THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIST, BURGESS HILL

England & Wales · Charity number 1165166

Details

Other names	ST JOHN'S CHURCH, BURGESS HILL
Status	Registered
Legal form	Previously excepted
Registered	2016-01-14
Register	View on the Charity Commission register

Contact

Address	Lower Church Road Burgess Hill West Sussex RH15 9AA
Phone	01444230499
Email	stjohnsbh.admin@icloud.com
Website	www.stjohnsbh.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. The provision of a youth club with a Christian ethos. Promotion of Christianity through the staging of events and meetings, and the distribution of literature.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£139,980	£154,953	-	-
2023-12-31	£139,879	£127,337	-	-
2022-12-31	£94,763	£105,612	-	-
2021-12-31	£88,841	£89,515	-	-
2020-12-31	£99,215	£93,345	-	-

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Trustees

Name	Role	Appointed
AMANDA JULIE GREEN		2025-07-03
Andrew Sanford		2024-04-07
CLAIRE THERESA ELLIOT		2018-04-15
COLIN ROBERT SQUIRES		2019-04-07
DIANA JANE TIPLER		2021-05-23
DOUGLAS ALEXANDER STEWART		2019-04-07
Denise Court		2024-04-07
Dr JOHN VINCENT ELLIOT		2023-03-26
GRAHAM DAVID VICKERS TODD		2019-04-07
JEAN NORA HELGA MacCARTHY		2022-01-25
JOHN BERNARD CARTER		2019-04-07
Jacqueline Knowles		2024-04-07
John BENYON		2026-03-22
KARIN FORD		2024-04-07
Penelope Jane MARR		2025-07-03
Rev David Gordon CHARLES		2022-06-09
Rev STEPHEN SAMUEL MacCARTHY		2022-01-25

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIS

England & Wales - Charity number 1165166

Accounts

St John the Evangelist
Burgess Hill

The Parochial Church Council of St John the Evangelist, Burgess Hill

THE ANNUAL REPORT
and
ACCOUNTS
2024



Aims & Purposes

The Parochial Church Council of St John the Evangelist, Burgess Hill (the PCC) has as its primary objective the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, Fr David Charles, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. We aim to know Jesus better – and make Him better known.

Objectives and Activities

Fr David Charles, on behalf of the PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. When planning our activities for the year, the Incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

2024 saw another year of growth, vitality and vibrancy for our parish church at St John's. At the beginning of the year, four new Lay Ministers of Communion were commissioned, and it is always so encouraging to see lay ministry within our church evolving, particularly in new and additional ways.



In preparation for Easter, a stimulating and thought-provoking Lent Course was co-ordinated by Dcn Stephen, and it was great to see such a healthy turnout at the midweek sessions. In Holy Week this year, the weekday Masses doubled in terms of attendance, while the principal services over the Triduum continued to see committed congregations and a faithful presence. At the end of the year, Advent and Christmas services were well attended and supported.

We have very sadly lost several long-standing and stalwart members of the church over the past year. Their lives will be forever cherished and treasured. And yet in addition to the memory and example of those who have gone before us, we have been blessed by a continual stream of new worshippers and disciples, and it also has been fantastic to welcome a number of new people onto the church PCC.



Confirmations have also continued throughout the year, as our people continue their own exploration of faith.

On behalf of Dcn Stephen and myself: it has been a pleasure and privilege to have helped accompany them on that journey.

Claire Elliott was also awarded the Order of St Richard at Chichester Cathedral, particularly for her sterling and stalwart work with our Junior Church – and especially in making sure that those who come to us with further and additional needs are always fully welcomed and included.



Our finances seem to have finally turned a corner – though there is inevitably still a long way to go. Thank you so much to those who have given so faithfully over many years, to those who have increased their giving, and to those who have now joined the Parish Giving Scheme (PGS) over the past year – without doubt, this remains the most vital source of income for the parish. Occasional offerings have been enhanced by our acquiring of a new contactless giving machine; in Lent 2025, we will hope to have a particular focus on raising awareness surrounding legacies.

It was a joy to be able to welcome our Diocesan Bishop and Patron of St John's, the Bishop of Chichester, to celebrate Mass for us on June 16th – the Feast of St Richard of Chichester – at which the fully renovated organ was dedicated and blessed. The Anglican 'organ and choral tradition' is one of St John's most core and attractive features, and this completed refurbishment work now stands us in good stead for moving forward this vital part of our mission – attracting new disciples into the mystery, wonder and beauty of holiness. Similarly, it has been splendid to have seen new people joining the choir and becoming involved and immersed in the life of our parish. While we have had to say a sad farewell (but an enormous 'thank you') to Paul Simpson, who retired as our Director of Music in the middle of the year, we have been equally blessed to have been able to appoint Christine Alp as our new DofM moving forward. An additional highlight of the year: the organ recital from Hugh Morris, Director of the RSCM, which attracted such a strong attendance – not only from within the parish, but with enthusiastic musical folk attending from all around the wider area.



With St John's being the civic church of the town, this presents us with several crucial opportunities for being embedded right in the heart of our community's concerns, priorities and life – and thereby allowing us to reach out into its ongoing development. The annual marking of Armistice Day, and solemn observance of Remembrance Sunday are always key features, especially in terms of the Council and the Church working collaboratively together. Attendances at all services were discernibly up – most encouraging was the notable increase in young people attending, particularly from the uniformed organisations.



We also had a key role to play in the D-Day commemorations this year. Additionally, we made sure we had a presence at the Town Summer Day in the Park – making our presence more prominent, and the church better known.

The Spire Café has undergone significant renovation this last year – funded by a grant from the National Lottery, and with the project having been overseen by Graham Zimmermann (who has also made sure we now have 'Welcome Packs' for visitors). It's splendid to see the Café in its fully refurbished form – while not only a clear advantage to our parish congregation, perhaps most importantly the improved facility makes a real impact on what we are able to offer to the community, as a venue situated right in the heart of the town. Thank you to all our volunteers who staff and oversee the Café – which has undoubtedly been growing and going from strength to strength.

In line with best practice, the PCC has adopted the discipline of reviewing – in detail – one of our Safeguarding policies at each PCC Meeting. This has been a difficult year for the wider Church of England, but here at St John's we strive always for a 'belt-and-braces' approach, to make sure that our church will always be as safe as is possible.

Of course (and only naturally) most people encounter and engage with St John's on a Sunday or Wednesday – yet so much goes on behind the scenes, every day of the week, to make sure that the church can meet the needs of every day. It would be fantastic see more people engaged at a fuller and deeper level – please speak to the Vicar of a Churchwarden is you could help in any way – or if you may have a calling or vocation that you might yet like to explore.



Relatedly, our parish's Mission Action Plan (MAP) has now been completed, reviewed and approved – thank you to all those who contributed to the corresponding consultative process. Copies of the MAP have been made available at the back of church and are on display in prominent locations all around the building. This will now form the basis of our plans for growth moving forward, having taken on board the views of those to all those who so generously and prayerfully gave thought to our future.

I owe so many people so many thanks – first and foremost our marvellous Churchwardens – Colin and Graham – who do so much for us: both visibly and invisibly… often the behind-the-scenes, the hours they dedicate to the church should never be assumed or taken for granted. In addition to being Churchwarden, Colin does so much for us as Sacristan, in preparing for our services, and ensuring the church building is always all in order. Indeed – thank you to all the dedicated Church Officers; also, to Amelia who provides such valuable admin support – and indeed also to Betty and Jenny who so caringly look after our baptism families for us. There are of course so many others – what makes a church family is that we can *all* be involved and invested in our parish. May 2025 be a year of further growth: but always – and ever – grounded in faith and in hope and in love.

Achievements & Performance



Services Statistics

Fr David Charles

Attendance at services continues to grow steadily, despite several of our previous members having moved away, or who have been called to 'higher service'. Growth should be a great sign of encouragement to us, and also an indication of one of our strengths – in that others are constantly being drawn to share in the life of St John's.

Of course, we think not only of our services in church, but in the outreach and care the parish provides to the housebound, infirm and unwell. We are blessed to have the opportunity to take a monthly Communion service both at Clayton Court and Edward House – and both Dcn Stephen and I regularly take communion/visit those who – while unable to physically attend the church – are still no less a part of our church family and fellowship.

Thank you for all you did for [her] during her time in hospital. (from all the family)



Attendance at Christmas and Easter services continues to hold well.

Additionally, St John's is committed to offering a full range of services and events that will hopefully appeal to all sectors of our community, and in offering opportunities for socialising and companionship alongside these occasions.

At Easter, the attendance was 179, of which 138 were communicants.

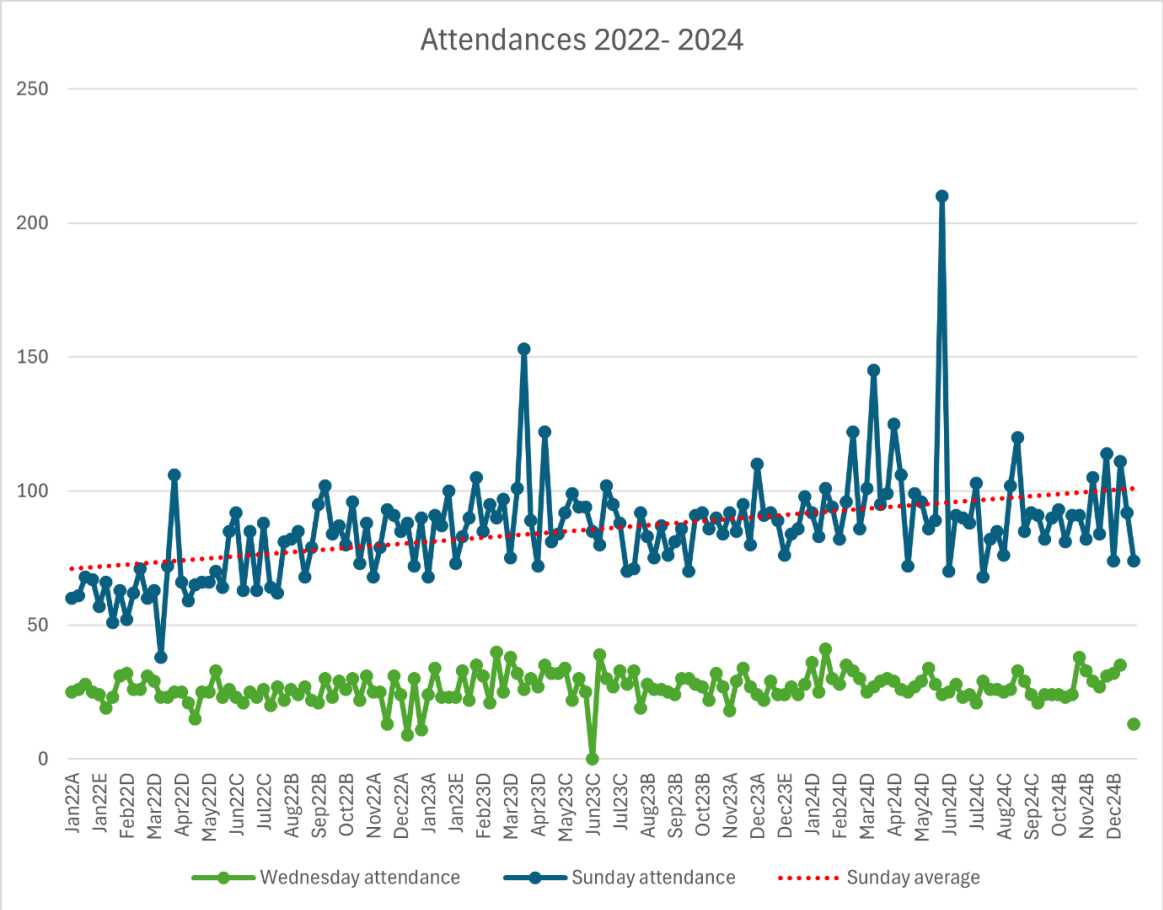
At Christmas, 453 people attended our church on Christmas Eve/Day, of whom 125 were communicants. We saw a really encouraging & continuing increase by means of the school & community services in 2024, versus the same figures last year.

There were 9 baptisms during the year (over double than those in 2023), but unfortunately no weddings – we have simply had no enquiries.

Thank you so much for all the empathy and kindness shown in the service for our son. (P & D Mackenzie)

19 funerals were conducted, of which 11 were held in church; there were 2 burials of ashes. These figures are broadly in line with those from 2023.

There are an increasing number of home communicants – some who receive the sacrament during times of sickness or immobility, and those now long-term housebound.



Churchwarden's Report

Colin Squires and Graham Zimmermann (Churchwardens)

Life at St John's has been good during 2024, settling down to a regular pattern of worship, with extra services for all the major festivals. Our grateful thanks to Fr David for all his hard work and pastoral care for all in the congregation and to Fr John Twisleton and Fr Clay Knowles for their support of the parish.

Receiving him into church, and the prayers, were so calming and peaceful…. the Requiem Mass was so beautiful. (K, M & N)



Although the outside clock faces were reinstalled during December 2023, there were a few issues getting all faces to show the same time, but thanks to Peter of Cumbia Clocks this was all sorted by mid-January.

The narthex roof is still a major concern, but we hope to do this work during 2025. The fire extinguishers and the smoke alarms have all been serviced during the year. The lightning conductor was tested and passed in early January; this must be carried out every 5 years.

The Spire café commenced being redecorated in June, the floor was re-sanded, new carpet was laid to the stairs and Upper Room and work on the CCTV was started. All this was thanks to a grant from the National Lottery following a successful bid by Steve Scott, so many thanks to him.

During the year we have sadly lost a few of our regular congregation members, Bernie Widdowson, Averil West, Roy Horn, Gladys C'Ailceta, Michael Fernand, Martin Booth, Margaret Vowles, Dorothy Halsey and Judy Cripps: may they rest in peace and rise in glory.

Colin Squires and Graham Zimmermann were sworn in as churchwardens at Crawley in July following their appointment at the APCM in early April. Archdeacon Angela Martin came to do her Visitation in mid- September; she was impressed with all that we are doing at St John's and had no major issues with our records.



Paul Simpson gave notice that he would have to stand down as Director of Music at the end of the summer, due to health issues: very many thanks to Paul for all that he has done – not only over the last 18 months, but for many years before. Paul's last Sunday was 1st September – and a retirement cake, in the shape of the organ was made. We advertised for a new DofM and were delighted that Christine Alp applied for and accepted the post and commenced in mid-September. Christine brings a wealth of experience – not only leading choirs but being a singer and instrumentalist as well.

The completion of the refurbishment of the organ in mid-June coincided with our Patronal Festival, and it was wonderful that Bishop Martin Warner was able to come and celebrate at our 10.00 am service. It was also good that Paul was able to play for this service, as he has been helping drive this project for many years. This enabled the piano to be again moved to the front of the church, which has proven much better for the family services.

We also welcomed Ioanna as our cleaner – she does 4 hour per week, keeping the church, hall, upper room and toilets in a good state of cleanliness.



We have experienced various ongoing issues with the heating system, but the new contractors PDP seem to be able to resolve these more quickly than the previous company. The architects carried out the quinquennial inspection on 17th October, and at the time of writing we are still awaiting their report.



We also had visits from the local Beaver colony, London Meed School and Woodland Meed School.

We held 11 concerts over the year. We welcomed back the Mid Sussex Brass Band, Sussex Harmonisers and Fretful Federation Mandolin Orchestra but also new artists playing Jazz, Folk, trombone and the Burgess Hill Marching Band, as well as an organ recital by Hugh Morris from the RSCM and a silent comedy by Neil Brand.

Please do come and support our concerts, as this makes money for our church and keeps live entertainment going in Burgess Hill. These take a lot of organising – most of this is done by Amelia in the parish office, so thank you very much Amelia.



The outside Christmas tree needed new lights this year, due to the old ones failing after many years of use. Thanks to generous grants from P & S Gallagher, Burgess Hill Town Council and others who enabled a complete set to be purchased, and to Stuart Jackson for putting them up. The tree lighting service on 11th December was a lovely celebration; thanks also to P & S Gallagher for providing the refreshments for this, and for Mid Sussex Brass Band for playing for the occasion.

We received an urgent appeal for aid to Ukraine, to which members of the congregation have regularly contributed throughout the year. Very soon after, donations of sleeping mats, sleeping bags, dried food, hand-warmers, socks and warm clothes were donated.

I am overwhelmed by your congregation's support and generosity – please thank them all from me. God bless. (Heather Farrant – Collections Co-ordinator)

We would like to thank those who behind the scenes do so much to keep St John's running smoothly, as well as all those who act as Duty Wardens and Sidespeople, in welcoming new visitors and being the first point of contact with us.

Electoral Roll

Ginny Nicholls (Electoral Roll Officer)

At the beginning of January 2024, we had 173 people on the 'St John the Evangelist Church' Electoral Roll. We were pleased to welcome an additional 19 people onto our Electoral Roll during 2024 after attending the church for more than 6 months.

Sadly, we had 8 church members who died in the year. 7 church members moved away. 4 church members left the church and there was one duplicate record on the Roll. This resulted in a total of 20 people being removed from the Electoral Roll. This means at the end of 2024; we had 172 people on the Electoral Roll.

The 2024 Electoral Roll can be broken down as follows:

- 97 people living within the parish
- 75 outside the parish
- 67 males
- 105 females

The figures do not include anyone under the age of 16, or those who come to church regularly but for various reasons have not joined the Electoral Roll. The total comprises those who come regularly to the main Parish Mass plus people who attend the 8.00am Sunday Mass or the 10.30am Wednesday morning Mass.

How do I join the Electoral Roll?

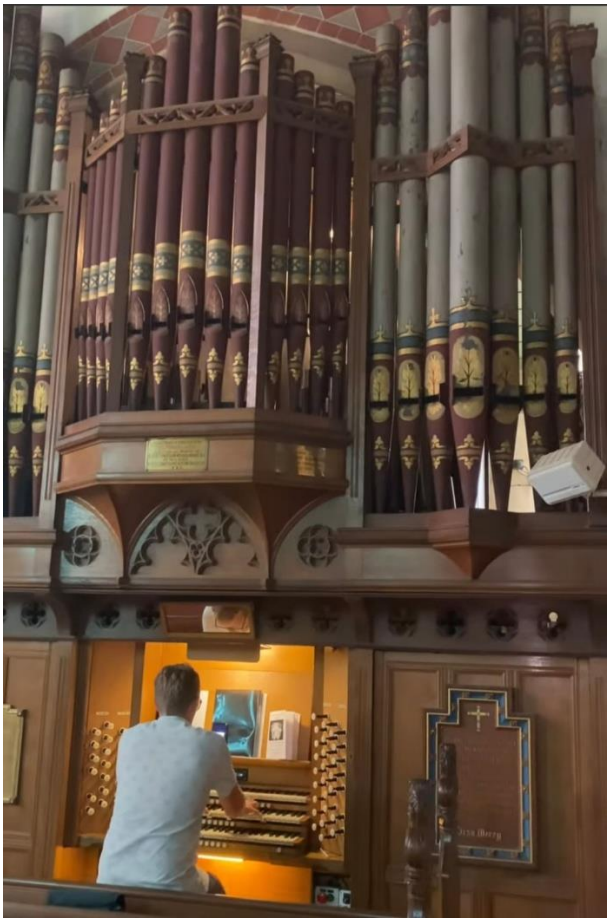
It is possible to go on the Electoral Roll at any time of the year and application forms are available from Father David, the Churchwardens (Colin and Graham), the Parish Office or from the Electoral Roll Officer (Ginny Nicholls).

You will need to be over 16, been baptised and not a member of the clergy (e.g. a lay person). Also, you need to live within the parish of St John the Evangelist; if you live outside the area, then you will need to have attended St John the Evangelist for at least 6 months. A reminder that if you are on the Electoral Roll, and your details change (e.g. move house, or email/phone number change), then please inform Ginny.

Why be on the Electoral Roll?
Being on the Electoral Roll allows you to be contacted by the clergy in times of illness, emergency, general support or bereavement. It also allows you to attend the APCM (Annual Parochial Church Meeting), where you can raise questions, and hear what is happening in the church. You can also join the PCC (Parochial Church Council) which is a committee of church members and clergy, who make decisions on behalf of the church members and looks to support the local community in outreach projects. The PCC meet about 6 times a year.

Fabric

Graham Todd (Fabric Manager)



Organ
The complex refurbishment was completed in September to budget. The final cost was £82,000. The work included various items of builders work and electrical additions. The project management of the work was carried out "in house" and so saved us some money.

Churchyard
During the year the Fabric team liaised with the District Council and their contractor to control the tree and grass cutting, which has gone well and much improved from previous years.

Spire Hall
The hall, toilets, stairs and pastoral centre was refurbished and financed with a grant. My thanks to the team who organised this work.

Sound System
This equipment developed an intermediate fault which took time to resolve. We also had to purchase a new piece equipment to sequence the switching on.

South Aisle roof
A roof leak in the south transept corner was resolved caused mainly by poor original design of the church. Too few rainwater outlets being the main cause.

Heating
During the year regular maintenance was needed when pumps failed, and the two boilers would not work in conjunction with each other. We now have a more capable Service Engineer dealing with the matter.

The Spire Cafe

Jean MacCarthy, Kate Rhodes & Sue McCabe



It has been a busy year in the cafe. Following the award of a grant in the Spring, the cafe and kitchen areas received a fresh coat of paint, and the parquet flooring was repaired, sanded and refinished to a very high standard… also with the addition of some smart new tablecloths and printed menus! It is now a much more inviting space. A further grant enabled the purchase of a fully automated coffee machine, allowing us to offer an extensive menu of speciality coffees at very competitive prices. The Café was inspected on 11th October 2024 and awarded a hygiene rating of 5. We have a good team of reliable volunteers who help to make the Spire a warm and welcoming place for all members of the community.

Charity Giving

Di Tipler and John Carter (Charity Co-ordinators)

During 2024 with the generous support of the congregations on Sunday 8.00 am and 10.00 am services plus any weekday services we have collected a total of £1262.70. Cheques have been sent to the following charities: -

WINTER COLLECTION -	Turning Tides	£490.65

this included money collected for congregation greetings towards the shared Church Christmas card

SPRING COLLECTION -	Unicef	£212.00
SUMMER COLLECTION -	Lifeboat Association	£280.00
AUTUMN COLLECTION –	Time4children	£280.05

We always get a letter of thanks from these charities and however much is sent to them is greatly appreciated. These letters are posted on the notice board in the Narthex area.

We welcome any suggestions from the congregation for future charities which will then go to the PCC for discussion and these suggestions can be given to either Di Tipler, John Carter or the Churchwardens wardens at any time. We aim to choose during the year a local charity, a national charity, an international charity. The Autumn choice is open to the PCC or congregation suggestion. It is then voted on at the PCC.

Thank you so much to St John's for choosing us to be your charity for the Autumn donation for the generous amount you raised. The money will be able to put towards providing emotional listening support sessions for children in Primary Schools across Mid Sussex….We are so grateful for your support, it means a lot and will enable us to continue doing this work which is so needed at this time" from Lisa Westbury, Manager at Time4children (www.time4children.org.uk)

Music

Paul Simpson (Director of Music): – Jan to August 2024



2024 has been a good year for the music at St John's, with the organ back in action in excellently restored form, and the arrival of Christine Alp as the new Director of Music in September.

Paul Simpson oversaw the first eight months of the year, with the choir continuing to lead the services for the first three months from the back of the church. The highlight was the introduction of the new setting of the Mass, based on one that Fr David used during his training, suitably arranged for congregational use in the current form of service by Paul. The Lent period saw experimentation with the psalms, with everything from Anglican chant to folk choruses (which has continued at the Family Mass), and Holy Week was as busy as ever, culminating in the return of the organ (and the choir to their proper place!) on Easter Sunday morning.

The next few weeks were a shakedown for the effectively new instrument, with occasional services having to use the piano, but it was ready for the dedication by Bishop Martin on June 16th, when an augmented choir led the singing and performed new music written for the occasion by Paul – with lyricist Sarah Skomer.

We were delighted that Nikita Mariam stayed with the choir after joining us for last year's Nine Lessons, with aid at the dedication service from Natascha Bowen, Kate Cannon, Nick and Sigrid Moiseiwitsch and Mike Wood. Thanks also to Fearghus Beauchump, David Curtis-Brignell, Nic Robinson and Philip White-Jones for playing at evening and holiday services.

Paul adds, "My thanks to everyone who assisted on my 'second time around' as Director of Music, particularly as my health continued to fail. It was an honour and a privilege to be back, and I've been delighted at the progress since my return to the congregation."

Christine Alp (Director of Music): September-December 2024



It was a privilege to arrive at St John's at the end of September to take on what was obviously a thriving choir and music group. Thank to you everyone in the choir, and especially Paul, for your help in making it an easy transition for me.

We have been delighted to welcome 2 new choir members, Charlotte (alto) and Amelie (soprano), and with a slightly larger group have moved back to using both sides of the choir stalls. We have also tried to work out the best place for the choir in family services. We would always welcome new members, particularly tenors and basses!

A particular joy for me has been to discover music new to me that the choir enjoy singing, and to introduce them to some of my favourite church music. They have been very receptive to new pieces, enabling us to add to our repertoire and sing in a variety of styles.



It was also good to reinstate the Advent Carol Service, and the choir worked very hard with both new and familiar music in this and 9 lessons and carols, and I was very pleased with the results.

Thank you too to the extra singers who joined us on these occasions. The choir also sang before Christmas at South Downs Nurseries, raising money for charity and church funds with some community carol singing.

I have also appreciated the contribution of the music group to family services, and again, if there are any instrumentalists out there who would like to join us, please make yourself known to me! Looking forward, I would like to encourage more children to be involved with singing at church; thank you to Claire with your help in this so far.

Community Outreach

Felicity Fernee (Market stall and outreach)

The church has continued to be open every Saturday morning offering refreshments, cake and fellowship, as well as a quiet spare for all people. Towards the end of the year, as part of the Church Mission Action Plan, we began opening the church on other days, beginning with Tuesday mornings and the aim is to have the church open every day of the week.

From March, we had a monthly Saturday morning stall outside the church selling homemade cakes, marmalade, jams and 2nd hand items, plus continuing to have the church open for refreshments. Many thanks to the volunteers. Over £2,900 was raised during the year, as well as us striving to grow further – in becoming a place of welcome for everyone.

Deacon's Report

Deacon Stephen MacCarthy

It is a rare privilege as a minister to share in the life and witness of our parish of St John the Evangelist. Alongside our regular Sunday worship and service, I am grateful for the opportunities given in supporting ministry to the housebound and the sick, both in their homes and in residential care or hospital. At times it can be isolating when unable to attend the church regularly, so it is good that we are not restricted to a building but are a living church that permeates our community. Our monthly services at Clayton Court are well supported, and I am pleased to report that 2024's new initiative at Edward House has also become a regular monthly fixture.

The parish Mission Action Plan (MAP) revised in 2024 envisages opportunities for increasing growth and ministry and will be supported by new initiatives that cannot rely only on those who *already* have responsibility for parts of our church life.

Our growth is planned to include small groups, such as our Lent Group, which we hope will become a regular opportunity for both study and prayer as members grow into raising separate groups over time.



In thanks for the opportunities to minister at St John's, I am grateful to Fr David for his generous support – alongside our other 'Honorary' clergy: Fr Clay, and Fr John. A particular privilege for me is sharing their faith journey with our adult confirmation group, which begins anew in Lent.

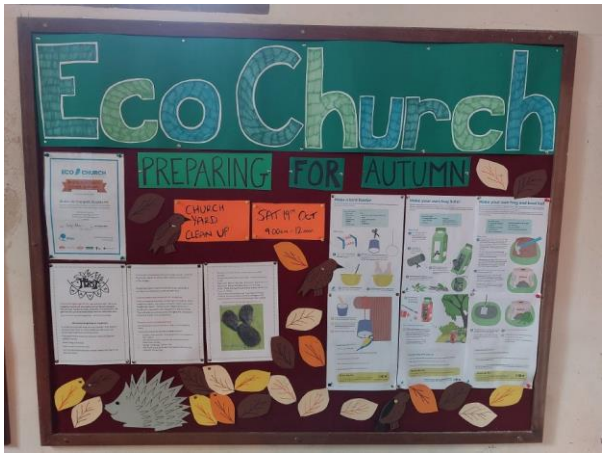
Our long-established Pilgrimage to Walsingham was another joyful part of the year's programme. This time of worship, retreat, and reflection brought together a group of 35, mainly from our own parish, and included regular pilgrims as well as those who had not experienced this before. New beginnings and a renewal of faith were shared together in 'England's Nazareth'.

EcoChurch

Ginny Nicholls

EcoChurch's vision is for churches of all denominations to care for creation as an integral part of loving their neighbours and following God faithfully. Since obtaining the Bronze Award in 2023, we have continued to highlight to the congregation our need to care for our planet. We have done this in the sermons, prayers and providing information on the Eco Church notice board (changing every few months).





In the autumn of 2024, EcoChurch updated their survey. I have run through the new set of questions and working with Father David and the PCC in trying to obtain the Silver award in the next few years. This we will continue to monitor.

Their survey covers 5 areas of church life:
1) Worship and Teaching
2) Buildings
3) Land
4) Community and Global Engagement
5) Lifestyle

Family Support Work

Felicity Fernee (Hurst Deanery Committee Member)

Family Support Work (FSW) is a Chichester Diocese organisation supporting families in need throughout West Sussex. Over 700 families have been helped this year in many ways through our 20 practitioners working across the county. St John's have supported FSW during the year through food collection at Harvest and donations of new toys at Christmas as well as giving money to support the walkers on the annual sponsored walk.

Flower Arrangers

Carol Matthews (Flower Team Co-ordinator)



Throughout the year, the small team of flower arrangers have maintained keeping flowers in the church on a weekly basis except for the Lenten and advent seasons.

My thanks go to Jackie Knowles, Jacquie Bowers-Frost and to Felicity for their help and support over the year. Many people have commented how nice it is to see the flowers in church and how hard we must work to maintain this.

At the Easter morning service in 2024, once again you witnessed the creation of the Living Cross during the service, the finished effect looked wonderful – and again, thanks to Jackie and Jacquie for doing this.

Back in the autumn, Jackie and I attended a flower demonstration at Wivelsfield Church; this was a very worthwhile morning as the demonstrator was showing different ways of arranging flowers using more eco-friendly ways rather than oasis for the arrangements. This is work in process for us at St. Johns, although I personally have started to use vases at the High Altar rather than always having a traditional pedestal arrangement.

Lastly, I would like to thank the members of congregation who give generously at Easter and Christmas to help with the cost of purchasing flowers and to those individuals who sponsor the flowers on a specific week to commemorate a loved one, or to celebrate a special date. If anyone feels able to help in anyway with either arranging flowers or providing sponsorship for a specific occasion, event or memorial, please contact me.

Servers' Report

Colin Squires (Server and Sacristan)

We are very fortunate at St John's that we have such an experienced team of servers, helped this year by Penny Marr joining the team. We have been able to field a full team for every Sunday and all the major festivals throughout the year. I am very grateful to them all as they carry out their duties week by week, especially over Easter and Christmas when there are always a lot of services over a few days. However, we are always happy to have others join the team, especially any young people who might consider being a boat boy or girl. If you are interested, please speak to me after any service and I will give you all the information you need; it is such a privilege to serve at the altar and help the liturgy run smoothly by helping the priests.

From the Belfry

Doug Stewart (Tower Captain)

Our main aim remains unchanged, and that is to ring out to call people to the Main Service on Sundays (10.30 am). The number of ringers is the problem. There are 8 bells in the Tower but sometimes we only have ringers for 3 of them. 3 or 4 can sometimes be rung, but that is only when 2 regular visitors from Twineham attend. They ring at their home tower twice a month so that means only twice with us.

We are fortunate that we have several learners coming on during practice nights. 2 of them a married couple who will shortly join us on a Sunday morning. We are a happy band and are always ready to welcome and teach anyone who wishes to learn our noble art. We only ask that volunteers are over 11 years old, for insurance purposes.

Children's Church and Youth Group

Claire Elliot (Children's Church and Youth Group Leader)

The Children's Church remains an active and important part of the life of St John's, particularly within the Sunday services. The leadership team remained small during 2024 meaning that we were not able to expand what we currently offer to the children and young people. Fr David has arranged cover one Sunday a month to enable him and Deacon Stephen to join Claire and Amanda for the Sunday morning teaching sessions. Sarah and Felicity also offer help when available. We had additional support from other members of the congregation for our Nativity rehearsals during Advent. Thank you so much to everyone who has helped during the year.

We continue to offer children's church once a month on the 3rd Sunday. We run groups for two age groups (toddler - 9 years and 10 -16 years). Going forward we would really like to split the younger group into two so that we can offer more age-appropriate activities and learning. During the notices the children have been invited to share their work with the congregation. This has helped raise the profile of the children's church and has led to two new helpers expressing an interest in becoming part of the leadership team. This is very exciting.

Special services and events:

At Epiphany the children were involved in carrying the Gold, Frankincense and Myrrh and the Wise Men and Camels to complete the Nativity scene which was stationed in front of the organ pipes.

Mothering Sunday, 10th March:

This was a family service, and the children worked on various craft activities at the back of the church, which they then gave to their Mums and grandmothers at the end of the service.





Palm Sunday, 24th March



After the procession from the band stand with their palm crosses, the children remained in church to help illustrate the Passion reading by dressing the front altar with items as they were mentioned in the reading. The children have been involved in this way several times now and it has received positive feedback.

Good Friday, 29th March:

We held a Children's Church/All age Stations of the Cross at 10.00am. The Station of the Cross Eggs help illustrate the themes and involve the young people, as we move around the church. The children also positioned the large crosses in the Lenten Garden. The hot cross buns afterwards in the Spire café are always a lovely time of fellowship.

Easter Saturday, 30th March:

The children did an amazing job transforming the Lenten Garden and tree into a beautiful colourful and vibrant Easter Garden. This was set up in front of the organ pipes due to the piano being at the back of church whilst the organ was being restored. The young people also decorated a cross with yellow and white flowers that was placed at the altar on Easter day.





Easter Sunday, 31st March:

The Alleluia Banner was resurrected and processed by the children, along with the flower cross, to the altar. Many keen volunteers were involved with this. Felicity provided lots of chocolates for the children and congregation, which always goes down very well.

Pentecost: 19th May:

At Pentecost the stones that had been decorated by the children for St John's 160th anniversary was distributed to the congregation to mark the end of the 160th year.

26th June:

Bishop Martin came to St Johns for the dedication of the refurbished organ. The children's church helped make a model of the organ pipes from cardboard tubes to mark this occasion.



28th September:
The Children's Church and Youth Group leaders, with help from lots of other members of the PCC and congregation, hosted a refreshments stall during the evening of the Bonfire parade on the pavement at the main entrance to the church yard. We were able to raise funds for the church.

Sunday 6th October is Harvest Festival:
This was the first Sunday of the month, so the children stayed in the service. Donations of non-perishable food were brought and were displayed in the colourful boxes that the children decorated several years ago. The donations go to FSW (Family Support Work) who distribute them to families in need in the Diocese. There was also a "bring and share lunch" after the service.



Sunday 10th November – Remembrance Sunday:
We held an additional Children's Church session during the service for the children and young people to lay poppies and say prayers at the war graves in the church yard.

Advent and Christmas:
On Sunday 17th November we started allocating parts and rehearsing for the Nativity play. We met each Sunday during Advent to rehearse. Thank you to all the additional people who helped make this a success. The children and young people were involved in the Nativity play in lots of different ways including playing a character in the play, being a narrator, helping with props, being a stagehand, or helping with the lighting and the PowerPoint slide show. The Crib Service, held at 4pm on Christmas Eve, attracted a huge congregation. We have a very large array of costumes so lots of additional children dressed up and joined in.

First Communion:
During the year one young person attended preparation classes for their First Communion which took place in June.

Resources:
A Children's Treasure Hunt activity has been developed for visitors to the church. This goes alongside the educational materials that were developed last year for school visits.



Deanery Synod

Jean MacCarthy (Hurst Deanery Synod Representative)

The Hurst Deanery Synod met three times during the year. Each meeting began with an act of worship, most usually Evening Prayer. The format usually includes a Finance Report, a substantive subject for the evening, often with an invited speaker, and matters arising in the Deanery together with any events to be publicised. Below is a short summary of each meeting:

The initial meeting was held on 8th February 2024 in Christ Church Hall, Sayers Common.

Rev Rachel Cornish, the Rural Dean, introduced Steff Shepherd from Open the Book, who gave a presentation on its work. Steff explained that this is a Bible Society story- telling mission which goes into schools all over the country. It has been running for 25 years and is a Churches Together project.

Finance Report: Robert Monroe, the Deanery Treasurer thanked the parishes for the money to sustain ministry within the Diocese. In 2023 91% of the Deanery's total net costs had been met by Parish Shares and in 2024 approximately 90% of the total costs were covered by pledges from the parishes. The Diocese was budgeting for a deficit of £1.6 million in 2024 and so was facing some difficult decisions in future years.

The second meeting was held on 21st May 2024 in St Peter's Church, Henfield.

The Lay Chair, Claire Levin, introduced Colin McFarlin, Volunteer Senior Waste Prevention Advisor, West Sussex County Council who gave a presentation on Waste Collection in West Sussex.

Finance Report: Robert Monroe, the Deanery Treasurer thanked the parishes for the money to sustain ministry within the Diocese. All parish pledge instalments had been paid in full. The Deanery had pledged approximately 90% of its costs in 2024. The Diocesan deficit in 2023 had been £750,000. The budget for 2024 was set for a deficit of £1.6m. The Diocese was faced with asking for an increase in parish shares or else reducing the number of clergy.

The third meeting took place on 20 November 2024 at St Francis Church, Hassocks.

The Rural Dean welcomed a presentation on Carbon Literacy by the Diocesan Environment Officer – Revd. Buff Stone. The Diocesan Year of Faith begins on 1 December 2024. Both 950 years since the Diocese was founded and 1700 years since the Council of Nicaea. It is hoped parishes will use the Nicene Creed on 1 December.

Treasurer's Report

Geoff Burton (Treasurer)

Total income has remained steady, helped by special appeals which brought in £21,000 and also a generous legacy of £10,000. Regular giving, including Gift Aid owed by HMRC has seen a slight increase.

Total costs have increased by £28,000, due to major repairs to the Organ and the refurbishment of the Cafe, which are now complete. Excluding these costs gives a decrease in expenses this year caused mostly by lower energy prices. The church further reduced its planned Parish Contribution by £4,000, and as a result has been able to increase General Funds again to a much more acceptable level. Regular giving this year has covered 83% of our costs, compared with 70% last year. If we include the maintenance cost this percentage drops to 76%.

In 2024 it cost £75,000 to run the church, even though the church only paid 48% of full Parish Contribution. This is the minimum cost. Maintenance, charitable donations, concerts and the Spire Cafe costs are in addition to this figure.

This is £1,455 per week or
£15.60 per week per person regularly attending this church. Every week, even if you don't come every week

If the church paid full Parish Contribution, this would rise to £120,000 per annum, or £2,308 per week (£24.30 pp per week).

The PCC has been active in reducing some of these cost, particularly printing and we are looking at other areas where reductions can be made, but we have built up some arrears on stonework maintenance which cannot be put off much longer. The listed building status of the church means we often have to pay more for repairs, particularly external repairs.

General Funds have risen to £35,000, partly due to the legacy mentioned above. The legacy has been reserved for the necessary stonework repairs but additional funds will almost certainly be necessary.

All other funds (Organ, Bells, Charity) are legally restricted and have to be kept for the specific use and they cannot be used to keep the church open.

The cafe is still running two days per week but is seeing more use on Saturdays and Sundays. A big thank you to the volunteers who keep this going as well as to everyone that gives on a regular basis, to help run the church.

Safeguarding

Dr Vince Elliot (Parish Safeguarding Officer)

Safeguarding is, and always has been, an important part of the work of our Church. Our Church is committed to maintaining a safe environment for all children, young people and vulnerable adults, while remaining open and inclusive, to all worshipers. We have adopted and implemented the House of Bishops Safeguarding Policy, ensuring that all those who work with children and young people are safely recruited and appropriately trained. Currently all those who require DBS checks, are up to date. There are a few checks "in process" and these should soon be completed.

Training is an especially important aspect of safeguarding. It raises awareness of safeguarding issues and participants learn how to respond if they have concerns. There are two levels of training "Basic Awareness" and "Foundation".

The "Foundation" course is for officers of the Church who have specific roles, and the diocese produces a list of those within a parish, who ought to complete this training. The diocese also holds a database of those who have completed which course, and I have, through the office of the Diocesan Safeguarding Adviser, been able to access this information and ensure that training within the parish is almost up to date.

The "Basic Awareness" course, in addition to being a preliminary for those requiring the "Foundation" course is also available to anyone in the congregation, irrespective of whether they have safeguarding responsibilities. It is an Internet based course and takes about 1 ½ hours. I would encourage anyone who is interested in increasing their knowledge regarding the care and well-being of children and vulnerable adults, to consider this course.

If anyone would like further information, please contact me and I shall provide details of how to access the course.

There is within Safeguarding the concept of the "Trusted Adult". It may well be that a child, or vulnerable adult, who wishes to talk about something that could be considered a safeguarding issue, may not feel that they can approach the safeguarding officer. They may fear starting some formal process or perhaps have concerns about confidentiality. In these circumstances, they may turn to someone they consider a "trusted adult". Perhaps a youth group leader, or someone who they may see as friendly or approachable. If you are that person, that trusted adult, then the concerns expressed must be reported to the parish safeguarding officer. Everything will be dealt with in complete confidence, and with the utmost sensitivity, but they must be reported. We all have an obligation to ensure that our Church is a safe space. The purpose of the above-mentioned training is to ensure that everyone is aware of safeguarding issues and know what to do when concerns are raised.

Safeguarding is more than just creating a safe space within the Church. As a Church we have a duty to all members of our parish and there is a spectrum of concern between pastoral care and safeguarding. It is important that anyone who is worried regarding the safety and well-being of any child or vulnerable adult should feel able to discuss their concerns with the parish safeguarding officer. It may not be a safeguarding issue, but it is better that we should have that discussion, than someone at risk should be overlooked. So, if anyone has any concerns or questions regarding the safety or well-being of any child, or vulnerable adult, no matter how minor or trivial they may seem - please come and talk to me about it. Anything you say will be treated in the utmost confidence. I am in Church every Sunday and as I have already said, my contact details are on the notices in the Narthex and in the Spire Café.

Structure, Governance and Management

Ginny Nicholls (PCC Secretary)

The PCC is a charity (Charity number: 1165166) registered with the Charity Commission. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

The PCC and Churchwardens are elected under the terms of the Church Representation Rules 2006 (Schedule 3 to the Synodical Government Measure 1969 as amended by Statutory Instrument 2004 No 1889).

The Vicar serves under licence from the Bishop; Churchwardens and Deanery (and, whenever applicable) Diocesan Synod delegates are the subject of separate elections to their posts. All these then serve on the PCC ex officio.

Churchwardens are elected annually, four lay members of the Deanery Synod for a three-year term, and a maximum of twelve members of the church are elected at the Annual Parochial Church Meeting, for a three-year term, on a rolling cycle. The electorate comprises those persons on the Electoral Roll.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll; members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent; a Financial Procedures Policy is in place. A Grievance Procedure and Disciplinary Procedure have both been adopted in respect of church employees.

The Standing Committee (SC) of the PCC transacts PCC business between PCC meetings – either because the matter is urgent, or, on the other hand, because the issue is sufficiently routine that waiting for a full PCC discussion would be unnecessary. The Committee consists of the Vicar, Churchwardens, Treasurer, Secretary and one other elected PCC member.

In 2024, the PCC was comprised of the following members, after the April 2024 APCM:

Name	**Appointment (expiry)**
Fr David Charles	Incumbent: Chair of the PCC, Standing Committee
John Carter	PCC (2026), Standing Committee
Denise Court	PCC (2027)
Claire Elliot	Deanery Synod (2026), Standing Committee
Vince Elliot	PCC (2026), Parish Safeguarding Officer
Karin Ford	PCC (2027)
Liz Griffiths	PCC (2026)
Jackie Knowles	PCC (2027)
Jean MacCarthy	Deanery Synod (2026)
Sue McCabe	PCC (2025)
Ginny Nicholls	PCC (2026), Electoral Officer, PCC Secretary, Standing Committee
Andy Sanford	PCC (2027)
Doug Stewart	PCC (2026)
Colin Squires	Churchwarden, Standing Committee
Diana Tipler	PCC (2026)
Graham Todd	Deanery Synod (2026), Standing Committee
Graham Zimmerman	Churchwarden, Standing Committee
Geoffrey Burton	Treasurer, Standing Committee, Co-opted
Deacon Stephen MacCarthy	Co-opted

The PCC held 5 meetings during 2024 on the following dates:

- 1st February
- 7th April (a short meeting of the newly formed PCC following the APCM for the election of PCC officers.)
- 4th July
- 12th September
- 14th November

A short summary of the PCC minutes is posted after each PCC meeting on the church notice board. This allows visitors and members of the congregation to have an overview of what is being discussed at PCC meetings.

Administrative Information

Church Address:
St John the Evangelist Church, Lower Church Road, Burgess Hill, RH15 9AA
Administrative Address:
St John the Evangelist Church, Lower Church Road, Burgess Hill, RH15 9AA

Incumbent: Fr David Charles: 01444 244340 or vicar@stjohnschurchbh.org.uk
Charitable status of the parish
The PCC is a charity registered with the Charity Commission: number 1165166.
Name and address of Independent Examiner:
Helen Preece, Unit 1, Teknol House, Victoria Road, Burgess Hill, RH15 9LH

Copy of the previous APCM minutes is printed below:

The Parish of St John the Evangelist, Burgess Hill

Sunday 7th April 2024
11.30 am in Church

Attendance: 44 parishioners

Meeting of the Parishioners for the Election of Churchwardens
MINUTES

Chaired by Father David Charles

1. Father David opened the meeting with prayer.

2. No formal apologies had been received.

3. Election of Churchwardens. Nominations had been received for:

Colin Squires	Proposed by Karin Ford and seconded by Tony Clements
Graham Zimmerman	Proposed by Andy Sanford and Val Sanford

All were in favour and they were duly elected.

Father David took the opportunity to express his huge thanks to the churchwardens for their hard work over the past year. Especially Graham Zimmermann taking over the role of Churchwarden after the sudden death of Liz Hayward. Graham has quickly learnt the role from Colin as well as bringing fresh insights to the role. Father David expressed his deep personal thanks for Colin Squires dedication to the role. Colin spends nearly every day at the church and does so many tasks behind the scenes. These unseen tasks make the church run smoothly and Father David wanted to acknowledge this hard work in the minutes.

The Annual Parochial Church Meeting then followed:

Annual Parochial Church Meeting
MINUTES

1. Acceptance of the minutes of the APCM 26th March 2023

Proposed: Paul Simpson
Seconded: Alan Seymour
All in favour that they are a true and accurate report of the meeting.

2. There were no matters arising. Fr David signed the minutes.

3. Acceptance of the Annual Report

Father David explained the format of the Annual Report. The Annual Report is made up of statutory reports, last year APCM minutes and the annual accounts as well as reports from all the many activities and individual groups that make up the life of St John's. The Annual Report can only cover 2023. The APCM is generally held 3 months into the following year, so it is hard not to acknowledge things that have happened the first part of 2024.

One key change from the Annual Report is the restoration of the organ. It was a delight to have the organ played last Sunday – Easter Day! It was wonderful to hear the organ being played – even with a few months left of restoration to go. The plan is to have an Organ Rededication Service on Sunday 16th June which will be led by Bishop of Chichester.

Father David thanked everyone who has contributed to the organ fund over the past few years, but also over the many years when it was first highlighted that the organ needed repairs. A big thank you to Paul Simpson for providing his wisdom and guidance on how the organ needed to be restored, as well as playing the piano and leading the choir. He also thanked for the choir in accommodating with all the changes over the past few months.

Father David highlighted from his report about the reopening of the Spire Café, which has been a joy seeing people coming into the church again. He particularly thanked Kate Rhodes and Sue McCabe for getting the Café restarted, and the volunteers that offer their help each week. He hopes the café will expand our mission and outreach especially as we have had a grant accepted to have the Spire Café area upgraded.

Father David then pointed to the Mission Action Plan in his report. The MAP is to help the congregation set some meaningful goals and growth in numbers and faith. A provisional plan has been put together with the MAP committee following the consultations with the 3 different congregations at St John's. He thanked everyone for their input. The MAP committee need to finalise their plan, and they will present it to the PCC to be agreed. The congregation will be kept up to date.

Page 5 and 6 covered attendance statistics at St John's. He was encouraged that there has been a steady growth of attendance over 2023.

Father David asked the congregation if they were happy to approve the Annual Report. He explained the PCC had already approved the Annual Report and Accounts prior to publishing at the APCM.

Proposed: Graham Todd
Seconded: Paul Simpson
All in favour.

4. Adoption of the Accounts

Geoff Burton was absent from the APCM, so was unable to present the Annual Accounts 2023.

Father David explained that we have to formally receive the Annual Accounts at the APCM, even though the PCC have agreed them and also the Independent Examiner has seen the Accounts and signed them off. He summarised that we made a small surplus last year, and we are financially better off, however, we have not been paying our full Parish Share, so we are technically falling behind. Please see page 19 for the Treasurer's full report.

Adoption of the accounts:
Proposed: Annie Ellis
Seconded: Jean MacCarthy

All were in favour.

5. Presentation of the Electoral Roll

As of Friday 22nd March 2024 (when the Electoral Roll was frozen before the APCM), the Electoral Roll stood at 178. Last APCM it was 162. This is an increase of 16 people. Page 8 of the Annual Report gives a more detailed breakdown of the Electoral Roll in 2023.

6. Report on Goods and Ornaments

Colin Squires reported that the Church Log Book is up to date. The Terrier is mostly up to date. There are a few photographs that need adding which will be done shortly. The church is having an Archidiaconal Visitation' in September to review the Log Book and Terrier. No one had any questions.

7. Election of Deanery Synod members

With the sad passing of Liz Hayward, we have one 1 vacancy on the Deanery Synod. The other 4 places are not up for renewal until 2026.

8. Election of PCC members

Father David reported that Roy Horn had one year left on his PCC term, but has decided to step down due to ill health. We also sadly lost Averil West who resigned due to ill health and died in March.

We are allowed 12 elected members of the PCC. We currently have 7 elected members. There were 4 nominations for 5 places. Father David read out the following nominations:

Denise Court	Proposed: John Carter Seconded: Colin Squires
Karin Ford	Proposed: Brenda Matthews Seconded: Andrew Sanford
Jacqui Knowles	Proposed: Jean MacCarthy Seconded: Maureen Holt
Andrew Sanford	Proposed: Felicity Fernee Seconded: Jean Reynolds

Everyone agreed to have them voted on. Father David thanked the whole PCC for supporting him over the past year.

9. Appointment of an Independent Examiner

Helen Preece is prepared to continue.
Proposed: Claire Elliott
Seconded: Di Tipler
All were in favour.

10. Any Other Business.

None.

Father David concluded the meeting the Grace.
The Annual Parochial Church Meeting ended at 11.55 am.

St John the Evangelist Accounts 2024 and Examiner's Report

Statement of Financial Activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	97,327	19,438	-	**116,764**	*121,011*	
Charitable activities	1,450	-	-	**1,450**	*3,392*	
Other trading activities	18,118	180	-	**18,298**	*13,282*	
Investments	1,985	1,483	-	**3,468**	*2,162*	
Other receipts	-	-	-	**-**	*32*	
Total income	**118,879**	**21,100**	**-**	**139,980**	*139,879*	*2*
Expenditure on:				**-**		
Raising funds	1,063	1,254	-	**2,317**	*977*	
Charitable activities	84,182	62,543	-	**146,725**	*123,654*	
Other trading activities	5,911	-	-	**5,911**	*2,706*	
Other expenditure	-	-	-	**-**	-	
Total expenditure	**91,156**	**63,797**	**-**	**154,953**	*127,337*	*3*
Net gains (or losses) on investments	**-**	**-**	**-**	**-**	-	*8*
Net income or (net expenditure)	**27,723**	**(42,697)**	**-**	**(14,974)**	*12,542*	
Transfers between funds	**-**	**-**	**-**	**-**	-	*10*
	27,723	(42,697)	-	**(14,974)**	*12,542*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**	-	*11*
Other gains/(losses)	-	-	405	**405**	-	
Reconciliation of funds:						
Net movement in funds	**27,723**	**(42,697)**	**405**	**(14,569)**	*12,542*	
Total funds brought forward	7,939	53,484	17,940	**79,363**	*66,821*	
Total funds carried forward	**35,662**	**10,787**	**18,345**	**64,795**	*79,363*	

Balance Sheet

	Total Funds 2024	Total Funds 2023	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	-	-	
Heritage assets	-	-	
Endowed investments	18,345	17,940	
Total fixed assets	18,345	17,940	11
Stocks	-	-	
Debtors	4,647	2,822	14
Investments	-	-	
Cash at bank and in hand	76,173	75,708	
Total current assets	80,821	78,530	
Creditors: Amounts falling due within one year	(33,628)	(13,106)	15
Net current assets or (liabilities)	47,193	65,423	
Total assets less current liabilities	65,538	83,363	
Creditors: Amounts falling due after more than one year	-	(4,000)	
Provisions for liabilities	-	-	
Total net assets or (liabilities)	65,538	79,363	
The funds of the charity:			
Endowment funds	18,345	17,940	
Restricted income funds	10,787	53,484	
Unrestricted funds	35,662	7,939	
Revaluation reserve	-	-	
Total unrestricted funds	35,662	7,939	
Total charity funds	64,795	79,363	18

Total funds carried forward	**35,662**	**10,787**	**18,345**	**64,795**	79,363

Notes to the financial report (continued)

Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	**£**	*£*	
Planned giving (excl. tax refunds)	47,979	-	-	**47,979**	*46,801*	
Planned giving (no tax refunds)	-	-	-	**-**	*-*	
Loose cash collections	6,788	84	-	**6,872**	*6,480*	
Summer fete & Christmas bazaar	-	-	-	**-**	*-*	
Other Fund Raising Events	6,200	12	-	**6,212**	*3,665*	
Concerts	-	-	-	**-**	*-*	
Other Special appeals	11,936	6,778	-	**18,713**	*42,732*	
Gift Aid recoverable	14,424	26	-	**14,450**	*14,337*	
Legacies	10,000	-	-	**10,000**	*237*	
Grants	-	12,538	-	**12,538**	*6,761*	
Donations and legacies	**£97,327**	**£19,438**	**-**	**£116,764**	*£121,011*	
Fees for weddings & funerals	1,450	-	-	**1,450**	*3,392*	
Charitable activities	**£1,450**	**-**	**-**	**£1,450**	*£3,392*	
Café/Church Hall	6,008	-	-	**6,008**	*5,504*	
Concerts	9,726	180	-	**9,906**	*4,614*	
Sales of the parish magazine	-	-	-	**-**	*-*	
Rent from letting of Parish house	-	-	-	**-**	*-*	
Bible study notes	-	-	-	**-**	*-*	
Church centre hiring fees	2,383	-	-	**2,383**	*3,164*	
Magazine advertisement fees	-	-	-	**-**	*-*	
Bookstall sales	-	-	-	**-**	*-*	
Other trading activities	**£18,118**	**£180**	**-**	**£18,298**	*£13,282*	
Bank & CBF deposit interest	1,486	-	-	**1,486**	*1,670*	
CBF investment fund dividend	499	1,483	-	**1,982**	*492*	
Rent from letting of investment property	-	-	-	**-**	*-*	
Investments	**£1,985**	**£1,483**	**-**	**£3,468**	*£2,162*	
Other receipts	-	-	-	**-**	*32*	
Total income and endowments on all funds	**£118,879**	**£21,100**	**-**	**£139,980**	*£139,879*	8

Notes to the financial report (continued)

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Special appeals costs	-	-	-	-	-	
Stewardship costs	-	-	-	-	-	
Grants costs	-	-	-	-	-	
Investment management costs	-	-			-	
Other fundraising costs	1,063	1,254	-	**2,317**	*977*	
Cost of raising funds	**£1,063**	**£1,254**	**-**	**£2,317**	*£977*	
Charitable grants and donations	-	-	-	-	-	*4*
Mission & evangelism costs	1,020	-	-	**1,020**	*585*	
Diocesan parish share	34,900	-	-	**34,900**	*38,766*	
Clergy and other people's expenses	839	-	-	**839**	-	
Salaries and honoraria incl NI	11,139	-	-	**11,139**	*8,673*	
Upkeep of services	-	-	-	-	-	
Church running costs	22,579	-	-	**22,579**	*31,205*	
Sunday school	-	-	-	-	-	
Church maintenance and repair	7,691	62,529	-	**70,220**	*40,488*	
Upkeep of churchyard	-	-	-	-	-	
Upkeep of vicarage	2,851	-	-	**2,851**	*12*	
Storage costs of donated goods	-	-	-	-	-	
Miscellaneous	-	-	-	-	-	
Administration	2,764	14	-	**2,778**	*3,924*	
Bank charges	-	-	-	-	-	
Depreciation	-	-	-	-	-	*8*
Governance	400	-	-	**400**	-	
Cost of charitable activities	**£84,182**	**£62,543**	**-**	**£146,725**	*£123,654*	
Summer fete/Christmas bazaar costs	-	-	-	-	-	
Concert Costs	4,581	-	-	**4,581**	*2,172*	
Church centre hiring costs	-	-	-	-	-	
Church hall running costs	604	-	-	**604**	*534*	
Bible study notes	-	-	-	-	-	
Parish magazine costs	-	-	-	-	-	
Bookstall costs	-	-	-	-	-	
Storage costs of donated goods	-	-	-	-	-	
Other trading costs	726	-	-	**726**	-	
Cost of other trading activities	**£5,911**	**-**	**-**	**£5,911**	*£2,706*	
Total expended on all funds	**£91,156**	**£63,797**	**-**	**£154,953**	*£127,337*	

Notes to the financial report (continued)

Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Overseas:						
Water Aid	-		-	-	*28*	
Christian Aid	-			-	*-*	
DEC Turkey	-			-	*493*	
UNICEF	-	212		**212**		
Home:						
The Childrens Society	-	522		**522**	*569*	
St. Peter & St. James Hospice	-	-	-	-	*283*	
Blind Veterans	-	-	-	-	*239*	
Family Support Work	-	157		**157**	*-*	
Stroke Association	-	-		-	*401*	
Burgess Hill Pantry	-	-		-	*250*	
Bishops Discretionary Fund	-	-		-	*83*	
RNLI		280		**280**		
Royal British Legion	-	150		**150**	*128*	
Headway Charity	-	-		-	*55*	
Burgess Hill Community Foodbank	-	43		**43**	*126*	
Brighton Homeless	-	-	-	-	*131*	
Time4Children	-	279		**279**	*-*	
	-	**1,642**	**-**	**1,642**	*2,786*	

Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Remuneration						
Wages and salaries	11,139	-	-	**11,139**	*8,673*	
Employer social security costs	-	-	-	-	*-*	
Employer pension costs	-	-	-	-	*-*	
	11,139	**-**	**-**	**11,139**	*8,673*	

Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
Independent examination	400			**400**	*-*	
Accounts production	-	-	-	-	*-*	
Bookkeeping	-	-	-	-	*-*	
	400	**-**	**-**	**400**	*-*	

Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	£	
			-	-	*-*	
	-	-	-	-	*-*	

Notes to the financial report (continued)

Fixed Assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2024
	£	£	£	**£**
Market value 1 January 2024	-	-	17,940	**17,940**
Disposals at carrying value	-	-	-	**-**
Purchases at cost	-	-	-	**-**
Net gains and revaluation	-	-	405	**405**
Market value 31 December 2024	**-**	**-**	**£18,345**	**£18,345**

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets
	£	£	£	**£**
Cost or valuation				
At 1 January 2024	-	-	-	**-**
Additions	-	-	-	**-**
Disposals	-		-	**-**
Revaluation	-	-	-	**-**
At 31 December 2024	**-**	**-**	**-**	**-**
Charge for impairment				
At 1 January 2024	-	-	-	-
Additions	-	-	-	**-**
Disposals	-	-	-	**-**
Revaluation	-	-	-	**-**
At 31 December 2024	**-**	**-**	**-**	**-**
Net book amounts				
At 31 December 2024	**-**	**-**	**-**	**-**
At 31 December 2023	-	-	-	-

Notes to the financial report (continued)

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	*£*	
Fixed assets for church use	-	-	-	-	*-*	
Investment fixed assets	-	-	18,345	**18,345**	*17,940*	
Current assets (except cash)				-	*-*	
Cash at bank and on deposit	47,933	28,241		**76,173**	*75,708*	
Current liabilities	(32,826)	(802)	-	**(33,628)**	*(13,106)*	
Long term liabilities	-	-	-	-	*(4,000)*	
	£15,107	**£27,439**	**£18,345**	**£60,891**	*£76,541*	

Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	*£*	
Income tax recoverable	2,203	331	-	**2,534**	*2,505*	
Prepayments and accrued income	2,113	-	-	**2,113**	*317*	
Other debtors	-	-	-	-	*-*	
	£4,316	**£331**	**-**	**£4,647**	*£2,822*	

Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	*£*	
Deferred income	-	-	-	-	*-*	
Accruals for utilities and other costs	32,826	-	-	**32,826**	*10,715*	
Archdeacon's loan	-	-	-	-	*-*	
Other creditors	-	802	-	**802**	*2,391*	
	£32,826	**£802**	**-**	**£33,628**	*£13,106*	

Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2024	*Total Funds 2023*	*Notes*
	£	£	£	£	*£*	
Deferred income		-	-	-	*-*	
Accruals for utilities and other costs	-	-	-	-	*-*	
Archdeacon's loan	-	-	-	-	*-*	
Other creditors	-	-	-	-	*4,000*	
	-	-	-	-	*£4,000*	

Notes to the financial report (continued)

Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023
	£	£	£	£
Income and endowments from:				
Donations and legacies	88,052	32,959	-	**121,011**
Charitable activities	3,327	65	-	**3,392**
Other trading activities	13,282	-	-	**13,282**
Investments	515	1,647	-	**2,162**
Other receipts	32	-	-	**32**
Total income	**105,208**	**34,671**	**-**	**139,879**
Expenditure on:				-
Raising funds	977	-	-	**977**
Charitable activities	94,685	28,968	-	**123,654**
Other trading activities	2,706	-	-	**2,706**
Other expenditure			-	-
Total expenditure	**98,368**	**28,968**	**-**	**127,337**
Net gains (or losses) on investments				-
Net income or (net expenditure)	**6,839**	**5,703**	**-**	**12,542**
Transfers between funds	**10,000**	**-**		**10,000**
	16,839	5,703	-	22,542
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	**1,533**	**1,533**
Reconciliation of funds:				
Net movement in funds	**16,839**	**5,703**	**1,533**	**24,075**
Total funds brought forward	1,100	47,781	16,407	**65,288**
Total funds carried forward	**17,939**	**53,484**	**17,940**	**89,363**

Statement of funds

	Balances b/fwd 01-Jan-24	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-24
	£	£	£	£	£
Church Charity	£7,363			166	*7,529*
The Crunden Church Charity	£10,577			239	*10,816*
Total of all endowed funds	**£17,940**	**-**	**-**	**405**	*18,345*
Organ fund	£50,043	5,674	(49,403)	-	*6,314*
Charity fund	-		-	-	-
Bells Fund	£1,797	20	-	-	*1,817*
Other Special Appeals	£460	12,726	(11,118)	-	*2,068*
Christmas Lights fund	£1,184	2,681	(3,277)	-	*588*
Total of all restricted funds	**£53,484**	**21,100**	**(63,797)**	**-**	*10,787*
General fund	£2,764	102,871	(89,467)	-	*16,168*
Designated funds	£5,175	16,008	(1,689)		*19,495*
Revaluation reserve	-	-	-	-	-
Total of all unrestricted funds	**£7,939**	**118,879**	**(91,156)**	**-**	*35,662*
Total funds	**£79,363**	**£139,980**	**£(154,953)**	**£405**	*64,795*
		139,980	154,953		

Examiners Report

Independent Examiner's Report to the PCC of St John the Evangelist Church, Burgess Hill.

I report on the accounts of the PCC for the year ended 31/12/2024.

Respective responsibilities of trustees and examiner.
The members of the Church's PCC are responsible for the preparation of the accounts. The members of the Church's PCC consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.
It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in and audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

H Preece

Name: Helen Preece

Date: 19/04/2025

Professional Qualification: ACMA, ACIB

Address: 173 Orchard Road, Burgess Hill, West Sussex, RH15 9PJ



Thank you for your faithfulness over 2024
and
Please continue to pray for our church and local community of Burgess Hill

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIS

England & Wales - Charity number 1165166

Accounts

St John the Evangelist
Burgess Hill

The Parochial Church Council of St John the Evangelist, Burgess Hill

THE ANNUAL REPORT
and
ACCOUNTS
2023



Refurbished clock faces

Aims & Purposes

The Parochial Church Council of St John the Evangelist, Burgess Hill (the PCC) has as its primary objective the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, Fr David Charles, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. We aim to know Jesus better – and make Him better known.

Objectives and Activities

Fr David Charles, on behalf of the PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. When planning our activities for the year, the Incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.



2023 was a very full year for us here at St John's – a number of major projects associated with the fabric of the church were instigated and will be properly covered in the subsequent Churchwardens' and Fabric Manager's reports. It has, however, been particularly pleasing to see that the full restoration of the organ is now underway; we are so grateful to all of those who have donated to enable this to happen, over a long period of fundraising; an initiative which will not only be of benefit to our committed congregation, but also to the wider town – thinking of the facilities and resources we can offer: for community concerts, recitals, and other local events. Relatedly, it has already been wonderful to see a more expansive programme of concerts reinstated following the disruptive years of Covid – and to see many people coming through our doors, who might not otherwise experience the beauty of the building, the solace of the sanctuary, and the wonderful welcome at St John's.

The additional community facility that St John's is best known for is its Spire Café. Our thanks to all who have volunteered to ensure that this has been able to reopen much more extensively than previously. In the New Year, it is hoped that grant applications can be made, with the aim of undertaking a full and professional refurbishment.

A particular highlight of 2023 was our 160th celebrations – marking the consecration of St John's as a church in 1863. Several events were arranged over a week of festivities – a particularly meaningful event was having the Bishop of Lewes come for a special Confirmation service at our church, when 8 children and 6 adults were confirmed. That total of 14 confirmands is the highest St John's has had in over two decades.



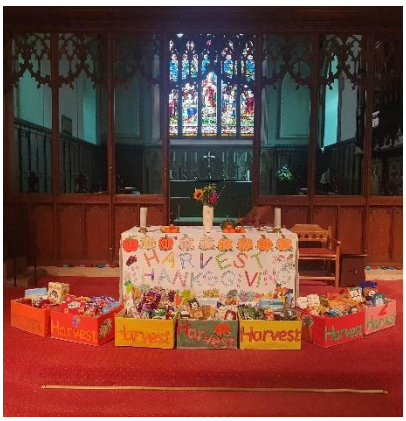
Regarding the wider lay ministry, it has been great to see new people joining the team of servers, and we hope to train and licence four new Lay Ministers of Communion in 2024.

Conscious that we are living in a much more digital age, concerted efforts have been made this year to improve our online presence – through Facebook, our website, and our already existing channels that strive to promote online giving. The Stewardship campaign that ran in Lent was particularly successful, and the PCC thanks the congregation for their sacrificial and great generosity – especially in times that are tough for us all.



We kept – and expanded – our usual programme of liturgical and social events. The Walsingham Pilgrimage at the end of July saw over 25 pilgrims attending and was a valued opportunity for refreshment and renewal.





The parish had a good number of attendees at the Diocesan Walsingham Festival Day in Brighton in October. Gifts donated at Harvest Festival and at the Toy Service were thankfully received by Family Support Work, to help disadvantaged families across both East and West Sussex.



Our Remembering Service, held at All Souls, proves to be an increasingly popular way of reaching out to the bereaved, as we seek to continue pastoral care, beyond just the point of the funeral. Also, towards the end of the year, it was a pleasure and privilege to welcome the Ven Angela Martin, Archdeacon of Horsham, to preach at a Deanery Combined Choirs Evensong – a service for which our Director of Music, Paul Simpson, pulled out all the stops (albeit on the keyboard!). There were some celebratory refreshments following, and it is great that we have had several other social occasions throughout the year, helping our people enjoy the shared faith, friendship and fellowship that our church seeks to further.

Our ongoing working relationship with the Town Council continues to be consolidated and strengthened. The Vicar was involved with the inauguration of Burgess Hill's first Holocaust Memorial Day service, and this is now set to be annual fixture. We worked collaboratively for the usual Armistice Day and Remembrance Sunday services – additional celebrations were arranged to mark our new King's coronation. Additionally in 2024, plans are in hand to join for the observance of the 80th anniversary of D-Day.



The Vicar has enjoyed the opportunity to be interviewed on Mid Sussex Radio and has given a talk for a local bereavement group, and – following approaches – has this year been able to see the headteachers of three of our local schools. In addition to being able to welcome these – and others – to our church for school visits, it has also been a pleasure and privilege to visit the classes; we hope there will be more opportunities for working together more closely.

The Vicar continues to serve as Chaplain to all three of our Bishops in the Diocese – providing support for Licensings, Confirmations, and other special services. He continues to serve on the Diocesan 'Council for the Common Good', and has this year been elected to the Diocesan Synod and appointed by the Bishop to be the Deanery Surrogate for Marriages.

Looking forward, the formulation of a new Mission Action Plan (MAP) will certainly be key for 2024. While the initial stages of progressing, this initiative were scheduled for 2023, sadly the sudden and tragic loss of Liz Hayward, a serving Churchwarden, entailed an inevitable postponement. Thank you to those who have taken on some of the roles that Liz used to fulfil – though of course Liz is still very much missed by so many of us. The MAP project will this year be drawing together the results of the various congregational consultations, to ensure that any future plans can be owned by the entire church family.

As detailed below, church attendance has been steadily increasing over the last two years – the MAP process is focused on ensuring that this growth doesn't plateau, but rather looks to further (yet realistic) opportunities for expanding our vision and mission.

Achievements & Performance

Services Statistics

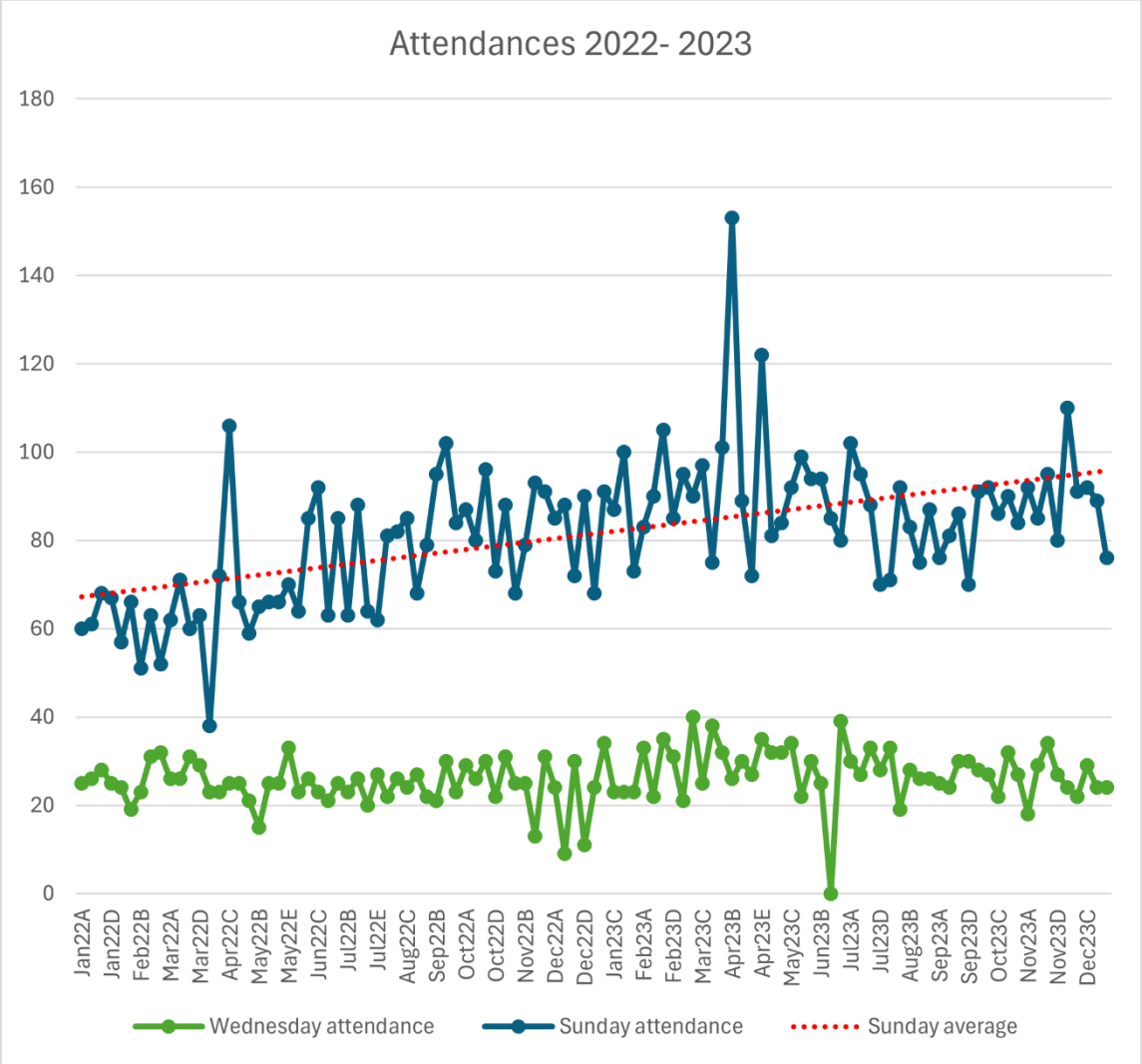
Fr David Charles



The growth in attendance that we saw in 2022 has continued through 2023 – which is evidenced in the graph following. It has been fantastic to welcome new disciples to St John's, in addition to those who have returned to regular services and worship. We have seen an increase of 15% regarding regular Sunday attendance over the past year, building on the substantial growth witnessed in 2022. The Wednesday midweek service has a large and committed congregation, sometimes approaching 40 in number.



Attendance at Christmas and Easter services continues to flourish – particularly regarding one-off and more informal services, though those who have actually become embedded within the regular congregation seem to have been attracted mainly via the more traditional forms of worship. St John's is committed to offering a full range of services that will hopefully appeal to all sectors of our community.



At Easter, the attendance was 195, of which 153 were communicants – an 8 am service on Easter Day was additionally offered this year, and the Easter Vigil service was restored – the total figures demonstrate an increase of 80% over 2022. At Christmas, 450 people attended our church on Christmas Eve/Day, of whom 129 were communicants – there was a large increase in attendance at the Crib Service. Additionally, the Parish Festival of Nine Lessons and Carols saw a huge leap in numbers.



There were 4 baptisms during the year, and 3 weddings. 19 funerals were conducted, of which 14 were held in church; there were 2 burials of ashes. That the number of church funerals is well over double that for 2022 sadly reflects the fact that we have lost several stalwart and much-loved members over the year now past.

There are a number of home communicants – some who receive the sacrament during times of sickness or immobility, while those long-term housebound are generally visited by Dcn Stephen.

Churchwarden's Report

Colin Squires and Graham Zimmermann (Churchwardens)

Our first full year without all the COVID restrictions and with Fr David as our vicar life at St John's was looking full of promise. However, this was shattered in early May by the very sad and sudden death of Liz Hayward, Colin's Co-Warden for the last 3 years. Liz had worked so hard for St John's taking on so many roles. She is still greatly missed but Colin is very grateful that Graham Zimmermann agreed to stand as his co-Warden from early July when they were both sworn in by The Archdeacon at St. Peter's, Henfield.



Also, at the end of July Sue Helm, our cleaner, retired after 23 years of service to St. John's and a small party took place to wish her well and to say a big thank you.



Fabric issues continued in early January with Heatcraft still finishing work on the boilers and Helme & Hallet putting up fencing round the wall that was damaged in November 2022 and the rebuilding took place in November 2023. The leak in the south transept roof where it joins the Lady Chapel had a small repair, but we are waiting to have a proper job done in the New Year. The narthex roof is still giving us concern, but we will need quite a lot of money to do a permanent repair. Some good news was that the Spire roof was repaired – many thanks to The Highmead Christian Foundation for their generous grant, which enabled this to be carried out. All the bulbs in the church were replaced with LEDs thanks to all who sponsored a bulb and to Kevin Bates for fitting them. Work on the town clock in the Spire commenced in mid-October and although the faces were back in situ before Christmas, there was an issue with setting the hands, so it was not running 'til the New Year. Our grateful thanks to Burgess Hill Town Council for paying for this work to be done.

Early in the New Year Paul Simpson took on the role of Acting Director of Music, our grateful thanks to Paul for stepping up and taking this on; thanks also to the various organists who have also helped during the year.

The long-awaited refurbishment of the organ began in mid-June, and Alistair Curtis is doing a fantastic job, and it is hoped that it will be playable by mid-2024 (see the Fabric report for more details). The piano had to be moved to the back of church for this work to be carried out – many thanks to the choir for all their help and understanding, singing from the baptistry.

At the end of the year, it was lovely to have London Meed School back in for their carol service – always standing room only for that service! The lighting of the Christmas tree again attracted a good crowd – many thanks to P & S Gallagher for providing the refreshments and Mid Sussex Brass Band for playing. Also, thanks to Tates of Sussex Garden Centre at South Downs Nurseries for donating the fabulous Christmas tree that was showcased in the sanctuary.



A successful Stewardship campaign was run during Lent and with Gift Aid and a total of approx. £10,000 per annum was pledged. A fantastic result. Thank you to everyone who responded. However, even with this extra income we are still falling short on our Parish Share Contribution, paying less than 50% of what the diocese would like.



Regular bookings in the Spire Café and the Upper room have brought in much needed income, plus the occasional party or meeting.

We had the following concerts at St John's:

- Harp recital in April
- Coro Voices in May
- Mid Sussex Brass Band in July
- Salvation Army Band in September
- Perdido Players in October
- Sussex Harmonisers and Mid Sussex Brass Band in December.

The concerts take lot of arranging so thanks to Amelia in the office for doing organising. Also thank you to the volunteers who help on the day with set up, serving the bar and then clearing up and getting the church ready for Sunday services. If you want to help in this way for 2024, then please let Colin or Graham know.

We also hosted an artist exhibition in November, and it was great to welcome over 100 people to the church during the day.



Felicity has been running her stall at the back of church on most Saturday's and outside when the weather is good (see Felicity's report on page 11). Thank you, Felicity.

The Spire Café has been offering tea, coffee and cakes on Wednesdays and Thursdays when the IT helpers are in, and since mid-year Panini's, jacket potatoes and sandwiches have been available. Very many thanks to all the volunteers who week by week keep the café open. However, the offer of more people to help to spread the load would be most welcome. (see Spire Café report on page 10).

Thanks also to all the duty wardens and sides people who are the welcoming face of St John's and are the first people newcomers meet, it is a valuable ministry.

Also, a final thank you to all those who help clean the silver, tidy the notice boards, take rubbish out to the bins and generally make St John's a clean and welcoming church.

Electoral Roll

Ginny Nicholls (Electoral Roll Officer)

At the beginning of January 2023, we had 162 people on the St John the Evangelist Church Electoral Roll. We were pleased to welcome an additional 19 people onto our Electoral Roll during 2023 after attending the church for more than 6 months.

Sadly, we had 7 church members who died in the year. One church member moved away. This totalled 8 people being removed from the Electoral Roll.

This means at the end of 2023; we had 173 people on the Electoral Roll.

The 2023 Electoral Roll can be broken down as follows:

- 101 people living within the parish
- 72 outside the parish
- 62 male
- 111 female

The figures do not include anyone under the age of 16, or those who come to church regularly but for various reasons have not joined the Electoral Roll.

The total comprises those who come regularly to the main Parish Mass plus people who attend the 8.00 am Sunday Mass or the 10.30 am Wednesday morning Mass.

How do I join the Electoral Roll?
It is possible to go on the Electoral Roll at any time of the year and application forms are available from Father David, the churchwardens (Colin and Graham), the Parish Office or from the Electoral Roll Officer (Ginny Nicholls).
You will need to be over 16, been baptised and not a member of the clergy (e.g. a lay person). Also, you need to live within the parish of St John the Evangelist, if you live outside the area, then you will need to have attended St John the Evangelist for at least 6 months.

A reminder that if you are on the Electoral Roll, and your details change e.g. move house, or email/phone number change, then please inform Ginny.

Why be on the Electoral Roll?
Being on the Electoral Roll allows you to be contacted by the clergy in times of illness, emergency, general support or bereavement.

It also allows you to attend the APCM (Annual Parochial Church Meeting), where you can raise questions, and hear what is happening in the church. You can also join the PCC (Parochial Church Council) which is a committee of church members and clergy, who make decisions on behalf of the church members and looks to support the local community in outreach projects. The PCC meet about 6 times a year.

Fabric

Graham Todd (Fabric Manager)

Organ restoration

Much of this year has been devoted to organising the practical aspects of this work. We are changing the functioning system by using electromagnets to open and close the pipe airways electrically when a key is pressed. We employed a very capable organ contractor from Wadhurst and by the end of 2023 Alistair has completed about 60% or the work.



Picture – The new electromagnets that open and close to allow the air to each of the pipes



Much of the original structure and workings have been removed and new sections made specifically for our instrument. Financially, we have most of the funding in place, but further donations are welcome to complete the restoration of the whole organ.

Spire Clock



I had previously approached the Town Council to suggest that the four clock faces ought to be refurbished as they were very discoloured. Subsequently the Council sought quotations for that work, as the clock belongs to the people of Burgess Hill and not the church.

One of the dirty faces and on the right, the four refurbished ones below



The work was completed by Christmas and after a few adjustments, the clock is working again and looking smart.

Boundary wall

In November 2022 the west boundary wall was again badly damaged by an unknown driver. The wall has been rebuilt for the fourth time, in my experience. Sadly, our insurers had to fund the rebuild, rather than the unknown driver.

Lightning Conductor

Every 5 years the conductor must be tested, and arrangements were made in December for this to be carried out in January. (the test was successful)

Heating Contract

We decided not to renew Heatcraft's service contract due to their poor quality of service. After considerable research and discussion, we awarded the new contract to PDP in Burgess Hill as they are local and had the appropriate experience.

Working Parties

Two working parties were held during the year. These necessary gardening mornings are essential to do the trimming and weeding jobs that the grass cutting contractors are not contracted to do. A new MSDC grass cutting contractor is likely to be responsible for 2024 so we shall have to build up new relationships next year.

New amplifier

Because the sound system kept cutting out one set of large loudspeakers, we had to organise a replacement amplifier – cost £1100. We managed to encourage a local church Trust to give us a grant to cover the cost.

Spire hall roof

For many years the roof over the hall and the flat roof over the kitchen had deteriorated and leaks were getting worse. During the year we arranged to have the south face of the hall roof overhauled and the tiling re-laid. The flat roof was cleaned of moss and dirt and minor repairs made.



Picture shows the broken and mis-aligned tiles on the hall roof

The Spire Cafe

Kate Rhodes

The Spire Café had been closed for two years so a vast amount of cleaning had to be done before opening (thank you Jean MacCarthy and Colin Squires). Sue McCabe, Jean MacCarthy and I got together in June to work out menus and prices. We agreed the menu to offer a range of sandwiches, panini's, soup, jacket potatoes, cakes and scones.



The Spire Café was opened for a 'taster day' on Wednesday 19th July after the church service. The new venture was well received, and the opening times were decided on as Wednesdays and Thursdays between 10.00 am and 1.00 pm.

Thank you to all the volunteers who help run the Café – Sue McCabe, Jean MacCarthy, Maureen Holt, Jackie Knowles, Carol Smethurst, Marc and for Carol and Colin Monery who make the wonderful cakes.

If you want to join our friendly team, then please do get in touch with me.

Charity Giving

Di Tipler (Charity Co-ordinator)

With the generous support of the congregations at the 8.00am, 10am and 10.30am services we have collected and sent off cheques for the following amounts during 2023.

WINTER COLLECTION – The Pantry Burgess Hill	£250.01
SPRING COLLECTION (no collection due to the launch of the Stewardship Campaign)	
SUMMER COLLECTION – The Stroke Association	£400
AUTUMN COLLECTION – Operation Smile	£265.50

We are always open for future charity suggestions from the congregation and then these would be taken back to the PCC for discussion – if you have any then please speak to Di Tipler or John Carter with as much information as possible regarding your charity choice.

Music

Paul Simpson (Director of Music)

It's been a joy and privilege to be back as Director of Music after an 11-year absence, although 2023 has been a year of two halves for music at St John's. The work on renovating the organ began round the mid-point of the year, which necessitated the transport of the piano from the front of the church to the back, and the choir leaving the choirstalls for seats beside the piano.

The spring saw us prepare special music for Candlemas, Lent, Holy Week and Easter, and I'm grateful for the help from our team of freelance organists across the year – David Curtis-Brignell, Philip White-Jones, Nic Robinson, Philip Sear and Carol Matthews – who covered evening services and others I couldn't manage.

The move to the west end was the catalyst for the re-creation of the Music Group, which has existed on and off for nearly 25 years; the quartet has accompanied the family services monthly, as well as being involved with other special services in the latter part of 2023.

These included a massed Choral Evensong mid-November, to which members of choirs I've been involved with across my musical career were invited. A number of former St John's choristers returned for this, some of whom also joined us for the 9 Lessons and Carols service in December, alongside members of the congregation.



Our regular numbers have grown slightly, with Cherry Greveson returning in the spring and Martha Sadler joining us mid-year, but we had to say goodbye at Christmas to Rachel Staplehurst after 17 years as she moved out of the area. We very much welcome new members – have a word with me or Gill Squires after a service!

My thanks to all the choristers and other musicians for their hard work, good humour and patience, especially to Gill for all she does as Choir Secretary, and to Fr David for all the encouragement he has given to the musical life of St John's since his arrival. We are all looking forward to the organ's unveiling and the opportunities this will bring!

Community Outreach

Felicity Fernee (Market stall and outreach)

In January, the church was opened every Saturday morning to offer refreshments – tea/coffee and cake.

Then from March, we had a monthly stall open on the Saturday set up outside church for people to purchase a variety of homemade marmalade and jams, cakes and second-hand items as to invite them into the church for refreshments. Many thanks to all the volunteers who give up their time allow the church to be open. This gives a social space for people to talk, ask for guidance and prayer. Last year over £2,500 was made from the items sold on the stalls and from refreshments.



Deacon's Report

Deacon Stephen MacCarthy

Perhaps the greatest effect of the changing threat of the Covid 19 Pandemic was the recovery of our public worship and ministry, which grew toward the levels we had taken for granted previously. Indeed, it was good to be able to celebrate the 'Rites of Passage' in individuals family lives in an open and inclusive manner after the restrictions of the previous years. It was a privilege to preside at the wedding of Sam and Melissa Boyer-Frost, regular members of our church family.

Alongside the regular services and opportunities to minister at St Johns I am grateful to Fr David for his generous support, and that I may support him in the life of the parish alongside our other 'Honorary' clergy, Fr Clay, and Fr John. A particular privilege in 2023 was sharing their faith journey with our adult confirmation group, which included my granddaughter, Amy.

I was also able to continue in the role of making home visits and sharing home communion with those parishioners now unable to attend our services, and those temporarily absent through injury or illness. This included our regular monthly service for residents at Clayton Court, which we hope to replicate elsewhere in the coming year, having begun with a Carol Service at Edward House a few days before Christmas.

The other thing I want to recall is the Pilgrimage to Walsingham, which took place at the end of July. With the Shrine still quieter than in pre-covid times this was a time for worship, retreat, and reflection with a group of 25. The group include previous pilgrims as well as those who had not experienced this before. New friendships began, and our faith was renewed in this place known as 'England's Nazareth'. We now look forward to the 2024 pilgrimage with a group numbering 35 at present.

As we look to the Year of The New Testament in our Diocesan life let us remember one another in prayer as we give thanks for love of God that we seek to share in our parish and community.

EcoChurch

Ginny Nicholls

On 14th February 2023 we were awarded the Bronze Award from EcoChurch.

EcoChurch's vision is for churches of all denominations to care for creation as an integral part of loving their neighbours and following God faithfully.



They offer 3 levels of award – bronze, silver and gold and their survey cover 5 areas of church life: 1) Worship and Teaching 2) Buildings 3) Land 4) Community and Global Engagement 5) Lifestyle.

We completed their survey and was able to get the bronze award. We now hope to move towards the silver award over the coming years. Please check out the EcoChurch notice board which gives ideas on how to make small changes in your home to make our world better.

I endeavour to change the notice board every few months, to give the congregation new ideas for improving our planet. Below is the Christmas noticeboard display.

Family Support Work

Felicity Fernee (Hurst Deanery Committee Member)

Family Support Work (FSW) is a Chichester Diocese organisation supporting families in need throughout West Sussex. We now have 20 practitioners working across the county giving personal support and contact to families whatever their need.

St John's support during the year has been through the wonderful collection of food and toiletries at the Harvest Festival, and toys and gifts at the Advent Toy Service. Many thanks to all who have contributed so generously.

On a very gloomy, foggy day the sponsored walk over the South Downs to Alfriston took place, despite getting lost, the walk was enjoyable. We managed to raise £460.00 for FSW.

Flower Arrangers

Carol Matthews (Flower Team Co-ordinator)



Throughout the year, the small team of flower arrangers have maintained keeping flowers in the church on a weekly basis with the exception of the Lenten and advent seasons. My thanks go to Jackie Knowles Jacquie Bowers Frost and to Felicity for their help and support over the year. Many people have commented how nice it is to see the flowers in church and how hard we have to work to maintain this,

At the Easter morning service in 2023, you witnessed the creation of the Living Cross during the service In order for this to happen, all the congregation were asked to bring a flower to church on Easter morning, the finished effect looked wonderful, this was something that Fr David had done in other parishes and is something that will be repeated at St. John's in 2024.

Lastly, I would like to thank the members of congregation who give generously at Easter and Christmas to help with the cost of purchasing flowers and to those individuals who sponsor the flowers on a specific week to commemorate a loved one, or to celebrate a special date.

If anyone feels able to help in anyway with either arranging flowers or providing sponsorship for a specific date, please do contact me.

Servers' Report

Colin Squires (Server and Sacristan)

The serving team has been very stable during 2023, we have been able to put on a full team for all major services throughout 2023. I am very grateful to all the servers who carry out their duties week by week, especially at the extra services over Easter and Christmas. We have a strong team with lots of experience but are always happy to have others join us. It would be great if any young people wished to join as boat boy or girl, as now Thomas has moved away, we only have Ethan as boat boy. We all consider it a privilege to serve at the altar and to assist the priests in whatever way we can. So, if you feel you have a calling to become part of the team, please do not hesitate to speak to me after any service.

From the Belfry

Doug Stewart (Tower Captain)

Another year of struggle to keep the bells ringing. Sometimes we are down to 3 ringers only on Sundays. Usually, 5or 6 and in this connection, I must mention Jo and Joan who regularly come to us from Twineham.

I am pleased to say we have 3 learners, who will join us as full band members later this year. However, we still require more volunteers. Unfortunately for the ringers, there was not many weddings in 2023 to use their skills. We did however ring out on Coronation Day. If you know of anyone wanting to learn, please send them along.

Children's Church and Youth Group

Claire Elliot (Children's Church Leader)

Leadership Team:

St John's Children's Church remains an important and active part of the life of St John's, particularly within the Sunday services. However, the issues of a diminishing team of leaders and helpers is ever more evident. At the end of the year, one of our regular leaders moved away from the parish and another stepped down, due to other family commitments. I would like to take this opportunity to thank these two leaders for their hard work and support over the years and also all those involved with children's church.

Fr David has arranged cover so that he has been able to join the Sunday group teaching team. For Children's Church to have more groups based on age, and to be able to meet more frequently, we must recruit more helpers and leaders. If you are interested in this part of church ministry, please talk with Claire Elliot.

Sunday morning teaching sessions:

We continue to offer children's church once a month on the 3rd Sunday. We run groups for two age groups from toddler - 9 years and 10 -16 years. There are a larger proportion of children in the age range 0 - 9 years, and we would love to offer several groups within this age span. When we return to the service, we are invited to share the children's work with the congregation. This helps raise the profile of the children's church, celebrates the hard work the children and young people have done and hopefully builds their confidence within the church community.

Mothering Sunday, 19th March:
The children worked on a craft activity, at the back of the church, which they then gave to their Mums and grandmothers at the end of the service.

Palm Sunday, 2nd April:
After the procession from the band stand with their palm crosses, the children stayed in church to help illustrate the Passion reading by bringing forward items to place on the altar. We had good feedback from members of the congregation on this visual element.

Good Friday, 7th April:
We held a Children's Church/all age Stations of the cross at 10.00am followed by hot cross buns in The Spire. We used the Station of the Cross Eggs to help illustrate the themes and involve the young people, as we move around the church.

Easter Saturday, 8th April:
The children did an amazing job at transforming the Lenten Garden into a beautiful colourful and vibrant Easter Garden. They also decorated a cross with yellow and white flowers to be placed at the altar on Easter day.

Easter Sunday, 9th April:
The Alleluia Banner was resurrected and processed by the children, along with the flower cross, to the altar. Many keen volunteers were involved with this.

160th Anniversary activities:
In April and May Children's' Church focussed on creating some art projects to celebrate the 160th Anniversary of St John's. They went on display the weekend of 10 and 11th June.



On the notice board in the Welcome area is a large image of the church which was created using 160 bricks with a global, local or St John's event written on them, one for each of the 160 years. The children painted lots of stones in vibrant colours which sit along the Rood screen. These will be distributed amongst the congregation at Pentecost, at the end of the 160th year.



Confirmation, 7th June:
Eight young people from St John's. This process began with an information meeting held on the 5th of March when the young people and parents could ask questions. Father David and Claire then ran six sessions the "Faith Confirmed – preparing for confirmation" resources.

Harvest Thanksgiving Festival, 1st October:
We used the decorated boxes to hold the harvest donations, which add colour to the altar. Although all the families on our data base were invited to the service, there were only a small number of children at church for Harvest. However, there were still a good number of donations for Family Support Work, FSM.

Remembrance Sunday, 12th November:
The children and young people went out to lay poppies on the war graves in the churchyard and spent time learning about the Armistice and why we wear poppies.

Advent:
During Advent in November and December, we held rehearsals for the Nativity Crib service. We performed the Animals Nativity, which was written by our Music director, Paul Simpson, back in 2007. This is a highlight of the year for the Children's Church and also involves visiting children, who join in on the day.

Christmas parties:
We held two parties just before Christmas on 9th December. One party was for children up year 5 and a second one for year 6 and above. The parties were well attended by both regular attenders and other children who are on our database.

Other initiatives:
Claire has developed some activity worksheets for visiting school pupils to help them learn about the church. A worksheet for students with learning disabilities is currently being developed.

Deanery Synod

Deacon Stephen MacCarthy and Jean MacCarthy (Hurst Deanery Synod Representatives)

The Hurst Deanery Synod met three times during the year, with an additional joint meeting with Cuckfield Deanery Synod in October 2023. Each meeting began with an act of worship, most usually Evening Prayer. The format usually includes a Finance Report, a substantive subject for the evening, often with an invited speaker, and matters arising in the Deanery together with any advertised events to be publicised.

The initial meeting: 2nd February 2023 at St John the Evangelist, Burgess Hill.
A presentation was given by Emma Arbuthnot, Senior Church Buildings and Pastoral Reorganisation Officer and Revd P Doick, as Chair of the Diocesan Advisory Committee, was focused on the Faculty Process.

There had been many changes to Church buildings regulations over the last few years and the Diocesan Advisory team were there to support parishes and ensure that things ran legally. Emma stressed that the DAC only gave advice. The Chancellor made the decisions.

For any work there are three Levels of Permission.

- List A – no permission needed for unlisted buildings and maintenance.
- List B – Works the Archdeacon can authorise.
- Faculty – Works not covered by Lists A and B. When a faculty is needed it is best to speak first, informally, with the DAC about all the various options.

As well as these three, there are also ‘Minor Matters’ directions. These are items that aren’t on List A&B but are considered urgent and don’t require a full faculty.

2nd meeting: 23rd May 2023 in the Church of the Transfiguration, Pyecombe.
Initially there was a welcome for the new Rural Dean Revd Rachel Cornish from ASC&T parish, and thanks were given to the retiring Rural Dean Revd Paul Doick from Henfield parish. The presentation was given by Steve Argent (Assistant Warden for Lay Ministry in Horsham Archdeaconry). He began with the job description for a parish priest, concluding that it was an impossible challenge and consisted of unfair and unreasonable expectations. He stressed that the Parish needs to care for the clergy, who need lay support.

Congregations need to be engaged and not just think of themselves as an audience. Teams need to be built which are diverse and not comprised of people who are all the same. He pointed out that Jesus' disciples were a very diverse group.

The diocese had several training courses to assist teams to work effectively:

- The Living Faith Course.; a 9-week course engaging with people and taking them back to the basics of Christianity.
- Authorised Lay Ministers; an intensive course which has many options for specialization (e.g. For various chaplaincies). At the end of the course the candidates are commissioned in Chichester Cathedral. More information can be found on the Diocesan website.
- Lay Readership. This is demanding training and often leads to ordination courses.

3rd meeting: 22nd November 2023 in the Emmanuel Chapel, Ditchling.
The Rural Dean gave a presentation on Eco Church Rewards and the Deanery Mission Plan.

Revd Debbie Beer, the Diocesan Environmental Officer spoke about The Parish Environmental Support Network. The network encouraged mutual support on environmental action in the parishes. It was aiming to encourage churches to be more aware of climate change and environmental issues. The Diocesan group persuaded Diocesan Synod to adopt the Net Zero initiative, although at the present time the Diocese was concentrating on clergy property and schools.

The group are working towards the environmental goals (which are within Hurst Deanery Mission Action Plan) to:

- Produce a creation care policy
- To work towards Eco Church awards
- To work towards Net Zero by 2030

Cuckfield and Hurst deaneries held a joint autumn meeting St Andrew's Church Burgess Hill on 19th October 2023
The Archdeacon of Horsham, Angela Martin, and Gabrielle Higgins (Chichester Diocesan Secretary) were present to lead a Finance discussion.

The Archdeacon thanked all the parishes for their pledges last year and explained that as we are a family of faith the Diocesan Board of Finance relies on the parishes to pay for clergy and clergy housing, as well as the other items. Parish Ministry Costs are calculated by averaging the total costs across all the parishes across the Diocese. The Diocese does not present the figure as an invoice. Some parishes would find it difficult to pay the average cost and it is helpful when more affluent parishes assist them.

Given the cost-of-living crisis and inflation, it is extremely unlikely that the Diocese will be able to sustain present commitments into the future as an extra £1.5million would be needed in 2024. Therefore, 2024 would be a transitory year. The work of God would continue but there would be re-adjustments to the Diocesan expenditure, so that the Diocese would be in a stronger position in 2025.

Gabrielle Higgins (Diocesan Secretary) took over the presentation and again thanked the parishes for their hard work and sacrifices. Last year a very generous £13.7m had been raised in parish share but the forecast outcome for 2023 was a deficit of £1m considering increased costs and a decrease in pledges. For 2024 the Diocese was budgeting for a deficit of £1.6m, with half of the shortfall coming from restricted funds. Although the Diocese was expecting to evolve, maintaining the parish ministry system was still its priority.

Gabrielle further mentioned:

- Church House was already 'pared to the bone' and further cuts would be very painful and affect the services that could be provided to parishes.
- The level of clergy stipend is to be increased by 5% but if the income from Parish Share is better than expected this would be increased.
- Clergy housing was now back to the same level as before the pandemic, but at an increased level of expenditure.
- For 2024 the average Parish Ministry Cost for a parish with one full-time stipendiary post would increase by 3.4%

Treasurer's Report

Geoff Burton (Treasurer)

2023 saw our overall total income improve due to the Stewardship Campaign which ran in the Spring – highlighting to the congregation different ways they can give to the church and how much it costs to run. The Stewardship Campaign and a variety of other special appeals throughout the year brought in £26,000 more than last year. Regular giving, including Gift Aid owed by HMRC has improved from last year.

Total costs have increased by £22,000, mostly due to major repairs to the Organ, which are still on-going. Excluding these costs gives an increase of expenses this year was caused by a big jump in energy prices. The church further reduced its planned Parish Contribution by £7,400, and as a result has been able to increase General Funds slightly. Regular giving this year has covered 70% of our costs, compared with 72% last year. If we include the maintenance cost this percentage drops to 61%.

In 2023 it cost £82,000 to run the church. This is the minimum cost. Maintenance, charitable donations, concerts and the Spire Cafe costs are in addition to this figure. This is £1,577 per week. £16.60 per week per person regularly attending this church. Every week, even if you don't come every week.

If the church paid full Parish Contribution, this would rise to £120,000 per annum, or £2,308 per week (£24.30 pp per week). The Diocese will not be able to continue this situation for long as most churches are currently not paying the full amount.

The decoration to the vicarage were only carried out due to a generous loan from a member of the congregation. This loan will need to be repaid at some stage.

The PCC has been active in reducing some of the costs, particularly printing and we are looking at other areas where reductions can be made, but we have built up some arrears on stonework maintenance which cannot be put off much longer.

The listed building status of the church means we often have to pay more for repairs, particularly external repairs.

General Funds have risen to £7,000. However, the church should try to maintain a General Reserve of £20,000, otherwise necessary repairs have to be delayed or subject to a special appeal.

All other funds (mostly Organ Fund) have to be kept for the specific use of those funds and they cannot be used to keep the church open. Clearly, we all need to re-consider our giving.

Safeguarding

Dr Vince Elliot (Parish Safeguarding Officer)

Our Church is committed to maintaining a safe environment for all children, young people and vulnerable adults, while remaining open and inclusive, to all worshipers.

We have adopted and implemented the House of Bishops Safeguarding Policy, ensuring that all those who work with children and young people are safely recruited and appropriately trained.

There have been no significant safeguarding issues since the last APCM.

As already stated, we continue to ensure that all those who work with children and vulnerable adults, and who require a DBS check, are up to date with their checks. The review date is now every three years and several will require renewal this year. The DBS application process has been simplified with digital identity checks, which makes the process much quicker and easier for the applicant, though this is dependent on the applicant having the necessary hardware and suitable documentation.

We continue to implement safeguarding training, with those who have responsibilities for children and vulnerable adults, encouraged to engage in the various training courses, the level of training being dependant on the level of responsibility.

All those, of whom I am aware, require to complete the Basic Awareness Training, have been informed and given details for how to access the course. However, this course is available to anyone in the congregation, irrespective of whether they have safeguarding responsibilities. It is an Internet based course and takes about 1 ½ hours and I would encourage anyone who has is interested in increasing their knowledge regarding the care and well-being of children and vulnerable adults, to consider this course. If anyone would like further information, please do contact me and I shall provide details of how to access the course.

The higher-level courses, the Foundation course and the Leadership course are required for those who have greater responsibilities. There have been some changes in the requirements and all those who require these specific levels of training, will be informed and the appropriate training arranged.

Finally, if anyone has any concerns or questions regarding the safety or wellbeing of any child, or vulnerable adult, no matter how minor or trivial they may seem - please come and talk to me about it. Anything you say will be treated in the utmost confidence.

I am in Church every Sunday and my contact details are on the notice board in the Narthex and in the Spire Café.

Structure, Governance and Management

Ginny Nicholls (PCC Secretary)

The PCC is a charity (Charity number: 1165166) registered with the Charity Commission. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

The PCC and Churchwardens are elected under the terms of the Church Representation Rules 2006 (Schedule 3 to the Synodical Government Measure 1969 as amended by Statutory Instrument 2004 No 1889).

The Vicar serves under licence from the Bishop; Churchwardens and Deanery (and, whenever applicable) Diocesan Synod delegates are the subject of separate elections to their posts. All these then serve on the PCC ex officio.

Churchwardens are elected annually, four lay members of the Deanery Synod for a three-year term, and a maximum of twelve members of the church are elected at the Annual Parochial Church Meeting, for a three-year term, on a rolling cycle. The electorate comprises those persons on the Electoral Roll.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll; members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent; a Financial Procedures Policy is in place. A Grievance Procedure and Disciplinary Procedure have both been adopted in respect of church employees.

The Standing Committee (SC) of the PCC transacts PCC business between PCC meetings – either because the matter is urgent, or, on the other hand, because the issue is sufficiently routine that waiting for a full PCC discussion would be unnecessary. The Committee consists of the Vicar, Churchwardens, Treasurer, Secretary and one other elected PCC member.

In 2023, the PCC was comprised of the following members, after the March 2023 APCM:

Name	**Appointment (expiry)**
Fr David Charles	Incumbent: Chair of the PCC, Standing Committee
John Carter	PCC (2026), Standing Committee
Claire Elliot	Deanery Synod (2026), Standing Committee
Vince Elliot	PCC (2026), Parish Safeguarding Officer
Liz Griffiths	PCC (2026)
Roy Horn	PCC (2025)
Jean MacCarthy	Deanery Synod (2026)
Sue McCabe	PCC (2025)
Ginny Nicholls	PCC (2025), Electoral Officer, PCC Secretary, Standing Committee
Colin Squires	Churchwarden, Standing Committee
Doug Stewart	PCC (2026)
Diana Tipler	PCC (2026)
Graham Todd	Deanery Synod (2026), Standing Committee
Averil West	PCC (2024)
Graham Zimmerman	Churchwarden (started in July, filling the vacancy from Liz Hayward's death in May), Standing Committee
Geoffrey Burton	Treasurer, Standing Committee, Co-opted
Deacon Stephen MacCarthy	Co-opted

The PCC held 6 meetings during 2023 on the following dates:

- 26th January
- 26th March (a short meeting of the newly formed PCC following the APCM for the election of PCC officers.)
- 25th May
- 27th July
- 5th October
- 30th November

It was agreed at the October PCC meeting that a short summary of the PCC minutes would be posted on the church notice board. This allows visitors and members of the congregation to have an overview of what is being discussed at PCC meetings.

Administrative Information

Church Address:
St John the Evangelist Church, Lower Church Road, Burgess Hill, RH15 9AA
Administrative Address:
St John the Evangelist Church, Lower Church Road, Burgess Hill, RH15 9AA

Incumbent: Fr David Charles: 01444 244340 or vicar@stjohnschurchbh.org.uk
Charitable status of the parish
The PCC is a charity registered with the Charity Commission: number 1165166.
Name and address of Independent Examiner:
Helen Preece, Unit 1, Teknol House, Victoria Road, Burgess Hill, RH15 9LH

Copy of the previous APCM minutes is printed below:

The Parish of St John the Evangelist, Burgess Hill

Meeting of the Parishioners for the Election of Churchwardens

and

Annual Parochial Church Meeting

Sunday 26th March 2023 11.30am in Church

Chaired by Father David Charles

MINUTES

1. Father David opened the meeting with prayer.
2. Apologies had been received from Sue McCabe and John and Veronica Holden.
3. Election of Churchwardens. Nominations had been received for:

Liz Hayward	Proposed by Felicity Fernee and seconded by Colin Monnery
Colin Squires	Proposed by Vince Elliot and seconded by Richard Ellis

All were in favour and they were duly elected.

Father David took the opportunity to express his huge thanks to them both for not only the practical work they had undertaken in the last year but also the complementary skills they have brought to the role and their relationship with him. It has been a pleasure, privilege and joy to work with them and he looks forward to the coming year.

The Annual Parochial Church Meeting then followed:

1. Acceptance of the minutes of the APCM 22nd May 2022

Proposed: Jean MacCarthy
Seconded: John Carter
All in favour that they are a true and accurate report of the meeting.

2. There were no matters arising. Fr David signed the minutes.

3. Acceptance of the Annual Report

   Father David thanked Liz Hayward for producing the Annual Report booklet. There are a number of reasons why we should be proud of what it represents and what we have achieved in the last year. So many people have been involved in a number of different activities. The PCC has approved the Annual Report.

   A question was asked about the attendance graph. The letters refer to the weeks of the month: week A is the first week etc. The graph shows a growth in attendance of 20+ during 2022. This was helped by restarting the 8am service and also a growth in numbers at the 10am Mass. It is important to remember that the report was written as at the 31st December and we already have many reasons to be thankful in 2023. There is much to look forward to including the Confirmation with Bishop Will and the Mission Action Plan after Easter.

   Proposed: Graham Todd
   Seconded: Paul Simpson
   All in favour.

4. Adoption of the Accounts

   Geoff Burton reported that our income has held up reasonably well and we were able to host a couple of concerts last year which added much needed funds. Planned giving was the same in 2022 as in 2012. We have lost members of our congregation through moving away and some have died. The gas and electricity bills are a major concern. In 2019 we paid £2007 for the whole year but in Dec 2002 the bills were £2800 (reduced to £2300 after the Government subsidy). Our tariffs are fixed until the end of this year and may not go down even then. Other items such as hosts and candles have increased in cost.

   We have currently pledged to pay less than half of what we should be paying of our Parish Share. We promised £37000 but Geoff predicts that it is unlikely that we will be able to pay more than £27000 this year.

   Liz commented that the response to the Stewardship Campaign had been fantastic and that it was very encouraging that so many people were willing to increase their support of the Church at a time of such economic uncertainty. Perhaps our future isn't so bleak.

   Last year our expenses amounted to £105000 in total which included £14000 in repairs and £1000 in concert costs. In a normal year it costs £120000 to run the Church.

   Geoff stated that he had been doing the job of Treasurer for us for 10 years and would be 75 next year so was giving notice that this would be his last year. He will do the end of year accounts and is willing to support his replacement in any way he can.

   Geoff was asked how long we can "not pay" our share before we are penalised, for example by losing our incumbent. For example if we were only to pay £27000 what might be the penalties? In the long term the situation is unsustainable as the Diocese would become bankrupt if too many parishes were in this position.

   Adoption of the accounts was proposed by Kate Rhodes and seconded by Alan Rhodes.

   All were in favour.

5. The roll stands at 162. This is 6 more than at the last APCM. Ginny Nicholls (Electoral Roll Officer) referred us to page 7 of the Annual Report for a detailed breakdown of the Roll.

6. Report on Goods and Ornaments: Colin Squires reported that there had been no changes to the terrier as at 31st December 2022

7. Election of four Deanery Synod members - there were only four nominations so all were duly elected.

Claire Elliot	Proposed: Jean MacCarthy Seconded: Rachel Staplehurst
Liz Hayward	Proposed: Diana Tipler Seconded: Graham Todd
Jean MacCarthy	Proposed: Jane Hatt Seconded: Averil West
Graham Todd	Proposed: Liz Hayward Seconded: Averil West

8. Election of PCC members - there were only six nominations for nine places. Of these, four were members willing to stand for re-election. One further nomination was forthcoming at the meeting:

John Carter	Proposed: Colin Squires Seconded: Averil West
Vince Elliot	Proposed: Colin Squires Seconded: Doug Stewart
Liz Griffiths	Proposed: Claire Elliot Seconded: Jean MacCarthy
Virginia Nicholls	Proposed: John Carter Seconded: Liz Griffiths
Douglas Stewart	Proposed: Richard Ellis Seconded: John Carter
Diana Tipler	Proposed: Liz Hayward Seconded: Graham Todd
Graham Zimmerman	Proposed: Liz Hayward Seconded: Colin Squires

Father David thanked Kate Rhodes who had decided not to stand for re-election. Her support and work, particularly with The Spire was greatly appreciated. Liz also thanked Kate on behalf of the Wardens and added that they are very pleased that she will be continuing in her role as volunteer co-ordinator.

9. Appointment of an Independent Examiner: **Helen Preece** is prepared to continue.
Proposed: Graham Todd
Seconded: Felicity Fernee

All were in favour.

10. Any Other Business.

Graham suggested it would be appropriate to update people on the progress of the organ restoration project.
Father David commented that the Public Notice was on the door and noticeboard and people have until Wednesday 29th March to notify the Diocesan Registrar of any objections. We are fortunate in that the DAC did not put any provisos on the faculty application so there is no reason why it will not go ahead. Graham had done a fantastic job in putting the application together for us. Paul Simpson does very well when playing the organ, but it is in an awful state. It is important that the project goes ahead and that the money which has so generously been donated over many years is put to good use. Each year this is delayed its value decreases.
It is hoped the Chancellor will grant the faculty in April or May and that Alistair Curtis, the organ builder, will be able to achieve a substantial amount of work during July and August. The total cost will be in the region of £80000 and at the moment there is £47000 in restricted funds. Graham has applied for a grant for £10000 and will pursue other grants. Dr Alan Thurlow is very supportive of the project which may help with further fund raising.
The question was asked about the roof was secure. To the best of our knowledge, it is - yes.
The most essential tranche of work will go ahead first with the hope that we will get the money to complete further stages (all of which are included in the one faculty).

The Annual Parochial Church Meeting ended at 12.15 pm.



Thank you for your faithfulness over 2023
and
Please continue to pray for our church and local community of Burgess Hill

St John the Evangelist Accounts 2023 and Examiner's Report

Statement of Financial Activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	88,052	32,959	-	**121,011**	*87,265*	
Charitable activities	3,327	65	-	**3,392**	*1,172*	
Other trading activities	13,282	-	-	**13,282**	*4,650*	
Investments	515	1,647	-	**2,162**	*1,065*	
Other receipts	32	-	-	**32**	*611*	
Total income	**105,208**	**34,671**	**-**	**139,879**	*94,763*	*2*
Expenditure on:				-		
Raising funds	977	-	-	**977**	*960*	
Charitable activities	94,685	28,968	-	**123,654**	*103,649*	
Other trading activities	2,706	-	-	**2,706**	*1,003*	
Other expenditure	-	-	-	-	-	
Total expenditure	**98,368**	**28,968**	**-**	**127,337**	*105,612*	*3*
Net gains (or losses) on investments	-	-	-	-	-	*8*
Net income or (net expenditure)	**6,839**	**5,703**	**-**	**12,542**	*(10,849)*	
Transfers between funds	-	-	-	-	-	*10*
	6,839	5,703	-	**12,542**	*(10,849)*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	*11*
Other gains/(losses)	-	-	1,533	**1,533**	-	
Reconciliation of funds:						
Net movement in funds	**6,839**	**5,703**	**1,533**	**14,075**	*(10,849)*	
Total funds brought forward	1,100	47,781	16,407	**65,288**	*76,137*	
Total funds carried forward	**7,939**	**53,484**	**17,940**	**79,363**	*65,288*	

Balance Sheet

	Total Funds 2023	Total Funds 2022	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	-	-	
Heritage assets	-	-	
Endowed investments	**17,940**	*16,407*	
Total fixed assets	**17,940**	*16,407*	*11*
Stocks	-	-	
Debtors	**2,822**	*4,252*	*14*
Investments	-	-	
Cash at bank and in hand	**75,708**	*61,286*	
Total current assets	**78,530**	*65,539*	
Creditors: Amounts falling due within one year	(13,106)	*(12,658)*	*15*
Net current assets or (liabilities)	**65,423**	*52,881*	
Total assets less current liabilities	**83,363**	*69,288*	
Creditors: Amounts falling due after more than one year	**(4,000)**	*(4,000)*	
Provisions for liabilities	-	-	
Total net assets or (liabilities)	**79,363**	*65,288*	
The funds of the charity:			
Endowment funds	**17,940**	*16,407*	
Restricted income funds	**53,484**	*47,781*	
Unrestricted funds	**7,939**	*1,100*	
Revaluation reserve	-	-	
Total unrestricted funds	**7,939**	*1,100*	
Total charity funds	**79,363**	*65,288*	18

Notes to the financial report (continued)

Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	*£*	
Planned giving (excl. tax refunds)	46,801	-	-	**46,801**	*48,422*	
Planned giving (no tax refunds)	-	-	-	**-**	*-*	
Loose cash collections	6,480	-	-	**6,480**	*6,621*	
Summer fete & Christmas bazaar	-	-	-	**-**	*-*	
Other Fund Raising Events	3,665	-	-	**3,665**	*3,476*	
Concerts	-	-	-	**-**	*-*	
Other Special appeals	10,104	32,628	-	**42,732**	*8,224*	
Gift Aid recoverable	14,005	331	-	**14,337**	*15,245*	
Legacies	237	-	-	**237**	*-*	
Grants	6,761	-	-	**6,761**	*5,276*	
Donations and legacies	**£88,052**	**£32,959**	**-**	**£121,011**	*£87,265*	
Fees for weddings & funerals	3,327	65	-	**3,392**	*1,172*	
Charitable activities	**£3,327**	**£65**	**-**	**£3,392**	*£1,172*	
Café/Church Hall	5,504	-	-	**5,504**	*1,585*	
Concerts	4,614	-	-	**4,614**	*2,198*	
Sales of the parish magazine	-	-	-	**-**	*-*	
Rent from letting of Parish house	-	-	-	**-**	*-*	
Bible study notes	-	-	-	**-**	*-*	
Church centre hiring fees	3,164	-	-	**3,164**	*868*	
Magazine advertisement fees	-	-	-	**-**	*-*	
Bookstall sales	-	-	-	**-**	*-*	
Other trading activities	**£13,282**	**-**	**-**	**£13,282**	*£4,650*	
Bank & CBF deposit interest	23	1,647	-	**1,670**	*574*	
CBF investment fund dividend	492	-	-	**492**	*491*	
Rent from letting of investment property	-	-	-	**-**	*-*	
Investments	**£515**	**£1,647**	**-**	**£2,162**	*£1,065*	
Other receipts	32	-	-	**32**	*611*	
Total income and endowments on all funds	**£105,208**	**£34,671**	**-**	**£139,879**	*£94,763*	8

Notes to the financial report (continued)

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Special appeals costs	-	-	-	-	-	
Stewardship costs	-	-	-	-	-	
Grants costs	-	-	-	-	-	
Investment management costs					-	
Other fundraising costs	977	-	-	**977**	*960*	
Cost of raising funds	**£977**	**-**	**-**	**£977**	*£960*	
Charitable grants and donations	-	-	-	-	*70*	*4*
Mission & evangelism costs	585	-	-	**585**	*82*	
Diocesan parish share	38,766	-	-	**38,766**	*45,834*	
Clergy and other people's expenses	-	-	-	-	*309*	
Salaries and honoraria incl NI	8,673	-	-	**8,673**	*11,773*	
Upkeep of services	-	-	-	-	-	
Church running costs	31,217	-	-	**31,217**	*16,975*	
Sunday school	-	-	-	-	*153*	
Church maintenance and repair	11,837	28,651	-	**40,488**	*14,349*	
Upkeep of churchyard	-	-	-	-	-	
Upkeep of vicarage	-	-	-	-	*10,544*	
Storage costs of donated goods	-	-	-	-	-	
Miscellaneous	-	-	-	-	-	
Administration	3,607	317	-	**3,924**	*3,360*	
Bank charges	-	-	-	-	-	
Depreciation	-	-	-	-	-	*8*
Governance	-	-	-	-	*200*	
Cost of charitable activities	**£94,685**	**£28,968**	**-**	**£123,654**	*£103,649*	
Summer fete/Christmas bazaar costs	-	-	-	-	-	
Concert Costs	2,172	-	-	**2,172**	*935*	
Church centre hiring costs	-	-	-	-	-	
Church hall running costs	534	-	-	**534**	-	
Bible study notes	-	-	-	-	-	
Parish magazine costs	-	-	-	-	-	
Bookstall costs	-	-	-	-	-	
Storage costs of donated goods	-	-	-	-	-	
Other trading costs	-	-	-	-	*67*	
Cost of other trading activities	**£2,706**	**-**	**-**	**£2,706**	*£1,003*	
Total expended on all funds	**£98,368**	**£28,968**	**-**	**£127,337**	*£105,612*	

Notes to the financial report (continued)

Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Overseas:						
Water Aid	28		-	**28**	*245*	
Christian Aid	-			**-**	-	
Home:					-	
The Childrens Society	569			**569**	*673*	
St. Peter & St. James Hospice	283		-	**283**	-	
DEC Ukraine				**-**	*734*	
DEC Turkey	493			**493**	*542*	
Blind Veterans	239		-	**239**	*229*	
Family Support Work				**-**	*878*	
Stroke Association	401			**401**	-	
Burgess Hill Pantry	250			**250**	-	
Bishops Discretionary Fund	83			**83**	-	
Royal British Legion	128			**128**	*70*	
BBC Children in Need				**-**	-	
Headway Charity	55			**55**	*534*	
Sussex Historic Churches				**-**	-	
Missions for Seamen				**-**	-	
Burgess Hill Community Foodbank	126			**126**	-	
Forget-me-not café				**-**	-	
Mid-Sussex Older Prersons Council				**-**	-	
Toybox				**-**	-	
Brighton Homeless	131		-	**131**	-	
Young Minds				**-**	-	
	2,786	**-**	**-**	**2,786**	*3,905*	

Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Remuneration						
Wages and salaries	8,673	-	-	**8,673**	*11,773*	
Employer social security costs	-	-	-	**-**	-	
Employer pension costs	-	-	-	**-**	-	
	8,673	**-**	**-**	**8,673**	*11,773*	

Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
Independent examination	200			**200**	-	
Accounts production	-	-	-	**-**	-	
Bookkeeping	-	-	-	**-**	-	
	200	**-**	**-**	**200**	-	

Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	£	
			-	**-**	-	
	-	-	-	**-**	-	

Notes to the financial report (continued)

Fixed Assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2023
	£	£	£	£
Market value 1 January 2022	-	-	16,407	**16,407**
Disposals at carrying value	-	-	-	-
Purchases at cost	-	-	-	-
Net gains and revaluation	-	-	1,533	**1,533**
Market value 31 December 2022	**-**	**-**	**£17,940**	**£17,940**

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets
	£	£	£	£
Cost or valuation				
At 1 January 2022	-	-	-	-
Additions	-	-	-	-
Disposals	-		-	-
Revaluation	-	-	-	-
At 31 December 2022	-	-	-	-
Charge for impairment				
At 1 January 2022	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2022	-	-	-	-
Net book amounts				
At 31 December 2022	**-**	**-**	**-**	**-**
At 31 December 2021	-	-	-	-

Notes to the financial report (continued)

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Fixed assets for church use	-	-	-	-	-	
Investment fixed assets	-	-	17,940	**17,940**	*16,407*	
Current assets (except cash)				-	-	
Cash at bank and on deposit	28,901	46,807		**75,708**	*61,286*	
Current liabilities	12,715	391	-	**13,106**	*(12,658)*	
Long term liabilities	4,000	-	-	**4,000**	*(4,000)*	
	£45,616	**£47,198**	**£17,940**	**£110,754**	*£61,035*	

Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Income tax recoverable	2,173	331	-	**2,505**	*3,324*	
Prepayments and accrued income	317	-	-	**317**	*929*	
Other debtors	-	-	-	-	-	
	£2,490	**£331**	-	**£2,822**	*£4,252*	

Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Deferred income	-	-	-	-	*100*	
Accruals for utilities and other costs	10,715	-	-	**10,715**	*7,001*	
Archdeacon's loan	-	-	-	-	-	
Other creditors	2,000	391	-	**2,391**	*5,557*	
	£12,715	**£391**	-	**£13,106**	*£12,658*	

Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2023	*Total Funds 2022*	*Notes*
	£	£	£	£	£	
Deferred income		-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	4,000	-	-	**4,000**	*4,000*	
	£4,000	-	-	**£4,000**	*£4,000*	

Notes to the financial report (continued)

Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022
	£	£	£	£
Income and endowments from:				
Donations and legacies	80,761	6,504	-	**87,265**
Charitable activities	1,172	-	-	**1,172**
Other trading activities	4,650	-	-	**4,650**
Investments	498	567	-	**1,065**
Other receipts	611	-	-	**611**
Total income	**87,692**	**7,071**	**-**	**94,763**
Expenditure on:				-
Raising funds	960	-	-	**960**
Charitable activities	94,880	8,769	-	**103,649**
Other trading activities	1,003	-	-	**1,003**
Other expenditure			-	-
Total expenditure	**96,843**	**8,769**	**-**	**105,612**
Net gains (or losses) on investments				-
Net income or (net expenditure)	**(9,151)**	**(1,698)**	**-**	**(10,849)**
Transfers between funds	**(123)**	**123**		-
	(9,274)	(1,575)	-	(10,849)
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	**(2,185)**	**(2,185)**
Reconciliation of funds:				
Net movement in funds	**(9,274)**	**(1,575)**	**(2,185)**	**(13,035)**
Total funds brought forward	10,374	49,357	18,592	**78,322**
Total funds carried forward	**1,100**	**47,781**	**16,407**	**65,288**

Statement of funds

	Balances b/fwd 01-Jan-23	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-23
	£	£	£	£	£
Church Charity	£6,733			629	*7,363*
The Crunden Church Charity	£9,674			904	*10,577*
Total of all endowed funds	**£16,407**	**-**	**-**	**1,533**	*17,940*
Organ fund	£44,410	34,521	(28,888)	-	*50,043*
Charity fund	£0	-	-	-	*0.00*
Bells Fund	£1,747	130	(80)	-	*1,797*
Other Special Appeals	£460	-	-	-	*460*
Christmas Lights fund	£1,164	20	-	-	*1,184*
Total of all restricted funds	**£47,781**	**34,671**	**(28,968)**	**-**	*53,484*
General fund	£(10,023)	99,467	(96,679)	10,000	*2,764*
Designated funds	£11,123	5,741	(1,689)	(10,000)	*5,175*
Revaluation reserve	-	-	-	-	-
Total of all unrestricted funds	**£1,100**	**105,208**	**(98,368)**	**-**	*7,939*
Total funds	**£65,288**	**£139,879**	**£(127,337)**	**£1,533**	*79,363*
		139,879	127,337		

balance_ty	account_ty	ledger_cod	account	31_Dec_2023	amount
Asset	Fixed Asse	F.207	Investments Revaluation	1532.91	
Asset	Fixed Asse	F.207	Investments	0	
Asset	Fixed Assets - Long T		The Church Charity	6733.39	
Asset	Fixed Assets - Long T		The Crundon Church Charity	9673.58	
Asset	Current As	A.406	Gift Aid Pending	2504.72	AIT
Asset	Current As	A.409	Prepayments & Accrued Income	317	AI
Asset	Current As	B.000	CCLA General Funds	431.32	B
Asset	Current As	B.000	CCLA Organ Fund	46806.91	CCLAR
Asset	Current As	B.100	Cash/Undeposited Receipts	181.69	B
Asset	Current As	B.000	HSBC	27785.82	B
Asset	Current As	B.000	Natwest Bank	502.12	B
Liability	Supplier	S.000	Clergy Locum		ACC
Liability	Supplier	S.000	Supplier Accounts Payable	0	
Liability	Liability -	L.301	Accruals & Deferred Income	-10715.05	ACC
Liability	Liability -	L.501	British Heart Foundation	-82.83	CF
Liability	Liability -	L.501	Burgess Hill Food Bank	-42.5	CF
Liability	Liability -	L.501	Operation Smile	-332	CF
Liability	Liability -	L.501	Ronald Mac D Hospital Homes	-123	CF
Liability	Liability - Current		Royal British Legion	8.7	CF
Liability	Liability -	L.501	St. Peter & St. James Hospice	283.4	CF
Liability	Liability -	L.501	Stroke Association	10	CF
Liability	Liability - Current		Syrian Families	-113.08	CF
Liability	Liability -	L.501	Receipts on Behalf of 3rd Parties	0	
Liability	Funds	X.X	Church Charity	-7362.5	CC
Liability	Funds	X.X	Crunden Church Charity	-10577.38	CCC
Liability	Funds	X.X	Endowment Capital Funds	0	
Liability	Funds	X.X	Bells Fund	-1797.2	BF
Liability	Funds	X.X	Candle Tree	-460	CT
Liability	Funds	X.X	Christmas Lights	-1183.85	CL
Liability	Funds	X.X	Organ Fund	-50043.16	OF
Liability	Funds	X.X	Restricted Funds	0	
Liability	Funds	X.X	Childrens Church	-32.43	GF
Liability	Funds	X.X	Hall Fund	-6227.6	GF
Liability	Funds	X.X	Legacies Fund	-870.81	GF
Liability	Funds	X.X	Unrestricted Designated Funds	0	
Liability	Funds	X.X	General Fund	-853.22	GF
Liability	Funds	X.X	Unrestricted General Funds	0	
Liability	Liability -	L.900	G A Todd Loan	-6000	LTL
Liability	Liability -	L.900	Bank Loans & Overdrafts	0	
Liability	Liability -	L.900	Bank Loans & Overdrafts	0	

Examiners Report

Independent Examiner's Report to the PCC of St John the Evangelist Church, Burgess Hill.

I report on the accounts of the PCC for the year ended 31/12/2023 which are set out on pages to .

Respective responsibilities of trustees and examiner.
The members of the Church's PCC are responsible for the preparation of the accounts. The members of the Church's PCC consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in and audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

H Preece

Name: Helen Preece

Date: 09/04/2024

Professional Qualification: ACMA, ACIB

Address: Unit 1, Teknol House, Victoria Road, Burgess Hill, West Sussex, RH15 9LH

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIS

England & Wales - Charity number 1165166

Accounts

St John's Burgess Hill

The Parochial Church Council of St John the Evangelist, Burgess Hill

THE ANNUAL REPORT

and

ACCOUNTS

2022



Aims & Purposes

The Parochial Church Council of St John the Evangelist, Burgess Hill (the PCC) has as its primary objective the promotion of the Gospel of our Lord Jesus Christ, according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, Fr David Charles, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. We aim to know Jesus better – and make Him better known.

Objectives and Activities

Fr David Charles, on behalf of the PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. When planning our activities for the year, the Incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.



For the first five months of the year, salient activities and events are recorded under the Churchwardens' report and the Fabric report, included in the sections below. At the beginning of the summer, the parish welcomed Fr David Charles as its new Incumbent, on June 9th, with the Bishop of Chichester presiding at the Institution and Induction. The Vicar has made good progress in 2022 in visiting those on the Electoral Roll, and aims to see as many people as possible from it, within his first year.

During the second half of 2022, St John's was able to continue the process of gradually returning to normality following the upheaval and pressures associated with Covid. The 8am Sunday said Mass was reintroduced, and the communal chalice restored at all eucharistic services. Looking more outwardly, we were able to reopen the Spire on Thursday mornings (with the IT group in attendance), and additionally hosted five varied, enjoyable and very well-attended concerts. It is hoped that 2023 will see a still fuller programme of events, dependent on people to organise them. Both Woodland Meed and London Meed schools visited the church in December, the latter holding their Christmas Carol Concert here.





Of course, September saw the death of our late Queen, yet St John's endeavoured to suitably and solemnly mark her passing, and be open and available to the wider parish at a time of huge collective loss. Working collectively with the Town Council, a civic service was held for the community, while the other special services tailored and held (and the building being open every day) seemed widely appreciated by those who came. It has also been wonderful to have worked collaboratively with the Council in facilitating the town's Christmas Tree Lighting service, and additionally its Armistice and Remembrance Sunday



services; discussions are already underway for Burgess Hill's first National Holocaust Day observance next January. Our annual Remembering Service, for bereaved families in the community for whom the parish had held a funeral service, was held in November, with a sevenfold increase in attendance. On a Diocesan level, the Vicar continues to serve on the Council for the Promotion of the Common Good, and is Liturgical Chaplain to our Bishops. The Vicar also recorded a series of devotional Advent/Christmas reflections, which were broadcast for the community on Mid Sussex Radio, during December 2022.

The PCC adopted a number of policies in 2022, to ensure that, as an employer, best practice was followed. These included Grievance & Disciplinary Procedures, together with a Financial Procedures policy. Furthermore, the formalities associated with the CCTV were regularised, including the required data privacy notice, and planned introduction of the requisite signage. We have also been encouraged to become involved in Eco-Church, and the PCC was delighted to accept Ginny Nicholls offer to become our representative; we look forward in the coming year to placing more emphasis on this crucial area of our witness.



Although Michael Tester was appointed as Director of Music for St John's in the summer, he unfortunately resigned before the end of the probationary period. Ongoing problems with the organ are inhibiting the developing of the ministry of music in the parish, but we are delighted that plans are very much underway to restore the instrument in 2023. By the end of the year, the PCC had agreed to formally apply to the Diocese for a Faculty, with much of the needed funding already being in place. We were delighted to welcome Dr Alan Thurlow, the Diocesan Organ Advisor, to the PCC's November meeting, whose wisdom and expertise has been incredibly helpful in guiding us through the process.

"Thank you for the hours and hard work you put in to get the church up and running again. It is really appreciated by so many in the congregation, to whom the church means so much."

J.C.

The church was sadly unable to be used at the end of November, following storm damage that had resulted in the loss of heat and power. While this entailed the cancelling of our planned Advent Carol service, it was wonderful that we were able to be fully functional again by Christmas, at such an important missional time of the year. We this year ran a joint Advent course with St Edward's – 'Exploring Advent through Art' – and it was great to be able to work together, across the parish boundaries. Our own service of Nine Lessons and Carols was a particular highlight of the season, attracting a strong congregation. We have been blessed with a number of newcomers joining the church this past year, and look forward to continued growth in the next. To that end, the PCC has undertaken to formulate a new Mission Action Plan, specifically focusing on our spiritual and numerical growth – a sub-committee has been formed to spearhead this initiative, and will begin its work and consultation in 2023.



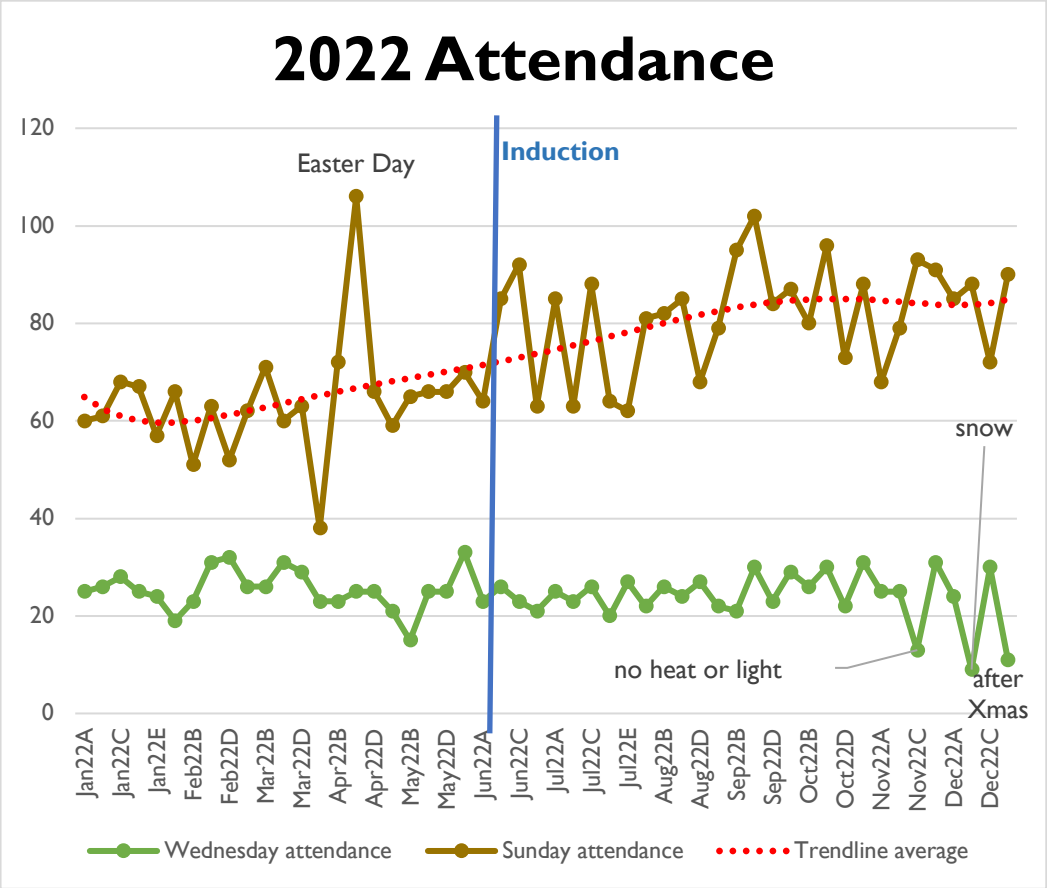
Reports from our respective church groups can be found later in this document; the PCC is incredibly grateful to those who co-ordinate these activities, and who show such proactivity in furthering the church's outreach and engagement.

Achievements & Performance

Services Statistics

Fr David Charles

The impact of the Covid pandemic on regular services continued to be felt in 2022; we began the year with necessary precautions still in place, but these were gradually lifted, with a fuller sense of normality returning by the summer. As is the case nationally, attendance at St John's still hasn't returned to pre-Covid levels, though there has been a noticeable increase in numbers, particularly in the second half of the year. This has been helped by the reintroduction of the 8am Sunday said Eucharist, and a steady stream of returners and new worshippers, who have joined the 10am. The Wednesday midweek service continues to do remarkably and consistently well, sometimes with an attendance of over 30, which many churches would be pleased with on a Sunday. For a number of people, this is an oasis in the middle of the week. It is hoped that further weekday services will be able to be (re-)introduced in 2023.



At Easter, the attendance was 106, of which 89 were communicants – though as the parish was still in Interregnum at the time, there was only one service offered on Easter Day, and no Easter Vigil; however, this was still an increase of 80% on 2021.

2022 was the first year since 2019 that the full panoply of Christmas services could be held; there were 133 communicants from a total attendance of 214 for the three masses over Christmas Eve/Day, and a further 218 people attending the Crib Service.

There were 10 baptisms during the year, but there were no marriages.
16 funerals were conducted, of which 6 were held in church; there were 4 burials of ashes.
There are a number of home communicants – some who receive the sacrament during times of sickness or immobility, while those long-term housebound are generally visited by Dcn Stephen.

Churchwarden's Report

Colin Squires (Churchwarden)

2022 was a year full of anticipation, that COVID would be over and that life could begin to get back to normal and that after more than 2 years in interregnum we were finally getting a vicar. However life wasn't quite that simple and things took longer than we had hoped. We would like to begin by thanking all the various priests that took our services during the first 6 months of the year. We would also like to thank the congregation who supported us during these months, that was much appreciated as things were quite challenging at times.
Sadly John Leggett our director of music retired at the end of 2021 but thanks to Gill Squires organist were found for every service until the end of July when Michael Tester took on the role. Unfortunately things didn't work out for Michael as he had hoped, so he left on 6th November, but thankfully the loyal band of organists stepped up to the plate and are continuing to offer cover each week.

The better news was that the COVID restrictions kept being relaxed and things did start getting back to normal and we were able to keep Holy Week and celebrate Easter Sunday albeit with slightly less of our usual rituals and traditions. The best news was that our new vicar Fr David Charles was finally licenced on 9th June by Bishop Martin, a lovely celebration with refreshments afterwards. Before Fr David arrived however, the vicarage had to be completely redecorated, with a new kitchen being installed. This was all organised by the diocese but St John's were responsible for paying for this work to be done, but as our finances are so low, we were offered an interest free loan of £8,000 which has to be paid back by March 2024.

Life then really did get back to a new normal, with services at the high altar, full altar party and robed choir which was all appreciated by the congregation. Fr David settled in well and began visiting all those on the electoral roll, as he promised at his interview, this is very much appreciated by all, if you haven't been visited, don't worry you will not be missed.
We were delighted that we could open the café after mass on Wednesday mornings and also welcomed back the IT group on Thursdays, just for coffee and cake, but hopefully in time we may be able to increase what we offer and open extra days. The café is also open on the second Saturday of the month when Felicity has her stall outside, thanks to Felicity and her team for making that happen, and for the money it raises. Regular booking also started up again with Age UK meeting every Monday morning and AA every Wednesday evening. Both of these offer help and support to the community but also bring in much needed funds to the church. Other occasional bookings, such as the running club and photographic group also generate income.

A leak in the boiler house at the end of July was quickly fixed, but the leak in the organ fan room in the middle of November was not quite so straightforward. It necessitated calling out UK Power who cut the power supply to the whole church, so for 8 days we had no lights, heat or sound system. Our thanks to Graham Todd who together with us met all the various contractors who had to do everything in order to get us up back and running. Unfortunately this incident resulted in us having to cancel our Advent Carol service, when Bishop Ruth was coming to preach. We will fix another date when she can come.

Concerts again started up in the church, again raising much needed funds but also giving the local community somewhere to come for live entertainment. The first of these was the Perdido Players on 2nd July who put on a charity concert for Ukraine. Ashley Beauchamp and friends came on 8th October, Burgess Hill Girls put on a concert for family and friends on 15th



October, Sussex Harmonisers entertained us on 14th December and our last concert was Mid Sussex Brass Band on 22nd December. Thanks to everyone who helped in any way to make these enjoyable.

We also held our tree lighting service for the community which was well attended and London Meed school held their first carol service since 2019 due to COVID, that was standing room only.

Our boundary wall opposite Williams the chemist was again partly demolished in early November, but unlike last time no details of who had damaged it, so it will be our insurance who will pay. This is likely to be in the region of £20,000 as it is a listed wall and has to be constructed in the warm spring/summer weather due to lime mortar having to be used. No doubt this will put up our insurance premium for next year.

We ran a very successful appeal during the autumn to replace all the bulbs in the church to LED's which should save us money and last a lot longer than the current ones. Thank you to all who supported that.

We still have ongoing problems with the fabric of the church, especially in the narthex, the main south wall where it goes into the Lady Chapel and the spire café roof. We are hoping to get a grant to do the spire roof, but the other items will need to be addressed before they get any worse, but we hope that we may be able to get grants for some of the work.
Finally our heating system has been causing many headaches: pumps needing replacing, electronic switches on the burner malfunctioning and several visits from Heatcraft which has cost a lot of money.

Electoral Roll

Ginny Nicholls (Electoral Roll Officer)

At the beginning of January 2022, we had 183 people on the St John the Evangelist Church Electoral Roll. We were pleased to welcome an additional 17 people onto our Electoral Roll during 2022 after attending the church for more than 6 months.
Sadly, we had 4 church members who died in the year. 7 church members decided to leave the church, along with 2 church members who decided to worship at a church closer to home. This totalled 13 people being removed from the Electoral Roll.
Halfway through 2022, a review was taken of the Electoral Roll in line with the Church Representation Rules. After the review, we found that 25 church members needed to be removed from the Electoral Roll. (10 church members no longer living in the parish and 15 church members who had not attended Mass or any other church service in the past 6 months or through 2021).
This means by the end of 2022, we had 162 people on the Electoral Roll.
The 2022 Electoral Roll can be broken down as follows:

- 96 people living within the parish
- 66 outside the parish
- 60 male
- 102 female

The figures do not include anyone under the age of 16, or those who come to church regularly but for various reasons have not joined the Electoral Roll.
The total comprises those who come regularly to the main Parish Mass plus people who attend the 8.00 am Sunday Mass or the 10.30 am Wednesday morning Mass.

How do I join the Electoral Roll?
It is possible to go on the Electoral Roll at any time of the year and application forms are available from Father David, the churchwardens (Liz and Colin), the Parish Office or from the Electoral Roll Officer (Ginny Nicholls).
You will need to be over 16, been baptised and not a member of the clergy (e.g. a lay person). Also, you need to live within the parish of St John the Evangelist, if you live outside the area, then you will need to have attended St John the Evangelist for at least 6 months.
A reminder that if you are on the Electoral Roll, and your details change e.g. move house, or email/phone number change, then please inform Ginny.

Why be on the Electoral Roll?
Being on the Electoral Roll allows you to be contacted by the clergy in times of illness, emergency, general support or bereavement.
It also allows you to attend the APCM (Annual Parochial Church Meeting), where you can raise questions, and hear what is happening in the church. You can also join the PCC (Parochial Church Council) which is a committee of church members and clergy, who make decisions on behalf of the church members and looks to support the local community in outreach projects. The PCC meet about 6 times a year.

Deanery Synod

Claire Elliot (Hurst Deanery Synod Representative)

The Rural Dean for The Hurst Deanery is Revd Paul Doick from Henfield.
St John's Deanery Synod representatives are Claire Elliot, Graham Todd and Jean MacCarthy.

There have been 3 meetings this year, held at different churches in the Deanery.

1) On 16th February 2022 Deanery Synod met at Holy Trinity Church, Hurstpierpoint.

Presentation by Dan Jenkins, Diocesan Youth Officer and Gary Pickett, paid Youth Worker.

Dan described a three-stage model for growing youth work.

- Starting with **Outreach**: e.g. Youth Clubs/café, outreach work and schools work, social action projects, homework clubs, trips/outings, food.
- Then **Transition**: e.g. Discussion groups, May camp and Festivals, Alpha course or similar.
- Finally **Discipleship**: Youth Worship, Bible study, Mentoring (1:1 or group), Prayer challenges, faith building challenges, Social Action.

2) On 19th May Synod met at St Edward the Confessor Church, Burgess Hill

Presentation on 'Generous Giving and Electronic Payments' prepared by Helen James, Diocesan Parish Advisor (Finance, Stewardship and Governance) who wasn't able to attend as she was unwell.

3) On 15th Nov 2022 Deanery Synod was held at St Andrew's Burgess Hill

Deanery Mission Action Plan 2022 - 2027: Paul Doick, Rural Dean, gave a presentation on the Proposed Deanery Mission Action Plan (MAP)

The Diocese put forward a plan based on the "4 Mores", and it was agreed at the same time as our Deanery review.

More Open:
He wants us to think about how we can work together as churches and share our resources. He doesn't want us be parochial and only think of our own parish, although he recognises the importance of a parish community. Archdeacon Fiona's idea was to collaborate with our nearest neighbours to make sure Priest's didn't feel they were working on their own. The idea is to cluster Churches/Parishes together e.g. St Edwards and The Point.

More converted to Jesus:
Examples are:
- Children's Church.
- A target is to put on 4 new seeker courses. Can we pool our resources to run them together?
- Schools: which schools need assistance and what do they want?
- Toddler groups
- There are 3 Foundation Governor Vacancies in the Deanery.
- Youth Hub, Gary Pickett is coordinating this. Link in with the Diocesan Youth Hub.

More Generous:
Examples are:
- Every Parish to have a legacy policy.
- 100% of Parishes to have PGS set up, even if not all parishioners give by it.
- A stretching target is for 75% of churches to have contactless payments, but this does depend on having good Wi-Fi.

More Engaged:
Examples include:
- Creation Care policy – be carbon neutral by 2030.
- Stephanie Lawrence, Deanery worker for FSW, is working 3 days a week. She would like to work more but she can only do this if there is more money available.

Paul Doick announced that he will be stepping down from being Rural Dean and will be finishing in June/July 2023. Also Revd Jane Willis was attending her last Hurst Deanery Synod before taking up her new incumbency.

Safeguarding

Dr Vince Elliot (Parish Safeguarding Officer)

Our Church is committed to maintaining a safe environment for all children, young people and vulnerable adults, while remaining open and inclusive, to all worshipers.

We have adopted and implemented the House of Bishops Safeguarding Policy, ensuring that all those who work with children and young people are safely recruited and appropriately trained.

From January of 2022 the rules around DBS checks have changed. All DBS checks subsequent to January 2022 will require to be renewed every 3 years. However those whose DBS checks were last carried out before that date, remain on the 5-year cycle until their next renewal. If you are uncertain when your DBS renewal is due, do not be concerned. I have a list of renewal dates and will contact you when required.

For members of the PCC, DBS checks are no longer routinely required, provided that PCC membership is their sole role within the Church.

The Safeguarding training requirements have also changed. C0, C1 and C2 have now become Basic Awareness, Foundation, and Leadership respectively. Basic Awareness (BA) and Foundation are both on-line courses. BA is very straightforward and is recommended for almost everyone who has an interest in safeguarding. Foundation is for anyone who has safeguarding responsibilities or contact with children. If you are unsure of what is required, please do contact me.

The Church of England produces a Parish Safeguarding Handbook that contains guidance and advice for parishes regarding safeguarding issues. An electronic version is available at The Church of England and also the Diocese of Chichester internet sites.

Finally, and most importantly, if anyone has any concerns or questions regarding the safety or well-being of any child, or adult, no matter how minor or trivial they may seem - please come and talk to me about it. Anything you say will be treated in the utmost confidence.

I am in Church every Sunday and my contact details are on the notice board in the Narthex and in the Spire Café.

Fabric

Graham Todd (Fabric Manager)

West Window repairs

Early in the year we carried out extensive repairs to the internal stonework around the large west window. We successfully obtained a partial grant and the congregation raised a further significant amount.



Getting ready for our new vicar

During the first half of 2022 we re-erected the posts for the banner in the church yard, polished the church floor, cleaned most of the glass between the nave and vestries, held a working party in the churchyard and then two at the vicarage to clear the overgrown garden.

Radio Microphones

These needed replacing as the old ones were cutting out and did not rebuff unwanted external interference. We successfully applied for a grant and bought four new radio mics which work extremely well.



Roof leaks

We addressed a roof leak over the vestry. But we could not afford to repair the SW corner roof or Spire roof shown here.

Energy costs rise

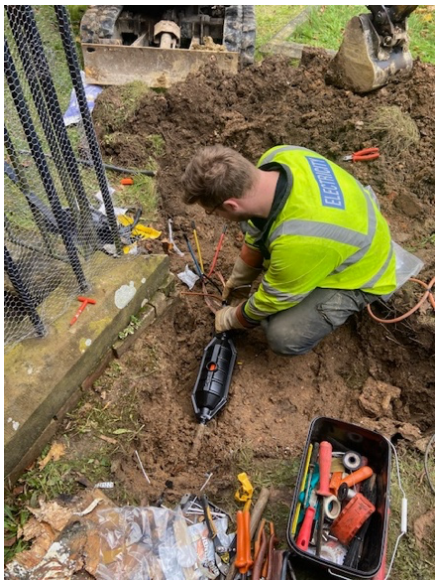
The PCC approved cost savings by lowering the heating background temperature, shortening the flood light switch on period and by changing 39 main church lights to LED fittings, thus saving nearly £300pa. The congregation funded the new bulbs which cost £800.

Boundary Wall
Our Grade 2* listed wall was again demolished, by an unknown vehicle in November.



This time the damage was more extensive than 5 years ago. We arranged for temporary fencing to prevent further damage by vandals. The wall will be repaired in the warmer weather because we have to use lime mortar.

A storm and then power failure
Later in November very heavy rain cascaded down the chancel roof, over the organ chamber roof and found its way into the electrical intake room and damaged the main electricity supply. The National Power Company wasted no time in cutting our intake cable below ground, leaving the church without heat, light and power.



A frantic week followed, altering church services, cancelling meetings and dealing with four different energy suppliers and electricians.

The photo shows a UK Power engineer finally reconnecting our cable.

Our failing pipe organ
With £45,000 in a restricted fund it was again decided to research the possibility of restoring the organ. A meeting was set up with an organ contractor, the organ advisor to the Diocese and our team to kick start a phased restoration. We have applied for the Faculty and that has been promised. Hopefully work can start in the Spring.

From the Belfry

Doug Stewart (Tower Captain)

2022 was a year of slow Progress. We were only ringing 3 bells for Service at the start. At the end we were managing 4 or 5. Of course our target is to have the full octave ringing for every Sunday.

We have had one ringer return and are grateful for the support we received from Jo and Joan who ring with us regularly on Sunday and Monday. They travel from Twineham to be with us. We were all "rusty" at the lifting of lockdown but now with regular ringing again our efforts have improved. Other visitors appear at practise night and this means we sometimes have 8 bell ringing.

We hope to attract some learners to build up Tower numbers, as some of us are not as young as we were!

Children's Church and Youth Group

Claire Elliot (Children's Church Leader)

Leadership Team:

The Children's Church and Youth Group leadership team remains small, consisting of 6 people who run the Sunday morning teaching sessions and the social events for Youth Group.

The break from Children's Church during COVID Lockdown led to a few leaders deciding they would step back after many years of involvement and then during 2022 a few more leaders chose to leave St Johns.

One new leader stepped forward at the end of 2021, but sadly we have been unable to recruit any new helpers in 2022. As a result, we continue to only offer Children's Church once a month, on the 3rd Sunday of the month. We run groups for two age groups ranging from 0 – 16. On some occasions crèche has also been offered.

Attendance numbers in 2022:

Jan	Feb	March	April	May	June	July	Sep	Oct	November			December		
13	13	12	11	12	10	8	12	11	7	10	14	18	13	20

During Advent we held rehearsals for The Nativity so we met on 2 extra Sundays in November and 3 times in December, including Christmas Eve, when 20 children and young people took part in The Crib service.

We have been raising the profile of the Children's Church by showing the congregation what we have been doing in our sessions when we return to the service.

Easter 2022:

We held Children's Church on Palm Sunday and told the story of Christ's Passion using visual aids and props to engage the children.

On Good Friday families were invited to Stations of the Cross at 10.00am, followed by Hot Cross Buns. Fr Nick Lamb and Claire led this service and encouraged more participation by using Stations of the Cross Eggs with objects inside to help make the Way of the Cross more accessible and meaningful.

On Easter Saturday the Children helped transform the Easter garden and Lenten Tree and started to create a welcome picture for Fr David.

70 Acts of Service:

To help mark the Queens Platinum Jubilee the Children's Church designed cards and decorated a box for the congregation to record and post their 70 Acts of Service. These acts of service were blessed at Pentecost during the Jubilee celebrations.

Nativity/Crib service Christmas Eve:

We were very excited to be able to hold the Crib Service again this year with the congregation filling the church. It was wonderful that 20 children and young people took part, either taking on parts in the story or as narrators. Most were children who regularly attend St Johns, but 5 extra joined in on the day.

Youth Group:

We held three Youth Group social events in 2022. In January we held a Burns Night social evening with games, a quiz and Scottish food and drinks. In May, we had a games evening and Fish and Chip supper before putting Youth Group events on hold until Fr David arrived.

In November we held another social evening and introduced Fr David to some of our favourite Youth Group games. We hope to be able to plan a full programme of monthly events again soon.

Charity Giving

Di Tipler (Charity Co-ordinator)

During 2022 we were able to support the following charities:

- **Headway** - £534.26 was raised for our Spring charity, which included some money donated before Covid.
- **Ukraine** - An emergency collection was taken following the invasion of Ukraine and this raised £734.00
- **Blind Veterans** - £228.50 was raised for our Summer charity.
- **Water Aid** - £244.50 was raised for our Autumn charity.
- **Family Support Work** - £377.97 was raised for our Winter charity plus another £500. raised by an annual Sponsored walk taken later in the year.
- **Sussex Historic Churches** - £150.00 was raised through the sponsored Ride and Stride event in September.
- **The Children's Society** - £122.98 was raised at the Christingle Service in December

We are so grateful for your ongoing generosity during the year.

"Your support really does change lives … you are standing alongside young people and letting them know that a brighter future is possible."
Andrew Moran
The Children's Society

Choir

Gill Squires (Choir member)

Last year 2022 was a very busy one for the choir as we began to get back to a normal level of music in our main Sunday service and were able to celebrate some of the major festivals again. As I reported last year our Musical Director John Leggett retired after Christmas 2021 so up until the end of July we were welcoming a variety of different organists every Sunday to play for our services and I am indebted to them for all their support.

In June we welcomed Fr. David as our Parish Priest and he has enjoyed being in a Parish which still has the choral tradition and is very supportive. At the end of July we then welcomed Michael Tester as our new Director of Music but unfortunately although all the choir members really enjoyed working with him, he decided that for various reasons he would not complete his probationary period and his final Sunday was 6th November so I was again booking organist cover for our services.

Sadly we also said goodbye to Nicholas & Sigrid Moiseiwitsch last year and they are much missed.

Although for most of the year we didn't have a Director on Music we still ran choir practice on a Friday evening to prepare the music for Sunday services and I would like to thank both Paul Mead for his help in playing the piano and to the rest of the choir for their support.

We ended the year with the service of Nine Lessons and Carols which was very well received and we were also able to celebrate Midnight Mass for the first time since the pandemic. We look forward to being able to find a new Director of Music and for the choir to grow both musically and in numbers.

We are a friendly group of people and if you love music and are interested in joining us, please speak to one of the choir members or come along to choir practice at 7.15pm on a Friday evening in the church.

Community Outreach

Felicity Fernee (Market stall and outreach)



From March to December on the second Saturday of the month we held a stall outside Church, whatever the weather. Not only were we making contact with the community at large but it was an excellent fundraising event making on average £250 each month. Thanks go to our faithful volunteers (not necessarily churchgoers) for helping and for making it a jolly, friendly event. At the same time The Spire Café was open for refreshments and we hope to continue this into 2023.

A wide range of goods were on sale as well as cakes and marmalade. Many, many thanks to all who contribute in any way, especially to the cake and marmalade makers.

Concerts

Colin Squires (Churchwarden)

Due to the COVID-19 pandemic, we were not able to arrange any concerts during the first part of the year. Artists were reluctant to come and perform and we were not convinced there would be enough people who felt confident enough to come and listen. However, we were able to host the Perdido Players who put on a charity concert for Ukraine in early July.



It was lovely to have live entertainment back into St John's after over 2 years. Our next concert was on 8th October when we were entertained by Ashley Beauchamp and friends. This was a wonderful concert enjoyed by about 80 people.

Burgess Hill Girls then hired the church for a concert for family and friends on 15th October, which was enjoyed by all. Sussex Harmonisers then held their annual concert on 13th December and the Mid Sussex Brass Band rounded off the year with their Christmas concert on 22nd December.

We would like to thank everyone who helped in any way with these concerts which as well as providing entertainment, makes much needed funds for the church.

Deacon's Report

Deacon Stephen MacCarthy

We were grateful for the return to church and growing confidence in the precautions taken to safeguard those attending as the year progressed. Nevertheless, attendance was markedly reduced with a few of our more vulnerable members unable to come on Sundays, and without a return to an 08.00 service until mid-year. However, the Wednesday service has become popular for those able to attend midweek and for some this now provides a more accessible service.

In many areas of our lives there was an increasing freedom. However, we should also recall that a few of our older or more vulnerable parishioners were only able to return to public

worship infrequently or perhaps not at all. Pastorally the visiting and home communions had been concentrated with me so that others could concentrate on other areas and arranging the public worship. This was and remains a great privilege to be able to help the sacramental and spiritual life of St John's to be shared. Naturally with the arrival of Fr. David I am grateful for his support in this ministry, and for the continuing part I can play in supporting him in the life of the parish. In the new year it is my hope that this ministry will expand with our Lay Ministers of Communion returning to home visiting, and perhaps the Pastoral Team being reformed to visit the housebound and those in residential care.



There have been both national and local moments affecting our lives in 2022, not least the death of Queen Elizabeth II, and I would commend the way in which St John's provided support and public remembrance on this and other occasions. In addition, we have been both appalled by events and engaged in prayer surrounding the war in Ukraine. Indeed, I was privileged to be invited to speak at a local community event organised for families from Ukraine now living in our community. It was inspiring to see how they have found welcome and support in and around Burgess Hill and are forming a valued part of the community following their arrival.

Now, in the wake of the ever-present but reducing effects of the Covid Pandemic may we remember those members of our community who remain unable to fully return to our public worship yet who greatly value our support, both practical and in prayer. As we look forward in the life of our parish pray that we do not forget the heartache and restrictions that continue to affect the lives of many of our friends and neighbours.

Family Support Work

Felicity Fernee (Hurst Deanery Committee Member)



Family Support Work (FSW) has helped families across Sussex since 1890. St John's has supported them during the year in several ways.



We collected several boxes of food and toiletries at harvest to be distributed amongst families across the county. At our Advent Toy Service in November we collected gifts suitable for children and young people of all ages which were donated to FSW for distribution.

In September a group of our Church family took part in the annual walk from Amberley to Arundel. We were delighted to raise £500. in sponsorship. This was in addition to a further £377.97.

It was announced during the year that families in Hurst Deanery now have their own local practitioner, Steph. FSW are able to give practical and emotional support that enables families to access appropriate services, give them coping strategies and build their confidence to become stronger.

Flower Arrangers

Carol Matthews (Flower Team Co-ordinator)

Throughout the year, the small team of flower arrangers have maintained keeping flowers in the church on a weekly basis. At the start of the year, we were only providing one arrangement per week as COVID restrictions were being adhered to. Following Fr David's arrival at St John's. We have reverted to having 2 arrangements for a normal week and additional ones for special occasions i.e. Christmas and Easter.
The flower arranging team have seen a few changes over the year, Kit organised a rota for the first half of the year and she handed this over to me halfway through the year. On behalf of all the flower arrangers, I would like to say a Big Thank You to Kit for the many years that she has organised the flower arranging rota, organised buying the flowers for special occasions and for encouraging me over the years. I would like to say thank you to those who have supported me over the last 6 months, Tracie, Jacquie, Kit and Felicity.



Over the last six months since I have had the responsibility of the flowers at St. John's, many people have commented how nice it is to see the flowers in church, I am aware that these comments have been made to Kit in the past as she has often phoned me to tell me.

Lastly, I would like to thank the members of congregation who give generously at Easter and Christmas to help with the cost of purchasing flowers and to those individuals who sponsor the flowers on a specific week to commemorate a special date. If anyone feels able to help in anyway with either arranging flowers or providing sponsorship for a specific date, please do contact me.

Servers' Report

Colin Squires (Server and Sacristan)

After over 2 years of only having one server due to COVID restrictions and the need for social distancing, also having no vicar, although it has been wonderful to have all the retired priests helping us out, it has been lovely to reinstate a full serving team on Sundays and major festivals, now that Fr David is here. It is also good to welcome Jane, Shona and Tony to the team, who bring a wealth of experience and knowledge especially as Annie has had to hang up her cassock due to continuing health issues.



We all consider it a privilege to serve at the altar and to assist the priests in whatever way we can. We are always on the lookout for any young or young at heart members of the congregation who wish to join the team, either as servers or as boat boys or girls.

It was great to have Thomas as boat boy on All Saints, so please do not hesitate to speak to me after the service on a Sunday.

Treasurer's Report

Geoff Burton (Treasurer)

ST. JOHN the EVANGELIST BURGESS HILL
Registered Charity 1165166

This year has seen a further diminution of the changes wrought by Covid –19, Although the café has not yet opened due to a leaking roof, we have been able to hold a few concerts.

Total income has improved slightly, but this is entirely due to more special appeals which brought in £6,000 more than last year. Unfortunately, regular giving, including Gift Aid owed by HMRC is mainly unchanged from last year following a number of years in which it fell. Total costs have increased by £16,000, mostly due to the repairs to the West Window and the redecoration and repairs to the vicarage of approximately £18,000.



Excluding these costs gives a slight reduction in expenses, but the church reduced its planned Parish Contribution by £9,000, meaning other cost are higher, PARTICULARLY GAS and ELECTRIC, which are four times as high as at this time last year. Regular giving this year has covered 72% of our costs but only because of the further reduction in Parish Contribution. If we include the maintenance cost this percentage drops to 60%.

In 2022 it cost £87,000 to run the church even though it was still not back to running all the previous services, EXCLUDING maintenance, charitable donations and the Spire Cafe. This is £1,673 per week. **£16.50 per week per person regularly attending this church if they were able to attend. Every week, even if you don't come every week.**

The December and January gas and electric bills suggest 2023 will see those costs rise by at least another ten thousand pounds.

The repairs to the vicarage were carried out thanks to a generous loan from a member of the congregation which must be paid back in the next two years.

The PCC has been active in reducing some of these costs, particularly printing and we are looking at other areas where reductions can be made, but we have built up some arrears on stonework maintenance which cannot be put off much longer.

The listed building status of the church means we often have to pay more for repairs, particularly external repairs.

General Funds have dropped to £1,000, but this means we cannot do any other necessary stonework repairs or any other required major maintenance at the moment without yet another special appeal. It is not good to try to run a church without at least £20,000 pounds in general reserves. The church is running on empty.

All other funds (mostly Organ Fund) have to be kept for the specific use of those funds and they cannot be used to keep the church open. Clearly, we all need to re-consider our giving.

Examiners Report

Independent Examiner's Report to the PCC of St John the Evangelist Church, Burgess Hill.

I report on the accounts of the PCC for the year ended 31/12/2022 which are set out on pages to .

Respective responsibilities of trustees and examiner.
The members of the Church's PCC are responsible for the preparation of the accounts. The members of the Church's PCC consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in and audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Helen Preece

Date: 24/02/2023

Professional Qualification: ACMA, ACIB

Address: Unit 1, Teknol House, Victoria Road, Burgess Hill, West Sussex, RH15 9LH

Statement of Financial Activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	80,761	6,504	-	**87,265**	*83,348*	
Charitable activities	1,172	-	-	**1,172**	*3,219*	
Other trading activities	4,650	-	-	**4,650**	*518*	
Investments	498	567	-	**1,065**	*501*	
Other receipts	611	-	-	**611**	*1,256*	
Total income	**87,692**	**7,071**	**-**	**94,763**	*88,841*	*2*
Expenditure on:				**-**		
Raising funds	960	-	-	**960**	*960*	
Charitable activities	94,880	8,769	-	**103,649**	*88,555*	
Other trading activities	1,003	-	-	**1,003**	-	
Other expenditure	-	-	-	**-**	-	
Total expenditure	**96,843**	**8,769**	**-**	**105,612**	*89,515*	*3*
Net gains (or losses) on investments	**-**	**-**	**-**	**-**	-	*8*
Net income or (net expenditure)	**(9,151)**	**(1,698)**	**-**	**(10,849)**	*(674)*	
Transfers between funds	**(123)**	**123**	**-**	**-**	-	*10*
	(9,274)	(1,575)	-	**(10,849)**	*(674)*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**	-	*11*
Other gains/(losses)	-	-	(2,185)	**(2,185)**	-	
Reconciliation of funds:						
Net movement in funds	**(9,274)**	**(1,575)**	**(2,185)**	**(13,035)**	*(674)*	
Total funds brought forward	10,374	49,357	18,592	**78,322**	*78,996*	
Total funds carried forward	**1,100**	**47,781**	**16,407**	**65,288**	*78,322*	

Balance Sheet

	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	*£*	
Intangible assets	**-**	-	
Tangible assets	**-**	-	
Heritage assets	**-**	-	
Endowed investments	**16,407**	*18,592*	
Total fixed assets	**16,407**	*18,592*	*11*
Stocks	**-**	-	
Debtors	**4,252**	*1,709*	*14*
Investments	**-**	-	
Cash at bank and in hand	**61,286**	*62,021*	
Total current assets	**65,539**	*63,730*	
Creditors: Amounts falling due within one year	(12,658)	*(4,000)*	*15*
Net current assets or (liabilities)	**52,881**	*59,730*	
Total assets less current liabilities	**69,288**	*78,322*	
Creditors: Amounts falling due after more than one year	**(4,000)**	-	
Provisions for liabilities	**-**	-	
Total net assets or (liabilities)	**65,288**	*78,322*	
The funds of the charity:			
Endowment funds	**16,407**	*18,592.31*	
Restricted income funds	**47,781**	*49,356.53*	
Unrestricted funds	**1,100**	*10,373.62*	
Revaluation reserve	**-**	-	
Total unrestricted funds	**1,100**	*10,373.62*	
Total charity funds	**65,288**	*78,322.46*	18

Notes to the financial report (continued)

Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Planned giving (excl. tax refunds)	48,422	-	-	**48,422**	*53,326*	
Planned giving (no tax refunds)	-	-	-	**-**	*-*	
Loose cash collections	6,481	140	-	**6,621**	*7,158*	
Summer fete & Christmas bazaar	-	-	-	**-**	*-*	
Other Fund Raising Events	3,476	-	-	**3,476**	*3,497*	
Concerts	-	-	-	**-**	*-*	
Other Special appeals	6,068	2,156	-	**8,224**	*1,901*	
Gift Aid recoverable	15,037	208	-	**15,245**	*10,624*	
Legacies	-	-	-	**-**	*34*	
Grants	1,276	4,000	-	**5,276**	*6,808*	
Donations and legacies	**£80,761**	**£6,504**	**-**	**£87,265**	*£83,348*	
Fees for weddings & funerals	1,172	-	-	**1,172**	*3,219*	
Charitable activities	**£1,172**	**-**	**-**	**£1,172**	*£3,219*	
Café/Church Hall	1,585	-	-	**1,585**	*165*	
Concerts	2,198	-	-	**2,198**	*-*	
Sales of the parish magazine	-	-	-	**-**	*-*	
Rent from letting of Parish house	-	-	-	**-**	*-*	
Bible study notes	-	-	-	**-**	*-*	
Church centre hiring fees	868	-	-	**868**	*353*	
Magazine advertisement fees	-	-	-	**-**	*-*	
Bookstall sales	-	-	-	**-**	*-*	
Other trading activities	**£4,650**	**-**	**-**	**£4,650**	*£518*	
Bank & CBF deposit interest	8	567	-	**574**	*23*	
CBF investment fund dividend	491	-	-	**491**	*478*	
Rent from letting of investment property	-	-	-	**-**	*-*	
Investments	**£498**	**£567**	**-**	**£1,065**	*£501*	
Other receipts	611	-	-	**611**	*1,256*	
Total income and endowments on all funds	**£87,692**	**£7,071**	**-**	**£94,763**	*£88,841*	8

Notes to the financial report (continued)

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Special appeals costs	-	-	-	**-**	-	
Stewardship costs	-	-	-	**-**	-	
Grants costs	-	-	-	**-**	-	
Investment management costs	-	-	-	**-**	-	
Other fundraising costs	960	-	-	**960**	*960*	
Cost of raising funds	**£960**	**-**	**-**	**£960**	*£960*	
Charitable grants and donations	70	-	-	**70**	*70*	*4*
Mission & evangelism costs	82	-	-	**82**	*300*	
Diocesan parish share	45,834	-	-	**45,834**	*55,000*	
Clergy and other people's expenses	309	-	-	**309**	*148*	
Salaries and honoraria incl NI	11,773	-	-	**11,773**	*16,541*	
Upkeep of services	-	-	-	**-**	-	
Church running costs	16,987	-	-	**16,987**	*9,320*	
Sunday school	153	-	-	**153**	-	
Church maintenance and repair	5,580	8,769	-	**14,349**	*3,939*	
Upkeep of churchyard	-	-	-	**-**	-	
Upkeep of vicarage	10,532	-	-	**10,532**	*499*	
Storage costs of donated goods	-	-	-	**-**	-	
Miscellaneous	-	-	-	**-**	-	
Administration	3,360	-	-	**3,360**	*2,538*	
Bank charges	-	-	-	**-**	-	
Depreciation	-	-	-	**-**	-	*8*
Governance	200	-	-	**200**	*200*	
Cost of charitable activities	**£94,880**	**£8,769**	**-**	**£103,649**	*£88,555*	
Summer fete/Christmas bazaar costs	-	-	-	**-**	-	
Concert Costs	935	-	-	**935**	-	
Church centre hiring costs	-	-	-	**-**	-	
Church hall running costs	-	-	-	**-**	-	
Bible study notes	-	-	-	**-**	-	
Parish magazine costs	-	-	-	**-**	-	
Bookstall costs	-	-	-	**-**	-	
Storage costs of donated goods	-	-	-	**-**	-	
Other trading costs	67	-	-	**67**	-	
Cost of other trading activities	**£1,003**	**-**	**-**	**£1,003**	-	
Total expended on all funds	**£96,843**	**£8,769**	**-**	**£105,612**	*£89,515*	

Notes to the financial report (continued)

Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Overseas:						
Water Aid	245		-	**245**	*-*	
Christian Aid	-			**-**	*-*	
Home:					*-*	
The Childrens Society	673			**673**	*-*	
St. Peter & St. James Hospice			-	**-**	*-*	
DEC Ukraine	734			**734**	*-*	
Ukraine	542			**542**	*-*	
Blind Veterans	229		-	**229**	*-*	
Family Support Work	878			**878**	*-*	
Mothers Union				**-**	*-*	
Chailey Heritage				**-**	*-*	
Bishops Discretionary Fund				**-**	*-*	
Royal British Legion	70			**70**	*70*	
BBC Children in Need				**-**	*-*	
Headway Charity	534			**534**	*215*	
Sussex Historic Churches				**-**	*-*	
Missions for Seamen				**-**	*25*	
Burgess Hill Community Foodbank				**-**	*-*	
Forget-me-not café				**-**	*-*	
Mid-Sussex Older Prersons Council				**-**	*-*	
Toybox				**-**	*-*	
Brighton Homeless			-	**-**	*-*	
Young Minds				**-**	*-*	
	3,905	**-**	**-**	**3,905**	*310*	

Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Remuneration						
Wages and salaries	11,773	-	-	**11,773**	*16,541*	
Employer social security costs	-	-	-	**-**	*-*	
Employer pension costs	-	-	-	**-**	*-*	
	11,773	**-**	**-**	**11,773**	*16,541*	

Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Independent examination	200			**200**	*200*	
Accounts production	-	-	-	**-**	*-*	
Bookkeeping	-	-	-	**-**	*-*	
	200	**-**	**-**	**200**	*200*	

Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
			-	**-**	*-*	
	-	**-**	**-**	**-**	*-*	

Notes to the financial report (continued)

Fixed Assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022
	£	£	£	**£**
Market value 1 January 2022	-	-	18,592	**18,592**
Disposals at carrying value	-	-	-	**-**
Purchases at cost	-	-	-	**-**
Net gains and revaluation	-	-	(2,185)	**(2,185)**
Market value 31 December 2022	**-**	**-**	**£16,407**	**£16,407**

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets
	£	£	£	**£**
Cost or valuation				
At 1 January 2022	-	-	-	**-**
Additions	-	-	-	**-**
Disposals	-		-	**-**
Revaluation	-	-	-	**-**
At 31 December 2022	**-**	**-**	**-**	**-**
Charge for impairment				
At 1 January 2022	-	-	-	-
Additions	-	-	-	**-**
Disposals	-	-	-	**-**
Revaluation	-	-	-	**-**
At 31 December 2022	**-**	**-**	**-**	**-**
Net book amounts				
At 31 December 2022	**-**	**-**	**-**	**-**
At 31 December 2021	-	-	-	-

Notes to the financial report (continued)

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Fixed assets for church use	-	-	-	**-**	*-*	
Investment fixed assets	-	-	16,407	**16,407**	*18,592*	
Current assets (except cash)				**-**	*-*	
Cash at bank and on deposit	17,626	43,660		**61,286**	*62,021*	
Current liabilities	(11,101)	(1,557)	-	**(12,658)**	*(4,000)*	
Long term liabilities	(4,000)	-	-	**(4,000)**	*-*	
	£2,525	**£42,103**	**£16,407**	**£61,035**	*£76,614*	

Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Income tax recoverable	3,324	-	-	**3,324**	*1,709*	
Prepayments and accrued income	929	-	-	**929**	*-*	
Other debtors	-	-	-	**-**	*-*	
	£4,252	**-**	**-**	**£4,252**	*£1,709*	

Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Deferred income	100	-	-	**100**	*255*	
Accruals for utilities and other costs	7,001	-	-	**7,001**	*3,104*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors	4,000	1,557	-	**5,557**	*641*	
	£11,101	**£1,557**	**-**	**£12,658**	*£4,000*	

Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	*Total Funds 2021*	*Notes*
	£	£	£	**£**	*£*	
Deferred income		-	-	**-**	*-*	
Accruals for utilities and other costs	-	-	-	**-**	*-*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors	4,000	-	-	**4,000**	*-*	
	£4,000	**-**	**-**	**£4,000**	*-*	

Notes to the financial report (continued)

Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021
	£	£	£	£
Income and endowments from:				
Donations and legacies	81,315	2,032	-	**83,348**
Charitable activities	3,219	-	-	**3,219**
Other trading activities	518	-	-	**518**
Investments	478	22	-	**501**
Other receipts	1,206	50	-	**1,256**
Total income	**86,736**	**2,105**	**-**	**88,841**
Expenditure on:				-
Raising funds	960	-	-	**960**
Charitable activities	88,437	118	-	**88,555**
Other trading activities	-	-	-	-
Other expenditure			-	-
Total expenditure	**89,397**	**118**	**-**	**89,515**
Net gains (or losses) on investments				-
Net income or (net expenditure)	**(2,661)**	**1,987**	**-**	**(674)**
Transfers between funds	**(123)**	**500**		**377**
	(2,784)	2,487	-	(296)
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	**2,310**	**2,310**
Reconciliation of funds:				
Net movement in funds	**(2,784)**	**2,487**	**2,310**	**2,014**
Total funds brought forward	13,534	46,869	16,282	**76,686**
Total funds carried forward	**10,751**	**49,357**	**18,592**	**78,700**

Statement of funds

	Balances b/fwd 01-Jan-22	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-22
	£	£	£	£	£
Church Charity	£7,630			(897)	*6,733*
The Crunden Church Charity	£10,962			(1,289)	*9,674*
Total of all endowed funds	**£18,592**	**-**	**-**	**(2,185)**	*16,407*
Organ fund	£43,669	742	-	-	*44,410*
Charity fund	£0	-	-	-	*0.00*
Bells Fund	£1,672	75	-	-	*1,747*
Other Special Appeals	£2,852	6,254	(8,769)	123	*460*
Christmas Lights fund	£1,164	-	-	-	*1,164*
	-				
Total of all restricted funds	**£49,357**	**7,071**	**(8,769)**	**123**	*47,781*
General fund	£(854)	86,107	(95,154)	(123)	*(10,023)*
Designated funds	£11,227	1,585	(1,689)	-	*11,123*
Revaluation reserve	-	-	-	-	-
Total of all unrestricted funds	**£10,374**	**87,692**	**(96,843)**	**(123)**	*1,100*
Total funds	**£78,322**	**£94,763**	**£(105,612)**	**£(2,185)**	*65,288*

94,763 105,612

Structure, Governance and Management

Liz Hayward (Secretary to the PCC / Churchwarden)

The PCC is a charity (Charity number: 1165166) registered with the Charity Commission. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

The PCC and Churchwardens are elected under the terms of the Church Representation Rules 2006 (Schedule 3 to the Synodical Government Measure 1969 as amended by Statutory Instrument 2004 No 1889).

The Vicar serves under licence from the Bishop; Churchwardens, Deanery and (wherever applicable) Diocesan Synod delegates are the subject of separate elections to their posts. All these then serve on the PCC ex officio.

Churchwardens are elected annually, four lay members of the Deanery Synod for a three-year term, and a maximum of twelve members of the church are elected at the Annual Parochial Church Meeting, for a three-year term, on a rolling cycle. The electorate comprises those persons on the Electoral Roll.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll; members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent; a Financial Procedures Policy is in place. A Grievance Procedure and Disciplinary Procedure have both been adopted in respect of church employees.

The Standing Committee (SC) of the PCC transacts PCC business between PCC meetings – either because the matter is urgent, or, on the other hand, because the issue is sufficiently routine that waiting for a full PCC discussion would be unnecessary. The Committee consists of the Vicar, Churchwardens, Treasurer, Secretary and at least one other elected PCC member.

In 2022, the PCC was comprised of the following members, after the May 2022 APCM:

SURNAME	FORENAME		Year (re-)elected	End of term on PCC
CHARLES	Fr David	SC	Incumbent (From 9 June 2022) SC	
HAYWARD	Liz	SC	Ex-officio (Churchwarden, Secretary) SC	
SQUIRES	Colin	SC	Ex-officio (Churchwarden) SC	
BURTON	Geoffrey (treasurer)	SC	Co-opted 2022	2023
CARTER	John	SC	2020	2023
ELLIOT	Claire	SC	Ex-officio - Deanery Synod	
HORN	Roy		2022	2025
McCABE	Sue		2022	2025
MACCARTHY	Jean		Ex-officio - Deanery Synod	
MACCARTHY	Stephen		Co-opted 2022	2023
NICHOLLS	Ginny		2020	2023
RHODES	Kate		2020	2023
STEWART	Doug		2020	2023
TIPLER	Di		Co-opted 2022	2023
TODD	Graham	SC	Ex-officio - Deanery Synod	
WEST	Averil		2021	2024

The PCC held eight meetings during 2022 on the following dates:

- 9th January (an extra-ordinary PCC called by Bishop Ruth Bushyager of Horsham)
- 25th January
- 15th March
- 6th May (The PCC convened to be addressed by Bishop Martin Warner of Chichester and Archdeacon Angela Martin. This was followed by a Section 11 meeting.)
- 22nd May (a short meeting of the newly formed PCC following the APCM for the election of PCC officers.)
- 21st June
- 22nd September
- 24th November

Administrative Information

Church Address:

St John the Evangelist Church, Lower Church Road, Burgess Hill, RH15 9AA

Administrative Address:

St John the Evangelist Church, Lower Church Road, Burgess Hill, RH15 9AA

Incumbent: Fr David Charles: 01444 244340 or vicar@stjohnschurchbh.org.uk

Charitable status of the parish

The PCC is a charity registered with the Charity Commission, number 1165166.

Name and address of Independent Examiner:

Helen Preece, Unit 1, Teknol House, Victoria Road, Burgess Hill, RH15 9LH

Meeting of the Parishioners for the Election of Churchwardens

and

Annual Parochial Church Meeting

Sunday 22nd May 2022 11.27am in Church

Chaired by Graham Todd, Vice Chair of the PCC

MINUTES

1. Deacon Stephen MacCarthy opened the meeting with prayer.
2. Apologies had been received from Ginny Nicholls, Claire and Vince Elliot, Di and Alan Tipler and Jean Cant.
3. Election of Churchwardens. Nominations had been received for:

Colin Squires	Proposed by Kate Cannon and seconded by Maggie Vine
Liz Hayward	Proposed by Amanda Green and seconded by Jean MacCarthy

All were in favour. Graham Todd thanked Colin Squires and Liz Hayward for all their hard work during the past year and this was met with a round of applause.

The Annual Parochial Church Meeting began at 11.30am.

1. Acceptance of the minutes of the APCM 23rd May 2021 — Proposed: John Carter, Seconded: Annie Ellis

   All in favour.

2. There were no matters arising.

3. Acceptance of the Annual Report — Proposed: Gill Squires, Seconded: Roy Horn

4. Adoption of the Accounts - Graham Todd commented that our giving had decreased but that a few people had left the Church. We do need to reconsider our giving. We paid a significant percentage of our Parish Share to the Diocese during 2021 and also had the unexpected costs of the West Window repairs. We are grateful to those who continue to give generously what they are able.

The adoption of the accounts was proposed by Roy Horn and seconded by Charles Vigor and all were in favour.

Graham Todd and Roy Horn both thanked Geoff Burton (treasurer) in his absence for all the hard work in which goes into that role, particularly in the current difficult circumstances.

5. The roll stands at 156. This is 30 less than at the last APCM but an accurate revision was not possible during the pandemic. People have moved away, sadly 5 have died, and others who live outside the parish have not returned to our Church. Presentation given by Liz Hayward in Ginny Nicholls' absence.)

6. Report on Goods and Ornaments: Colin Squires reported that the Log Book and Terrier were both available to look at and were up to date. He wanted to record the churchwardens' thanks to Amelia Ganasalingham for updating and digitising the Terrier as part of her D of E Award. It is an excellent piece of work and very much more user friendly thank the previous paper versions.

7. Election of one Deanery Synod member - there was one nomination:

   Jean MacCarthy Proposed: Alan Tipler
   Seconded: Averil West.

   All in favour.

8. Three members of the PCC resigned during the year: Stuart Beckett, Linda Blaker and Theresa Corkill. Three members retired: Carol Butler, Luke Corkill and Roy Horn. Election of up to five PCC members. Only two nominations had been put forward and there were no more forthcoming.

   Roy Horn Proposed: Liz Hayward
   Seconded: Colin Squires

   Sue McCabe Proposed: Liz Hayward
   Seconded: Felicity Fernee

9. Appointment of an Independent Examiner: **Helen Preece** is prepared to continue.
   Proposed: Jean McCarthy
   Seconded: Felicity Fernee

10. Any Other Business.

    Sigrid Moiseiwitsch (on behalf of herself and Nick) said how concerned they were about the way that St John's is moving away from being inclusive. Not being on the PCC, this was their first opportunity to raise this in a public forum. She noted that we are no longer on the register of Churches if one were to search on the "Inclusive Church" website for a Church in this area. They had written to Bishop Ruth and were urged to stay to experience Fr David's ministry first-hand and were willing to do that.

They had asked Bishop Ruth about women presiding at the altar on Sundays. The implication is they will not be allowed to.

Doug Stewart said that the meeting should be aware that he had tried to put the topic of inclusivity on the PCC agenda but had been told by Bishop Ruth this must wait until after Fr David had arrived.

Graham Todd said this would be on the agenda once Fr David had arrived.

Liz Hayward addressed the two points raised by Sigrid, firstly that Inclusive Church had removed us from the website while they came to a decision as to whether our Church could be a member of their group. This had not yet been decided, possibly because they too were waiting until Fr David arrived. With regard to the second point about women presiding at the altar. We only have what Bishop Ruth has said. Fr David made no mention of refusing to allow women to preside at Sunday Mass during his interview.

Felicity Fernee gave an impassioned defence of the inclusivity of our Church and said membership of Inclusive Church means nothing against the background of the type of caring and outreach we do at St John's. We show Christ's compassion to all - this is much more important. (This was received by applause.)

Liz Griffiths asked whether she would still be able to continue as an LMC and server or was Fr David against women in these roles. Liz Hayward assured her that Fr David had women in these roles in his current parish and welcomed them.

Graham Todd commented that at the original meetings to discuss the parish's membership of "Inclusive Church" he felt people were only considering the congregation and community we welcomed in, rather than the priest.

The Annual Parochial Church Meeting ended at 11.58am.

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIS

England & Wales - Charity number 1165166

Accounts

St John the Evangelist, Burgess Hill. Charity no 1165166

Trustees Annual Report for 2021

Our aims and purposes as a charity

The Parish has been in interregnum throughout 2021 but has been supported by the Revd Paul Doick, Rural Dean who is a joint sequestrator with the 2 churchwardens, plus retired priests who kindly took services when we were able to open.

Due to the continuing COVID pandemic the church closed its doors in early January but managed to open for Sunday services in Mid-March. We then managed to also open for Wednesday services from late March and they both continued throughout the year.

1 The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.

2 Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.

3 To know Jesus better and make Him better known.

4 Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay.

5 Providing financial support to those in need and, to other organisations with similar objectives.

What we had planned to do to achieve our charitable objectives.

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.
The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2021 we discussed and planned the following objectives and activities to fulfil our aims. However due to the COVID restrictions, some of this was not possible to achieve.

1 Enabling as many people as possible to worship at our church
2 Enabling as many people as possible to become part of our parish community
3 Teaching, baptising and nurturing new and existing believers
4 Maintaining an overview of worship throughout the parish
5 Considering how services can involve the many groups that live within the parish
6 Putting faith into practice, through prayer and scripture, music and sacrament
7 Offering worship and prayer, learning about the Gospel, in small group situations

8 Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
9 Provision of pastoral care for people living in the parish
10 Providing assistance to the poor and needy of the parish
11 Giving grants to missionary organisations
12 Reaching out to the un-churched through provision of the Spire Cafe by offering wholesome meals at reasonable prices. This has unfortunately been closed throughout 2021 due to COVID restrictions.
12 Maintaining the fabric of the church building as a historic centre and focus of life in the town centre.

What we achieved and how we affected beneficiaries' lives

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church.
We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The average regular Sunday attendance, counted during October 2021 was only 50 as that was the maximum we could accommodate whilst maintaining the required social distancing. We had a small service on Maundy Thursday, again on Good Friday and then on Easter Day, but all these were limited due to the restrictions in place. Christmas Eve and Christmas Day services were attended by the maximum allowed, but the hugely popular Crib Service on Christmas Eve was cancelled as it was thought too many people would wish to attend and we couldn't guarantee their safety. In its place a smaller, but very successful Nativity Event was held for the children which was attended by the maximum allowed at that time.

We normally look to encourage the deepening of faith for all ages, and alongside our services there is a programme for young people from crèche through to teenagers to join in with. We continued our emphasis upon the family and the children's ministry. The Youth Group is well attended, meeting every couple of months for a social as well as regular alternating Sunday morning sessions. Obviously some of this was curtailed because of COVID.

Evangelism and outreach were nearly all cancelled in 2021 due to either COVID lockdowns or extended restrictions, which resulted in the church being closed for some of the year.

The local primary and secondary school normally hold their annual Christmas school assemblies at St John's when parents and other family members are encouraged to attend, which results in standing room only. Unfortunately the schools cancelled as they were not sure they could keep everyone safe. We also usually have several visits throughout the year from schools and beaver and boys brigade packs who are doing various religious activities at school or at other groups, but again these did not take place due to ongoing restrictions.

We would normally hold Lent and Advent courses where people can explore the Christian faith together as well as first communion and confirmation courses.

Provision of the church building for people to enjoy

We celebrated 11 baptisms, 3 weddings, but no wedding blessings, although we did celebrate the renewal of marriage vows at a local hospice. We also hosted 7 funerals in our church, plus 4 memorial services, 11 funerals at the crematorium and 4 burial of ashes during the year. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.
We normally hold concerts on a regular basis, for the benefit of the local community, however due to ongoing COVID restrictions artist were reluctant to come and perform as they could not guarantee an audience as people were still being very cautious about coming out.
Our church is normally open when our Spire Café is open, but again due to COVID this has been closed throughout 2021 but we are still hoping to open sometime in the future. However with the rising costs of heating, we are not confident when that might be. People remark about the sense of history within the church; that people of much earlier generations found life and presence there and, comments on the appreciation of the architectural beauty of the building and biblical archaeology.

Provision of pastoral care for people living in the parish

Our parish deacon continued to visit those who are housebound and took communion to those who requested it, however all this was very much on an ad hoc basis due to continuing restrictions.

Provision of tangible support to the poor and needy and Charitable giving

Due to the pandemic the Food Bank had to relocate in 2020 to an empty shop in the town, and has not yet returned, as the hall area is too small to maintain social distancing. The church was able to celebrate both the annual Harvest Festival and Toy service with very generous donations of food, toiletries and toys being collected for the charity, Family Support Work. Each year we support as many local and national charities as we can, however again due to being closed most of the year we were only able to give £70 to Royal British Legion and £215 to Headway Charity and £25 to Mission to Seafarers.

Financial Review

Incoming and outgoing resources
The total receipts on general unrestricted funds received were £86,736 and restricted funds of £2,105 and are all detailed in the Financial Report.
The planned giving though PGS, envelopes and banker's orders unfortunately decreased to £53,326, but considering the church was closed on and off for large parts of the year, this was a good result. It was also good to receive Gift Aid through the PGS as this comes in monthly which is good as far as cash flow is concerned.
Our total voluntary income including tax recovered, but excluding legacies increased just over 5%, due to all but one concert being cancelled and the café closing for 9 months.
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Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £55,000 paid to the diocese for our share of all churches' Parish Ministry Costs, this was £495 more than we paid in 2020 but was reduced by agreement of the PCC from £70,445. This was due to being on lockdown for some of the year and having social distancing in place, therefore numbers attending the church were reduced. This amount covers the housing, stipend and pension costs of the clergy, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. Our Insurance premium paid was £3,874 which was similar to last year.

Staff costs
The PCC pays for a part time parish administrator, a part time cleaner and an organist. They were all put on furlough as soon as it was announced, which has been a great help to the church.

Trustee payments and expenses

As the vicarage has remained empty throughout 2021 there was no Council Tax to pay but a sum of £487 was paid to keep the utility services connected.

There were no payments to persons related to or connected to the trustees.

Office costs. There were no major costs this year, apart from consumables.

Repairs to the fabric of the church building

The condition of the nave roof continues to be a cause for concern and a detailed report on its condition was prepared by the architect at the last quinquennial inspection in November 2018. It is anticipated that, although routine repairs have been carried out at a cost of £3,939, there will be a need for some major structural renewal, especially to the stonework of the building, as this is Bath Sone which is very soft and constantly needs repairing. In October 2021 some stone was dislodged around the large west window, inside the church, and this has resulted in scaffold being erected so that the total damage can be assessed. An appeal had been made to the congregation and a grant applied for, but the repair will be in early 2022.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. Unfortunately we did not achieve that this year, although we still expect to have sufficient cash flow to continue to pay bills when they fall due.
It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

As well as holding the general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor, only one small legacy of £34 was received in 2021. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified.

Structure, governance and management of the charity
The Parochial Church Council (PCC) is registered with the Charity Commission registration no 1165166 as required by the Charities Act 2011.
Its governing document is the Parochial
Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:
Ex Officio members Incumbent: Currently in interregnum
Parish Deacon: The Revd Stephen MacCarthy
Churchwardens: Mr Colin Squires
Miss Sonia Hayward
Elected Members
Mr Stuart Beckett
Mrs Carol Butler
Mr John Carter
Mr Luke Corkill
Mr Roy Horn
Mrs Virginia Nicholls
Mrs Kate Rhodes
Mr Douglas Stewart
Mr Graham Todd also vice chair and Deanery Synod from APCM 23rd May 2021
Miss Averil West

Diocesan representative
Mrs Jean MacCarthy

Deanery Synod representatives

Mrs Claire Elliot
Mrs Theresa Corkill

Mr Geoffrey Burton Co-opted member Treasurer

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Mr Colin Squires and Miss Sonia (Liz) Hayward churchwardens, at a PCC meeting on 15th March 2022, as the church is currently in vacancy.

Statement of Financial Activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	**£**	**£**	**£**	*£*	
Income and endowments from:						
Donations and legacies	81,315	2,032	-	**83,348**	*79,099*	
Charitable activities	3,219	-	-	**3,219**	*1,754*	
Other trading activities	518	-	-	**518**	*5,770*	
Investments	478	22	-	**501**	*399*	
Other receipts	1,206	50	-	**1,256**	*6,559*	
Total income	**86,736**	**2,105**	**-**	**88,841**	*93,581*	*2*
Expenditure on:				**-**		
Raising funds	960	-	-	**960**	*960*	
Charitable activities	88,437	118	-	**88,555**	*91,260*	
Other trading activities	-	-	-	**-**	*1,115*	
Other expenditure	-	-	-	**-**	*-*	
Total expenditure	**89,397**	**118**	**-**	**89,515**	*93,335*	*3*
Net gains (or losses) on investments	**-**	**-**	**-**	**-**	*-*	*8*
Net income or (net expenditure)	**(2,661)**	**1,987**	**-**	**(674)**	*246*	
Transfers between funds	**8,800**	**(8,800)**	**-**	**-**	*-*	*10*
	6,139	(6,813)	-	**(674)**	*246*	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**	*-*	*11*
Other gains/(losses)	-	-	2,310	**2,310**	*-*	
Reconciliation of funds:						
Net movement in funds	**6,139**	**(6,813)**	**2,310**	**1,636**	*246*	
Total funds brought forward	13,534	46,869	16,282	**76,686**	*76,440*	
Total funds carried forward	**19,674**	**40,057**	**18,592**	**78,322**	*76,686*	

Balance Sheet

	Total Funds 2021	*Total Funds 2020*	***Notes***
	£	*£*	
Intangible assets	**-**	-	
Tangible assets	**-**	-	
Heritage assets	**-**	-	
Endowed investments	**18,592**	*16,282*	
Total fixed assets	**18,592**	*16,282*	*11*
Stocks	**-**	-	
Debtors	**1,709**	*5,999*	*14*
Investments	**-**	-	
Cash at bank and in hand	**62,021**	*61,689*	
Total current assets	**63,730**	*67,688*	
Creditors: Amounts falling due within one year	(4,000)	*(7,285)*	*15*
Net current assets or (liabilities)	**59,730**	*60,404*	
Total assets less current liabilities	**78,322**	*76,686*	
Creditors: Amounts falling due after more than one year	**-**	-	
Provisions for liabilities	**-**	-	
Total net assets or (liabilities)	**78,322**	*76,686*	
The funds of the charity:			
Endowment funds	**18,592**	*16,282.31*	
Restricted income funds	**49,356.53**	*46,869.44*	
Unrestricted funds	**10,373.62**	*13,534.37*	
Revaluation reserve	**-**	-	
Total unrestricted funds	**10,373.62**	*13,534.37*	
Total charity funds	**78,322.46**	*76,686.12*	18

Notes to the financial report (continued)

Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Planned giving (excl. tax refunds)	53,326	-	-	**53,326**	*53,999*	
Planned giving (no tax refunds)	-	-	-	**-**	*-*	
Loose cash collections	7,158	-	-	**7,158**	*(451)*	
Summer fete & Christmas bazaar	-	-	-	**-**	*-*	
Other Fund Raising Events	3,497	-	-	**3,497**	*-*	
Concerts	-	-	-	**-**	*-*	
Other Special appeals	-	1,901	-	**1,901**	*-*	
Gift Aid recoverable	10,492	131	-	**10,624**	*13,219*	
Legacies	34	-	-	**34**	*1,100*	
Grants	6,808	-	-	**6,808**	*11,232*	
Donations and legacies	**£81,315**	**£2,032**	**-**	**£83,348**	*£79,099*	
Fees for weddings & funerals	3,219	-	-	**3,219**	*1,754*	
Charitable activities	**£3,219**	**-**	**-**	**£3,219**	*£1,754*	
Café/Church Hall	165	-	-	**165**	*3,059*	
Concerts	-	-	-	**-**	*725*	
Sales of the parish magazine	-	-	-	**-**	*164*	
Rent from letting of Parish house	-	-	-	**-**	*-*	
Bible study notes	-	-	-	**-**	*-*	
Church centre hiring fees	353	-	-	**353**	*1,001*	
Magazine advertisement fees	-	-	-	**-**	*435*	
Bookstall sales	-	-	-	**-**	*386*	
Other trading activities	**£518**	**-**	**-**	**£518**	*£5,770*	
Bank & CBF deposit interest	0	22	-	**23**	*399*	
CBF investment fund dividend	478	-	-	**478**	*459*	
Rent from letting of investment property	-	-	-	**-**	*-*	
Investments	**£478**	**£22**	**-**	**£501**	*£858*	
Other receipts	1,206	50	-	**1,256**	*6,559*	
Total income and endowments on all funds	**£86,736**	**£2,105**	**-**	**£88,841**	*£94,041*	8

Notes to the financial report (continued)

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Special appeals costs	-	-	-	**-**	-	
Stewardship costs	-	-	-	**-**	-	
Grants costs	-	-	-	**-**	-	
Investment management costs	-	-	-	**-**	-	
Other fundraising costs	960	-	-	**960**	*960*	
Cost of raising funds	**£960**	**-**	**-**	**£960**	*£960*	
Charitable grants and donations	70	-	-	**70**	*60*	*4*
Mission & evangelism costs	300	-	-	**300**	*139*	
Diocesan parish share	55,000	-	-	**55,000**	*54,505*	
Clergy and other people's expenses	635	-	-	**635**	*644*	
Salaries and honoraria incl NI	16,541	-	-	**16,541**	*20,481*	
Upkeep of services	-	-	-	**-**	-	
Church running costs	9,332	-	-	**9,332**	*12,871*	
Sunday school	-	-	-	**-**	*149*	
Church maintenance and repair	3,821	118	-	**3,939**	-	
Upkeep of churchyard	-	-	-	**-**	-	
Upkeep of vicarage	-	-	-	**-**	*(650)*	
Storage costs of donated goods	-	-	-	**-**	-	
Miscellaneous	-	-	-	**-**	-	
Administration	2,538	-	-	**2,538**	*2,860*	
Bank charges	-	-	-	**-**	-	
Depreciation	-	-	-	**-**	-	*8*
Governance	200	-	-	**200**	*200*	
Cost of charitable activities	**£88,437**	**£118**	**-**	**£88,555**	*£91,260*	
Summer fete/Christmas bazaar costs	-	-	-	**-**	-	
Concert Costs	-	-	-	**-**	*668*	
Church centre hiring costs	-	-	-	**-**	-	
Church hall running costs	-	-	-	**-**	*447*	
Bible study notes	-	-	-	**-**	-	
Parish magazine costs	-	-	-	**-**	-	
Bookstall costs	-	-	-	**-**	-	
Storage costs of donated goods	-	-	-	**-**	-	
Other trading costs	-	-	-	**-**	-	
Cost of other trading activities	**-**	**-**	**-**	**-**	*£1,115*	
Total expended on all funds	**£89,397**	**£118**	**-**	**£89,515**	*£93,335*	

Notes to the financial report (continued)

Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	£	
Overseas:						
Water Aid	-		-	**-**	-	
Christian Aid				**-**	-	
Medical Aid Palestine				**-**	-	
Home:					-	
The Childrens Society				**-**	-	
St. Peter & St. James Hospice			-	**-**	-	
Ronald MacD. Hospital Homes				**-**	*123*	
Kangeroos				**-**	-	
Beachy Head Chaplaincy			-	**-**	-	
Family Support Work				**-**	*112*	
Mothers Union				**-**	-	
Syrian Families				**-**	-	
Missions to Seafarers				**-**	-	
Chailey Heritage				**-**	-	
Bishops Discretionary Fund				**-**	-	
Royal British Legion	70			**70**	*70*	
BBC Children in Need				**-**	-	
Headway Charity		215		**215**	-	
Sussex Historic Churches				**-**	-	
Missions for Seamen		25		**25**	-	
Burgess Hill Community Foodbank				**-**	*120*	
Forget-me-not café				**-**	*275*	
Mid-Sussex Older Prersons Council				**-**	-	
Toybox				**-**	-	
Brighton Homeless			-	**-**	*402*	
Young Minds				**-**	*260*	
	70	**240**	**-**	**310**	*1,362*	

Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	£	
Remuneration						
Wages and salaries	16,541	-	-	**16,541**	*20,481*	
Employer social security costs	-	-	-	**-**	-	
Employer pension costs	-	-	-	**-**	-	
	16,541	**-**	**-**	**16,541**	*20,481*	

Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	£	
Independent examination	200			**200**	*Total Funds*	
Accounts production	-	-	-	**-**	-	
Bookkeeping	-	-	-	**-**	-	
	200	**-**	**-**	**200**	-	

Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	£	
			-	**-**	-	
	-	**-**	**-**	**-**	-	

Notes to the financial report (continued)

Fixed Assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021
	£	£	£	**£**
Market value 1 January 2021	-	-	16,282	**16,282**
Disposals at carrying value	-	-	-	**-**
Purchases at cost	-	-	-	**-**
Net gains and revaluation	-	-	2,310	**2,310**
Market value 31 December 2021	**-**	**-**	**£18,592**	**£18,592**

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets
	£	£	£	**£**
Cost or valuation				
At 1 January 2021	-	-	-	**-**
Additions	-	-	-	**-**
Disposals	-		-	**-**
Revaluation	-	-	-	**-**
At 31 December 2021	**-**	**-**	**-**	**-**
Charge for impairment				
At 1 January 2021	-	-	-	-
Additions	-	-	-	**-**
Disposals	-	-	-	**-**
Revaluation	-	-	-	**-**
At 31 December 2021	**-**	**-**	**-**	**-**
Net book amounts				
At 31 December 2021	**-**	**-**	**-**	**-**
At 31 December 2020	-	-	-	-

Notes to the financial report (continued)

Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Fixed assets for church use	-	-	-	**-**	*-*	
Investment fixed assets	-	-	18,592	**18,592**	*16,282*	
Current assets (except cash)				**-**	*-*	
Cash at bank and on deposit	18,928	43,093		**62,021**	*61,689*	
Current liabilities	(3,359)	(641)	-	**(4,000)**	*(7,285)*	
Long term liabilities	-	-	-	**-**	*-*	
	£15,569	**£42,452**	**£18,592**	**£76,614**	*£70,687*	

Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Income tax recoverable	1,709		-	**1,709**	*5,999*	
Prepayments and accrued income	-	-	-	**-**	*-*	
Other debtors	-	-	-	**-**	*-*	
	£1,709	**-**	**-**	**£1,709**	*£5,999.04*	

Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Deferred income	255	-	-	**255**	*255*	
Accruals for utilities and other costs	3,104	-	-	**3,104**	*3,928*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors		641	-	**641**	*3,102*	
	£3,359	**£641**	**-**	**£4,000**	*£7,285*	

Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Deferred income	-	-	-	**-**	*-*	
Accruals for utilities and other costs	-	-	-	**-**	*-*	
Archdeacon's loan	-	-	-	**-**	*-*	
Other creditors	-	-	-	**-**	*-*	
	-	**-**	**-**	**-**	*-*	

Notes to the financial report (continued)

Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019
	£	£	£	£
Income and endowments from:				
Donations and legacies	84,478	-	-	**84,478**
Charitable activities	1,754	-	-	**1,754**
Other trading activities	5,770	-	-	**5,770**
Investments	3	182	-	**185**
Other receipts	6,559	-	-	**6,559**
Total income	**98,565**	**182**	**-**	**98,747**
Expenditure on:				-
Raising funds	960	-	-	**960**
Charitable activities	91,270	-	-	**91,270**
Other trading activities	1,115	-	-	**1,115**
Other expenditure			-	-
Total expenditure	**93,345**	**-**	**-**	**93,345**
Net gains (or losses) on investments				-
Net income or (net expenditure)	**5,219**	**182**	**-**	**5,402**
Transfers between funds			-	-
	5,219	182	-	5,402
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	**1,013**	**1,013**
Reconciliation of funds:				
Net movement in funds	**5,219**	**182**	**1,013**	**6,415**
Total funds brought forward	7,721	46,812	15,269	**69,803**
Total funds carried forward	**12,941**	**46,994**	**16,282**	**76,217**

Statement of funds

	Balances b/fwd 01-Jan-21	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-21
	£	£	£	£	£
Church Charity	£6,682			948	*7,630*
The Crunden Church Charity	£9,600			1,362	*10,962*
Total of all endowed funds	**£16,282**	**-**	**-**	**2,310**	*18,592*
Organ fund	£43,006	662	-	-	*43,669*
Charity fund	£0	-	-	-	*0.00*
Bells Fund	£1,739	50	(118)	-	*1,672*
Other Special Appeals	£960	1,392	-	500	*2,852*
Christmas Lights fund	£1,164 -	-	-	-	*1,164*
Total of all restricted funds	**£46,869**	**2,105**	**(118)**	**500**	*49,357*
General fund	£(8,483)	86,537	(87,708)	8,800	*(854)*
Designated funds	£22,017	199	(1,689)	(9,300)	*11,227*
Revaluation reserve	-	-	-	-	-
Total of all unrestricted funds	**£13,534**	**86,736**	**(89,397)**	**(500)**	*10,374*
Total funds	**£76,686**	**£88,841**	**£(89,515)**	**£2,310**	*78,322*
		88,841	**89,515**		

Examiners Report

Independent Examiner's Report to the Trustees of Terrys Cross Trust.

I report on the accounts of the Trust for the year ended 31/05/2021.

Respective responsibilities of trustees and examiner.
The Trust's trustees are responsible for the preparation of the accounts. The Trust's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.
It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in and audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements
    - to keep accounting records in accordance with section 130 of the 2011 Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Helen Preece

Date: 18/03/2022

Professional Qualification: CIMA (Associtate)

Address: 173 Orchard Road, Burgess Hill, West Sussex, RH15 9PJ

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIS

England & Wales - Charity number 1165166

Accounts

St John the Evangelist, Burgess Hill

Trustees Annual Report for 2020

Our aims and purposes as a charity

The Parish has been in interregnum throughout 2020 but has been supported by the Revd Paul Doick, Rural Dean who is a joint sequestrator with the 2 churchwardens.

Due to COVID the church closed its doors in Mid-March as required by law, but opened for private prayer in Mid-June and resumed Sunday services in Mid-August. We closed again at the beginning of November, as required, but did manage a few services around Christmas.

1 The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.

2 Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.

3 To know Jesus better and make Him better known.

4 Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay.

5 Providing financial support to those in need and, to other organisations with similar objectives.

What we had planned to do to achieve our charitable objectives.

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.
The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2020 we discussed and planned the following objectives and activities to fulfil our aims. However due to the COVID restrictions, a lot of this was not possible to achieve.

1 Enabling as many people as possible to worship at our church
2 Enabling as many people as possible to become part of our parish community
3 Teaching, baptising and nurturing new and existing believers
4 Maintaining an overview of worship throughout the parish

5 Considering how services can involve the many groups that live within the parish
6 Putting faith into practice, through prayer and scripture, music and sacrament
7 Offering worship and prayer, learning about the Gospel, in small group situations
8 Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
9 Provision of pastoral care for people living in the parish
10 Providing assistance to the poor and needy of the parish
11 Giving grants to missionary organisations
12 Reaching out to the un-churched through provision of the Spire Cafe by offering wholesome meals at reasonable prices. Closed Mid-March due to COVID and has not reopened due to loss of chef and age of volunteers.
12 Maintaining the fabric of the church building as a historic centre and focus of life in the town centre.

What we achieved and how we affected beneficiaries' lives

Attendance at worship by being an Inclusive Church.
The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church.
We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The average regular Sunday attendance, counted during October 2020 was only 50 as that was the maximum we could accommodate whilst maintaining the required social distancing. All our Easter services were cancelled and we only managed a small service on Christmas Day attended by the maximum 50 allowed.

We normally look to encourage the deepening of faith for all ages, and alongside our services there is a programme for young people from crèche through to teenagers to join in with. We continued our emphasis upon the family and the children's ministry. The Youth Group is well attended, meeting every couple of months for a social as well as regular alternating Sunday morning sessions. Obviously all of this was curtailed because of COVID.

Evangelism and outreach was nearly all cancelled in 2020 due to either COVID lockdowns or extended restrictions, which resulted in the church being closed for a large part of the year.

The local primary and secondary school normally hold their annual Christmas school assemblies at St John's when parents and other family members are encouraged to attend, which results in standing room only. We also have several visits throughout the year from schools and beaver

and boys brigade packs who are doing various religious activities at school or at other groups.
We hold Lent and Advent courses where people can explore the Christian faith as well as first communion and confirmation courses.

Provision of the church building for people to enjoy

We only celebrated 4 baptisms, only 1 wedding, but no wedding blessings, as well as 6 funerals in our church, 8 at the crematorium and 3 burial of ashes during the year. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.
We normally hold concerts every 6-8 weeks for the benefit of the local community, however we only managed 1 concert in February, before we went into lockdown.
Our church is normally open when our Spire Café is open, but again due to COVID this was closed in Mid-March. The church opened on Wednesdays and Sundays from Mid-June for private prayer. People remark about the sense of history within the church; that people of much earlier generations found life and presence there and, comments on the appreciation of the architectural beauty of the building and biblical archaeology.

Provision of pastoral care for people living in the parish

The Pastoral Care Team, chaired by Lynn Davison, is responsible for hospital visits and home visiting. Home communions are arranged as required and some of the local nursing homes also receive visits. Most of this was also curtailed due to the pandemic.

Provision of tangible support to the poor and needy and Charitable giving

Due to the pandemic the Food Bank had to relocate to an empty shop in the town, as the hall area was too small to maintain social distancing. The Stroke Club and Dementia Club also closed in March due to COVID as did all the other social action activities, but it is hoped they will return once things get back to some sort of normal. The church were able to celebrate a small Harvest Festival and donated the produce to Family Support Work, the toy service for FSW at Christmas time also went ahead albeit in a very small way. Each year we support as many local and national charities as we can, however again due to being closed most of the year we were only able to give £123 to the Ronald MacDonald Hospital Homes, £112 to FSW, £402 to Brighton Homeless, £260 to YoungMinds, £70 to Royal British Legion and £120 to the Burgess Hill Food Bank, all totalling £1,362. We also support DEC for appeals for major disaster funding.

Financial Review

Incoming and outgoing resources
The total receipts on general unrestricted funds received were £99,033 and restricted funds of £182 and are all detailed in the Financial Report.

The planned giving though PGS, envelopes and banker's orders unfortunately decreased to £53,999, but considering the church was closed for approx. 9 months we feel that this was a good result. It was also good to receive Gift Aid through the PGS as this comes in monthly which is good as far as cash flow is concerned.
Our total voluntary income including tax recovered, but excluding legacies again decreased by about 29%, due to all but one concert being cancelled and the café closing for 9 months.

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Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £54,505 paid to the diocese for our share of all churches' Parish Ministry Costs, this was reduced by agreement of the PCC from £70,445 due to being closed. This amount covers the housing, stipend and pension costs of the clergy, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. Our Insurance premium paid was £3,865 which was the same as last year.

Staff costs
The PCC pays for a part time parish administrator, a part time cleaner, an organist and the Spire Café Chef who cooks wholesome reasonably priced food for the local community who help support the church by their use of the café. They were all put on furlough as soon as it was announced, which has been a great help to the church.

Trustee payments and expenses

As the vicarage has remained empty throughout 2020 so there was no Council Tax to pay but a sum of £559 was paid to keep the utility services connected.

There were no payments to persons related to or connected to the trustees.

Office costs. There were no major costs this year, apart from consumables.

Repairs to the fabric of the church building

The condition of the nave roof continues to be a cause for concern and a detailed report on its condition was prepared by the architect at the last quinquennial inspection in November 2018. It is anticipated that, although routine repairs have been carried out at a cost of £896, there will be a need for some major structural renewal, especially to the stonework of the building, as this is Bath Sone which is very soft and constantly needs repairing.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. Unfortunately we did not achieve that this year, although we still expect to have sufficient cash flow to continue to pay bills when they fall due.
It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.
As well as holding the general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor, only one legacy of £1,100 was received in 2020. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified.

Structure, governance and management of the charity
The Parochial Church Council (PCC) is registered with the Charity Commission registration no 1165166 as required by the Charities Act 2011.
Its governing document is the Parochial
Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:
Ex Officio members Incumbent: Currently in interregnum
Parish Deacon: The Revd Stephen MacCarthy
Reader: Mrs Linda Blaker
Wardens: Mr Colin Squires
Miss Sonia Hayward from APCM 18th October 2020
Elected Members
Mr Stuart Beckett
Mrs Carol Butler
Mr John Carter
Mr Luke Corkill
Ms Sam Hindess
Mr Roy Horn also Vice Chairman of the PCC
Mrs Virginia Nicholls from APCM 18th October 2020
Mrs Kate Rhodes
Mrs Tracy Smith
Mr Douglas Stewart
Mr Graham Todd
Miss Averil West

Diocesan representative
Mrs Jean MacCarthy

Deanery Synod representatives

Mrs Claire Elliot
Mrs Theresa Corkill also PCC Secretary
Mr Geoffrey Burton Co-opted member Treasurer

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Mr Roy Horn JP, PCC Vice Chairman as the church is currently in vacancy, at the APCM on 29th April 2021

Examiners Report

Independent Examiner's Report to the PCC of St John the Evangelist Church, Bu

I report on the accounts of the PCC for the year ended 31/12/2020 which are set

Respective responsibilities of trustees and examiner.
The members of the Church's PCC are responsible for the preparation of the acc
members of the Church's PCC consider that an audit is not required for this year
144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examir
It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by th Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given Commission. An examination included a review of the accounting records kept b comparison of the accounts presented with those records. It also includes consi unusual items or disclosures in the accounts, and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the would be required in and audit and consequently no opinion is given as to whetl present a 'true and fair view' and the report is limited to those matters set out ir below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention which g believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concernir content of accounts set out in the Charities (Accounts and Reports) Regu than any requirement that the accounts give a 'true and fair' view which considered as part of an independent examination.

I have come across no other matters in connection with the examination to whic be drawn in this report in order to enable a proper understanding of the accoun

Signed:

Name: Helen Preece

Date: 12/05/2021

Professional Qualification: ACMA, ACIB

Address: Unit 1, Teknol House, Victoria Road, Burgess Hill, West Sussex, RH15 9I

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Examiners Report

Independent Examiner's Report to the PCC of St John the Evangelist Church, Burgess Hill.

I report on the accounts of the PCC for the year ended 31/12/2020 which are set out on pages to .

Respective responsibilities of trustees and examiner.
The members of the Church's PCC are responsible for the preparation of the accounts. The members of the Church's PCC consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.
It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in and audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Helen Preece

Date: 12/05/2021

Professional Qualification: ACMA, ACIB

Address: Unit 1, Teknol House, Victoria Road, Burgess Hill, West Sussex, RH15 9LH