



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Kington Langley Village Hall and Recreation Ground CIO

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1165128

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/20**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ∞ accounting records were not kept in accordance with section 130 of the Act or
- ∞ the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Andy Davis

Date:

30 April 2021

Name:

Andy Davis FCA

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

The Old Post Office, 41-43 Market Place

Chippenham

SN15 3HR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Charity Name	No (if any)
Kington Langley Village Hall	1165128

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Jan-20		31-Dec-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall, Grounds and equipment	9,765	-	-	9,765	23,689
Social Functions	801	-	-	801	1,913
Donations and Grants	12,841	-	-	12,841	4,628
PV Solar income	5,233	-	-	5,233	5,045
Miscellaneous	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	28,640	-	-	28,640	35,275
A2 Asset and investment sales, etc.					
	-	-	-	-	-
Total receipts	28,640	-	-	28,640	35,275
A3 Payments					
Booking and Administrative Costs	1,000	-	-	1,000	1,000
Return of Deposits	1,817	-	-	1,817	1,704
Cost of Running Social Functions	366	-	-	366	1,380
Utilities	2,228	-	-	2,228	2,590
Facilities Management	3,575	-	-	3,575	3,030
Maintenance and Repairs	3,855	-	-	3,855	2,841
Insurance and Safety Checks	1,525	-	-	1,525	1,096
Loan Repayments	-	-	-	-	3,180
Subscriptions and Fees	1,035	-	-	1,035	847
Miscellaneous	-	-	-	-	-
Projects (non-capital)	3,132	-	-	3,132	10,413
Sub total	18,533	-	-	18,533	28,081
A4 Asset and investment purchases, etc.					
	16,909	-	-	16,909	3,934
Total payments	35,442	-	-	35,442	32,015
Net of receipts/(payments)	- 6,802	-	-	- 6,802	3,261
A5 Transfers between funds					
	-	#	-	-	-
A6 Cash funds last year end	49,794	-	-	49,794	46,533
Cash funds this year end	42,992	-	-	42,992	49,794

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank Current Account	42,755	-	-
	Cash in hand	237	-	-
			-	-
	Total cash funds	42,992	-	-

(agree balances with receipts and payments account(s))


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Hire fees due	364	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Hall Bldg, Grounds, Pavilion, outbldgs, Play Equipment, fixtures & fittings	General	-	-
	Tables and chairs (internal use & hire pool)	General	-	-
	Catering equipment, crockery and cutlery	General	-	-
	PA /Projector and hearing loop system	General	-	-
	Stage lighting	General	-	-
	Piano	General	-	-
	CCTV and Access Control Systems	General	-	-
	PV Solar system	General	-	-
	Computer/Broadband network	General	-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Prepaid event fees	General	163	
	Deposits due return	General	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Tony Shepherd	21 Apr 21
	Peter Giles	21 Apr 21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/20 Period start date To 31/12/20 Period end date

Charity name: Kingston Langley Village Hall and Recreation Ground CIO

Charity registration number: 1165128

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To run a village hall and recreation ground and to promote for the benefit of the inhabitants of Kingston Langley without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is normally available for the use of members of the village and the neighbouring communities. However, in line with all other community facilities the hall was closed or its use severely restricted for 10 months of the year. The recreation ground and the children's play areas were opened to all when government restrictions permitted Our objectives are in line with the Charity Commission guidance on public benefit and the trustees have had regard to this guidance.
	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	All our trustees are volunteers and contribute to the smooth running of the CIO. We also have a few non-trustee volunteers who make very valuable contributions in specialist areas such as technical support, our web site and social media.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Statutory Declaration</p> <p>The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.</p> <p>Summary of the main achievements of the Charity during the year.</p> <p>As with every other organisation 2020 was massively disrupted by the pandemic. During the 2 lockdowns the hall was, of course, completely closed. When limited re-opening was permitted some hiring resumed, but with many user groups having mainly elderly members these decided, not surprisingly, to take a cautious approach and defer resumption of their activities until they felt safer.</p> <p>The quinquennial survey of the hall took place as scheduled in August and the trustees are now progressing the findings, none of which were of major concern. The trustees took advantage of the closures to progress maintenance work in concert with installing Covid secure measures, while in June contractors were able to complete the refurbishment of the junior play area, installing new swings and a new slide. With the restoration of the multi-play apparatus and the zip wire the junior play area is now in excellent condition and received much use, as did the whole recreation ground, throughout the summer.</p> <p>Also, on the positive side we were able to hold 2 Rural Touring events. The first, in February a family show called The Last Baguette: The Bird Show, while not well attended, went down well with the audience. In contrast on 7th</p>

		March the string quartet Bowjangles returned with their singing, dancing, comedy show called Excalibow and this was a huge success with one of our biggest ever audiences.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity started the year in a very strong financial position as a consequence of building up funds in preparation for a major Recreation Ground project. Despite losing 2/3 of our hire income and completing the previously committed £18,000 capital expenditure on the play areas, we ended the year with almost as strong a financial position as we had started. This was largely due to the very substantial government pandemic relief grants, but considerable contributions came from a best ever year for solar panel income and the reduction in outgoings when closed.</p> <p>Reserves are required to meet:</p> <ul style="list-style-type: none"> • The essential running costs (subscriptions, water rates, utilities, insurance, etc) should there be an unexpected severe downturn in income from charges. • Any unforeseen repair costs. <p>The balance of cash holdings continues to be held in a major maintenance and facility upgrade fund (the Project Fund), which is drawn on to fulfil a prioritised rolling three-year programme to maintain the fabric and enhance the facilities. The maintenance element of the programme is based on a full building survey carried out in August 2020, while most of the fund is earmarked for progressing the Pavilion Replacement programme.</p> <p>The Trustees will review and adjust the reserves policy annually.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	After considering relevant factors the Trustees concluded that an appropriate reserve would be four months essential running costs which equates to £4,000.
Amount of reserves held	Para 1.22	Reserves of £42,992 were held at the year end
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties over the charity's ability to continue as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 6 th January 2016.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Six trustees are elected at the Annual General Meeting. Up to 5 are co-opted. Two appointed by the Parish Council. Up to 18 appointed by village organisations, according to the terms of the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The full Board of Trustees meets as a minimum twice yearly (for the latter part of 2020 by Zoom). Day to day management of the property and activities is undertaken by the House and Grounds Committees and by the Events Group, whose members are drawn from trustees and volunteers. Major projects are overseen by the Projects Group.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The CIO is an active member of the Wiltshire Village Halls Association (WVHA) and from time to time works with ACRE.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Kington Langley Village Hall and Recreation Ground CIO
Other name the charity uses	Kington Langley Village Hall KLVH
Registered charity number	1165128

Charity's principal address	SPY COTTAGE 2 ASHES LANE KINGTON LANGLEY CHIPPENHAM SN15 5NP

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Anita Holbrook			Helping Hands/Hobbies
Daphne Povey			S-M-B
Valerie Young		Until 7 Oct 20	Elected
Barbara Sealy			KL WI
Ian Morrison			Croquet
Tony Shepherd	Chairman		KL Chapel
Andy Boulton			Elected
Peter Giles	Treasurer		Elected
Steve Duffill			St Peter's Church
Julia Cook	Booking Clerk		Elected
Robert Atwell		Until 7 Oct 20	Elected
Euan Sudbury			Tennis
Brian Tanner			Chip & Dist Amateur Radio Club
Warren Burgess			Coopted
Eilis Longley-Brown			Coopted
Keith Bennett			Table Tennis
Helen Biggadike	Secretary		Elected
Michelle Thomas			Langley Fitzurse PTA

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	CAF Bank plc	25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
I/E	Andy Davis ACA	Mander Duffill, The old Post Office, 41-43 Market Place, Chippenham, SN15 3HR

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A.E. Shepherd</i>	<i>PGL</i>
Full name(s)	Tony Shepherd	Peter Giles
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

21 Apr 21
