

## **HONEYScribe CIO**

### **ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS**

**YEAR ENDED 31 MARCH 2024**



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## HONEYScribe CIO

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## **HONEYScribe CIO**

### **REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Trustees**

S Willson, Chair of Trustees (resigned on 21 June 2023)

S Hall, Chair of Trustees (appointed 21 June 2023)

A Graham (resigned 23 Jan 2024)

P Vanderford

D Bucella (appointed 28 September 2023)

#### **Charity registered number**

1165252

#### **Principal office**

3 Shelton Place

North Street

Heavitree

Exeter

EX1 2RE

#### **Accountants**

Griffin

Chartered Accountants

52 High Street

Honiton

EX14 1PQ

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**HONEYSCRIBE CIO**

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31 MARCH 2024**

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The Trustees present their annual report together with the accounts of Honeyscribe for the period ended 31 March 2024.

**Structure, governance and management**

Honeyscribe is a Charitable Incorporated Organisation governed by its constitution dated 20 January 2016. Registered in England and Wales, Charity Number 1165252, Company number CE005231

Registered Office: Honeyscribe Studio, 3 Shelton Place, North Street, Heavitree, Exeter, EX1 2RE

The Directors during the period (who are also Trustees for the purposes of charity law) were as follows: S Hall (Chair), P Vanderford, S Wilson (Chair, resigned 21 June 2023), A Graham (resigned 23 Jan 2024) and D Bucella (appointed 28 September 2023).

The Directors did not receive any remuneration or reimbursement for any expenses during the period.

Trustee vacancies are advertised publicly, together with a description of what the role entails. Applications are considered by the Board and new Trustees appointed in line with the constitution. New Trustees go through an induction process where they are introduced to the team, talk through the company systems and the role and responsibilities of the board are made clear.

**Objectives**

**Our aim**

For the public benefit, to advance the education of the public in the subject of biodiversity and its importance to human health in particular through the creation of artworks and the curation of events and talks.

**Our objectives**

- To foster understanding of the changing climate on a human scale through making unique works of art, inspiring events, and inclusive projects.
- To create inclusive and accessible activities that develop people's creativity, skills and confidence irrespective of initial skill level.
- To bring people together in innovative and inspiring ways to address social isolation, foster wellbeing through connection and provide an antidote to environmental disconnect.
- To provide a platform for artists and communities to connect with each other through projects that reconnect us with the environment.
- To explore the interplay between heritage, the environment and contemporary cultural practices.

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**HONEYScribe CIO**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**Activities and Performance**

**Botánica #3 for the Radiotherapy Waiting Room, Dyson Cancer Centre Hospital, Royal United Hospital, Bath.**

Botánica #3 by Artistic Director Amy Shelton, was commissioned by the Art at the Heart Team at RUH Hospital, Bath for the Radiotherapy Department waiting room at the newly built Dyson Cancer Centre.

This large-scale lightbox artwork was installed in December 2023 for the opening of the new hospital in April 2024. The artwork was designed to bring the outside inside using the principles of biophilic design to help support recovery and alleviate anxiety and stress for patients, their families and for the staff who care for the people undergoing treatment. It contains hundreds of botanical samples collected from February - September 2024 capturing the seasonal flora from the Hauser and Wirth Garden at Bruton, Somerset.

Botánica #3 was selected to publicise the launch of the new Hospital, and featured in Bath magazine, as well as being the image for the digital and printed invites for the hospital's launch in April 2024. In the planning phase of the artwork Amy worked closely with staff from the oncology department in a series of consultations which involved opportunities for staff (from cleaners to consultants) to have agency in the selection of plants and the types of botanical samples that would be included. The project was supported by an exciting partnership with Hauser and Wirth, Somerset, who allowed the collection of all the plant specimens that appear in the work from the world-renowned Piet Oudolf Meadow garden at Bruton. The artwork features an array of structurally beautiful signature plants that appear in the garden including; Eryngium, Persicaria Amplexicaulis, Sanguisorba and Phlomis. Many of the plants have been used as plant derived medicines across the centuries

An inaugural fundraising exhibition: Land, Water, Sky coinciding with the launch of the new Dyson hospital features three of Amy Shelton's prints, as well as a small prototype botanical lightbox artwork that echoes the large-scale public commission for the radiotherapy waiting room. One of Amy Shelton's prints was also donated to the hospital for permanent installation on one of the corridors of the new cancer centre. The exhibition was installed in the North gallery of the new Dyson Cancer Centre and features work by the commissioned artists who created the permanent displays (work by Kate Bond, Natasha Clutterbuck, Dornith Doherty, Chrystel Lebas, Heidi Morstang, Bruce Monroe, Mark Sands, and Lisa Todd).

**Botánica #2 for University Hospital Southampton**

Botánica #2 was commissioned by University Hospital Southampton for the foyer of the Princess Anne Hospital, Southampton. It is installed in the main entrance foyer connecting the maternity and centre for foetal and maternal medicine - illuminating a windowless seating area with the rich array of plants that grow on the rooftop garden above at ground level.

The artwork was created from the plants that are growing in the new staff wellbeing rooftop garden at UHS which coincided with the 75th anniversary of the National Health Service in 2023. Designed by local firm Strata the planting scheme includes a wildlife friendly area and green roof to support the hospital estate's commitment to biodiversity. Amy was also commissioned to run a series of workshops with Hospital staff helping to connect staff to the new garden. The artwork has received positive feedback from the Trust and hospital staff and patients. There is the possibility of future commissions for other areas across the site as well as us going back in to work with staff to further the work in connecting staff to the natural world. through creative encounters and more formal workshops.

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## HONEYScribe CIO

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

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#### University College London Hospital

We have been commissioned by University College London Hospital to create artworks for the Breast Unit Waiting Room, for the new department at Bedford Passage, Fitzrovia.

We have developed a partnership with the Royal College of Physicians and the Medicinal Gardens (which is geographically less than a mile from the new department) which will be the source of all the plants for this artwork - providing a rich tapestry of over 1000 different species all with a link to current or historical medicinal practices and span many different geographical origins (European and mediterranean, classical world, North America, middle eastern, southern hemisphere, oriental, middle eastern), as well as representing the medicine chest of the 17th century physician with plants authorised in the use of the first Pharmacopoeia Londinensis of 1618.

We will be running a series of staff engagements whilst we create this work, including visits to the RCP gardens for staff wellbeing.

The work will be completed over the course of 2024 for installation in 2025/6.

#### Europe Challenge commission from European Cultural Foundation in Partnership with Libraries Unlimited.

The Gatherers project (a Honeyscribe partnership with Libraries Unlimited) has been chosen by the European Cultural Foundation as one of 50 from 24 countries as partners for The Europe Challenge 2024. This annual programme brings together teams from libraries and communities to address social isolation, inequality, disinformation, climate crisis, and other local challenges.

Amy Shelton is leading and designing The Gatherers - a project running from February - September 2024 based at Braunton Library in North Devon (a priority place for ACE) and at Braunton Countryside Centre whose work in connecting people to the natural world has enabled the project to reach deep into the community through social prescribing etc. The project is to engage people with the biodiversity of this coastline, and support people who have very little access or engagement with the arts. We are working with support agencies such as Live Well in Braunton, local mental health support workers and the Pickwell Foundation who work across North Devon to support resettled refugees.

'The Gatherers' invites people from all parts of the community to collect flowers from their gardens, allotments and hedgerows as well as meet together on wellbeing walks to enable isolated people to connect with others in their community. The gathered flowers are pressed and preserved using decommissioned library books, and are then made into beautiful bookmarks distributed as unexpected gifts tucked into the books that go out on loan. The bookmarks have all been handmade by Afghan women who are living in Braunton through the Afghan Resettlement Assistance Policy (ARAP). ARAP was launched in April 2021 to facilitate locally employed staff who worked with the British Forces in Afghanistan applying for resettlement in the UK. Honeyscribe has been working with the Pickwell Foundation to reach out to the Afghan families who are living at RAF Chivenor. The Pickwell Foundation provides introductions, interpreters, and transport. Each week, over tea, snacks and chat, hundreds of exquisite bookmarks are created by the Afghan women and volunteers from the community in workshops where stories about how various plants are used in medicine, teas, cooking, as well as their symbolic role in culture, are exchanged.

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## HONEYScribe CIO

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

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#### Organisational Development

Given the current competition for arts funding, Honeyscribe has been looking for alternative income streams to help sustain our financial position and has successfully secured some private commissions including a substantial artwork for a herbarium lightbox documenting the biodiversity of a private garden.

We have submitted applications to the Arts Council, and are working with a fundraiser to help secure funding from other Trusts and Foundations.

Our work in hospitals towards creating a more pleasant and soothing environment for patients, visitors, and staff has garnered lots of interest at numerous Healthcare settings. Our goal is to reduce the clinical atmosphere by bringing art into the wards and units and transforming these spaces into places of comfort and healing. We are currently exploring how to further this work by consulting with NHS trusts across the UK.

#### Financial Review

The Trustees are responsible for the keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the Trustees have taken all steps that they ought to have to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

At the year end, the charity is left with a surplus of 22,486 (2023: (£4,018)). As at 31 March 2024, the bank balance was £32,767, which is made up of £11,695 of unrestricted funds (2022: £10,281) and £21,072 restricted funds (2023: £Nil).

#### Reserves Policy

The Board's view is that it is prudent to hold free reserves equivalent to 4-6 weeks operating costs (currently £4,400 to £6,600) to enable the charity to continue operating in the event of any unforeseen costs or shortfall of expected income.

We will use unrestricted funds such as those generated from any future sales of artworks to build up our free reserves to reach this stage. We will monitor the level of reserves in our quarterly board meetings as part of the Board's oversight of Honeyscribe's finances, and also keep under review the amount of reserves that are required to ensure they are adequate to fulfil our continuing success.

The report was approved by the trustees on ☐  
and signed on its behalf by:

S Hall



Chair of Trustees ☐

14/08/2024

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**HONEYScribe CIO**

**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HONEYScribe CIO.**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 7 and 8.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 14/8/24

Laura Waycott FCA  
**Griffin**  
**Chartered Accountants**  
52 High Street  
Honiton  
EX14 1PQ



## HONEYSCRIBE CIO

### RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
<b>Receipts</b>				
Exeter City Council (Exeter Canal and Quay Trust)	-		-	30,500
Earned income (Events)	2,155	-	2,155	7,502
Earned income (Comission)	38,287	26,500	64,787	2,000
Earned income (Sales)	322		322	15,000
Donations	664	-	664	2,000
<b>TOTAL RECEIPTS</b>	<u>41,428</u>	<u>26,500</u>	<u>67,928</u>	<u>57,002</u>
<b>Payments</b>				
Accountancy fees	1,230	-	1,230	1,420
Access/ PPE	13	-	13	13
Art Materials	-	-	-	1,206
Artist and workshop fees	-	-	-	5,479
Bank fees	4	-	4	4
Equipment	183	262	445	700
Framing	5,263	-	5,263	3,327
Insurance	-	38	38	48
Photography	520	-	520	445
Printing, Postage and Stationery	2,104	413	2,517	1,459
Research	199	-	199	106
Software and IT	465	-	465	753
Staffing	27,700	4,000	31,700	43,223
Studio	2,481	-	2,481	
Travel and Subsistence	243	80	323	2,540
Wesbite and social media	244	-	244	298
<b>TOTAL PAYMENTS</b>	<u>40,649</u>	<u>4,793</u>	<u>45,442</u>	<u>61,020</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	<u>779</u>	<u>21,707</u>	<u>22,486</u>	<u>(4,018)</u>

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## HONEYScribe CIO

### STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2024

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	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>Cash funds</b>				
Bank account	11,695	21,072	32,767	10,281
<b>TOTAL ASSETS</b>	<b>11,695</b>	<b>21,072</b>	<b>32,767</b>	<b>10,281</b>

The accounts were approved by the Trustees on  
behalf by:

and signed on their

**S Hall**  
**Chair of Trustees**