

## Trustees Annual Report

For the period ended April 5th 2020

### A. Reference and Administrative details:

Name of charity:	Cornergate Foundation
Charity number:	1165264
Registered address:	% Hemel Hempstead Methodist Church, 270 Northridge Way, Hemel Hempstead HP1 2AU
Trustees:	Eamonn O'Reilly (chair) Annette Hobbs Jon Sweeney Caroline Young Helen Fellows
Chief Executive Officer:	Kim Hobbs

A.

### B. Structure, Governance and Management

Cornergate Foundation is a Charitable Incorporated Organisation, governed under the provisions of our constitution dated 11<sup>th</sup> November 2015.

Trustees have been appointed from the local community having consideration for the needs of the organisation and the skill sets required to sustain and develop the work of the charity. Trustees have the authority to appoint, retain or dispense with other trustees under the terms of the constitution.

Governance of the charity is by regular trustees' meetings, covering such matters as legal, regulatory, risk, strategy and financial. Operational matters, including the implementation of trustees' decisions are primarily driven by the CEO with assistance from trustees or others.

During 2020-2021 two governors resigned and two joined. Chris Dunscombe resigned as trustee and chair having served since the charity began in 2016. Don Sanderson also resigned as trustee and treasurer. We wish to record our sincere thanks to both of them for their commitment to the work of Cornergate Foundation. We are pleased to have appointed Eamonn O'Reilly who has been a long-time volunteer for the charity and also Helen Fellows as trustees. Eamonn is also serving as Chair of Trustees whilst Helen is our Treasurer.

### C. Objectives and Activities

Objects:

"Cornergate Foundation exists for the public benefit, promoting the social inclusion of people in need, including those who have been in prison (or who have a criminal conviction) or who suffer, or have suffered addictions or mental health conditions, illness or other hardships, by the provision of funds, advocacy, goods or services of any kind, including accommodation or open space, whether supported or otherwise.

Such services may be provided in the United Kingdom or such other parts of the world as the Trustees may, from time to time, think fit."

We confirm that the trustees have had due regard to guidance published by the Charity Commission on public benefit.

Activities in 2020/21 were much restricted due to COVID but nevertheless include:

- continuing to deliver our one-to-one support for ex-offenders - the service that we call "Befriending/Mentoring". At times this was 1-2-1 as lockdowns were eased but also included telephone support, zoom calls and for a period group zoom events.
- group activities that, for the most part continued on zoom but, as and when possible, in person. In partnership with others - a local mens discussion group continued throughout the period - on zoom and where practical in the open-air - also a community cafe when restrictions allowed. As we prepare this report plans are taking shape to start a new addiction recovery activity in coming months.
- refining and preparing our new self-development course for prisoners and ex-offenders called 'You-Hear-Me'. The closure of prisons to outside volunteers and external partners during the period of the pandemic delayed our launch but finally we were able to deliver the pilot in Nov 2021.
- Advocacy - on an individual basis supporting application for housing, training or other education, job-hunting or at court or dealings with the police.

## **D. Achievements and Performance**

Our services being focused significantly towards work in prisons and 1-2-1 support, this past year has been especially challenging and frustrating. During this period, we have spent considerable time reviewing what we do and how we can be flexible and effective remotely. Despite all our best efforts the challenge remains to effectively connect with people in addiction or with mental health conditions and to maintain that contact over a longer term as these are very often chaotic people and face-to-face personal connection is therefore vitally important.

## **E. Financial Review**

### **Income and Expenditure**

Much of our time has been spent delivering existing services and developing our new course however we have attracted significant donations and two grants to support our future. Income continues to grow slowly from public fundraising.

For the year ended 5th April 2021 total income was £18,115, including restricted funds of £4,800 whilst expenditure was £12,754 overall. The trustees continue to monitor expenditure to ensure our long-term sustainability.



**Reserves Policy**

It is the policy of the charity that unrestricted funds - i.e., those which have not been designated for a specific use - should be maintained at a level equivalent to between three and six months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

**Future Plans**

The addition of a small number of committed volunteers has opened up opportunities for development of the charity and the services that we provide. We continue to seek opportunities to recruit more volunteers and other supporters. Using funding already secured and other income, we will develop both the new self-development (rehabilitation) course "You-Hear-Me" and expand the befriending / mentoring programme as well as expand partnering and referral sources across the county.

In the light of the Covid-19 pandemic we also plan to develop more online services to aid resilience and connectedness across our service-user community.

**F. Declaration**

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the trustees:

Signature

E. Reilly

Full name

EDMONN O'REILLY

Position

CHAIR

Date

14<sup>TH</sup> December 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

CORNERGATE FOUNDATION

1165264

## Receipts and payments accounts

CC16a

For the period  
from

06/04/2020

To

05/04/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
INCOME	-	-	-	-	3,050
GIFTS	9,475	-	-	9,475	2,200
REGULAR DONATIONS	3,840	1,800	-	5,640	5,463
PROJECT FUNDING	-	3,000	-	3,000	5,578
GIFT AID	-	-	-	-	1,133
HMRC OVERPAID	-	-	-	-	1,154
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>13,315</b>	<b>4,800</b>	<b>-</b>	<b>18,115</b>	<b>18,578</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,315</b>	<b>4,800</b>	<b>-</b>	<b>18,115</b>	<b>18,578</b>
<b>A3 Payments</b>					
DESIGN/PUBLICITY	318	-	-	318	122
FEES/LEGAL/DONATIONS	141	-	-	141	2,602
GOODS/SUPPLIES	148	-	-	148	258
PRISON/COMMUNITY SUPPORT	9,037	-	-	9,037	8,816
TRAVEL/EXPENSES	975	1,800	-	2,775	5,643
TRAINING/CONFERENCES	-	-	-	-	240
PROF FEES/INSURANCE	335	-	-	335	455
HMRC PAYMENT	-	-	-	-	1,154
	-	-	-	-	-
<b>Sub total</b>	<b>10,954</b>	<b>1,800</b>	<b>-</b>	<b>12,754</b>	<b>19,290</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,954</b>	<b>1,800</b>	<b>-</b>	<b>12,754</b>	<b>19,290</b>
<b>Net of receipts/(payments)</b>	<b>2,361</b>	<b>3,000</b>	<b>-</b>	<b>5,361</b>	<b>712</b>
<b>A5 Transfers between funds</b>	<b>7,978</b>	<b>7,978</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,657</b>	<b>4,978</b>	<b>-</b>	<b>20,635</b>	<b>21,347</b>
<b>Cash funds this year end</b>	<b>25,996</b>	<b>-</b>	<b>-</b>	<b>25,996</b>	<b>20,635</b>

WR 4/12/21



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	BARCLAYS CURRENT A/C	25,996		-
			-	-
		-	-	-
	<b>Total cash funds</b>	25,996	-	-
(agree balances with receipts and payments account(s))				
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	PROJECTOR		531	100
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

  

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval