

THE KITTIWAKE TRUST

England & Wales · Charity number 1165318

Details

Status Registered

Legal form CIO

Registered 2016-01-26

Register [View on the Charity Commission register](#)

Contact

Address 1 West View
Wrekenton
Gateshead
NE9 7UY

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Activities

Objects: TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT INCLUDING BY: DONATIONS OF BOOKS AND OTHER ITEMS TO NOT-FOR-PROFIT ORGANISATIONS AND SCHOOL LIBRARIES, SUPPORT OF LITERACY PROJECTS, A MULTILINGUAL LIBRARY AND SUPPORT OF OTHER PROJECTS IN SUCH WAYS AS THE TRUSTEES SEE FIT.

Activities: Borderline Books: providing free books to organisations working with vulnerable people of all ages. Promoting literacy for all age groups. Free books for prisoners. Multilingual Library with books in 140 languages & dialects; bilingual books for children; language classes; meeting space for refugee groups & others; educational activities. Library of Sanctuary.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- Isle Of Man
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£41,425	£75,095	-	-
2023-12-31	£41,641	£49,598	-	-
2022-12-31	£20,663	£32,931	-	-
2021-12-31	£84,067	£47,706	-	-
2020-12-31	£44,225	£38,012	-	-

Trustees

Name	Role	Appointed
Jola Olafimihan	Chair	2024-04-07
AMINA JANE MARIK EVANS		2016-01-26
Kathleen StClair Gibson		2020-11-01
Melissa Bourseau		2025-11-09
PAMELA ELIZABETH GIBSON		2016-01-26
Rosie Jennings		2018-05-21
SJAAK VAN RIJN		2016-01-26

THE KITTIWAKE TRUST

England & Wales - Charity number 1165318

Accounts

Kittiwake Trust

(Registered Charity Number: 1165318)

Financial Statements for the year ended 31st December 2024

JFS Torbitt

Chartered Certified Accountants
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Tel: 0191 410 8300

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The Kittiwake Trust 2024

All our projects progressed well during 2024 in spite of Joe Anderson, who had run the library since it opened, leaving in March. Also at the end of the year Anna, who had worked for over 2 years on the prison project and improved the systems to keep up with increasing demand, left her post. She continues to volunteer one day a week, so is always available if needed.

Grant funding was somewhat sparse as we had not been able to make any applications during the last quarter of 2023.

Grants 2024

Shears Foundation	BB Prison work	£5270
James Knott	BB general – 3 rd of 3 years	£5000
Aldo Trust	BB Prison work	£1000
Hadrian Trust	BB Prison work	£1000
Postcode Lottery	unexpected	£5000
Old Possum's Practical Trust	Library	£2000
Hospital of God at Greatham	BB General	£1000
Joicey Trust	BB General	£1000
SJP Foundation	BB General	£2500
Seven Friends Foundation	BB Prison work	£2250
Albert Hunt	BB Prison work	£2000

And two unexpected gifts:

Vicky Lagus Foundation	unexpected gift	£2000
Anonymous musician	unexpected gift	£5000

Borderline Books Community Project 2024

The focus for this year has continued to be building book rich communities and households for those who have no other way to access them. We have worked alongside agencies offering support and food to families living in poverty consistently throughout the year and have given large donations of books for readers of all ages to several local food banks.

This year it has been pleasing to grow this contact very locally and we have had visits from workers in many of the Gateshead Community Hubs to offer our books alongside the work that they are doing with local families. This continues to be a core part of our work and we can respond quickly to individual need when a new family moves into the area. Family hub workers know what we have to offer and come in regularly to pick up books to meet different wish lists and support community events.

In the community:

- We regularly provide books to local food banks including recipe books to support food workshops and gardening books for those working to grow food. We make sure that there are books available in all school breaks for children and adults. The children's books go quickly and we aim to give high quality copies of adult books where possible so that they feel like a gift for those with little to spare.
- We have provided a range of children's, young adult and adult books for family Pride events in Newcastle. These were a real mix of high-quality books that celebrated difference and diversity and were well received.
- We have donated a range of adult books to job hunting technology events which have enabled people to read for pleasure when money is tight.
- We have donated a large number of books to a local woman's group who have set up a welcoming library space for the women it works with. We were able to choose a wide range of texts written by women that celebrate women's history and experiences and included books in different home languages. We also included books that build skills in working with animals on the land as the charity has a farm in Northumberland that the women regularly work at. The library is used regularly and is promoting reading challenges within the area over the course of the year.
- Similarly, we have worked with a woman's group on the East End of Newcastle to donate books to help set up a reading group where the women would not need to buy the books for themselves. We have also given them shopping bags (bags for life) and carrier bags to help their clients take food donations home as well as more robust rucksacks to carry belongings.
- We have given to local homeless projects and sent books across the country to projects in London and Manchester. These are consistently received with pleasure.
- We continue to give large numbers of books to local holiday clubs who tell us that the children ask for the books each session. Returning holiday clubs are

now sending requests and there are children who have read our books each year for four summers now and who send their wish lists in.

- We have given a wide range of books to an organisation supporting patients with severe and chronic mental health conditions. This is a developing relationship and the hope is that we will supply appropriate books for a regular reading group that they hope to set up.
- We have continued to offer a safe space for charities working with women experiencing domestic abuse. We have hosted visits from groups of women choosing books and have selected texts that fit different wish lists as appropriate.
- We have built relationships with artists making new material from discarded books and books from us have become the core part of artworks exhibited across the region.

Our work in with schools has become more refined over time as teachers have a better idea of how best to use our resources to meet different social and familial needs. Where in the past, we have given books to enhance and support school libraries, teachers are thinking more creatively about ways in which they can use us to stimulate book rich conversations in school and offer opportunities for parents and wider families to share reading for pleasure with their children.

In schools:

- We have provided books for different world books day events and worked with teachers to think creatively about making reading fun. One school had a sleepover with beanbags and hot chocolate in school where each child was able to choose and keep a picture book anthology of bedtime tales. The school created a library for the children to crawl into and all of the books were taken home. Another event offered books as gifts in story sacks. Several schools create boxes of reward books from our stock and we have had feedback that students work harder to get a pick from these boxes, and that they push for them to be restocked when needed.
- Several schools have asked for our help to create outside reading spaces with books that can be encountered and explored during social times. Some of these have reinforced learning about the natural world and forest school initiatives. We have selected visually appealing books to create curiosity and conversation. We have been delighted to learn that these books are going home with students who latch onto them.
- We have provided books that help students of all ages understand big and difficult feelings and experiences.
- We have given books in the languages spoken in the family home where possible and encourage all families to visit and use the multilingual library. Many do and schools are beginning to organise visits.
- We have also given many children books that are fun to read!

- Books have been provided for parents' evenings for adults to read and have been received with pleasure by families. Cook books and crime have been very popular. Teachers are often taken aback by the idea that their students need to see adults reading for fun but many have come back repeatedly as this idea has been so successful in both primary and secondary settings.
- Older students have taken books to enhance their wider reading and to help offset the disadvantages of poverty of experience when applying for Universities. Schools have come with specific reading lists that students would not be able to access otherwise and we have been told that some students have been offered places on the quality of the interview given after reading books we had given them. One school reported that a University level book *The Cosmos* has become a treasure in her school. Students were reading it as a group, talking turns to absorb and share the learning by giving presentations on each chapter and actively enjoying building the knowledge. They were offered additional copies so each could have one of their own, but the group were more entranced by the game of the sharing. Teachers have really enjoyed seeing how treasured the one copy has become.
- We have helped to restock a library in a local secondary school that had been extensively damaged in a flood. The students were very emotional and we were able to act quickly to help to restore a resource that many relied on. Staff valued the way in which our donation offset the emotional impact of the loss of the resource for students who were deeply upset.
- We have worked with a local secondary school to stock and replenish a library space designed to offer reading for pleasure to their Y7 students. This space was explicitly outside of the learning needs of the curriculum but had been designed to give students with low reading ages the opportunity to take ownership of their skills and choose to read books that interested them. We also supported the sixth form students who were staffing the space and their reading for pleasure became contagious within the school. The school have noticed a positive dialogue developing around reading and students are making requests for the books they want to see. We will continue to develop this over time.
- We continue to work with Gateshead College on an evolving project to build reading for pleasure into their learning environments. We have supplied books for reading for pleasure libraries across 4 campuses and have worked with the ESOL team to provide resources for students developing their skills in using and reading English. This project has developed to build staff room library shelves to embed reading for pleasure in all aspects of the college. These have been used with enthusiasm and teachers are now bringing in their own books to help stock these libraries.
- We have regularly given books to a local Early Years consultant who has used them to develop best practice in reading for pleasure in council run playgroups and nurseries. She has taken multiple copies of picture books to

use to build story sacks and many copies of nursery rhyme and traditional tale anthologies to fill gaps in community knowledge.

- We have been successful in our aim to build links with families home educating their children. We have been able to give book bundles to support families struggling to afford birthdays and have been able to pick books that feed different learning needs. Families have valued being able to use us like a library and some children with neurodiversity and highly specific specialist interests have come to the book space to find answers to particular questions.
- Alongside this work with home educating families, we have established good links with tutors working outside of the school system. We have continued to help an Art charity in Sunderland which runs classes for children of all ages and has created a resource of books that supplement their teaching. This library has become a valued resource by many. We have also given technical books to a photography and art tutor in Gateshead.

Alongside this we have worked hard to raise positive awareness of exactly what we do in the community for different communities. We have been proactive in sharing the model of our work in council newsletters and social media which has brought a number of additional unexpected benefits. We have also attended different community events including a presentation at a local church. As a consequence we have had many generous donations from families with children who are moving to the next stages of reading, those who are moving onto the next stages of their adult lives, and those who are downsizing and taking account of lives well lived in reading. In conversation with each of these people coming into the space, we have learned of others who might need our resources. We have also extended our volunteer pool as the second comment from visitors (after an expression of surprise that our book space is bigger on the inside) is often 'do you need any help to sort the books?' We always say yes.

Numbers

We gave out 18,519 books out through the Literacy Arc in 2024 which is an increase of 26% from 2023.

These books went out to 104 different community groups. Many of these were located in Gateshead and Newcastle upon Tyne or the other counties in the North East. We are growing a bigger reach nationally and have supported a number of groups working across the country when they are willing to cover postage. Some of these have included charities working with refugees, with the homeless and with young people leaving care.

Feedback:

"We truly appreciate everything that Borderline Books does for our school community, and I can confidently say that your support has had a profound impact.

Our budget is incredibly stretched, with all available funding going towards staffing to support our most vulnerable children. Without Borderline Books, many of our pupils simply wouldn't have books of their own at home. Your donations have allowed us to:

- Provide children with books to keep, ensuring they have access to reading beyond the classroom.
- Stock our class libraries and school library with a diverse range of books, enriching our curriculum and fostering a love of reading.
- Support enhanced topic work by ensuring teachers have high-quality books to supplement their lessons.
- Develop an outdoor reading book hut, encouraging reading in different environments.
- Host 'Take a Book' events, which are hugely popular among our families who otherwise would not have the means to buy books.

The impact is beyond words. Our pupils' enthusiasm for reading has grown tremendously, and this is in no small part thanks to Borderline Books. Without your generosity, inspiring a love of reading on this scale would be impossible." Literacy lead, Kelvin Grove Primary

"Borderline Books has provided our SEN children with opportunity to explore books and obtain a love of literature through the senses. We cannot thank them enough for their generosity and support in ensuring books are for all!" SEND co-ordinator Westgate Hill Primary

"Following our new intake of Year 7 students in September 2023, we tested both their reading and comprehension skills over the first term. We found that a significantly higher proportion of students were reading below their age than in previous years. Consequently, groups of students were targeted in different ways for reading intervention, including a new scheme where sixth form students were trained to support Year 7 students through paired reading.



In January, Borderline Books supplied us with a range of reading books aimed at KS3 and upper KS2 readers in order to support our scheme. These books provided interesting and engaging content for the students but at an accessible level. Students were particularly engaged in the Beast Quest series, The Underland Chronicles, the Young Bond novels, and those published by Barrington Stoke. Not only have the Year 7 students developed their reading skills through this, but it has also created positive role models in the sixth formers who are able to foster an enthusiasm for reading.

Consequently, we want to further develop the paired reading scheme next year by continuing to support those students as they move into Year 8, as well as the new Year 7 intake of 2024. The school also recognises the importance of developing a love for reading, thus in September we hope to open a library aimed initially at KS3 students, something the school does not currently have. However, the work to re-purpose a room into a library space is costing a significant amount of money, leaving

little to purchase books and a library system. We hope to continue to use the books donated by Borderline Books to build our library and the reading interventions, as well as grow a community of young readers.” Literacy Lead, Durham Johnson

Library opening at West End Women’s and Girls group



Borderline Books Prison Project 2023-2024

This year we focused on organising the core service to individual prisoners more effectively month-by-month to further reduce turnaround time, while freeing up more time to stay on top of increased staff requests. We also improved record-keeping and the clarity of the requests process.

Here is what we have accomplished in 2024:

Numbers:

- Sent books to 122 UK prisons (~90% of all prisons in England, Scotland and Wales)
- **20,385** books to prisons, IRCs, approved premises and secure hospitals, more than treble 2022's number!
- Around 1500 prisoners contacted us directly, including around 10% of prisoners at HMP Thameside thanks to support from their librarian, and around 5% of all prisoners at HMP Stafford
- Over 50 larger donations, including 25 visits to the BookSpace by prison staff from as far away as Manchester, Wigan and Derby to collect books
- Reached an estimate of well over 4000 inmates directly and indirectly

Some of the staff-run projects we supported this year:

- Functional skills students writing to us from HMP Humber as part of their course, leading to increased motivation and improved connections with both staff and families through positive conversations about their reading (based on tutor feedback). We've also provided sets of multiple copies for them to read in class.
- Over 50s hub in HMP Lowdham Grange (in connection with the charity Recoop), including art books, jigsaws and sets of biographies in order to start a reading group
- Reading Week in the North-East and North-West regions - thanks to a large donation from a publisher, and ongoing support from local independent bookshops, many men were given the first brand new book they had ever owned

- Black History Month at HMP Rye Hill for the second year running. Visit to Rye Hill open day, taking books, for the 2nd year running.
- A cooking teacher at HMP Send wanted to encourage reading during breaks, so we sent a selection of cooking biographies, resulting in requests from other workshops in the prison!
- Another staff member in Education at HMP Send noticed women were struggling with mental and physical health so asked for books on Pilates, stretching and mindfulness, and said the women were overjoyed with those they received – she said the most important impact of the books is that the women feel listened to, and remembered
- HMP Kirklevington Grange came to get phonics books so dads could receive training on how to support their children's reading, and then read with them during summer family days
- A new book corner in HMP Durham reception area, which serves hundreds of people every week
- A new warehousing course at HMP Fosse Way, where we provided damaged and overstock books to serve as the "product" for learners
- Books for first nighters, recovery wings, and others who would have limited library access, at several prisons
- Books for emerging readers, such as Quick Reads and Barrington Stoke dyslexia-friendly reads, at several prisons including young offender institutions
- A new requests arrangement with Fife College, the learning provider for the Scottish Prisons Service, to ensure all prisoners in Scotland can access our service through their education departments

Some individual stories:

- We sent books in Mandarin to a man who said it was the first opportunity he'd had to read his native language since he was incarcerated
- We gave a man recovering from a major leg operation books on his favourite sport, to help motivate him to do his physio so that one day he could play again.
- We gave two copies of a YA novel to a mum who wanted to read it with her teenage son, to help them connect while she was in prison

- We gave a dictionary to a man in 2023, who wrote to us this year to say it helped him break through his dyslexia and start writing, achieving 3rd place in a prison-wide creative writing competition
- We gave reference books to a man to help him write weekly quizzes for his wing
- We gave gardening books to a man who had been given a Gardening Mentor role during his recovery journey, and wanted to do the best job possible
- We provided books for a prisoner to start a wing library in a prison where there had been no library service for 3 ½ months due to staff shortages

A selection of thank-yous received in letters:

A lad said to me yesterday after receiving books from you that “these are the 1st books I’ve ever owned”, you could see that he felt happy. So thank you in all that you do and don’t stop doing it, cos it’s actually working. 5/1/24 HMP Doncaster

I had some books last April 2023 from you. These books were fantastic, I completed my lv2 maths with only in cell books because of these books. Also now education have asked me to be a wing mentor. To which I said yes. 23/01/24 HMP Stafford – later told us he was now working full time in the maths hub as a peer mentor!

I’m not going to lie as a prisoner in a mental health hospital when I sore the Borderline Books address in the hardman directory I never thought I was going to get a reply. I thought it was a long shot. Seriously! I can’t say thank you loud enough! As a prisoner trying to change my life in a place like this is hard really hard, therapy is challenging but... it proves that there is good people still out there trying to help. Thank–you! 02/03/24 Rampton Secure Hospital

Just wow!! Thank you so much... What a great boost that was on a pretty miserable day! Just wanted to say how much your efforts and offerings are appreciated by myself and my fellow residents here and, I’m sure, across the country. 21/03/24 HMP The Verne

Another friend has just received some Richard Osman books from you, with one even being a signed copy, so he was as happy as I have seen him for a long time. So please know that you are all valued, and are quite literally changing the lives of those you help! I use the dictionary and thesaurus you sent me in my peer mentoring work with those that struggle with English, so it is not hyperbole on my part when talking about the impact you make, as I see it every day. 13/05/24 HMP Stafford

All the books you've sent I've passed onto our library and they also send their thanks... the role you play it's massive, not only helping people learn, find interest in, get hobbies, help lads keep sane over the years. Also B books plays a big role in making lads feel that there's someone outside who's on their side, someone who has an interest in them. Loneliness outside and inside play a big part in poor mental health. 26/07/24 HMP Wealstun

"I could not have found a better book myself. At Stafford we have a senior support group for over 65s with nearly 90 members... so thank you again these have been very helpful. 11/07/24 HMP Stafford

Thank you for the great charity, I can't put in words how much reading has helped save me throughout my sentence. 05/09/24 HMP Rye Hill

I would like to once again pass on my gratitude to you all and to thank you all for the difference you make to all of us that are incarcerated. Your efforts are appreciated by us all. Your kind gesture benefits more than just the recipient. I know you don't get to see the end result of your labours but I wish you could see how much of a difference you's all make. 05/11/24 HMP Northumberland

Many, many thanks for your magical service. You lovely people are a real lifeline to some of us prisoners. 06/11/2024 HMP Wakefield

The Kittiwake Trust Multilingual Library

The celebration of our re-opening, which was held on Saturday March 23 was a joyous occasion with friends old and new visiting. We estimate around 100 people must have joined us - some discovering us for the first time. We signed up a few new members during the afternoon and expect many more will return soon. Sadly the press and media completely missed the opportunity to record this event which our Patron, David Crystal said would go down in the history of Gateshead.

The afternoon began with Professor David Crystal joining us via a Zoom link. His talk is to be seen [HERE](#)

we are so grateful that he took the time during the weekend to speak to us about multilingual libraries - both he and our other guest, John Vincent said they don't know of any other multilingual libraries like this in the country. There are a few multilingual

children's libraries, or corners of public libraries with books in different languages, but a library for adults and children, with well over 100 languages and dialects, open to all, with a very modest membership fee seems to be unique.

John Vincent came all the way from Devon to join us. John has worked in the public sector since the 1960s, primarily for Hertfordshire, Lambeth and Enfield public library services. In 1997, he was invited to become part of the team that produced the UK's first review of public libraries and social exclusion (from which [The Network](#), which he now coordinates, originated).

John runs courses and lectures, writes, produces regular newsletters and ebulletins, and lobbies for greater awareness of the role that libraries, archives, museums and the cultural & heritage sector play in contributing to social justice.

He is particularly interested in supporting the work that libraries do with people seeking sanctuary and other 'new arrivals' to the UK, young people in care and with LGBTQ+ people.

His talk can be seen [HERE](#)



After the speeches, Amina spoke briefly to thank the many people who had helped transform a worn-out pub into a vibrant and beautiful library, from Darius and Graham who painted and papered and dismembered the seating, the electricians and plumbers, the couple who moved all our stock out of Newcastle and into the new location, the many many volunteers who unpacked and cleaned and shelved the books and the council employees who were coaxed and cajoled into getting the nitty gritties taken care of. Special thanks went to Joe Anderson who took care of coordinating the volunteers at the library from the day we opened on 1 August 2023 until 1 March. He will now finally get to take the trip he planned before lockdown. We wish him well - safe journeys and happy landings.

Finally she called Meg Gilley to the stage. Meg had been Vicar of St Chad's, Bensham for 9 years. Her retirement came during lockdown, so there was no chance to give her any kind of leaving do at the time. Sadly it appeared that no-one had thought to honour her work after things opened up again, so we took this opportunity to share a little of our party and give her thanks and an Easter egg. Meg is a wonderful person and deserves more.



We were delighted to welcome the Mayor of Gateshead, Councillor Eileen McMaster and show her round the library. She cut the beautiful cake, made by Marran Turner, one of our former volunteers. It was the Mayor's third official duty of the day, so we hope that a little cake, a brew and a quick glass of Rochester's Ginger revived her.



Photos John Robert Hipkin.

We again took part in the Festival of Languages with some school three visits from different years of a school in Newcastle who loved listening to stories and drawing. Later in the year we took part in the GIFT Festival and The Late Shows where one of our volunteers hosted a wonderful poetry evening.

The English classes were well-attended and expanded from one session a week to two. The Spanish English language exchange continued every Saturday afternoon. An Italian class brought in a steady group and library visitors started up a Chinese Storytime group every Friday afternoon and a Japanese conversation group.

We began what we hope will be an annual event with the Comfrey Project – Breaking Bread. People bring the kinds of bread common in their own country to share and talk about, together with home made pickles and dips. A joyous afternoon indeed.

We also had a collaboration with The Baltic Art Centre, offering them a collection of books in different languages and facilitated a collaboration between the Baltic and a local school for a special event to celebrate the 25th birthday of The Gruffalo. In a separate event our books were on display, together with the poem 'Your Library' which can be found on the 'About Us' page of the library website.

We were also a designated 'Warm Welcome Space', offering free tea and coffee, soup when the weather got colder, and certain toiletries such as shower gel, toothpaste and baby kits. This facility was clearly appreciated by local people and by a number of rough sleepers who really valued what we were able to offer.

Weekly visitors averaged around 100 and we signed up 260 new members.

We asked our Patron, Professor David Crystal to write something about the library, which he did. The full text is on the first page of our website, but the sentence which always sounds loudest to us is this:

I know of no comparable publicly accessible library anywhere in the world. It is an initiative that needs to be imitated in as many places as possible."

Kittiwake Trust

(Registered Charity Number: 1165318)

Independent Examiners Report

Year ended 31st December 2024

I report to the trustees on my examination of the financial statements of Kittiwake Trust ('the charity') for the year ended 31st December 2024

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants (ACCA).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- * the accounting records were not kept in accordance with section 130 of the Charities Act; or
- * the accounts did not accord with the accounting records; or
- * the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true & fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Freeman

FCCA

Independent Examiner

58 Durham Road

Birtley

Co Durham

DH3 2QJ

Kittiwake Trust

Statement of Financial Activities

Year ended 31st December 2024

Notes	Unrestricted funds	Restricted funds	Total this year	Total last year
Incoming Resources				
Fundraiser	-	-	-	-
Library Income:				
Donations	2,365	-	2,365	542
Memberships	1,004	-	1,004	544
Use of Verb	-	-	-	-
Other	8,036	-	8,036	6,668
Donations received - Borderline Books	280	-	280	400
Gifts received	1741	-	1,741	488
Grants	5000	23,000	28,000	33,000
Other income	-	-	-	-
Total Income	18,425	23,000	41,425	41,641
Resources Expended				
Kittiwake Trust - General: Advertising and Promotion	-	-	-	-
Kittiwake Trust - General: Bookfairs & Conferences	-	-	-	-
Kittiwake Trust - General: Insurance	569	-	569	-
Kittiwake Trust - General: Office	1,454	-	1,454	148
Kittiwake Trust - General: Other Expenses	-	-	-	110
Kittiwake Trust - General: Postage	-	-	-	0
Kittiwake Trust - General: Legal & Prof fees	180	-	180	93
Kittiwake Trust - General: Training	35	-	35	-
Kittiwake Trust - General: Parking	-	-	-	-
Kittiwake Trust - General: Travel	-	-	-	374
Kittiwake Trust - General: COVID donations & purchases	-	-	-	0
Kittiwake Trust - General: Bank charges	16	-	16	10
Kittiwake Trust - General: Website	148	-	148	226
sundry	315	-	315	0
CILIP membership	93	-	93	-
Borderline Books: Literacy	-	-	-	0
Borderline Books: Website	-	-	-	54
Borderline Books: Business Rates	3,566	-	3,566	2,132
Borderline Books: Insurance	1,693	-	1,693	2,774
Borderline Books: Freight	-	-	-	-
Borderline Books: Utilities	-	-	-	0
Borderline Books: Household	115	-	115	232
Borderline Books: Office Supplies	817	-	817	100
Borderline Books: Postage	294	-	294	0
Borderline Books: Printing & Publicity	78	-	78	0
Borderline Books: Prison Work	3,018	4,444	7,462	6,337
Borderline Books: Prison Work Salaries	689	9,399	10,088	7,959
Borderline Books: Repairs & Maint	14	-	14	0
Borderline Books: Salary	5,827	2,000	7,827	6,016
Borderline Books: Telephone & Internet	253	-	253	286
Borderline Books: Volunteers Expenses	184	-	184	550
Multilingual Library:Books	150	-	150	88
Multilingual Library:Events	390	-	390	-
Multilingual Library: Furnishings	96	-	96	728
Multilingual Library: Household	1,338	-	1,338	375
Multilingual Library: Insurance	1,285	-	1,285	-
Multilingual Library: Salary	3,811	20,031	23,842	6,879
Multilingual Library: Office	1,864	-	1,864	0
Multilingual Library: Printing	55	-	55	-
Multilingual Library: Repairs	1,100	-	1,100	11,863
Multilingual Library: Library Supplies	-	-	-	413
Multilingual Library: Storage	-	-	-	0
Multilingual Library: Subscriptions	-	-	-	-
Multilingual Library: Telephone	152	-	152	242
Multilingual Library: Utilities	6,067	2,300	8,367	0
Multilingual Library: Transport	165	-	165	1,280
Multilingual Library: Website	-	-	-	25
Multilingual Library: Volunteers	1089	-	1,089	305
	36,921	38,175	75,095	49,598
Net Surplus	(18,496)	(15,175)	(33,670)	(7,957)
Adjustment			0	0
Funds brought forward	44,296	21,925	66,221	74,178
Funds carried forward	25,800	6,750	32,551	66,221

Kittiwake Trust

Balance Sheet

Year ended 31st December 2024

	Notes	Unrestricted funds	Total this year	Total last year
Current Assets				
Debtors		559	559	237
Cash at bank and in hand		31,992	31,992	65,985
Total current assets		32,551	32,551	66,221
Current Liabilities				
Amounts falling due in one year				
Wages control		0	0	0
PAYE		0	0	0
Pension control		0	0	0
		0	0	0
Net Assets		32,551	32,551	66,221
Capital Funds				
Restricted Funds		6,750	6,750	21,925
Unrestricted Funds		25,800	25,800	44,296
Total Funds		32,551	32,551	66,221

These financial statements were approved by the board and authorised for issued on 2/10/2025, and are signed on behalf of the board by:

A J Marix Evans
A J Marix Evans (Oct 2, 2025 14:27:49 GMT+1)

Amina Marix Evans
Trustee

THE KITTIWAKE TRUST

England & Wales - Charity number 1165318

Accounts

Kittiwake Trust

(Registered Charity Number: 1165318)

Financial Statements for the year ended 31st December 2023

JFS Torbitt

Chartered Certified Accountants
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Tel: 0191 410 8300

Fax: 0191 410 0054

Email: hello@jfstorbitt.co.uk



The Kittiwake Trust Annual Report 2023

Trustees: Mandy Maxwell (Chair until 23 April) Pamela Gibson (Treasurer), Kate Sinclair-Gibson (Secretary), Rosie Jenkins, Sjaak van Rijn, Jola Olafimihan, Amina Marix Evans (acting Chair from April, Project Development)

2023 was another year of changes and expansion. Mandy Maxwell had to step down as Chair for personal reasons

Borderline Books hit record levels of books going to those in need, both locally and in prisons up and down the UK. The Multilingual Library finally opened again and we welcomed more volunteers in both projects.

Grants:

Sadly, our sponsor at the Network for Social Change, Norman Franklin, died in January. The application he had started was honoured, but will probably be the last from that funder. We cannot thank Norman enough for his many years of support, through his own charity, the Jill Franklin Trust, and the Network for Social Change.

Network for Social Change – for Multilingual Library staff salary	£17,500.00
Aldo Trust – for books for prisoners – BB Prison Project	£ 1,000.00
SJP Trust – for Literacy Arc – Borderline Books	£ 2,500.00
Hadrian Trust – for Borderline Books Prison Project	£ 1,000.00
James Knott Trust – for Borderline Books 2 nd of 3 year funding	£ 5,000.00
The Shears Foundation – for Borderline Books Prison Project	£ 5,500.00
Gateshead Council – for Warm Spaces (Library)	£ 500.00
	£33,000.00

Borderline Books

The Literacy Arc – led by Kirstie McAlpine works with schools, holiday projects, women's refuges, food banks, refugee groups, community groups and other local charities to make sure children have access to books and families have books in the house. Kirstie has been with us since 2020 and has increased our reach enormously. Her report follows:

The work in the Literacy Arc project has continued to develop strong working relationships with all of its partnership agencies. We have been successful in targeting areas of most need and making sure that the highest quality donations land where they will have the most impact.

Having made a large number of live contacts in 2022, we have worked to consolidate our relationships further with teaching staff and schools to prioritise our core aims of developing book

rich households and encouraging a love of reading outside of the school environment. Our aim was to move past an initial donation of books to a more tailored relationship with each provider so that our offer could reach those who need it most. We have done this through targeted and continuing conversations, visits to Borderline Books by key staff and children. Though limited at times by the number of quality books that we could offer (as many were in high demand), we have engaged creatively to build a variety of different opportunities for children and families to encounter and choose books. We have helped plan book sleepovers where children stay overnight in school and collectively read (and then take home) books. We have given schools large collections of books for both parents and children which have formed the core of book sharing schemes in schools. This is the best result for us, when schools take on agency to build and promote book sharing on site. We have seen at least three schools successfully import the Borderline Books model into their own practice.

In the community, we have continued to offer books to support all holiday clubs and those returning to us have reported that the choosing of books has been a highlight of each session. Our work in community groups has developed well with regular large donations to food banks in different locations including activity books to keep children occupied whilst the parents source the food. Our books have been received with enthusiasm to the point that delivery of books to the food bank generates a lot of positive comment and anticipation of what might be in the boxes from users as we are taking them through the doors.

We have worked with local agencies to meet the needs of families in different community groups with a growing engagement from local family hubs and nurseries both at the point of delivery and higher up the management chain. We have key staff members in Early Years provision coming to select books to support the training they give to key workers and to develop items like story sacks which promote a love of reading through play. We have been successful in donating large numbers of books to nursery providers on both sides of the river.

We have started to explore the possibility of supporting families who are home educating their children as these students have often fallen out of the school system for a number of different reasons including anxiety and neurodiversity. We are aware that a lot of these families are also living in poverty and are aiming to develop this still further over time. We know a number of families who have taken exam resources and are building contacts with tutors.

In local colleges and sixth forms, we have been able to donate large numbers of books to create book swapping areas and libraries. The feedback has been that these have always been well used in each provision and staff come to regularly replenish stocks. We have also been able to donate books to offset poverty of experience for students living in poverty who are making applications to higher status universities. We have been able to supply reading lists for students making Oxbridge applications who would not be able to access this material otherwise. These texts have been invaluable in building confidence and agency for students preparing for interviews and have been highly valued.

KMcA

Prison Project

In 2023 we increased from around 500-600 books per month donated to prisons to well over 1000, more than doubling our overall annual total compared to 2022. This was accomplished in several ways: first, refining the process of responding to requests to make it as efficient as possible. This involved several volunteers over the course of the year, but also enabled me to keep up the same pace when volunteers were unavailable. Second, reducing turnaround time on requests which led to more repeat requests, and more positive ongoing connections with individuals. Third, building connections with prison staff to support projects such as wing libraries and workshop reading corners. We had visits from prison staff to collect books throughout the year, including a visit from a Governor keen to increase reading across his prison. At HMP Thameside requests to Borderline Books were integrated into their regular wellbeing survey, leading to 50+ requests at a time. Overall a very successful year of sustainable growth and connection!

Here is some of the feedback we received:

“I’ve just returned from the library, where [the librarian] presented me with your wonderful gifts. WOW!! ‘Thank you’ feels inadequate for such thoughtful, considered choices, I can’t thank you enough. Your kindness is honestly the nicest thing I’ve experienced in my six months behind bars.”

HMP Leeds 10/6/23

“Thank you so much for the bundle of books. Already made good use of the dictionary writing to my sister which I’ve not done in a very long time.”

HMP Stafford 3/8/23

“I do a lot of crosswords and puzzles and sometimes (often) have nowhere to turn for missing answers. Until you! Every single day I use these books and I’d guess I’ve gone from a 40% completion rate to an 80% completion rate and that has been brilliant! Not only completing but time killing searching for the

answers. I am forever grateful for you and your services, you are a lifeline, truly. I have not been on suicide prevention measures during this time – thank you!”

5/10/23 HMP Edinburgh

“Once again, thank you for your help in keeping our library running, a legacy that I am hopeful will last for many years and help hundreds if not thousands of men in prison.”

1/11/23 HMP Bure (Wing Librarian)

“Those free books definitely help free my mind.”

29/9/23 HMP Littlehey

AK



Total donations Prison Project: 15,642 books went to 1400+ people in 105 prisons.

Total donations Literacy Arc: 13,644 books

Other Borderline Books donations: 770

Year's total for Borderline Books donations: 30,056

Multilingual Library

Gateshead Council gave us the former Gloucester pub in June 2022, but things seemed to go very slowly on their side after that. Darius painted the entire space, with beautiful decorations in what would be the children's area. Graham ripped out all the old pub seating and did all manner of small jobs while language students and a variety of newcomers to the area unpacked the books and we started organising the shelving and general design of the space. By June most things were more or less in place and we took on Joe Anderson to run the library. At the end of June we had a big meeting for as many of the volunteers as we could get together to thank them for their work and explain what the plans were. At that meeting we became aware that the school holidays would be starting at the end of July. At that point we contacted the Council to tell them that whatever jobs they felt ought to be done before opening, needed doing without delay as we planned to open on 1 August. Miraculously, this happened, with a team of men in the car park at 7pm on 31 July, painting the lines for parking spaces.



And on 1 August we opened.



Things quickly developed as new volunteers came and suggested holding various classes. The Spanish English language exchange on Saturdays has been a great success. Italian classes and an English conversation group established themselves well, with regular attendees.

Joe also suggested we sign up as a 'warm space' in the winter, giving local people somewhere to come and sit in the warm and enjoy a cup of tea or coffee and play games like chess, Go, draughts, dominoes or jigsaw puzzles – all things which are known around the world and which do not require a shared language. A small grant from Gateshead Council allowed us to make sure there was always tea, coffee, and biscuits available for any of our visitors. This meant that many local people who would not normally visit a library came to see what we were up to – particularly the many who remembered coming in when it was a pub.

By the end of the year we had signed up just short of 300 new members and had the pleasure of welcoming back a number of old members – many of whom were bringing back books they had looked after for two years, since our forced move.

We have four rooms in what used to be the owner's flat upstairs. One is set up as a classroom/meeting room, one as a quiet space where people can go if they need to be alone for a short while, or to do their prayers. One room is still full of boxes that are slowly coming downstairs, and the last room is a more informal meeting room, with lower comfy chairs, that has been used by a neighbouring organisation when they want to meet with survivors of domestic abuse in a quiet, private space.

We are building up partnerships with several local refugee groups and with other local organisations and educational bodies including other Libraries of Sanctuary and with the Baltic Centre for Contemporary Art. We look forward to setting up more events with them and being able to offer more and more opportunities to the local community.

Outlook for the Future

Borderline Books will continue to grow in both the local and prisons areas, with more volunteers coming in to ensure that we can manage increased demand.

More and more publishers, authors and agencies offer us books in a variety of languages. We sort these and put one copy of each in the library and offer the rest to prisons, schools, community groups and to other multilingual libraries. This is already proving very popular – particularly in prisons where, for instance, Chinese prisoners rarely have access to books in their own language and are delighted if we send them some. Local family hubs have also been pleased to be able to offer children's books in the home language of their parents.

The library grows of its own accord, with an increasing number of people discovering us through word of mouth and from events we hold. Of course being a 'Warm Space' (being renamed as Warm Welcome) we have visitors who may not be particularly interested in books, but who make friends with people they might not otherwise encounter.

We are very much aware that our contract for the building is for a limited time while Gateshead plans for new much-needed housing. By the end of our tenure we need to have found a new location and be able to move in such a way that we are not closed for any longer than absolutely necessary. Although this is some years away we are keeping an eye on developments and watching for opportunities to work with the Council or other possible partners to ensure a seamless transition.

Kittiwake Trust
(Registered Charity Number: 1165318)

Independent Examiners Report

Year ended 31st December 2023

I report to the trustees on my examination of the financial statements of Kittiwake Trust ('the charity') for the year ended 31st December 2023

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants (ACCA).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- * the accounting records were not kept in accordance with section 130 of the Charities Act; or
- * the accounts did not accord with the accounting records; or
- * the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true & fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Freeman
FCCA
Independent Examiner
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Kittiwake Trust

Statement of Financial Activities

Year ended 31st December 2023

Notes	Unrestricted funds	Restricted funds	Total this year	Total last year
Incoming Resources				
Fundraiser		-	-	-
Library Income:				
Donations	542	-	542	669
Memberships	544	-	544	-
Use of Verb	-	-	-	-
Other	6,668	0	6,668	2,479
Donations received - Borderline Books	400	-	400	340
Refunded postage		-	0	0
Gifts received	488	-	488	700
Grants		33,000	33,000	16,475
Other income		-	0	0
Total Income	8,641	33,000	41,641	20,663
Resources Expended				
Kittiwake Trust - General: Advertising and Promotion	-	-	-	-
Kittiwake Trust - General: Bookfairs & Conferences	-	-	-	-
Kittiwake Trust - General: Insurance	-	-	-	-
Kittiwake Trust - General: Office	148	-	148	149
Kittiwake Trust - General: Other Expenses	110	-	110	-
Kittiwake Trust - General: Postage	-	-	-	231
Kittiwake Trust - General: Legal & Prof fees	93	-	93	490
Kittiwake Trust - General: Training	-	-	-	-
Kittiwake Trust - General: Parking	-	-	-	-
Kittiwake Trust - General: Travel	374	-	374	10
Kittiwake Trust - General: COVID donations & purchases	-	-	-	0
Kittiwake Trust - General: Bank charges	10	-	10	2
Kittiwake Trust - General: Website	226	-	226	-
sundry	-	-	-	88
Borderline Books: Literacy	-	-	-	99
Borderline Books: Website	54	-	54	94
Borderline Books: Business Rates	2,132	-	2,132	2,550
Borderline Books: Insurance	274	2,500	2,774	469
Borderline Books: Freight	-	-	-	-
Borderline Books: Utilities	-	-	-	(59)
Borderline Books: Household	232	-	232	883
Borderline Books: Office Supplies	100	-	100	179
Borderline Books: Postage	-	-	-	461
Borderline Books: Printing & Publicity	-	-	-	79
Borderline Books: Prison Work	-	6,337	6,337	4,012
Borderline Books: Prison Work Salaries	-	7,959	7,959	7,967
Borderline Books: Repairs & Maint	-	-	-	4
Borderline Books: Salary	0.00	6,016	6,016	6,747
Borderline Books: Telephone & Internet	286	-	286	346
Borderline Books: Volunteers Expenses	550	-	550	254
Multilingual Library:Books	88	-	88	72
Multilingual Library: Furnishings	728	-	728	278
Multilingual Library: Household	375	-	375	241
Multilingual Library: Salary	-	6,879	6,879	0
Multilingual Library: Office	-	-	-	40
Multilingual Library: Printing	-	-	-	-
Multilingual Library: Repairs	11,236	627	11,863	222
Multilingual Library: Library Supplies	-	413	413	-
Multilingual Library: Storage	-	-	-	5,500
Multilingual Library: Subscriptions	-	-	-	-
Multilingual Library: Telephone	242	-	242	20
Multilingual Library: Utilities	-	-	-	72
Multilingual Library: Transport	1,280	-	1,280	1,167
Multilingual Library: Website	25	-	25	260
Multilingual Library: Volunteers	305	-	305	5
	18,868	30,730	49,598	32,931
Net Surplus	(10,227)	2,270	(7,957)	(12,268)
Adjustment			0	0
Funds brought forward	54,523	19,655	74,178	86,446
Funds carried forward	44,296	21,925	66,221	74,178

Kittiwake Trust

Balance Sheet

Year ended 31st December 2023

	Notes	Unrestricted funds	Total this year	Total last year
Current Assets				
Debtors		237	237	108
Cash at bank and in hand		65,985	65,985	74,070
Total current assets		66,221	66,221	74,178
Current Liabilities				
Amounts falling due in one year				
Wages control		0	0	0
PAYE		0	0	0
Pension control		0	0	0
		0	0	0
Net Assets		66,221	66,221	74,178
Capital Funds				
Restricted Funds		21,925	21,925	19,655
Unrestricted Funds		44,296	44,296	54,523
Total Funds		66,221	66,221	74,178

These financial statements were approved by the board and authorised for issued on 8/10/2024 , and are signed on behalf of the board by:

A J Marix Evans
A J Marix Evans (Oct 8, 2024 19:54 GMT+1)

Amina Marix Evans
Trustee

JFS Torbitt
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Dear JFS Torbitt,

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charity's financial statements for the year ended 31st December 2023. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

General

- 1 We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
- 2 We confirm that the charity was entitled to exemption under section 144 of the Charities Act 2011 the requirement to have its financial statements for the financial year ended 31st December 2023 audited.
- 3 We have fulfilled our responsibilities as trustees as set out in the terms of your engagement letter, under the Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
- 4 All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
- 5 All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charity, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
- 6 The financial statements are free of material misstatements, including omissions.

Assets and liabilities

- 7 The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.
- 8 All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.
- 9 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

- 10 The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

Loans and arrangements

- 11 The charity has not granted any advances or credits to, or made guarantees on behalf of, trustees.

Legal claims

- 12 We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed in the financial statements.

Laws and regulations

- 13 We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

- 14 We are not aware of any related party matters which require disclosure in order to comply with legislative and accounting standards requirements.

Subsequent events

- 15 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

- 16 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

- 17 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

18 Restricted grants and donations received in during the year are as follows:

- Network for Social NSCCT
- Aldo Trust
- SJP CH Foundation
- Hadrian Trust
- J Knott Trust
- The Shears Foundation
- GMBC – Warm Spaces

Yours faithfully

A J Marix Evans

[A J Marix Evans \(Oct 8, 2024 19:54 GMT+1\)](#)

Signed on behalf of the board of trustees

Amina Marix Evans

Date: 8 October 2024

3846 KittiwakeTrust 31.12.23 Final

Final Audit Report

2024-10-09

Created:	2024-10-08
By:	Kay Walker (kay@jfstorbitt.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAX18P2BiEUjh0wqo67jcFNzXQH8xk2M3Z

"3846 KittiwakeTrust 31.12.23 Final" History

-  Document created by Kay Walker (kay@jfstorbitt.co.uk)
2024-10-08 - 09:47:26 GMT
-  Document emailed to admin@kittiwaketrust.org.uk for signature
2024-10-08 - 09:48:17 GMT
-  Email viewed by admin@kittiwaketrust.org.uk
2024-10-08 - 18:52:46 GMT
-  Signer admin@kittiwaketrust.org.uk entered name at signing as A J Marix Evans
2024-10-08 - 18:54:07 GMT
-  Document e-signed by A J Marix Evans (admin@kittiwaketrust.org.uk)
Signature Date: 2024-10-08 - 18:54:09 GMT - Time Source: server
-  Document emailed to sign@jfstorbitt.co.uk for signature
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-  Email viewed by sign@jfstorbitt.co.uk
2024-10-09 - 08:49:48 GMT
-  Signer sign@jfstorbitt.co.uk entered name at signing as Jane Freeman
2024-10-09 - 08:50:22 GMT
-  Document e-signed by Jane Freeman (sign@jfstorbitt.co.uk)
Signature Date: 2024-10-09 - 08:50:24 GMT - Time Source: server
-  Agreement completed.
2024-10-09 - 08:50:24 GMT

THE KITTIWAKE TRUST

England & Wales - Charity number 1165318

Accounts

Kittiwake Trust

(Registered Charity Number: 1165318)

Financial Statements for the year ended 31st December 2022

JFS Torbitt

Chartered Certified Accountants
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Tel: 0191 410 8300

Fax: 0191 410 0054

Email: hello@jfstorbitt.co.uk



Kittiwake Trust Annual report for 2022

Board of Trustees: Chair: vacant -Amina Marix Evans (Acting Chair), Pamela Gibson (Treasurer)
Kate StClair Gibson (Secretary), Jola Olafimihan, Rosie Jennings, Sjaak van Rijn (Netherlands)

We continued to hold our Trustees meetings on Zoom as this proved more convenient due to lack of obtaining new premises for the library as yet.

Grants:

May 2022-The Shears Foundation	£5000
May 2022-The Hadrian Trust	£1000
May 2022-Arnold Clark	£1000
July 2022-SJP CH Foundation	£2500
July 2022-J Knott Trust	£5000
August 2022-Joicey Trust	£1200
October 2022-Localgiving Ltd	£500
December 2022-GMBC	£275

Total **£16475**

Borderline Books

As last year as far as Gateshead Council is concerned, we are not in danger of being moved out of Unit 1B, Stonehills for Borderline Books. T3 is a less certain situation.

2022 saw us achieve another record breaking giveaway of 28,900 books.

Literacy Arc 2022

The work in the Literacy Arc has continued to snowball over the course of 2022. We were delighted to extend our reach to give 18,586 books to 96 different organisations and individual families which is a marked improvement on the previous year in 2021 where we gave 16,082 books to 77 different groups.

A fifteen per cent increase in book donations is pleasing but in real terms we are also beginning to feel that our reach is increasing in terms of awareness of the project. More and more agencies including schools, hospital wards and aid groups are coming to us in response to recommendations by others who have had books from us. This natural growth by word of mouth has been doubly pleasing, it not only reaffirms that the work that we do has value in itself for the people we engage with most directly, it also reinforces our belief that this work will create positive ripples in the communities we most want to help.

A brilliant example of the power of this snowballing can be seen in the fact that schools are now taking our model of book donation and distribution and adapting it to create what are effectively smaller branches of Borderline Books within their own contexts. This started at South Stanley Primary where their staff are working hard to create a powerful environment where reading for pleasure is celebrated and protected in a learning context where there are a number of barriers to

learning and book ownership. We have worked with the school for well over a year now and have managed to create a positive dialogue where we have a good knowledge of the books needed and have given texts to create reading spaces and widen the reading experiences of the students in the school. South Stanley have taken our recipe to create a book space and have used this to create their own initiative where they collect, collate and reallocate books through donation with a target of giving 1000 books away a year. They gave 250 books away in one event recently. This has been so successful and celebrated by the school that other schools have decided to set up their schemes. Whilst this is early days, it is very pleasing for two schools to have set up book sharing hubs with our support, one in Newcastle and one in County Durham. We will continue to support both with books for children and for adults and will continue to be an active agent in however these projects evolve over time.

at 10:40 AM 20 Oct 2022 115

< South Stanley Junior S... Follow

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 South Stanley Junior School
20 Oct 2022 · 115

Our latest group of Remarkable Readers!

As always, these children have been nominated for their excellent reading in school, at home, or both! Their prizes this time were brand new copies of various Roald Dahl titles, courtesy of another kind donation from [Bordeline Books](#). We hope you enjoy them!

Well done everyone who was nominated this time, and for everyone else, remember - there'll be another set of prizes to choose from next time around, so keep reading at least three times a week at home!

Home Friends Map Resources Publications Tools



South Stanley Juniors' reading initiatives...



This year, South Stanley Juniors have been working with **Borderline Books**, a project run by the **Kettlewell Trust**, as one of their 'reading for pleasure' initiatives.

This has allowed them to add hundreds of books to our classrooms, and - more importantly - pass on hundreds more to pupils!

Here's what some pupils have to say:

Isabella said,

"I love all the books they have given us. I like the books from Borderline Books. It's helped children expand their imagination and enjoyment."

David said,

"Before the books we had to read were boring. But now we have books that are fun to read. I like the books from Borderline Books. It's helped children expand their imagination and enjoyment."

Michaela said,

"I like the books they have given us. I like the books from Borderline Books. It's helped children expand their imagination and enjoyment."

We would also like to thank **Katie** and her colleagues at **Borderline Books** who work tirelessly to support schools and other community groups.

We hope to be able to continue to work with the project over the coming academic year and further develop our pupils' love of reading.



Great stuff!



South Stanley Junior School

2 Dec 2022 · 🌐

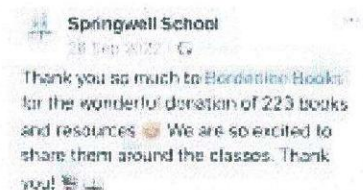
A few photos of the family book giveaways. As well as over 100 junior-age books, families chose another 150+ adult and infant books!

We have about 50 remaining for this afternoon, for any further takers! And don't worry - Mr. Forster and some little helpers are off to **Borderline Books** this afternoon to start building the stocks back up...



Other work in schools has continued to develop well across a large area including schools in Newcastle, Gateshead, County Durham, Northumberland, Cumbria, Sunderland and Hartlepool. Some schools are still reporting that reading levels have fallen as a consequence of lockdown and are fighting the ubiquity of screen devices. Many are choosing to find ways to create spaces where students can encounter and inhabit books in a different way. Primary schools that promote the Forest Schools initiative have been looking to create outside reading spaces filled with books that tell children about the world that they live in. We have supported and stocked outside reading areas filled with visually interesting nonfiction books located in science teaching areas as well as outside fiction reading spaces. Other schools have wanted books to fill break time reading sheds where the hope is that children will choose not to return the books once they get hooked in. One school has invested money in a book vending machine (filled with our stock) which they are promoting as part of their rewards system. A child who has worked well or has done something worth celebrating will get a coin to use in the machine to choose a book as a reward. We continue to be open to whatever our partnership schools may suggest.

Our work with older children continues in secondary schools and increasingly in special schools or departments with a specific learning focus. We have been contributing to different reading initiatives and continue to affirm our focus on book ownership and on creating book rich homes. We are finding that schools are increasingly receptive to the idea to providing books for parents and regularly offer stock to offer to adults in parent's meetings and other visits to schools. Our work with different autism schools has been very powerful. We are able to respond to specific learning needs and special interests and have had really positive feedback from selections we have made. Two of the volunteers in the Literacy Arc have autism and their input has been invaluable in making appropriate selections that meet special interests. We were delighted to be able to find a book on pylons though sometimes we have to be more creative to meet a brief!



The other large area of our groups and holiday clubs schools are not open. We donations to the food banks

recent report on the West End Food Bank in The Guardian that the books we had given them recently (though we were not credited explicitly by the journalist) were on display and well received:

"People gathered in the church on Wednesday were getting welfare advice and picking up food parcel vouchers, but also so much more. There was a representative from the city council and from the Homeless charity Shelter. Or for people who needed a haircut, a barber.

work has come from community supporting communities when the have continued to give large and were delighted to read in a

Free mobile phone Sim cards, two per person, were also available and also books were laid out on tables for people to help themselves to.

One of those looking through the books was Nicola Telford, 39, whose family, including two children, was recently made homeless after getting behind with the rent. She is now in a council house with no carpets. "I am back to square one, we've had to start all over again," she said. "We were in a fully furnished house but now I'm having to spend money for this new house. It's hard. We wouldn't cope without the food bank."

<https://www.theguardian.com/uk-news/2022/nov/10/newcastle-food-bank-struggles-with-fall-in-donations>

We have responded to the cost of living crisis by thinking creatively about the books that we put into our donations to different projects and regularly include books about budget cookery, parenting, mindfulness, gardening etc alongside books that just give a welcome escape into elsewhere.

 **Key to Life Foodbank**
21 Nov 2022 · 🌐

What an impressive donation of 160 books towards our Christmas appeal. Thank you to Amina and Kristie from [Borderline Books](#) in Pelaw, these will be a fabulous addition to our Christmas gifts.

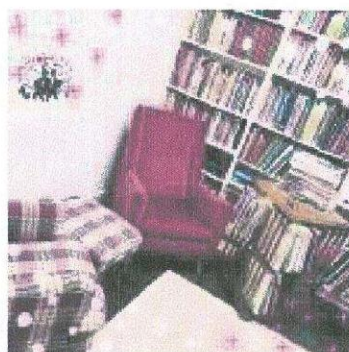


 **Eastlea Community Centre**
15 Aug 2022 · 🌐

Fancy a good read? Our new community library, with books generously donated by [Borderline Books](#), is a new reason to pop in to Eastlea Community Centre. Borrow a book, return it, or drop off one of your own. This is just a selection of the titles on offer.



Holiday clubs have reported that our books just disappear when offered and most have come back repeatedly for more. We have been able to initiate working relationships with artists working at Baltic to provide books to distribute in workshop sessions as well as resources in terms of broken and old books that can be used to create art in the sessions themselves. This builds on the work that we continue to do with The Art Room, Sunderland who run a wide range of community art making sessions for children, adults and teachers. Kerry Cook, who runs the project, has used our stock to help build a comprehensive library of Art books that are in active circulation amongst the young people she is working with. She has celebrated the resources that we have given her for giving students opportunities to find the art that they will fall in love with when they encounter them in texts. Search engines require you to know what you are looking for and have fewer opportunities to accidentally encounter something new and different. As a consequence, her students have developed a wider visual vocabulary and a really good idea of what they love and why. She has also set up a book sharing hub in her space which provides a welcome and unexpected benefit that the overflow of books comes to us. We have had a number of high quality donations of children's books from this project.



Going forward, we have identified a couple of areas where we would like to develop our connections further. We are continuing to develop our links with local groups providing support to refugees and would like to strengthen existing links to offer books and support to refugee families currently staying in hotel accommodation. This would link to the Kittiwake Trust's other wing of the Multilingual library (that should be reopening soon) but will also stand alone as part of the Literacy Arc.

We have also noticed post lockdown that many schools are reporting that they would like resources to support conversations around positive mental health. Some accounts from teachers have made it clear that some children are struggling. We would like to work with partnership schools to build strategies through reading to create safe places for children who need them.

We are also picking up that there has been an increase in the number of families who are opting to home educate to accommodate some of these difficulties that schools are not always able to meet whether it be mental health or other special needs such as autism spectrum disorders. Many of these families are not affluent and are struggling to adjust to these necessary changes. We would like to develop links with the home education networks and start a conversation about where we can help.

Feedback:

"We are overwhelmed by your generosity and those books will certainly be put to good use in our school." Pittington Primary

"Thank you so much for the books, they are great! Thank you for such a wonderful selection. The children will love them." Westerhope Primary

"Thank you so much for the books you have supplied us with. Our library is looking so much better and we are starting to have the children borrow the books and take them home. I wondered how I would go about requesting some more of similar books, we are running an Author of the Term" St Cuthberts Primary, Crook

"Your donations have ensured that every child in our school has a book this World Book Day, building up their own personal libraries as well as sharing those that are at school. I still can't comprehend how generous you are and will continue to send letters of appreciation as they write them." Redrow Primary

"We have had a lovely few months distributing out last collection of books from you. Every child received a book for Christmas and we now have a large book case in our hall for children to take a book whenever they like. We also have free book Friday this week and fear that that will be us empty!" The Drive, school

"Thank you so much for last night's very productive introduction to Borderline Books for our staff. They were all very surprised at the wealth of wonderful reading materials Borderline has and a very grateful that they could take some books for their classrooms. It will really make a big difference to our pupils." Larkspur Primary

"Thanks again for all of the great books supplied. It's been amazing!" Ann Cleaves project

"I have returned to work to more wonderful books, Thank you so much!

Oh my goodness you make SUCH a difference. We've really seen a huge improvement post pandemic of children getting back into books and loving that quiet reading time, all thanks to the amazing donations that you continue to give us! They have books on the shelf at home, library and in the classroom now." Kelvin Grove Primary

"Your donation was greatly received by Harry Watts Academy Sunderland and I imagine that they will contact you again when they set up their second site at Harraton. I am moving on to set up an Autism base at Bede Community Primary. The head of Bede has said that they have had excellent donations from you in the past and I'd be really keen to source some high interest texts for my new Autism base." Chloe Gillie, teacher

"It was lovely to visit the book space and choose the books for myself. We put them into classrooms and into the library at Beamish Primary School." Beamish Primary

"I couldn't believe the size of the warehouse on arrival and how many books you had! The books that you selected for me were perfect for what I was trying to achieve within our school and have been of course put to good use already. I also picked a few books on arrival that were suitable for my class. I am a strong believer in reading with the children and providing them with good quality books to enjoy and use. My science library (what I came to you for) is now thriving and being put to good use.

Thank you again for the wonderful donation I received from you and for your help in sourcing the books" EYFS teacher Cumbria

"We absolutely loved the books we received!" Northumbria Primary

"Borderline Books provided a wonderful opportunity for pupils who do not have the luxury of parents with enough disposable income to buy books. Each child took home 2 books of their choice and came to thank me personally for having the opportunity to do so. One child said 'Thank you for the books Mrs Power, I can't wait to read these tonight.' The books encouraged what we promote at school which is a love of reading and being able to read for pleasure. Thank you." Christchurch Primary

"The previous books we got have been brilliant as they are in our whole school reading shed that can be accessed by everyone. However we do know that we, in early years, find it difficult to access it due to the ratios needed. I have spoken to the rest of the team and we think it would be a lovely idea if we could set up our own lending library for both early years children and their adults too that would be based in our early years department. Your selection of books was brilliant last time and if

we could have some more we are more than happy for you to choose them for us." Sugar Hill Primary

"Thank you for the donation of books we received before Christmas. We've used the books during our whole school reading during registration time that we run weekly and to start building up a stock for a library. Students have borrowed the books and shown a great interest in the selection you gave us. We'd love to build a partnership with you as we are always in need of books for our students, many of whom do not have access to books at home." Tanfield School (Secondary)

"The books we received last time were of huge value. Reception Team set up their very own library and would like more books from you. You also made a little girl's world with the Enid Blyton books. It encouraged children to read more. I also loved my book! I love your organisational skills and preparation." Fell Dyke Primary

"Thank you very much for the books. They were very well received." Greenside Cafe Church

"Just a note to say a big thank you from Strathmore Road Methodist Church for the large number and fantastic range of books you supplied to us to offer children and families attending our Brighten the Day sessions over the summer. The books were laid out at the end of our sessions and the children and the parents/cares collecting them were able to choose a book to take home. The children were very excited about this and were asking before the end of the sessions "Will there be any books today?" The adults were also appreciative of the cookery, gardening, wildlife/nature and fiction books made available. Some of the older children were also very interested and took advantage of the wildlife books.

There were a number of books left over and some will be made available in the warm space that are being offered locally and some are being offered to those attending the Pickle Palace market held at the church on Mondays.

Thanks again for all of your help and for the wonderful work that you do" Strathmore Road Methodist Church.

"Thank you, thank you, thank you! As always you come up trumps and have sent some lovely books for our school library and reading scheme. Thank you so much! Your kindness is hugely appreciated." Larkspur Primary

"I just wanted to drop a very quick thank you from this morning's visit to the book space. It was amazing!" Bellingham Middle School

"Just wanted to thank you for all of the wonderful books we received before the holidays. The younger children adored their presents and all of the books for adults were taken during our Christmas performance coffee mornings - success! The hope is now to get a library hut outside for parents and pupils on the yard to donate and take from at the end of each school day. Many thanks for all your support! Kelvin Grove Primary.

Prisons

In August we lost Clare but Anna returned to the Trust to take over Clare's work and has made a fantastic impact,

Borderline Books Prison Project 2022

Numbers:

Sent books to 100 UK prisons

840 individual requests fulfilled, as well as bigger deliveries to prison libraries, wing libraries, prison theatre groups, probation services etc.

6784 books into prisons

738 prisoners contacted us directly, but the books reached well over 1000 through libraries and being passed on (see quotes below)

A selection of thank yous:

'A book is not just a book & what you do is not just donating reading material to help fill hours behind bars. When used to the best of its ability, what you do is offer hope and opportunity to those who have none & need it the most.'

5.10.22 - HMP The Verne

'I would like to thank all of you for what you are doing, as books are a lifeline for us in many cases, and with a weekly library visit of 10 minutes (if it isn't cancelled due to lack of staff), and nowhere to order books, you are filling a necessary void.

'I remember being given a book in my previous jail and once finished, I passed it on. After a while and word of mouth, cons who didn't usually read for fun were waiting their turn to read it and hearing them excitedly discussing excerpts from a book in the food queue was great'

12.10.22 - HMP Hull

'Thank you very much again, I know it's only a book but in prison it's like somebody shining a light in the darkness when you receive a book'

08.12.22 - HMP Forest Bank

'I just wanted to thank you again for my books. I have enjoyed them very much and they were a Godsend recently when we had a couple of cases of covid on the wing and we were locked down for a couple of weeks. Your kind donation helped me keep my sanity while locked behind my door for days on end! I have passed the books onto friends and once they're finished they leave them on the bookcase on the wing. They're not there very long before they're snapped up by another avid reader ... On a sunny day it's heart-warming to see a dozen or so guys sitting on the yard reading, often titles I recognise as books I left out for others that you sent me'

31.05.22 - HMP Ashfield

'First of all I would like to thank you. I myself have only recently come into the prison environment and because of the pandemic I'm locked up 22-23 hours a day, so reading has been a major part of helping me deal with prison life.'

14.05.22 - HMP Parkhurst

'Just to say a massive thank you for all your support and encouragement! I've just had my module result for my Open University year and I passed with distinction!'

01.08.22 - HMP Oakwood

'Thank you so much for the wonderful books you sent us 6 months ago. They have been devoured and loved (not in that order). It is making a huge difference as it has allowed us to share books and recommend to others what they may enjoy reading. The need of on wing libraries has been surprisingly essential, as after COVID things have yet to return to 'normal'. Staffing issues have now become a present and real threat. Which is a long way of saying - thank you! And please pass on our thanks to your trustees.'

01.09.22 - HMP Dartmoor (wing library)

'Let me finish by thanking you for the kindness of finding these books and sending them to me as a gift - no small gift... There is much quiet, often unremarked kindness out there, and you and Borderline Books stand out in this regard. Thank you immensely.'

21/ 12/22 HMP Ashfield

'Thank you so very much for sending me [the books], you are truly amazing. You make such a welcome difference, my lads here I am helping all send you their gratitude and best wishes.'

31/ 12/ 22 HMP The Verne (a Shannon Trust mentor)

'What a year its been! Somehow we've made it through and I hope that as you look back you give yourselves credit for the difference you've made to so many people living behind the wire.'

31/12/22 HMP Oakwood

Multilingual Library

Unfortunately, the library remained closed during 2022. We were finally allocated premises in the former Gloucester Public House by Gateshead Council at the end of June-the 11th building we had considered since moving out of Eldon Garden two years earlier. All kinds of work needed to be carried out before we could move in but, eventually, we were allowed to move our stock out of storage by November, saving us £500 a month. We started repainting and planning how to arrange the space, but it would be another nine months before we would be allowed to open. A long slow rebirth.

We continue to search for a Chairperson for the Board of Trustees as well as more trustees who can bring skills to the Board.

We have come a long way since we set up the Trust as a constituted community organisation in 2009 and became a charity in 2016.

Kittiwake Trust

(Registered Charity Number: 1165318)

Independent Examiners Report

Year ended 31st December 2022

I report to the trustees on my examination of the financial statements of Kittiwake Trust ('the charity') for the year ended 31st December 2022

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants (ACCA).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- * the accounting records were not kept in accordance with section 130 of the Charities Act; or
- * the accounts did not accord with the accounting records; or
- * the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true & fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Freeman
FCCA
Independent Examiner
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Kittiwake Trust

Statement of Financial Activities

Year ended 31st December 2022

Notes	Unrestricted funds	Restricted funds	Total this year	Total last year
Incoming Resources				
Fundraiser				
Library Income:				
Donations	669		669	205
Memberships				
Use of Verb				
Other	2,479	0	2,479	
Donations received - Borderline Books	340		340	487
Refunded postage			0	173
Gifts received	700.2		700	-
Grants		16,475	16,475	24,500
Covid Grants			0	58,703
Other income	0		0	-
Total Income	4,188	16,475	20,663	84,067
Resources Expended				
Kittiwake Trust - General: Advertising and Promotion				
Kittiwake Trust - General: Bookfairs & Conferences				
Kittiwake Trust - General: Insurance				
Kittiwake Trust - General: Office	0.00	149	149	108
Kittiwake Trust - General: Other Expenses				13
Kittiwake Trust - General: Postage	0.00	231	231	
Kittiwake Trust - General: Legal & Prof fees	95	395	490	330
Kittiwake Trust - General: Training			0	63
Kittiwake Trust - General: Parking				
Kittiwake Trust - General: Travel	10		10	
Kittiwake Trust - General: COVID donations & purchases			0	1,203
Kittiwake Trust - General: Bank charges	2		2	4
Kittiwake Trust - General: Website				
sundry	88		88	
Borderline Books: Literacy	99		99	48
Borderline Books: Website	94		94	133
Borderline Books: Business Rates	2,550	0	2,550	2,684
Borderline Books: Insurance	15	453	469	1,500
Borderline Books: Freight				
Borderline Books: Utilities	(59)		(59)	
Borderline Books: Household	883		883	89
Borderline Books: Office Supplies	179		179	467
Borderline Books: Postage	461		461	20
Borderline Books: Printing & Publicity	79		79	28
Borderline Books: Prison Work	3,012	1,000	4,012	2,513
Borderline Books: Prison Work Salaries	2,967	5,000	7,967	8,161
Borderline Books: Repairs & Maint	4		4	54
Borderline Books: Salary	0.00	6,747	6,747	8,584
Borderline Books: Telephone & Internet	346		346	249
Borderline Books: Volunteers Expenses	254		254	42
Multilingual Library: Books	72	0	72	1,258
Multilingual Library: Furnishings	278		278	8
Multilingual Library: Household	241		241	
Multilingual Library: Salary		0	0	7,513
Multilingual Library: Office	40		40	429
Multilingual Library: Printing				
Multilingual Library: Repairs	222	0	222	3,540
Multilingual Library: Library Supplies				
Multilingual Library: Storage	5,500	0	5,500	4,000
Multilingual Library: Subscriptions				
Multilingual Library: Telephone	20		20	140
Multilingual Library: Utilities	72		72	1,741
Multilingual Library: Transport	1,167		1,167	2,582
Multilingual Library: Website	260		260	56
Multilingual Library: Volunteers	5		5	146
	18,956	13,975	32,931	47,706
Net Surplus	(14,768)	2,500	(12,268)	36,361
Adjustment			0	0
Funds brought forward	69,291	17,155	86,446	50,085
Funds carried forward	54,523	19,655	74,178	86,446

Kittiwake Trust

Balance Sheet

Year ended 31st December 2022

	Notes	Unrestricted funds	Total this year	Total last year
Current Assets				
Debtors		108.5	108.5	
Cash at bank and in hand		74,070	74,070	88,730
Total current assets		<u>74,178</u>	<u>74,178</u>	<u>88,730</u>
Current Liabilities				
Amounts falling due in one year				
Wages control		0	0	2,195
PAYE		0	0	75
Pension control		0	0	14
		<u>0</u>	<u>0</u>	<u>2,284</u>
Net Assets		<u>74,178</u>	<u>74,178</u>	<u>86,446</u>
Capital Funds				
Restricted Funds		19,655	19,655	17,155
Unrestricted Funds		54,523	54,523	69,291
Total Funds		<u>74,178</u>	<u>74,178</u>	<u>86,446</u>

These financial statements were approved by the board and authorised for issued on , and are signed on behalf of the board by:

P Gibson

Pamela Gibson
Trustee

THE KITTIWAKE TRUST

England & Wales - Charity number 1165318

Accounts

Kittiwake Trust

(Registered Charity Number: 1165318)

Financial Statements for the year ended 31st December 2021

JFS Torbitt

Chartered Certified Accountants
58 Durham Road
Birtley
Co Durham
DH3 2QJ

Tel: 0191 410 8300

Fax: 0191 410 0054

Email: hello@jfstorbitt.co.uk



Kittiwake Trust Annual report for 2021

Board of Trustees: Chair: vacant – Amina Marix Evans Acting Chair, Pamela Gibson (Treasurer) Louise Wright (Secretary), Jola Olafimiha, Rosie Jennings, Caroline Mitchell, Ken Wai-Yee Mallon, Kate StClair Gibson, Celia Chan, Sjaak van Rijn (Netherlands)

We continued to hold our Trustees meetings on Zoom which proved very much easier for all concerned. Louise stepped down from the Board at the end of the year and Kate took over as Secretary..

Grants:

January	Woodward Trust	£1,500.00 - prison work
March	Network for Social Change	£20,000.00 - prison work
April	Hospital of God at Greatham	£1,000.00 - prison work
November	Gateshead Council	£2,000.00 – literacy arc (children)
Total		£24,500.00

COVID Grants:

January	Newcastle City Council	£45,142.84	Multilingual Library
March	Gateshead Council	£ 400.00	Borderline Books
March	Newcastle City Council	£13,160.00	Multilingual Library
Total		£58,702.84	

Borderline Books

It became clear that as far as Gateshead Council is concerned, we are not in danger of being moved out of Unit 1B, Stonehills for Borderline Books. T3 is a less certain situation.

Kirstie continued to work with local schools and holiday projects to ensure that local children have books of their own at home. By the end of the year over 16,000 books had gone out to young people in our area. We also contacted more food banks to ask them to include books in their offerings where space allows. This was a great success.

As well as Kirstie and Claire, volunteers Sam, Darius and David continued coming to help with stamping and sorting books and packing the prison parcels. Our old friend Owen also came now and then to stamp books as he has been doing for 5½ years.

Cambridge University Press continued to support us with books. This year it was thousands of copies of *English Grammar in Use*, probably one of the best self-study grammar books available. We put CUP in touch with a number of prisons who asked to receive copies direct and we took on an incredible number of boxes of books in order to prevent them from being pulped. There is absolutely nothing wrong with the books, but a new edition was scheduled, so these had become superfluous. It has been wonderful to be able to supply these books to prisons, refugee organisations and small groups supporting people learning the language.

Prisons

In late January we sent New Year cards to everyone who had written to us from prison during 2020. Again this gesture was well received.

At the start of the year Amina was still working from home while Claire and Darius picked books at Stonehills. We continued working with prisons all over the UK to send books to people who were still in lockdown even when most other places had opened up. We began sending individual requests again in May and from then until December we sent 4,556 books to 300 people in more than 70 prisons.

Multilingual Library

When the year opened we had 5 units in Eldon Garden; one for the main library, one (Verb) for a meetings and classroom, two units mainly for storage and one on the lower floor as exhibition space. At the beginning of the year the library was still closed, but it appeared that it would not be long before we could open again. Catherine continued cataloguing books at home and we looked forward to a better year.

On 14 February we received notice from our landlords giving us 2 weeks to move out of all of the units we occupied in Eldon Garden. Our initial reaction was 'don't be ridiculous, we have over 15000 books and are in the midst of a pandemic, so we can't have more than 3 people working in the library at one time to pack up.' We turned to Newcastle City Council for help and – since they jointly own Eldon Garden, they managed to persuade our landlords to extend the deadline to the end of April. It is unknown why we were made to move – our neighbours, a cancer charity were also given notice to leave and even their offer to pay the commercial rent was turned down. More than a year later, those units remain empty.

We put out calls for help through Twitter and Facebook and all our networks. We considered around 15 different possibilities around Newcastle and Gateshead, and in total viewed 9 properties. We had been on the brink of coming to an agreement for temporary use of the former Sunderland Road library in Gateshead when we visited during a rain storm and saw the water cascading in through the ceiling in a small-scale replica of Niagara Falls.

Not long after this we were offered the former Woolworth's building on Gateshead High Street which at the time was being used for artist's studios by New Bridge Project. This was a huge space and could be a nightmare to heat, but it still seemed like a good alternative. We had hoped that we could move in by the beginning of October, but New Bridge decided to stay until the end of their lease, which was in mid-November. From that time until mid 2022, Gateshead Council kept promising us a 'timeline' for moving in. For the rest of that story you'll need to read the Annual report for 2022.

In the meantime, in March CILIP (the library and information association) North East held its AGM and focused on Libraries of Sanctuary which many on the committee knew nothing about. Our library was officially (and virtually) 'presented' with our certificate and John Vincent gave a talk about libraries of Sanctuary. This event – including a talk by our Trustee, Jola Olafimihan, can be seen on YouTube <https://www.youtube.com/watch?v=RILe7THqGmo>

Later in the year Newcastle City Library also achieved Library of Sanctuary status. Annoyingly the press reported that they were the first library in the North-East to attain that title, whereas they had been told that it was the first >Public< library in the North-East to become a Library of Sanctuary..... Once we re-open and look for publicity we will be sure to rectify this nugget of misinformation!

As of this writing in August 2022 the library is still in storage with that famous 'timeline' still moving ahead like a mirage in a desert. We are expecting to move into yet another empty council property for 3-5 years as the former Woolworth's building proved too complicated for our needs.

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In general we feel that the Kittiwake Trust is moving into a new phase where we will be looking for more permanent premises for all parts of the project. Inevitably this will mean looking for more substantial funding and probably more paid staff. This all calls for an active and motivated Board of Trustees and a strong Chair – a position that has been vacant since Mandy Maxwell resigned in 2020 with Amina standing in as Acting Chair.

We have come a long way since we set up the Trust as a constituted community organisation in 2009 and became a charity in 2016. Now definitely seems to be the time to bring in more trustees with experience and energy to lead us into the next chapter.

The trustees' annual report were approved on 8<sup>th</sup> September 2022 and signed on behalf of the boards of trustees by:

A.J. Marix Evans  
A J Marix Evans (Sep 8, 2022 14:31 GMT+1)

Amina Marix Evans  
Trustee

**Kittiwake Trust**  
**(Registered Charity Number: 1165318 )**

**Independent Examiners Report**

**Year ended 31st December 2021**

I report to the trustees on my examination of the financial statements of Kittiwake Trust ('the charity') for the year ended 31st December 2021

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants (ACCA).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- \* the accounting records were not kept in accordance with section 130 of the Charities Act; or
- \* the accounts did not accord with the accounting records; or
- \* the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true & fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Jane Freeman**  
FCCA  
**Independent Examiner**  
58 Durham Road  
Birtley  
Co Durham  
DH3 2QJ

# Kittiwake Trust

## Statement of Financial Activities

Year ended 31st December 2021

| Notes                                                  | Unrestricted funds | Restricted funds | Total this year | Total last year |
|--------------------------------------------------------|--------------------|------------------|-----------------|-----------------|
| <b>Incoming Resources</b>                              |                    |                  |                 |                 |
| Fundraiser                                             | -                  | -                | -               | -               |
| Library Income:                                        |                    |                  |                 |                 |
| Donations                                              | 205                | -                | 205             | 3,216           |
| Memberships                                            | -                  | -                | -               | 20              |
| Use of Verb                                            | -                  | -                | -               | 2,941           |
| Other                                                  | -                  | -                | -               | 81              |
| Donations received - Borderline Books                  | 487                | -                | 487             | 241             |
| Refunded postage                                       | 173                | -                | 173             | -               |
| Gifts received                                         | -                  | -                | -               | 314             |
| Grants                                                 | -                  | 24,500           | 24,500          | 36,875          |
| Covid Grants                                           | 58,703             | -                | 58,703          | -               |
| Other income                                           | -                  | -                | -               | 536             |
| <b>Total Income</b>                                    | <b>59,567</b>      | <b>24,500</b>    | <b>84,067</b>   | <b>44,225</b>   |
| <b>Resources Expended</b>                              |                    |                  |                 |                 |
| Kittiwake Trust - General: Advertising and Promotion   | -                  | -                | -               | -               |
| Kittiwake Trust - General: Bookfairs & Conferences     | -                  | -                | -               | -               |
| Kittiwake Trust - General: Insurance                   | -                  | -                | -               | 649             |
| Kittiwake Trust - General: Office                      | 108                | -                | 108             | 189             |
| Kittiwake Trust - General: Other Expenses              | 13                 | -                | 13              | -               |
| Kittiwake Trust - General: Postage                     | -                  | -                | -               | 87              |
| Kittiwake Trust - General: Legal & Prof fees           | 330                | -                | 330             | 290             |
| Kittiwake Trust - General: Training                    | 63                 | -                | 63              | 50              |
| Kittiwake Trust - General: Parking                     | -                  | -                | -               | -               |
| Kittiwake Trust - General: Travel                      | -                  | -                | -               | 45              |
| Kittiwake Trust - General: COVID donations & purchases | 1,203              | -                | 1,203           | 2,562           |
| Kittiwake Trust - General: Bank charges                | 4                  | -                | 4               | 4               |
| Kittiwake Trust - General: Website                     | -                  | -                | -               | 36              |
| Borderline Books: Literacy                             | 48                 | -                | 48              | 491             |
| Borderline Books: Website                              | 133                | -                | 133             | 157             |
| Borderline Books: Business Rates                       | 1,684              | 1,000            | 2,684           | 2,027           |
| Borderline Books: Insurance                            | 1,500              | -                | 1,500           | -               |
| Borderline Books: Freight                              | -                  | -                | -               | -               |
| Borderline Books: Utilities                            | -                  | -                | -               | -               |
| Borderline Books: Household                            | 89                 | -                | 89              | 343             |
| Borderline Books: Office Supplies                      | 467                | -                | 467             | 1,922           |
| Borderline Books: Postage                              | 20                 | -                | 20              | 1               |
| Borderline Books: Printing & Publicity                 | 28                 | -                | 28              | 44              |
| Borderline Books: Prison Work                          | 0.00               | 2,513            | 2,513           | 2,700           |
| Borderline Books: Prison Work Salaries                 | 0.00               | 8,161            | 8,161           | -               |
| Borderline Books: Repairs & Maint                      | 54                 | -                | 54              | 127             |
| Borderline Books: Salary                               | 0.00               | 8,584            | 8,584           | 19,448          |
| Borderline Books: Telephone & Internet                 | 249                | -                | 249             | 292             |
| Borderline Books: Volunteers Expenses                  | 42                 | -                | 42              | 64              |
| Multilingual Library: Books                            | 948                | 310              | 1,258           | 862             |
| Multilingual Library: Furnishings                      | 8                  | -                | 8               | 320             |
| Multilingual Library: Household                        | -                  | -                | -               | 197             |
| Multilingual Library: Salary                           | 0.00               | 7,513            | 7,513           | 2,770           |
| Multilingual Library: Office                           | 429                | -                | 429             | 130             |
| Multilingual Library: Printing                         | -                  | -                | -               | -               |
| Multilingual Library: Repairs                          | 1,540              | 2,000            | 3,540           | 10              |
| Multilingual Library: Library Supplies                 | -                  | -                | -               | 0               |
| Multilingual Library: Storage                          | 2,523              | 1,477            | 4,000           | -               |
| Multilingual Library: Subscriptions                    | -                  | -                | -               | 0               |
| Multilingual Library: Telephone                        | 140                | -                | 140             | 345             |
| Multilingual Library: Utilities                        | 1,741              | -                | 1,741           | 1,602           |
| Multilingual Library: Transport                        | 2,582              | -                | 2,582           | -               |
| Multilingual Library: Website                          | 56                 | -                | 56              | 66              |
| Multilingual Library: Volunteers                       | 146                | -                | 146             | 183             |
|                                                        | <b>16,147</b>      | <b>31,559</b>    | <b>47,706</b>   | <b>38,012</b>   |
| Net Surplus                                            | 43,420             | (7,059)          | 36,361          | 6,213           |
| Adjustment                                             |                    |                  | 0               |                 |
| Funds brought forward                                  | 25,871             | 24,214           | 50,085          | 43,872          |
| <b>Funds carried forward</b>                           | <b>69,291</b>      | <b>17,155</b>    | <b>86,446</b>   | <b>50,085</b>   |

# Kittiwake Trust

## Balance Sheet

Year ended 31st December 2021

|                                 | Notes | Unrestricted funds | Total this year | Total last year |
|---------------------------------|-------|--------------------|-----------------|-----------------|
| <b>Current Assets</b>           |       |                    |                 |                 |
| Cash at bank and in hand        |       | 88,730             | 88,730          | 50,085          |
| Total current assets            |       | 88,730             | 88,730          | 50,085          |
| <b>Current Liabilities</b>      |       |                    |                 |                 |
| Amounts falling due in one year |       |                    |                 |                 |
| Wages control                   |       | 2,195              | 2,195           | 0               |
| PAYE                            |       | 75                 | 75              | 0               |
| Pension control                 |       | 14                 | 14              |                 |
|                                 |       | 2,284              | 2,284           | 0               |
| Net Assets                      |       | 86,446             | 86,446          | 50,085          |
| <b>Capital Funds</b>            |       |                    |                 |                 |
| Restricted Funds                |       | 17,155             | 17,155          | 24,214          |
| Unrestricted Funds              |       | 69,291             | 69,291          | 25,871          |
| Total Funds                     |       | 86,446             | 86,446          | 50,085          |

These financial statements were approved by the board and authorised for issued on 8th September 2022, and are signed on behalf of the board by:

A.J. Marix Evans  
A.J. Marix Evans (Sep 8, 2022 14:31 GMT+1)

Amina Marix Evans  
Trustee

# 3846 KittiwakeTrust 31.12.21 Final Accounts

Final Audit Report

2022-09-08

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2022-09-08                                   |
| By:             | Kay Walker (kay@jfstorbitt.co.uk)            |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAABFpF4FCWyiOIYUI20ccLJzSUsPmDWyIH |

## "3846 KittiwakeTrust 31.12.21 Final Accounts" History

-  Document created by Kay Walker (kay@jfstorbitt.co.uk)  
2022-09-08 - 1:30:10 PM GMT
-  Document emailed to admin@kittiwaketrust.org.uk for signature  
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2022-09-08 - 1:30:55 PM GMT
-  Signer admin@kittiwaketrust.org.uk entered name at signing as A J Marix Evans  
2022-09-08 - 1:31:49 PM GMT
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2022-09-08 - 1:34:24 PM GMT
-  Signer sign@jfstorbitt.co.uk entered name at signing as Jane Freeman  
2022-09-08 - 1:35:03 PM GMT
-  Document e-signed by Jane Freeman (sign@jfstorbitt.co.uk)  
Signature Date: 2022-09-08 - 1:35:04 PM GMT - Time Source: server
-  Agreement completed.  
2022-09-08 - 1:35:04 PM GMT



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**THE KITTIWAKE TRUST**

England & Wales - Charity number 1165318

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# Accounts

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# **Kittiwake Trust**

**(Registered Charity Number: 1165318 )**

## **Financial Statements for the year ended 31st December 2020**

### **JFS Torbitt**

58 Durham Road  
Birtley  
Co Durham  
DH3 2QJ

Tel: 0191 410 8300

Fax: 0191 410 0054

Email: [hello@jfstorbitt.co.uk](mailto:hello@jfstorbitt.co.uk)



## Annual Report 2020

**Board of Trustees:** Mandy Maxwell (Chair) (for half the year) Pamela Gibson (Treasurer) Louise Wright (Secretary), Jola Olafimihan, Rosie Jenkins, Amina Marix Evans (Vice-Chair, Project Development), Caroline Mitchell, Ken Wai-Yee Mallon, Kate StClair Gibson, Celia Chan, Sjaak van Rijn (Netherlands)

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At the start of the year we were still in Stonehills for Borderline Books and added the unit across from us (T3) as we had such a huge number of books coming in. This afforded us a meeting room, 2 small rooms specifically for the school project and for foreign languages and a large room for books, meetings, reading space or what have you – as it turned out it has become purely storage space as no meetings were allowed later in the year. As far as permanence is concerned, we are no closer to coming to any agreement as to how long we can remain in these spaces and from time to time have to bite our nails when a viewing is announced. We have asked how we could rent the space at an affordable rate but this led nowhere.

The library remained in Eldon Garden up to the end of the year – albeit closed most of the time.

We held all our Trustees meetings on Zoom which proved very much easier for all concerned and made it possible to meet more frequently, so we will probably continue this way. Sadly Mandy had to resign from the board leaving Amina, as Vice-Chair to take over until we find a new chair. Donna Brown had already left, Celia Chan and Kate StClair Gibson joined us – both having worked in the library.

### Grants:

|               |                                              |                   |
|---------------|----------------------------------------------|-------------------|
| March         | Gateshead Council (local councillor's grant) | £ 250.00          |
| June          | Community Foundation                         | £ 2,000.00        |
| July          | Hadrian Trust                                | £ 1,000.00        |
| August        | Gateshead council – for summer programmes    | £ 2,000.00        |
| September     | Rothley Trust                                | £ 750.00          |
| November      | The Willan Trust                             | £ 2,500.00        |
| December      | The Shears Foundation                        | £ 6,000.00        |
| <b>Total:</b> |                                              | <b>£14,500.00</b> |

All the above were for Borderline Books.

The first Gateshead Council grant was from our local Councillor and went towards the cost of printed packing tape for the prison deliveries and the remainder for the cardboard shredder co-funded by the Rothley Trust grant.

Hadrian Trust gave us funds towards the prison work, as did the Shears Foundation – thus contributing to Claire's salary for the following months.

### Covid Grants:

|                                                    |                    |
|----------------------------------------------------|--------------------|
| Borderline Books – from Gateshead Council          | £ 5000.00          |
| Multilingual Library – from Newcastle City Council | £ 8000.00          |
| from Newcastle Council via ASTOP                   | £ 9,375.00         |
| <b>Total:</b>                                      | <b>£ 22,375.00</b> |

## **Borderline Books**

Early in the year we took on Kirstie McAlpine to lead The Literacy Arc – a project aiming to distribute free books to children and families without the means to buy books in order to help them keep up literacy levels and improve their educational chances.

Kirstie is brilliantly qualified for this work as reflected in this excerpt from her application letter: *I have worked with adults and students of all levels of ability having taught at University and preschool level and most stages in between. I worked as an English teacher in Excelsior Academy (and its predecessor West Gate Community College) for over 10 years teaching students of all abilities with a specialism in students of low literacy levels including (though not exclusively) those with SEND, EAL and looked after children. Some of my classes had 11 different languages with students from 11 different conflict zones but we all found a way to land ourselves in the stories we were reading together. I was used to seeing how the power of reading made real differences so took pleasure in finding creative ways to show the stepping stones. I am proud of the real success I had with students who felt they had been written off. We took a lot of pleasure in proving people wrong.*

When Kirstie started we were able to introduce her to some primary schools and church groups in the area with whom we had been working the previous year – in the end, once lockdown started, she was left somewhat on her own, with the support of Stephen Ward from the council who has been working with us since we moved to Pelaw. After some time Stephen went down with Covid himself, so was out of action for many months.

Kirstie developed excellent relationships with local schools and delighted the children by making up personal packages of books for them. She was rewarded with some lovely thank-you cards and a huge bunch of flowers.

She also worked on supplying books for the summer programs in Gateshead and groups supporting 5500 local children who qualify for free school meals. Where possible the policy was to give children three books each to avoid situations where they only received one book, hated it and were put off reading for life.

During lockdown charity shops were not open, so Community Clothing were given thousands more books than they could deal with. These have been passed on to us for many months and – since many of them look unread – have been a wonderful resource for schools and other groups we work with.

We also worked with a number of Mutual Aid groups in Newcastle and spent some of the covid grant money on books and other gifts like stationery for the families who were receiving support with groceries and other items. This also put us in touch with NEST, a group at Newcastle University supporting refugees, with whom we continue to work. We purchased books in Arabic and bilingual books for some of these groups.

Amina attended a number of Zoom meetings, probably the most productive of which has been the contact with the Best of Bensham group which holds monthly meetings and has extended our contact with schools and other organisations to more parts of Gateshead.

We also spent some grant money on items from In Kind Direct which we donated mainly to Mutual Aid groups in Newcastle and to Peace of Mind in Gateshead.

From mid March onwards Borderline Books was populated by Kirstie, Darius and Claire, with Amina working from home and coordinating the prison project.

In total, Borderline Books gave away a record 27,552 books in 2020.

## **Prison work**

With most prison libraries closed and people locked up 23 hours a day it was a very difficult time for people behind bars. Some prisons were not accepting individual parcels, so we did our best to contact the prisons we were usually in touch with to find people who would agree to accept larger shipments of books and distribute them around the wings. This entailed finding people in Reducing

Reoffending, Safer Custody, Education or some other department which was sometimes arduous. Nevertheless we sent over 7000 books into prisons in England, Scotland and Wales and often saw photos of the boxes being unpacked posted in Twitter, which also helped us reach more prisons. Sadly we didn't have the staff to write to the many people writing to us to ask for books but it was clear that they realized we were simply unable to operate as usual. The nice thing was that some of our 'repeat offenders' (people who frequently write to us for books) simply wrote letters wishing us good health, which was very cheering.

Once again we sent a New Year card to everyone who wrote to us from prison during 2020 which also explained that we had been unable to honour individual requests.

Claire worked hard under difficult circumstances to pack up the books which were taken to the courier by Darius.

Darius excelled himself in shelving thousands of books – we are still recovering from his enthusiasm.

We purchased a cardboard shredder so that we could recycle damaged cartons and those too large for shipping books out. This has meant that not only is the cardboard not wasted, but we can use the shredded cardboard for packing books instead of buying bubble wrap. Definitely a win-win situation for the environment.

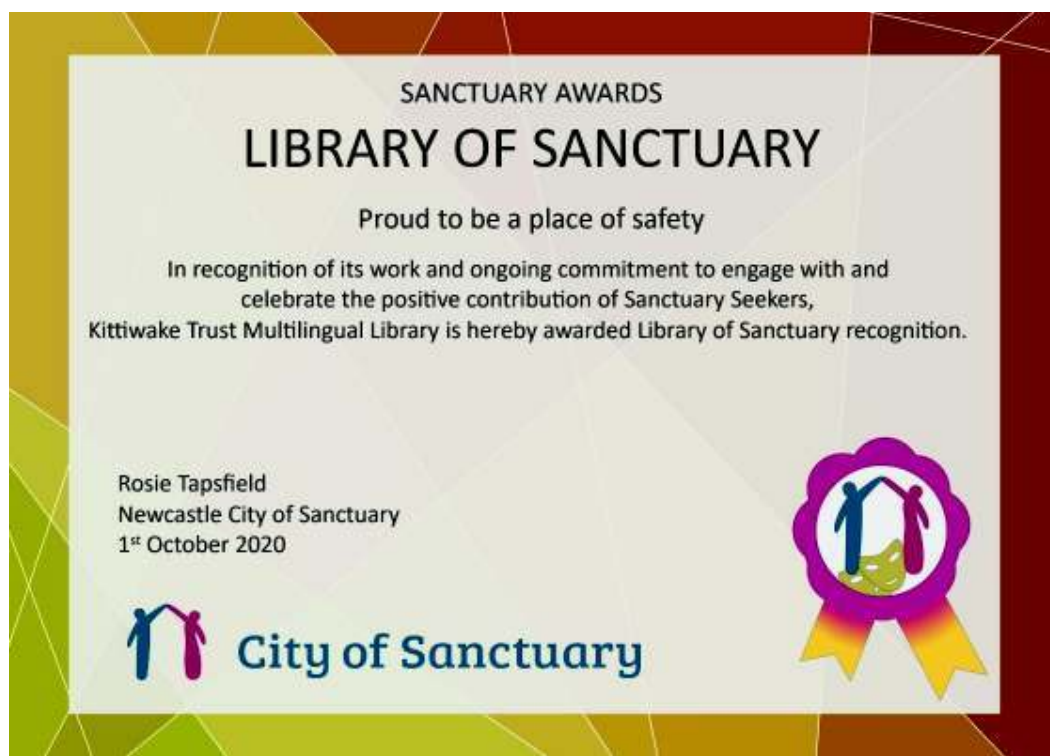
### **The Multilingual Library**

In February we took on Catherine Warner to become library Manager/Volunteer coordinator to take over from Mo when she returned to Nigeria. Catherine is a qualified librarian with a degree in French and German, so well-suited for a multilingual library.

Of course, just at the point that she was taking over supervision of the volunteers, the library had to close down, so she was left to learn about the library long-distance while Amina began the task of working on the digital catalogue which had become very confused over the years.

All told, the library was only open for about 3 weeks in October, and only part time as many of the volunteers were still unable to come out.

However, we did finally hear about our application to become a Library of Sanctuary which Jola and Amina had worked on the previous year – and we were duly awarded the accolade, although it could not be given in person and the presentation was held over to the AGM of CILIP, the Library Association in 2021. This made our library the first in the North East to become a library of Sanctuary, although when Newcastle City Library received their award in 2021 the media reported mistakenly that they were the first in the North East.



# **Kittiwake Trust**

**(Registered Charity Number: 1165318 )**

## **Independent Examiners Report**

**Year ended 31st December 2020**

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply.

It is my responsibility to state on the basis of the procedures specified in the General Directions given by the Charities Commissioners under Section 145(9)(b) of the Act, whether particular matters have come to my attention.

### **Basis of the Independent Examiners Report**

My examination of the Financial Statements, set out on pages 2 - 5, was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes the review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently we do not express an opinion in the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any respect the requirements
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act;

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**JFS Torbitt**  
**Chartered Certified Accountants**  
58 Durham Road  
Birtley  
Co Durham  
DH3 2QJ

# Kittiwake Trust

## Statement of Financial Activities

Year ended 31st December 2020

| Notes                                                  | Unrestricted funds | Restricted funds | Total this year | Total last year |
|--------------------------------------------------------|--------------------|------------------|-----------------|-----------------|
| <b>Incoming Resources</b>                              |                    |                  |                 |                 |
| Fundraiser                                             |                    |                  | 0               | 0               |
| Library Income:                                        |                    |                  |                 |                 |
| Donations                                              | 3,216              |                  | 3,216           | 794             |
| Memberships                                            | 20                 |                  | 20              | 1,335           |
| Use of Verb                                            | 2,941              |                  | 2,941           | 2,050           |
| Other                                                  | 81                 |                  | 81              | 0               |
| Donations received - Borderline Books                  | 241                |                  | 241             | 383             |
| Gifts received                                         | 314                |                  | 314             | 280             |
| Grants                                                 | 22,375             | 14,500           | 36,875          | 46,862          |
| Other income                                           | 536                |                  | 536             | 0               |
| <b>Total Income</b>                                    | <b>29,725</b>      | <b>14,500</b>    | <b>44,225</b>   | <b>51,703</b>   |
| <b>Resources Expended</b>                              |                    |                  |                 |                 |
| Kittiwake Trust - General: Advertising and Promotion   | 0                  | 0                | 0               | 91              |
| Kittiwake Trust - General: Bookfairs & Conferences     | 0                  | 0                | 0               | 77              |
| Kittiwake Trust - General: Insurance                   | 0                  | 649              | 649             | 1,128           |
| Kittiwake Trust - General: Office                      | 0                  | 189              | 189             | 102             |
| Kittiwake Trust - General: Office Sundries             | 0                  | 0                | 0               | 0               |
| Kittiwake Trust - General: Other Expenses              | 0                  | 0                | 0               | 172             |
| Kittiwake Trust - General: Postage                     | 0                  | 87               | 87              | 15              |
| Kittiwake Trust - General: Legal & Prof fees           | 0                  | 290              | 290             | 110             |
| Kittiwake Trust - General: Training                    | 50                 | 0                | 50              | 0               |
| Kittiwake Trust - General: Parking                     |                    | 0                | 0               | 1               |
| Kittiwake Trust - General: Travel                      | 45                 | 0                | 45              | 96              |
| Kittiwake Trust - General: COVID donations & purchases | 62                 | 2,500            | 2,562           | 0               |
| Kittiwake Trust - General: Bank charges                | 4                  | 0                | 4               | 0               |
| Kittiwake Trust - General: Website                     | 21                 | 15               | 36              | 74              |
| Borderline Books: Literacy                             | 0                  | 491              | 491             | 333             |
| Borderline Books: Website                              | 0                  | 157              | 157             | 4               |
| Borderline Books: Business Rates                       | 0                  | 2,027            | 2,027           | 1,118           |
| Borderline Books: Freight                              | 0                  | 0                | 0               | 635             |
| Borderline Books: Utilities                            | 0                  | 0                | 0               | 277             |
| Borderline Books: Household                            | 0                  | 343              | 343             | 370             |
| Borderline Books: Office Supplies                      | 0                  | 1,922            | 1,922           | 433             |
| Borderline Books: Postage                              | 0                  | 1                | 1               | 0               |
| Borderline Books: Printing & Publicity                 | 0                  | 44               | 44              | 0               |
| Borderline Books: Prison Work                          | 0                  | 2,700            | 2,700           | 3,363           |
| Borderline Books: Repairs & Maint                      | 0                  | 127              | 127             | 16              |
| Borderline Books: Staff Expenses                       | 0                  | 19,448           | 19,448          | 4,415           |
| Borderline Books: Telephone & Internet                 | 0                  | 292              | 292             | 405             |
| Borderline Books: Volunteers Expenses                  | 0                  | 64.28            | 64              | 314             |
| Multilingual Library: Books                            | 862                | 0                | 862             | 305             |
| Multilingual Library: Furnishings                      | 320                | 0                | 320             | 263             |
| Multilingual Library: Household                        | 197                | 0                | 197             | 404             |
| Multilingual Library: Salary                           | 0                  | 2,770            | 2,770           | 920             |
| Multilingual Library: Office                           | 130                | 0                | 130             | 340             |
| Multilingual Library: Printing                         | 0                  | 0                | 0               | 46              |
| Multilingual Library: Repairs                          | 10                 | 0                | 10              | 151             |
| Multilingual Library: Library Supplies                 | 0                  | 0                | 0               | 122             |
| Multilingual Library: Subscriptions                    | 0                  | 0                | 0               | 12              |
| Multilingual Library: Telephone                        | 345                | 0                | 345             | 120             |
| Multilingual Library: Utilities                        | 1,602              | 0                | 1,602           | 2,495           |
| Multilingual Library: Website                          | 66                 | 0                | 66              | 0               |
| Multilingual Library: Volunteers                       | 183                | 0                | 183             | 808             |
|                                                        | <b>3,896</b>       | <b>34,116</b>    | <b>38,012</b>   | <b>19,534</b>   |
| Net Surplus                                            | 25,829             | (19,616)         | 6,213           | 32,169          |
| Adjustment                                             |                    |                  | 0               |                 |
| Funds brought forward                                  | 42                 | 43,830           | 43,872          | 11,703          |
| Funds carried forward                                  | <b>25,871</b>      | <b>24,214</b>    | <b>50,085</b>   | <b>43,872</b>   |

# Kittiwake Trust

## Balance Sheet

Year ended 31st December 2020

|                                 | Notes | Unrestricted funds | Restricted funds | Total this year | Total last year |
|---------------------------------|-------|--------------------|------------------|-----------------|-----------------|
| <b>Current Assets</b>           |       |                    |                  |                 |                 |
| Cash at bank and in hand        |       | 50,085             | 0                | 50,085          | 43,872          |
| Total current assets            |       | 50,085             | 0                | 50,085          | 43,872          |
| <b>Current Liabilities</b>      |       |                    |                  |                 |                 |
| Amounts falling due in one year |       |                    |                  |                 |                 |
| Net Assets                      |       | 50,085             | 0                | 50,085          | 43,872          |
| <b>Capital Funds</b>            |       |                    |                  |                 |                 |
| Restricted Funds                |       |                    | 24,214           | 24,214          | 43,830          |
| Unrestricted Funds              |       | 25,871             |                  | 25,871          | 42              |
| Total Funds                     |       | 25,871             | 24,214           | 50,085          | 43,872          |

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued 16 July 2014 and with the Charities Act 2011