

Charity number: 1165252

HONEYScribe CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 MARCH 2022



HONEYScribe CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2 - 5
Independent examiner's report	6
Receipt and payments	7
Statement of assets and liabilities	8

HONEYScribe CIO

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2022

Trustees

S Willson, Chair of Trustees

S Rooney

A Graham

S Hall, Appointed on 17 September 2021

Charity registered number

1165252

Principal office

3 Shelton Place

North Street

Heavitree

Exeter

EX1 2RE

Accountants

Griffin

Chartered Accountants

165 High Street

Honiton

EX14 1LQ

HONEYScribe CIO
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with the accounts of Honeyscribe for the period ended 31 March 2022.

Structure, governance and management

Honeyscribe is a Charitable Incorporated Organisation governed by its constitution dated 20 January 2016. Registered in England and Wales, Charity Number 1165252, Company number CE005231.

Registered Office: Honeyscribe Studio, 3 Shelton Place, North Street, Heavitree, Exeter, EX1 2RE

The Directors during the period (who are also trustees for the purposes of charity law) were as follows: Suzy Willson (Chair), Stephen Rooney, Anneliese Graham and Susannah Hall who observed the July Board meeting and joined officially on 17 September 2021.

The Directors did not receive any remuneration or reimbursement for any expenses during the period.

Trustee vacancies are advertised publicly, together with a description of what the role entails. Applications are considered by the Board and new Trustees appointed in line with the constitution. New Trustees go through an induction process where they are introduced to the team, talk through the company systems and the role and responsibilities of the board are made clear.

Objectives

Our aim

For the public benefit, to advance the education of the public in the subject of biodiversity and its importance to human health in particular through the creation of artworks and the curation of events and talks.

Our objectives

- To foster understanding of the changing climate on a human scale through making unique works of art, inspiring events, and inclusive projects.
- To create inclusive and accessible activities that develop people's creativity, skills and confidence irrespective of initial skill level.
- To bring people together in innovative and inspiring ways to address social isolation, foster wellbeing through connection and provide an antidote to environmental disconnect.
- To provide a platform for artists and communities to connect with each other through projects that reconnect us with the environment.
- To explore the interplay between heritage, the environment and contemporary cultural practices.

HONEYScribe CIO
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

Summary of achievements

Honeyscribe's focus on communicating stories about environmental and human health continued to resonate as the Covid-19 pandemic impacted communities across the world, revealing deep societal inequalities and a growing awareness of the need to connect with nature and one another for our wellbeing. Honeyscribe navigated the Covid restrictions to deliver a successful pilot year of activity in Exeter Custom House and secured funding from Exeter Canal and Quay Trust (ECQT) to deliver a second pilot year of artistic activity in the heritage building across 2022/23.

Florilegium artworks: *The Exeter Florilegium* (2021) commissioned by RAMM, and *Herald of Spring* (2021) commissioned by ECQT were displayed in public exhibitions, *Beside Biophilia* (2021) commissioned by Great Ormond Street Hospital began to tour the hospital and a new *Florilegium* commission was secured through selection from an Open Call by Libraries Unlimited, as part of their *Finding Connection through Loss* programme. Honeyscribe was selected to work with RAMM's Youth Panel supporting a group of young adults embarking on careers in the creative industries to create and curate an exhibition on edible plants for the RAMM café.

We were successful in securing a Project Grant from Arts Council England to support our work at the Custom House and organisational development. The Honeyscribe website was developed to include an online shop and donation platform.

Activities and Performance

Florilegium commissions

The Exeter Florilegium (2021) herbarium lightbox commissioned by the Royal Albert Memorial Museum and Art Gallery, Exeter in 2020 was exhibited at RAMM 18 September – 21 November 2021, seen by over 25,000 visitors and attracting a string of positive comments on social media including "Congratulations Amy Shelton on glorious celebration of our relationship to collecting and arranging in a time of emotional disorder. Each flower itself and a story, image and a thing. Uplifting" Dr John Wedgwood Clarke, poet and Senior Lecturer of Creative Writing at University of Exeter (Twitter)

RAMM raised funds to purchase the artwork for their permanent collection from the V&A Purchase Grant Fund and a bequest fund. We expect to receive payment from RAMM in the new financial year, when the artwork returns to the museum after being on public display at MAKE Southwest as part of *Artful Craft* curated by Peter Randall-Page, 2 April-2 July 2022. Containing pressed marginal wild plant specimens and garden flowers that were gathered daily in the vicinity of the Royal Devon and Exeter Hospital during the 2020 lockdown, the piece captures the biodiversity of plant life growing within a one-mile radius of urban space around the hospital and champions the need for green space accessible to all for human health.

The *Herald of Spring* (2021) commissioned by Exeter Canal and Quay Trust was displayed in Exeter Custom House in February 2022, raising awareness of the early spring wildflowers that were just coming into bloom along the River Valley Parks, River Exe and Canal from Exeter to the Estuary. The artwork was selected by Bill Woodrow for inclusion in the 2022 Royal Academy of Arts Summer Exhibition curated by Alison Wilding on the theme of Climate and will be on display 21 June-21 August 2022.

The Gathering (2022) commission by Libraries Unlimited supported individuals living in rural areas of Torridge and West Devon to engage in a collective act of co-creation designed to combat feelings of loss and isolation, sending pressed flowers and dedications by post to be included in a new *Florilegium* artwork. The project was realised through collaboration with library staff and multiple social support agencies and healthcare providers and community partners including Men in Sheds Okehampton and End of Life Doula UK.

HONEYScribe CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Exeter Custom House

Honeyscribe delivered a pilot programme of artistic activity in the historic Custom House on Exeter Quay, exploring the viability of the heritage building as a cultural venue for local residents and visitors. *Recalibration*, a solo show of artwork by Devon-based artist Marcus Vergette transformed the building 28 August-26 September, stripping back the public spaces to reveal the architectural features and provide a frame for contemporary artworks including a site-specific living installation of sapling trees created in collaboration with Devon Wildlife Trust and a new hand-painted map inviting public contributions in the form of ideas for future land use. Public events were programmed during the exhibition period and relationships were established with local communities including St Thomas Primary School, engaging 495 participants in workshops and events and reaching an audience of 2,000. Pilot artist residencies took place in February 2022 exploring the wool cloth heritage of the region, inviting a dialogue between local artists and makers to underpin a future phase of activity focussed on textile stories and sustainable practice. Honeyscribe secured a grant from the Exeter Canal and Quay Trust to develop the programme over a second pilot year 2022/23.

Organisational development

Honeyscribe continued to develop as an organisation during this period, with Executive Producer Natasha Freedman working alongside Artistic Director Amy Shelton to build organisational capacity and develop strategic plans.

Financial Review

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Honeyscribe ended the financial year with a surplus of £14,299 carried forward to 2022-23, £3,972 of which is restricted to the delivery of the Tenterhooks programme at the Custom House, £3,315 unrestricted but designated to the completion of current *Florilegium* artworks, £3,016 unrestricted but designated to developing artworks for sale, leaving a surplus of £3,997 undesignated funds to carry forward for core costs.

Reserves Policy

The Board's view is that it is prudent to hold free reserves equivalent to 4 to 6-weeks operating costs (currently £7,000- £10,000) to enable the charity to continue operating in the event of any unforeseen costs or shortfall in expected income. We will use unrestricted funds such as those generated from any future sales of artworks to build up our free reserves to reach this target. We will monitor the level of reserves in our quarterly board meetings as part of the Board's oversight of Honeyscribe's finances, and also keep under review the amount of reserves that are required to ensure they are adequate to fulfil our continuing obligations.

HONEYScribe CIO

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The report was approved by the trustees on 5/5/22 and signed on its behalf by:



S Willson

Chair of Trustees

Date 12/5/22

HONEYScribe CIO

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HONEYScribe CIO.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 6 and 7.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 30/06/22

Misty Nickells FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

HONEYScribe CIO

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2022

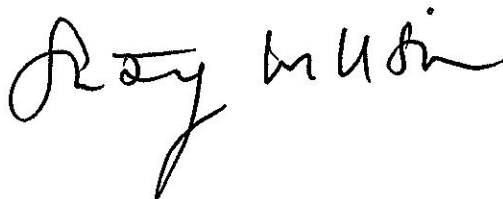
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Receipts				
Arts Council	-	47,645	47,645	23,360
Exeter City Council (Exeter Canal and Quay Trust)	-	20,000	20,000	20,000
Earned income (Events)	750	-	750	600
Earned income (Commission)	12,200	3,000	15,200	18,000
Earned income (Consultancy)	1,050	-	1,050	-
Earned income (Sales)	4,585	-	4,585	-
Donations	2,670	-	2,670	-
TOTAL RECEIPTS	21,255	70,645	91,900	61,960
Payments				
Accountancy fees	252	1,476	1,728	1,134
Access/ PPE	13	5	18	-
Art Materials	1,518	395	1,913	2,850
Artist and workshop fees	10,180	11,092	21,272	22,525
Bank fees	-	-	-	4
Equipment	444	1,223	1,667	115
Evaluation	-	1,200	1,200	-
Film	-	3,212	3,212	-
Framing	3,532	1,743	5,275	-
Insurance	-	48	48	48
Learning	-	500	500	-
Photography	240	750	990	-
Printing, Postage and Stationery	764	1,326	2,090	67
Production Costs	-	400	400	-
Research	20	139	159	-
Software and IT	28	606	634	743
Staffing	2,602	41,965	44,567	20,925
Studio	-	4,794	4,794	463
Travel and Subsistence	358	1,900	2,258	16
Telephone and Wifi	-	-	-	139
Website and social media	2	99	101	107
TOTAL PAYMENTS	19,953	72,873	92,826	49,136
SURPLUS/(DEFICIT) FOR THE YEAR	1,302	- 2,228	- 926	12,824

HONEYScribe CIO

STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Cash funds				
Bank account	10,328	3,971	14,299	15,225
TOTAL ASSETS	10,328	3,971	14,299	15,225

The accounts were approved by the Trustees on 5.5.22 and signed on their behalf by:



S Willson
Chair of Trustees