

HONEYScribe CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 MARCH 2023



HONEYScribe CIO

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HONEYScribe CIO

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2023

Trustees

S Willson, Chair of Trustees
S Rooney (resigned 02 March 2023)
P Vanderford (appointed 06 May 2022)
A Graham
S Hall

Charity registered number

1165252

Principal office

3 Shelton Place
North Street
Heavitree
Exeter
EX1 2RE

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

HONEYScribe CIO

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the accounts of Honeyscribe for the period ended 31 March 2023.

Structure, governance and management

Honeyscribe is a Charitable Incorporated Organisation governed by its constitution dated 20 January 2016. Registered in England and Wales, Charity Number 1165252, Company number CE005231

Registered Office: Honeyscribe Studio, 3 Shelton Place, North Street, Heavitree, Exeter, EX1 2RE

The Directors during the period (who are also Trustees for the purposes of charity law) were as follows: Suzy Willson (Chair), Peter Vanderford (appointed 06 May 2022), Stephen Rooney (resigned 02 March 2023), Anneliese Graham and Susannah Hall.

The Directors did not receive any remuneration or reimbursement for any expenses during the period.

Trustee vacancies are advertised publicly, together with a description of what the role entails. Applications are considered by the Board and new Trustees appointed in line with the constitution. New Trustees go through an induction process where they are introduced to the team, talk through the company systems and the role and responsibilities of the board are made clear.

Objectives

Our aim

For the public benefit, to advance the education of the public in the subject of biodiversity and its importance to human health in particular through the creation of artworks and the curation of events and talks.

Our objectives

- To foster understanding of the changing climate on a human scale through making unique works of art, inspiring events, and inclusive projects.
- To create inclusive and accessible activities that develop people's creativity, skills and confidence irrespective of initial skill level.
- To bring people together in innovative and inspiring ways to address social isolation, foster wellbeing through connection and provide an antidote to environmental disconnect.
- To provide a platform for artists and communities to connect with each other through projects that reconnect us with the environment.
- To explore the interplay between heritage, the environment and contemporary cultural practices.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Summary of achievements

Honeyscribe's focus on delivering projects communicating the crucial links between environmental and human health has been of heightened significance in the post covid recovery period. Our work throughout 2022/23 has aimed to readdress the imbalance that people face in accessing the natural world with the delivery of a creative programme of arts engagement for diverse communities which included: people in care homes, social prescribers, NHS Healthcare Professionals in Hospitals, bereaved people, Resilient Women Project at CoLab Exeter, school children, low income families and other diverse communities from across Exeter via our two year residency as Cultural Partners at Exeter Custom House which we delivered with funding from the Exeter Canal and Quay Trust (ECQT) and additional support from a Project Grant from Arts Council England and a Devon Community Grant.

Exhibitions of Florilegium artworks by Amy Shelton: *The Exeter Florilegium* (2021) was exhibited in *Artful Craft* curated by Peter Randall-Page RA at MAKE Southwest (April 2-July 2022) and at Royal Albert Memorial Museum in *A Picture of Health* (1 October 2022 -22 January 2023). *The Herald of Spring* (2021) was selected by invitation to be exhibited at The Royal Academy of Art Summer Exhibition 'Climate' (21 June-21 August 2022), *The Gathering* commissioned by Libraries Unlimited was exhibited at Okehampton Library 26 January – 10 February 2023. Other Exhibitions included *Pressed and Picked* Royal Albert Memorial Museum (28 June 2022 – 8 January 2023) co-created with RAMM's Youth Panel supporting young adults embarking on careers in the creative industries; *Duties* by Phoebe Cummings (30 May – 24 July 2022) at Exeter Custom House; *Zoë Quick* by *Making Mends: Weaving Woollen Wastes* (5-9 October 2022) and *On the Mend* by Molly Rooke (3 March-May 8).

Activities and Performance

Florilegium Commissions

The Herald of Spring (2021) was invited by Royal Academician Bill Woodrow to be exhibited at the Royal Academy Summer Exhibition CLIMATE (21 June-21 August 2022). The exhibition was seen by 139,230 visitors and was chosen out of 1,465 exhibits to be the featured artwork for the RA Magazine wrap (print run of 85,000). It was also one of a selected few artworks to be made into a print and has become one of the best-selling prints in the RA shop. The proceeds from these sales went towards financially supporting students at the Royal Academy Schools.

The Exeter Florilegium (purchased by RAMM in 2022), was featured in two exhibitions. It was selected by Peter Randall-Page RA who curated *Artful Craft* at MAKE Southwest. A full colour catalogue was published alongside the exhibition. *The Exeter Florilegium* was also exhibited at Royal Albert Memorial Museum in *A Picture of Health* (1 October – 22 January 2023). Emmie Kell, Director of Museums and Cultural Property at Arts Council England visited the exhibition and tweeted on 19th January 2023 "*Which museum object makes you stand and stare? Today, for me, it was this beautiful artwork at RAMM featuring pressed flowers collected within a mile radius of the Royal Devon & Exeter Hospital to remember the shared experiences of spring and summer 2020*".

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Gathering was commissioned by Libraries Unlimited as part of the Arts Council funded *Finding Connection Through Loss Project*. This artwork was co-created with hundreds of people across Torridge (including people in care homes, bereavement support groups, Social Prescribers, Healthcare Centres, residents of a women's rehabilitation centre and library users) and was exhibited at Okehampton Library (January-February 2023) and a large-scale print of the artworks was exhibited at Holsworthy Library. Plans are underway to install *The Gathering* permanently at Okehampton Community Hospital.

In November 2022 Amy Shelton co-created a *Florilegium* artwork with women from the Resilient Women project (a partnership with University of Exeter, Exeter City of Literature, Literature Works, Honeyscribe, and CoLab Exeter). The artwork was exhibited at The Wellcome Centre for Cultures and Environments of Health at the University of Exeter in December 2022.

We are currently working on two new *Florilegium* commissions for NHS hospital trusts, one for University Hospital Southampton and one for the new Dyson Cancer Centre at the Royal United Hospital which are bringing the outside inside clinical environments.

Exeter Custom House

As cultural partners at Exeter Custom House, we curated a programme of artistic interventions including artist residencies, exhibitions, bespoke installations and community/schools' creative workshops which focused on enabling access to free arts workshops and events and a warm welcoming place to come and learn new skills at a time of significant financial precarity due to the cost-of-living crisis.

A new site-specific raw clay botanical installation *Duties*, by Phoebe Cummings (25 May -24 July 2022) was built in the stairwell at Exeter Custom House as a contemporary response to the building's famous original 17th century plaster ceilings. It was accompanied by an exhibition of works on paper and sculptural maquettes which considered the historic function of the building as a site for recording the movement of materials. Zoë Quick came to Exeter Custom House in February 2022 for a public consultation/ R&D and returned for her artist residency 5-9 October 2022. Over the course of a week, Zoë spun yarns about climate change, material culture and wool folklore with local residents, school children and wider publics, exploring connections between wool, communities and land through a series of workshops, skills exchanges and lively drop in events. Our final artist in residence March 2023 was Molly Rooke of Darn Good Studios. Her practice involves saving clothes and textiles going to landfill by teaching the art of darning and visible mending. Rooke delivered workshops to school children and their parents in uniform mending and darning, and ran a workshop for clients at Headway, a local charity supporting people who have had life changing brain injuries. On the Mend was an exhibition of her work which was installed from 3 March – 8 May 2023.

Organisational Development

Alongside our work at Exeter Custom House, which was supported by the ECQT, we have been working on developing the commissioning of artworks for the NHS to be responsive to the needs we have encountered and to keep Honeyscribe financially flexible in the face of increasing pressure on Arts Council budgets. We have also employed a General Manager.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Financial Review

The Trustees are responsible for the keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the Trustees have taken all steps that they ought to have to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

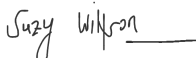
At the year end, the charity is left with a deficit of £4,019 (2022: (£926)). As at 31 March 2023, the bank balance was £10,281, which is made up of £10,281 of unrestricted funds (2022: £10,328) and £Nil restricted funds (2022: £3,971). Going into the 2023/24 year, the charity has no remaining restricted funds.

Reserves Policy

The Board's view is that it is prudent to hold free reserves equivalent to 4-6 weeks operating costs (currently £4,400 to £6,600) to enable the charity to continue operating in the event of any unforeseen costs or shortfall of expected income. We will use unrestricted funds such as those generated from any future sales of artworks to build up our free reserves to reach this stage. We will monitor the level of reserves in our quarterly board meetings as part of the Board's oversight of Honeyscribe's finances, and also keep under review the amount of reserves that are required to ensure they are adequate to fulfil our continuing success.

The report was approved by the trustees on
and signed on its behalf by:

S Wilson



Chair of Trustees

Date: 06/21/2023

HONEYScribe CIO

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HONEYScribe CIO.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 7 and 8.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 23.11.2023

Laura Waycott FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

HONEYSCRIBE CIO

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Receipts				
Arts Council	-	0	-	47,645
Exeter City Council (Exeter Canal and Quay Trust)	-	30,500	30,500	20,000
Earned income (Events)	4,057	3,445	7,502	750
Earned income (Comission)	2,000	-	2,000	15,200
Earned income (Consultancy)	-	0	-	1,050
Earned income (Sales)	15,000	-	15,000	4,585
Donations	-	2,000	2,000	2,670
TOTAL RECEIPTS	21,057	35,945	57,002	91,900
Payments				
Accountancy fees	1,260	160	1,420	1,728
Access/ PPE	13	-	13	18
Art Materials	727	479	1,206	1,913
Artist and workshop fees	-	5,479	5,479	21,272
Bank fees	4	-	4	-
Equipment	591	109	700	1,667
Evaluation	-	-	-	1,200
Film	-	-	-	3,212
Framing	3,327	-	3,327	5,275
Insurance	48	-	48	48
Learning	-	-	-	500
Photography	195	250	445	990
Printing, Postage and Stationery	829	630	1,459	2,090
Production Costs	-	-	-	400
Research	106	-	106	159
Software and IT	550	203	753	634
Staffing	12,525	30,698	43,223	44,567
Studio	-	-	-	4,794
Travel and Subsistence	631	1,909	2,540	2,258
Telephone and Wifi	-	-	-	-
Wesbite and social media	298	-	298	101
TOTAL PAYMENTS	21,104	39,916	61,020	92,826
SURPLUS/(DEFICIT) FOR THE YEAR	(47)	(3,971)	(4,018)	(926)

HONEYScribe CIO

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Cash funds				
Bank account	10,281	-	10,281	14,299
TOTAL ASSETS	10,281	-	10,281	14,299

The accounts were approved by the Trustees on
behalf by:

06/21/2028

and signed on their


S Willson
Chair of Trustees