

The Parochial Church Council of the Ecclesiastical Parish
of St Mary the Virgin, Lapworth
(St Mary's PCC)

Report and Financial Statements

31 December 2021

Charity number: 1165322

St Mary's PCC
Report and Financial Statements
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St Mary's PCC
Legal and administrative information

Rector	Revd P H Gerard MSc BA (Tel: 01564 782098)	The Rectory Church Lane Lapworth B94 5NX
Churchwardens	Mr H O Roberts ACIB (Tel: 01564 783936)	White Oak Lapworth Street Lapworth B94 5QR
	Mr M E T Parkes FIBMS CSci (Tel: 01564 783189)	The Crofts Netherwood Lane Chadwick End B93 0BD
Secretary	Mrs K Baines GradDipPhys MCSP (Tel: 01564 782697)	18 Kingswood Close Lapworth B94 6JQ
Treasurer	Mr A I Jackson BEng MBA CEng FSOE FIPlantE (Tel: 01564 783028)	175 Station Lane Lapworth B94 6JG
Electoral Roll Officer & Envelope Scheme Secretary	Mrs N Aslin (Tel: 01564 783107)	Tapster Way Church Lane Lapworth B94 5NX
Verger/Sexton	Mrs M Twelftree (Tel: 01564 784465)	The Clerks House Church Lane Lapworth B94 5NX
Parish Safeguarding Co-ordinator	Mrs D A C Hill BEd, NPQH, BA (Tel: 01564 782218)	168 Station Lane Lapworth B94 6JH
Magazine Editor	Revd P H Gerard MSc BA (Tel: 01564 782098)	The Rectory Church Lane Lapworth B94 5NX

St Mary's PCC
Legal and administrative information

Magazine Production Editor	Mrs A Burley (Tel: 07860 689144)	Lapworth Croft Lodge Spring Lane Lapworth B94 5NS
Magazine Advertisements	Mrs A Burley (Tel: 07860 689144)	Lapworth Croft Lodge Spring Lane Lapworth B94 5NS
Bellringers' Captain	Mr J Cranmer (Tel: 01564 782425)	Jubilee Cottages Old Warwick Road Lapworth B94 6AZ
Organist and Choirmaster	Mr R Binney (Tel: 01926 408778)	17 Warmington Grove Warwick CV34 5RZ
Independent examiner	Dr J R Ayling BSc FCA (appointed 29 December 2021)	8 Troutbeck Avenue Leamington Spa CV32 6NE
	Mr C G Midgley (deceased July 2021)	Greenacres Haseley Knob Warwick CV35 7NJ
Principal Office	The Rectory Church Lane Lapworth B94 5NX	
Bankers	HSBC Bank Plc PO Box 68 130 New Street Birmingham, B2 4JU	Lloyds Bank Plc PO Box 1000 Andover BX1 1LT
	Birmingham Midshires PO Box 81, Pendeford Business Park Wobaston Road Wolverhampton, WV9 5HZ	Virgin Money Jubilee House Gosforth, Newcastle upon Tyne NE3 4PL
	CCLA Investment Management Limited The CBF Church of England Funds Senator House, 85 Queen Victoria Street London, EC4V 4ET	Nationwide Building Society Nationwide House Pipers Way Swindon, SN38 1NW

St Mary's PCC

Report of the Parochial Church Council for the year ended 31 December 2021

The Parochial Church Council presents its report and financial statements for the year ending 31 December 2021.

AIMS AND PURPOSES

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Lapworth (PCC) has the responsibility of cooperating with the incumbent, the Revd P H Gerard, in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church of Saint Mary the Virgin Lapworth (St Mary's).

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St Mary's Lapworth.

ACHIEVEMENTS AND PERFORMANCE

The activities of the church during 2021 were, for a second year, dominated by the challenges of the Covid-19 pandemic:

Impact of the virus on Public Worship at St Mary's

Unlike 2020, 2021 did not see any requirement from government or from the CofE to keep the church building closed or to stop services from going ahead. However, the country was in lockdown during the early months of 2021 with even the schools closed. Churches were required to conduct risk assessments. Approximately half the churches in the CofE did close their doors. Worship at St Mary's went ahead with no singing, and other Covid measures in place. Congregations were small, but on-line attendance was good with more than 100 people viewing most services during Lent and the Easter Season. On Easter Day two main services were held, with much of the first service taking place outdoors, where congregational singing was allowed.

Slowly as winter turned to spring the lockdown unwound and Covid measures were gradually relaxed. Singing in church restarted with first soloists, then small groups, and then a full choir, socially distanced initially. Almost all legal restrictions fell away on 19th July and we reintroduced congregational singing, although people were still asked to wear face masks for singing. In September the 8.30am service returned to its weekly pattern and in October the Together@9.30 was reintroduced, albeit only once a month. Things continued to get easier through the Autumn, but as Christmas approached the Omicron version of the virus became a major concern. Unlike many churches, we did not cancel Christmas services, but an emphasis on people taking account of the risks they faced in attending worship led to very small congregations over Christmas.

Special Services in Church

23rd March 2021 was a National Day of Reflection, remembering those who had died in the Covid pandemic. Special prayers were said at St Mary's from 11.50am until 12.05pm. On 14th April a well-attended special service was held in St Mary's Lapworth to pray for Prince Philip, Duke of Edinburgh who died on 9th April.

Livestreaming and recording of services

The livestreamed services were very popular in the spring with most services recording more than 100 views. However, views started to reduce in June as people were less confined by the lockdown rules. Also, our cameraman, Oliver Parkes, had less availability on Sunday mornings so fewer services could be livestreamed and more had to be recorded. A donor paid for a beamed internet connection, which meant that an ethernet cable no longer had to be laid across the road each Sunday morning. Various projects for further improving audio visual arrangements in church have been discussed but so far little progress made.

St Mary's PCC

Report of the Parochial Church Council for the year ended 31 December 2021

ACHIEVEMENTS AND PERFORMANCE (continued)

Music and Choir

Our new organist, Ron Binnie, started in January 2021 at a point when no singing at all was allowed in church! It was a difficult time to start, but immediately the church music started to benefit from much better planning and consistency, as we had had no regular organist since September 2019.

Our choir had its ups and downs during 2021. The most important up was that we began singing again (after the Covid lockdown) in the services at St. Mary's from Easter onwards, under the careful and wise direction of Ron Binnie. Unfortunately, we lost the input of Vera Male and Mike Whitmarsh who never returned to the choir after lockdown. Sadly, Mike died in September. A service was held for him at St Mary's as well as a long delayed memorial service for Peter Lapworth, and a special harvest evensong, all within a 10 day period.

On the brighter side we gained the input of a bass, Michael Perkins, and an alto in Ellie Pinnells with her daughter, Catherine, joining the Junior Choir, which began singing again in November after a long Covid shutdown.

We joined with the choir from St. Mary Magdalene, Tanworth to sing an evening Advent Carol Service on Advent Sunday 2021. Unusually this was at St. Mary's, Lapworth, because building work was in progress at Tanworth Church. Our Nine Lessons and Carols service went very well considering the difficult Covid conditions just before Christmas.

It has become clear that significant work on the church organ will be required within the next few years.

Outreach to families

The monthly Family Service continued through 2021, but there was little attendance by children or young families in the first half of the year. Confidence slowly began to return in the second half of the year. The first together@9.30 service since lockdown took place on 10th October, and the first Junior Choir on 17th October. Baby and Toddler Praise made an encouraging re-appearance. Momentum slowly began to build, but then the very high levels of Covid infections towards the end of the year started to keep people away once more. Attendance at the Christmas Crib service was especially disappointing.

The Rector restarted taking assemblies at Lapworth CofE Primary School on 11th October, and there was a memorable school service in church on 16th December. However, rising Covid rates continued to cause problems. In January 2022 the school was once more cancelling all multi-year group activities including assemblies.

Occasional Offices (Baptisms, Weddings and Funerals)

Our first post-lockdown wedding was on 28th May. It was third time lucky for the bride and groom who had been forced to abandon two earlier wedding dates. Further weddings on 30th July and 26th September meant that the summer wedding season was only slightly down on a typical year.

The first post lockdown baptism took place on 20th June and seven baptisms followed, in part because of a backlog from 2020 and the spring of 2021.

There were 11 full church funerals in St Mary's Lapworth during 2021 and other memorial services too. There were 13 sets of ashes interred in the churchyard. These numbers are higher than usual, although only one of the deaths was attributed to Covid.

St Mary's PCC

Report of the Parochial Church Council for the year ended 31 December 2021

ACHIEVEMENTS AND PERFORMANCE (continued)

Charitable Activities

The parish continue to support the local foodbank based at the Lees Chapel.

Once again it was impossible to conduct our usual events in support of Christian Aid.

After a great effort coordinated by Vera Male, the parish made a large contribution (155 boxes!) to the diocesan container sent to Malawi in June 2021. Our boxes included material which could not be sent in 2020 such as hand-made dresses, toys, blankets, stationery soap and crutches, along with 15 sewing machines with accessories. Thanks to coordination by Sue Cole, our boxes also included over 4,500 items of school uniform collected from St Martin's School as the merger with Solihull School changed the uniform requirements.

A special Parish lunch was held on 14th November 2021 to raise money for the two cancer charities supported by Mike Whitmarsh (died September 2021) and Peter Lapworth (died April 2020). Both were choir members and would work hard in the kitchen at parish lunches. A total of £400 was split between the two charities. Thanks to Sandra Barnfield for taking the lead on this, and her many helpers.

In August 2021 the congregation donated £222 to the Church Mission Society on the occasion of its 222nd birthday.

Social Events

Because of Covid no social events were possible in the first half of 2021. As the situation improved a harvest tea was held after the special evensong on 2nd October. There was also the Parish Lunch on 14th November. The most significant socialising of 2021 took place after the several important funerals, which were especially frequent towards the end of the year. Once again it was not possible to organise a Christmas fair in 2021.

Transforming Church Action Planning (TCAP)

A Mission Planning event for Lapworth and Baddesley Clinton was scheduled for 4th April 2020, but this had to be cancelled in the first lockdown. The PCC aspires to take this forward again in May 2022, and the Rector is discussing the possibilities with the Diocesan TCAP team.

Parish Magazine

The magazine was much appreciated by the community as sign of continuity through the lockdown. It was especially valuable to people who were unable to access the online world. This resulted in a significantly better than usual response to the February 2021 envelope appeal for contributions towards the printing costs.

The PCC was saddened by the sudden death of Kit Nash in November 2021. Kit had been very successful in organising the Magazine advertising and the parish is grateful for all that he has contributed. We are also very grateful to Norma Aslin for stepping in to organise the magazine advertising at short notice, especially at the important moment before the new year of advertising started with the March 2022 edition. The PCC would like to thank Alison Burley who does a wonderful job putting the magazine together each month and organising the printing. She has also helped with the advertising. Thank you, too, to the many people involved with magazine distribution, which was much more straightforward in 2021 than in 2020.

The magazine's circulation is rising slowly and is now 1,070.

PCC meetings and APCM

The PCC met via Zoom in January, March and May. It met in person in July, September and November. April's APCM was via Zoom.

At the November meeting, the PCC said prayers for David Bradnock MBE JP DL FBHI who died on 2nd November 2022. David had been a member of the PCC since 1980 (41 years) and a churchwarden for 25 years (1986-2011). He had overseen many important projects on the church building including stonework replacement, restoration of a stained-glass window and refurbishment of the organ. The PCC were thankful for his many contributions. A tribute was included in the February 2022 edition of the Parish Magazine.

St Mary's PCC

Report of the Parochial Church Council for the year ended 31 December 2021

ACHIEVEMENTS AND PERFORMANCE (continued)

Electoral Roll

The electoral Roll stands at 116 made up of 59 people who live in the parish and a further 57 who live outside.

Clerks House

The PCC is grateful to the Lapworth Charity, which makes the Clerks House available to the PCC for the vergers' accommodation. During 2021 the arrangement was formalised and there is now a lease, which runs until 20th October 2041 at a peppercorn rent.

Eco church

Around 20 bird boxes were installed in the churchyard or nearby in 2021, thanks to a donation from the "Welcome to our future" charity. Thank you to Mike Parkes for all the installation work. Under a PCC scheme, three young trees were donated by families who have recently had ashes interred in the churchyard. These have been planted on the northern boundary of the new churchyard. On 6th June a live streamed Climate Sunday service was held at St Mary's Lapworth as part of the preparations for the COP26 conference in Glasgow.

Churchyard

No church and churchyard working party was possible in the spring of 2021, although some voluntary work was contributed by individual parishioners. A successful working party was held on 16th October 2021, with refreshments.

The grass at the top of the new churchyard was seriously disrupted by badgers in the early months of 2021. It has partly recovered over the summer.

In October 2021 the old gravel path was finally replaced with a resin path. This is a very significant improvement especially for those who are less firm on their feet and for wheelchair users. There are now no steps between the car park and the church nave. The Lapworth Old School Trust has extended the path past the Old School so it is continuous from the Tapster Lane entrance to the car park to the Church Lane steps. It is now much easier to move a coffin from church to the new churchyard, and four coffins made that journey in December 2021. The PCC is thankful for a generous donation it received to pay for the project.

Church Building

The Church Building is subject to a quinquennial survey and report, which was last carried out in 2017. That report indicated total expenditure approaching £450,000 would be required. Since 2020, the programme of work arising from the report was discussed and agreed with the Parish Building Surveyor (Birmingham Archdeaconry), but it has proved difficult to make progress. Since autumn 2021 the church architect has been involved in a specific project to renew a buttress on the southeast corner of the nave, and windows in the de Montford chapel. A tender was completed late in 2021 and a faculty was applied for in early 2022. The church building and churchyard had the annual safety risk assessment, using Ecclesiastical Insurance's risk assessment toolkit. During 2021 various longstanding issues with the fire alarm were finally brought to a satisfactory conclusion, so the fire alarm system is now fully functional.

Safeguarding

The parish safeguarding policy was renewed and approved by the PCC in March and again in September 2021. This was mainly to address new national CoFE policies which came into force on 1st January 2022. PCC members worked hard on their safeguarding training as a project for Lent 2021 and all members reached the Foundations Level or higher. Training was also completed by the new organist and the bell ringers.

St Mary's PCC

Report of the Parochial Church Council for the year ended 31 December 2021

ACHIEVEMENTS AND PERFORMANCE (continued)

Deanery Synod and Chapter

The new enlarged Deanery of Kings Norton, Moseley and Shirley officially started on 1st March 2020, but with Covid, and no Area Dean, initial progress was slow. An interim Area Dean facilitated three online meetings in the earlier part of 2021 for prayer and discussion, and we have begun to get to know several members of other churches in the new deanery on these occasions. The actual new Area Dean was installed by the Bishop in September at a special service and there were refreshments after this, where we were able to chat and introduce ourselves.

We held our first in person Deanery Synod on 21st October 2021 at St. Francis of Assisi Church, Bournville, with Nick Forknell as Lay Chair. He introduced the new Area Dean, the Revd. Phelim O'Hare, who had actually visited St. Mary's (Lapworth) on a previous Wednesday to join in our morning Communion. The main topic on the agenda was a talk by Jo Chamberlain, introduced by our Rector, on "Journeying to Net Zero" and Eco champions. This caused much discussion afterwards.

Diocesan Projects

The Diocese has continued with its People and Places programme. In 2021 the process of merging 13 deaneries into 6 and appointing full time Area Deans was completed. Early in 2021 online discussions called "Discovering the Future" took place about possible "oversight areas" in the old Shirley Deanery. These were led by Archdeacon Jenny Tomlinson.

FINANCIAL REVIEW

The PCC was saddened with the death of its Independent Examiner Mr C R Midgely. The PCC is grateful for his services since 2006. Dr J R Ayling has agreed to the PCC's request that she should become our Independent Examiner.

Income decreased and expenditure increased in 2021. The increased income was primarily due to donations received. The fall in income was primarily due a generous donation being made towards the church path repairs in 2020. The rise in expenditure was primarily due to the church path repairs being completed in 2021.

Total receipts to unrestricted funds were £71,741 (2020: £80,327) of which £27,887 (2020: £29,467) arose from Christian stewardship, £2,137 (2020 £1,530) was made from loose plate collections and £5,191 (2020: £25,954) was from donations and appeals. Total restricted income was £20,994 (2020: £26,247) of which £20,025 (2020: £25,150) was from donations and appeals. Included within the total reported income was Gift Aid income of £7,777 (2020: £13,348).

Total income fell by nearly 13%. The PCC envisages that it will have to continue financing its activities through the existing sources of income; giving by the congregation, fees, donations from outside bodies and the income received from its financial reserves. The PCC is grateful for the ongoing support it receives from the Lapworth Charity. Lapworth Charity has confirmed that from 1 January 2021, this support is towards the repair and maintenance of the Parish Church.

Church running and maintenance costs were £18,267 (2019: £13,253).

The contribution to the Diocesan parish share of £45,801 (2020: £46,252) largely provides the stipends and housing for the clergy. The sum that the churches in the Diocese have to find is shared between the churches to a formula. For St. Mary's this was a Common Fund Request of £34,866 and a Common Fund Gift. This to give a total contribution of approximately 60% of the PCC's unrestricted income of two years previous (that is, for 2022, 60% of 2020's unrestricted income). The PCC receives generous restricted support from the Lapworth Charity towards the repair and maintenance of the parish church. Recognising this, while ensuring that the PCC does not compromise its duties as charity trustees and not exceeding total unrestricted income or reserves, for 2023 onwards, the PCC intends that its total contribution will be approximately 60% its combined Lapworth Charity donation and unrestricted income of two years previous (that is, for 2023, 60% of 2021's Lapworth Charity donation and 2021's unrestricted income).

St Mary's PCC
Report of the Parochial Church Council for the year ended 31 December 2021

FINANCIAL REVIEW (continued)

Full details of the PCC's calculations to derive its total Common Fund contribution are set out in the Additional Information section of these financial statements. In 2020, because of the financial effects of COVID 19, the Diocese announced that in 2021 it would review the methodology for calculating the sum that the churches in the Diocese would be asked to find in 2022. The PCC's total 2022 contribution of £42,303 has not been altered as a result of the review.

The net movement on unrestricted funds was an increase of £9,051 (2020: £9,708). Note that the Lapworth Charity donation has previously been given on an unrestricted basis. For the current year, the Trustees of the Lapworth Charity prescribed the funds as being for the repair and maintenance of the Parish Church, and as such have been treated as restricted.

During the year, the total fund balances increased from £277,733 to £285,444, of which £187,053 (2020: £178,002) is unrestricted.

Through donations received from the congregation and giving at the PCC's discretion, donations totalling £2,961 (2020: £2,089) were made. Of this, no (2020: one) donation was over £1,000. This was to The Children's Society for £987 (2020: £1,239). Most of the donation to The Children's Society was raised through members of the congregation having collection boxes throughout the year. The PCC is grateful to Bill and Kay Baily for organising this.

The principal financial management policies of the PCC continue to be the prompt banking of offertories and other income, the timely payment of invoices and regular monitoring of the cash flow position.

Reserves policy

The PCC is now trying to maintain a minimum balance on free reserves of greater than its estimate of three months regular payments. For 2022, the PCC estimates this to be equivalent to a minimum of £20,378. This would have equated to £18,322 in 2021. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £130,448 (2020: £129,691), which is higher than the minimum balance.

Where the balance is sufficiently higher than the minimum balance, the PCC tries to further assist the Diocese by making its full Diocesan parish share contribution in January of the particular financial year. Full payments for the 2021 and 2022 financial years were made in the Januarys of the respective years.

Free reserves exclude restricted income funds, endowment funds, and designated funds already committed for essential future spending.

The PCC is aware that its estimate of remaining quinquennial expenditure on the fabric is around £426,000. The PCC is therefore targeting having total reserves that can be used for quinquennial expenditure of around £426,000. The PCC is fully aware that its total funds of £199,923, which can be used for quinquennial expenditure, are significantly below the target.

No minimum balance is set for any of the restricted funds, other than none of the individual funds being in deficit.

The PCC's main approach to managing risk, associated with holding reserves, is to spread the holding across a number of financial institutions, which at 31 December 2021 totalled six (2020: six).

VOLUNTEERS

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. We want to mention our churchwardens Mr Roberts and Mr Parkes who have worked so tirelessly on our behalf. Thanks are also due to Mrs Baines and Mr Jackson who work hard as our PCC Secretary and Treasurer respectively.

St Mary's PCC

Report of the Parochial Church Council for the year ended 31 December 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure The PCC and is a registered charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our rector), churchwardens, the reader, the deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year.

Lapworth PCC has two related trusts, which are:

- *Lapworth Old School Trust (Registered No. 1068925)*

In March 1997 the PCC made a donation to S W Willson and A H Kimpton, promoters for a new trust to be formed and known as the Old School Trust. The conveyance of the Old School House was completed in March 1997 to the names of the Trustees of the Old School Trust. In March 1998 the full approval of the Charity Commissioners was given and the name Lapworth Old School Trust was entered in the central register of charities.

The charitable objects of this trust are for the benefit of St Mary's Church, Lapworth and the community without distinction of political, religious or other opinion including use for meetings, lectures and classes and for other forms of recreation and leisure time occupations with the object of improving the conditions of life for the said community. Members of the Lapworth Parochial Church Council who are also Trustees of the Old School Trust are Mrs K Baines, Revd P H Gerard, Mr A I Jackson, Mr M E T Parkes and Mr H O Roberts.

- *The Willson Memorial Trust (Registered No. 1077750)*

On the 31st December 1998 the PCC donated funds of £75,411 to the above Trust. The objects of the Trust are for the benefit of St. Mary's Church, Lapworth, Warwickshire and the community. Members of the Lapworth Parochial Church Council who are also Trustees of the Willson Memorial Trust are Mrs K Baines, Revd P H Gerard, Mr A I Jackson, Mr M E T Parkes and Mr H O Roberts.

On the 6th September 1999 the objects of the Trust were amended to read "The furtherance of the religious and other charitable purposes of the Church of England in the Parish of Lapworth". Since 2004 all income received by the Trust has been given to the PCC.

The PCC holds cash and investments, as custodian Trustee, on behalf of the Lapworth Old School Trust (LOST) and the Willson Memorial Trust (WMT). The procedures employed by the PCC to safeguard its own assets are extended to those funds belonging to the LOST and the WMT. Separate accounting records are maintained for each of these Trusts which may be used to indicate, when required, the amount of funds in the PCC's bank accounts which belong to the LOST and the WMT respectively. Details of the amounts held at the yearend for each of these funds are given in note 10 of the financial statements.

St Mary's PCC
Report of the Parochial Church Council for the year ended 31 December 2021

ADMINISTRATIVE INFORMATION

Saint Mary The Virgin Lapworth (St. Mary's) is the Church of England church serving the local communities in and around the village of Lapworth, Warwickshire. It is part of the Diocese of Birmingham within the Church of England. The correspondence address is The Rectory, Church Lane, Lapworth, Solihull, B94 5NX. Registered charity number 1165322.

PCC members who have served from 1 January 2021 until the date this report was approved are:

Ex Officio members:

Revd P H Gerard	Rector and Deanery Synod Representative
Mrs V Hamley	Reader and Deanery Synod Representative (resigned 26 April 2021)
Mr M E T Parkes	Warden
Mr H O Roberts	Warden and Deanery Synod Representative

Elected members:

Mrs N Aslin	Electoral Roll Officer
Mrs K Baines	Secretary
Mrs R C Bird	
Mr D H Bradnock	Vice Chair (deceased 3 November 2021)
Mr L A Carver	
Mr A I Jackson	Treasurer and Deanery Synod Representative
Mr I T Knowles	Deanery Synod Representative
Mrs J Tookey	
Mrs M Twelftree	Deanery Synod Representative

Approved by the PCC and signed on their behalf by:

P. H. Gerard

The Revd P H Gerard

28th March 2022

Date

Independent examiner's report To the Trustees of St Mary's PCC

I report on the accounts of the church for the year ended 31 December 2021 which are set out on pages 12 to 21.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

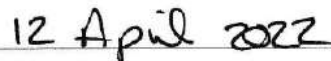
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Dr J R Ayling BSc FCA
Fellow of the ICAEW
8 Troutbeck Avenue
Leamington Spa
CV32 6NE



Date

St Mary's PCC
Statement of Financial Activities for the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME AND ENDOWMENTS					
Voluntary income	3a	54,937	20,025	74,962	90,449
Activities for generating funds	3b	5,889	-	5,889	5,308
Income from investments	3c	1,725	969	2,694	3,144
Church activities	3d	9,190	-	9,190	7,673
Total income		<u>71,741</u>	<u>20,994</u>	<u>92,735</u>	<u>106,574</u>
EXPENDITURE					
Church activities	4a	69,884	26,135	96,019	80,011
Total expenditure		<u>69,884</u>	<u>26,135</u>	<u>96,019</u>	<u>80,011</u>
Net income / (expenditure) before investment gains		1,857	(5,141)	(3,284)	26,563
Net gains on investments	8, 11	7,173	3,822	10,995	4,158
Gross transfers between funds	11	<u>21</u>	<u>(21)</u>	<u>-</u>	<u>-</u>
Net movement in funds		9,051	(1,340)	7,711	30,721
Balance at 1 January 2021	11	178,002	99,731	277,733	247,012
Balance at 31 December 2021	11	<u>187,053</u>	<u>98,391</u>	<u>285,444</u>	<u>277,733</u>

There are no gains or losses for this or the prior year other than those disclosed in the Statement of Financial Activities. All income and expenditure arises from continuing activities.

St Mary's PCC
Balance Sheet as at 31 December 2021

		31 December 2021		31 December 2020	
		£	£	£	£
	Notes				
Fixed assets					
Fixed asset investments	8		172,922		151,012
Current assets					
Debtors	9	9,828		14,782	
Cash at bank and in hand		385,935		383,437	
		<u>395,763</u>		<u>398,219</u>	
Creditors: amounts falling due within one year	10	(283,241)		(271,498)	
Net current assets			<u>112,522</u>		<u>126,721</u>
Total assets less current liabilities being total net assets			<u>285,444</u>		<u>277,733</u>
Funds	11				
Restricted			98,391		99,731
Unrestricted			187,053		178,002
Total charity funds			<u>285,444</u>		<u>277,733</u>

Approved by St Mary's PCC and signed on their behalf by:

Revd P H Gerard

P. H. Gerard

Date

28th March 2022

St Mary's PCC
Cash flow statement for the year ended 31 December 2021

		Year ended 31 December 2021	Year ended 31 December 2020
	Notes	£	£
Cashflows from operating activities			
Net (expenditure) / income before investment gains		(3,284)	26,563
Adjustments for:			
Dividends, interest and income from investments	3c	(2,694)	(3,144)
Investment gain allocated to WMT & LOST	8	(10,915)	(4,016)
Decrease / (increase) in debtors	9	4,954	(4,402)
Increase in creditors	10	11,743	5,166
Net cash (used in) / provided by operating activities		(196)	20,167
Cash flows from investing activities			
Dividends, interest and income from investments	3c	2,694	3,144
Net cash provided by investing activities		2,694	3,144
Change in cash and cash equivalents in the year		2,498	23,311
Cash and cash equivalents brought forward		383,437	360,126
Cash and cash equivalents carried forward		385,935	383,437
Analysis of cash and cash equivalents			
Cash in hand		385,935	383,437
Analysis of changes in net debt and cash balances			
	At start of year £	Cash flows £	At end of year £
Cash	383,437	2,498	385,935

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

1 Accounting policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2019) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)). The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

{a} Recognition of income and endowments

Income and endowments are recognised when the PCC becomes legally entitled to the use of the resources; and the inflow of economic benefit is probable; and the monetary value can be measured with sufficient reliability.

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Investment income is included in the accounts when receivable.

Investment gains and losses include any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised.

{b} Recognition of expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance costs include the costs of preparation and examination of the statutory accounts, the cost of PCC meetings and the cost of any legal advice to the PCC on governance or constitutional matters.

{c} Assets

In so far as consecrated and beneficed property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Investments quoted on a recognised stock exchange, or whose value derives from them, are valued at market value at the yearend.

Amounts owing to the PCC at 31 December are shown as debtors less provision for amounts that may prove un-collectable.

{d} Funds

Restricted funds are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Unrestricted funds represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for spending on a future project.

2 COVID-19 pandemic

On 23 March 2020 and 5 November 2020 the UK Government imposed general lockdowns in response to the global COVID-19 pandemic. The Trustees do not consider that the COVID-19 pandemic has had, or will have, any adverse effect on the ability of the charity to continue as a going concern, but an accurate estimate of the impact cannot yet be made.

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

3 Income and endowments

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
3a Voluntary income				
Planned giving				
Christian stewardship	27,887	-	27,887	29,467
Tax recoverable on planned giving	7,242	-	7,242	8,134
	<u>35,129</u>	<u>-</u>	<u>35,129</u>	<u>37,601</u>
Collections				
Loose plate collections	2,137	-	2,137	1,530
Tax recoverable on collections	480	-	480	214
	<u>2,617</u>	<u>-</u>	<u>2,617</u>	<u>1,744</u>
Donations and appeals				
Lapworth Charity	-	20,000	20,000	20,000
Willson Memorial Trust	1,167	-	1,167	1,337
Flower fund	1,228	-	1,228	247
Fabric fund	-	25	25	-
Clock restoration fund	-	-	-	-
Junior choir	-	-	-	-
Donation for church path	-	-	-	20,000
Other donations	2,741	-	2,741	4,520
Tax recoverable on donations and appeals	55	-	55	5,000
	<u>5,191</u>	<u>20,025</u>	<u>25,216</u>	<u>51,104</u>
Legacies	<u>12,000</u>	<u>-</u>	<u>12,000</u>	<u>-</u>
	<u>54,937</u>	<u>20,025</u>	<u>74,962</u>	<u>90,449</u>
3b Activities for generating funds				
Parish magazine advertising	5,864	-	5,864	5,281
Christmas fair	25	-	25	-
Other fundraising activities	-	-	-	27
	<u>5,889</u>	<u>-</u>	<u>5,889</u>	<u>5,308</u>
3c Income from investments				
Bank interest	213	130	343	775
Dividends received	1,512	839	2,351	2,369
	<u>1,725</u>	<u>969</u>	<u>2,694</u>	<u>3,144</u>
3d Church activities				
Fees for weddings and funerals	6,276	-	6,276	3,808
Parish magazine sales	2,914	-	2,914	3,865
	<u>9,190</u>	<u>-</u>	<u>9,190</u>	<u>7,673</u>
Total income and endowments	<u>71,741</u>	<u>20,994</u>	<u>92,735</u>	<u>106,574</u>

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

4 Expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<i>4a Church activities</i>				
Missionary and charitable giving	989	-	989	850
Ministry: Diocesan parish care				
Common fund request	34,866	-	34,866	34,182
Common fund gift	10,935	-	10,935	12,070
Other ministry costs				
Clergy expenses	300	260	560	457
Clergy housing	596	-	596	699
Other direct church costs	794	-	794	1,377
Church running & maintenance				
General repairs	-	5,934	5,934	4,143
Church running costs	6,303	-	6,303	5,570
Organists and choir	4,816	23	4,839	2,876
Flower fund expenses	1,191	-	1,191	664
Major repairs				
Church Path	-	14,451	14,451	-
Tower repairs	-	1,695	1,695	3,840
Parish magazine costs	7,192	-	7,192	8,137
Churchyard upkeep	-	3,772	3,772	3,638
Cost of independent examination	1,902	-	1,902	1,508
	<u>69,884</u>	<u>26,135</u>	<u>96,019</u>	<u>80,011</u>
 Total resources expended	 <u>69,884</u>	 <u>26,135</u>	 <u>96,019</u>	 <u>80,011</u>

5 Support costs

All support costs have been allocated to expenditure on church activities. As the sole charitable activity of the PCC is the promotion in the parish of the whole mission of the church, no further apportionment of support costs has been undertaken. The support costs have been allocated between the restricted and unrestricted funds as follows:

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Other ministry costs				
Clergy expenses	300	260	560	457
Clergy housing	596	-	596	699
Governance costs	1,902	-	1,902	1,508
	<u>2,798</u>	<u>260</u>	<u>3,058</u>	<u>2,664</u>

Governance costs comprise the charge for the independent examination of the financial statements. No other remuneration was payable to the independent examiner in the year to 31 December 2021 (2020: £nil).

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

6 Staff

During the year the PCC had no employees (2020: none).

7 Trustees

Revd P H Gerard (Rector) had expenses receivable of £300 (2020: £859) in respect of mileage charges, travel costs and other miscellaneous expenditure. £300 (2020: £558) was outstanding to him at the yearend. Mrs G M Jackson, the wife of Mr A I Jackson (Treasurer) received £nil (2020: £95) for playing the organ at church services. £nil (2020: £nil) was outstanding at the yearend. Mr O Parkes the son of Mr MET Parkes (Warden) received a gift voucher of £nil (2020: £200) for providing equipment and producing the live streamed services. £nil (2020: £nil) was outstanding at the yearend. Mrs M Twelftree, in carrying out the duties of Verger, has the use of the Clerk's House and receives payments from third parties. With the exception of Revd P H Gerard, Mrs G M Jackson, Mr O Parkes and Mrs M Twelftree, none of the members of the PCC, nor any person connected with them, received any remuneration or expenses in the year to 31 December 2021 (2020: £nil).

Gifts of £8,857 (year ended 31 December 2020: £10,408) were made by the Trustees, or their immediate family, to the charity in the year ended 31 December 2021. These donations were made on the same basis as all other donors.

8 Fixed asset investments

Year ended
31 December 2021
£

Carrying value at beginning of year	151,012
Add net gain on revaluation	21,910
Carrying value at the end of the year	<u>172,922</u>

The investments comprise common investment funds, of which 50% (2020: 48%) are based in the UK, and 50% (2020: 52%) overseas. The net gain on revaluation of investments is allocated between the PCC, Lapworth Old School Trust and the Willson Memorial Trust in accordance with each entity's share of the investments as follows:

	Year ended 31 December 2021 £	Year ended 31 December 2020 £
St Mary's PCC	10,995	4,158
Lapworth Old School Trust	6,182	2,268
The Willson Memorial Trust	4,733	1,748
	<u>21,910</u>	<u>8,174</u>

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

9 Debtors	31 December 2021	31 December 2020
	£	£
Prepayments and accrued income	4,333	3,524
Other debtors	5,495	11,258
	<u>9,828</u>	<u>14,782</u>

10 Creditors: amounts falling due within one year	31 December 2021	31 December 2020
	£	£
Funds held in capacity as custodian trustee:		
Lapworth Old School Trust	159,267	152,315
The Willson Memorial Trust	120,780	116,047
	<u>280,047</u>	<u>268,362</u>
Accruals and deferred income	3,194	3,136
	<u>283,241</u>	<u>271,498</u>

The amounts shown above as owing to the Lapworth Old School Trust, and the Willson Memorial Trust represent the cash balances belonging to these funds which are held within its own bank accounts by the PCC in its capacity as custodian Trustee.

The movement in the funds of Lapworth Old School Trust and The Willson Memorial Trust held by the PCC are as follows:

	Lapworth Old School Trust		The Willson Memorial Trust	
	2021	2020	2021	2020
	£	£	£	£
Balance at the start of the year	152,315	145,129	116,047	114,299
Receipts	20,004	14,697	1,167	1,337
Payments	(19,234)	(9,779)	(1,167)	(1,337)
Investment gain	6,182	2,268	4,733	1,748
Balance at the end of the year	<u>159,267</u>	<u>152,315</u>	<u>120,780</u>	<u>116,047</u>

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

11 Summary of fund movements

	Fund balance b/f £	Income & endowments £	Expenditure £	Investment gains £	Fund transfers £	Fund balance c/f £
Unrestricted funds						
General	60,607	60,549	(61,501)	2,319	(13,056)	48,918
Fabric	112,891	1,132	-	4,604	14,862	133,489
Flower	1,200	1,241	(1,191)	50	(101)	1,199
Junior choir	1,295	13	-	53	(8)	1,353
Magazine	2,009	8,806	(7,192)	147	(1,676)	2,094
	<u>178,002</u>	<u>71,741</u>	<u>(69,884)</u>	<u>7,173</u>	<u>21</u>	<u>187,053</u>
Restricted funds						
Clock restoration	6,098	60	(144)	243	-	6,257
Car	3,623	35	(260)	137	-	3,535
Edith Mary Hudson	2,046	21	-	83	(21)	2,129
Lapworth Charity	-	20,054	(9,340)	440	-	11,154
Church path	25,535	184	(14,451)	452	(11,720)	-
New churchyard	60,594	598	(1,902)	2,394	-	61,684
Junior choir	748	7	(23)	30	-	762
Fabric	1,087	35	(15)	43	11,720	12,870
	<u>99,731</u>	<u>20,994</u>	<u>(26,135)</u>	<u>3,822</u>	<u>(21)</u>	<u>98,391</u>
	<u>277,733</u>	<u>92,735</u>	<u>(96,019)</u>	<u>10,995</u>	<u>-</u>	<u>285,444</u>

The restricted funds are held for the following purposes:

- The clock restoration fund was set up for the maintenance of the Parish Church's clock.
- The car fund is used to provide financial support to the Rector in paying for his mileage charges whilst on Parish business.
- The Edith Mary Hudson fund arises from a bequest in 1937 and is for the purpose of keeping the Parish Church and Graveyard in good repair. The fund's share of bank interest and dividends received of £21 (2020: £25) has been transferred to the general fund. This is in accordance with the terms of the fund and the practice of previous years.
- The Lapworth Charity fund is for the repair and maintenance of the Parish Church.
- The church path fund is for the resurfacing of the paths surrounding the church building. Under the terms of the gift, excess funds at completion of the works have been transferred to the restricted fabric fund.
- The new churchyard fund is for the maintenance of the new churchyard.
- The restricted junior choir funds are those which have been raised specifically for the ongoing financial support of the junior choir.
- The restricted fabric fund is used to separately administer funds raised for the sole purpose of the maintenance of the fabric of the church. The designated fabric fund is for funds which the Trustees have allocated for this purpose but for which no contractual obligation exists.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with any restrictions.

St Mary's PCC
Notes forming part of the financial statements
for the year ended 31 December 2021

12 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed assets	142,751	30,171	172,922
Current assets	327,543	68,220	395,763
Current liabilities	(283,241)	-	(283,241)
Fund balance	<u>187,053</u>	<u>98,391</u>	<u>285,444</u>

13 Related party transactions

All income earned in the year by The Willson Memorial Trust (WMT) has been donated to the Lapworth Parochial Church Council (LPCC). Amounts are shown in note 3 of these financial statements.

LOST and WMT are each a party related to the LPCC by virtue of common Trustees. Members of the LPCC who are also Trustees of LOST and / or WMT are: Revd P H Gerard, Mr M E T Parkes, Mr H O Roberts, Mrs K Baines and Mr A I Jackson.

The LPCC also acts as a custodian Trustee for LOST and WMT. Details of funds held in cash on behalf of LOST and WMT at the yearend are given in note 10 of these financial statements.

14 Going Concern

There are no material uncertainties as to the PCC's ability to continue as a going concern.

15 Controlling party and ultimate controlling party

The controlling party and ultimate controlling party of the Charity is the Board of Members of St Mary's PCC.

St Mary's PCC

Additional information

This information does not form part of the financial statements of the Lapworth Parochial Church Council and has not been subject to an independent examiner's review.

1 External Giving

	Year ended 31 Dec 2021 £	Year ended 31 Dec 2020 £
Giving at the PCC's discretion:		
Christian relief and development agencies		
<i>CMS</i>	150	250
<i>Birmingham Diocese Malawi Fund</i>	100	150
<i>Church Urban Fund</i>	150	250
<i>Additional Curates Society</i>	100	150
	<u>500</u>	<u>800</u>
Other		
<i>Lapworth School</i>	270	-
<i>Cancer Research UK</i>	10	-
<i>Marie Curie</i>	9	-
<i>A Rocha UK</i>	50	50
<i>Crisis UK</i>	150	-
	<u>489</u>	<u>50</u>
 Total giving at the PCC's discretion	 <u>989</u>	 <u>850</u>
Giving through donations from the congregation:		
Christian relief and development agencies		
<i>Children's Society</i>	987	1,239
<i>Outreach Angels</i>	-	(300) *
<i>Crisis UK</i>	-	300 *
<i>CMS</i>	222	-
	<u>1,209</u>	<u>1,239</u>
Other		
<i>Royal British Legion</i>	382	-
<i>Cancer Research UK</i>	190	-
<i>Marie Curie</i>	191	-
	<u>763</u>	<u>-</u>
 Total giving through donations from the congregation	 <u>1,972</u>	 <u>1,239</u>
 Total Parish donations	 <u>2,961</u>	 <u>2,089</u>

* During 2020 the 2019 donation of giving through donations from the congregation to Outreach Angels of £300 was written back and, in consultation with those raising the money, given to Crisis, a charity with similar aims.

St Mary's PCC
Additional information

2 Summary of the net expenditure

	Year ended 31 Dec 2021 £	Year ended 31 Dec 2020 £
Income from regular church activities	91,794	80,327
Expenditure for regular church activities	(77,544)	(73,409)
Surplus / (deficit) on regular church activities	<u>14,250</u>	<u>6,918</u>
Income for fabric maintenance	240	25,235
Fabric maintenance	(16,146)	(3,840)
Surplus / (deficit) on fabric maintenance	<u>(15,906)</u>	<u>21,395</u>
Income from other activities	701	1,012
Expenditure on other activities	(2,329)	(2,762)
Deficit from other activities	<u>(1,628)</u>	<u>(1,750)</u>
Net income / (expenditure) before investment gains	<u>(3,284)</u>	<u>26,563</u>

St Mary's PCC
Additional information

3 PCC calculations to derive Adjusted Unrestricted Income and Base Common Fund contribution

	Year ended 31 Dec 2021 £	Year ended 31 Dec 2020 £
Unrestricted Income	<u>71,741</u>	<u>80,327</u>
	Year ended 31 Dec 2021 £	Year ended 31 Dec 2020 £
Adjusted Unrestricted Income		
All General Fund income before investment gains and fund transfers	60,549	69,525
Less General Fund income designated for specific costs:		
Contributions received towards Christmas Fair hall hire costs	-	-
Contributions received towards information booklets costs	-	-
All Unrestricted Fabric Fund income before investment gains and fund transfers	1,132	1,363
All Unrestricted Junior Choir Fund income before investment gains and fund transfers	13	16
Magazine Fund:		
Interest and dividends	28	26
Yearend surplus excluding interest and dividends	1,586	1,009
Flower Fund:		
Interest and dividends	13	4
Yearend surplus excluding interest and dividends	37	-
Total qualifying unrestricted funds	<u>63,358</u>	<u>71,943</u>
	2021 for 2023 £	2020 for 2022 £
Base Common Fund contribution		
Contribution 60% of Adjusted Unrestricted Income	38,015	43,166
Additional contribution to reflect Lapworth Charity's support	12,000	-
2% discount for prompt payment	(1,000)	(863)
	<u>49,015</u>	<u>42,303</u>