

THE HOPE STREET CENTRE

(No: 1165260)

INDEPENDENT EXAMINATION AND
FINANCIAL STATEMENTS OF THE

CHARITABLE INCORPORATED ORGANISATION

FOR THE YEAR ENDED 31 MARCH 2021

THE HOPE STREET CENTRE

CONTENTS

- Independent examiners report
- Receipts & payments
- Statement of assets & liabilities
- Trustees' annual report



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

The Hope Street Centre

On accounts for the year
ended

31/03/2021

Charity no
(if any)

1165260

Set out on pages

1 - 2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

01-06-21

Name:

Peter Acott

Relevant professional
qualification(s) or body:

FCCA

Address:

SHPD Accountants, 10 Littlebourne Road, Maidstone, Kent, ME14 5QP



THE HOPE STREET CENTRE

1165260

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

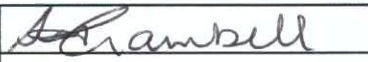

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant Income	-	43,085	-	43,085	17,159
Donations	24,806	-	-	24,806	21,080
Room hire income	40,584	-	-	40,584	56,394
Contributions	-	-	-	-	15,000
Loan received	25,000	-	-	25,000	25,000
Coronavirus Job Retention Scheme	73,999	-	-	73,999	-
	-	-	-	-	-
Sub total (Gross income for AR)	164,389	43,085	-	207,474	134,633
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	164,389	43,085	-	207,474	134,633
A3 Payments					
Staff wages	137,394	10,981	-	148,375	92,887
Employer's pension contributions	239	-	-	239	43
Subcontracted labour	-	3,120	-	3,120	780
Telephone	-	300	-	300	450
Travel expenses & mileage	-	2,976	-	2,976	6,726
Sundry expenses	-	347	-	347	475
Grant acquisition fees	-	12,975	-	12,975	2,316
Stationery & minor equipment	-	1,090	-	1,090	2,558
Room hire	-	7,900	-	7,900	11,492
Consultancy fees	-	2,600	-	2,600	-
Accountancy	420	-	-	420	420
JRS claim fees	384	-	-	384	-
Subscriptions	-	118	-	118	-
Events & refreshments	-	78	-	78	4,617
Loan repayment	25,000	-	-	25,000	-
Repairs & renewals	-	-	-	-	-
Building work	-	2,800	-	2,800	-
	-	-	-	-	-
Sub total	163,437	45,285	-	208,722	122,762
A4 Asset and investment purchases, (see table)					
Computer Equipment	624	-	-	624	4,403
Furniture & white goods	-	-	-	-	538
Sub total	624	-	-	624	4,941
Total payments	164,061	45,285	-	209,346	127,703
Net of receipts/(payments)	328	(2,200)	-	(1,872)	6,930
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,828	4,800	-	14,628	7,698
Cash funds this year end	10,156	2,600	-	12,756	14,628

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	10,156	2,600	-
		-	-	-
	Total cash funds	10,156	2,600	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Television	Unrestricted	1,099	-
	Freezer	Unrestricted	1,320	-
	Fridge x 2	Unrestricted	864	-
	Dishwasher	Unrestricted	399	-
	Laptops x 3	Unrestricted	1,036	-
	Tables & chairs	Unrestricted	638	-
	Flipchart tripod	Unrestricted	239	-
	Folding table	Unrestricted	606	151
	4 Dell Laptops	Unrestricted	400	100
	54 Stacking chairs	Unrestricted	782	195
	3 Televisions	Unrestricted	550	275
	Dell printer	Unrestricted	240	120
	Office furniture	Unrestricted	86	43
	16 Dell Laptops	Unrestricted	3,839	2,879
	4 Countertop fridges	Unrestricted	538	403
	Dell Inspiron touchscreen	Unrestricted	265	199
	Sony Bravia Smart TV	Unrestricted	299	224
	Samsung Galaxy S20	Unrestricted	624	624
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan	Unrestricted	25,000	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Kathy Gambell	01-06-21
	Lynne LeMasonry	01-06-21



Trustees' Annual Report for the period

Period start date
From 01 04 2020 To 31 03 2021
Period end date

Section A Reference and administration details

Charity name The Hope Street Centre

Other names charity is known by

Registered charity number (if any) 1165260

Charity's principal address The Hope Street Centre

Rose Street Car Park

Sheerness, Kent

Postcode

ME12 1AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathleen Gambell	Chair	01-04-20 to 31-03-21	Fellow trustees
2	Heather Morgan	Treasurer	Whole period	Fellow trustees
3	Janet Beake	Secretary	Whole period	Fellow trustees
4	Lynne LeMasonry	Trustee	Whole period	Fellow trustees
5	Diana Wiles	Trustee	Whole period	Fellow trustees
6	Harry Aldridge	Trustee	Whole period	Fellow trustees
7	Stewart Kitchener	Trustee	Whole period	Fellow trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable Incorporated Organisation (CIO)

Trustee selection methods

Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Hope Street Centre provides a range of services to the local community including employment support, computer training, advice sessions, volunteering and volunteer training opportunities, work experience and training placements for adults with learning disabilities and other community led activities based on the needs of the community. We encourage wider learning opportunities through engaging residents with basic skills support to improve the development of participants softer skills such as confidence and motivation to enable them to feel less isolated and engage in activities within their community. The centre also supports adults with learning disabilities, people with disabilities and those recovering from long term health conditions in activities to help reduce social isolation, helping them to engage in work placements, recreation, training activities and volunteering opportunities to help them lead more active lives. More importantly, The Hope Street Centre is a place for people to come to feel valued and supported and to be able to share their knowledge, life skills and to meet new people. The centre also provides volunteer opportunities and a place for local residents to come and chat to other people about their lives and issues they may be facing. Social isolation is a real problem in Sheerness, but by providing outreach support we are able to overcome isolation and lack of confidence, the first steps in engaging residents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our achievements for 2020-21:

- Due to COVID restrictions we were unable to run the majority of our activities during the financial year. This included closing The Lighthouse Coffee Shop, Hope Online, Job Club, Blue Tree Social Club, Dementia Support Group and having very restricted use of the building for external groups
- Staff were permitted to volunteer within their community helping deliver food parcels, tablets, vaccination centres stewards and other meaningful, charitable activities - the Centre Manager had to check the building twice a week as a volunteer on behalf of the Church in Hope Street in line with the insurance guidance that was issued
- The volunteers running the Hope Online project have decided that, due to their age, illnesses and COVID related safety concerns, they will not be returning to run this project

It is anticipated that these activities will be back up and running sometime in the new year once lockdown restrictions have been lifted.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO's policy is to maintain a reserves level equivalent to 6-12 months of operational expenditure, enabling the charity to continue meeting its objectives.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Funding Support Acknowledgement:

This year we have been supported with £134,956 of grant funding by a number of organisations which included grants for the following activities:

- Furlough grants and support grants for loss of income were received from the National Government, Local Authorities, Kent Community Foundation and Kent County Council which accounted for the majority of our income over this period
- Multi-year, core funding grants continued to be received from The Kent Community Foundation, The Colyer Fergusson Charitable Trust and Kent Community Foundation towards core support costs to support the centre over this financial year

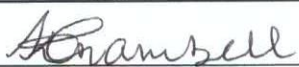
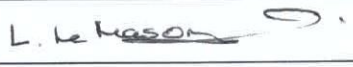
We acknowledge and thank all of our funders for their support over this financial year without their help we would not have been able to remain operation during and post-COVID.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kathy Gambell	Lynne LeMasonry
Position (e.g. Secretary, Chair, etc.)	Chair	Trustee
Date	01-06-21	01-06-21