

WARRINGTON MUSEUM OF FREEMASONRY

England & Wales · Charity number 1165077

Details

Other names WMOF

Status Registered

Legal form CIO

Registered 2016-01-07

Register [View on the Charity Commission register](#)

Contact

Address 16 Winmarleigh Street
Warrington
WA1 1NB

Phone 07957005612

Email museum@westlancsfreemasons.org.uk

Website <http://museum.westlancsfreemasons.org.uk>

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE SUBJECT OF FREEMASONRY BY THE ESTABLISHMENT AND MAINTENANCE OF A MUSEUM.

Activities: The museum provides a varied and high quality heritage experience for all members of the community. It represents the development of Freemasonry both locally and nationally as part of Warrington's cultural environment. It is accredited under the Arts Council England and is recognised as a charity by HMRC.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Warrington

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£7,282	£2,275	-	-
2024-05-31	£4,864	£5,379	-	-
2023-05-31	£4,734	£8,011	-	-
2022-05-31	£5,536	£3,994	-	-
2021-05-31	£4,180	£1,992	-	-

Trustees

Name	Role	Appointed
Peter Roberts	Chair	2022-08-10
Alex Roberts		2023-12-01
CAROLINE GIBSON CROOK RN		2014-11-18
JOHN THOMAS MCINTYRE		2014-02-25
VICTOR CHARLESWORTH		2014-02-25

WARRINGTON MUSEUM OF FREEMASONRY

England & Wales - Charity number 1165077

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name Warrington Museum of Freemasonry

Other names charity is known by WMOF

Registered charity number (if any) 1165077
HMRC Ref ; EW57308
Accreditation No 2387

Charity's principal address

Winmarleigh House	
Winmarleigh Street	
Warrington	
Postcode	WA1 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Roberts	Trustee & Chair		
2	Alex Roberts	Trustee & Treasurer		
3	Victor Charlesworth	Curator		
4	John McIntyre	Trustee		
5	Caroline Crook	Archivist		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mentor	Michelle Hill	Curator, Museums & Galleries, Operations & Neighbourhoods, Tameside Museums & Galleries. Portland Basin 1 Portland Place Ashton under Lyne OL7 OQA

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board who would advertise the post

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Warrington Museum of Freemasonry ("WMOF") was established under a Charitable Incorporated Constitution in June 2014, the board of trustees, having been formed in February 2014. The museum has:

- Obtained charitable status in January 2016.
- Registered as a Charity with HMRC to utilise Gift Aid benefit on donations – Registration confirmed September 2016, effective from July 2015
- Obtained Full Accreditation under the Arts Council England September 2018 No2387 It is also a member of the Masonic Museums and Libraries Group, the Association of Independent Museums, Museums Cheshire and works closely with Museums Development North West.

It also has close links with the Warrington Museum and Art Gallery and another independent museum in Warrington. The museum operates from Winmarleigh Street, Warrington which is the meeting place for the Warrington Masonic Group.

Its activities are supported by the Group, which has a membership of around 300 Freemasons. The Hall is run by the Warrington Masonic Hall Company Limited, which has its own board of directors. The individual Lodges meeting at Warrington are the Hall's shareholders.

The Group and the Hall Company Limited have supported the development

of the museum and both have representatives on the board of trustees. The trustees have also have a formal Mentoring agreement with a museum professional who is the Curator, Museums & Art Galleries, Tameside

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Over the next three years, it is hoped the Warrington Museum of Freemasonry will continue to serve as a resource for the exploration and understanding of Freemasonry's rich history and its continued impact on society.

We are committed to preserving and sharing the heritage of Freemasonry in Warrington and beyond, offering an engaging, educational experience that highlights the fraternity's values of brotherhood, moral development, charity, and community service.

Through local heritage programs and community engagement, we invite all visitors to connect with the traditions, symbols, and ideals that have shaped Freemasonry, fostering a deeper appreciation of the origins of Freemasonry, its local history and wider contemporary contexts.

The museum has undergone improvements to its exhibition space with the addition of new cabinetry and artefacts following successful fund raising efforts in 2025.

Future enhancements to the museum, subject to further fund raising efforts, are to investigate "virtual museum" applications which allow remote access to the museum and a wider audience whilst also allowing visitors in person to use their smart phones to hear the stories direct via QR code access. It is hoped that this will enable a wider audience 'worldwide' to access the history and stories of Freemasonry and its linkage to local heritagr.

The museum continues to operate on a voluntary basis and is maintaining consistency with the museum's original objectives, contained in its governing document:

- to underpin the museum's future by the development of succession plans as part of the Accreditation process
- to continually review its policies and plans, updating these to reflect the current practice and any related changes
- to continue to promote the museum as an integral part of the Warrington Cultural scene with a special focus on the Warrington Masonic Group and its place in the local community
- To continue to collect and preserve records, ephemera, and artefacts from Masonic and associated fraternal societies
- To support the funding requirements of the museum, by progressively growing and broadening the Friends of the Museum base, utilising Gift Aid relief where applicable to enhance annual donations. The museum is in Warrington's Cultural Quarter where two other museums are located, including a similar independent, volunteer run museum. It has close links with these and additionally participates in events organised by Museums Development North West. The museum is open to the public and hosts visits from organised groups such as historical societies, U3A and other non Masonic organisations.
- Each September the museum participates in a planned Heritage event, which generally involves 11 town centre venues. The Museum participated in the September 2025 event which drew in a number of local visitors.
- Additional objectives for 2026 will include re-accreditation ('refresh') and implementation of a system to facilitate an electronic artefact database and management system which is intended to lay the foundations for succession planning and continued operation of the museum as a valuable resource to the local community and beyond. This report is based on the template from the Commissions website. The trustees have all signed the Eligibility form using the Charity

Commissions template and are directed to its website in their trustee agreement and receive copies of the commission's quarterly review

This report is based on the template from the Commissions website. The trustees have all signed the Eligibility form using the Charity Commissions template and are directed to its website in their trustee agreement and receive copies of the commission's quarterly review

The museum is run by the trustees; none of whom is paid for their services.

The trustees have a broad range of financial, educational, management, trusteeship, and practical capability. They are also supported by a small group of volunteers covering web development, electrical work, decorating, photographing exhibits, labelling, and identifying, cleaning, woodworking, photographic cataloguing, and general maintenance.

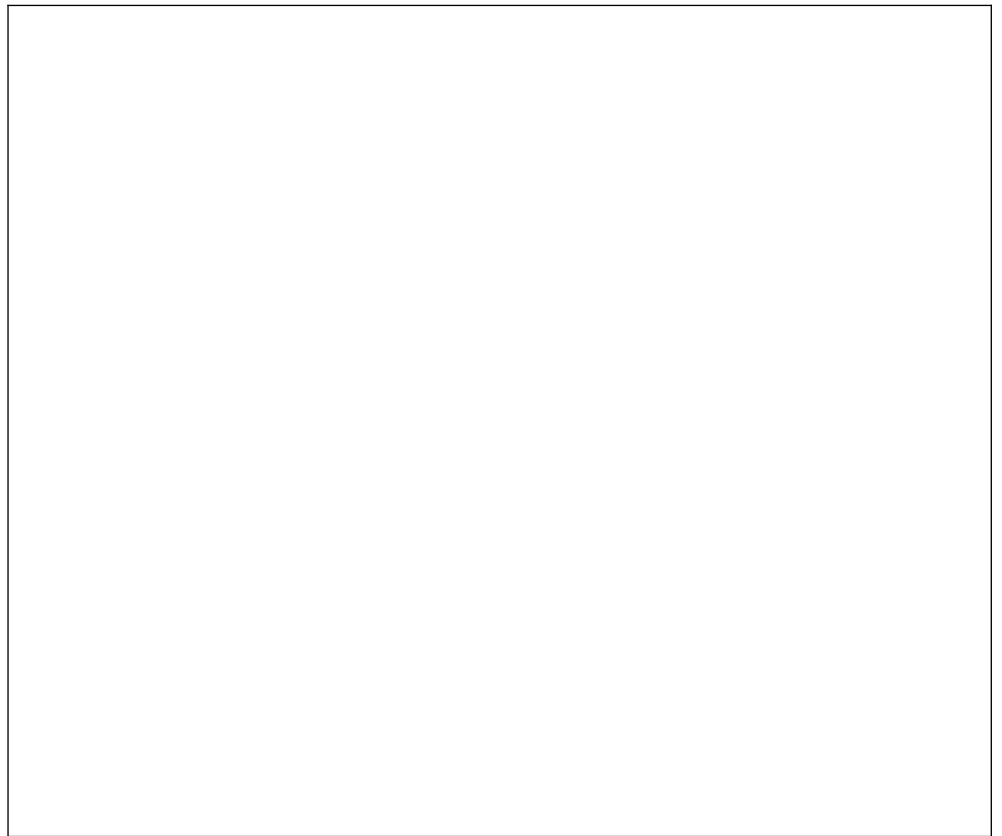
A website is being re-developed for the museum, together with a planned comprehensive database to allow for ease of artefact search. All of which will require on-going attention as the museum progresses. The museum is actively engaged in occupying its extended area in the Warrington Masonic Hall, an objective which at one time looked beyond expectation. The recent work in the Hall has facilitated this much needed extension to the museum's footprint which in turn has allowed for additional upgrades in exhibition space and artefacts.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The museum and the trustees continue to benefit from its accreditation by ACE.

A process of learning by doing” continues to improve the trustees’ knowledge and ability in most areas of the museum. The result is a stronger capability around the trustee board and a sharper perspective on the next stages of the museum’s development. Succession planning is a keen focus for the museum to enable it to continue working effectively hence the planned introduction of “APP” based smartphone access and similar features which it is hoped will relieve the burden on the curators and facilitate a ‘passing down’ of the knowledge & stories behind the exhibits to a younger generation of trustees.

Achievements and performance for the past year remain as a somewhat academic nature.

The project to improve the museum cabinet spaces has been effectively completed and will continue a care and maintenance basis. The safe care of its collection being a challenging and vital task during that process and also repairs to ageing exhibits is an ongoing task.

The trustees also ran a successful annual Heritage event and Friends of the Museum supper which is one of key fundraising events, held by the museum.

The museum continues to acquire a secure home for many donated items, all of which place pressure on the limited space for exhibits. The trustees remain proud of their achievements and are energised by the prospect of further developing the museum in its new and extended surroundings.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees operate with a cash reserve since it does not hold any others, and this is reflected in its closing bank balance. It operates on an income and expenditure basis and does not have any accruals or prepayments. This cash balance has serviced improvement work done as part of the extension and continual internal improvements as part of the overall project.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total Income in the year was £7,282

The main elements were £3,530 from the museum's successful sales of regalia.

£660 from the Friends group, £1,425 from a successful Friends of the Museum supper evening, with other donations of £1567 made up the balance of income.

This sales of regalia is done as an adjunct to the museum's activities, it is second hand regalia donated to the museum with the specific intent of it being re sold to generate funds. It is not the sale of acquisitioned items.

Expenditure in the year was £2,275. The main elements being £800 for Friends supper cost, £470 for equipment & expenses, £611 for miscellaneous items, £254 for stationary & postage and the balance was made of Insurance costs of £71. In the year the Museum achieved a surplus of £5,007 leaving the museum with wholly viable cash balance into the next financial year of £9,346. All in all, the trustees are confident in the progress that has been made in managing the development and upgrades to the museum and its future operation.

Section F Other optional information

The Museum continues to receive the continual support from the Warrington Masonic Group and the Warrington Masonic Hall Company Limited. Both have entered long term commitments for occupancy of the space the Museum has in the Hall

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Peter Roberts*

Full name(s) Peter Roberts

Position (eg Secretary, Chair, etc) Chair

Date 26/03/2026

Warrington Museum of Freemasonry

Winmarleigh Street, Warrington, WA1 1NB

Income and Expenditure Account for the year ending 31st May 2025

Year	INCOME	Year	EXPENDITURE	Year
2023/2024		2023/2024		2024/2025
£520.10	Friends of the Museum	£160.00	Petty Cash transfers	£0.00
£50.00	Warrington Group	£100.00	Artefacts & Books	£0.00
£1,014.42	Miscellaneous Donations	£111.00	AIM Membership	£71.00
£0.00	AIM Grants	£459.14	Insurance Premium	£0.00
£0.00	University of Manchester	£12.27	Stationery	£168.06
£450.00	Regalia Sales	£0.00	Purchases of regalia	£68.00
£1,369.00	Friends Supper	£2,404.34	Equipment & Expenses	£470.39
£1,460.20	Bedding Plant Sales	£1,010.00	Friends Supper	£800.26
£0.00	Natwest	£902.25	Bedding Plant Purchases	£0.00
£0.00	Other	£0.00	Building Project	£0.00
£0.00		£0.00	postage	£86.05
£4,863.72	Total Income for Year	£220.13	Miscellaneous Expenses	£611.37
		£5,379.13	Total Expense for Year	£2,275.13

£515.41 SURPLUS / DEFICIT

£5,007.07

Auditor

J. P. Brooks

Treasurer

X *Alexander Roberts*
Alexander Roberts

WARRINGTON MUSEUM OF FREEMASONRY

England & Wales - Charity number 1165077

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 06	Year 2023		Day 31	Month 05	Year 2024

Section A Reference and administration details

Charity name	Warrington Museum of Freemasonry
Other names charity is known by	
Registered charity number (if any)	1165077 HMRC Ref: EW57308. Accreditation No 2387
Charity's principal address	Winmarleigh House Winmarleigh Street Warrington Postcode: WA1 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Roberts	Trustee and Chair		
2	Barry Jameson	Trustee		
3	Alex Roberts	Trustee	01 December 2023	
4	Vic Charlesworth	Curator		
5	Card	Archivist, non-Mason		
6	John McIntyre			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mentor	Michelle Hill	Curator, Museums and Galleries Operations and Neighbourhoods, Tameside Museums & Galleries Portland Basin Museum 1, Portland Place Ashton-under-Lyne OL7 0QA

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board who would advertise the post

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Warrington Museum of Freemasonry ("the museum") was established under a Charitable Incorporated Constitution in June 2014, the board of trustees, having been formed in February 2014. The museum has:

- **Obtained charitable status in January 2016.**
- **Registered as a Charity with HMRC to utilise Gift Aid benefit on donations – Registration confirmed September 2016, effective from July 2015**
- **Obtained Full Accreditation under the Arts Council England September 2018 No2387**

It is also a member of the Masonic Museums and Libraries Group, the Association of Independent Museums, Museums Cheshire and works closely with Museums Development North West. It also has close links with the Warrington Museum and Art Gallery and another independent museum in Warrington.

The museum operates from Winmarleigh Street, Warrington which is the meeting place for the Warrington Masonic Group. Its activities are supported by the Group, which has a membership of around 300 Freemasons. The Hall is run by the Warrington Masonic Hall Company Limited, which has its own board of directors. The individual Lodges meeting at Warrington are the Hall's shareholders.

The Group and the Hall Company Limited have supported the development of the museum and both have representatives on the board of trustees.

The trustees have also have a formal Mentoring agreement with a museum professional who is the Curator, Museums & Art Galleries, Tameside.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Over the next three years, it is hoped the Warrington Museum of Freemasonry will serve as a resource for the exploration and understanding of Freemasonry's rich history and its continued impact on society.

We are committed to preserving and sharing the heritage of Freemasonry in Warrington and beyond, offering an engaging, educational experience that highlights the fraternity's values of brotherhood, moral development, charity, and community service.

Through local heritage programs and community engagement, we will invite all visitors to connect with the traditions, symbols, and ideals that have shaped Freemasonry, fostering a deeper appreciation of the origins of Freemasonry, its local history and wider contemporary contexts.

The museum successfully reopened in 2023 after the pandemic with a wider footprint and larger exhibit space. Future enhancements to this space are envisaged for 2025 and will be the subject of a fund raising effort to procure new cabinetry to form a central, more accessible exhibition space.

The museum continues to operate on a voluntary basis since reopening and is maintaining consistency with the museum's original objectives, contained in its governing document:

- **to underpin the museum's future by the development of succession plans as part of the Accreditation process**
- **to continually review its policies and plans, updating these to reflect the current practice and any related changes**
- **to continue to promote the museum as an integral part of the Warrington Cultural scene with a special focus on the Warrington Masonic Group and its place in the local community**
- **To continue to collect and preserve records, ephemera, and artefacts from Masonic and associated fraternal societies**
- **To support the funding requirements of the museum, by progressively growing and broadening the Friends of the Museum base, utilising Gift Aid relief where applicable to enhance annual donations. The museum is in Warrington's Cultural Quarter where two other museums are located, including a similar independent, volunteer run museum. It has close links with these and additionally participates in events organised by Museums Development North West. The museum is open to the public and hosts visits from organised groups such as historical societies, U3A and other non-Masonic organisations. Each September the museum**

participates in a planned Heritage event, which generally involves 11 town centre venues. The Museum participated in the September 2024 event which drew in a number of local visitors.

- **Additional objectives for 2025 include re-accreditation ('refresh') and implementation of a system to facilitate an electronic artefact database and management system which is intended to lay the foundations for succession planning and continued operation of the museum as a valuable resource to the local community and beyond.**

This report is based on the template from the Commissions website. The trustees have all signed the Eligibility form using the Charity Commissions template and are directed to its website in their trustee agreement and receive copies of the commission's quarterly review.

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The museum is run by the trustees; none of whom is paid for their services.

The trustees have a broad range of financial, educational, management, trusteeship, and practical capability.

They are also supported by a small group of volunteers covering web development, electrical work, decorating, photographing exhibits, labelling, and identifying, cleaning, woodworking, photographic cataloguing, and general maintenance.

A website has been developed for the museum, together with a planned comprehensive database to allow for ease of artefact search. All of which will require on-going attention as the museum progresses .

The museum is actively engaged in occupying its extended area in the Warrington Masonic Hall, an objective which at one time looked beyond expectation. The recent work in the Hall has facilitated this much needed extension to the museum's footprint which in turn has allowed for additional upgrades in exhibition space and artefacts.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The museum and the trustees continue to benefit from its accreditation by ACE. A process of learning by doing” has improved the trustees’ knowledge and ability in most areas of the museum. The result is a stronger capability around the trustee board and a sharper perspective on the next stages of the museum’s development.

Achievements and performance for the past year remain as a somewhat academic nature. The project to extend the museum’s footprint effectively still dominates its affairs. The safe care of its collection being a challenging and vital task during that process.

The trustees also ran their successful annual plant sales which is one of two key fundraising events, held by the museum, the other being the “Friends of the Museum” supper, both of which are important events in the Museum’s calendar.

The museum continues to acquire a secure home for many donated items, all of which place pressure on the limited space for exhibit. It also has a refreshed opportunity to provide a secure home for items from within the Province of West Lancashire, many of which would be at risk of being permanently lost. .

The trustees remain proud of their achievements and are energised by the prospect of further developing the museum in its new and extended surroundings.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees operate with a cash reserve since it does not hold any others, and this is reflected in its closing bank balance. It operates on an income and expenditure basis and does not have any accruals or prepayments.

This cash balance has serviced the donation to the Hall Company Limited for work done as part of the extension and continual internal improvements as part of the overall project.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total Income in the year was £4,864

The main elements were £1,460 from the museum's successful plant sales initiative. £520 from the Friends group, £1,369 from a successful Friends of the Museum supper evening, with £1,064 of other donations. £450 of regalia sales made up the balance of income. This latter item is done as an adjunct to the museum's activities, it is second hand regalia donated to the museum with the specific intent of it being re sold to generate funds. It is not the sale of acquisitioned items.

Expenditure in the year was £5,379.

The main elements being £2,404 for equipment and expenses associated with the space upgrade. The cost of Plants for the sale was £902, Friends supper cost £1,010 and the balance was made of Insurance costs of £459, petty cash payments of £160, AIM membership £111, Artefacts and Books £100, Stationary £12, and other miscellaneous expenses of £220

The result was an exceptional deficit (£515). The closing cash and bank balance was still wholly viable at £4,308.

All in all, the trustees are confident in the progress that has been made in managing the development and upgrades to the museum.

Section F Other optional information

The Museum continues to receive the continual support from the Warrington Masonic Group and the Warrington Masonic Hall Company Limited. Both have entered long term commitments for occupancy of the space the Museum has in the Hall.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<u>Peter</u> <u>Roberts</u>	
Full name(s)	Peter Roberts	
Position (eg Secretary, Chair, etc)	Chair	
Date	<u>21st March 2025</u>	



Warrington Museum of Freemasonry

Winmarleigh Street, Warrington, WA1 1NB

Income and Expenditure Account for the year ending 31st May 2024



Year 2022/2023	INCOME	Year 2023/2024
£525.00	Friends of the Museum	£520.10
£0.00	Warrington Group	£50.00
£650.00	Miscellaneous Donations	£1,014.42
£0.00	AIM Grants	£0.00
£0.00	University of Manchester	£0.00
£668.00	Regalia Sales	£450.00
£0.00	Friends Supper	£1,369.00
£2,890.90	Bedding Plant Sales	£1,460.20
£0.00	HMRC refund	£0.00
£4,733.90	Total Income for Year	£4,863.72

Year 2022/2023	EXPENDITURE	Year 2023/2024
£100.00	Petty Cash Payments	£160.00
£0.00	Artefacts & Books	£100.00
£68.00	AIM Membership	£111.00
£0.00	Insurance Premium	£459.14
£153.15	Stationery	£12.27
£0.00	Equipment & Expenses	£2,404.34
£0.00	Friends Supper	£1,010.00
£1,026.45	Bedding Plant Purchases	£902.25
£6,461.53	Building Project	£0.00
£202.15	Miscellaneous Expenses	£220.13
£8,011.28	Total Expense for Year	£5,379.13

Treasurer

Barry Jameson *B. Jameson*

-£3,277.38 SURPLUS / DEFICIT **-£515.41**

Auditor Jeff Brookes

WARRINGTON MUSEUM OF FREEMASONRY

England & Wales - Charity number 1165077

Accounts



Warrington Museum of Freemasonry

Winmarleigh Street, Warrington, WA1 1NB

Income and Expenditure Account for the year ending 31st May 2023



Year 2021/2022	INCOME	Year 2022/2023
£540.00	Friends of the Museum	£525.00
£185.00	Warrington Group	£0.00
£601.00	Donations	£650.00
£643.57	AIM Grants	£0.00
£268.28	Regalia Sales	£668.00
£1,390.55	Hot Pot / Jubilee Tea	£0.00
£1,908.05	Bedding Plant Sales	£2,890.90
£5,536.45	Total Income for Year	£4,733.90

Year 2021/2022	EXPENDITURE	Year 2022/2023
£0.00	Petty Cash Payments	£100.00
£179.99	Ancestry Subscription	£0.00
£65.00	AIM Membership	£68.00
£163.92	Insurance Premium	£0.00
£115.62	Stationery	£153.15
£123.43	Equipment & Expenses	
£1,006.50	Hot Pot / Jubilee Tea	£0.00
£1,309.90	Bedding Plant Purchases	£1,026.45
£936.83	Building Project	£6,461.53
£92.54	Miscellaneous Expenses	£202.15
£3,993.73	Total Expense for Year	£8,011.28

£1,542.72 SURPLUS / DEFICIT **-£3,277.38**

FUNDS AVAILABLE

01/06/2022	Funds available brought forward	£8,100.91
	Income for the year	£4,733.90
	Expense for the year	-£8,011.28
31/05/2023	Petty cash at year end	£73.54
31/05/2023	Funds available to carry forward	<u>£4,897.07</u>

Treasurer

Barry Jameson *B Jameson*

Auditor

Jeff Brookes

J Brookes



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	06	2022	To	31	05	2023

Section A Reference and administration details

Charity name

Warrington Museum of Freemasonry

Other names charity is known by

Registered charity number (if any)

1165077
HMRC Ref: EW57308.
Accreditation No 2387

Charity's principal address

Winmarleigh House, Winmarleigh Street, Warrington,

Postcode: WA1 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Roberts	Trustee and Chair	10/08/22 Appointed	
2	Barry Jameson	Trustee		
3	Mike Williams	Member Trustee		
4	John McIntyre	Member Trustee		
5	Vic Charlesworth	Curator		
6	Caroline Crook	Archivist, non-Mason		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mentor	Michelle Hill	Curator, Museums and Galleries Operations and Neighbourhoods, Tameside Museums & Galleries Portland Basin Museum 1, Portland Place Ashton-under-Lyne OL7 0QA

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board who would advertise the post

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>The Warrington Museum of Freemasonry (“the museum”) was established under a Charitable Incorporated Constitution in June 2014, the board of trustees, having been formed in February 2014. The museum has:</p> <ul style="list-style-type: none"> ➤ Obtained charitable status in January 2016. ➤ Registered as a Charity with HMRC to utilise Gift Aid benefit on donations – Registration confirmed September 2016, effective from July 2015 ➤ Obtained Full Accreditation under the Arts Council England September 2018 No2387 <p>It is also a member of the Masonic Museums and Libraries Group, the Association of Independent Museums, Museums Cheshire and works closely with Museums Development North West. It also has close links with the Warrington Museum and Art Gallery and another independent museum in Warrington.</p> <p>The museum operates from Winmarleigh Street, Warrington which is the meeting place for the Warrington Masonic Group. Its activities are supported by the Group, which has a membership of around 300 Freemasons. The Hall is run by the Warrington Masonic Hall Company Limited, which has its own board of directors. The individual Lodges meeting at Warrington are the Halls shareholders.</p>
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The Group and the Hall Company Limited have supported the development of the museum and both have representatives on the board of trustees.

The trustees have also have a formal Mentoring agreement with a museum professional who is the Curator, Museums & Art Galleries, Tameside.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The trustees last updated their Forward Plan for the period 2021 - 24, in May 2021 and this was reviewed by the board in August 2021. The museum was closed since March 2020, as the masonic hall had also been substantially closed since that date. The key priorities were stripped back to reflect the task and the trustee's intent to get the museum back to business by the end of September 2021 as part of a "Project Restart". This was achieved and the sound organisation and structure were maintained, providing a platform for its future development. The museum was then dismantled in 2022 to facilitate a project to extend the museum's footprint by 42%. This has been successfully done, and the museum reopened in 2023. The event was marked (albeit a little belatedly) by a formal opening conducted by the Provincial Grand Master of the Province of West Lancashire.

This was consistent with the museum's original objectives, contained in its governing document:

- to underpin the museum's future by the development of succession plans as part of the Accreditation process
- to review its policies and plans, updating these to reflect the current practice and any related changes
- to continue to promote the museum as an integral part of the Warrington Cultural scene with a special focus on the Warrington Masonic Group and its place in the local community
- To continue to collect and preserve records, ephemera, and

- artefacts from Masonic and associated fraternal societies
- To support the funding requirements of the museum, by progressively growing and broadening the Friends of the Museum base, utilising Gift Aid relief to enhance their annual donations.

These objectives were incorporated into a project to expand the museum's footprint in Warrington Masonic Hall. The museum is now back and fully operational and given the changes to the board of trustees, the Forward Plan will be reviewed and updated in the current 2024 / 25 year.

The museum is in Warrington's Cultural Quarter where two other museums are located, including a similar independent, volunteer run museum. It has close links with these and additionally participates in events organised by Museums Development North West.

The museum is open to the public and hosts visits from organised groups such as historical societies, U3A and other non-Masonic organisations.

Each September the museum is part of a planned Heritage event, which generally involves 11 town centre venues. The Museum successfully participated in the September 2023 event.

This report is based on the template from the Commissions website. The trustees have all signed the Eligibility form using the Charity Commissions template and are directed to its website in their trustee agreement and receive copies of the commission's quarterly review.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The museum is run by the trustees; none of whom is paid for their services.

The trustees have a broad range of financial, educational, management, trusteeship, and practical capability.

They **are** also supported by a small group of volunteers covering web development, electrical work, decorating, photographing exhibits, labelling, and identifying, cleaning, woodworking, photographic cataloguing, and general maintenance.

A website has been developed for the museum and this will also require attention as the museum gets back to business.

The museum is now engaged in occupying its extended area in the Warrington Masonic Hall, an objective which at one time looked beyond expectation. The recent work in the Hall however has facilitated this much needed extension to the museum's footprint. The re-opening was early in 2023, with a formal acknowledgement of that later in the year.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The museum and the trustees continue to benefit from its accreditation by ACE. A process of learning by doing” has improved the trustees’ knowledge and ability in most areas of the museum. The result is a stronger capability around the trustee board and a sharper perspective on the next stages of the museum’s development.

Achievements and performance for the past year remain as a somewhat academic nature. The project to extend the museum’s footprint effectively dominated its affairs. The safe care of its collection being a challenging and vital task during that process.

The museum then held a successful Friends evening in August 2023, to formally mark its reopening in its the extended area. The trustees also ran their successful annual plant sales which is one of two key fundraising events, held by the museum.

The museum continues to provide a secure home for items held previously in the Leyland Masonic Hall, which had been sold for development. It also has a refreshed opportunity to provide a secure home for items from within the Province of West Lancashire, many of which would be at risk of being permanently lost. .

The trustees remain proud of their achievements and are energised by the prospect of further developing the museum in its new and extended surroundings.

Section E

Financial review

Brief statement of the charity’s policy on reserves

The trustees operate with a cash reserve since it does not hold any others, and this is reflected in its closing bank balance. It operates on an income and expenditure basis and does not have any accruals or prepayments.

This cash balance has serviced the donation to the Hall Company Limited for work done as part of the extension and internal improvements as part of the overall project.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total Income in the year was £4,734 The main elements were £2,891 from the museum's successful plant sales initiative. £525 from the Friends group, with £650.00 of other donations. £668.00 of regalia sales made up the balance of income. This latter item is done as an adjunct to the museum's activities, it is second hand regalia donated to the museum with the specific intent of it being re sold to generate funds. It is not the sale of acquisitioned items.

Expenditure in the year was £8,011, the main elements being £6,462 for the Building Project related to the extension and reserved for through the cash balance accumulated. The cost of Plants for the sale was £1,026 and the balance was made of petty cash payments of £100, AIM membership £68, Stationary £153, and other miscellaneous expenses of £202.

The result was an exceptional deficit (£3,277).

The closing cash and bank balance was still wholly viable at £4.897, so the trustees have successfully serviced the cost of the extension and retained a healthy balance for further development.

Section F Other optional information

The Museum is fortunate in the support it receives from the Warrington Masonic Group and the Warrington Masonic Hall Company Limited. Both have entered long term commitments for occupancy of the space the Museum has in the Hall.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Barry Jameson</i>	
Full name(s)	Barry Jameson	
Position (eg Secretary, Chair, etc)	Trustee	
Date	28/01/2024	

WARRINGTON MUSEUM OF FREEMASONRY

England & Wales - Charity number 1165077

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	06	2021		31	05	2022

Section A Reference and administration details

Charity name Warrington Museum of Freemasonry

Other names charity is known by

Registered charity number (if any)

1165077
HMRC Ref: EW57308.
Accreditation No 2387

Charity's principal address

Winmarleigh House, Winmarleigh Street, Warrington,

Postcode: WA1 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barry Jameson	Chair		
2	Bob Timmis	Secretary	01/06/21 - 24/12/21	
3	Jim Cartledge	Treasurer	01/06/21 - 09/03/22	
4	Mike Williams	Member Trustee		
5	John McIntyre	Member Trustee		
6	Vic Charlesworth	Curator		
7	Caroline Crook	Archivist, non-Mason		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mentor	Michelle Hill	Curator, Museums and Galleries Operations and Neighbourhoods, Tameside Museums & Galleries Portland Basin Museum 1, Portland Place Ashton-under-Lyne OL7 0QA

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board who would advertise the post

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Warrington Museum of Freemasonry ("the museum") was established under a Charitable Incorporated Constitution in June 2014, the board of trustees, having been formed in February 2014. The museum has:

- Obtained charitable status in January 2016.
- Registered as a Charity with HMRC to utilise Gift Aid benefit on donations – Registration confirmed September 2016, effective from July 2015
- Obtained Full Accreditation under the Arts Council England September 2018 No2387

It is also a member of the Masonic Museums and Libraries Group, the Association of Independent Museums, Museums Cheshire and works closely with Museums Development North West. It also has close links with the Warrington Museum and Art Gallery and another independent museum in Warrington.

The museum operates from Winmarleigh Street, Warrington which is the meeting place for the Warrington Masonic Group. Its activities are supported by the Group, which has a membership of around 300 Freemasons. The Hall is run by the Warrington Masonic Hall Company Limited, which has its own board of directors. The individual Lodges meeting at Warrington are the Halls shareholders.

The Group and the Hall Company Limited have supported the development of the museum and both have representatives on the board of trustees.

John McIntyre is the Warrington Masonic Group Secretary and Mike Williams is a director and Chair of the Hall Company Limited.

The trustees have also entered into a formal Mentoring agreement with a museum professional who is now the Curator, Museums & Art Galleries, Tameside.

Section C

Objectives and activities

**Summary of the objects
of the charity set out in
its governing document**

The trustees updated their Forward Plan for the period 2021 - 24, in May 2021 and this was reviewed by the board in August 2021. The museum was closed since March 2020, as the masonic hall had also been substantially closed since that date. The key priorities were stripped back to reflect the task and the trustee's intent to get the museum back to business by the end of September 2021 as part of a "Project Restart". This was achieved and the sound organisation and structure were maintained, providing a platform for its future development. This is consistent with the museum's original objectives, contained in its governing document:

- to underpin the museum's future by the development of succession plans as part of the Accreditation process
- to review its policies and plans, updating these to reflect the current practice and any related changes
- to continue to promote the museum as an integral part of the Warrington Cultural scene with a special focus on the Warrington Masonic Group and its place in the local community
- To continue to collect and preserve records, ephemera, and artefacts from Masonic and associated fraternal societies
- To support the funding requirements of the museum, by progressively growing and broadening the Friends of the Museum base, utilising Gift Aid relief to enhance their annual donations

These objectives were subsequently in part, subordinated to a project to expand the museum's footprint in Warrington Masonic Hall.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The museum is in Warrington's Cultural Quarter where two other museums are located, including a similar independent, volunteer run museum. It has close links with these and additionally participates in events organised by Museums Development North West.

The museum is open to the public and hosts visits from organised groups such as historical societies, U3A and other non-Masonic organisations.

Each September the museum is part of a planned Heritage event, which generally involves 11 town centre venues. Due to the physical changes taking place, it will unfortunately not be able to participate this year (2022)

This report is based on the template from the Commissions website. The trustees have all signed the Eligibility form using the Charity Commissions template and are directed to its website in their trustee agreement and receive copies of the commission's quarterly review.

The period ahead represents one of exciting challenge for the trustees. The Warrington Masonic Hall Company Limited as part of a general refurbishment of the hall has agreed to extend the space occupied by the museum. As a consequence, the trustees having restored the museum back to its operational status, have had to dismantle the collection to facilitate the work and are now working towards a re-opening in September. The extension will give the museum an increase in space of around 42%.

The museum will be reopened and brought up to its normal operating standard. There also needs to be managed change in some of the key positions on the trustee board. The pandemic arrested any meaningful progress on this important item however the project is launched with an encouraging early response for volunteers and trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The museum is run by the trustees; none of whom is paid for their services.

The trustees have a broad range of financial, educational, management, trusteeship, and practical capability.

They **are** also supported by a small group of volunteers covering web development, electrical work, decorating, photographing exhibits, labelling, and identifying, cleaning, woodworking, photographic cataloguing, and general maintenance.

A website has been developed for the museum and this will also require attention as the museum gets back to business.

The museum is now engaged in occupying its extended area in the Warrington Masonic Hall, an objective which at one time looked beyond expectation. The recent work in the Hall however has facilitated this much needed extension to the museum's footprint. The re-opening will be in September 2022 with a more formal acknowledgement of that later in the year.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The museum and the trustees continue to benefit from its accreditation by ACE. A process of learning by doing” has improved the trustees’ knowledge and ability in most areas of the museum. The result is a stronger capability around the trustee board and a sharper perspective on the next stages of the museum’s development.

Achievements and performance for the past year remain as a somewhat academic nature. The Covid-19 constraints kept the museum closed until September 2021 and in February this year, the trustees were engaged in again clearing the exhibits, to accommodate the physical change to the museum’s footprint.

Despite this, the museum held a successful celebratory afternoon tea to mark the platinum anniversary of Her Majesty’s reign. They additionally ran their successful plant sales which is one of two key fundraising events, held by the museum. These and the retention of the Friends Group during the pandemic and a shift in the trustee’s bank account, will enable to trustees to make an appropriate donation to the Warrington Masonic Hall Company Limited for the development work benefiting the museum.

The museum continues to provide a secure home for items held previously in the Leyland Masonic Hall, which had been sold for development. It also has a refreshed opportunity to provide a secure home for items from within the Province of West Lancashire, many of which would be at risk of being permanently lost. .

The trustees remain proud of their achievements and are energised by the prospect of further developing the museum in its new and extended surroundings.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees operate with a cash reserve since it does not hold any others, and this is reflected in its closing bank balance. It operates on an income and expenditure basis and does not have any accruals or prepayments.

This cash balance has been built up with the specific intent of application for the museum's further development. The intention to increase the footprint of the museum has been secured given the Masonic Hall's work, which includes the area occupied by the museum. The trustee's contribution to this development is likely to be in the region of £6.000 so consuming a large proportion of the current cash reserve. Fundraising will remain therefore a key component of the next iteration of the Forward Plan.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total Income in the year was £5,536.45. The main elements were £1,908.05 from the museum's successful plant sales initiative. £1,390.550 was raised by the Jubilee Tea, and £540.00 from the Friends group. £643.57 grant via AIM from the University of Manchester with £601.00 of other donations and £185.00 donations from Warrington Lodges, plus £268.28 of regalia sales made up the balance of income. This latter item is done as an adjunct to the museum's activities, it is second hand regalia donated to the museum with the specific intent of it being re sold to generate funds. It is not the sale of acquisitioned items.

Expenditure in the year was £3,993.73, the main elements being £1,006.50 for the Jubilee Tea, and £1,309.90 the cost of plants for the sale. £936.83 was incurred as part of the development project. Subscriptions were £244.99, insurance £163.92, £115.62 of special stationery, £123.43 housekeeping and equipment, £12.80 bank charges and £79.74 of incidentals.

The result was a surplus of £1542.72.

The closing cash and bank balance was £8124.41 which provides the funds to contribute to the development giving the museum its increase in occupancy at WMH.

Section F Other optional information

The Museum is fortunate in the support it receives from the Warrington Masonic Group and the Warrington Masonic Hall Company Limited. Both have entered long term commitments for occupancy of the space the Museum has in the Hall.

Section G Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature(s)	Barry Jameson	
Full name(s)	Barry Jameson	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	04/09/2022	

HSBC Account No. 12480670

		# INCOME					EXPENDITURE													Notes		
Description	Debit	Credit	Balance	Friends	Bedding Plant Sale	Afternoon Tea	Donations Group	Donations - Other	Grants	Regalia Sale	Ancestry	AIM Subs	Insurance	Jubilee Tea	Stationery Expenses	Misc	tea & Coffee etc	Bank Charges	Bedding Plants	Artefacts & Books	Building Project	
04/01/2022	Walker		£20.00	£6,543.71																		Friend
04/01/2022	Savage		£10.00	£6,553.71																		Friend
04/01/2022	Walkey		£10.00	£6,563.71																		Friend
04/01/2022	Timmis		£10.00	£6,573.71																		Friend
04/01/2022	O'Callaghan		£20.00	£6,593.71																		Friend
04/01/2022	Williams		£10.00	£6,603.71																		Friend
04/04/2022	Baxandall		£20.00	£6,623.71																		Friend
04/04/2022	Baxandall (Plant)		£20.00	£6,643.71		£20.00																Plants
04/04/2022	Simpson		£15.00	£6,658.71	£15.00																	Friend
04/04/2022	Williams {Plants}		£135.00	£6,793.71		£135.00																Plants
04/05/2022	Bond		£20.00	£6,813.71	£20.00																	Friend
04/05/2022	Brookes		£20.00	£6,833.71	£20.00																	Friend
04/05/2022	Leather		£10.00	£6,843.71	£10.00																	Friend
04/06/2022	Cash paid in		£170.00	£7,013.71				£100.00		£70.00												Donation & Regalia
04/07/2022	Gleave			£7,023.71	£10.00																	Friend
04/08/2022	Moore {Plants}		£36.30	£7,060.01		£36.30																Plants
04/11/2022	Spear {Plants}		£115.00	£7,175.01		£115.00																Plants
04/11/2022	Spear {Plants}		£77.50	£7,252.51		£77.50																Plants
04/11/2022	Carr		£20.00	£7,272.51	£20.00																	Friend
04/19/2022	Weir		£10.00	£7,282.51	£10.00																	Friend
04/19/2022	Tate		£15.00	£7,297.51	£15.00																	Friend
04/19/2022	Bristow		£15.00	£7,312.51	£15.00																	Friend
05/12/2022	Bristow		£38.50	£7,351.01		£2.50	£36.00															Afternoon Tea
05/16/2022	Wilson		£20.00	£7,371.01	£20.00																	Friend
05/17/2022	Wier		£10.00	£7,381.01	£10.00																	Friend
05/17/2022	Bristow		£15.00	£7,396.01	£15.00																	Friend
05/18/2022	Williams		£36.00	£7,432.01			£36.00															Afternoon Tea
05/23/2022	Plant cash in		£1,506.75	£8,938.76		£1,506.75																For Bedding Plants
05/24/2022	Charlesworth		£36.00	£8,974.76			£36.00															Afternoon Tea
05/24/2022	Jameson		£36.00	£9,010.76			£36.00															Afternoon Tea
05/24/2022	Starkey		£36.00	£9,046.76			£36.00															Afternoon Tea
05/24/2022	Myers		£72.00	£9,118.76			£72.00															Afternoon Tea
05/26/2022	Miller		£54.00	£9,172.76			£54.00															Afternoon Tea
05/30/2022	Spear		£54.00	£9,226.76			£54.00															Afternoon Tea
05/30/2022	Crook		£108.00	£9,334.76			£108.00															Afternoon Tea
05/30/2022	Tyrer		£36.00	£9,370.76			£36.00															Afternoon Tea
05/30/2022	Simpson		£36.00	£9,406.76			£36.00															Afternoon Tea
05/30/2022	Crook		£20.00	£9,426.76	£20.00																	Friend
06/01/2022	Paid in cash		£720.00	£10,146.76		£15.00	£580.00	£125.00														JT
06/01/2022	Paid in cash		£270.55	£10,417.31			£270.55															JT Raffle
	Post Year End Payments																					
	E. Smith (Plants)	£1,309.90		£9,107.41																£1,309.90		Plant Purchase Invoice
	WMHC 26176	£1,006.50		£8,100.91																		Jubilee Tea Invoice
		£11,153.38	£12,696.10		£540.00	###	###	£185.00	£601.00	£643.57	£268.28	£179.99	£65.00	£163.92	###	£115.62	£123.43	£39.74	£12.80	###	£40.00	£936.83
						£5,536.45																£3,993.73

SUMMARY

06/01/2021	Bank Statement	£6,558.19
	Accruals & Prepayments	£0.00
06/01/2021	Opening Account Balance	£6,558.19
	TOTAL INCOME	£5,536.45
	TOTAL EXPENDITURE	£3,993.73
06/01/2022	Closing Balance	£8,100.91
06/01/2022	Petty Cash	£22.50
	TOTAL FUNDS	£8,124.41



Warrington Museum of F

Winmarleigh Street, Warrington,

Income and Expenditure Account for the year e

Year 2020/2021	INCOME	Year 2021/2022	Year 2020/2021
£850.00	Friends of the Museum	£540.00	£95.88
	Warrington Group	£185.00	£179.99
£170.00	Miscellaneous Donations	£601.00	£62.00
	AIM Grants	£643.57	
£500.00	University of Manchester		
£58.00	Regalia Sales	£268.28	
	Hot Pot / Jubilee Tea	£1,390.55	
£2,470.20	Bedding Plant Sales	£1,908.05	£1,646.35
£132.52	HMRC refund		£7.98
£4,180.72	Total Income for Year	£5,536.45	£1,992.20

Treasurer

Jim Cartledge

£2,188.52

Auditor

Barry Jameson [B Jameson](#)

reemasonry

WA1 1NB

ending 31st May 2022



EXPENDITURE	Year 2021/2022
Dropbox Subscription	
Ancestry Subscription	£179.99
AIM Membership	£65.00
Insurance Premium	£163.92
Stationery	£115.62
Equipment & Expenses	£123.43
Hot Pot / Jubilee Tea	£1,006.50
Bedding Plant Purchases	£1,309.90
Building Project	£936.83
Miscellaneous Expenses	£92.54
Total Expense for Year	£3,993.73

SURPLUS / DEFICIT £1,542.72

Jeff Brookes

WARRINGTON MUSEUM OF FREEMASONRY

England & Wales - Charity number 1165077

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	06	2020		31	05	2021

Section A Reference and administration details

Charity name

Warrington Museum of Freemasonry

Other names charity is known by

Registered charity number (if any)

1165077
HMRC Ref: EW57308;
Accreditation No 2387

Charity's principal address

Winmarleigh House, Winmarleigh Street, Warrington,

Postcode: WA1 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barry Jameson	Chair		
2	Bob Timmis	Secretary		
3	Jim Cartledge	Treasurer		
4	Mike Williams	Member Trustee		
5	John McIntyre	Member Trustee		
6	Vic Charlesworth	Curator		
7	Caroline Crook	Archivist, non-Mason		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mentor	Michelle Hill	Curator, Museums and Galleries Operations and Neighbourhoods, Tameside Museums & Galleries Portland Basin Museum 1, Portland Place Ashton-under-Lyne OL7 0QA

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by Board who would advertise the post

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Warrington Museum of Freemasonry ("the museum") was established under a Charitable Incorporated Constitution in June 2014, the board of trustees, having been formed in February 2014. The museum has:

- Obtained charitable status in January 2016.
- Registered as a Charity with HMRC to utilise Gift Aid benefit on donations – Registration confirmed September 2016, effective from July 2015
- Obtained Full Accreditation under the Arts Council England September 2018 No2387

It is also a member of the Masonic Museums and Libraries Group, the Association of Independent Museums, Museums Cheshire and works closely with Museums Development North West. It also has close links with the Warrington Museum and Art Gallery and another independent museum in Warrington.

The museum operates from Winmarleigh Street, Warrington which is the meeting place for the Warrington Masonic Group. Its activities are supported by the Group, which has a membership of around 300 Freemasons. The Hall is run by the Warrington Masonic Hall Company Limited, which has its own board of directors. The individual Lodges meeting at Warrington are the Halls shareholders.

The Group and the Hall Company Limited have supported the development of the museum and both have representatives on the board of trustees.

John McIntyre is the Warrington Masonic Group Secretary and Mike Williams is a director of the Hall Company Limited.

The trustees have also entered into a formal Mentoring agreement with a museum professional who is now the Curator, Museums & Art Galleries, Tameside.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The trustees updated their Forward Plan for the period 2021 - 24, in May 2021 and this will be reviewed by the board in August 2021. The museum has been closed since March 2020, as the masonic hall has also been substantially closed since that date. The key priorities have been stripped back to reflect the task and the trustees intent to get the museum back to business by the end of September 2021 as part of a "Project Restart". This is to ensure that the museum's sound organisation and structure is maintained as a platform for its future development. This is consistent with the museum's original objectives, contained in its governing document:

- to underpin the museum's future by the development of succession plans as part of the Accreditation process
- to review its policies and plans, updating these to reflect the current practice and any related changes
- to continue to promote the museum as an integral part of the Warrington Cultural scene with a special focus on the Warrington Masonic Group and its place in the local community
- To continue to collect and preserve records, ephemera, and artefacts from Masonic and associated fraternal societies
- To support the funding requirements of the museum, by progressively growing and broadening the Friends of the Museum base, utilising Gift Aid relief to enhance their annual donations

These have been expanded into 5 Aims which form part of the Forward Plan and are in turn, supported by 5 Organisational Objectives.

The museum is in Warrington's Cultural Quarter where two other museums are located, including a similar independent, volunteer run museum. It has close links with these and additionally participates in events organised by Museums Development North West.

The museum is open to the public and hosts visits from organised groups such as historical societies, U3A and other non-Masonic organisations.

Each September the museum is part of a planned Heritage event, which generally involves 11 town centre venues. It is additionally planning a high-profile event for May 2022 as part of its Project Restart, which will run until September 2022.

This report is based on the template from the Commissions website. The trustees have all signed the Eligibility form using the Charity Commissions template and are directed to its website in their trustee agreement and receive copies of the commission's quarterly review.

The period from the date of this report (July 2021) will be one of considerable challenge for the trustees. The museum needs to be reopened and brought back to its normal operating standard. There also needs to be managed change in some of the key positions on the trustee board. The pandemic has arrested any meaningful progress on this important item and for the immediate term, it remains the focus of considerable attention.

Similarly, a project to develop the footprint of the museum has eliminated most of the suggested options with one exception. This will also need to be progressed as part of the short-term actions intended to re-establish the museum to full operational viability.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The museum is run by the trustees; none of whom is paid for their services.

The trustees have a broad range of financial, educational, management, trusteeship, and practical capability.

They **or** also supported by a small group of volunteers covering web development, electrical work, decorating, photographing exhibits, labelling, and identifying, cleaning, woodworking, photographic cataloguing, and general maintenance.

A website has been developed for the museum and this will also require attention as the museum gets back to business.

As part of its further development intentions, the museum worked with a feasibility group, to consider the potential to increase its footprint in the Warrington Masonic Hall. The options under consideration have been effectively narrowed down or dismissed on grounds of cost / benefit. One remains and is under active consideration.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The museum and the trustees continue to benefit from its accreditation by ACE. A process of learning by doing it” has improved the trustees’ knowledge and ability in most areas of the museum. The result is a stronger capability around the trustee board and a sharper perspective on the next stages of the museum’s development.

Achievements and performance for the past year are of a somewhat academic nature, given the Covid-19 constraints. Up to that point the following, highlighted in the 2020 Trustees Report were integral parts of the museum’s direction of travel and development.

Relationship with the Lady Lever exhibition, which in turn is part of the Liverpool museums organisation, with several valuable artefacts on regular display in the museum.

The internationally famous Masonic Library and Museum at Great Queen Street also released over 30 items under long term loan arrangements for display outside London. Securing accreditation assisted considerably in this development.

The museum provided a secure home for many valuable items held previously in the Leyland Masonic Hall, which had been sold for development. There appears to be a considerable opportunity to acquire items for display either on loan or directly hence the pressure on the physical size of the museum.

The Friends of the Museum support group has reduced slightly and opportunity to further develop this important group has been limited. It now numbers around 50. The museum’s Friends evening unfortunately had to be cancelled for February 2021 but should return in February 2022.

New acquisitions for the museum include several items released by the Masonic Museum at Great Queen Street, illustrating a tangible benefit of the museum’s accredited status.

The trustees are justly proud of their achievements in taking the museum to its accredited status. They now face the challenge of getting the museum back to full operating status as a prerequisite to working on the key objectives identified in the Forward plan.

The earliest realistic date for any footfall through the building is September and that of course is subject to no further changes in national or local guidelines for multi-purpose community buildings. For the museum any meaningful visitors will not be seen until the beginning of 2022.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees operate with a cash reserve since it does not hold any others, and this is reflected in its closing bank balance. It operates on an income and expenditure basis and does not have any accruals or prepayments.

This cash balance has been built up with the specific intent of application for the museum's further development. The project to increase the footprint of the museum would need the some of the current cash reserve and some major equipment needs have also been identified.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total Income in the year was £4,181 and included the benefit of £2,470 from the museum's successful plant sales initiative. £850 plus £132 was received from the Friends group, £500 grant for art work relating to the 2022 heritage project, £170 of other donations, and £38 of regalia sales provided the main elements of a total income.

Expenditure in the year more directly reflected the lack of activity, at £1,992. The cost of bedding plants was £1,646 and was the main item of expense, with £338 of subscriptions and £8 of incidentals

In an unusual year, the result was a surplus of £2,189.

The closing cash and bank balance was £6,564, so a healthy situation in an uncertain world. It underpins the trustees' position that the museum is well established and viable.

Section F

Other optional information

The Museum is fortunate in the support it receives from the Warrington Masonic Group and the Warrington Masonic Hall Company Limited. Both have entered long term commitments for occupancy of the space the Museum has in the Hall.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature(s) *Barry Jameson*

Full name(s) Barry Jameson

Position (eg Secretary, Chair, etc) Chair of Trustees

Date 27/05/2021

Warrington Museum of Freemasonry - Income & Expenditure 01/06/20 - 31/05/21


<u>Income</u>	<u>2020/2021</u>
Donations - Warrington Group, Fellowship, Lodges, Chapters and Other Orders	£ -
Donations from other sources	£ 170.00
Hot-Pot Supper (inc. Raffle)	£ -
Grants:	
University of Manchester	£ 500.00
-	£ -
Jewels, Regalia and Lodge Furniture Sales	£ 58.00
Other Fundraising (Inc Cuff Links / Pin Badges)	£ -
Meals organised for Museum Guests	£ -
HMRC Reclaim	£ 132.52
Bedding Plant Sales	£ 2,470.20
Friends of Museum	£ 850.00
Total	£ 4,180.72

<u>Expenditure</u>	<u>2020/2021</u>
Dropbox - Subscription	£ 95.88
Ancestry - Subscription	£ 179.99
AIM - Membership	£ 62.00
Insurance Premium	£ -
Expenses:	
Stationery	£ -
House Keeping Equipment & Expenses	£ -
Museum Volunteers' Courses	£ -
Hot-Pot Supper (inc. Raffle)	£ -
WMH - Tea, Coffee & Other Refreshments	£ 7.98
Meals organised for Museum Guests	£ -
Bedding Plants/Purchases	£ 1,646.35
Purchase of Artefacts and Books	£ -
To Petty Cash - Held by Curator	£ -
Total	£ 1,992.20

Surplus / Deficit **£ 2,188.52**

<u>Museum Account Available Funds.</u>	
Account balance as at 01/06/20	£ 4,369.67
Total Income for the year	£ 4,180.72
Total Expense for the year	-£ 1,992.20
Account balance as at 31/05/2021	£ 6,558.19
Petty cash (Held by Vic Charlesworth)	£ 5.87
Total Funds Available	£ 6,564.06

<u>Bank Reconciliation</u>	<u>40-45-24</u>	<u>12480670</u>
Bank account balance as at 31/05/2020	£ 6,258.47	
Less unrepresented cheque	-£ 153.60	
Less unrepresented cheque	-£ 1,735.20	
Museum account balance as at 31/05/2020	£ 4,369.67	
Total Income for the year	£ 4,180.72	
Total Expenditure for the year	£ 1,992.20	
Bank account balance as at 31/05/2021	£ 6,558.19	

Treasurer.
Jim Cartledge. 

Auditor.
J. P. Brookes. 