

AVON WIND BAND ASSOCIATION

England & Wales · Charity number 1165352

Details

Other names AWBA

Status Registered

Legal form Other

Registered 2016-01-29

Register [View on the Charity Commission register](#)

Contact

Address Portcullis Lodge
Sodbury Road
Acton Turville
Badminton
Avon
GL9 1HD

Phone 01454 218175

Email awbatrustees@gmail.com

Website www.avonwindbandassociation.com

Activities

Objects: TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION AND APPRECIATION OF WIND BAND MUSIC THROUGH PUBLIC EVENTS; TO PROVIDE FINANCIAL AND ADMINISTRATIVE AID TO MEMBER BANDS AND A MUSICAL INSTRUMENT LOAN SCHEME FOR MEMBERS.

Activities: Provides musical performances to the public and supports other charitable organisations in fund raising events. Offers the opportunity for any adult to learn to play a wind instrument in a band environment or invites people who have not played a wind instrument for many years to return to music. The charity is sometimes able to provide wind instruments on loan.

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** The General Public/mankind

Geography

- Bristol City
- South Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£42,913	£40,729	-	-
2024-08-31	£34,332	£37,882	-	-
2023-08-31	£37,573	£35,159	-	-
2022-08-31	£31,148	£30,297	-	-
2021-08-31	£13,953	£12,710	-	-

Trustees

Name	Role	Appointed
Andrew Street		2024-11-25
Judith Eke		2016-11-14
Ken Spreadborough		2022-11-27
Martyn Walker		2025-11-11
Sharon Reid		2022-11-01
Stephen Spooner		2024-01-01

AVON WIND BAND ASSOCIATION

England & Wales - Charity number 1165352

Accounts

AVON WIND BAND ASSOCIATION
ANNUAL GENERAL MEETING 11TH NOVEMBER 2025
ST PAULS PRIMARY SCHOOL, SUNDRIDGE PARK, YATE BS37 4EP

MINUTES

Present: Steve Spooner, Ken Spreadborough, Martyn Walker, Judy Eke, Shan Stock, Rachel Sinister, Eve Jenkins, Katharine Gonzales, Josie Load, Sandra Sawmill, Sharon Reid, Lynn Edwards, Elaine Reeves, Richard McGill, Steve Beale, Matt Hook, Martin Portergill, Kathryn Robinson, Darwin Noel, Jo Lawrence, Helen Bowker, Emma Davis, Dinah Woolley, Ailsa Collins, Melissa Rush, Jenny Harris, Ann Williams, Rita Noel, Mary Pegler, Jeanette Brooks, Penny Hazelwood, Jo Rogers, Will Strang, Lisa Thomas, Martyn Walker, Andy Street, Catherine Herring, Laura Walker

Apologies: Jo Cole, Emma Heelis-Adams

Meeting Chair: Steve Spooner

1. Minutes of the meeting of 25th November 2024

The minutes of the 2024 AGM were circulated before the meeting and no comments had been received. It was unanimously agreed that the Minutes of the last AGM be signed as a correct record.

Proposed: Emma Davis

Seconded: Jo Rogers

2. Chairs Report

Presented by Chair Steve Spooner. Attached to the end of this document.

3. Annual Accounts

Presented by Treasurer Ken Spreadborough. Attached to the end of this document.

Sharon Reid asked what the Treasurer thought was a reasonable amount for the Charity to hold in its Reserve Account. Ken Spreadborough replied that he felt the label 'Reserve' was a bit of a misnomer. Our Reserve Account is a Deposit Account where we earn interest; we earn nothing on our Current Account. As we can transfer money between the two accounts freely, it makes sense to keep the balance of our funds in the Reserve Account. In terms of our actual reserve requirement, Ken advised that the Charity only has one major standing commitment, namely the payment of our annual Making Music membership and Insurance; everything else is discretionary. Provided we maintain sufficient funds between both accounts to cover this commitment, he is content.

Zoe Williams Chair of the Winterbourne Wind Band, confirmed that her band had intentionally reduced their financial balance over the 24/25 year. Having achieved their objective, Zoe reported the band has now increased the members subscription rate, which is expected to balance income against expenditure over the year ahead.

Proposed: Steve Spooner

Seconded: Martyn Walker

Agreed unanimously, no abstentions

4. Elected Officers and Trustees

All Trustees expressed (either at the meeting or beforehand) a willingness to stand for a further year and remain in their current roles - Steve Spooner, Sharon Reid, Andy Street, Judy Eke, Ken Spreadborough and Martyn Walker.

Chair - Steve Spooner

Treasurer - Ken Spreadborough

Secretary - Judy Eke

Proposed: Catherine Herring

Seconded: Kathryn Walker

Agreed unanimously

5. Amendments to the AWBA Constitution

The Constitution with minor changes had been circulated before the AGM.

Proposed: Jo Rogers

Seconded: Laura Walker

Agreed unanimously

6. AWBA Member Bands Document

The document had been circulated before the AGM. Its aim is to help current bands and any potential new bands joining AWBA to understand the charity's aims and to make explicit its operation

7. AWBA Policy updates

AWBA's Equality, Diversity and Inclusion Policy, GDPR Policy and the Safeguarding Policy have been reviewed, with no updates needed.

8. Consideration of Motions

None proposed

9. Any Other Business

None received

10. Date of next meeting

To be decided by the Trustees at a later date.

Meeting closed

AWBA AGM, 11 November 2025, Chair's Report

The charity continues to operate successfully and it is perhaps worth reminding ourselves of the purposes of the charity which are:

To promote, improve, develop and maintain public education and appreciation of wind band music through public events; to provide financial and administrative aid to Member Bands and a musical instrument loan scheme for members.

Throughout the year the trustees have endeavoured to deliver on the purposes through:

1. The organisation of the play day, led by Joe Galuszka where we played Juba Dance, Tom and Jerry, and Pirates of the Caribbean. The choice of the music is always difficult and it was felt that these three pieces provided the opportunity for everyone to join in whilst also providing a challenge. Thanks go to the section leads who helped make the event a success and to Catherine Herring and Andy Christie for the recording of Tom and Jerry and subsequent video.
2. The co-ordination of carol playing at Tesco in Yate on two occasions leading up to Christmas. At both events we collected for St. Peter's Hospice and raised an incredible £1277.82. This year we will play from 12 – 2pm on the 21st and 24th December. Our charities will be Music Space on the 21st and St Peter's Hospice on the 24th. Volunteers to conduct would be very welcome.
3. The management of the AWBA owned instruments. The charity owns a total of 30 instruments of which 13 are out on loan. During the year the charity donated a number of surplus instruments that were in poor condition to Oasis Hub North Bristol and West of England Music Hub. The second E flat tuba was serviced and returned to a playable condition, a suitable case purchased and the instrument is now out on loan.
4. The purchase of an E flat clarinet to add to the range of instruments available. Unfortunately, the instrument purchased proved faulty, as did its replacement, so the charity will now be looking to buy a different brand.

In addition, this year's bandstand event was replaced by an outdoor event at Blaise Castle, kindly arranged by Darwin Noel. All bands played a 30 minute set on a bright but rather breezy day. Thanks go to Darwin for arranging this due to the unavailability of Page Park or Keynsham on suitable dates.

Keeping the charity running requires quite a bit of work behind the scenes. My thanks go to all the trustees for the time they devote to this. The main items that have required attention during the year have been a revision to the constitution, looking for a new platform for the website, ensuring an accurate register of

instruments (with instruments kindly stored by members at no cost), generation of the Member Bands document and the members' survey.

Looking forward to next year, and taking into account the feedback from the survey, we are looking to arrange a number of opportunities for band members from across the bands to come together exploring different music with different conductors.

The first event is to take place on 1st February led by Tom Milford, who is an accomplished conductor, performer, arranger and composer in the military and concert band world (more information is available on his website [Captured in Music](#)). Please take the opportunity to join in.

In addition, the trustees have asked each of the band MD's about running workshops with certain instruments or looking at certain styles of music. These are likely to be half day sessions and we are keen to hear about what people would like.

My final point is that the charity is in a strong financial position, but the point of the charity is to meet its purposes. To help us achieve these we need ideas on how to use the money and also help with organising events.

Avon Wind Band Association AGM – 11 November 2025

FY24/25 – 1 September 2024 to 31 August 2025

Treasurer's Report

Introduction

This report covers the activities of the Avon Wind Band Association Charity for the period 1 Sep 24 to 31 Aug 25. The Charity comprises the AWBA Trustees and the four member bands. The 24/25 accounts for all areas of the Charity are set out in the attached spreadsheets. The spreadsheets compare our 24/25 figures with those reported in 22/23. They also show our position (balance) at the start and end of the reporting period.

The Charity's central resources are identified under the heading 'AWBA'. This is the income and expenditure managed by the AWBA trustees. The member bands maintain separate accounts, which are identified here by band name, viz. Phoenix Wind Band ('PWB'), Apollo Wind Band ('AWB'), Westerly Winds Staple Hill ('WWSH') and Winterbourne Wind Band ('WWB'). The term 'Charity' is used to mean the full financial scope of the Avon Wind Band Association Charity (i.e. AWBA+PWB+AWB+WWSH+WWB).

Overview

2024/25 was another successful year for the Charity with similar levels of income/expenditure to 23/24. We returned a small profit of £2,183 on a turnover of £42,913. However, our 23/24 Gift Aid claim (£3648) wasn't received until Oct 24, so it appears in these accounts in addition to our claim for 24/25 (£3851). Without the delayed 23/24 Gift Aid payment the Charity would be reporting a small in-year loss.

AWBA

AWBA's main source of income is the Gift Aid claim we claim on qualifying member's band subscriptions. Gift Aid is important to the charity and all eligible members are encouraged to register for the scheme through their band treasurers. This year we had two sets of Gift Aid payments because our 23/24 claim wasn't paid until Oct 24, appearing in this year's account alongside our 24/25 claim.

The main items of AWBA expenditure this year were:

- Membership of Making Music plus 'Silver' level insurance for AWBA and all bands (£1234).
- Funding of our annual AWBA Play/Fun Day (£1879, less £480 contributed by attendees),
- The procurement of an Eb clarinet (£518)¹.

¹ Unfortunately, the clarinet was faulty, and a refund has been obtained. The refund will be shown in next year's accounts. The trustees are investigating the purchase of a better-quality instrument.

- Responding to band funding applications (PWB Workshop £299, WWB Banner & Sectionals £250)

At the end of the reporting period the AWBA closing balance was £7139.

Member Bands

The band accounts are prepared by the band Treasurer's and have been presented and accepted at the respective band AGMs.

The bands all have relatively high standing costs associated with their 'Conductor Fees' and 'Hall Hire' expenditure. This provides a predictable basis for forecasting a large part of their expenditure and setting the level of subs. AWB potentially had the most challenging year, facing significant increases in their 'Conductor' and 'Hall Hire' costs, but they successfully increased their income and returned a small profit on the year. PWB also reporting a profit on the year. WWSH and WWB, are both reporting losses, but both bands have adequate reserves, with sufficient flexibility in their income/expenditure to balance their accounts going forward.

I would like to record my thanks to the Band Treasurers for their work on the band accounts and for the support they provide to me throughout the year. Without this, neither I, nor the Charity, would be able to function.

Summary and Forward Look

The Charity ended the 2024/25 year in a good financial position. There was an increase in our Total Balance (from £23, 060 to £25,244). This would have been a small loss but for the double Gift Aid payments discussed above. The individual member bands are all in good financial health with no causes for concern. AWBA is also in a good position with expenditure broadly matching income. That said, I would be content to see some of the balance held in the AWBA accounts spent to the benefit of the Charity.

Looking forward, I anticipate next year will be very similar to this. Our costs will rise with inflation, but I'm comfortable we will continue to generate sufficient income to cover our standing and discretionary expenditure.

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2025

AWBA

Income	2024/2025 £	2023/2024 £	Expenditure	2024/2025 £	2023/2024 £
Gift Aid from HMRC	7500.01	1051.56	Making Music Subscriptions	651	585
AWBA Funday Contributions	480	560	Making Music Insurance	583	567
Bank interest	70.13	71.5	Making Music Web Site	115.14	108.82
Charities Trust		2.37	AWBA Funday Event	1878.5	1549.11
Bucket collections		702.7	Page Park BandStand Fee		38.92
			Instrument Purchase (Eb Clari.)	518.48	
			Instrument Repair	168.7	172.41
			Carol Music Books	9.95	375.37
			Hearing Protection Subsidies		280
			Phoenix - Workshop Grant	299.24	
			Winterbourne - Banner	140	
			Winterbourne - Sectionals	110.8	
			Account Examination Fees	150	140
			Hire of Pop Inn Trustees Meeting	106.5	82.6
			Bank charges	8	9.2
			Zettle (Card reader) Charge		0.06
AWBA Income	8050.14	2388.13	AWBA Expenditure	4739.31	3908.49
AWBA Income-Expenditure	3310.83	-1520.36			

Phoenix Wind Band (PWB)

Income	2024/2025 £	2023/2024 £	Expenditure	2024/2025 £	2023/2024 £
Subscriptions	6810	5960	Conductor fees	3330	3060
Performances	1473.4	1661	PPL/PRS (For 2 yrs)	97.01	94.19
Bandstand income	487.5	337.5	Room hire	1340	2010
Misc.		60	Concert expenses	927.9	1040.93
			Misc. expenses	181.61	462.53
			Music	1946.28	1537.16
			Anniversary costs		94
AWBA Funday Event	120	130	AWBA Funday Event	130	130
			Website	315.28	219.45
AWBA Workshop Grant	299.24		Workshop*	240.69	
			*Room hire & refreshments in other lines		
PWB Income	9190.14	8148.5	PWB Expenditure	8508.77	8648.26
PWB Income-Expenditure	681.37	-499.76			

Apollo Wind Band (AWB)

Income	2024/2025	2023/2024	Expenditure	2024/2025	2023/2024
	£	£		£	£
Subs	6306	3810	Conductor's Fees inc. expenses	3975	260
Concert Income	2001.28	525.43	Hire of Hall	2593	1009
Bath concert (2024)	187.5		Music	291.39	695.5
			Dep for Bath gig	25	
			Xmas & Paul's Leaving Event		23.92
			Drinks, biscuits - concerts & xmas	169.25	
			Payment for singers - concert	400	
			Band tops	63	
			Bow Ties		23.94
			Printing and Postage	53.1	80
			First Aid Kits		26.58
			Gifts	104.25	91.83
			Drinks licence	21	
			Hampers/wrap & raffle tickets	45.22	23.96
			Kazoos	13.99	
			AWBA Day	150	145
			Banners	139.09	50
			Bank charges	25.5	
			Donations		357.62
AWB Income	8494.78	4335.43	AWB Expenditure	8068.79	2787.35
AWB Income-Expenditure	425.99	1548.08			

Westerly Winds Staple Hill (WWSH)

Income	2024/2025	2023/2024	Expenditure	2024/2025	2023/2024
	£	£		£	£
Subscriptions	6604.6	7840.5	Equipment	28.95	23.78
Bucket Collections	271.97	168.72	Hall hire	1715	1600
Performance Payments	1417.13	1918.44	Conductor Fees	4533.33	4760
Sundry Income	273.26	235	Music	1389.18	818.58
			Concert Expenses	1200.71	
			Print and Stationary		25
			PPL/PRS	181.14	175.86
			Sundry	575.08	3483.17
			Deps Fees	190	160
WWSH Income	8566.96	10162.66	WWSH Expenditure	9813.39	11046.39
WWSH Income-Expenditure	-1246.43	-883.73			

Winterbourne Wind Band (WWB)

	2024/2025	2023/2024		2024/2025	2023/2024
Income	£	£	Expenditure	£	£
Subscriptions	6992	7632	Music	691.07	536.55
Event Income	1335	1616.71	Hall hire	2822.75	1906
Bank Interest	33.2	48.19	MD Services	4040	3176.75
			Office	24.39	220.55
			Other	50	77.28
			Concert Expenses	1573.37	2133.26
			Stand Banners		2650.5
			Ties & Scarves		790.2
AWBA Banner Grant	140		WW Banner	286.8	
AWBA Sectional Grant	110.8		WW Sectionals	110.8	
WWB Income	8611	9296.9	WWB Expenditure	9599.18	11491.09
WWB Income-Expenditure	-988.18	-2194.19			

Totals

	2024/2025	2023/2024		2024/2025	2023/2024
	£	£		£	£
Total Charity Income	42913.02	34331.62	Total Charity Expenditure	40729.44	37881.58
Charity Income-Expenditure	2183.58	-3549.96			

Charity Balance as of 31 August 2025

	AWBA £	PWB £	AWB £	WWSH £	WWB £	Total £
Income exceeds expenditure 2024-25	3,310.83	681.37	425.99	-1,246.43	-988.18	2,183.58
Balance b/f 1 September 2024	7,139.77	1,438.37	4,069.04	7,131.51	3,282.04	23,060.73
Balance b/f 31 August 2025	10,450.60	2,119.74	4,495.03	5,885.08	2,293.86	25,244.31

AWBA Reconciliation as of 31 August 2025

Current Account (17643716)	4761.28
Reserve Account (17643724)	5686.24
Cash	3.08

Total 10450.60

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2025

AWBA

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	£	£		£	£
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Charity Income-Expenditure	2183.58	-3549.96			

Independent Examiner's Report

Report to the trustees/members of Avon Wind Band Association

On the accounts for the year ended 31 August 2025 Charity No. 1165352

Respective responsibilities of trustees and examiner The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Allison Marshall

Date 9 February 2026

Name MRS ALLISON MARSHALL

Relevant professional qualifications or body FCCA 0214319

Address KELER + CO, 367B CHURCH ROAD,

FRAMPTON COTTERELL, BRISTOL,

BS36 2AQ.

AVON WIND BAND ASSOCIATION

England & Wales - Charity number 1165352

Accounts

AVON WIND BAND ASSOCIATION
ANNUAL GENERAL MEETING 25TH NOVEMBER 2024

MINUTES

Present: Emma Heelis Adams, Judy Eke, Sharon Reid, Andy Street, Ken Spreadborough, Stephen Spooner, Georgina Claydon, Angela Cross, Julie Speak, Chloe Walker, Pippa Portwood, Jacqui Dallimore, Martyn Walker, Andy Loveridge, Lee Stephenson, Kate Field, Lesley Sanders, Debbie Bradford, Barbara Carey, Valerie Bentley, Julia Radford, Rachel Colman, Elaine Reeves, Sarah Deliot, Alice Harley, Ruth Jones, Emma Davis, Richard Jones, Andy Graham, Julie Jenkins, Katherine Grice, Noel Horns, Ivor McGillivray, Naomi Rowley, Dom Milner, Alan Edden-Jones

Apologies: Jo Cole, Jo Rogers, Chris Everett and Ailsa Collins

Meeting Chair: Emma Heelis-Adams

1. Minutes of the meeting of 19th November 2023

The minutes of the 2023 AGM were circulated before the meeting and no comments had been received. It was unanimously agreed that the Minutes of the last AGM be signed as a correct record.

Proposed: Elaine Reeves

Seconded: Emma Heelis-Adams

2. Chairs Report

Presented by Chair Emma Heelis-Adams. Attached to the end of this document.

3. Annual Accounts

Presented by Treasurer Ken Spreadborough. Attached to the end of this document.

Proposed: Emma Davis

Seconded: Julia Speak

Agreed unanimously, no abstentions

4. Elected Officers and Trustees

Emma Heelis-Adams has decided to step down as a Trustee. Everyone present at the meeting extended their thanks to her for her work as Trustee and Chair.

Trustees

All other Trustees expressed (either at the meeting or beforehand) a willingness to stand for a further year - Steve Spooner, Sharon Reid, Andy Street, Judy Eke and Ken Spreadborough. One volunteer was received to become a Trustee - Martyn Walker.

Proposed: Emma Heelis-Adams

Seconded: Steve Spooner

Agreed unanimously

Chair

Steve Spooner volunteered to take on this role

Proposed: Emma Heelis-Adams

Seconded: Barbara Carey

Agreed with 1 abstention, no votes against

Treasurer

Ken Spreadborough agreed to continue with this role

Proposed: Andy Graham

Seconded: Alan ?

Agreed unanimously

Secretary

Judy Eke agreed to continue with this role

Proposed: Steve Spooner

Seconded: Rachel Colman

Agreed unanimously

5. AWBA Policy updates

AWBA has adopted a new Equality, Diversity and Inclusion Policy this year. The GDPR Policy has been updated and the Safeguarding Policy has been reviewed, with no updates needed.

6. Consideration of Motions

None proposed

7. Any Other Business

None received

8. Date of next meeting

To be decided by the Trustees at a later date.

Date of next trustees meeting (arranged after the AGM closed) 7pm 19th January 2025 at the Pop-in Cafe in Yate

Meeting closed

AWBA AGM, 25 November 2024 Chair's Report

It has been another successful year for AWBA.

Each of the bands is thriving. Paul Brooks stepped down as Apollo MD this year and I wanted to note a thank you to him for all his work over the years. Andy Loveridge has taken on the Apollo MD role and it's fantastic to welcome him back to the AWBA family. Each band has played at many events this year and it's great to see bands helping each other out with deps, helping to be on the door, sell tea/coffee etc. I've said this before, but in my view, one of the main reasons for AWBA's existence is to create a community between the member bands.

Since the last AGM, AWBA has organised three successful events:

1. Christmas carols at Tesco in Yate, which will be repeated this year;
2. All-band day in February superbly led by Rog Sansom, where we played King Across The Water and The Incredibles. The recordings are available on AWBA's YouTube channel (thanks to Catherine Herring and Andy Christie for putting them together) and they sound amazing. Watch out for more news on next year's event coming soon!
3. Page Park bandstand event where each band did a 30-minute set. This was another success and is a great way for the bands to mingle and hear what the other bands have been up to.

As well as the events, there is a lot of work that goes on behind the scenes to make the charity function. This includes Ken making sure our accounts are up-to-date and submitted to the Charity Commission, and this year we have also started refreshing some of the AWBA policies. We have a new Equality, Diversity and Inclusion policy, a new GDPR policy and a new funding application policy under which AWBA bands can apply for funding from AWBA for specific expenditure. We have also carried out an audit of our instruments and rationalised what we hold.

There is still more work to be done. We are aware that the Constitution needs a refresh and that will remain on the agenda for the trustees. If any band wants to make comments on aspects of the Constitution they feel need updating, then please do so in the next few weeks. Linked to the Constitution, the trustees are also putting together a document of what is expected from each member band in terms of commitment to AWBA.

We do need more trustees and volunteers to help with the running of AWBA. Many hands make light work and the more people who volunteer to help, the easier it is for everyone involved. I continue to believe that AWBA has a role to play, not just in administering gift aid with its charity status, but in creating a band community and I hope we can find more volunteers to continue to make that happen.

Finally, as you all hopefully know, I am stepping down as a trustee of AWBA after four years as chair and I want to say thank you to a few people:

1. To the committees and the MDs of each of the AWBA bands for all of the hard work they put in keeping the four bands running and organising the fantastic concerts that the bands put on.
2. To all of the members of each band – there wouldn't be any bands without them and they continue to contribute to making fabulous music!
3. To all of the other trustees for their continuing work and the work that they've undertaken over the last year for the charity. And also a personal thank you not just to the current trustees, but all those I've worked with over the last 4 years.

And best of luck to the new committee.

Avon Wind Band Association AGM – 19 November 2024

FY23/24 – 1 September 2023 to 31 August 2024

Treasurer's Report

Introduction

This report covers the activities of the Avon Wind Band Association Charity for the period 1 Sep 23 to 31 Aug 24. The Charity comprises the AWBA Trustees and the four member bands; the 23/24 accounts for all areas of the Charity are shown in the attached spreadsheets. The spreadsheets also compare our 23/24 figures with those reported in 22/23 and show our overall balance at the start and end of the reporting period.

The Trustees manage the Charity's central resources; these are identified under the heading 'AWBA' in the finance spreadsheets. The member bands maintain separate accounts, which are identified under the individual band names, viz. Phoenix Wind Band ('PWB'), Apollo Wind Band ('AWB'), Westerly Winds Staple Hill ('WWSH') and Winterbourne Wind Band ('WWB'). The heading 'Charity' is used in the accounts to mean the full financial scope of the Avon Wind Band Association Charity (i.e. AWBA+PWB+AWB+WWSH+WWB).

AWBA Accounts

Overall, 2023/24 was a successful year for AWBA with similar levels of expenditure to 22/23. I am reporting an AWBA in-year loss of £1520, which is due to an apparent drop in our Gift Aid income (£1051 in 24/23 cf. £2401 in 22/23).

The Gift Aid in our 24/23 accounts is the payment of a shortfall from our claim for 22/23 (arising from an issue I identified in last year's report). Separately, I claimed Gift Aid for 23/24, but this wasn't received until October 24 (£3648), which was too late for inclusion in our 23/24 accounts. Receipt of our 23/24 Gift Aid payment more than covers the loss shown in our 23/24 accounts.

Notable investments during the year were the procurement of new carol books (£375), the provision of hearing protection subsidies (£280), funding of our annual AWBA Play/Fun Day (£1549, less £560 contributed by attendees) and, for the first time, funding of 'Silver' level insurance for all bands (£567).

The AWBA closing balance on 31 August was £7139.

Band Accounts

Before commenting on the band accounts, I would like to record my thanks to the Band Treasurers for their hard work throughout the year in support of their bands and of me the AWBA Treasurer. The band accounts have been presented and accepted at the individual band AGMs.

I'm pleased to report all of the bands appear to be in good financial health. PWB probably has the tightest margins, maintaining the lowest balance (£1538) and reporting a small in-year loss (£499), but they have a healthy turnover with sufficient flexibility in their income/expenditure to balance their accounts going forward. AWB is reporting a significant in-year gain (£1548) with a healthy balance at the close of the year (£4069). This should put them in a good position to manage the increased MD costs they will face in the coming year. WWSH is reporting an in-year loss of £883, but they had a very healthy end of year balance (£7131) so this doesn't give me any concerns. WWB is reporting the biggest in-year loss at £2194. This was largely the result of the band's decision to invest in new stand

banners. Since this was a discretionary expenditure and the band still had a reasonable year-end balance (£3282), this doesn't give me any cause for concern.

Summary and Forward Look

Overall, the Charity has ended the 2023/24 year in a good financial position. There was a reduction in our Total Balance (from £26,610 to £23,060, but this is entirely manageable. The individual member bands are all in good financial health with no causes for concern. The bands have relatively high standing costs associated with 'Conductor Fees' and 'Hall Hire', but they all generate sufficient income to cover these costs. The main AWBA standing costs arise from our Making Music subscriptions and insurances, but again we have sufficient income to cover these items with sufficient headroom to cover discretionary items (instrument purchase/maintenance, All-band events and responding to band requests for assistance). Looking forward, I expect our costs to rise in line with inflation, but I'm comfortable that we will continue to generate sufficient income to cover both our standing and discretionary expenditure. I anticipate next year will be very similar to this, although I would be content to see the resources held in the AWBA accounts reduce as the Trustees support the bands in delivering the objectives of the Charity.

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2024

AWBA

	2023/2024	2022/2023		2023/2024	2022/2023
<u>Income</u>	<u>£</u>	<u>£</u>	<u>Expenditure</u>	<u>£</u>	<u>£</u>
Bucket collections	702.7	504.12	Carol Music Books	375.37	
AWBA Funday Contributions	560	570	Hire of Pop Inn Trustees Meeting	82.6	
			Instrument Purchase/Repair	172.41	950
Extra Insurance (PWB, AWB, WWSH)		159	Zettle (Card reader) Commission	0.06	
Gift Aid from HMRC	1051.56	2401.09	Making Music subscriptions	585	581.22
Bank interest	71.5	22.54	Making Music Web Site	108.82	94.75
Amazon		13.41	Hearing Protection Subsidies	280	
Charities Trust	2.37		Banner		276
			Insurance	567	418
			Account Examination Fees	140	130
			AWBA Funday Event	1549.11	1543.83
			Labels/QR Code /iZettle		45.49
			Page Park BandStand Fee	38.92	61.62
			PA Purchase		183.98
			Bank charges	9.2	6.4
AWBA Income	2388.13	3670.16	AWBA Expenditure	3908.49	4291.29
AWBA Income-Expenditure	-1520.36	-621.13			

Phoenix Wind Band (PWB)

	2023/2024	2022/2023		2023/2024	2022/2023
<u>Income</u>	<u>£</u>	<u>£</u>	<u>Expenditure</u>	<u>£</u>	<u>£</u>
Subscriptions	5960	5264	Conductor fees	3060	2780
Performances	1661	1845.83	Insurance		138.62
Bandstand income	337.5	150	PPL/PRS (For 2 yrs)	94.19	
Misc.	60		Room hire	2010	1879.5
AWBA Funday Event	130	140	Concert expenses	1040.93	690.14
			Misc. expenses	462.53	351.65
			Music	1537.16	1213.55
			Anniversary costs	94	
			AWBA Funday Event	130	140
			Website	219.45	
PWB Income	8148.5	7399.83	PWB Expenditure	8648.26	7193.46
PWB Income-Expenditure	-499.76	206.37			

Apollo Wind Band (AWB)

	2023/2024	2022/2023		2023/2024	2022/2023
Income	£	£	Expenditure	£	£
Performances	525.43	1201.02	Conductor's Fees inc. expenses	260	250
Subscriptions	3810	3764	Hire of Hall	1009	2235
Tea/Coffee Contributions		41.2	Music	695.5	1129.73
Polo Shirt payment received		15	Overpayment of subs returned		88
AWBA monies received		110	Xmas & Paul's Leaving Event	23.92	
			Music Folders		201.6
			Sum Up Machine		46.8
			Polo shirts		282
			Bow Ties	23.94	
			Printing and Postage	80	86.8
			Silver Level Music Insurance		53
			First Aid Kits	26.58	
			Gifts	91.83	34.48
			Chimes		64.48
			Hampers	23.96	
			PA System with insurance		190.29
			AWBA Day	145	110
			Banners	50	784.8
			Mince Pies		21.77
			Donations	357.62	1016.35
AWB Income	4335.43	5131.22	AWB Expenditure	2787.35	6595.1
AWB Income-Expenditure	1548.08	-1463.88			

Westerly Winds Staple Hill (WWSH)

	2023/2024	2022/2023		2023/2024	2022/2023
Income	£	£	Expenditure	£	£
Subscriptions	7840.5	8836.91	Equipment	23.78	
Bucket Collections	168.72	91.57	Insurance		53
Performance Payments	1918.44	3330.51	Hall hire	1600	1379
Sundry Income	235		Conductor Fees	4760	3653
			Music	818.58	488.63
			Print and Stationary	25	
			PPL/PRS	175.86	159.88
			Sundry	3483.17	3631.08
			Deps Fees	160	280
WWSH Income	10162.66	12258.99	WWSH Expenditure	11046.39	9644.59
WWSH Income-Expenditure	-883.73	2614.4			

Winterbourne Wind Band (WWB)

	2023/2024	2022/2023		2023/2024	2022/2023
Income	£	£	Expenditure	£	£
Subscriptions	7632	7366.01	Music	536.55	620.15
Event Income	1616.71	1730.47	Hall hire	1906	2087
Bank Interest	48.19	17.28	MD Services	3176.75	2864
			Office	220.55	396.25
			Other	77.28	124.38
			Concert Expenses	2133.26	1302.8
			Stand Banners	2650.5	
			Ties & Scarves	790.2	
			Charity Donation		40
WWB Income	9296.9	9113.76	WWB Expenditure	11491.09	7434.58
WWB Income-Expenditure	-2194.19	1679.18			

Totals

	2023/2024	2022/2023		2023/2024	2022/2023
	£	£		£	£
Total Charity Income	34331.62	37573.96	Total Charity Expenditure	37881.58	35159.02
Charity Income-Expenditure	-3549.96	2414.94			

Charity Balance as of 31 August 2024

	AWBA £	PWB £	AWB £	WWSH £	WWB £	Total £
Income exceeds expenditure 2023-24	-1,520.36	-499.76	1,548.08	-883.73	-2,194.19	-3,549.96
Balance b/f 1 September 2023	8,660.13	1,938.13	2,520.96	8,015.24	5,476.23	26,610.69
Balance b/f 31 August 2024	7,139.77	1,438.37	4,069.04	7,131.51	3,282.04	23,060.73

AWBA Reconciliation as of 31 August 2024

Current Account (17643716)	1520.58
Reserve Account (17643724)	5616.11
Cash	3.08

Total 7139.77

AVON WIND BAND ASSOCIATION
ANNUAL GENERAL MEETING 25TH NOVEMBER 2024

MINUTES

Present: Emma Heelis Adams, Judy Eke, Sharon Reid, Andy Street, Ken Spreadborough, Stephen Spooner, Georgina Claydon, Angela Cross, Julie Speak, Chloe Walker, Pippa Portwood, Jacqui Dallimore, Martyn Walker, Andy Loveridge, Lee Stephenson, Kate Field, Lesley Sanders, Debbie Bradford, Barbara Carey, Valerie Bentley, Julia Radford, Rachel Colman, Elaine Reeves, Sarah Deliot, Alice Harley, Ruth Jones, Emma Davis, Richard Jones, Andy Graham, Julie Jenkins, Katherine Grice, Noel Horns, Ivor McGillivray, Naomi Rowley, Dom Milner, Alan Edden-Jones

Apologies: Jo Cole, Jo Rogers, Chris Everett and Ailsa Collins

Meeting Chair: Emma Heelis-Adams

1. Minutes of the meeting of 19th November 2023

The minutes of the 2023 AGM were circulated before the meeting and no comments had been received. It was unanimously agreed that the Minutes of the last AGM be signed as a correct record.

Proposed: Elaine Reeves

Seconded: Emma Heelis-Adams

2. Chairs Report

Presented by Chair Emma Heelis-Adams. Attached to the end of this document.

3. Annual Accounts

Presented by Treasurer Ken Spreadborough. Attached to the end of this document.

Proposed: Emma Davis

Seconded: Julia Speak

Agreed unanimously, no abstentions

4. Elected Officers and Trustees

Emma Heelis-Adams has decided to step down as a Trustee. Everyone present at the meeting extended their thanks to her for her work as Trustee and Chair.

Trustees

All other Trustees expressed (either at the meeting or beforehand) a willingness to stand for a further year - Steve Spooner, Sharon Reid, Andy Street, Judy Eke and Ken Spreadborough. One volunteer was received to become a Trustee - Martyn Walker.

Proposed: Emma Heelis-Adams

Seconded: Steve Spooner

Agreed unanimously

Chair

Steve Spooner volunteered to take on this role

Proposed: Emma Heelis-Adams

Seconded: Barbara Carey

Agreed with 1 abstention, no votes against

Treasurer

Ken Spreadborough agreed to continue with this role

Proposed: Andy Graham

Seconded: Alan ?

Agreed unanimously

Secretary

Judy Eke agreed to continue with this role

Proposed: Steve Spooner

Seconded: Rachel Colman

Agreed unanimously

5. AWBA Policy updates

AWBA has adopted a new Equality, Diversity and Inclusion Policy this year. The GDPR Policy has been updated and the Safeguarding Policy has been reviewed, with no updates needed.

6. Consideration of Motions

None proposed

7. Any Other Business

None received

8. Date of next meeting

To be decided by the Trustees at a later date.

Date of next trustees meeting (arranged after the AGM closed) 7pm 19th January 2025 at the Pop-in Cafe in Yate

Meeting closed

AWBA AGM, 25 November 2024 Chair's Report

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Each of the bands is thriving. Paul Brooks stepped down as Apollo MD this year and I wanted to note a thank you to him for all his work over the years. Andy Loveridge has taken on the Apollo MD role and it's fantastic to welcome him back to the AWBA family. Each band has played at many events this year and it's great to see bands helping each other out with deps, helping to be on the door, sell tea/coffee etc. I've said this before, but in my view, one of the main reasons for AWBA's existence is to create a community between the member bands.

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Avon Wind Band Association AGM – 19 November 2024

FY23/24 – 1 September 2023 to 31 August 2024

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Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2024

AWBA

	2023/2024	2022/2023		2023/2024	2022/2023
<u>Income</u>	<u>£</u>	<u>£</u>	<u>Expenditure</u>	<u>£</u>	<u>£</u>
Bucket collections	702.7	504.12	Carol Music Books	375.37	
AWBA Funday Contributions	560	570	Hire of Pop Inn Trustees Meeting	82.6	
			Instrument Purchase/Repair	172.41	950
Extra Insurance (PWB, AWB, WWSH)		159	Zettle (Card reader) Commission	0.06	
Gift Aid from HMRC	1051.56	2401.09	Making Music subscriptions	585	581.22
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			AWBA Funday Event	1549.11	1543.83
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			Page Park BandStand Fee	38.92	61.62
			PA Purchase		183.98
			Bank charges	9.2	6.4
AWBA Income	2388.13	3670.16	AWBA Expenditure	3908.49	4291.29
AWBA Income-Expenditure	-1520.36	-621.13			

Phoenix Wind Band (PWB)

	2023/2024	2022/2023		2023/2024	2022/2023
<u>Income</u>	<u>£</u>	<u>£</u>	<u>Expenditure</u>	<u>£</u>	<u>£</u>
Subscriptions	5960	5264	Conductor fees	3060	2780
Performances	1661	1845.83	Insurance		138.62
Bandstand income	337.5	150	PPL/PRS (For 2 yrs)	94.19	
Misc.	60		Room hire	2010	1879.5
AWBA Funday Event	130	140	Concert expenses	1040.93	690.14
			Misc. expenses	462.53	351.65
			Music	1537.16	1213.55
			Anniversary costs	94	
			AWBA Funday Event	130	140
			Website	219.45	
PWB Income	8148.5	7399.83	PWB Expenditure	8648.26	7193.46
PWB Income-Expenditure	-499.76	206.37			

Apollo Wind Band (AWB)

	2023/2024	2022/2023		2023/2024	2022/2023
Income	£	£	Expenditure	£	£
Performances	525.43	1201.02	Conductor's Fees inc. expenses	260	250
Subscriptions	3810	3764	Hire of Hall	1009	2235
Tea/Coffee Contributions		41.2	Music	695.5	1129.73
Polo Shirt payment received		15	Overpayment of subs returned		88
AWBA monies received		110	Xmas & Paul's Leaving Event	23.92	
			Music Folders		201.6
			Sum Up Machine		46.8
			Polo shirts		282
			Bow Ties	23.94	
			Printing and Postage	80	86.8
			Silver Level Music Insurance		53
			First Aid Kits	26.58	
			Gifts	91.83	34.48
			Chimes		64.48
			Hampers	23.96	
			PA System with insurance		190.29
			AWBA Day	145	110
			Banners	50	784.8
			Mince Pies		21.77
			Donations	357.62	1016.35
AWB Income	4335.43	5131.22	AWB Expenditure	2787.35	6595.1
AWB Income-Expenditure	1548.08	-1463.88			

Westerly Winds Staple Hill (WWSH)

	2023/2024	2022/2023		2023/2024	2022/2023
Income	£	£	Expenditure	£	£
Subscriptions	7840.5	8836.91	Equipment	23.78	
Bucket Collections	168.72	91.57	Insurance		53
Performance Payments	1918.44	3330.51	Hall hire	1600	1379
Sundry Income	235		Conductor Fees	4760	3653
			Music	818.58	488.63
			Print and Stationary	25	
			PPL/PRS	175.86	159.88
			Sundry	3483.17	3631.08
			Deps Fees	160	280
WWSH Income	10162.66	12258.99	WWSH Expenditure	11046.39	9644.59
WWSH Income-Expenditure	-883.73	2614.4			

Winterbourne Wind Band (WWB)

	2023/2024	2022/2023		2023/2024	2022/2023
Income	£	£	Expenditure	£	£
Subscriptions	7632	7366.01	Music	536.55	620.15
Event Income	1616.71	1730.47	Hall hire	1906	2087
Bank Interest	48.19	17.28	MD Services	3176.75	2864
			Office	220.55	396.25
			Other	77.28	124.38
			Concert Expenses	2133.26	1302.8
			Stand Banners	2650.5	
			Ties & Scarves	790.2	
			Charity Donation		40
WWB Income	9296.9	9113.76	WWB Expenditure	11491.09	7434.58
WWB Income-Expenditure	-2194.19	1679.18			

Totals

	2023/2024	2022/2023		2023/2024	2022/2023
	£	£		£	£
Total Charity Income	34331.62	37573.96	Total Charity Expenditure	37881.58	35159.02
Charity Income-Expenditure	-3549.96	2414.94			

Charity Balance as of 31 August 2024

	AWBA £	PWB £	AWB £	WWSH £	WWB £	Total £
Income exceeds expenditure 2023-24	-1,520.36	-499.76	1,548.08	-883.73	-2,194.19	-3,549.96
Balance b/f 1 September 2023	8,660.13	1,938.13	2,520.96	8,015.24	5,476.23	26,610.69
Balance b/f 31 August 2024	7,139.77	1,438.37	4,069.04	7,131.51	3,282.04	23,060.73

AWBA Reconciliation as of 31 August 2024

Current Account (17643716)	1520.58
Reserve Account (17643724)	5616.11
Cash	3.08

Total 7139.77

Independent Examiner's Report

Report to the trustees/members of Avon Wind Band Association

On the accounts for the year ended 31 August 2024 Charity No. 1165352

Respective responsibilities of trustees and examiner The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Allison Marshall

Date 23/2/25

Name MRS ALLISON MARSHALL

Relevant professional qualifications or body FCCA

Address KELER & CO

367B CHURCH ROAD, RAMPTON

COTTERELL, BRISTOL, BS36 2AQ

AVON WIND BAND ASSOCIATION

England & Wales - Charity number 1165352

Accounts

AVON WIND BAND ASSOCIATION
ANNUAL GENERAL MEETING 19TH NOVEMBER 2023

VIA ZOOM

MINUTES

Present: Emma Heelis Adams, Judy Eke, Sharon Reid, Caitlin Reeves, Jo Cole, Zoe Williams, Liz Palfrey, Chris Everett, Liz Wilson, Dom Milner, Elaine Reeves, Natasha Leeper, Darwin Noel, Andy Street, Dinah Woolley, Ken Spreadborough, Ruth Pigott, Lauren Reeves, Dan Fedigan, Ben (?)

Not all attendees were present for the entire meeting, but the meeting was quorate at all times

Apologies: Rachel Colman

Meeting Chair: Emma Heelis-Adams

1. Minutes of the meeting of 27th November 2022

The minutes of the 2022 AGM were circulated before the meeting and no comments had been received. It was unanimously agreed that the Minutes of the last AGM be signed as a correct record.

Proposed: Emma Heelis-Adams

Seconded: Caitlin Reeves

2. Chairs Report

Presented by Chair Emma Heelis-Adams. Attached to the end of this document.

3. Annual Accounts

Presented by Treasurer Ken Spreadborough. Attached to the end of this document.

Proposed: Judy Eke

Seconded: Caitlin Reeves

Agreed unanimously, no abstentions

4. Elected Officers and Trustees

Chris Hotchin stepped down as a trustee during 2023. Rachel Colman has decided to step down as a Trustee. Everyone present at the meeting extended their thanks to them for their work as Trustees.

All other Trustees expressed (either at the meeting or beforehand) a willingness to stand for a further year in their current roles:

Chair - Emma Heelis- Adams

Secretary - Judy Eke

Treasurer - Ken Spreadborough

Trustees - Dominc Milner, Sharon Reid

One volunteer was received to become a Trustee - Andy Street

One person has also expressed a willingness to become a Trustee - Steve Spooner. As Emma Heelis-Adams has not had the opportunity to confirm this with him prior to this AGM and as he was not present at the meeting, it was agreed that she will speak to him before the next Trustees meeting, and if he is willing to stand, he can be co-opted as a Trustee under the terms of the constitution.

Proposed: Zoe Williams

Seconded: Dan Fedigan

Agreed unanimously

5. Review of Safeguarding Policy

The current Safeguarding Policy was discussed. Judy Eke and Chris Hotchin have confirmed that there have been no significant changes to legislation for either adults or childrens safeguarding and so no amendments are required.

Judy Eke to reissue Safeguarding Policy to all bands with the revised date.

6. Consideration of Motions

None proposed

7. Any Other Business

None

8. Date of next meeting

To be decided by the Trustees at a later date.

Meeting closed

AWBA AGM, 19 November 2023 Chair's Report

I think it has, on the whole, been another successful year for AWBA.

In terms of trustees, we welcomed two new trustees this year, Ken and Sharon, and it has been great to have them onboard bringing new ideas and enthusiasm. Rachel is stepping down this evening and I want to thank her for all her help in recent years.

Each of the bands is also doing well. Westerly welcomed a new MD this year, Rog Sampson, and he will be taking the lead for the all-band day in February 2024. Rog has a huge amount of experience and it's great to have him on board. The other three bands have retained their existing MDs and have all run a variety of fantastic events throughout the year. As always, it's great to see the bands helping each other out, with deps and helping to be on the door, sell tea/coffee etc at each other's events. One of the big reasons for AWBA existing is to create a community between the member bands and it's good to see those ongoing links becoming stronger.

Since the last AGM, AWBA has organised three events.

We had our Christmas carols fundraiser, which was held at the Willowbrook Centre last December. This raised just over £500, which is in line with the previous year. This year we will be playing at Tesco in Yate, at the slightly later time of 12-4pm on Saturday 16 December. This is where we used to perform pre-Covid and prior to Covid we raised more money in Yate than we have for the last couple of years at the Willowbrook Centre, so it will be interesting to see what raise this year. Thank you to Sharon who has managed to re-open communications with Tesco Yate to secure the slot for us. I will be sending out sign-up sheets to the bands shortly.

Our next event was the all-band day in February, where we performed and recorded music from my Fair Lady. This year we were led by Richard Jones, Phoenix's MD. Numbers were slightly lower than last year, with just over 60 attending. It was a very successful day and although there has been a bit of a delay in getting the recording published, I'm pleased to announce that this should be live on our YouTube site in the next week or so. I will email more detail on this to the bands very shortly. Many thanks to Andy Christie and Catherine Herring for the recording and video – a huge amount of work has gone into the video and we are very grateful for this. And a big thank you to all the MDs who helped on the day, in particular Richard for leading the event.

We are already planning next year's event, which will be on Sunday 25 February, at the same venue. As mentioned earlier, Rog Sampson will be leading the day and we will be playing a piece called "King Across the Water".

Unfortunately, our third planned event of the year, at Keynsham Memorial Park, had to be cancelled due to bad weather. This was a bit of a theme over the summer, with many of the AWBA bands also having to cancel their own events. Ironically, we had moved the date from September to July to try to increase the chances of good weather. We hope to reschedule this event for summer 2024 and fingers crossed that summer 2024 is better than summer 2023!

You'll be aware that the trustees have decided that AWBA has some excess funds that should be made available to bands. We are aware that we need a fair approach in distributing these funds and we need to comply with our charitable aims. This is a new process that we have started in recent months and as we have moved through that process, we have realised that it needs to be slightly more formal and we are working on a funding application form. We aim to finalise this in January and will then ask bands to resubmit funding requests.

In relation to instruments, Quentin is no longer able to store these at his house. A huge thank you to Quentin for storing them for some many years. The trustees are in the process of auditing the instruments with a view to rationalising what we hold. A decision has already been taken to dispose of the drum kit, as we are no longer able to store it. We did look into

commercial storage but this was going to cost around £800 per year, which we do not think is a sensible use of AWBA funds. A few other instruments which are in poor condition and which have not been used for some time are also likely to be disposed of.

As always, there is a lot going on in the background by the AWBA trustees to keep the charity running and to make sure we comply with all of our regulatory requirements. One of our aims for the next year is to review and amend a number of our policies, including our Data Protection Policy and the Constitution. These documents have not been fully reviewed for several years and are out of date in some ways. The trustees will be working on updated documents over the coming months and there will be more communication on this in due course.

Finally, I want to say a couple of thank you's:

1. To the committees and the MDs of each of the AWBA bands for all of the hard work they put in keeping the four bands running and organising the fantastic concerts that the bands put on.
2. To all of the other trustees for their continuing work and the work that they've undertaken over the last year for the charity.

Treasurer's Report

This report covers the activities of the Avon Wind Band Association Charity for the period 1 Sep 22 to 31 Aug 23. The Charity comprises the AWBA Trustees and the four member bands. The Trustees maintain their own finances, which, in the attached accounts, are identified under the heading 'AWBA'. The member bands maintain separate accounts, which are identified under band names, viz. Phoenix Wind Band ('PWB'), Apollo Wind Band ('AWB'), Westerly Winds Staple Hill ('WWSH') and Winterbourne Wind Band ('WWB'). The heading 'Charity' is used in the accounts to mean the full financial scope of the Avon Wind Band Association Charity (i.e. AWBA+PWB+AWB+WWSH+WWB).

AWBA Accounts

Unfortunately, I have to report a significant issue with the Gift Aid payment we received In Year, which only came to light when I drew up the AWBA account for the AGM. The AWBA account shows we received exactly the same amount of Gift Aid in 2022/23 as we did in 2021/22. The figures in the account are correct, but it's not credible that our Gift Aid should be the same in two consecutive years. I will investigate with HMRC. Any financial implications of this investigation will be reflected in next year's accounts.

Overall, 2022/23 was a successful year financially for AWBA. We are reporting an in-year loss of £621, but this needs to be set against our healthy balance and the loss being the result of discretionary spending, notably on our Fun Day subsidy, and our purchases of a French Horn, banner and a PA system.

Band Accounts

The band accounts have been presented and accepted at the individual band AGMs, so comment here is restricted to points of general interest, or anything that might have a bearing on the future operation or development of the Charity. Before commentng, I would

like to record my personal thanks to all of the Band Treasurers for their hard work and support throughout the year. I particularly appreciated the timely submission of their accounts that has enabled me to complete this Finance report in time for our AGM. The Band Treasurers also carried out sterling work on our Gift Aid returns, which are so important to the funding of the Charity.

All four bands are reporting healthy financial positions. While the Apollo Wind Band recorded a loss over the year, like AWBA, this was entirely due to discretionary expenditure. Of note, Apollo donated over £1000 to charity and they made a substantial investment in new music (as did Phoenix). All of the bands have reported an increase in their subscription income, which is indicative of our healthy and growing band membership. The bands have also reported significant income from performances, which I take as a positive indicator of public engagement.

Summary and Forward Look

Overall, the Charity has ended the 2022/23 year in a good financial position with an increase in our Total Balance (from £24,195 to £26,610). The individual member bands are all in good financial health with no causes for concern.

The bands have relatively high standing costs associated with 'Conductor Fees' and 'Hall Hire', but they all generate sufficient income to cover these costs. The main AWBA standing costs arise from our Making Music subscriptions and insurances, but again we have sufficient income to cover them. Looking forward, I expect our costs to rise in line with inflation, but I'm comfortable we will continue to generate sufficient income to cover both our standing and discretionary expenditure. Next year I anticipate the Charity will maintain a similar Total Balance to this year. That said, I would be content to see the resource held in the AWBA accounts continue to reduce as the Trustees support the bands in delivering the objectives of the Charity.

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2023

AWBA

Income	2022/2023	2021/2022	Expenditure	2022/2023	2021/2022
	£	£		£	£
Bucket collections	504.12	513.29	Goods and Services		91.24
AWBA Events	570	780	Hall Hire		240
Donations		11.63	Instrument Purchase/Repair	950	148
Extra Insurance (PWB, AWB, WWSH)	159	156	Office materials and services		95.35
Gift Aid from HMRC	2401.09	2401.09	Making Music subscriptions	581.22	351
Bank interest	22.54	0.96	Making Music Web Site	94.75	
Amazon	13.41		Professional services		1473.5
			Banner	276	
			Insurance	418	423
			Account Examination Fees	130	
			AWBA Fun Sunday 26 Feb 23	1543.83	
			Labels/QR Code /iZettle	45.49	
			Page Park BandStand Fee	61.62	
			PA Purchase	183.98	
			Bank charges	6.4	6.8
AWBA Income	3670.16	3862.97	AWBA Expenditure	4291.29	2828.89
AWBA Income-Expenditure	-621.13	1034.08			

Phoenix Wind Band (PWB)

Income	2022/2023	2021/2022	Expenditure	2022/2023	2021/2022
	£	£		£	£
Subscriptions	5264	4851	Conductor fees	2780	2710
Performances	1845.83	1856.04	Insurance	138.62	52
Bandstand income	150		PPL/PRS (For 2 yrs)		170.36
Misc.		64.77	Room hire	1879.5	1721.4
AWBA Funday Event	140	190	Concert expenses	690.14	943.86
Leaving Collection		155	Misc. expenses	351.65	215.86
			Music	1213.55	762.48
			Charitable donations		70
			AWBA Funday Event	140	180
			Leaving Present		155
PWB Income	7399.83	7116.81	PWB Expenditure	7193.46	6980.96
PWB Income-Expenditure	206.37	135.85			

Apollo Wind Band (AWB)

Income	2022/2023	2021/2022	Expenditure	2022/2023	2021/2022
	£	£		£	£
Performances	1201.02	396.5	Conductor's Fees	250	
Subscriptions	3764	3067.01	Hire of Hall	2235	1217.5
Tea/Coffee Contributions	41.2		Music	1129.73	805.61
Polo Shirt payment received	15		Overpayment of subs returned	88	91
AWBA monies received	110	18	Xmas Meal Subsidy & Gifts		12.99
			Music Folders	201.6	662.58
			Band Polo Shirts		458.4
			Sum Up Machine	46.8	
			Guest MDs		200
			Polo shirts	282	
			Printing and Postage	86.8	28.84
			Silver Level Music Insurance	53	52
			Zoom calls		14.39
			Gifts	34.48	23.78
			Chimes	64.48	
			Misc Expenses		21.76
			PA System with insurance	190.29	
			AWBA Day	110	180
			Banners	784.8	
Tea/Coffee contribution			Mince Pies	21.77	
			Donations	1016.35	
AWB Income	5131.22	3481.51	AWB Expenditure	6595.1	3768.85
AWB Income-Expenditure	-1463.88	-287.34			

Westerly Winds Staple Hill (WWSH)

Income	2022/2023	2021/2022	Expenditure	2022/2023	2021/2022
	£	£		£	£
Subscriptions	8836.91	7412.71	Advertisement		64.95
Bucket Collections	91.57	131.24	Equipment		959.5
Performance Payments	3330.51		Insurance	53	52
Sundry Income		1734.85	Hall hire	1379	1455
			Conductor Fees	3653	3660.75
			Music	488.63	1057.51
			Print and Stationary		91.82
			PPL/PRS	159.88	279.75
			Sundry	3631.08	2688.91
			Deps Fees	280	40
WWSH Income	12258.99	9278.8	WWSH Expenditure	9644.59	10350.19
WWSH Income-Expenditure	2614.4	-1071.39			

Winterbourne Wind Band (WWB)

	2022/2023	2021/2022		2022/2023	2021/2022
Income	£	£	Expenditure	£	£
Subscriptions	7366.01	6335	Music	620.15	780.39
Event Income	1730.47	877.27	Hall hire	2087	1776
AWBA Funday Event		180	MD Services	2864	2646.5
Bank Interest	17.28		Office	396.25	137.42
			Other	124.38	
			Concert Expenses	1302.8	847.4
			Charity Donation	40	180
WWB Income	9113.76	7392.27	WWB Expenditure	7434.58	6367.71
WWB Income-Expenditure	1679.18	1024.56			

Totals

	2022/2023	2021/2022		2022/2023	2021/2022
	£	£		£	£
Total Charity Income	37573.96	31132.36	Total Charity Expenditure	35159.02	30296.6
Charity Income-Expenditure	2414.94	835.76			

Charity Balance as of 31 August 2023

	AWBA £	PWB £	AWB £	WWSH £	WWB £	Total £
Income exceeds expenditure 2022-23	-621.13	206.37	-1,463.88	2,614.40	1,679.18	2,414.94
Balance b/f 1 September 2022	9,281.26	1,731.76	3,984.84	5,400.84	3,797.05	24,195.75
Balance b/f 31 August 2023	8,660.13	1,938.13	2,520.96	8,015.24	5,476.23	26,610.69

Note: The 31 Aug 22 b/f figure for PWB, reported at the 2022 AWBA AGM was £1715.76; this was understated by £16.00. The correct figure was £1731.76 as shown above

AWBA Reconciliation as of 31 August 2023

Current Account (17643716)	6109.44
Reserve Account (17643724)	2544.61
Training Account (17648769) - closed	0
Cash	6.08

Total 8660.13

Independent Examiner's Report

Report to the trustees/members of Avon Wind Band Association

On the accounts for the year ended 31 August 2023 Charity No. 1165352

Respective responsibilities of trustees and examiner The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed AMarshall

Date 27/2/24

Name ALLISON MARSHALL

Relevant professional qualifications or body FCCA

Address KELLER & CO, 367B CHURCH ROAD

FRAMPTON COTTERELL

BRISTOL, BS36 2AQ

AVON WIND BAND ASSOCIATION

England & Wales - Charity number 1165352

Accounts

AVON WIND BAND ASSOCIATION
ANNUAL GENERAL MEETING 27th NOVEMBER 2022
VIA ZOOM

MINUTES

Present: Emma Heelis Adams, Judy Eke, Sharon Reid, Alison Chard, Dawn Graham, Andy Graham, Elaine Reeves, Emma Davis, Rachel Colman, Dominic Milner, Lauren Reeves, Lydia Dunford, Jo Cole, Kathy Horrell, Andy Horrell, Dinah Woolley, Martyn Walker, Zoe Williams, Ken Spreadborough, Joe Galuszka, Chloe Walker

Apologies: Ailsa Collins, Quentin Alsop, Catherine Alsopp, Richard Jones, Andy Street

Meeting Chair: Emma Heelis-Adams

1. Minutes of the meeting of 26th November 2021

The minutes of the 2021 AGM were circulated before the meeting and no comments had been received. It was unanimously agreed that the Minutes of the last AGM be signed as a correct record.

Proposed: Emma Heelis-Adams

Seconded: Rachel Colman

2. Chairs Report

Presented by Chair Emma Heelis-Adams. Attached to the end of this document.

3. Annual Accounts

Presented by Treasurer Alison Chard. Attached to the end of this document.

Proposed: Andy Graham

Seconded: Rachel Colman

Agreed with three abstentions: Sharon Reid, Kathy Horrell, Andy Horrell, no votes against

4. Motion to amend the AWBA Constitution

The following motion was discussed and voted upon:

‘Delete sub-paragraph 7.8 of the Constitution and replace with the following sub-clause:

7.8 Any member may stand for election as a Trustee, but a Musical Director cannot hold two roles. If elected as a Trustee a Musical Director must stand down from the other position.’

Proposed: Emma Heelis Adams

Seconded: Judy Eke

Agreed with one vote against: Sharon Reid, no abstentions

5. Elected Officers and Trustees

Alison Chard has decided to step down as a Trustee. Everyone present at the meeting extended a huge thanks to her for her work as Trustee and Treasurer since AWBA was first formed.

All other Trustees expressed (either at the meeting or beforehand) a willingness to stand for a further year in their current roles:

Chair - Emma Heelis- Adams

Secretary - Judy Eke

Trustees - Rachel Colman, Chris Hotchin, Dominc Milner

Proposed: Emma Davis

Seconded: Lydia Dunford

Agreed unanimously

One volunteer was received to become a Trustee and take on the role of Treasurer - Ken Spreadborough.

Proposed: Zoe Williams

Seconded: Andy Graham

Agreed with one abstention: Sharon Reid, no votes against

One volunteer was received to become a Trustee without portfolio - Sharon Reid

Proposed: Emma Davis

Seconded: Emma Heelis-Adams

Agreed with two abstentions: Andy and Dawn Graham

6. Review of Safeguarding Policy

The current Safeguarding Policy was discussed. Judy Eke and Chris Hotchin confirmed that there have been no significant changes to legislation for either adults or childrens safeguarding and so no amendments are required.

Actions agreed: Judy Eke to ask for the names of the current safeguarding officers for each band (2 per band) and for confirmation that they have an up to date DBS check.

Judy Eke to reissue Safeguarding Policy to all bands with a new date.

7. Any Other Business

None

8. Date of next meeting

To be decided by the Trustees at a later date.

Meeting closed

AWBA AGM, 27 November 2022 Chair's Report

The past year has, overall, been a positive one for AWBA as we have been able to return to running a fuller programme of events following Covid.

Since the last AGM, AWBA has organised three events.

The first was the Christmas carols fundraiser, which was held at the Willowbrook Centre last December. This was partially impacted by Covid, as the Omicron virus was circulating at the time and understandably some members chose not to join us for the event. However, we still had a good turnout and raised a good amount for the charity. We will be repeating this event this year, on Saturday 17 December, again at the Willowbrook Centre, from 10am to 2pm. An email with sign-up details will be circulated after the AGM.

As Alison will mention, takings from this event have decreased, which is probably due to a combination of different venue, different date and reduction in people carrying cash.

Taking each of those in turn, the Willowbrook Centre have been very welcoming, whereas we have struggled to get anyone at Tesco in Yate to communicate with us. For this reason, we are staying at the Willowbrook Centre this year.

In terms of date, we have chosen to play a week before Christmas. In the past, we have played on Christmas Eve and there is a feeling that people may be more generous on that day. However, it is not as convenient for some people, who want to spend Christmas Eve with their families, have already travelled away from home etc, so we are going to stick with the earlier date.

In terms of people carrying less cash, as Alison will mention, we have invested in a contactless card reader, which will hopefully help to partially alleviate that problem. However, I think we should be prepared for fewer donations, given the cost of living crisis.

The event is a good way for band members to socialise as well as a fundraiser, so I'd encourage as many people as possible to attend.

Our next event was the all-band day in February, where we performed and recorded music from Harry Potter. This was a very successful day with over 80 people attending and we have a fantastic recording and video available on YouTube. Many thanks to Andy Christie and Catherine Herring for the recording and video. And big thank you to all the MDs who helped on the day, in particular Joe Galuszka for leading the event. We are planning next year's event, which will be on Sunday 26 February, at the same venue. Richard Jones will be leading the day and we will be playing a medley of numbers from My Fair Lady. Last year we charged £10 for members to attend the event, which covered about half of the overall costs of the day and we intend to do the same this year. Recouping some of the cost

of the event means that we have funds to put towards other things and we think £10 for a full day event is reasonable.

Our third event of the year was the event at Page Park in September, where each band played a 30-minute set. This was another very successful event and it was great to see an excellent turnout from all the bands and lots of people staying to watch and support the other bands. We are planning a similar event this year, but following feedback it will be in June or July and we are trying a new venue, probably the bandstand in Keynsham Memorial Park.

One particularly positive aspect of the Page Park event for me was the number of depts helping out other bands. I think that one of the key roles of AWBA is to bring the four AWBA bands together and it's great to see the bands calling on each other to help out where needed. As a Winterbourne Wind Band member, I'm aware we've had depts from all three of the other bands play with us this year, which is a huge help and assists with building relationships between the bands.

All four bands have had busy years, holding a significant number of concerts and events between them and all appear to be going from strength to strength, with overall member numbers increasing across the bands. I mentioned at the last AGM that Andy Loveridge had resigned as MD of Westerly Winds. He actually re-joined the band for most of the past year, but has once again announced that he is stepping down to work overseas. He will be hugely missed and we wish him the best of luck. Westerly are therefore looking for a new MD and fingers crossed they find a suitable candidate.

Moving briefly to cover some of the other things AWBA has been doing over the past year:

1. We have launched a new Facebook page and representatives from each of the bands have been appointed as admins on the page to allow them to publicise band events. Please encourage your band members to follow the page.
2. We have invested in the Making Music online platform and are working on a new website which will be hosted by them. This is taking slightly longer than anticipated to get up and running, but we hope to have it in place early in the new year. The Making Music platform will also allow us to set up an AWBA mailing list. We are still investigating the full potential of the platform and aim to be in touch with the bands in the new year with more detail.
3. We have recently acquired a new French Horn, to increase the range of different instruments we have available for loan.

We have not had a full complement of trustees over the past year (6 instead of 7) and with Alison stepping down this evening, we do need more volunteers to act as trustees to enable AWBA to continue doing all the things that it does. We are also open to people volunteering to help with specific things (e.g. organising an event or social media help) without being a trustee.

Finally, I want to say a couple of thank you's:

1. To the committees of each of the AWBA bands for all of the hard work they put in keeping the four bands running and going from strength to strength.
2. To Quentin Alsop for kindly continuing to allow the charity to store our instruments at his house and for continuing to assist with administering the instrument loans.

3. To all of the other trustees for your continuing work and the work that you've undertaken over the last year for the charity. In particular, I want to thank Alison for all of her hard work over the years, firstly as a trustee and in more recent years as a trustee and also Treasurer of the charity. She has undertaken a huge amount of work to keep our finances in good order, much of which goes on behind the scenes.

Avon Wind Band Association AGM - 27/11/2022

FY21/22 – 1 Sep 2021 to 31 Aug 2022 Accounts

Treasurer's Report

AWBA

The accounting year started 1st Sep'21 and ended 31st Aug'22 and due to the easing of the pandemic restrictions, the finances have improved for AWBA. This is largely due to income increasing from last year where we were able to hold our annual Christmas fundraiser, collecting income from our bucket collection. The previous year we were not able to hold the event due to Covid-19. We also benefitted from a higher gift aid intake from HMRC as band member subscriptions got back to normal from a return to regular band rehearsals, members signing up to gift aid and an increase in the number of band members across the bands.

It is always worth reminding everyone, that AWBA only gets its income from a limited number of sources, the main one being gift aid from band member subscriptions when they pay their respective bands and from which we put in an annual claim to the government to collect 0.25p on every £1 of income for those members that sign the gift aid form. Following this we try to obtain income from our annual Christmas bucket collection and we now have Amazon Smile set up. However, that said, bucket collection income has dropped by half (largely due to more people going cashless, amongst other reasons) and we will not get a substantial amount from Amazon Smile. That said, every little helps, so if we could ask all bands to advertise and encourage band members to use Amazon Smile and support AWBA on a regular basis that would be great.

During the year we also trialled QR codes and new labelling in the AWBA logo colours on the buckets at the Christmas fundraiser, but it did not collect very much in donations but it still remains an option to mitigate against the cashless issue.

We also held the annual Harry Potter AWBA Funday which was a successful event and we mitigated the cost of the day with a £10 contribution per person, which worked well and we plan to continue this going forwards. The majority of the expenditure items in the accounts mostly relate to this day where we pay for new music, hall hire, MD fees, recording on the day with refinement of the output ready for social media and lastly, refreshments.

Making Music put up its membership and insurance fees with a further increase from them expected in FY22/23 as they try to spread the pain. This had a knock-on effect to the insurance contribution increasing for each band and we now get our instrument insurance included with Making Music and not BBIS.

We also purchased the new Making Music website platform during the period which is a new, additional cost to AWBA and there will be an annual fee to pay to use it. However, this is good news as the platform has a lot of potential to improve and streamline a lot of AWBA processes and be of benefit to the bands as well whilst also being a digital step forward for AWBA. This is a very exciting prospect to look forward to and there will be more communications about this from us in the future. Lastly, we lifted the purse strings on instrument repairs and repaired an AWBA saxophone in need of a vital service.

Band Accounts

I would like to thank the band treasurer's for getting a copy of their accounts to me on time and for their help every year with their submission of the gift aid return and collecting gift aid forms from new members. Because of this, I am able to put the annual accounts together in readiness for the

annual AGM and collect our annual gift aid income. If the accounts are running smoothly, then you can bet you have a treasurer putting in a lot of work behind the scenes, so thank you.

It would appear that it has been a very good year for the all the bands financially as life got back to near normal. Members went back to rehearsals, events got going again and membership for most bands increased and this can be seen when you compare this year against last year with each band holding a healthy positive bank balance as at the 31st Aug'22.

Most bands have managed to either end the year either by breaking even or finding themselves in a cash positive position. As you will see Apollo and Westerly Winds have even found themselves with such a healthy positive balance that they have purposely made good use of their surplus reducing it by spending it wisely on items of equipment their band needs such as music folders, polo shirts, fleeces and even donations to charity etc which is to be commended. WWSH have spend some of their surplus by funding a temporary lower brass class, to improve the scarcity of players.

Foreword Look into FY22/23

At the time of writing, we are almost 3 months into the new FY and so far, we have used some of our surplus to bolster our reserve account which is a Charity Commission requirement to have enough funds in reserve to allow the charity to survive for 12 months in a time of crisis and the trustees are jointly liable to ensure this. This is a long-term approach of the committee until funds in the reserve account are at a sufficient level and this will be reviewed annually. The plan is still currently to top up our reserve account £500-£1k per year until we have £5k in reserve, which can be built up slowly over the next 5-year period, assuming external conditions allow, whilst still using our funds to operate and fund some essential purchases this year. We currently have £2.5K in reserve.

We have also used some of our money to purchase a French Horn, the item was needed by and a joint loan to Apollo / Phoenix for 2 years (this is in line with our instrument policy), is a joint loan as the individual belongs to both bands.

We will also be paying for a replacement AWBA banner, updating it to advertise our online presence which can be used for any event, not just christmas, giving the item more usability.

We paid a fee for the AWBA Page Park event bandstand which we held on September 18th 22. In the past Page Park have not charged for the bandstand but has decided to start charging this year so this is another ongoing cost we need to ensure we have funded each year, however, should we change location, this may no longer be a cost item we need to factor in.

To further assist with the cashless issue mentioned above, AWBA now has an izettle card reader and account which we will trial at the next christmas fundraiser in addition to the QR codes on the buckets. This will give us the ability to take donations but also the option to take payment for other items we decide to sell, should we decide to do so in the future.

Whilst we are in the process of getting the Making Music platform up and running, we are anticipating needing to renew our current website domain, to give AWBA time to do what will be a large undertaking for its committee members. We are looking for help with that exercise from the bands where there is capacity to do so.

The Making Music renewal will be more expensive this year as they have increased their prices (mentioned above).

As the collective income of AWBA and the bands are over £31k this year we will need to have our accounts examined by an independent examiner and pay the associated fee, which we did not have to do last year as income was quite low due of the after effects of Covid-19.

It is worth reminding that income generated in any financial year is vital cashflow for the following year so we always have to carefully manage our cashflow income and expenditure position.

Due to good financial management in previous years, we opened the year in a good financial position and some of this will be used to pay for items already mentioned above, even with a continuing backdrop of dwindling christmas fundraiser income.

Looking towards the remainder of FY22-23, and beyond, we now have a challenging time ahead as the UK is now in recession and inflation is at an all time high, therefore this is a worry to the charity and the bands as we face the real prospect of increased costs over the next few years which will need to be funded and there is a possibility that we could find some of our members in financial difficulty, and further threats to our income streams. Another reason why it is vital to have a healthy

reserve fund in case it is needed and in a worst-case scenario, we may be forced into a further moratorium on spending in the long-term, however, that said we have not taken any extreme measures to date and this will be under constant review by the committee going forward. I am always hopeful that the financial situation will improve in the UK but I do feel this could take some time. If the charity and the bands find ourselves in a difficult position, then like we did during Covid-19, we need to be resilient and do whatever we can to come out the other side intact. The charity over the longer term will be looking into other ways it can make further income in the form of Easygiving / Give as you live / rememberacharity and other fundraising activities but this will rely on ideas from the committee and the bands, but also the capacity of the committee to do so. Therefore, the more people that step up to help AWBA, both standing to fill trustee vacancies or in any other way, the more capacity we may be able to generate to help us fundraise.

Summary

Whilst we can report a good position at the end of FY21/22, we will have to manage both the charity and the bands cashflow effectively during FY22/23 and beyond whilst we all deal with the uncertainty of recession and inflation over the next few years. At the same time, we must try to bolster our income sources for the charity

Avon Wind Band Association

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2022

Income	2021/2022	2020/2021	Expenditure	2021/2022	2020/2021		
	£	£		£	£		
AWBA							
Bucket collections	513.29	-	Goods and Services	91.24	-		
AWBA Events	780.00	-	Hall Hire	240.00	-		
Donations	11.63	-	Instrument repairs	148.00	-		
Insurance	156.00	144.00	Office materials and services	95.35	25.91		
Sale of redundant equipment	-	-	Making Music subscriptions	351.00	396.56		
Gift aid from HMRC	2,401.09	1,984.05	Professional services	1,473.50	120.00		
Bank interest	0.96	0.15	Gifts	-	-		
Instrument Storage Refund	-	-	Insurance	423.00	499.78		
			Instrument Purchase	-	-		
			Instrument Storage	-	-		
			Donation	-	-		
			Bank charges	6.80	32.80		
AWBA Income	3,862.97	2,128.20	AWBA Expenditure	2,828.89	1,075.05	1,034.08	1,053.15
Training Account							
Subscriptions	-	-	Goods and services	-	-		
Start-up Grant from AWBA	-	-	Music	-	-		
			Hall hire	-	-		
			MD Services	-	-		
			Subscription Refund	-	-		
			Gift	-	-		
Training account income	0.00	0.00	Training account expenditure	0.00	0.00	0.00	0.00
Phoenix Wind Band (PWB)							
Performances (Note 4)	1,856.04	96.00	Conductor fees (Note 2)	2,710.00	600.00		
Subscriptions	4,851.00	1,508.50	Insurance	52.00	48.00		
Misc	64.77	-	PPL/PRS (Note 7)	170.36	-		
Donation	-	-	Room hire (Note 1)	1,721.40	316.80		
AWBA Funday Event	190.00	-	Concert expenses (Note 3)	943.86	40.00		
Diana Leaving Collection	155.00	-	Misc expenses (Note 6)	215.86	-		
			Music	762.48	225.16		
			Charitable donations	70.00	-		
			AWBA Funday Event	180.00	-		
			Diana Leaving Present	155.00	-		
			Covid-19 (Note 5)	-	69.80		
PWB Income	7,116.81	1,412.50	PWB Expenditure	6,980.96	1,219.76	135.85	192.74

Notes relating to FY20/21 Prior Year

1. Fees for the rehearsal venue are paid in arrears. These totalled £252 at the end of August
2. MDs fees from May to August were not invoiced until September. These totalled £615
3. Credit for unused gift card
4. Ticket Refunds re Covid-19 Impact
5. Additional Covid-19 expenditure for Bell Covers

Notes relating to FY21/22 Prior Year

6. Miscellaneous expenses are the purchase of scarves and bow ties
7. PPL/PRS licence is for 2 years

Income	2021/2022 £	2020/2021 £	Expenditure	2021/2022 £	2020/2021 £		
Apollo Wind Band (AWB)							
Performances	396.50	415.00	Conductors's Fees	-	-		
Subscriptions	3,067.01	3,456.01	Hire of Hall	1,217.50	1,365.00		
Tea/Coffee Contributions	-	50.00	Music	805.61	1,140.29		
Grant from AWBA for Acoustic Shields	-	218.24	Acoustic Shields / Cover Material	-	462.58		
Return of Monies for Bell Covers	18.00	-	Xmas Meal Subsidy & Gifts	12.99	133.28		
			Music Folders	662.58	-		
			Band Polo Shirts	458.40	-		
			Guest Performances	-	90.00		
			Guest MDs	200.00	-		
			Scarves / Bowties	-	84.73		
			Printing and Postage	28.84	84.06		
			Silver Level Music Insurance	52.00	48.00		
			Zoom calls	14.39	71.95		
			Gifts	23.78	35.98		
			Kettles x 2	-	27.00		
			Misc Expenses	21.76	15.98		
			Advertising	-	7.00		
			AWBA Harry Potter Day	180.00	-		
			Overpayment of subs returned	91.00	-		
Petty Cash			Tea/Coffee	-	8.00		
Tea/Coffee Contributions	-	11.58	Cash to Current Account	-	3.58		
AWB Income	3,481.51	4,150.83	AWB Expenditure	3,768.85	3,577.43	-287.34	573.40
Westerly Winds, Staple Hill (WWSH)							
Subscriptions	7,412.71	5,811.51	Advertisement	64.95	18.53		
Bucket Collections	131.24	-	Equipment	959.50	232.44		
Performance Payments	-	-	Insurance	52.00	48.00		
Sundry Income	1,734.85	305.30	Hall Hire	1,455.00	1,175.00		
			Conductor Fees	3,660.75	3,060.00		
			Music	1,057.51	153.79		
			Print and Stationery	91.82	-		
			PPL/PRS	279.75	-		
			Sundry	2,688.91	967.00		
			Deps Fees	40.00	-		
WWSH Income	9,278.80	6,116.81	WWSH Expenditure	10,350.19	5,654.76	-1,071.39	462.05
Winterbourne Winds (WW)							
Subscriptions	6,335.00	3,098.00	Music	780.39	536.52		
Bucket Collections	-	-	Hall Hire	1,776.00	531.00		
Performance (Fees)	300.00	50.00	MD Services	2,646.50	1,354.50		
Event Ticket Income	577.27	-	Office	137.42	224.83		
Tea Money Subsidy	-	-	Lessons	-	270.00		
AWBA Lessons Grant	-	270.00	Concert Expenses	847.40	-		
AWBA Funday Event	180.00	-	Misc Expenses	-	-		
			AWA Funday Event	180.00	-		
WW Income	7,392.27	3,418.00	WW Expenditure	6,367.71	2,916.85	1,024.56	501.15
Income	2021/2022 £	2020/2021 £	Expenditure	2021/2022 £	2020/2021 £		
Total Income	31,132.36	17,226.34	Total Expenditure	30,296.60	14,443.85	835.76	2,782.49
	Total	AWBA	Training	PWB	AWB	WWSH	WW
Income exceeds expenditure	835.76	1,034.08	0.00	135.85	-287.34	-1071.39	1,024.56
Balance b/f 1 September 2021	23,343.99	8,229.59	17.59	1,579.91	4,272.18	6,472.23	2,772.49
Balance c/f 31 August 2022	24,179.75	9,263.67	17.59	1,715.76	3,984.84	5,400.84	3,797.05

Independent Examiner's Report

Report to the trustees/members of Avon Wind Band Association

On the accounts for the year ended 31 August 2022 Charity No. 1165352

Respective responsibilities of trustees and examiner The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed AMarshall.....

Date 14/3/23.....

Name ALLISON MARSHALL.....

Relevant professional qualifications or body FCCA.....

Address KELLER & CO, 367B CHURCH ROAD.....

FRAMPTON COTTERELL,.....

BRISTOL, BS36 2AQ.....

Avon Wind Band Association

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2022

	2021/22	2020/21		2021/22	2020/21
Income	£	£	Expenditure	£	£
AWBA					
Bucket collections	513.29	-	Goods and Services	91.24	-
AWBA events	780.00	-	Hall Hire	240.00	-
Donations	11.63	-	Instrument repairs	148.00	-
Insurance	156.00	144.00	Advertising	-	-
Sale of redundant equipment	-	-	Office materials and services	95.35	25.91
Gift aid from HMRC	2,401.09	1,984.05	Making Music subscriptions	351.00	396.56
Bank interest	0.96	0.15	Professional services	1,473.50	120.00
Instrument storage refund	-	-	Gifts	-	-
			Insurance	423.00	499.78
			Instrument Purchase	-	-
			Instrument storage	-	-
			Donation	-	-
			Bank charges	6.80	32.80
AWBA Income	3,862.97	2,128.20	AWBA Expenditure	2,828.89	1,075.05
Training Account					
Subscriptions	-	-	Goods and services	-	-
Start-up Grant from AWBA			Music	-	-
			Hall hire	-	-
			MD Services	-	-
			Subscription refund	-	-
			Gift	-	-
Training account income	-	-	Training account expenditure	-	-
Phoenix Wind Band (PWB)					
Performances	1,856.04	- 96.00	Conductor fees	2,710.00	600.00
Subscriptions	4,867.00	1,508.50	Insurance	52.00	48.00
Misc	64.77	-	PPI/PRS	170.36	-
Donation	-	-	Room hire	1,721.40	316.80
AWBA Funday Event	190.00	-	Concert expenses	943.86	40.00
Diana Leaving Collection	155.00	-	Misc expenses	215.86	-
			Music	762.48	225.16
			Charitable donations	70.00	-
			AWBA Funday event	180.00	-
			Diana leaving present	155.00	-
			Covid-19	-	69.80
PWB Income	7,132.81	1,412.50	PWB Expenditure	6,980.96	1,219.76

Avon Wind Band Association

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2022

Income	2021/22 £	2020/21 £	Expenditure	2021/22 £	2020/21 £
Apollo Wind Band (AWB)					
Performances	396.50	415.00	Conductor's fees	-	-
Subscriptions	3,067.01	3,456.01	Hire of hall	1,217.50	1,365.00
Tea/coffee contributions	-	50.00	Stand Banners	-	-
Donation for St Peters Hospice	-	-	Music	805.61	1,140.29
Misc	-	-	UK2 Domain registration	-	-
Church hire reimbursement	-	-	Silver level music insurance	-	-
Return of monies for bell covers	18.00	-	Misc expenses	-	-
Grant from AWBA for acoustic shields	-	218.24	Accoustic shields/cover material	-	462.58
			Xmas Meal Subsidy & Gifts	12.99	133.28
			Music folders	662.58	-
			Band polo shirts	458.40	-
			Guest performances	-	90.00
			Gues MD's	200.00	-
			Scarves/bowties	-	84.73
			Printing & postage	28.84	84.06
			Silver level music insurance	52.00	48.00
			Zoom calls	14.39	71.95
			Gifts	23.78	35.98
			Kettles x 2	-	27.00
			Misc expenses	21.76	15.98
			Advertising	-	7.00
			AWBA Harry Potter Day	180.00	-
			Overpayment of subs returned	91.00	-
Petty Cash					
Tea/coffee contributions	-	11.58	Tea/coffee	-	8.00
			Cash to current account	-	3.58
AWB Income	3,481.51	4,150.83	AWB Expenditure	3,768.85	3,577.43
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Performance payments	-	-	Insurance	52.00	48.00
Sundry income	1,734.85	305.30	Hall hire	1,455.00	1,175.00
			Conductor fees	3,660.75	3,060.00
			Music	1,057.51	153.79
			Print and stationery	91.82	-
			PPL/PRS	279.75	-
			Sundry	2,688.91	967.00
			Deps fees	40.00	-
WWSH Income	9,278.80	6,116.81	WWSH Expenditure	10,350.19	5,654.76

Avon Wind Band Association

Charity No. 1165352

Income and Expenditure for the Year Ending 31 August 2022

Income	2021/22 £	2020/21 £	Expenditure	2021/22 £	2020/21 £
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Subscriptions	6,335.00	3,098.00	Music	780.39	536.52
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Performance	300.00	50.00	MD Services	2,646.50	1,354.50
Tea money subsidy	-	-	Office	137.42	224.83
AWBA lessons grant	-	270.00	Lessons	-	270.00
Event ticket income	577.27	-	Concert expenses	847.40	-
AWBA Funday event	180.00	-	Misc expenses	-	-
			AWBA Funday event	180.00	-
WW Income	7,392.27	3,418.00	WW Expenditure	6,367.71	2,916.85
Total Income	31,148.36	17,226.34	Total Expenditure	30,296.60	14,443.85

	Total	AWBA	Training	PWB	AWB	WWSH	WW
Income exceeds expenditure	851.76	1,034.08	-	151.85	- 287.34	- 1,071.39	1,024.56
Balance b/f 1 September 2021	23,343.99	8,229.59	17.59	1,579.91	4,272.18	6,472.23	2,772.49
Balance c/f 31 August 2022	24,195.75	9,263.67	17.59	1,731.76	3,984.84	5,400.84	3,797.05

Verified by Allison Marshall

Name & Qualifications ALLISON MARSHALL FCCA

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 BRISTOL

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