

Registered Charity No. 1165088

Ofsted Registration No. EY501227

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31 AUGUST 2022**

## **ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022**

The Trustees present their annual report together with the financial statements for the year ended 31 August 2022. The accounts have been prepared in accordance with the accounting policies to the accounts and comply with the Charity's Constitution the Charities Act 2011 and the "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)"

#### **Objects and activities**

The objectives of St Hugh of Lincoln Nursery School are to provide the necessary facilities for the daily care, recreation and education of children by the provision of a nursery school within the Catholic parish of Witney in the county of Oxfordshire, and to advance the education and training of the persons involved in the provision of such care, education and recreational facilities; in each case only insofar as such objects are not contrary to the advancement of the Christian religion in accordance with the tenets and creed of the Roman Catholic Church.

St Hugh of Lincoln Nursery School aims to ensure high standards of management, teaching and learning to raise outcomes for all children attending the nursery school in numerous ways including:

- Stimulating and motivating children to learn through curiosity, imagination and concentration;
- Making accurate judgements to identify next steps appropriately for all children;
- Improving on the quality of curriculum and routines to enhance literacy skills for all children;
- Enhancing children's learning in a natural environment, and improving personal, social and health development;
- Letting children know their views are important and their voices are heard;
- Improving communication and language outcomes;
- Narrowing the gap between groups of children;
- Giving additional support to individual children where there is a need;
- Developing an enabling environment for children with English as an Additional language.

We have a clear action plan in place, with measurable success criteria, which is updated and further developed by the Nursery School Manager on an ongoing basis. We use this to assess our progress in attaining our desired outcomes, and ensure we continue to improve on our high level of care and early-years education for all children attending the nursery school.

The Trustees have referred to the guidance contained in the Charity Commission's guidance on public benefit when codifying the Charity's aims and objectives, and continue to do so when carrying out duties to which the guidance relates.

#### **Achievements and performance**

The main achievement of the nursery school during the last year has been to provide an outstanding standard of education, support, and care for each of the 66 children who have attended throughout the year. This has included 9 children with English as an additional language, including 2 Polish, 2 Bulgarian, 2 Malayalam, 2 Portuguese 1 Mandarin and 1 Turkish. 5 children with special educational needs, 5 children on Early Years Pupil Premium, 12 children receiving two-year-old funding and 2 vulnerable children.

Training for staff as always, has been high on the agenda and has included Generalist Safeguarding, Designated Lead Safeguarding, Level 2: Awareness of child abuse and neglect 2021, PREVENT, Food Hygiene, FGM, Staff wellbeing, The revised EYFS - making sense of changes. Terrific Twos, Level 3 award in Paediatric First Aid, Child Development – Playful Pre-schoolers. Early Years Briefings, Understanding Children's Mental Health, EHA, Developing a child's phonetics awareness, Staff Moral and Well-being, The power of books and book talk part 1 & 2, Statutory Two Year Old Progress Check, Keeping Children Safe in Education 2022 draft, Child Criminal Exploitation, SenCo Network Meetings, WellComm, Going for Gold, Monthly Online Managers' meetings and Oral Health Healthy Smiles Training.

The training has helped to keep the nursery school up to date with current legislation and practices in the early years' education, ensuring children are protected, safe and given the best opportunities in early life, while practitioners are prepared for the EYFS reforms that applied this year.

## **ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

### **REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022**

#### **Achievements and performance (continued)**

Staffing has been a greater challenge for all this year and the Nursery was not immune. In spite of a few changes of staff, a dedicated core team ensured the Nursery was able to accommodate all the children's sessions required.

Activities, planning and routines have been continually updated using information received on current, best practice. We continue to use the Letters & Sounds programme to prepare children for phonic work at primary school using the programme of 'Phase One Phonics', a 'Rhyme of the month'; which is sung and signed with the children each day and recorded and sent home to parents to share and learn at home with their children.

EYFS reforms have focused on Practitioners spending quality time interacting with the children and less time completing paperwork. We have reviewed our Curriculum and Pedagogy and enhanced the work we do with the children based on their interests and next steps. This in turn has changed and developed our individual planning, observation, and assessment methods. This has been a great change in the nursery, ensuring all children are supported by Key People with a working planning board.

We have been awarded our Healthy Smiles Accreditation from the Community Dental Service. We worked with families and children to enhance knowledge of oral health and hygiene. We worked in partnership with Morrisons Community Champion Scheme and provided all children with a toothbrush or toothpaste to take home.

Communication and Language is always high on our assessment for all children, and we appointed the Deputy Manager as the Language Lead for the nursery. The WellComm screening tool is used with all children joining the nursery, prioritising the children who have been identified with speech and language delay or difficulty so we can put appropriate support in place for each individual child and refer to outside agencies in good time if needed.

We continue to enhance British Values and we now have a 'Good Choice' and 'WOW' board in the nursery room. Children are identified and praised for good behaviour, empathy, the new skills they may have learnt, and overall exceptional behaviour, or to share experiences they have had.

Outside Learning is the new name for Forest School which continues each week in the wild area of the primary school field next door. Studies have shown how children's personal, social, and emotional development and Knowledge and Understanding of the natural world is improved by learning independently in the natural environment. It has been a vital part of the children's learning in the outside area. Each child who leaves at the end of the year has had the opportunity to attend Outside Learning sessions.

We continue our close relationship with the Care Home next door to the nursery. As restrictions hindered weekly visits to share activities and experiences with the residents, we overcame these challenges by holding 'over the fence' and Zoom sing-a-longs with the residents. Happily face to face visits in the Care Home Garden have now resumed. We have made cards and gifts throughout the year for the care home residents, and they have returned the kind gestures to the nursery.

Plans to help the children with Special Educational Needs and Disabilities and those requiring support for Speech and Language were developed and implemented. We have worked with families signposting them to medical professionals to gain consultations from the Community Paediatricians and also request support from other agencies. We will continue to work with Speech and Language Therapists to support our children with their communication and have received advice from the Occupational Therapist, Physiotherapists, and other Early Years Support Workers when we need to. Our Special Educational Needs Coordinator role has been added to the role of the Manager.

We received Disability Access Funding for one child and have been working with the family to ensure they are supported, and the child is able to reach their full potential and have had access to all the experiences and activities we provide. We have purchased resources of interest for the child and a bicycle for them for easier travel to the nursery and for when the child moves onto school.

## **ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

### **REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022**

#### **Achievements and performance (continued)**

Some of the funding we have received for children who are in receipt of Early Years Pupil Premium, Disability Access Fund and Inclusion funding have been used to provide 1:1 support for children requiring additional aids, training for staff to assist children with individual needs, purchasing resources and activities to extend learning and development and also provided experiences such as Martial Arts session, Outdoor Learning, the Living Eggs project, Insect Lore Caterpillar/butterfly experience and covering some costs of Leavers' trips. All children in receipt of 2-year funding or EYPP have received payments through the Winter/Spring/Summer grant scheme to help through the school holidays. The nursery has purchased food vouchers for which the council reimbursed the nursery.

Children continue to be involved in making decisions during our everyday practice through voting at Café time. The children's views on life at the nursery are also sought in our annual questionnaire and are shared in staff meetings so that we can act on any of their concerns or ideas. In March 2022, over 70% of our families returned the annual questionnaire, comparable with last year. This enables us to continue to ensure the nursery maintains the high standards we promote and that the children are happy and progressing well. The results are displayed near the entrance and were sent out to parents for their information.

The children were invited through the 'Young Writers' company to write poems with the aid of their key person/parents and we were very pleased to have over 30 of our poems published this year.

We have marked many occasions, including: Witney Feast, National Fitness Day, Oral Health Week, Harvest Festival, National Smile Day, Grandparents Day, United Nations Day, Armistice Day, World Nursery Rhyme week, St. Hugh's Day, Christmas, Burns Night, National Story Telling Week, Children's Mental Health Week, Safer Internet Day, St. George's Day, the Platinum Jubilee where we spent a lunchtime joining our neighbouring school – Our Lady of Lourdes – in a celebratory lunch.

Children's profiles using the assessment tool Evidence Me are now sent out weekly so that their learning and progress at nursery can be supported at home. Parents are asked to send in their observations and photographs from home so that a broader picture of each child's learning can be gathered, and we can plan activities based on interests from home. At the beginning of each term an observation of 'Practitioner's Knowledge' is sent home so the parents/carers understand the next step/learning outcome in the Development Matters Document that we use as a guide.

All observations and assessments sent home are checked by the manager to ensure a high quality of provision and teaching is upheld on the nursery floor. We continue to use manager - practitioner observations to evaluate practice, planning and to maintain high standards, to identify training needs along with supervision and appraisals to communicate with staff.

The nursery school has been involved in fund-raising activities so that our children gain an awareness of others in need. This has included collections of food for Witney food bank at Harvest Festival and we took part in the Samaritans Purse Shoebox Appeal.

In the summer of 2022, 21 of our children moved on to 5 different local primary schools. Their transition reports, completed by each child's key person, were sent to the Foundation Stage teachers and discussions took place about learning and development over the phone. Visits for transitions from a few schools have taken place.

This year during the corona virus pandemic, the nursery remained open, except for one week. Although only 2 children tested positive, key staff contracted COVID and the nursery closed while they isolated. Communication with all families continued through ParentMail and Facebook with stories, activities, and information to offer support where needed. Fees were credited for the week of closure.

## **ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

### **REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022**

#### **Achievements and performance (continued)**

Risk assessments and policies for opening during the pandemic and now 'Living with Corona-virus' are carried out and reviewed regularly and government guidelines followed to ensure the health and safety of all individuals. Staff are briefed on all new routines and regulations and posters were displayed giving clear guidance on rules and recommendations. All policies regarding COVID and safeguarding are sent to staff and parents when changes have been made. We continue to sing a song whilst hands are being washed ensuring that the front, back and in between parts were reached and this will be a routine that will remain in the future. Resources and toys continue to be cleaned with antibacterial solution or soaked in sterilizing fluid overnight. Books and puzzles are rotated and quarantined for safety.

We continue to have children dropped off and collected from the door as this has worked well for the children, reducing the separation anxiety and children seem to settle quicker. In our questionnaire this was also an area that the parents had preferred and suggested keeping when COVID restrictions eased. Therefore, flexible drop off and collection have stayed in place and continue to work well.

With restrictions eased it has been a pleasure to welcome parents in for 'Stay and Play' sessions, and to invite in Police Officers, the Town Crier, and Martial Arts experts to spend time with the children. Prospective parents can now come when the nursery is open and have been invited to attend a New Parent's meeting to learn more about the nursery. In addition, we have been able to welcome back students studying Childcare and Health and Social Care, and students on work experience from local schools and colleges.

Another year providing high quality education and childcare during the pandemic has shown strength in our teamwork and a commitment to high standards. We look forward to next year and providing more wonderful experiences teaching the children who attend our nursery.

#### **Financial Review**

The academic and financial year ended 31 August 2022 was a year of transition as the direct impact of COVID ebbed, but as its longer term impact began to be felt. Staffing changes for example saw recruitment costs rise sharply in a year in which income and hourly staffing were down. The nursery's excellent management and processes helped limit the financial impact of the year's challenges.

We were very grateful for the donations we received, totalling £1,476. These donations enable us to buy additional equipment for the children use.

Fee income for the year rose but did not fully off-set the sharp decline in income from Early Years and other grants. The net effect saw the nursery's total income return to near 2020 levels.

Staff and educational materials costs were well managed as income reduced. Maintenance cost increases and recruitment (already mentioned) account for the bulk of the £3,000 rise in other administrative costs for the year.

The out-turn was similar to the previous year, with the nursery making a small deficit of under £5,000 (or 2.75% comparable with the 2.5% reduction in days caused by a week's closure to COVID). The deficit in 2021 was £3,500.

Our unrestricted reserves at the end of August 2022 totalled £133,048, of which £128,229 were free reserves. This compares with unrestricted reserves of £128,142 and free reserves of £122,098 at the end of August 2021. Our restricted reserve comprises the unamortised value of the nursery school building extension, which was funded by our nursery school founder, Mr Christopher Flynn in 2008. The extension is being depreciated over a period of 20 years, over which term the fund will be amortised in equal proportions. Our policy has been to continue to grow our free reserves each year by an amount at least equivalent to the depreciation on the building extension, in order to ensure our ability to fund any necessary further building work in the future, following the natural wear and tear on the property. The trustees will keep this policy under review in the coming financial years to ensure that it is still appropriate.

The trustees consider that the nursery school is a going concern, and our report is prepared accordingly.

## **ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

### **REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022**

#### **Structure, Governance and Management**

St Hugh of Lincoln Nursery School is constituted as a Charitable Incorporated Organisation; registered as such in January 2016, having previously been run as a part of the Birmingham Diocesan Trust.

Trustees are appointed by a resolution passed at a properly convened meeting of the Trustees of the Charity. In selecting individuals for appointment as charity trustees, the Trustees of the Charity ensure that prospective trustees know of and accept the object of the Charity and pay regard to the skills, knowledge and experience needed for effective administration of the Charity. The Trustees ensure that they take notice of instructions given by the Catholic Archbishop or his representative in making the arrangements for any such appointment.

The Trustees meet four to six times a year to review progress and planned activities as well as finances, health and safety, property and diocesan matters where these arise. In addition, the Nursery School Manager will call upon any of the Trustees for advice or expertise in their area where additional support is needed. There are also one or two separate meetings of the finance committee to review and discuss nursery school fees and staff remuneration. Recommendations are brought from these meetings to the whole body of Trustees for approval.

#### **Trustees**

Mrs Rachel Crouch	Chair
Fr Patrick Broun	Parish Priest
Mr Liam Durkin	Health and Safety Officer
Mr Matthew Lee	Hon. Treasurer
Mrs Sophie Smith	Secretary

#### **Contact Details**

<b>Address:</b>	Curbridge Road Witney Oxfordshire OX28 5JZ
<b>Website:</b>	<a href="http://www.sthughoflincolnnursery.co.uk">www.sthughoflincolnnursery.co.uk</a>

REPORT OF THE TRUSTEES (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022

**Trustees' Responsibility Statement**

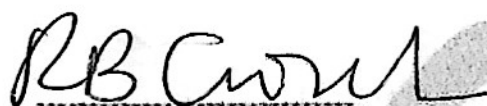
The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008, and the provisions of the trust deed requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the income resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Approved by order of the board of Trustees on 17/5/23 2023 and signed on its behalf by:



Mrs Rachel Crouch (Chair)

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2022**

	Note	Restricted Funds £	Unrestricted Funds £	Total 2022 £	Restricted Funds £	Unrestricted Funds £	Total 2021 £
<b>Income and endowments from:</b>							
Donations	2	-	1,476	1,476	-	1,165	1,165
Charitable activities	3	-	162,753	162,753	-	169,140	169,140
Investments – bank interest		-	328	328	-	330	330
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	164,557	164,557	-	170,635	170,635
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Expenditure on:</b>							
Charitable activities	4						
Direct expenditure		-	135,717	135,717	-	143,557	143,557
Management and admin		9,568	23,934	33,502	9,568	21,015	30,583
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure on Charitable activities		9,568	159,651	169,219	9,568	164,572	174,140
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net movement in funds</b>		(9,568)	4,906	(4,662)	(9,568)	6,063	(3,505)
<b>Reconciliation of funds:</b>							
Total funds brought forward		60,600	128,142	188,742	70,168	122,079	192,247
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total funds carried forward</b>		51,032	133,048	184,080	60,600	128,742	188,742
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>



**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**BALANCE SHEET  
AS AT 31 AUGUST 2022**

		<b>31 Aug 2022</b>		<b>31 Aug 2021</b>	
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	5	55,851		66,644	
		<hr/>	55,851	<hr/>	66,644
<b>Current assets</b>					
Debtors		50		270	
Prepayments and accrued income		3,924		2,345	
Cash at bank and in hand		152,299		124,034	
		<hr/>		<hr/>	
		156,273		126,649	
<b>Creditors</b>					
Creditors		2,010		1,122	
Accrued expenses		25,308		2,545	
PAYE and NI liability		726		884	
		<hr/>		<hr/>	
		28,044		4,551	
<b>Net current assets</b>			128,229		122,098
			<hr/>		<hr/>
			184,080		188,742
			<hr/>		<hr/>
<b>The funds of the Charity:</b>					
Unrestricted funds		133,048		128,142	
Restricted fund – building extension		51,032		60,600	
		<hr/>		<hr/>	
<b>Total Charity funds</b>			184,080		188,742
			<hr/>		<hr/>

# ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the Charitable Settlement, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Update Bulletin 2)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### **Going concern**

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis preparing the accounts.

#### **Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Grants and donations subject to the specific wishes of the donor are credited to relevant restricted funds.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### **Tangible fixed assets**

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives as follows:

Building extension	20 years straight line
Outside play area improvements	5-10 years straight line
Office equipment, furniture and fittings	3 years straight line

#### **Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent and depreciation charges allocated on the portion of the asset's use.

ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022

**1 ACCOUNTING POLICIES (CONTINUED)**

**Expenditure and irrecoverable VAT (continued)**

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Creditors and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event. It is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**Reserves policy**

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. This level of reserves has been maintained throughout the period.

**Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

<b>2. Donations</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
The Friends of St Hugh of Lincoln Nursery School	1,010	492
Leaver's donations	-	32
Amazon smile	41	-
Bags2school	90	-
Heart	-	478
Other	335	163
	<hr/>	<hr/>
	1,476	1,165
	<hr/>	<hr/>
 <b>3. Income from Charitable activities</b>	 <b>Total 2022 £</b>	 <b>Total 2021 £</b>
Nursery school fees	34,082	21,669
Early Years and Other Government Grants	121,356	147,112
Other fees, commissions and claims	7,315	359
	<hr/>	<hr/>
	162,753	169,140
	<hr/>	<hr/>

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**4. Expenditure on Charitable activities**

	<b>Restricted Fund £</b>	<b>Unrestricted Funds £</b>	<b>Total 2022 £</b>	<b>Restricted Fund £</b>	<b>Unrestricted Funds £</b>	<b>Total 2021 £</b>
<b>Direct expenditure on nursery school activities</b>						
Wages, employers National Insurance and Pension	-	127,034	127,034	-	132,846	132,846
Equipment and Educational Materials	-	7,885	7,885	-	10,084	10,084
Consumables	-	244	244	-	293	293
Training	-	554	554	-	334	334
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	135,717	135,717	-	143,557	143,557
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Repairs, maintenance and Cleaning	-	9,047	9,047	-	7,023	7,023
Insurance	-	2,081	2,081	-	2,052	2,052
Recruitment advertising	-	689	689	-	98	98
Leasing and equipment	-	1,373	1,373	-	1,606	1,606
Rates and services	-	3,910	3,910	-	3,499	3,499
Telephone and internet	-	572	572	-	706	706
Printing, postage and stationery	-	989	989	-	831	831
Entertainment - staff	-	231	231	-	335	335
Travel	-	5	5	-	11	11
Professional fees	-	1,652	1,652	-	1,826	1,826
Bank charges	-	93	93	-	84	84
Depreciation	9,568	2,950	12,518	9,568	2,609	12,177
Bad debts	-	-	-	-	1	1
Sundry	-	342	342	-	315	315
Donations	-	-	-	-	19	19
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	9,568	23,934	33,502	9,568	21,015	30,583
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**5. Fixed Assets**

	<b>Plant and Equipment £</b>	<b>Property Improvements £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 September 2021	22,933	224,387	247,320
Additions	1,725	-	1,725
	<hr/>	<hr/>	<hr/>
At 31 August 2022	24,658	224,387	249,045
	<hr/>	<hr/>	<hr/>
<b>Depreciation</b>			
At 1 September 2021	20,535	160,141	180,676
Charge for year	1,604	10,914	12,518
	<hr/>	<hr/>	<hr/>
At 31 August 2022	22,139	171,055	193,194
	<hr/>	<hr/>	<hr/>
<b>Net book value</b>			
At 31 August 2022	2,519	53,332	55,851
	<hr/>	<hr/>	<hr/>
At 31 August 2021	2,398	64,246	66,644
	<hr/>	<hr/>	<hr/>

**6. Creditors**

	<b>31 Aug 2022 £</b>	<b>31 Aug 2021 £</b>
Creditors	2,010	1,112
Accruals	25,308	2,545
PAYE/ NI Liabilities	726	884
	<hr/>	<hr/>
	28,044	4,551
	<hr/>	<hr/>

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**7. Staff costs**

	<b>31 Aug 2022</b>	<b>31 Aug 2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	121,237	127,394
Social security costs	3,200	2,403
Other pension costs	2,597	3,049
	<hr/>	<hr/>
	127,034	132,846
	<hr/>	<hr/>

The average monthly number of persons employed by the CIO during the period was as follows:

	<b>31 Aug 2022</b>	<b>30 Aug 2021</b>
	<b>No.</b>	<b>No.</b>
Direct Staff	11	11
Administration	2	2
	<hr/>	<hr/>
	13	13
	<hr/>	<hr/>

The were no higher paid employees

They had no key management personnel.

There were no Trustee expenses during the year.

**8. Related Party Transactions**

There were no known related party transactions during the year.

**9. Analysis of Net Assets Between Funds**

	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
	<b><u>Funds</u></b>	<b><u>Funds</u></b>	<b><u>Total</u></b>	<b><u>Total</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	4,819	51,032	55,851	66,644
Current assets	156,273	-	156,273	126,649
Current liabilities	(28,044)	-	(28,044)	(4,551)
	<hr/>	<hr/>	<hr/>	<hr/>
Net Assets at 31 August 2022	133,048	51,032	184,080	188,742
	<hr/>	<hr/>	<hr/>	<hr/>

**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**10. Movements in Funds**

	<u>B/Forward</u>	<u>Incoming Resources</u>	<u>Outgoing Resources</u>	<u>Transfers</u>	<u>At 31 August 2022</u>	<u>At 31 August 2021</u>
	£	£	£	£	£	£
<b>Restricted Funds</b>						
<b>Property- Improvement</b>	60,600	-	(9,568)	-	51,032	60,660
<b>Unrestricted Funds</b>						
<b>General Funds</b>	128,142	164,557	(159,651)	-	133,048	128,142
	_____	_____	_____	_____	_____	_____
	188,742	164,557	(169,219)	-	184,080	188,742
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____



**ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/ MEMBERS OF  
ST HUGH OF LINCOLN NURSERY SCHOOL, WITNEY**

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2022, which are set out on pages 7 to 15.

**Responsibilities and basis of report**

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your Charity's accounts as carried out under Section 145 of the Act 2011 and In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Andrew Rodzynski FCA  
Wenn Townsend  
Gosditch House  
5 Gosditch Street  
Cirencester  
Gloucestershire  
GL7 2AG**

**Date: 17 May 2023**