-committee for Hartlepool.
- o Make the views and experiences of the broad range of people and communities known to Healthwatch England helping that body carry out its role as national champion.
- o Make recommendations to Healthwatch England regarding any special reviews or investigations deemed necessary to be carried out by the Care Quality Commission (CQC) or, if the circumstances justify it, go direct to the CQC with such recommendations.

All functions must be delivered in line with the Care Act 2014 and associated guidance in respect of Safeguarding.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In all that Healthwatch does its Trustees have complete regard for the Charity Commission's public benefit guidance when exercising their powers or duties. An Annual Report is produced articulating how this obligation is met, as well as monitoring the delivery of services commissioned by Hartlepool Borough Council. Full details of this Annual Report are available on the Healthwatch Hartlepool website [www.healthwatchhartlepool.co.uk](http://www.healthwatchhartlepool.co.uk)

***"Healthwatch Hartlepool has been established in a way that is inclusive and enables involvement from all areas of the local community. We wish to involve those who are seldom heard."***

Healthwatch Hartlepool is the umbrella organisation which brings together existing and new consultation groups, networks, organisations and individuals in Hartlepool to enable them to have a voice in improving health and social care services.

Healthwatch Hartlepool does this by working in a collaborative and inclusive way across Hartlepool taking account of the rich diversity of the people of Hartlepool and their needs.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

There is no formal 'membership' of Healthwatch Hartlepool as it exists as a volunteer led, open network that can be accessed by:

- a) Individuals - anyone living in, or receiving health and social care services in the Borough of Hartlepool
- b) Groups - any voluntary/community group or business organisation which operates in the Borough of Hartlepool

Healthwatch Hartlepool will maintain a database of people who have expressed an interest in being involved in developing and supporting Healthwatch Hartlepool.

Healthwatch Hartlepool will aim to make use of existing consultation groups, networks and organisations in Hartlepool to enable them to have a voice in improving health and social care services.

When necessary Healthwatch Hartlepool will establish new consultation groups, networks and organisations in Hartlepool to enable them to have a voice in improving health and social care services.

### Summary of the main achievements of the charity during the year

During 2022/2023 we remained active and remained operating under the very strict Covid19 safety restrictions but still undertook a wide range of activities. Below are some of our main pieces of work and achievements albeit more information is available in our published Annual Report, which is on our website [www.healthwatchhartlepool.co.uk](http://www.healthwatchhartlepool.co.uk)

#### Enter and View

This year, we made 6 Enter and View visits. We made 9 recommendations or actions as a result of this activity.

Location	Reason for visit	What you did as a result
Stitchell House Residential Care Home	Post Covid learning	Wrote a report with recommendations – the care home reinstated regular residents and relatives' meetings. They also developed a regular newsletter for family members.
Warrior Park Residential Care Home	Review progress since last visit	Wrote a report with recommendations that include: For there to be more activities on both floors and actively encourage use of outdoor space. Employ new coordinator and encourage staff to take-up training opportunities.
Urgent Care Centre Hartlepool	Identify examples of good working practice	Published our report to celebrate the work undertaken & encourage the trust to pass on the good practice whenever and wherever possible
Charlotte Grange Residential Care Home	To review progress and change since our last visit	Published our report and referred our findings to the Local Authority. Requested that the improvement of the general condition of the home be a priority to the new owners.
Elwick Grange Residential Care Home	Covid concerns and gain insight into the current quality of care	Published our findings and confirmed to the Local Authority we were impressed with the home.
West View Lodge Residential Care Home	To gather feedback from residents & rehabilitation patients together with family members	Published our report and strongly recommend that the home gets rid of the odour in the corridors of the Croft unit

Healthwatch Hartlepool is represented on the Hartlepool Health and Wellbeing Board by Christopher Akers-Belcher – Chief Executive and Margaret Wrenn – Chair Volunteer steering Group. During 2022/23 our representative has effectively carried out this role by presenting our reports & findings, participating in the review of the town's pharmaceutical needs assessment, assisting with the review of the Health & Wellbeing Strategy, promoting the need for ambitious targets around the health checks and health plans required by residents living with autism or a Learning Disability.

Healthwatch Hartlepool is represented on the Tees Valley Area Integrated Care Partnership and the North East & North Cumbria (NENC) Hartlepool Integrated Care Board (ICB) Place sub-committee by Christopher Akers-Belcher -Chief Executive.

#### Hospital Discharge

Healthwatch Hartlepool undertook a significant piece of focusing on the

discharge of patients from our Hospital Trust. Our findings were published on our website and we received the below testimonial from the Hospital Trust's new Managing Director:

"Firstly, on behalf of North Tees and Hartlepool Foundation Trust I would like to thank Healthwatch Hartlepool, who have collaborated with both the Local Authority in Hartlepool and ourselves, to produce this report, which reviews the current discharge arrangements and processes for patients in Hartlepool.

The Trust welcomes and agrees with the findings including that significant strides have been made in many aspects of the discharge process for our patients since the previous investigation in 2014. Most noticeable of these is the progress that has been made in developing integrated working practices, which have resulted in a much-improved collaboration between health and social care stakeholders in the discharge pathway.

However, as an organisation we recognise that there remain challenges to overcome for patients, their families and carers at all stages of the discharge process. The valuable insights and recommendations alongside information collected during the research process, has already enabled the Trust to develop a comprehensive improvement and development plan, which includes:

- ☐ Communication and involvement of patients in planning their discharge and subsequent post discharge care arrangements;
- ☐ Improving information outlining the discharge process which will be available to all patients entering North Tees and Hartlepool Hospitals for non-elective procedures;
- ☐ Ensuring patients are informed of the availability of post discharge support services;
- ☐ Providing alternative/easy read formats of all discharge related materials and support such as interpreters booked to ensure deaf patients and patients with other languages and support needs are not excluded;
- ☐ Ensuring that the principles of John's Campaign are consistently integrated into discharge arrangements;
- ☐ Wherever possible, patient transport and medication requirements being planned in advance of the day the patient is due to be discharged;
- ☐ Review of current operational practices relating to the Discharge Hub and Pharmacy, exploring the potential to use Hospital Volunteers to collect medication;
- ☐ Patient discharge via the Discharge Hub or Transport Hub in line with national guidance;
- ☐ Estates review to ensure suitability of the current location of the Discharge Hub;
- ☐ Workforce review in support of the Hub;
- ☐ Review of communication with care homes and care providers to ensure the best possible transfer of care arrangements in collaboration with Healthwatch;

The improvement plan has already been presented and ratified at the Trust Quality Council chaired by the Chief Nurse and Chief Medical Officer and will be presented to the Quality Committee in July 2023.

Finally, we would welcome Healthwatch Hartlepool, health, and social care colleagues involved in the delivery of the patient discharge pathway to meet again in six months to review progress."

**Mr Neil Atkinson – Managing Director  
North Tees & Hartlepool NHS Foundation Trust**

On Wednesday 8th March 2023 fourteen local Healthwatch from across the North East & North Cumbria (NENC) came together to celebrate its 10th birthday. The fourteen Healthwatch work collectively across the NENC Integrated Care System (NENC ICS) region to add value and service user voice to the changing health and social care landscape. Staff past and present, Board members, volunteers and partner organisations came together to share in the success that Healthwatch has achieved to date. Since the commencement of Healthwatch there has been a strong commitment to ensure that the voice of service users and the public remains embedded in the decision-making process of health and care services, championing the views of those that access services to ensure service delivery and changes made promote the best wellbeing outcomes for individuals, carers and families. With the introduction of the Integrated Care Board (ICB) it is recognised that only through partnership working, meaningful engagement and combined resources will we make a positive difference to the health, wellbeing, and care of the communities we represent. The event provided an opportunity for reflection of the journey of Healthwatch so far. The trials and tribulations, the growth, the changes and more importantly the successes that demonstrated the passion that remains with us on our journey to change.

The day was hosted by Christopher Akers-Belcher – Chief Executive of Healthwatch Hartlepool. Christopher is also the Regional Coordinator for the North East & North Cumbria Healthwatch Network. Throughout the day guest speakers spoke of their own experience and involvement with Healthwatch and shared their vision and hopes for the future.

Jennifer Clark and Delana Lawson from Healthwatch England presented detail of our vision, mission and values, providing reference to our changing world with its challenges and opportunities and building on our success with three key objectives.

1. To support more people who face the worst outcomes to speak-up about their care and access the advice they need.
2. To ensure care decision-makers act on public feedback and involve communities in decisions that affect them.
3. To be a more effective organisation and build a stronger Healthwatch movement.

*“What an incredible way to mark 10 years of Healthwatch in the region. It was a privilege to be invited to join in. I am as ever blown away by the passion, dedication, and talent of Healthwatch volunteers, boards and staff members. People working within limited resources to create real changes in people’s lives. This Healthwatch region has moved deftly towards becoming a truly effective collaborative in a way other regions have struggled to do. It was clear to me how the Healthwatch is valued by the ICB, providers and partners. Personally, this is my home region, where I started my own Healthwatch journey, and I couldn’t be prouder of how far you have all come in the last decade. I look forward to seeing what the next decade brings.”*

Jenny Clark  
Deputy Head of Engagement and Sustainability  
Healthwatch England

*“Thank you so much North East. What a fabulous day, well done to you all. You have set the standard for celebrations and collaboration nationally. I heard some interesting conversations throughout the day and during the networking session and am looking forward to the*

*implementation of ideas we should take forward as a region.”*

Delana Lawson  
Quality Assurance & Regional Manager  
(North East, Yorkshire & Humberside)  
Healthwatch England

*“I’d like to thank the various Healthwatch organisations across Tees Valley for inviting me to the 10th anniversary event. I’d particularly like to say thank you for the opportunity to talk about the collaborative work that we have undertaken to ensure the patient voice is at the heart of the Community Mental Health Transformation Programme that is now underway. I am looking forward to the continued input of Healthwatch as we progress with the agreed changes in our local communities, and I very much welcome their continued support to understand and address the key health inequalities that impact upon access, effectiveness, and experience of our mental health services.”*

Dominic Gardner  
Care Group Director MHSOP / AMH  
Durham Tees Valley Care Group  
Tees, Esk and Wear Valleys NHS FT

We were delighted that Claire Riley from the NENC ICS was able to attend the event and share with us her ambition for the future of health and care services. With the ICS transformation underway Claire spoke of her desire to ensure insight and feedback from the public was used at both a national and local level. Claire welcomed the opportunity she has had to work alongside Healthwatch and is looking forward to continued collaboration that will support system wide planning and service delivery. Claire acknowledged there will be challenges and ‘hard conversations’ along the way and that positive system change will only be achieved through meaningful partnership working. Claire welcomed the opportunity to answer questions raised and provided honest feedback on the challenges ahead, with a determination to ensure positive outcomes for health and care services.

*“Thank you for inviting me to join the Healthwatch 10-year celebration. It is important to celebrate the great work of the Healthwatch teams and the impact this has had on patients, carers and the public. Now we have the opportunity to learn from this work and ensure the voices of our communities are at the heart of health and care services.”*

Claire Riley  
Executive Director  
Corporate Governance, communications and involvement  
NENC ICS

Healthwatch Hartlepool recognises the value of our volunteers so we included a story in our Annual Report titled “Celebrating a hero in our local community”. This was about Bernie Hays - Healthwatch Volunteer

Bernie is an exceptional individual who has become an integral part of the Healthwatch Hartlepool family. We always say Healthwatch exists for everyone and there is no fixed membership but rather people should become involved depending on our work programme and the topics that they feel most passionately about. Bernie has embraced our ethos and believes whole heartedly that by being involved we can together create change. We cannot thank him enough for the dedication he has shown to Healthwatch Hartlepool and his immense contribution within our Volunteer Steering Group.



Bernie's story:

"I first heard about Healthwatch when I registered as a carer for a family member and started to receive their monthly newsletter. At that time, I was working towards my retirement with the NHS. As a volunteer I have been able to help people have their say on health & social care. It has also enabled me to be part of a team, developing new skills and gaining experience from other health professionals and outside agencies. With other members of the team, I have completed a number of 'Enter & View' visits to Care Home settings, listening to the views of people whom are in Residential Care and rehabilitation beds awaiting to return back home. It has also given me the opportunity to speak with family members and their carers. It has given me the opportunity to write reports on the outcome of the visit. Most recently I have been part of the team looking at discharge planning from hospital. Meet and greet with hospital staff, patients and families, hoping to make hospital discharge safer and smoother from admission into hospital to discharge back into the community. Each month we have a Volunteer Steering Group and meet up to discuss any health and social care matter. We also have an online monthly (coffee morning) and a guest speaker is invited. Discussing a number of topics: including, Mental Health, Drugs and Alcohol, Safeguarding and any other Health and Social Care needs. So if you want to develop new skills and meet new people become a volunteer and help your community improve health & social care."

### **Volunteers**

We're supported by a team of amazing volunteers who are the heart of Healthwatch Hartlepool. Thanks to their efforts in the community, we're able to understand what is working and what needs improving in NHS and social care.

This year our volunteers:

- Visited the North Tees Discharge Hub as part of their investigation into Hospital Discharge
- Collected experiences and supported their communities to share their views
- Carried out enter and view visits to local Residential Care homes to help them improve
- Visited Hartlepool's Urgent Care facility to learn first-hand why it is commended locally and regionally
- Supported the staff in collecting the most up-to-date information on changes to services such as whether GP appointments were available at a practice
- Undertook training in disability awareness and dual sensory loss

**Brief statement of the charity's policy on reserves**

Per our Annual Report Healthwatch Hartlepool holds reserves in respect of liabilities and in respect of any future redundancy costs.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Healthwatch Hartlepool is solely funded by Hartlepool Borough Council as a commissioned service to deliver Local Healthwatch in accordance with the statutory requirements laid out in the Health & Social Care Act 2012. From time to time, we do undertake additional, commissioned, consultation pieces of work if they fit in with our strategic objectives and published work programme.

All monies have been directed to achieve our strategic objectives within the specification of our contract with Hartlepool Borough Council and articulated in our Governance Framework.

At the present time we do not hold an investment policy due to the nature of our work.

**Section F****Other optional information****A message from our Chairman Jane Tilly:**

"It has been an extremely challenging year for us all. I firmly believe we have successfully delivered our statutory duties as we transitioned from working under the cloud of the Covid19 pandemic to where we are now. We have seen ourselves facing more and more engagements and for this we are grateful.

On a positive note, we have continued to engage with residents and our volunteer steering group digitally. Learning throughout the year has confirmed our belief that communication is key and this was confirmed when we published our 'Discharge' report in respect of North Tees & Hartlepool NHS Foundation Trust.

We conducted much more work covering Enter & View activity across 5 residential care homes together with a visit to the Town's Urgent Care facility. We found the Urgent Care facility to be one that everyone involved should be proud of.

We even managed to fit in 3 town wide awareness raising events. These covered Community Mental Health Transformation, Nutrition & Dietetics and Men's Health. Our sincere thanks to North Tees & Hartlepool NHS Foundation Trust and Hartlepool Council's Public Health team for working collaboratively with us in informing residents what services are available across the town.

We again actively celebrated 'World Mental Health' day by collaborating with a host of partners through some very successful engagements. Summer also saw us launch our new Healthwatch Hartlepool website, which is now attracting many more visitors than previously. This is a great source of information for signposting residents to relevant services.

The Volunteer Steering Group remained active utilising monthly face to face meetings in addition to on-line meetings to carry out prodigious amounts of work and increase their own learning by welcoming guest speakers across the spectrum of Health & Social Care.

We found the last year challenging financially speaking. We have been able to weather this situation through judicious buying and prudent money management. We also relocated our premises to Greenbank in the centre of town and now enjoy being an even greater partner to the Voluntary & Community Sector.

I must thank all the Board members who give their time unstintingly and are always there to help when needed.

We have all had to welcome the new way of working under the Health & Care Act 2022. My sincere thanks also go to our Chief Executive Christopher and staff team whose roles have had to adapt to the new way of working in respect of the Integrated Care Board but they have certainly risen to the challenge.

Healthwatch Hartlepool would be nothing without our volunteers. We couldn't carry out the much-needed work without them, thank you. Their task over the next year will be to monitor our newly published work programme."

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jane Tilly	Tony Raine
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Position (eg Secretary etc.)

Chairman	Director of Finance
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Date

22 <sup>nd</sup> January 2024
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Healthwatch Hartlepool

1165402

## Receipts and payments accounts

CC16a

For the period  
from

1st April 2022

To

31st March 2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Commissioned service from Hartlepool Borough Council	116,150	-	-	116,150	59,979
Other Income - Consultations/Grant	14,824	-	-	14,824	-
Interest from Bank	217	-	-	217	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	131,191	-	-	131,191	59,979
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	131,191	-	-	131,191	59,979
<b>A3 Payments</b>					
Operational Costs	26,279	-	-	26,279	-
Staffing Costs	111,377	-	-	111,377	-
Premises, Room hire and telephone	9,630	-	-	9,630	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	147,286	-	-	147,286	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	147,286	-	-	147,286	-
<b>Net of receipts/(payments)</b>	- 16,095	-	-	- 16,095	59,979
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	- 16,095	-	-	- 16,095	59,979

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	43,884	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	43,884	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/A		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Jane Tilly		
		Anthony Raine		



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name

Healthwatch Hartlepool CIO

**On accounts for the year ended**

31<sup>st</sup> March 2023

**Charity no (if any)**

1165402

**Set out on pages**

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**