

BOSTALL LIBRARY COMMUNITY GROUP

England & Wales · Charity number 1165313

Details

Other names BLCG

Status Registered

Legal form CIO

Registered 2016-01-26

Register [View on the Charity Commission register](#)

Contact

Address Bostall Community Library
115 King Harolds Way
Bexleyheath
Kent
DA7 5RE

Phone 01322400422

Email info@bostall-librarycg.org.uk

Website bostall-librarycg.org.uk

Activities

Objects: THE OBJECTS OF BLCG ARE(A) THE ADVANCEMENT OF EDUCATION FOR THE BENEFIT OF THE PUBLIC IN THE DISTRICT OF BOSTALL IN THE LONDON BOROUGH OF BEXLEY AND THE SURROUNDING AREA BY THE PROVISION OF A COMMUNITY LENDING LIBRARY, COMMUNITY HUB AND ASSOCIATED SERVICES.(B) TO PROMOTE FOR THE BENEFIT OF THE PUBLIC IN BOSTALL AND THE SURROUNDING AREA WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINION BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: Lending of books, audio books on CD, and DVDs.Provision of public access PCs, high-speed internet, WiFi, scanning and printing.Provision of some Council services.Primary school visits.Several activities for toddlers & mums, young children, and study zone for teenagers.Several activities for adults, computer buddy, reading groups.Coffee Shop & communal hub.Community cinema.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Recreation
- **Who:** The General Public/mankind

Geography

- Bexley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£61,258	£71,291	-	-
2024-04-05	£27,930	£56,408	-	-
2023-04-05	£15,800	£37,682	-	-
2022-04-05	£69,504	£42,869	-	-
2021-04-05	£57,724	£13,244	-	-

Trustees

Name	Role	Appointed
ANDREW BRYANS	Chair	2016-01-26
ADRIAN REEVES		2016-01-26
Antony Julian Bulmer		2024-04-26

BOSTALL LIBRARY COMMUNITY GROUP

England & Wales - Charity number 1165313

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2024		05	April	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Bostall Library	
115 King Harolds Way	
Bexleyheath, Kent	
Postcode	DA7 5RE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bryans	Chair of Trustees		
2	Adrian Reeves			
3	Antony Bulmer			
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 26th January 2016

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the Charity Trustees as and when required

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees:

- The charity trustees make available to each new charity trustee, on or before his or her first appointment:
 - (a) a copy of the current version of this constitution; and
 - (b) a copy of the BLCG's latest Trustees' Annual Report and statement of accounts.
- New Trustees are also encouraged to read the documents available on the gov.uk website relating to the Trustee role and board.

BLCG Organisational Structure:

- Three Trustees as stated.
- Director of Operations (unpaid).
- 5 selected Core Group Members having a greater responsibility than Volunteers
- General Volunteers (25)
- 2 part-time Staff in the employ of the London Borough of Bexley permanently seconded to BLCG

Related Parties:

- BLCG was selected by the London Borough of Bexley (LBB) to manage and run as a community library Bostall Library. BLCG receives a grant (by way of seconded staff) from LBB to facilitate this and to undertake basic Council services as agreed in a Service Level Agreement whilst also allowing BLCG to maximise its fundraising potential. LBB continue to own the premises from which we operate under a lease agreement and negligible rent.

The Trustees, Director and Core Group members give their time on a voluntary basis and receive no remuneration or other benefit.

Summary of the objects of the charity set out in its governing document

The advancement of education for the benefit of the public in the district of West Heath in the London Borough of Bexley and the surrounding areas by the provision of a community lending library, associated services, activities and facilities in the interest of social welfare, recreation and leisure time for improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects

BLCG's main purpose is the loan of books, listening CD books and Jigsaws for adults and children both for recreation and education. We provide some Council services e.g Council Tax payments; Refuse applications; and offering advice and information on many others.

Our coffee shop provide hot and cold refreshments and home-made cakes and sundries. This enables Coffee mornings for groups of elderly patrons seeking companionship and friendship.

We provide low-cost local space for hire by community groups and stakeholders and provide a venue for both Adult and Children's events for all demographics of the local community.

We continue to promote relationships with the local primary schools with regular class visits for story time and book lending.

There are several regular activities for adults: reading clubs; computer tuition; knit 'n natter; coffee mornings; Pilates.

Other events held throughout the year include a community cinema, Bingo and quiz evenings.

Activities for children include: toddler time; Story Time; and many additional fun activities during school holidays.

We also provide the following initiatives:

- Community fridge with food "waste" contributed by local supermarkets.
- Warm Space.
- Household Support Fund distribution.
- Digital Champions.

Bostall Library is also a polling station when required.

We believe that our library is in fact, more a social and community hub providing a valuable benefit to the local population regardless of age, gender, faith, or personal circumstances.

Additional details of objectives and activities (Optional information)

We have many volunteers who spent a lot of their time to help us to be a success. Their involvement and dedication mean that we can achieve our goals whilst at the same time provide a welcoming, friendly and warm place to work and visit. We and the public appreciate the effort and time that is given, especially on the fundraising events we occasionally hold outside of normal working days/hours.

All monies raised surplus to the day-to-day running costs of the library are banked in an interest earning deposit account. We endeavour to use these funds to further improve the libraries.

Summary of the main achievements of the charity during the year

During this period we continued to provide our usual mix of additional events beyond lending books and providing services. The Community Cinema, quiz and Bingo evenings were always in demand and we endeavoured to screen a film each month, including a now annual showing on behalf of the Council for LGBTQ+.

Using our own funds, we replaced the manually opening, draughty main door, for wheelchair friendly automatic doors.

After the successful bid for funding from National Lottery Community Fund to install a solar power and battery system, this was installed and immediately made a difference to our energy expenditure. This has greatly improve our finances and self-sufficiency further as well as the obvious green benefits

Bostall Community Library was again asked to participate in the Household Support Fund scheme to distribute much needed funds and vouchers to households in need. This continued throughout most of the financial year.

Our Community Fridge continued to be in demand, and thanks goes to those volunteers that collected food "waste" from the local supermarkets when available.

Following the success of the Solar Project, we put in a bid for funding from the National Lottery Community Fund to replace old cladding and insulate the main library area. This in order to further increase our energy savings and make the library a warmer space.

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of this financial year the charity has cash funds of £15,000 and £42,600 reserves on deposit. We will continue maintain / increase reserves to be utilised for future projects and protect against possible future grant cuts.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds to the Charity is an annual grant from the London Borough of Bexley. This consists primarily as the provision of seconded staff paid for by the Council, and a small cash amount.

Other primary sources of income are the Coffee Shop, Library Counter sales (printing, photocopying, book sales, fines, reservations etc.), Friends of BLCG membership subscriptions, and loose change donations.

We sell old stock, unwanted and donated books and other items to internet book-buying companies and on the eBay auction site. Fundraising events are held periodically in the form of seasonal fairs, and entertainment evenings.

Additional funds are achieved through the community cinema, the regular hire of the library space by several individuals & groups, and the Bexley Lottery.

The income is spent on running costs of the buildings (utilities & maintenance), consumables for the Library and Coffee Shop, phone and broadband. We have an annual budget for purchasing new books to replace old stock.

Surplus funds are used for our reserves and future projects.

Section F

Other optional information

None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees 

Signature(s)		<i>A. Bryans</i>
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Full name(s)	Adrian Reeves	Andrew Bryans
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Position (eg Secretary, Chair, etc)	Trustee	Chair
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Date	16/12/2024
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Receipts and payments accounts

For the period from	06/04/2024	To	05/04/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bostall Library					
Grants / Funds	1,100	40,000	-	41,100	1,100
Counter Sales	1,694	-	-	1,694	1,992
Library Space Hire	8,447	-	-	8,447	5,928
Coffee Shop Sales	1,971	-	-	1,971	1,769
Fundraising & Book sales	6,028	-	-	6,028	5,262
Donations	700	-	-	700	120
Interest on Deposit	1,318	-	-	1,318	994
Miscellaneous	-	-	-	-	766
Sub total (Gross income for AR)	21,259	40,000	-	61,259	17,931
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,259	40,000	-	61,259	17,931
A3 Payments					
Bostall Library					
Utilities	4,660	-	-	4,660	3,714
IT	7,023	-	-	7,023	4,332
Consumables and Stock	5,712	-	-	5,712	5,502
Insurance	343	-	-	343	319
Rates and Taxes	414	-	-	414	443
Miscellaneous	897	-	-	897	848
Transport	1,626	-	-	1,626	1,284
Community Cinema	211	-	-	211	148
Household Support Fund	-	26,327	-	26,327	-
Bank Charges	-	-	-	-	-
Paypal Miscellaneous	4	-	-	4	248
Solar Project	336	14,664	-	15,000	15,000
Maintenance / Building Works	9,075	-	-	9,075	17,936
Sub total	30,300	40,991	-	71,291	49,774
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	30,300	40,991	-	71,291	49,774
Net of receipts/(payments)	- 9,041	- 991	-	- 10,032	- 31,843
A5 Transfers between funds	336	- 336	-	-	-
A6 Cash funds last year end	66,436	1,327	-	67,763	-
Cash funds this year end	57,731	- 0	-	57,731	98,240

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account Lloyds BLCG	14,964	0	-
	Saffron Building Society BLCG	42,768	-	-
	Total cash funds	57,731	0	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Book Stock	unrestricted	-	147,000
	Computer Equipment	unrestricted	-	18,000
	Library Furniture and Shelving	unrestricted	-	20,000
	Library Vehicle	unrestricted	-	12,500

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
		Adrian Reeves	
	<i>A. Bryans</i>	Andrew Bryans	

Notes to Receipts and Payments Account

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Section A

Independent Examiner's Report

Report to the trustees/ members of	Bostall Library Community Group		
On accounts for the year ended	5 th April 2025	Charity no (if any)	1165313
	Set out on pages TWO		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2025

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

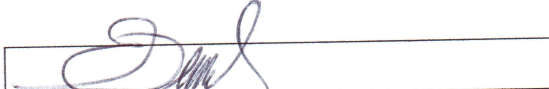
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 27/01/2026

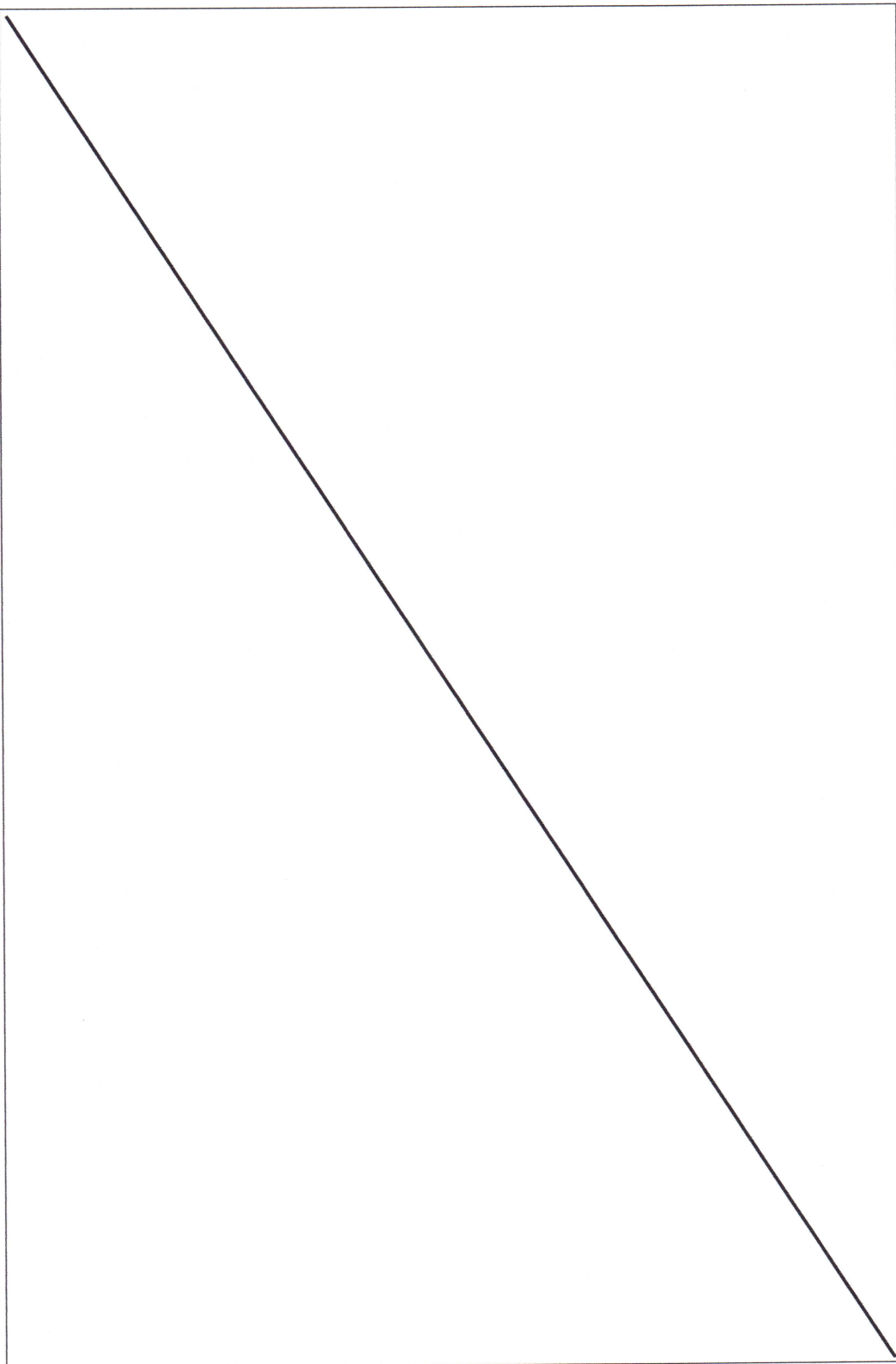
Name: Elia Castillo Torres

Relevant professional qualification(s) or body (if any): Accounting and Finance Degree

Address: 66 Orchard Avenue
Upper Belvedere, Kent
DA175PD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



BOSTALL LIBRARY COMMUNITY GROUP

England & Wales - Charity number 1165313

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bostall Library Community Group

**On accounts for the year
ended**

5th April 2024

**Charity no
(if any)**

1165313

Set out on pages

TWO

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**Responsibilities and
basis of report**

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- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19/12/2024

Name:

Elia Castillo Torres

**Relevant professional
qualification(s) or body
(if any):**

Accounting and Finance Degree

Address:

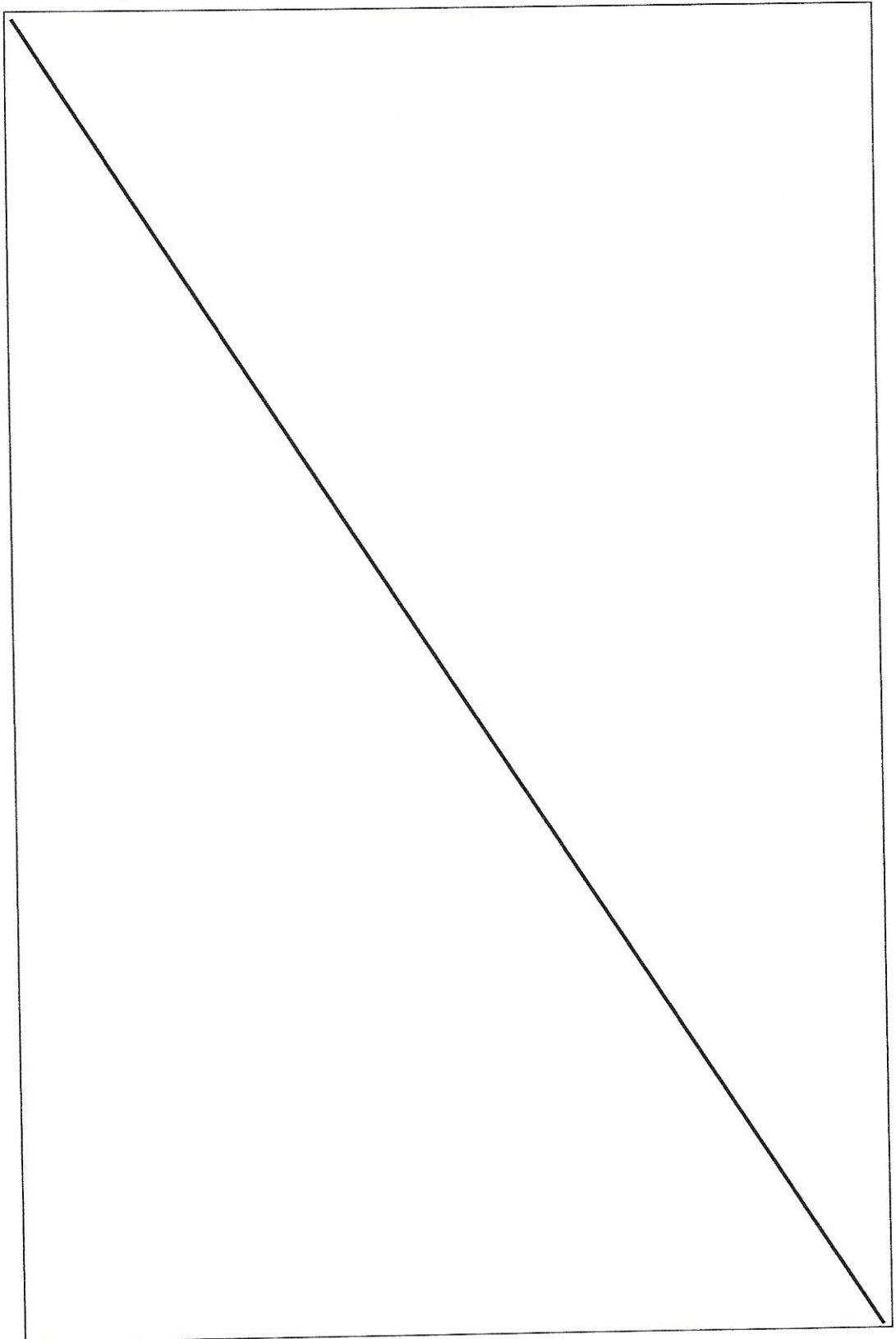
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Upper Belvedere, Kent

DA175PD

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Receipts and payments account

For the period from	06/04/2023	To
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Section A Receipts and payments

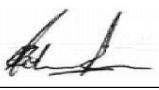
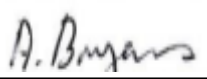
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Bostall Library			
Grants / Funds	1,100	10,000	-
Counter Sales	1,992	-	-
Library Space Hire	5,928	-	-
Coffee Shop Sales	1,769	-	-
Fundraising & Book sales	5,262	-	-
Donations	120	-	-
Interest on Deposit	994	-	-
Miscellaneous	766	-	-
Bexley Village Library (Relinquished)			
Grants	-	-	-
Library Space Hire	-	-	-
Sub total (Gross income for AR)	17,930	10,000	-
A2 Asset and investment sales, (see table).			
	-	-	-
Sub total	-	-	-
Total receipts	17,930	10,000	-
A3 Payments			
Bostall Library			
Utilities	3,714	-	-
IT	4,332	-	-
Consumables and Stock	5,502	-	-
Insurance	319	-	-
Rates and Taxes	443	-	-
Miscellaneous	848	-	-
Transport	1,284	-	-
Community Cinema	148	-	-
Household Support Fund	-	6,673	-
Bank Charges	-	-	-
Paypal Miscellaneous	248	-	-
Maintenance / Building Works	32,897	-	-
Bexley Village Library (Relinquished)			
Utilities	-	-	-
Bank Charges	-	-	-
Sub total	49,735	6,673	-
A4 Asset and investment purchases. (see table)			
	-	-	-
	-	-	-

Sub total	-	-	-
Total payments	49,735	6,673	-
Net of receipts/(payments)	- 31,804	3,327	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	98,240	-	-
Cash funds this year end	66,436	3,327	-

Section B Statement of assets and liabilities at the end of the

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Current Account Bostall Library	24,986
	Saffron Building Society BLCG	41,450
	Total cash funds	66,436
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	Book Stock	unrestricted
	Computer Equipment	unrestricted
	Library Furniture and Shelving	unrestricted
	Library Vehicle	unrestricted
B5 Liabilities	Details	Fund to which liability relates
	Household Support Fund	Restricted

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Adrian R
	Andrew I

Notes to Receipts and Payments Account

Extraordinary spending of £32,897 attributed to building of an e:

165313

Accounts

05/04/2024

CC16a



Total funds
to the nearest £

Last year
to the nearest £

11,100	-
1,992	2,319
5,928	5,515
1,769	1,371
5,262	5,759
120	100
994	184
766	463
-	-
-	90
27,930	15,800

-	-
-	-
27,930	15,800

3,714	2,140
4,332	8,031
5,502	4,108
319	519
443	667
848	1,329
1,284	2,220
148	319
6,673	-
-	39
248	-
32,897	17,936
-	338
-	37
56,407	37,682

-	
-	

-	-
56,407	37,682
- 28,477	- 21,883
-	-
98,240	
69,763	98,240

the period

Restricted funds to nearest £	Endowment funds to nearest £
3,327	-
-	-
3,327	-

OK OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-

Cost (optional)	Current value (optional)
-	-

Cost (optional)	Current value (optional)
-	140,000
-	16,000
-	20,000
-	12,500

Amount due (optional)	When due (optional)
3,341	

Name	Date of approval
Leeves	19/12/2024
Bryans	16/12/2024

extension stated in the previous year.



Trustees' Annual Report for the period

		Period start date			Period end date		
From	06	April	2023	To	05	April	2024

Section A Reference and administration details

Charity name

Bostall Library Community Group

Other names charity is known by

BLCG

Registered charity number (if any)

1165313

Charity's principal address

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 Bexleyheath, Kent
Postcode DA7 5RE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bryans	Chair of Trustees		
2	Corinne O'Grady		05/04/2023 – 18/01/2024	
3	Adrian Reeves			
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Kimberly Bryans BEM – Director of Operations

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 26 th January 2016
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Charity Trustees as and when required

Additional governance issues (Optional information)

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Summary of the main achievements of the charity during the year

During this period we continued with our "Garden Room" extension project that was finished in the summer. It has been a great success and is regularly used for many activities, that would ordinarily limit space in the Junior section of the library.

Early in the Summer our director of operations, Kim Bryans, received news that she was to be presented with a British Empire Medal. This was awarded for her services to the library & community, especially during the Covid era, nominated by some of our volunteers. It was a proud day when she received the medal at a ceremony at the Tower of London in November 2023.

We continued to provide our usual mix of additional events beyond lending books and providing services. The Community Cinema was always in demand and we endeavoured to screen a film each month, including a now annual showing on behalf of the Council for LGBTQ+.

Towards the end of the period it was agreed by the trustees to replace the manually opening main door, using our funds, for wheelchair friendly automatic doors.

A successful bid for funding was placed with the National Lottery to install a solar power and battery system. This will greatly improve our finances and self-sufficiency further as well as the obvious green benefits. This will hopefully be in place in the next financial year.

In the new year (2024) Bostall Community Library was asked to participate in the Household Support Fund scheme to distribute much needed funds and vouchers to households in need.

Our Community Fridge continued to be in demand, and thanks goes to those volunteers that collected food "waste" from the local supermarkets when available.

Section E Financial review

Brief statement of the charity's policy on reserves

At the end of this financial year the charity has cash funds of £25,000 and £41,000 reserves on deposit. We will continue maintain / increase reserves to be utilised for future projects and protect against possible future grant cuts.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds to the Charity is an annual grant from the London Borough of Bexley. This consists primarily as the provision of seconded staff paid for by the Council, and a small cash amount.

Other primary sources of income are the Coffee Shop, Library Counter sales (printing, photocopying, book sales, fines, reservations etc.), Friends of BLCG membership subscriptions, and loose change donations.

We sell old stock, unwanted and donated books and other items to internet book-buying companies and on the eBay auction site. Fundraising events are held periodically in the form of seasonal fairs, and entertainment evenings.

Additional funds are achieved through the community cinema, the regular hire of the library space by several individuals & groups, and the Bexley Lottery.

The income is spent on running costs of the buildings (utilities & maintenance), consumables for the Library and Coffee Shop, phone and broadband. We have an annual budget for purchasing new books to replace old stock.

Surplus funds are used for our reserves and future projects.


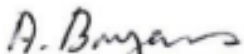
Section F Other optional information

None

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adrian Reeves	Andrew Bryans
Position (eg Secretary, Chair, etc)	Trustee	Chair
Date	16/12/2024	

BOSTALL LIBRARY COMMUNITY GROUP

England & Wales - Charity number 1165313

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2022		05	April	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Bostall Library	
115 King Harolds Way	
Bexleyheath, Kent	
Postcode	DA7 5RE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bryans	Chair of Trustees		
2	Corinne O'Grady			
3	Adrian Reeves			
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 26th January 2016

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the Charity Trustees as and when required

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees:

- The charity trustees make available to each new charity trustee, on or before his or her first appointment:
 - (a) a copy of the current version of this constitution; and
 - (b) a copy of the BLCG's latest Trustees' Annual Report and statement of accounts.
- New Trustees are also encouraged to read the documents available on the gov.uk website relating to the Trustee role and board.

BLCG Organisational Structure:

- Three Trustees as stated.
- Director of Operations (unpaid).
- 10 selected Core Group Members having a greater responsibility than Volunteers
- General Volunteers (25)
- 2 part-time Staff in the employ of the London Borough of Bexley permanently seconded to BLCG

Related Parties:

- BLCG was selected by the London Borough of Bexley (LBB) to manage and run as a community library Bostall Library. BLCG receives a grant (by way of seconded staff) from LBB to facilitate this and to undertake basic Council services as agreed in a Service Level Agreement whilst also allowing BLCG to maximise its fundraising potential. LBB continue to own the premises from which we operate under a lease agreement and negligible rent.

The Trustees, Director and Core Group members give their time on a voluntary basis and receive no remuneration or other benefit.

Summary of the objects of the charity set out in its governing document

The advancement of education for the benefit of the public in the district of West Heath in the London Borough of Bexley and the surrounding areas by the provision of a community lending library, associated services, activities and facilities in the interest of social welfare, recreation and leisure time for improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects

BLCG's main purpose is the loan of books, listening CD books and Jigsaws for adults and children both for recreation and education. We provide some Council services e.g Council Tax payments; Refuse applications; and offering advice and information on many others.

Our coffee shop provide hot and cold refreshments and home-made cakes and sundries. This enables Coffee mornings for groups of elderly patrons seeking companionship and friendship.

We provide low-cost local space for hire by community groups and stakeholders and provide a venue for both Adult and Children's events for all demographics of the local community.

We continue to promote relationships with the local primary schools with regular class visits for story time and book lending.

There are several regular activities for adults: reading clubs; computer tuition; knit 'n natter; coffee mornings; Pilates; and a community cinema. Activities for children include: toddler time; Story Time; and many additional fun activities during school holidays.

Bostall Library is also a polling station when required.

We believe that our libraries are in fact, more social and community hubs providing a valuable benefit to the local population regardless of age, gender, faith, or personal circumstances.

Additional details of objectives and activities (Optional information)

We have many volunteers who spent a lot of their time to help us to be a success. Their involvement and dedication mean that we can achieve our goals whilst at the same time provide a welcoming, friendly and warm place to work and visit. We and the public appreciate the effort and time that is given, especially on the fundraising events we occasionally hold outside of normal working days/hours.

All monies raised surplus to the day-to-day running costs of the libraries are banked in an interest earning deposit account. We endeavour to use these funds to further improve the libraries.

Summary of the main achievements of the charity during the year

During the previous period the trustees agreed to a large expenditure of funds to build an extension (the Garden Room) onto the library. The main purpose of this room is to provide a dedicated area for various activities that would, ordinarily, take place in the junior section of the library restricting access.

During this period we engaged an architect and submitted plans to the Council's planning department for approval. This was achieved towards the end of the year and the groundworks began at the end of this financial period.

The van that we purchased the previous year, has been well utilized providing transportation for our elderly patrons to and from the library for events, delivery of collection of books and also for surplus food collections from local supermarkets for the Community Fridge. It was agreed however, that the diesel vehicle did not meet our needs, as it required expensive regular cleaning of the particulates filter. This was changed for a petrol version at the beginning of 2023 for a similar cost, that is much suited to our use of the vehicle.

Following on from the 'covid' years it was felt that things were getting back to normal. We held several community cinemas during the year and quizzes. Many other events were also well attended and provided useful opportunities for raising funds.

This included a popular and very well attended live event day showing the Platinum Jubilee of her Majesty Queen Elizabeth. A marvellous community gathering for all.

During the year signed up for the Warmer Save Space scheme allowing people a place to come to the library to sit, chat and have a cup of tea in a warm safe environment.

We also signed up to the Digital Champions scheme providing support for those needing help with online necessities.

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of this financial year the charity has cash funds of £58,000 and £40,000 reserves on deposit. We will continue maintain / increase reserves to be utilised for future projects and protect against possible future grant cuts.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds to the Charity is an annual cash grant from the London Borough of Bexley. This consists solely as provision of seconded staff paid for by the Council.

Other primary sources of income are the Coffee Shop, Library Counter sales (printing, photocopying, book sales, fines, reservations etc.), Friends of BLCG membership subscriptions, and loose change donations.

We sell old stock, unwanted and donated books and other items to internet book-buying companies and on the eBay auction site. Fundraising events are held periodically in the form of seasonal fairs, and entertainment evenings.

Additional funds are achieved through the community cinema, the hire of the library space, and the Bexley Lottery.

The income is spent on running costs of the buildings (utilities & maintenance), consumables for the Library and Coffee Shop, phone and broadband. We have an annual budget for purchasing new books to replace old stock.

Surplus funds are used for our reserves and future projects.

Section F

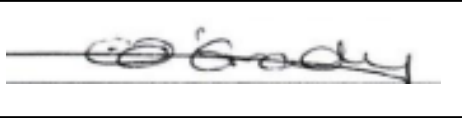

Other optional information

None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Corinne O'Grady	Andrew Bryans
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Position (eg Secretary, Chair, etc)	Trustee	Chair
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Date	06/12/2023
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Receipts and payments account

For the period from	4/6/2022	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Bostall Library			
Grants	-	-	-
Counter Sales	2,319	-	-
Library Space Hire	5,515	-	-
Coffee Shop Sales	1,371	-	-
Fundraising	5,259	-	-
Donations	100	-	-
Miscellaneous	463	-	-
Online Book Sales	500	-	-
Bexley Village Library			
Grants	-	-	-
Counter Sales	-	-	-
Library Space Hire	90	-	-
Coffee Shop Sales	-	-	-
Fundraising	-	-	-
Donations	-	-	-
Miscellaneous	0	-	-
Interest on Deposit Accounts	184	-	-
Sub total(Gross income for AR)	15,800	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
Sub total	-	-	-
Total receipts	15,800	-	-

A3 Payments

Bostall Library			
Utilities	2,140	-	-
IT	8,031	-	-
Consumables and Stock	4,108	-	-
Insurance	519	-	-
Rates and Taxes	667	-	-
Bank Charges	39	-	-
Miscellaneous	1,329	-	-
Transport	2,220	-	-
Community Cinema	319	-	-
Maintenance / Building Works	17,936	-	-

Bexley Village Library

Utilities	338	-	-
IT	-	-	-
Consumables and Stock	-	-	-
Rates and Taxes	-	-	-
Bank Charges	37	-	-
Maintenance	-	-	-
Miscellaneous	-	-	-
Sub total	37,682	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	37,682	-	-
Net of receipts/(payments)	- 21,882	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	120,122	-	-
Cash funds this year end	98,240	-	-

Section B Statement of assets and liabilities at the end of the

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Current Account Bostall Library	57,536
	Current Account Bexley Village Library	0
	Paypal Account BLCG	248
	CAF Deposit Account BLCG	-
	Saffron Building Society BLCG	40,456
	Total cash funds	98,240
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	Book Stock	unrestricted
	Computer Equipment	unrestricted
	Library Furniture and Shelving	unrestricted
	Library Vehicle	unrestricted

B5 Liabilities


Details

Fund to which liability relates

Building Extension Works

Unrestricted

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Adrian R
A. Buzans	Andrew I

Notes to Receipts and Payments Account

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165313
 Accounts
 4/5/2023

CC16a



Total funds
 to the nearest £

Last year
 to the nearest £

-	48,567
2,319	-
5,515	4,660
1,371	-
5,259	2,052
100	1,941
463	-
500	1,016

-	10,667
-	-
90	495
-	-
-	-
-	-
0	-
184	107
15,800	69,504

-	-
-	-

15,800	69,504
--------	--------

2,140	4,040
8,031	4,145
4,108	5,511
519	640
667	584
39	97
1,329	2,584
2,220	15,242
319	-
17,936	7,286

338	1,481
-	-
-	-
-	83
37	96
-	1,079
-	-
37,682	42,868

-	
-	
-	-

37,682	42,868
--------	--------

- 21,882	26,636
-	-
120,122	93,486
98,240	120,122

Period

Restricted funds to nearest £	Endowment funds to nearest £
	-
-	-
-	-
-	-
-	-
-	-
-	-

OK OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-

Cost (optional)	Current value (optional)
-	-

Cost (optional)	Current value (optional)
-	125,000
-	16,000
-	18,000
-	12,500

Amount due (optional)	When due (optional)
30,000	June / July 2023

Name	Date of approval
Reeves	12/16/2023
Bryans	12/16/2023

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BOSTALL LIBRARY COMMUNITY GROUP

England & Wales - Charity number 1165313

Accounts



Trustees' Annual Report for the period

Period start date

From

Period end date

To

06
April
2020

05
April
2021

Section A

Reference and administration details

Charity name

Bostall Library Community Group

Other names charity is known by

BLCG

Registered charity number (if any)

1165313

Charity's principal address

Bostall Library

115 King Harolds Way

Bexleyheath, Kent

Postcode

DA7 5RE

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

Andrew Bryans
Chair of Trustees

1

Corinne O'Grady

2

Adrian Reeves

3

4

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

None

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Kimberly Bryans - Director of Operations

Section B management

Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution adopted 26th January 2016

How the charity is constituted

(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods

(eg. appointed by, elected by)

Appointed by the Charity Trustees as and when required

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees:

- The charity trustees make available to each new charity trustee, on or before his or her first appointment:
 - (a) a copy of the current version of this constitution; and
 - (b) a copy of the BLCG's latest Trustees' Annual Report and statement of accounts.
- New Trustees are also encouraged to read the documents available on the gov.uk website relating to the Trustee role and board.

BLCG Organisational Structure:

- Three Trustees as stated.
- Director of Operations (unpaid).
- 6 selected Core Group Members having a greater responsibility than Volunteers
- General Volunteers (32)
- 3 part-time Staff in the employ of the London Borough of Bexley permanently seconded to BLCG

Related Parties:

- BLCG was selected by the London Borough of Bexley (LBB) to manage and run as community libraries Bostall and Bexley Village Libraries. BLCG receives a grant (cash & staff) from LBB to facilitate this and to undertake basic Council services as agreed in a Service Level Agreement whilst also allowing BLCG to maximise its fundraising potential. LBB continue to own the premises from which we operate under a lease agreement and negligible rent.

The Trustees, Director and Core Group members give their time on a voluntary basis and receive no remuneration or other benefit.

Summary of the objects of the charity set out in its governing document

The advancement of education for the benefit of the public in the districts of Bostall & Bexley Village in the London Borough of Bexley and the surrounding areas by the provision of a community lending library, associated services, activities and facilities in the interest of social welfare, recreation and leisure time for improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects

BLCG's main purpose is the loan of books, listening CD books and DVDs for adults and children both for recreation and education. We provide some Council services are available including but limited to: Blue Badge applications; Council Tax payments; Refuse applications; and offering advice and information on many others.

Our coffee shops provide hot and cold refreshments and home-made cakes and sundries. This enables Coffee mornings for groups of elderly patrons seeking companionship and friendship. We provide low-cost local space for hire by community groups and stakeholders and provide a venue for both Adult and Children's events for all demographics of the local community. We continue to promote relationships with the local primary schools with regular class visits for story time and book lending. There are several regular activities for adults: reading clubs; computer tuition; knit 'n natter; coffee mornings; Pilates; Yoga; Painting; and a community cinema.

Activities for children include: toddler time; Story Time; and many additional fun activities during school holidays.

Bostall Library is also a polling station when required.

We believe that our libraries are in fact, more social and community hubs providing a valuable benefit to the local population regardless of age, gender, faith, or personal circumstances.

Additional details of objectives and activities (Optional information)

We have many volunteers who spent a lot of their time to help us to be a success. Their involvement and dedication mean that we can achieve our goals whilst at the same time provide a welcoming, friendly and warm place to work and visit. We and the public appreciate the effort and time that is given, especially on the fundraising events we occasionally hold outside of normal working days/hours.

All monies raised surplus to the day-to-day running costs of the libraries are banked in an interest earning deposit account. We endeavour to use these funds to further improve the libraries.

Summary of the main achievements of the charity during the year

The libraries continued to be popular centres for the community. Film nights, quiz nights, music evenings, and seasonal events are always widely supported and appreciated, however, all these activities were severely curtailed due to the pandemic, social distancing, and lockdowns.

It was necessary to close the libraries to the public for several months during the height of lockdowns and for much of the other periods of restrictions.

From the beginning of the first lockdown in April 2020 it was decided that we would work behind the scenes at the libraries, to provide support for our elderly, vulnerable and shielding members. Initially this consisted of buying various essential foods and necessities and offering packs to whomever needed or required them.

Using our membership database, we were able to contact all the elderly members to determine whether they required support of any kind. This mostly involved delivering food and essential item packs, collection and delivery of medications from local chemists, and checking if they required further support. We were also able to provide them with a book loan home delivery service.

When things began to ease but the library doors were still shut, we started to provide a click and collect service, whereby any member could collect books requested at the door and drop off returns at a specified time.

We lost valuable revenue from events, hire of space, and day-to-day income from counter sales and coffee shop. But, with national and local government grants, and several successful grants / funds that had been applied for, the group was in a very good position to keep the libraries running well into the next financial year.

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of this financial year the charity has cash funds more than £93,000 of which £40,000 are reserves on deposit. We will continue maintain / increase reserves to be utilised for future projects and protect against future grant cuts.

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds to the Charity is an annual cash grant of £13,000 paid quarterly from the London Borough of Bexley.

Normally, other primary sources of income are the Coffee Shops, Library Counter sales (printing, photocopying, book sales, fines, reservations, recycling waste bags etc.), Friends of BLCG membership subscriptions, and loose change donations. We sell old stock, unwanted and donated books and other items to internet book-buying companies and on the eBay auction site.

Fundraising events are held periodically in the form of seasonal fairs, and entertainment evenings.

Additional funds are achieved through the community cinema and the hire of the library spaces, and the Bexley Lottery.

The income is spent on running costs of the buildings (utilities & maintenance), consumables for the Libraries and Coffee Shops, phone and broadband. We have an annual budget for purchasing new books to replace old stock.

Surplus funds are used for our reserves and future projects.

This financial year, nearly all income came from grants and funds awarded.

Section F

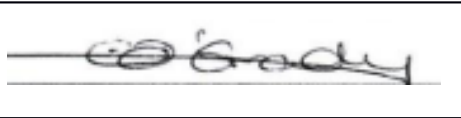
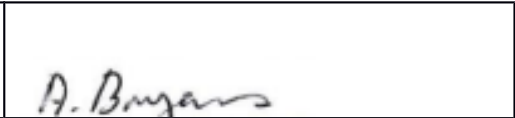
Other optional information

None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
--------------	---	--

Full name(s)	Corinne O'Grady	Andrew Bryans
--------------	-----------------	---------------

Position (eg Secretary, Chair, etc)	Trustee	Chair
-------------------------------------	---------	-------

Date	24/01/2022
------	------------



Receipts and pay

For the period
from

04/06/2020

Section A Receipts and payments

Unrestricted
funds
to the nearest £

Restricted
funds
to the nearest £

A1 Receipts

Bostall Library

	Unrestricted funds to the nearest £	Restricted funds to the nearest £
Grants	25,209	2,500
Counter Sales	1,203	-
Library Space Hire	1,223	-
Coffee Shop Sales	-	-
Fundraising	888	-
Donations	6,000	-
Miscellaneous	-	-
Online Book Sales	1,046	-

Bexley Village Library

Grants	20,193	-
Counter Sales	138	-
Library Space Hire	435	-
Coffee Shop Sales	-	-
Fundraising	-	-
Donations	1,215	-
Miscellaneous	-	-
Interest on Deposit Account	174	-

Sub total (Gross income for AR)

57,724

2,500

A2 Asset and investment sales, (see table).

	-	-
Sub total	-	-

Total receipts

57,724

2,500

A3 Payments

Bostall Library

Utilities	2,903	-
IT	1,047	-
Consumables and Stock	2,879	-
Insurance	-	-
Rates and Taxes	147	-
Bank Charges	69	-
Miscellaneous	578	-
Transport	161	-
Covid Related (PPE etc.)	1,374	-
Maintenance	703	-

Bexley Village Library

Utilities	1,732	-
IT	-	-
Consumables and Stock	-	-
Rates and Taxes	82	-
Bank Charges	69	-
Maintenance	1,500	-
Miscellaneous	-	-
Sub total	13,244	-

A4 Asset and investment purchases, (see table)		
	-	-
	-	-
Sub total	-	-

Total payments	13,244	-
-----------------------	---------------	----------

Net of receipts/(payments)	44,480	2,500
A5 Transfers between funds	-	-
A6 Cash funds last year end	46,506	-
Cash funds this year end	90,986	2,500

Section B Statement of assets and liabilities a

Categories

Details

B1 Cash funds

Current Account Bostall Library
Current Account Bexley Village Library
Paypal Account BLCG
CAF Deposit Account BLCG
Saffron Building Society BLCG

Total cash funds

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details

--

B3 Investment assets

Details

--

B4 Assets retained for the charity's own use

Details

Book Stock
Computer Equipment
Library Furniture and Shelving


Details

--

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Signature

		
	A. Bryans	

Notes to Reciepts and Payments Account

	1165313
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ments accounts

To	04/05/2021
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CC16a



Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
---	---	---------------------------------------

-	27,709	7,264
-	1,203	2,724
-	1,223	5,651
-	-	2,348
-	888	5,572
-	6,000	120
-	-	746
-	1,046	778

-	20,193	-
-	138	1,095
-	435	3,226
-	-	1,375
-	-	420
-	1,215	115
-	-	-
-	174	49
-	60,224	31,483

-	-	-
-	-	-

-	60,224	31,483
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-	2,903	3,743
-	1,047	1,850
-	2,879	4,688
-	-	649
-	147	1,898
-	69	60
-	578	2,345
-	161	-
-	1,374	-
-	703	16,495

-	1,732	2,447
-	-	190
-	-	-
-	82	80
-	69	60
-	1,500	1,200
-	-	328
-	13,244	36,033

-	-	
-	-	
-	-	-

-	13,244	36,033
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-	46,980	- 4,550
-	-	-
-	46,506	51,056
-	93,486	46,506

at the end of the period

Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
28,197	2,500	-
22,011	-	-
605	-	-
9	-	-
40,166	-	-
90,986	2,500	-

OK OK OK

Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
-	-	-

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-

Fund to which asset belongs	Cost (optional)	Current value (optional)
unrestricted	-	120,000
unrestricted	-	
unrestricted	-	18,000

Fund to which liability relates	Amount due (optional)	When due (optional)
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Print Name

Date of approval

Adrian Reeves
Andrew Bryans

Independent examiner's report to the trustees of Bostall Library Community Group (registered charity number 1165313)

I report to the trustees on my examination of the accounts of the Bostall Library Community Group (the Group) for the period ended 5 April 2021.

Responsibilities and basis of report

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Rob Geater

Relevant professional qualification or membership of professional bodies: CIMA member JR-157

Address: 2 Marlborough Road, Bexleyheath, Kent DA7 4UL

Date: 22 January 2022