

# **DAVENTRY COMMUNITY ASSOCIATION FOR THE 2020 ANNUAL REPORT FOR THE CHARITIES COMMISSION**

**Registered Charity No. 1165310**

2020/21 has started off quite positive as a few of our groups started back in September, we have some still not back due to vulnerability, with another lockdown in November for us, we lost another months income and December saw less groups come back, advising they'd start back in January. The committee members and trustees generally remained similar in make up as in the previous year. Due to Covid, meetings have been very limited. The committee continue to try and enlist representatives from each of the main user groups of the Centre and they intend to continue in these efforts. We also had our caretaker resign due to ill health, he will be sorely missed. The Giggles Pre-School continues to grow with a Manager and 5 staff and is full in the mornings and afternoons too, the new outside area is very popular with all the children and inside is a great space for indoor activities.

The original aims of the Association.

The Daventry Community Association developed the Centre some 50 years ago with the idea that it would succeed:

- a) Through the efforts of the Community* and that a Centre could be;
- b) Built for the benefit of the Community* and be;
- c) Run and operated by the Community.*

The original Trust document itself laid out the strict terms that the Trust must operate within, specifically stating the objects to be in “*promoting the benefit of the inhabitants of the Borough of Daventry and the neighbourhood without distinction of sex or of political, religious or other opinions by associating with the local authorities, voluntary organisations and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants*”.

The documents also stated that the purpose of the Trust was for “*establishing, securing the establishment of a Community Centre and to maintain and manage or to co-operate with any local/statutory/authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects*”.

We, the members of the current committee, do feel that we are in many ways fulfilling those worthy objects and the following details are some of the work that has been undertaken during the past year.

New Ventilation fans for the hall and lounge (they were found to be inadequate after Covid risk assessment).

Redecorated Hallway

It is still hoped that within the next year or so, put cupboards in at the back of the stage, relocate main office and create new entrance for the Pre school.

With many of the upgrades now achieved throughout as previously mentioned, we hope to be able to attract even more use for the Centre to ensure that it may continue for many years to come.

The local Town Council haven't had their Annual Town Meeting here, this was done using zoom, The local District Council use the Centre for elections, this was cancelled this year. We have a Tae Kwon Do group using the Centre on a temporary basis, they left August 2021, Barnardos hire on an irregular basis. We lost our Tap dancing class due to overseas relocation, the Youth Club and the Archery group. No other new groups have hired due to Covid closure.

Activities that are regularly undertaken at the Centre are listed below:

Dog Training

Ballroom dance classes

Exercise classes

Boogie Beanies Group

Performing Arts class

Playgroup (Pre-School)

Short Mat Bowls

Jado Kuin Do Karate

Karate

Sweat Fit

Archery

Tudor Rose Woodturning

Adult education classes/Northamptonshire County Council

U3A

Youth Club

Council elections

Mum2Mum

Private Parties i.e. Birthday, wedding reception and Engagement.

The financial returns for the year are also being included with this report.

Daventry Community Association

Accounts for the year ended

31 August 2021

Charity number 1165310

## **Daventry Community Association Business Information**

### **Charity number**

1165310

### **Address**

Community Centre  
Ashby Road  
Daventry  
Northants  
NN11 5QN

### **Independent examining accountants**

Hallett & Associates  
The Old Dairy Farm  
Upper Stowe  
Weedon  
Northants  
NN7 4SH

## **Daventry Community Association**

### **Approval statement**

We approve these accounts which comprise the Profit & Loss Account, the Balance Sheet and the related notes. We acknowledge our responsibility for the accounts, including the appropriateness of the accounting basis as set out in note 1, and for providing all the information and explanations necessary for their completion.

Trustee.....

Trustee.....

Date.....

## **Daventry Community Association**

### **Independent Examining Accountants' report on the unaudited accounts to - "the charity".**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year ended 31st August 2018 under the Charities Acts and that an independent examination is needed.

It is our responsibility to:

- i. examine the accounts under the Charities Acts
- ii. to follow the procedures laid down in the general directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- iii. to state whether particular matters have come to our attention.

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is therefore limited to those matters set out in the statement below.

In connection with our examination, no matter has come to our attention

1. which gives reasonable cause to believe that, in any material respect, the requirements:
  - i. to keep accounts records in accordance with the Acts and
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of those Actshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hallett & Associates  
Accountants

The Old Dairy Farm  
Upper Stowe  
Weedon  
Northants  
NN7 4SH

Date.....

**Daventry Community Association**  
**Profit and Loss Account**  
**for the year ended 31 August 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>	27,474	62,136
 <b>Expenses</b>		
Wages, salaries and other staff costs	7,180	9,849
Rent, rates, power and insurance costs	7,683	11,500
Repairs and renewals of property and equipment	4,211	18,521
Telephone, fax, stationery and other office costs	957	987
Accountancy, legal and other professional fees	200	200
Other business expenses	623	948
	<hr/> 20,854	<hr/> 42,005
 <b>Profit</b>	 <hr/> 6,620	 <hr/> 20,131

**Daventry Community Association**  
**Balance Sheet**  
**as at 31 August 2021**

	Notes	2021 £	2020 £
<b>Current assets</b>			
Bank account-buildings fund	25,000	25,000	
Trade debtors and prepayments	2,408	2,348	
Cash in Hand	20	20	
Bank account-current	70,193	62,978	
	<u>97,621</u>	<u>90,346</u>	
<b>Current liabilities</b>			
Trade creditors	5,925	5,470	
Other liabilities and accruals	600	400	
	<u>6,525</u>	<u>5,870</u>	
<b>Net current assets</b>		91,096	84,476
<b>Net assets</b>		<u>91,096</u>	<u>84,476</u>
<b>Net assets represented by</b>			
Surplus brought forward-unrestricted funds		79,638	59,507
Deficit/income for year-unrestricted funds		6,620	20,131
<b>Total unrestricted funds</b>		<u>86,258</u>	<u>79,638</u>
Deficit brought forward-restricted funds		4,838	4,838
<b>Total restricted funds</b>		<u>4,838</u>	<u>4,838</u>
<b>Total fund carry forward</b>		<u>91,096</u>	<u>84,476</u>



**Daventry Community Association**  
**Notes to the Accounts**  
**for the year ended 31 August 2021**

**1 Accounting basis**

These accounts have been prepared on the basis of historical cost and in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005)

**2 Profit and loss account analysis**

	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Unrestricted Funds</b>	<b>Total</b>	
<b>Income</b>			
Room lettings	27,400	27,400	36,475
Fees	-	-	475
Affiliates/Other	74	74	186
Grants	-	-	25,000
	<u>27,474</u>	<u>27,474</u>	<u>62,136</u>
<b>Wages, salaries and other staff costs</b>			
Wages and salaries	<u>7,180</u>	<u>7,180</u>	<u>9,849</u>
<b>Rent, rates, power and insurance costs</b>			
Water Rates	585	585	890
Light and heat	2,323	2,323	5,979
Insurance	2,395	2,395	2,293
Waste disposal	<u>2,380</u>	<u>2,380</u>	<u>2,338</u>
	<u>7,683</u>	<u>7,683</u>	<u>11,500</u>
<b>Repairs and renewals property and equipment</b>			
Repairs and maintenance	<u>4,211</u>	<u>4,211</u>	<u>18,521</u>
<b>Telephone, fax, stationery and other office costs</b>			
Telephone	541	541	688
Postage, stationery and advertising	<u>416</u>	<u>416</u>	<u>299</u>
	<u>957</u>	<u>957</u>	<u>987</u>
<b>Accountancy, legal and professional</b>			
Accountants fees	200	200	200
<b>Other business expenses</b>			
Licences	40	40	407
Sundry expenses	<u>583</u>	<u>583</u>	<u>541</u>
	<u>623</u>	<u>623</u>	<u>948</u>
<b>Net deficit/surplus</b>	<u><u>6,620</u></u>	<u><u>6,620</u></u>	<u><u>20,131</u></u>

Daventry Community Association & Playgroup

Consolidated Accounts for the year ended

31 August 2021

Charity number 1165310

**Daventry Community Association & Playgroup  
Business Information**

**Charity number**

1165310

**Address**

Community Centre  
Ashby Road  
Daventry  
Northants  
NN11 5QN

**Independent examining accountants**

Hallett & Associates  
The Old Dairy Farm  
Upper Stowe  
Weedon  
Northants  
NN7 4SH

## **Daventry Community Association & Playgroup**

### **Approval statement**

We approve these accounts which comprise the Profit & Loss Account, the Balance Sheet and the related notes. We acknowledge our responsibility for the accounts, including the appropriateness of the accounting basis as set out in note 1, and for providing all the information and explanations necessary for their compilation.

Trustee.....

Trustee.....

Date.....

## **Daventry Community Association & Playgroup**

### **Independent Examining Accountants' report on the unaudited accounts to - "the charity".**

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- i. examine the accounts under the Charities Acts
- ii. to follow the procedures laid down in the general directions given by the Charity Commission
- iii. to state whether particular matters have come to our attention.

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is therefore limited to those matters set out in the statement below.

In connection with our examination, no matter has come to our attention

1. which gives reasonable cause to believe that, in any material respect, the requirements:
  - i. to keep accounts records in accordance with the Acts and
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of those Actshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hallett & Associates  
Accountants

The Old Dairy Farm  
Upper Stowe  
Weedon  
Northants  
NN7 4SH

Date.....

**Daventry Community Association & Playgroup**  
**Profit and Loss Account**  
**for the year ended 31 August 2021**

	<b>2021</b> <b>£</b>	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
	<b>Unrestricted Funds</b>	<b>Total</b>	
<b>Sales</b>	135,182	135,182	165,453
Cost of sales	4,193	4,193	2,295
<b>Gross profit</b>	<u>130,989</u>	<u>130,989</u>	<u>163,158</u>
<b>Expenses</b>			
Wages, salaries and other staff costs	89,271	89,271	82,067
Rent, rates, power and insurance costs	7,683	7,683	11,500
Repairs and renewals of property and equipment	4,999	4,999	32,152
Telephone, fax, stationery and other office costs	2,077	2,077	2,689
Accountancy, legal and other professional fees	1,000	1,000	1,000
Other business expenses	1,340	1,340	1,432
	<u>106,370</u>	<u>106,370</u>	<u>130,840</u>
<b>(Deficit)/surplus</b>	<u><u>24,619</u></u>	<u><u>24,619</u></u>	<u><u>32,318</u></u>

**Daventry Community Association & Playgroup**  
**Balance Sheet**  
**as at 31 August 2021**

	Notes	2021 £	2020 £
<b>Current assets</b>			
Bank account-buildings fund	25,000	25,000	
Trade debtors and prepayments	2,408	2,348	
Cash in hand	2,633	1,373	
Bank account-current	176,262	159,379	
	<u>206,303</u>	<u>188,100</u>	
<b>Current liabilities</b>			
Trade creditors	2,470	9,886	
Other liabilities and accruals	3,200	2,200	
	<u>5,670</u>	<u>12,086</u>	
<b>Net current assets</b>		200,633	176,014
<b>Net assets</b>		<u>200,633</u>	<u>176,014</u>
<b>Capital account</b>			
Surplus brought forward-unrestricted fund	171,176	138,858	
Income/deficit for year-unrestricted fund	24,619	32,318	
<b>Total unrestricted funds</b>	<u>195,795</u>	<u>171,176</u>	
Deficit brought forward-restricted fund	4,838	4,838	
<b>Total unrestricted funds</b>	<u>4,838</u>	<u>4,838</u>	
<b>Total fund carry forward</b>		<u>200,633</u>	<u>176,014</u>

**Daventry Community Association & Playgroup**  
**Notes to the Accounts**  
**for the year ended 31 August 2021**

	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Unrestricted</b>		
	<b>Funds</b>	<b>Total</b>	
<b>Income</b>			
Room lettings	12,400	12,400	21,475
Fees	-	-	475
Playgroup Fees	7,410	7,410	4,272
Ofsted Funding	115,298	115,298	114,045
Affiliates/Other	74	74	186
Affiliates/Other	-	-	25,000
	<u>135,182</u>	<u>135,182</u>	<u>165,453</u>
<b>Cost of sales</b>			
Toys & Equipment	971	971	307
Refreshments	3,222	3,222	1,988
	<u>4,193</u>	<u>4,193</u>	<u>2,295</u>
<b>Wages, salaries and other staff</b>			
Wages and salaries	87,691	87,691	81,993
Training	1,580	1,580	74
	<u>89,271</u>	<u>89,271</u>	<u>82,067</u>
<b>Rent, rates, power and insurance costs</b>			
Water Rates	585	585	890
Light and heat	2,323	2,323	5,979
Insurance	2,395	2,395	2,293
Waste disposal	2,380	2,380	2,338
	<u>7,683</u>	<u>7,683</u>	<u>11,500</u>
<b>Repairs and renewals of property and equipment</b>			
Repairs and maintenance	4,999	4,999	32,152
<b>Telephone, fax, stationery and other office costs</b>			
Telephone	1,525	1,525	1,130
Postage, stationery and advertising	552	552	1,559
	<u>2,077</u>	<u>2,077</u>	<u>2,689</u>
<b>Accountancy, legal and and professional fees</b>			
Accountants fees	400	400	400
Book-keeping	600	600	600
	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b>Other business expenses</b>			
Licences	40	40	407
Sundry expenses	1,300	1,300	1,025
	<u>1,340</u>	<u>1,340</u>	<u>1,432</u>
<b>Net deficit/surplus</b>	<u>24,619</u>	<u>24,619</u>	<u>32,318</u>