



Trustees' Annual Report for the period

From **Period start date** 01 April 2021 **To** **Period end date** 31 March 2022

Section A Reference and administration details

Charity name

The Hope Street Centre

Other names charity is known by

Registered charity number (if any)

1165260

Charity's principal address

The Hope Street Centre

Rose Street Car park

Sheerness, Kent

Postcode

ME12 1AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heather Morgan		Whole period	Fellow trustees
2	Janet Beake		Whole period	Fellow trustees
3	Lynne LeMasonry		Whole period	Fellow trustees
4	Diana Wiles		Resigned 05/07/22	
5	Harry Aldridge		Resigned 05/07/22	
6	Stewart Kitchener		Whole period	Fellow trustees
7	Rev Bonni-Belle			
8	Pickard	Chair	Appointed 05/07/22	Fellow trustees
9	John Ellis		Appointed 05/07/22	Fellow trustees
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Charitable Incorporated Organisation (CIO)
Trustee selection methods	Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities were severely restricted during the year due to Covid restrictions and related caution about physically meeting. Most opportunities offered to the local community had to be suspended.

The Trustees recognise the importance of the public benefit objectives and have had regard to the Commission's guidance. They therefore sought to ensure the Hope Street Centre would be able to re-open when more normal conditions returned. (Successful results will be reported in relation to the year 2022-23.)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

During the closure of the Hope Street Centre, the premises were kept secure and essential maintenance undertaken.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO's policy is to maintain reserves at a level equivalent to 6-12 months of operational expenditure, enabling the charity to continue meeting its objectives.

As a result of Covid disruption this target is not currently being met but the Trustees remain committed to it as their longer term objective.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Funding support acknowledgement

This year we have been supported by the Kent Community Foundation, Swale Borough Council, Sheerness Town Council and the Co-Op Community Fund. We also received a £10,000 grant from the National Lottery. Furlough grants were also received from the National Government to support salaries. These ceased in September 2021.

We acknowledge and thank all our funders for their support through this financial year. Their help enabled the Centre to continue to function as we recover from the impact of the Covid pandemic.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Bonni-Belle Pickard

Full name(s)

Bonni-Belle Pickard

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

15/1/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Hope Street Centre

1165269

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grant income	-	31,571	-	31,571	43,085
Donations	20,642	-	-	20,642	24,806
Room hire income	8,950	-	-	8,950	40,584
Loans received	35,000	-	-	35,000	25,000
Coronavirus Job Retention Scheme	35,342	-	-	35,342	73,999
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	99,934	31,571	-	131,505	207,474
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	99,934	31,571	-	131,505	207,474
A3 Payments					
Staff wages	96,187	11,015	-	107,202	148,375
Employers pension contributions	786	-	-	786	239
Subcontracted labour	-	-	-	-	3,120
Telephone	-	575	-	575	300
Travel expenses and mileage	-	6,821	-	6,821	2,976
Sundry expenses	-	170	-	170	347
Grant acquisition fees	-	6,691	-	6,691	12,975
Stationery and minor equipment	-	1,014	-	1,014	1,090
Room hire	-	-	-	-	7,900
Consultancy fees	-	2,600	-	2,600	2,600
Accountancy fees	702	-	-	702	420
JRS claim fees	-	-	-	-	384
Subscriptions	-	338	-	338	118
Events and refreshments	825	2,272	-	3,097	78
Loan repayments	444	-	-	444	25,000
Building work	-	-	-	-	2,800
Sub total	98,944	31,496	-	130,440	208,722
A4 Asset and investment purchases, (see table)					
Computer equipment	-	-	-	-	624
	-	-	-	-	-
Sub total	-	-	-	-	624
Total payments	98,944	31,496	-	130,440	209,346
Net of receipts/(payments)	990	75	-	1,065	- 1,872
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	14,628
Cash funds this year end	990	75	-	1,065	12,756

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	11,146	2,675	-
		-	-	-
		-	-	-
	Total cash funds	11,146	2,675	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Television	Unrestricted	1,099	-
	Laptops x 10	Unrestricted	3,400	-
	Flipchart x4	Unrestricted	400	-
	Dell printer x2	Unrestricted	400	-
	Office furniture	Unrestricted	80	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Loan	Unrestricted	24,604	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Bonni-Belle Pickard</i>	[The Revd Dr] Bonni-Belle Pickard	15/1/23



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name The Hope Street Centre		
On accounts for the year ended	31 March 2022	Charity no (if any)	1165260
Set out on pages	1 to 2		

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2022.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: J A Griggs **Date:** 24 January 2023

Name: J A Griggs

**Relevant professional
qualification(s) or body
(if any):** FCA

Address: Levicks Chartered Accountants
61 London Road, Maidstone, Kent. ME16 8TX