



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 April 2020** Period start date To **31 March 2021** Period end date

Charity name: **Baby Bank Network**

Charity registration number: **1165381**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>a. The prevention or relief of poverty in the UK in particular by providing items and services to families with young children and/or to charities or other organisations who also work to prevent or relieve poverty amongst families with young children; and</p> <p>b. for the public benefit, the advancement of health of women who are pregnant or who are mothers of young children and of children in particular by providing advice and support in relation to pregnancy, birth, post-natal health and breast feeding</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing second hand baby and child items to families in need (e.g. families on low incomes, refugees and asylum seekers, victims of domestic violence). We also supply some new items which we buy, such as mattresses and bottle teats (which cannot be passed on second hand). The end of the financial year was a challenge due to the coronavirus pandemic: we started to operate an emergency service during the UK lockdown.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had regard to, and discussed in meeting, the Charity Commission's guidance on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We have approximately 50 volunteers who are key to providing our service. They not only help sort and pack up donated items for the families we help, but also help with administration, social media etc. We have two members of staff: an office manager and warehouse manager. They have been instrumental in helping keep the service going during the pandemic
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	It has been a challenge operating during the pandemic but our office manager, warehouse manager and volunteers have all done a fantastic job helping us to keep the service going. The service is now nearly back at the level pre-pandemic (in terms of number of families helped per week) and a number of operational efficiencies have been introduced. We helped 1048 families in 2020/21, with nearly 3000 items

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Receipts of £70,119 and expenditure of £49,478
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have total reserves of approximately £64,778 – of this £32,721 is unrestricted reserves to cover at approx 9 months running costs.
Amount of reserves held	Para 1.22	£64,778 (£32,721 unrestricted £32,057 restricted finds}
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, community events and individual donors.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Incorporated Organisation constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are required to complete an application form and are interviewed to assess their suitability.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive an induction pack on joining.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Baby Bank Network
Other name the charity uses	
Registered charity number	1165381
Charity's principal address	Ground Floor, Unit 5, Stoke View Business Park, Stoke View Road, Bristol BS16 3AE

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Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Nicola Manclark	Chair		
	2	Rebecca Gilbert			
	3	Eva Fernandes			
	4	Karen Houseman		20 May 2020 to date	
	5	Morena Staiano			
	6	Catherine Brennan			
	7	Lauren Peters		14 October 2020 to date	
	8	Catharine Macleod	Treasurer	25 November 2020 to date	
	9	Anna Zawada		22 June 2021 to date	
	10	Lyn Sullivan		10 February 2021 to date	
	11				
	12				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Nicola Manclark*

Full name(s) Nicola Manclark

Position (eg Secretary,
Chair, etc) Chair

Date 23 January 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Baby Bank Network

No 1165381

Receipts and payments accounts

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For the period
from

Period start date
01-Apr-20

To

Period end date
31-Mar-21

Section A Receipts and payments

	Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts - Donations, grants, other funding					
Grants	10,309	31,232	-	41,541	41,000
Crowdfunding	-	-	-	-	-
Donations	24,310	-	-	24,310	15,631
Fundraising Activities	4,268	-	-	4,268	4,030
Other Earned Income	-	-	-	-	-
Other Income	-	-	-	-	-
Sub total (Gross income for AR)	38,887	31,232	-	70,119	60,661
A2 Asset and investment sales, (see table).					
not applicable	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,887	31,232	-	70,119	60,661
A3 Payments					
Staff	11,615	9,206	-	20,820	12,379
Governance Costs	3,750	-	-	3,750	8,150
Office / Premises Costs	12,446	2,839	-	15,285	11,760
Running Costs	1,599	24	-	1,623	9,533
Volunteer Costs	227	-	-	227	215
Project Activity	470	7,304	-	7,774	8,460
Fundraising Costs	-	-	-	-	-
Capital Items	-	-	-	-	-
Other Expenditure	0	0	-	1	-
Sub total	30,106	19,372	-	49,478	50,497
A4 Asset and investment purchases, (see table)					
not applicable	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	30,106	19,372	-	49,478	50,497
Net of receipts/(payments)	8,781	11,860	-	20,641	10,164
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,940	20,197	-	44,137	33,973
Cash funds this year end	32,721	32,057	-	64,778	44,137

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Bank Balance at end of period	32,721	32,057	-
	less payments made but not processed	-	-	-
	Total cash funds	32,721	32,057	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B5 Liabilities	Details	Fund to which	Amount due	When due
Signed by one or two trustees on behalf of all the		Signature	Print Name	Date of
		Nicola Manclark	Nicola Manclark	23-Jan-22

Jon Stephens

Professional Accounting Support for the Voluntary Sector

26 Nutgrove Ave Victoria Park Bristol BS3 4QE

Tel mb 07906 856263 e-mail jstephs@yahoo.co.uk

17th January 2022

Independent examiner's report to the trustees of Babybank charity

I report to the trustees on my examination of the accounts of the Babybank (the Charity) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.
4. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.
5. I have kept a record of my examinations and any meetings and documents obtained from the charity or from trustees.
6. Lastly, I think the charity has kept good records and has a very good control over their finances and has built up a reasonable amount of funds to continue on a sound basis.

Signed

Name Jon Stephens

Address 26 Nutgrove Ave Victoria Park Bristol BS3 4QE

Date 17th January 2022