



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	01	Year 2024	To	Day 31	Month Dec	Year 2024

Charity name Access Theatre CIO

Other names charity is known by

Registered charity number (if any) 1165050

Charity's principal address

Woozers
Higher Tremarcoombe
Liskeard, Cornwall
Postcode PL14 5HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Blank	Chair	Full Year	
2	James Lamb	Treasurer	Full Year	
3	Joe Caudle	Secretary	Full Year	
4	Pam Lamb	Volunteer Co-ordinator	Full Year	
5	Alice Pooshkah		Full Year	
6	Lauren Flook		Resigned	
7	Anne Donohoe			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

By invitation

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Access Theatre is run by a freelance Practitioner, supported by a creative enabler and volunteers.

Trustees are sort and appointed to fill identified gaps in skills when required.

Summary of the objects of the charity set out in its governing document

Facilitating access to, promoting, maintaining and advancing education in the Arts. This is without limitation drama, mime, dance, singing, music film and other digital media, this is offered to those with learning disabilities and or physical disabilities and or sensory impairments and family and friends with a personal link to the individual. It is also offered to the wider community who wish to be part of an inclusive company

Summary of the main activities undertaken for the public benefit in relation to

This year the company has been able to deliver 45 weeks of face to face activities for 14-16 individuals per session. We continue to engage with

these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

the local community and encourage community members to get involved with the company.

The company encompasses a wide age range from 18 upwards and a wide range of support needs.

This has seen opportunities for skill learning in drama, writing, costume design, animation, music, singing, front of house skills, film making

The trustees confirm that they have due regard to the commissioner's public benefit guidance when making all decisions and exercising duties where the guidance is relevant.

Additional details of objectives and activities (Optional information)

-
-

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers play an invaluable role in supporting the company to achieve its goals. These include supporting individuals, helping with costumes, marketing running raffles etc.

Volunteers have regular meetings with the co-ordinator to ensure they are kept up to date and feel valued.

**achievements of the charity
during the year**

highlighting how members feel about themselves and how society views them. This was a collaboration with a Cornish film company and was shown at a festival in the county. They also took part in the town Christmas parade and took the opportunity to showcase their Christmas production with some pop up theatre. Company members continue to explore new skills and look for new ways of collaborating with other creative groups.

The company has become increasingly important to members as more and more services are closing, leaving some of them socially isolated, so friendships made are highly valued. 3 social events were also held which everyone enjoyed.

In continuing to meet the companies objectives there is much optimism for the future.



Brief statement of the charity's policy on reserves

the need to ensure the ongoing delivery of core activities whilst seeking outside funding to secure the delivery of these core activities through the establishing of a Reserves fund.

2. The level of the Reserves fund should be equivalent to a minimum of 6 months of delivery of core activities. Currently this would be in the region of £4000. We have however used reserves to support the company during a challenging time after covid and are reviewing ways to ensure our funds are able to meet needs if necessary.

3. The reserves will be held in such a manner as to allow for simple same day transfer between the interest bearing account and the Access current account. The board accepts that this will bear down on the level of interest received but will ensure immediate access to funding if required.

4. The reserves will be available to cover any short term deficit needed to establish a new project where funding has been agreed but not yet received.

5. The reserves will be available to cover a shortfall in funding for a new project whilst further funding is being sought.

6. The Access Board will regularly review the Reserves policy to ensure ongoing effectiveness.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The company is funded through membership fees, fundraising and grant applications.

The funding provides the finance to deliver the objectives and activities of the charity. It enables additional support for individuals in sessions.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	¹ JBlank	
Full name(s)	Jacqueline Blank	
Position (eg Secretary, Chair, etc)	Chair	
Date	15/10/2025	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ACCESS THEATRE CIO

On accounts for the year
ended

31 DECEMBER 2024

Charity no
(if any)

1165050

Set out on pages

8,9 and 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

K A Vaughnley

Date:

30/01/2025

Name:

K A VAUGHNLEY FCCA

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Certified Accountants

Address:

The Office, Lower Middle Hill, Pensilva, Liskeard, PL14 5QG



CHARITY COMMISSION
FOR ENGLAND AND WALES

Access Theatre CIO

Receipts and payments accounts

For the period
from

01-Jan-24

To

31-Dec-24

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	9,750	930	-	10,680	1,000
Donations	135	-	-	135	-
Membership Fees	5,235	-	-	5,235	5,516
Performances	-	-	-	-	-
Fundraising	1,005	-	-	1,005	-
Interest	112	-	-	112	64
	-	-	-	-	-
Sub total (Gross income for AR)	16,237	930	-	17,167	6,580
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,237	930	-	17,167	6,580
A3 Payments					
Artistic Director / Practitioner fees	9,355	-	-	9,355	9,524
Insurance	96	-	-	96	96
Studio Hire	1,671	-	-	1,671	988
Website & Publicity	-	-	-	-	-
Office and Administration	191	-	-	191	213
Project Management	-	-	-	-	-
Performance costs	-	-	-	-	-
Travel & other expenses	293	-	-	293	230
Laptop	-	-	-	-	-
Materials	-	-	-	-	-
Sub total	11,606	-	-	11,606	11,051
A4 Asset and investment purchases, (see table)					
	350	-	-	350	-
	-	-	-	-	-
Sub total	350	-	-	350	-
Total payments	11,956	-	-	11,956	11,051
Net of receipts/(payments)	4,281	930	-	5,211	4,471
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,413	-	-	4,413	8,884
Cash funds this year end	8,694	930	-	9,624	4,413

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CO-OP Bank Account	899	-	-
	CO-OP Instant Access Account	8,725	-	-
		-	-	-
	Total cash funds	9,624	-	-

(agree balances with receipts and payments account(s))


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	PA System and Portable CD player		200	-
	Laptop		364	-
	Laptop		350	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JAMES R. LAMB	06.02.25

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.