

**COMMUNITY AID LIMITED**

**(A Company Limited by Guarantee)  
No: 8269237**

**REGISTERED CHARITY NUMBER 1165373**

**TRUSTEES REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 JANUARY 2023**

**COMMUNITY AID LIMITED**  
**(A Company limited by guarantee)**

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**COMMUNITY AID LIMITED**  
**(A Company limited by guarantee)**

Directors and Trustees :	-	Najrul Khasru (Chairman) Nigar Sultana (Treasurer) George Prow (To 8 Oct. 2022) Salma Ahmed Hamida Ali Mohammed Alom Begum Aleya Khan Alamara Shah (To 8 Oct.2022) Lorraine Eyle Rushanara Ahmed Tasdeed Haq (Appointed 8 Oct 2022) Tanzil Islam (Appointed 8 Oct 2022)
Company Secretary:		Rahana Hassan
Company Registration Number	-	8269237
Charity Registration Number	-	1165373
Registered Office	-	Vincent House C/O: Ponders End Community Development Trust 2e Nags Head Road Enfield EN3 7FN
Independent Examiner	-	S. Francis-Joseph FCCA Anthony Joseph & Co. Limited Chartered Certified Accountants Business & Technology Centre Bessemer Drive Stevenage Herts. SG1 2DX
Bankers	-	CAF Bank 25 Kings Hill Avenue West Malling Kent ME19 4JQ

**COMMUNITY AID LIMITED**  
**(A company limited by guarantee)**

**Directors' and Trustees' Report for the year ended 31 January 2023**

The Trustees present their report and financial statements for the year ended 31 January 2023. The Trustees, who are also directors for the purposes of company law and who served during the year and up to the date of this report are set out on page 1. Community Aid operates as both a registered charity and a company limited by guarantee.

**Structure, Governance and Management**

Community Aid is a charitable company limited by guarantee, incorporated on 1 October 2012 and commenced its operations on 1 February 2018. Prior to this date the activities of the organisation were carried out by an unincorporated charity. On the commencement of the charitable company's operations, all of the assets, liabilities and activities of the unincorporated charity were transferred to this charitable company to enable the organisation to carry out its objectives.

The charitable company is governed by its Memorandum and Articles of Association. The Trustees are appointed or reappointed annually at the Annual General Meeting. Appointment and retirement of Trustees is in accordance with the Articles of Association. All Trustees give their time voluntarily and receive no benefits from the charity.

The overall management of finance is the responsibility of all the Trustees, acting on the recommendation of the Chairman and Treasurer. The Trustees form the management committee meet regularly to oversee the running of the organisation.

The organisation appoints them on recommendation. Trustees with the appropriate skill sets are appointed and training is given to the incoming Trustees.

**Aims and Objectives**

The charity purpose as set out in the objects contained in the Articles of Association is as follows:

To promote any charitable purposes for the benefit of the community and in particular for the benefit of the general public in the London Borough of Enfield, by providing or assisting in the provision of services to reduce the need, hardship or distress of such persons.

**Main Activities and Achievements**

Advocacy Project - partnership funding, providing 21 hours of advocacy and support.

Employability Project - This is to provide workshops on various employment matters, the project ended in June 2022.

Administration - funding to maintain the administration and day to day running of the office.

Youth Project - Funded by LBE Prevent, to provide various sessions for young people and their families, the project ended in May 2022.

Food Project - To provide cooked healthy meals to the vulnerable clients, the project ended in March 2022.

Keep Fit (Women only Project) - Funded by Active Communities Network, to provide physical wellbeing for local women.

**Future Plans**

The future plans of the organisation is to continue the Advocacy Project, Administration and Keep Fit sessions.

The organisation will also continue its efforts to secure funding to continue the Employability, Youth and Food Projects.

This is in furtherance of the organisation's objectives.

**How activities deliver public benefit**

Our main activities are described above. All our charitable activities focus on the provision of advice to the general public and are undertaken to further our charitable purpose for the public benefit.

**Financial Review**

This is the organisation's fourth year of its operations after incorporation.

The Statement of Financial Activities shows the total Incoming Resources for the year of £34,403, which includes income from grants of £33,629. Other income received in the year totalled £573, donations received totalled £150 and interest received in the year was £51.



**COMMUNITY AID ENFIELD**  
**(A company limited by guarantee)**  
**Directors' and Trustees Report for the year ended 31 January 2023 (continued)**

**Financial Review (Continued)**

The Resources Expended in the year totals £39,154. This represents amounts spent in continuance of the organisation's objectives. The net result for the year is net outgoing of resources of £4,751.

The board continues to strive to procure funding to enable its operations to be carried out in order to meet its objectives.

**Reserves**

The Board has assessed the Charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted fund is not committed, should be held in reserve and maintained at a level which ensures that core activity could continue during a period of unforeseen difficulty. The target reserve is to be six months of expenditure and this is subject to an annual review.

**Risk Management**

The Trustees have worked to identify the major risks which impact upon our work and have ranked these by likelihood and impact. The risks include matters relating to retention of key management staff, ensuring that the board has the requisite number of Trustees with the appropriate skill sets and future sustainability of payments. The Trustees are confident that adequate procedures are in place to mitigate this.

**Statement of Trustees Responsibilities**

The Trustees (who are also the directors of Community Aid for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that they have properly discharged their responsibilities in accordance with the above.

This report has been approved in accordance with the provisions applicable to companies entitled to the small companies exemption.

**Approval**

This report was approved by the board of Directors and Trustees on 16 September 2023 and signed on its behalf by:



**N Khasru**  
**Chairman**

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY AID LIMITED**

**(A company limited by guarantee)**

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Community Aid ('the charitable company') for the year ended 31 January 2023 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

## **Responsibilities and basis of report**

As trustees of the charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act')

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COMMUNITY AID LIMITED**

**(A company limited by guarantee)  
(Continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



S. Francis-Joseph FCCA  
Anthony Joseph & Co. Limited  
Chartered Certified Accountants  
Business & Technology Centre  
Bessemer Drive  
Stevenage  
Herts. SG1 2 DX

Date: 16 September 2023

**COMMUNITY AID ENFIELD**  
(A company limited by guarantee)

**Statement of Financial Activities**  
For the year ended 31 January 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Incoming Resources</b>					
Donations and Legacies	2		150	150	-
Charitable Activities	3	-	33,629	33,629	31,710
Investment income	4	51	-	51	-
Other Income	5	573	-	573	53
<b>Total incoming resources</b>		<b>624</b>	<b>33,779</b>	<b>34,403</b>	<b>31,763</b>
<b>Resources Expended:</b>					
Charitable activities	6	2,588	36,566	39,154	31,751
<b>Total resources expended</b>		<b>2,588</b>	<b>36,566</b>	<b>39,154</b>	<b>31,751</b>
<b>Net Income/(Outgoing) Resources before transfers</b>		<b>(1,964)</b>	<b>(2,787)</b>	<b>(4,751)</b>	<b>12</b>
Transfers between funds	13			-	
<b>Net movement in funds/Net income/ (expenditure) for the year</b>					
Balance brought forward at 1 February 2022		39,689	12,497	52,186	52,174
<b>Balance Carried Forward</b>	<b>13</b>	<b>37,725</b>	<b>9,710</b>	<b>47,435</b>	<b>52,186</b>

The notes on pages 8 to 12 form part of these accounts



**COMMUNITY AID LIMITED**  
(A company limited by guarantee)  
Balance Sheet at 31 January 2023

	Notes	2023	2022
		£	£
<b>Fixed Assets</b>			
Tangible assets	10	72	96
<b>Current Assets</b>			
Debtors	11	355	2,084
Cash at bank and in hand		<u>53,048</u>	<u>56,112</u>
		53,403	58,196
<b>Less Creditors: amounts falling due within one year</b>	12	<u>(6,040)</u>	<u>(6,106)</u>
		47,363	52,090
<b>Net Assets</b>		<u>47,435</u>	<u>52,186</u>
<b>Funds</b>			
Unrestricted funds	13	37,725	39,689
Restricted funds	13	9,710	12,497
<b>Total Funds</b>	13	<u>47,435</u>	<u>52,186</u>


For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the board on 16 September 2023 and signed on its behalf by:

  
Najrul Khasru  
Chairman/Trustee

  
Nigar Sultana  
Trustee

The notes on pages 8 to 12 form part of these accounts

**COMMUNITY AID LIMITED**  
**(A company limited by guarantee)**  
**Notes to the accounts for the year ended 31 January 2023**

**1) Accounting Policies**

**(a) Basis of preparation**

These financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)-(Charities SORP (FRS102)), the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102), and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transition value unless otherwise stated in the relevant accounting policy note(s).

In preparing the financial statements the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102, the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern. The period covered by this assessment is at a minimum level of 12 months from the date of the approval of the accounts.

The charity has taken advantage of the exemption, not to prepare a Statement of Cash Flows as conferred by FRS102 (September 2015 version) and Bulletin 1.

**(b) Incoming resources**

Voluntary income including donations, gifts and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

**(c) Resources expended**

Resources expended are included in the Statement of Financial Activities on the accruals basis inclusive of VAT which cannot be recovered. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**(d) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

Fixtures, fittings and equipment - 25% on reducing balance basis.

**(e) Funds structure**

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted funds.

**COMMUNITY AID LIMITED**  
**(A company limited by guarantee)**  
**Notes to the Accounts for the year ended 31 January 2023**

**(f) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(g) Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments in deposits or similar accounts.

**(h) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**2) Donations**

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Donations - Advocacy	-	150	150	-
	-	150	150	-

**3) Grants received**

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Enfield Disability Action/ L.B. Enfield - Advocacy		19,019	19,019	17,290
Active Communities Network		5,000	5,000	-
LB Enfield - Prevent Project		7,110	7,110	5,000
LB Enfield - Food Project		2,500	2,500	4,420
LB Enfield - Employability Project			-	5,000
	-	33,629	33,629	31,710

**4) Investment income**

	Unrestricted funds £	2023 Total £	2022 Total £
Bank interest receivable	51	51	

**5) Other incoming resources**

	Unrestricted funds £	Restricted Funds £	2023 Total £	2022 Total £
Fees from classes held/trips	548		548	-
Job Retention Scheme Grants			-	-
Sundry Receipts	25		25	53
	573	-	573	53



COMMUNITY AID LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 JANUARY 2023

6) Resources Expended

Charitable Activities

	Active Communities Network £	Advocacy Project £	Food Project £	Prevent Project £	Employability Project £	Unrestricted Funds £	Total 2023 £	Total 2022 £
Direct Service provision costs-Outings,Activities etc							-	-
Volunteers Expenses	70			91			161	758
Courses for clients	939.00				1,500		2,439	1,311
Project Expenses	203	308		34			545	86
Direct Service provision Costs - Staff Costs		20,575	2,361	5,212	1,040		29,188	24,506
Donations								
Central Premises Costs	308			960	900		2,168	95
Depreciation		24					24	32
Education, Recruitment and Training	120	120					240	44
Advertising & Publicity							-	-
Materials and Equipment		48		250			298	578
Other direct costs		1,151		290	62		1,503	2,055
Governance Cost (Pg 11)						2,500	2,500	2,190
Management & Other Costs(Pg11)						88	88	96
	1,640	22,226	2,361	6,837	3,502	2,588	39,154	31,751

**COMMUNITY AID LIMITED**  
(A company limited by guarantee)  
Notes to the Accounts for the year ended 31 January 2023

**7) Governance**

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Independent examiners fee	2,160		2,160	1,890
Accountancy charges	340		340	300
	<u>2,500</u>	<u>-</u>	<u>2,500</u>	<u>2,190</u>

**8) Management & Other Costs**

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Telephone and Stationery	10		10	-
Bank Charges	78	-	78	96
Other Sundry Expenses		-	-	-
	<u>88</u>	<u>-</u>	<u>88</u>	<u>96</u>

**9) Staff costs**

	2023 Total £	2022 Total £
Wages and salaries	26,390	24,157
Social security costs	-	-
Pension costs	437	328
	<u>26,827</u>	<u>24,485</u>

No employee received emoluments of more than £60,000 (2022: Nil). No trustee received any remuneration in respect of their role as trustee. The average monthly number of employees who are the Project & Support staff was 4 (2022: 3).  
The key management personnel of the charity are the Trustees.

**10) Fixed Assets**

	Fixtures, Fittings and Equipment £	Total £
<b>Cost</b>		
At 1 February 2022	304	304
Transfer of assets on incorporation	-	-
At 31 January 2023	<u>304</u>	<u>304</u>
<b>Depreciation</b>		
At 1 February 2022	208	208
Charge for the year	24	24
At 31 January 2023	<u>232</u>	<u>232</u>
Net Book Value 31 January 2023	<u>72</u>	<u>72</u>
Net Book Value 31 January 2022	<u>96</u>	<u>96</u>

**11) Debtors**

	2023 £	2022 £
Trade Debtors	-	-
Other Debtors and Prepayments	355	2,084
	<u>355</u>	<u>2,084</u>



**COMMUNITY AID LIMITED**  
**(A company limited by guarantee)**  
**Notes to the Accounts for the year ended 31 January 2023**

**12) Creditors: Amounts due within one year**

	2023 £	2022 £
Trade Creditors	-	-
Other Creditors	66	132
Accruals and Deferred Income	5,974	5,974
	<u>6,040</u>	<u>6,106</u>

**13) Restricted Funds**

	Balance 01/02/2022 £	Movement of Resources Incoming £	Outgoing £	Transfers to Unrestricted Funds £	Balance 31/01/2023 £
Enfield Disability Action/ LB Enfield-Advocacy	4,884	19,169	22,226		1,827
CCLOR	610				610
Active Communities Network	-	5,000	1,640		3,360
LB Enfield - Prevent Project	431	7,110	6,837		704
LB Enfield - Food Project	1,844	2,500	2,361		1,983
LB Enfield - Employability Pro	4,728		3,502		1,226
	<u>12,497</u>	<u>33,779</u>	<u>36,566</u>	-	<u>9,710</u>

The transfers to Unrestricted Funds relate to costs incurred, now recovered.

**Analysis of Assets and Liabilities between Funds**

	Unrestricted Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	72		72
Net Current Assets	37,653	9,710	47,363
	<u>37,725</u>	<u>9,710</u>	<u>47,435</u>

**14) Details of funds**

Unrestricted Funds

The Unrestricted Funds of the charity are for the provision of advice and support services to the local community in relation to their rights, responsibilities and services available to them.

Restricted Funds:

Enfield Disability Action - This is to fund the Advocacy Project of the organisation.

LB Enfield - Prevent - This is to provide various youth and family support.

LB Enfield - Food Project - This is to provide cooked meals for our vulnerable clients.

LB Enfield - Employability - This is to run workshops to support our clients back to employment.

CCLOR - Covid funding for capital and administration costs.

Active Communities Network - This is to provide women only keep fit sessions.