



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Kington Langley Village Hall and Recreation Ground CIO

On accounts for the year  
ended

31 December 2023

Charity no  
(if any)

1165128

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/23**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18 June 2024

Name:

Andy Davis FCA

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

The Old Post Office, 41-43 Market Place

Chippenham

SN15 3HR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Charity Name Kington Langley Village Hall		No (if any) 1165128		CC16a
<b>Receipts and payments accounts</b>				
For the period from	Period start date 01-Jan-23	To	Period end date 31-Dec-23	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of Hall, Grounds and equipment	22,546	-	-	22,546	22,643
Social Functions	1,103	-	-	1,103	-
Donations and Grants	1,112	1,000	-	2,112	24,472
PV Solar income	3,501	-	-	3,501	5,033
Interest	416	-	-	416	12
Miscellaneous	483	-	-	483	331
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>29,161</b>	<b>1,000</b>	<b>-</b>	<b>30,161</b>	<b>52,491</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	
<b>Total receipts</b>	<b>29,161</b>	<b>1,000</b>	<b>-</b>	<b>30,161</b>	<b>52,491</b>
<b>A3 Payments</b>					
Booking and Administrative Costs	1,180	-	-	1,180	1,000
Return of Deposits	1,937	-	-	1,937	1,768
Cost of Running Social Functions	996	-	-	996	-
Utilities	4,637	-	-	4,637	3,666
Facilities Management	4,062	-	-	4,062	4,013
Maintenance and Repairs	1,840	-	-	1,840	3,146
Insurance and Safety Checks	1,908	-	-	1,908	1,733
Loan Repayments	-	-	-	-	-
Subscriptions and Fees	908	-	-	908	1,013
Miscellaneous	135	-	-	135	135
Projects (non-capital)	298	-	-	298	1,232
<b>Sub total</b>	<b>17,901</b>	<b>-</b>	<b>-</b>	<b>17,901</b>	<b>17,707</b>
<b>A4 Asset and investment purchases, etc.</b>	1,009		-	1,009	-
<b>Total payments</b>	<b>18,910</b>	<b>-</b>	<b>-</b>	<b>18,910</b>	<b>17,707</b>
<b>Net of receipts/(payments)</b>	<b>10,252</b>	<b>1,000</b>	<b>-</b>	<b>11,252</b>	<b>34,785</b>
<b>A5 Transfers between funds</b>	-	# -	-	-	-
<b>A6 Cash funds last year end</b>	96,555	-	-	96,555	-
<b>Cash funds this year end</b>	<b>106,807</b>	<b>1,000</b>	<b>-</b>	<b>107,807</b>	<b>96,555</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank Current Account	16,069	1,000	-
	CAF Bank 60 day Account	90,388	-	-
	Cash in hand	350	-	-
	<b>Total cash funds</b>	<b>106,807</b>	<b>1,000</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK Unrestricted funds to nearest £ OK Restricted funds to nearest £ OK Endowment funds to nearest £

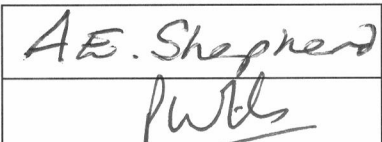
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Hire fees due	1,493	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Hall Bldg, Grounds, Pavilion, outbldgs, Play Equipment, fixtures & fittings	General	-	-
	Tables and chairs (internal use & hire pool)	General	-	-
	Catering equipment, crockery and cutlery	General	-	-
	PA /Projector and hearing loop system	General	-	-
	Stage lighting	General	-	-
	Piano	General	-	-
	CCTV and Access Control Systems	General	-	-
	PV Solar system	General	-	-
	Computer/Broadband network	General	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Prepaid event fees	General	1,278	
	Deposits due return	General	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	T Shepherd	11/06/24
	P Giles	11 JUN 24



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 Jan 23      Period start date To 31 Dec 23      Period end date

Charity name: **Kington Langley Village Hall and Recreation Ground CIO**

Charity registration number: **1165128**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To run a village hall and recreation ground and to promote for the benefit of the inhabitants of Kington Langley without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is available for the use of members of the village and the neighbouring communities. A wide range of sporting, educational, entertaining and social activities took place throughout the period. The hall is used by all ages, from toddlers to senior citizens, with activities and events taking place nearly every day of the period. The recreation ground (including the children's play areas) is open to all for informal use and can be booked for more significant activities at low rates.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All our trustees are volunteers and contribute to the smooth running of the CIO. We also have a few non-trustee volunteers who make extremely valuable contributions in specialist areas such as technical support, our web site and social media.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Hall runs at close to maximum capacity and a couple of major users we thought we had lost during the pandemic have returned. The range of activities continues to widen, including the active (dancing, yoga and pilates), musical, cultural (Arts Society and practical art group) and practical activities (hobbies and amateur radio). Family activities such as birthday and anniversary functions lead to pressure on weekend Hall availability for families within the village, but increasingly from the developments on this side of Chippenham. Sadly the Rural Arts Touring scheme has been extremely slow to restart, but we did host one very popular event at our own risk. Finally, planning delays have meant that our annex project made little progress in 2023. We hope for better in 2024.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	2023 was another solid year financially, with the CIO making an operating core surplus well in excess of £10,000. However, there were signs of this levelling off due to the hall running at near capacity while costs continued their inexorable rise. Consequently, in July the trustees decided to raise charges with effect from the end of 2023 – the first rise in hire charges for 12 years. Nevertheless, even after that rise hire charges will remain lower than average for the area.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	After considering relevant factors the Trustees concluded that an appropriate reserve would be four months essential running costs plus a set aside in case of need to replace the solar inverter. This totals £5,000.
Amount of reserves held	Para 1.22	Reserves of £96,555 were held at the year end (building up funds for planned projects).
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties over the charity's ability to continue as a going concern

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 6 <sup>th</sup> January 2016.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Six trustees are elected at the Annual General Meeting. Up to 5 are co-opted. Two appointed by the Parish Council. Up to 18 appointed by village organisations, according to the terms of the constitution.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The CIO is an active member of the Wiltshire Village Halls Association (WVHA) and from time to time works with ACRE.
Relationship with any related parties	Para 1.51	
Other		The full Board of Trustees meets as a minimum twice yearly. Day to day management of the property and activities is undertaken by the House and Grounds Committees and by the Events Group, whose members are drawn from trustees and volunteers. Major projects are overseen by the Projects Group.

## Reference and Administrative details

Charity name	Kington Langley Village Hall and Recreation Ground CIO
Other name the charity uses	Kington Langley Village Hall KLVH



Registered charity number	1165128
Charity's principal address	SPY COTTAGE 2 ASHES LANE KINGTON LANGLEY CHIPPENHAM SN15 5NP

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Anita Holbrook			Hobbies
Daphne Povey			S-M-B
Ian Morrison			Croquet
Tony Shepherd	Chairman		KL Chapel
Andy Boulton			Elected
Peter Giles	Treasurer		Elected
Steve Duffill			St Peter's Church
Julia Cook	Booking Clerk		Elected
Euan Sudbury			Tennis
Brian Tanner			Chip & Dist Amateur Radio Club
Warren Burgess			Elected
Eilis Longley-Brown		Until 18 Jan 23	Coopted
Keith Bennett		Until 18 Jan 23	Table Tennis
Helen Biggadike	Secretary		Elected
Hugh Collins			Coopted
Oliver Hickman			Langley Fitzurse PTA
Kelly Gosling			KL WI

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	CAF Bank plc	25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
I/E	Andy Davis	Mander Duffill, The Old Post Office, 41-43 Market Place, Chippenham, SN15 3HR

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANTHONY EDWARD SHEPHERD	PETER GILES
Position (eg Secretary, Chair, etc)	CHAIRMAN	TREASURER
Date	11 JUN 24	