

Annual Report 2021 – 2022



Community Aid
Supporting Local Communities



Contents



Organisation Chart

Page 1



Chair's Report

Page 2



Secretary's Report

Page 2



Advocacy Project

Page 3



Development Officer's Report

Page 4



Small Projects (CCLOR/Youth Project/Employability/Cooked Food)

Page 4



Environmental Impact Statement

Page 5



Treasurer's Report

Page 5

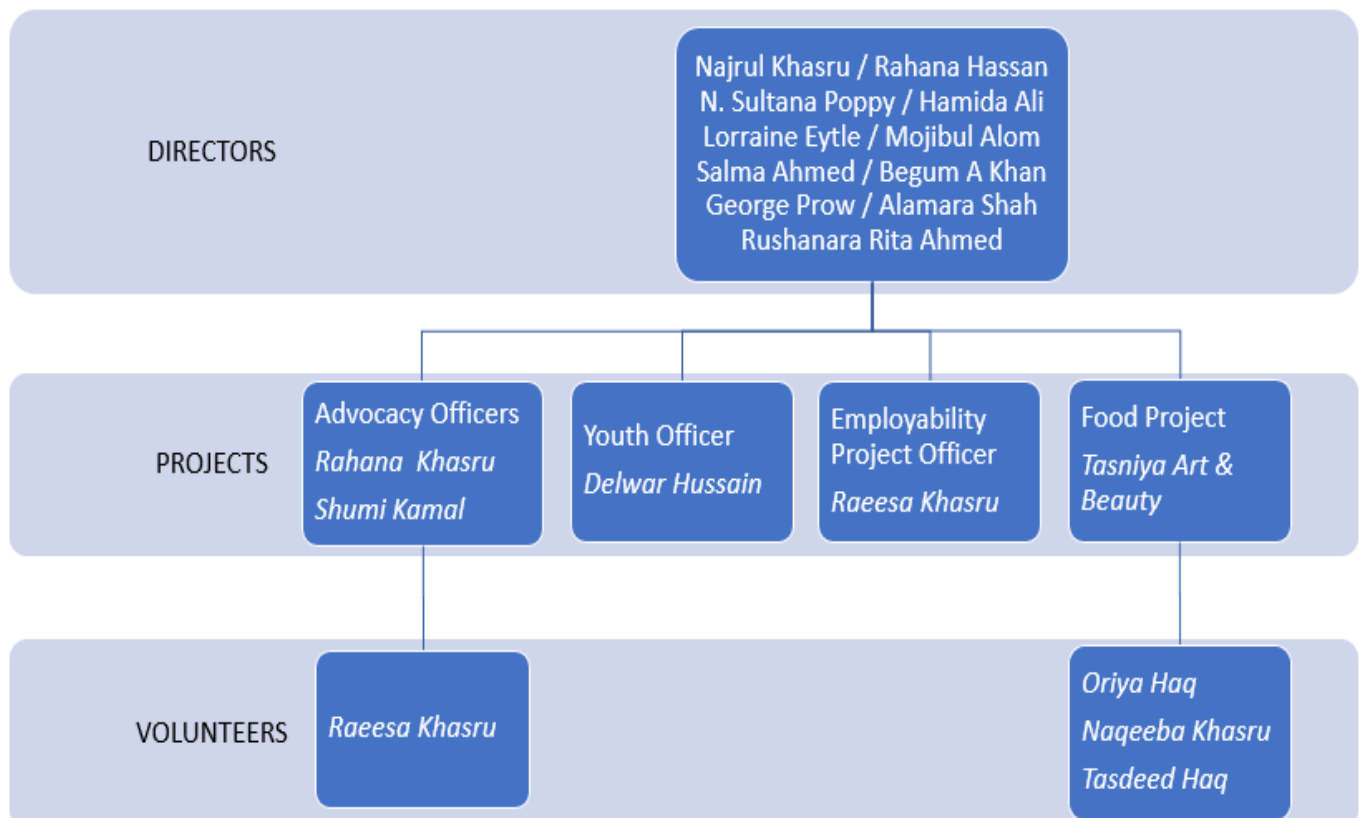


Accounts

Page 6



Organisation Chart





Chair's Report

Najrul I Khasru

This report covers the period from 1st February 2021 to 31st January 2022.

This was yet another challenging year for Community Aid. However, as we started to come out of the Covid 19 disruptions, we began to develop our services to meet our clients' multiple needs with renewed vigor. We were also acutely aware that we needed to adapt and strive to provide the best services we can to our clients as their needs change, within our limited resources.

While we still have not been able to secure permanent office accommodation, we are able to use two rooms at Vincent House, one for our Advocacy Project and another as an office. I am pleased that this project is now able to provide its full range of services to our clients, face to face.

This year we were able to launch two short term new projects. Firstly, our parenting program provided a valuable training course for a number of parents, in the form of knowledge and guidance in helping young people fulfil their true potential in life. We thank Prevent for the funding and overseeing the project. We look forward to working in partnership with them in the future with similar programmes. Secondly, our Food Project provided free Bangladeshi meals, once a week to 25 elderly and mobility restricted clients for a number of months.

As always, our deep gratitude to all our funders and appreciation to our members and clients for their co-operation. My sincere thanks to all our directors, staff and volunteers for their hard work and dedication to Community Aid.



Secretary's Report

Rahana Hassan

As Secretary my main duties are to attend the Directors' meetings, take the minutes and type them up. In addition, my input/decisions/experiences are of value. I also type up other letters as and when required.

Finally, if I received any emails which would benefit our staff or clients they are forwarded to the relevant staff, keeping Community Aid in touch and aware of local events or funding opportunities.

Our main goal is still to locate a permanent and suitable office to suit our needs and those of our clients in Enfield, preferably Ponders End or Edmonton. We welcome comments, compliments & suggestions from all our users



Advocacy Project

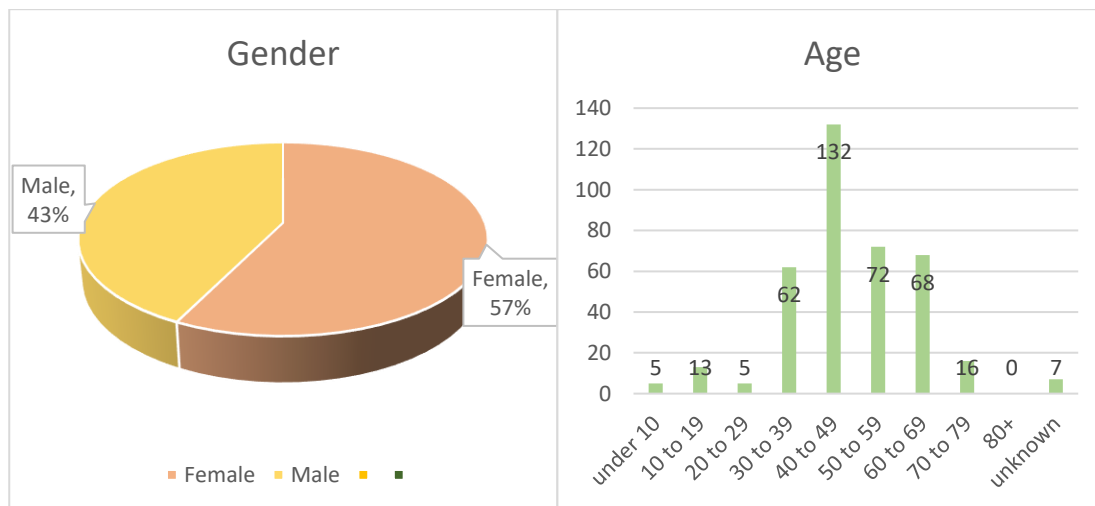
Rahana Khasru & Shumi Kamal – Advocacy Officers

The year started off with us working remotely, then gradually seeing clients face to face. During this period, we had also lost our accommodation at Curlew House. We were fortunate enough to secure premises at Ponders End Community Development Trust (PECDT). In the summer of 2021, we were fully back to seeing all our clients face to face.

Our Advocacy Project is in partnership with Enfield Disability Action, which is now in the fourth year. We have continued to provide advocacy to the local community, especially the Bangladeshi group. Our project is there to support our client choices; we listen to their views and concerns; help to explore their options and rights; provide information to help them make informed decisions; help them to contact relevant people/organisations or contact them on their behalf; accompany and support them at meetings or appointments.

The total number of clients seen in 2021/22 = 380

The charts below show the breakdown in gender and age.



Case Study by Shumi Kamal

Client X, a 16-year-old student with learning difficulties, came to me with her parents and was quite distressed. Her parents were concerned because she did not achieve good grades for her GCSEs and hence wasn't able to study A-levels at her current school.

I was told that they were expecting the school to arrange a suitable course for her as they were aware of her needs. I contacted her school and was told to contact the local council. I was told by the council that they had not received any application from client X. I immediately contacted the school again and explained the situation. After several attempts, I managed to arrange an interview and an initial assessment for client X with a local training centre for children with special needs. Her assessment enabled them to find a suitable course for her and client X was offered a place in a college to further her education. I was also able to secure free meals in college for her.



Development Officer's Report

Hafiz Rahman

During the financial year February 2021 to January 2022, our activities continued to be affected by COVID-19 lockdown. Our expected income remained low. There were also operational as well as management problems as we lost access to our office premises due to flooding and other restrictions.

Funding situation remained challenging. We have found it difficult to attract any substantial funding as our annual turnover remains to around 31k. In most cases we can only apply for a maximum of 10k per projects. Many funders also impose strict target participants which does not suit our regular users' needs. However, we were successful in attracting enough small funding to provide support our users in various ways and our total income during the year remained virtually unchanged.

Our community are facing multiple disadvantages. Through these projects we have tried to support them as best as we can. During next year, we will strive to develop new projects and secure funding to meet their needs.



Small Projects

CCLOR – (COVID-19 Community-Led Organisations Recovery Scheme) provided us with much needed funding to purchase essential hardware and continue to provide other essential services vulnerable BAME residents.

Food Project – Funded by LBE, we worked in partnership with Tasniya Art & Beauty, to cook & deliver Bangladeshi style meals to 25 elderly or housebound clients. Also 3 young people were taken on as volunteers.

The meals consisted of a portion of rice, a curry, salad and a fruit. We also had donations from other organisations. We would like to thank Enfield Children & Young Peoples Services (ECYPS) and Community Smiles for these donations. This enabled us to run the project for 10 weeks, instead of 8.



Strengthening Families Strengthening Communities – A Youth and Family centred project funded by Prevent section of London Borough of Enfield, under the Prevent umbrella. We are hoping to work on this project for another year.

Employability – We were provided funding from the Alma Estates Community Chest to provide employability training to 15 clients from the Alma Estate area.



Environmental Impact Statement

Rahana Hassan - Secretary

We have continued to **reduce**, **reuse**, and **recycle** as an organisation who acknowledges the connection between climate and environmental crises due to human behaviour. To **reduce** we have cut back on photocopying and printing. Most documents are emailed to staff, directors, and clients.

During our move from Curlew House, we have reused as much furniture and office equipment and files as possible in the move, but some were abandoned as there was no economical choice to store or time to get charity shops to collect.

We also recruit volunteers when possible and are always welcome for office or project work. Our targets are to continue to improve our sustainable development and welcome fresh ideas and perception from our service users.



Treasurer's Report

Mrs N. Sultana (Poppy)

The Annual Accounts are calculated from 1st February 2021 to 31st January 2022.

Community Aid is a charitable company limited by guarantee, incorporated on 1st October 2012 and commenced its operations on 1st February 2018. Prior to this date the activities of the organisation were carried out by an unincorporated charity. On the commencement of the charitable company's operations, all of the assets, liabilities and activities of the unincorporated charity were transferred to this charitable company to enable the organisation to carry out its objectives.

The Statement of Financial Activities shows the total incoming resources for the year of £31,763. Included within this amount are grants totalling £31,710 and other income of £53

The resources expended in the year totals £31,751. This represents amounts spent in continuance of the organisation's objectives. The net result for the year is an excess of expenditure over income of £12.

The board continues to strive to procure funding to enable its operations to be carried out in order to meet its objectives. We would like to thank all our funders and partners for supporting us: Enfield Disability Action, London Borough of Enfield, CCLOR, Alma Community Chest Fund, Enfield Children & Young Persons Services and Ponders End Community Development Trust.

Finally, we thank Stanley Francis-Joseph, our Accountant and Independent Examiner for his preparation and examination of our accounts. We have included a summary of the accounts in the Annual Report and copies of the full accounts if required will be made available from our office.



Accounts

Statement of Financial Activities For the year ended 31 January 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Incoming Resources				
Donations and Legacies	-	-	-	-
Charitable Activities	-	31,710	31,710	31,473
Investment income	-	-	-	-
Other Income	53	-	53	1,464
Total incoming resources	53	31,710	31,763	32,937
Resources Expended:				
Charitable activities	2,286	29,465	31,751	30,380
Total resources expended	2,286	29,465	31,751	30,380
Net Income/(Outgoing) Resources before transfers	(2,233)	2,245	12	2,557
Transfers between funds	3,355	(3,355)	-	-
Net movement in funds/Net income/ (expenditure) for the year				
Balance brought forward at 1 February 2021	38,567	13,607	52,174	49,617
Balance Carried Forward	39,689	12,497	52,186	52,174

Balance Sheet at 31st January 2022

Notes	2022	2021
	£	£
Fixed Assets		
Tangible assets	96	128
Current Assets		
Debtors	2,084	10,374
Cash at bank and in hand	56,112	47,936
	<u>58,196</u>	<u>58,310</u>
Less Creditors: amounts falling due within one year	<u>(6,106)</u>	<u>(6,264)</u>
Net Assets	<u>52,090</u>	<u>52,046</u>
	<u>52,186</u>	<u>52,174</u>
Funds		
Unrestricted funds	39,689	38,567
Restricted funds	12,497	13,607
Total Funds	<u>52,186</u>	<u>52,174</u>



Community Aid
Supporting Local Communities

Community Aid Limited
C/O: PECDT
Vincent House
2e Nags Head Road
Enfield
EN3 7FN

Tel: 020 8616 3637
Mobile:-
07434758570
07942690925

info@communityaid.org.uk
rahana@communityaid.org.uk
shumi@communityaid.org.uk
hafiz@communityaid.org.uk

Registered Charity No: 1165373
Company Registration No: 8269237

COMMUNITY AID LIMITED

**(A Company Limited by Guarantee)
No: 8269237**

REGISTERED CHARITY NUMBER 1165373

**TRUSTEES REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JANUARY 2022**

COMMUNITY AID LIMITED
(A Company limited by guarantee)

Contents

	Page
Legal and Administrative Information	1
Trustees' Report	2 to 3
Independent Examiners Report to the Trustees	4 to 5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 12

COMMUNITY AID LIMITED
(A Company limited by guarantee)

Directors and Trustees :	-	Najrul Khasru (Chairman) Nigar Sultana (Treasurer) George Prow Salma Ahmed Hamida Ali Mohammed Alom Begum Aleya Khan Alamara Shah Lorraine Eytle Rushanara Ahmed
Company Secretary:		Rahana Hassan
Company Registration Number	-	8269237
Charity Registration Number	-	1165373
Registered Office	-	Vincent House C/O: Ponders End Community Trust 2e Nags Head Road Enfield EN3 7FN
Independent Examiner	-	S. Francis-Joseph FCCA Anthony Joseph & Co. Limited Chartered Certified Accountants Business & Technology Centre Bessemer Drive Stevenage Herts. SG1 2DX
Bankers	-	CAF Bank 25 Kings Hill Avenue West Malling Kent ME19 4JQ

COMMUNITY AID LIMITED
(A company limited by guarantee)

Directors' and Trustees' Report for the year ended 31 January 2022

The Trustees present their report and financial statements for the year ended 31 January 2022. The Trustees, who are also directors for the purposes of company law and who served during the year and up to the date of this report are set out on page 1. Community Aid operates as both a registered charity and a company limited by guarantee.

Structure, Governance and Management

Community Aid is a charitable company limited by guarantee, incorporated on 1 October 2012 and commenced its operations on 1 February 2018. Prior to this date the activities of the organisation were carried out by an unincorporated charity. On the commencement of the charitable company's operations, all of the assets, liabilities and activities of the unincorporated charity were transferred to this charitable company to enable the organisation to carry out its objectives.

The charitable company is governed by its Memorandum and Articles of Association. The Trustees are appointed or reappointed annually at the Annual General Meeting. Appointment and retirement of Trustees is in accordance with the Articles of Association. All Trustees give their time voluntarily and receive no benefits from the charity.

The overall management of finance is the responsibility of all the Trustees, acting on the recommendation of the Chairman and Treasurer. The Trustees form the management committee and meet regularly to oversee the running of the organisation.

The organisation appoints them on recommendation. Trustees with the appropriate skill sets are appointed and training is given to the incoming Trustees.

Aims and Objectives

The charity purpose as set out in the objects contained in the Articles of Association is as follows:

To promote any charitable purposes for the benefit of the community and in particular for the benefit of the general public in the London Borough of Enfield, by providing or assisting in the provision of services to reduce the need, hardship or distress of such persons.

Main Activities and Achievements

Advocacy Project - partnership funding, providing 21 hours of advocacy and support.

Employability Project - This is to provide workshops on various employment matters.

Administration - funding to maintain the administration and day to day running of the office.

Youth Project - Funded by LBE Prevent, to provide various sessions for young people and their families.

Food Project - To provide cooked healthy meals to the vulnerable clients.

Future Plans

The future plans of the organisation is to continue the Advocacy Project, Employability, Youth Project and the Food Project.

The organisation will also continue its efforts to secure funding to restart the ladies only keep fit sessions.

This is in furtherance of the organisation's objectives.

How activities deliver public benefit

Our main activities are described above. All our charitable activities focus on the provision of advice to the general public and are undertaken to further our charitable purpose for the public benefit.

Financial Review

This is the organisation's fourth year of its operations after incorporation.

The Statement of Financial Activities shows the total Incoming Resources for the year of £31,763, which includes income from grants of £31,710. Other income received in the year totaled £53.

COMMUNITY AID ENFIELD
(A company limited by guarantee)
Directors' and Trustees Report for the year ended 31 January 2022 (continued)

Financial Review (Continued)

The Resources Expended in the year totals £31,751. This represents amounts spent in continuance of the organisation's objectives. The net result for the year is net incoming resources of £12.

The board continues to strive to procure funding to enable its operations to be carried out in order to meet its objectives.

Reserves

The Board has assessed the Charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted fund is not committed, should be held in reserve and maintained at a level which ensures that core activity could continue during a period of unforeseen difficulty. The target reserve is to be six months of expenditure and this is subject to an annual review.

Risk Management

The Trustees have worked to identify the major risks which impact upon our work and have ranked these by likelihood and impact. The risks include matters relating to retention of key management staff, ensuring that the board has the requisite number of Trustees with the appropriate skill sets and future sustainability of payments. The Trustees are confident that adequate procedures are in place to mitigate this.

Statement of Trustees Responsibilities

The Trustees (who are also the directors of Community Aid for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that they have properly discharged their responsibilities in accordance with the above.

This report has been approved in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approval

This report was approved by the board of Directors and Trustees on 8 October 2022 and signed on its behalf by:



N Khasru
Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AID LIMITED**

(A company limited by guarantee)

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Community Aid ('the charitable company') for the year ended 31 January 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As trustees of the charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act')

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AID LIMITED**

**(A company limited by guarantee)
(Continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

A handwritten signature in black ink, appearing to be 'M' followed by a flourish.

S. Francis-Joseph FCCA
Anthony Joseph & Co. Limited
Chartered Certified Accountants
Business & Technology Centre
Bessemer Drive
Stevenage
Herts. SG1 2 DX

Date: 8 October 2022

COMMUNITY AID ENFIELD
(A company limited by guarantee)

Statement of Financial Activities
For the year ended 31 January 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming Resources					
Donations and Legacies	2	-	-	-	-
Charitable Activities	3	-	31,710	31,710	31,473
Investment income	4	-	-	-	-
Other Income	5	53	-	53	1,464
Total incoming resources		53	31,710	31,763	32,937
Resources Expended:					
Charitable activities	6	2,286	29,465	31,751	30,380
Total resources expended		2,286	29,465	31,751	30,380
Net Income/(Outgoing) Resources before transfers		(2,233)	2,245	12	2,557
Transfers between funds	13	3,355	(3,355)	-	-
Net movement in funds/Net income/ (expenditure) for the year					
Balance brought forward at 1 February 2021		38,567	13,607	52,174	49,617
Balance Carried Forward	13	39,689	12,497	52,186	52,174

The notes on pages 8 to 12 form part of these accounts

COMMUNITY AID LIMITED
(A company limited by guarantee)
Balance Sheet at 31 January 2022

	Notes	2022	2021
		£	£
Fixed Assets			
Tangible assets	10	96	128
Current Assets			
Debtors	11	2,084	10,374
Cash at bank and in hand		<u>56,112</u>	<u>47,936</u>
		58,196	58,310
Less Creditors: amounts falling due within one year	12	<u>(6,106)</u>	<u>(6,264)</u>
		52,090	52,046
Net Assets		<u>52,186</u>	<u>52,174</u>
Funds			
Unrestricted funds	13	39,689	38,567
Restricted funds	13	12,497	13,607
Total Funds	13	<u>52,186</u>	<u>52,174</u>


For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the board on 8 October 2022 and signed on its behalf by:


Najrul Khasru
 Chairman/Trustee


Nigar Sultana
 Trustee

The notes on pages 8 to 12 form part of these accounts

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the accounts for the year ended 31 January 2022

1) Accounting Policies

(a) Basis of preparation

These financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)-(Charities SORP (FRS102)), the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102), and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transition value unless otherwise stated in the relevant accounting policy note(s)

In preparing the financial statements the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102, the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern. The period covered by this assessment is at a minimum level of 12 months from the date of the approval of the accounts.

The charity has taken advantage of the exemption, not to prepare a Statement of Cash Flows as conferred by FRS102 (September 2015 version) and Bulletin 1.

(b) Incoming resources

Voluntary income including donations, gifts and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

(c) Resources expended

Resources expended are included in the Statement of Financial Activities on the accruals basis inclusive of VAT which cannot be recovered. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

(d) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

Fixtures, fittings and equipment - 25% on reducing balance basis.

(e) Funds structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted funds.

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the Accounts for the year ended 31 January 2022

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments in deposits or similar accounts.

(h) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2) Donations

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Donations	-	-	-	-
	-	-	-	-

3) Grants received

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Enfield Disability Action/ L.B. Enfield - Advocacy		17,290	17,290	20,748
CCLOR			-	10,000
The WEA			-	725
LB Enfield - Prevent Project		5,000	5,000	-
LB Enfield - Food Project		4,420	4,420	
LB Enfield - Employability Project		5,000	5,000	
	-	31,710	31,710	31,473

4) Investment income

	Unrestricted funds £	2022 Total £	2021 Total £
Bank interest receivable		-	

5) Other incoming resources

	Unrestricted funds £	Restricted Funds £	2022 Total £	2021 Total £
Fees from classes held/trips			-	357
Job Retention Scheme Grants			-	1,107
Sundry Receipts	53		53	
	53	-	53	1,464

COMMUNITY AID LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 JANUARY 2022

6) Resources Expended

Charitable Activities

	CCLOR Project	Advocacy Project	Food Project	Prevent Project	Employability Project	Unrestricted Funds	Total 2022	Total 2021
	£	£	£	£	£	£	£	£
Direct Service provision costs-Outings,Activities etc							-	-
Volunteers Expenses	479	32	203	44			758	125
Courses for clients			1,311				1,311	180
Project Expenses			26	60			86	50
Direct Service provision Costs - Staff Costs	5,707	14,191		4,348	260		24,506	24,485
Donations								
Central Premises Costs		95					95	158
Depreciation		32					32	43
Education, Recruitment and Training		44					44	-
Advertising & Publicity							-	-
Materials and Equipment	564		-	12	2		578	1,743
Other direct costs	904		1,036	105	10		2,055	1,266
Governance Cost (Pg 11)						2,190	2,190	2,057
Management & Other Costs(Pg11)						96	96	273
	7,654	14,394	2,576	4,569	272	2,286	31,751	30,380

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the Accounts for the year ended 31 January 2022

7) Governance

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Independent examiners fee	1,890		1,890	1,770
Accountancy charges	300		300	
				287
	2,190	-	2,190	2,057

8) Management & Other Costs

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Telephone and Stationery			-	-
Bank Charges	96	-	96	63
Other Sundry Expenses		-	-	210
	96	-	96	273

9) Staff costs

	2022 Total £	2021 Total £
Wages and salaries	24,157	24,157
Social security costs	-	-
Pension costs	328	328
	24,485	24,485

No employee received emoluments of more than £60,000 (2021: Nil). No trustee received any remuneration in respect of their role as trustee. The average monthly number of employees who are the Project & Support staff was 3 (2021: 4).
The key management personnel of the charity are the Trustees.

10) Fixed Assets

	Fixtures, Fittings and Equipment £	Total £
Cost		
At 1 February 2021	304	304
Transfer of assets on incorporation	-	-
At 31 January 2022	304	304
Depreciation		
At 1 February 2021	176	176
Charge for the year	32	32
At 31 January 2022	208	208
Net book Value 31 January 2022	96	96
Net Book Value 31 January 2021	128	128

11) Debtors

	2022 £	2021 £
Trade Debtors	-	-
Other Debtors and Prepayments	2,084	10,374
	2,084	10,374

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the Accounts for the year ended 31 January 2022

12) Creditors: Amounts due within one year

	2022 £	2021 £
Trade Creditors	-	-
Other Creditors	132	290
Accruals and Deferred Income	5,974	5,974
	<u>6,106</u>	<u>6,264</u>

13) Restricted Funds

	Balance 01/02/2021 £	Movement of Resources Incoming £	Outgoing £	Transfers to Unrestricted Funds £	Balance 31/01/2022 £
Enfield Disability Action/ LB Enfield-Advocacy	1,988	17,290	14,394		4,884
CCLOR	8,264		7,654		610
The WEA	573			(573)	-
ESF London Council	2,782			(2,782)	-
LB Enfield - Prevent Project		5,000	4,569		431
LB Enfield - Food Project		4,420	2,576		1,844
LB Enfield - Employability Project		5,000	272		4,728
	<u>13,607</u>	<u>31,710</u>	<u>29,465</u>	<u>(3,355)</u>	<u>12,497</u>

The transfers to Unrestricted Funds relate to costs incurred, now recovered.

Analysis of Assets and Liabilities between Funds

	Unrestricted Funds £	Restricted Funds £	Total £
Tangible Fixed Assets		96	96
Net Current Assets	39,689	12,401	52,090
	<u>39,689</u>	<u>12,497</u>	<u>-</u>
	39,689	12,497	52,186

14) Details of funds

Unrestricted Funds

The Unrestricted Funds of the charity are for the provision of advice and support services to the local community in relation to their rights, responsibilities and services available to them.

Restricted Funds:

Enfield Disability Action

This is to fund the Advocacy Project of the organisation.

CCLOR

This is to fund the office and administration costs of the organisation.

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This is to provide various youth and family support.

LB Enfield - Food Project

This is to provide cooked meals for our vulnerable clients.

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This is to run workshops to support our clients back to employment.

COMMUNITY AID LIMITED

**(A Company Limited by Guarantee)
No: 8269237**

REGISTERED CHARITY NUMBER 1165373

**TRUSTEES REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 JANUARY 2022**

COMMUNITY AID LIMITED
(A Company limited by guarantee)

Contents

	Page
Legal and Administrative Information	1
Trustees' Report	2 to 3
Independent Examiners Report to the Trustees	4 to 5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 12

COMMUNITY AID LIMITED
(A Company limited by guarantee)

Directors and Trustees :	-	Najrul Khasru (Chairman) Nigar Sultana (Treasurer) George Prow Salma Ahmed Hamida Ali Mohammed Alom Begum Aleya Khan Alamara Shah Lorraine Eytle Rushanara Ahmed
Company Secretary:		Rahana Hassan
Company Registration Number	-	8269237
Charity Registration Number	-	1165373
Registered Office	-	Vincent House C/O: Ponders End Community Trust 2e Nags Head Road Enfield EN3 7FN
Independent Examiner	-	S. Francis-Joseph FCCA Anthony Joseph & Co. Limited Chartered Certified Accountants Business & Technology Centre Bessemer Drive Stevenage Herts. SG1 2DX
Bankers	-	CAF Bank 25 Kings Hill Avenue West Malling Kent ME19 4JQ

COMMUNITY AID LIMITED
(A company limited by guarantee)

Directors' and Trustees' Report for the year ended 31 January 2022

The Trustees present their report and financial statements for the year ended 31 January 2022. The Trustees, who are also directors for the purposes of company law and who served during the year and up to the date of this report are set out on page 1. Community Aid operates as both a registered charity and a company limited by guarantee.

Structure, Governance and Management

Community Aid is a charitable company limited by guarantee, incorporated on 1 October 2012 and commenced its operations on 1 February 2018. Prior to this date the activities of the organisation were carried out by an unincorporated charity. On the commencement of the charitable company's operations, all of the assets, liabilities and activities of the unincorporated charity were transferred to this charitable company to enable the organisation to carry out its objectives.

The charitable company is governed by its Memorandum and Articles of Association. The Trustees are appointed or reappointed annually at the Annual General Meeting. Appointment and retirement of Trustees is in accordance with the Articles of Association. All Trustees give their time voluntarily and receive no benefits from the charity.

The overall management of finance is the responsibility of all the Trustees, acting on the recommendation of the Chairman and Treasurer. The Trustees form the management committee and meet regularly to oversee the running of the organisation.

The organisation appoints them on recommendation. Trustees with the appropriate skill sets are appointed and training is given to the incoming Trustees.

Aims and Objectives

The charity purpose as set out in the objects contained in the Articles of Association is as follows:

To promote any charitable purposes for the benefit of the community and in particular for the benefit of the general public in the London Borough of Enfield, by providing or assisting in the provision of services to reduce the need, hardship or distress of such persons.

Main Activities and Achievements

Advocacy Project - partnership funding, providing 21 hours of advocacy and support.

Employability Project - This is to provide workshops on various employment matters.

Administration - funding to maintain the administration and day to day running of the office.

Youth Project - Funded by LBE Prevent, to provide various sessions for young people and their families.

Food Project - To provide cooked healthy meals to the vulnerable clients.

Future Plans

The future plans of the organisation is to continue the Advocacy Project, Employability, Youth Project and the Food Project.

The organisation will also continue its efforts to secure funding to restart the ladies only keep fit sessions.

This is in furtherance of the organisation's objectives.

How activities deliver public benefit

Our main activities are described above. All our charitable activities focus on the provision of advice to the general public and are undertaken to further our charitable purpose for the public benefit.

Financial Review

This is the organisation's fourth year of its operations after incorporation.

The Statement of Financial Activities shows the total Incoming Resources for the year of £31,763, which includes income from grants of £31,710. Other income received in the year totaled £53.

COMMUNITY AID ENFIELD
(A company limited by guarantee)
Directors' and Trustees Report for the year ended 31 January 2022 (continued)

Financial Review (Continued)

The Resources Expended in the year totals £31,751. This represents amounts spent in continuance of the organisation's objectives. The net result for the year is net incoming resources of £12.

The board continues to strive to procure funding to enable its operations to be carried out in order to meet its objectives.

Reserves

The Board has assessed the Charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted fund is not committed, should be held in reserve and maintained at a level which ensures that core activity could continue during a period of unforeseen difficulty. The target reserve is to be six months of expenditure and this is subject to an annual review.

Risk Management

The Trustees have worked to identify the major risks which impact upon our work and have ranked these by likelihood and impact. The risks include matters relating to retention of key management staff, ensuring that the board has the requisite number of Trustees with the appropriate skill sets and future sustainability of payments. The Trustees are confident that adequate procedures are in place to mitigate this.

Statement of Trustees Responsibilities

The Trustees (who are also the directors of Community Aid for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that they have properly discharged their responsibilities in accordance with the above.

This report has been approved in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approval

This report was approved by the board of Directors and Trustees on 8 October 2022 and signed on its behalf by:



N Khasru
Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AID LIMITED**

(A company limited by guarantee)

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Community Aid ('the charitable company') for the year ended 31 January 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As trustees of the charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act')

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AID LIMITED**

**(A company limited by guarantee)
(Continued)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

A handwritten signature in black ink, appearing to be 'M' with a flourish.

S. Francis-Joseph FCCA
Anthony Joseph & Co. Limited
Chartered Certified Accountants
Business & Technology Centre
Bessemer Drive
Stevenage
Herts. SG1 2 DX

Date: 8 October 2022

COMMUNITY AID ENFIELD
(A company limited by guarantee)

Statement of Financial Activities
For the year ended 31 January 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming Resources					
Donations and Legacies	2	-	-	-	-
Charitable Activities	3	-	31,710	31,710	31,473
Investment income	4	-	-	-	-
Other Income	5	53	-	53	1,464
Total incoming resources		53	31,710	31,763	32,937
Resources Expended:					
Charitable activities	6	2,286	29,465	31,751	30,380
Total resources expended		2,286	29,465	31,751	30,380
Net Income/(Outgoing) Resources before transfers		(2,233)	2,245	12	2,557
Transfers between funds	13	3,355	(3,355)	-	-
Net movement in funds/Net income/ (expenditure) for the year					
Balance brought forward at 1 February 2021		38,567	13,607	52,174	49,617
Balance Carried Forward	13	39,689	12,497	52,186	52,174

The notes on pages 8 to 12 form part of these accounts

COMMUNITY AID LIMITED
(A company limited by guarantee)
Balance Sheet at 31 January 2022

	Notes	2022	2021
		£	£
Fixed Assets			
Tangible assets	10	96	128
Current Assets			
Debtors	11	2,084	10,374
Cash at bank and in hand		<u>56,112</u>	<u>47,936</u>
		58,196	58,310
Less Creditors: amounts falling due within one year	12	<u>(6,106)</u>	<u>(6,264)</u>
		52,090	52,046
Net Assets		<u>52,186</u>	<u>52,174</u>
Funds			
Unrestricted funds	13	39,689	38,567
Restricted funds	13	12,497	13,607
Total Funds	13	<u>52,186</u>	<u>52,174</u>


For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the board on 8 October 2022 and signed on its behalf by:


Najrul Khasru
 Chairman/Trustee


Nigar Sultana
 Trustee

The notes on pages 8 to 12 form part of these accounts

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the accounts for the year ended 31 January 2022

1) Accounting Policies

(a) Basis of preparation

These financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)-(Charities SORP (FRS102)), the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102), and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transition value unless otherwise stated in the relevant accounting policy note(s)

In preparing the financial statements the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102, the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion the trustees have taken into account any material uncertainties that may affect the charity's ability to continue as a going concern. The period covered by this assessment is at a minimum level of 12 months from the date of the approval of the accounts.

The charity has taken advantage of the exemption, not to prepare a Statement of Cash Flows as conferred by FRS102 (September 2015 version) and Bulletin 1.

(b) Incoming resources

Voluntary income including donations, gifts and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

(c) Resources expended

Resources expended are included in the Statement of Financial Activities on the accruals basis inclusive of VAT which cannot be recovered. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

(d) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

Fixtures, fittings and equipment - 25% on reducing balance basis.

(e) Funds structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted funds.

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the Accounts for the year ended 31 January 2022

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments in deposits or similar accounts.

(h) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2) Donations

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Donations	-	-	-	-
	-	-	-	-

3) Grants received

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Enfield Disability Action/ L.B. Enfield - Advocacy		17,290	17,290	20,748
CCLOR			-	10,000
The WEA			-	725
LB Enfield - Prevent Project		5,000	5,000	-
LB Enfield - Food Project		4,420	4,420	
LB Enfield - Employability Project		5,000	5,000	
	-	31,710	31,710	31,473

4) Investment income

	Unrestricted funds £	2022 Total £	2021 Total £
Bank interest receivable		-	

5) Other incoming resources

	Unrestricted funds £	Restricted Funds £	2022 Total £	2021 Total £
Fees from classes held/trips			-	357
Job Retention Scheme Grants			-	1,107
Sundry Receipts	53		53	
	53	-	53	1,464

COMMUNITY AID LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 JANUARY 2022

6) Resources Expended

Charitable Activities

	CCLOR Project	Advocacy Project	Food Project	Prevent Project	Employability Project	Unrestricted Funds	Total 2022	Total 2021
	£	£	£	£	£	£	£	£
Direct Service provision costs-Outings,Activities etc							-	-
Volunteers Expenses	479	32	203	44			758	125
Courses for clients			1,311				1,311	180
Project Expenses			26	60			86	50
Direct Service provision Costs - Staff Costs	5,707	14,191		4,348	260		24,506	24,485
Donations								
Central Premises Costs		95					95	158
Depreciation		32					32	43
Education, Recruitment and Training		44					44	-
Advertising & Publicity							-	-
Materials and Equipment	564		-	12	2		578	1,743
Other direct costs	904		1,036	105	10		2,055	1,266
Governance Cost (Pg 11)						2,190	2,190	2,057
Management & Other Costs(Pg11)						96	96	273
	7,654	14,394	2,576	4,569	272	2,286	31,751	30,380

COMMUNITY AID LIMITED
(A company limited by guarantee)
Notes to the Accounts for the year ended 31 January 2022

7) Governance

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Independent examiners fee	1,890		1,890	1,770
Accountancy charges	300		300	
				287
	2,190	-	2,190	2,057

8) Management & Other Costs

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Telephone and Stationery			-	-
Bank Charges	96	-	96	63
Other Sundry Expenses		-	-	210
	96	-	96	273

9) Staff costs

	2022 Total £	2021 Total £
Wages and salaries	24,157	24,157
Social security costs	-	-
Pension costs	328	328
	24,485	24,485

No employee received emoluments of more than £60,000 (2021: Nil). No trustee received any remuneration in respect of their role as trustee. The average monthly number of employees who are the Project & Support staff was 3 (2021: 4).
The key management personnel of the charity are the Trustees.

10) Fixed Assets

	Fixtures, Fittings and Equipment £	Total £
Cost		
At 1 February 2021	304	304
Transfer of assets on incorporation	-	-
At 31 January 2022	304	304
Depreciation		
At 1 February 2021	176	176
Charge for the year	32	32
At 31 January 2022	208	208
Net book Value 31 January 2022	96	96
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11) Debtors

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