

REGISTERED CHARITY NUMBER: 1165049

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
INNER SOUTH WEST LONDON SAMARITANS

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INNER SOUTH WEST LONDON SAMARITANS

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FOR THE YEAR ENDED 31 MARCH 2021

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INNER SOUTH WEST LONDON SAMARITANS

ORGANISATIONAL INFORMATION
FOR THE YEAR ENDED 31 MARCH 2021

OFFICERS AND TRUSTEES

A J W Lilley (appointed 12 September 2019)	Branch Director
P Clemett (re-elected 10 December 2020)	Secretary
G D Westmore FCA (re-elected 10 December 2020)	Treasurer
C Black (re-elected 10 December 2020)	
M Pizzey (re-elected 10 December 2020)	
L C den Hartog (re-elected 10 December 2020)	
P Kiernan (re-elected 10 December 2020)	
A Illsley (re-elected 10 December 2020)	
K Newman (appointed 8 September 2016)	
S Ibeto (elected 10 December 2020)	
S Kam Cheong (re-elected 10 December 2020)	
A Buckland (elected 10 December 2020)	

REGISTERED OFFICE:

14 Princeton Court,
53-55 Felsham Road,
Putney
London
SW15 1AZ

INDEPENDENT EXAMINER:

Jonathan Askew FCA
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27/37 St George's Road
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BANKERS:

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

INNER SOUTH WEST LONDON SAMARITANS

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees present their report with the financial statements of the Branch for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE AND GOVERNANCE

Inner South West London Samaritans ("the Charity") is a branch of the Samaritans and is constituted as a Charitable Incorporated Organisation (CIO), registered charity number 1165049 and is governed by its constitution dated 27 September 2016. The trustees of the Charity are responsible for its general management. The trustees consult with all branch members as to who should be appointed as Branch Director for a period of three years. The Branch Director represents the branch at the twice yearly Samaritans Council of Management meeting and oversees all aspects of branch work in relation to the service it provides to callers. The Trustees who served during the year are shown on page 1.

PRINCIPAL ACTIVITIES AND ACHIEVEMENTS

The objects of the Charity are:

1. To enable persons in South West London and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;
2. To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
3. To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these objects.

Samaritans offer emotional support to anyone in distress or despair, including those who may be thinking of ending their life. Support from our Inner South West London branch is currently given by around 170 volunteers who help our callers by giving each one a safe and confidential space to talk on the phone, by email or in person. Our service is continuing throughout the COVID-19 crisis (other than in person, owing to the pandemic-related restrictions). We work with the other 200 Samaritan branches to ensure 24-hour availability of the service across the whole of the UK. Our branch alone responded to over 25,000 contacts last year, a slight reduction in our normal level of service caused by the restrictions on the maximum number of volunteers permitted in the branch at any one time. We continued offering our phone and email services during the pandemic, whilst ensuring that the health and safety of our volunteers was paramount, and we were among the first branches in the country to introduce Webchat support for our callers. Again where possible within the restrictions, we maintained a virtual presence at various community and school events to raise awareness and provide emotional support. We also completed our first online training for new volunteers joining the branch, with levels of interest from prospective new volunteers holding up well. The lockdown adversely affected our fund-raising efforts, particularly the cancellation of the London Marathon which has been our main fund-raising event for many years. Despite these restrictions on our fund-raising efforts, we benefited from many virtual events and donations from a wide range of volunteers and supporters.

The Trustees have complied with the duty set out in Section 4 of the Charities Act 2011 to have paid due regard to the public benefit guidance published by the Charity Commission in planning their activities.

FINANCIAL REVIEW AND RISK MANAGEMENT

A summary of the financial position and income and expenditure for the year are given on pages 4 to 8.

The Trustees have considered the principal risks to which the organisation is exposed and have developed strategies to mitigate the effects of these where possible.

INNER SOUTH WEST LONDON SAMARITANS

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2021**

RECRUITMENT AND APPOINTMENT OF TRUSTEES

Trustees are elected by the members at the Annual General Meeting and up to two Trustees may be appointed by the existing Trustees in order to fill identified gaps in expertise on the Charity's Board of Trustees, although such Trustees are required to retire and seek re-election at the next AGM.

FUNDRAISING ACTIVITIES

Fundraising activities are monitored by the Trustees and the Charity does not employ professional fundraisers or other commercial participators to raise funds. The Charity is not bound by any voluntary scheme or standard for fundraising but seeks to ensure this is carried out in an ethical manner and in accordance with Charity Commission guidance. In particular the Charity seeks to protect vulnerable people and other members of the public from the following; unreasonable intrusion on privacy, unreasonably persistent approaches or placing undue pressure on a person to give money or other property. No complaints about its fundraising activities were received in the year.

RESERVES POLICY

The Charity seeks to maintain a level of reserves sufficient to allow it to maintain the infrastructure necessary for it to carry on its operations, to provide a buffer against variations in cash flow and to allow for such contingencies as might reasonably be expected to arise. A separate capital reserve was set up to reflect the cost of the freehold property and other fixed assets.

PREMISES

The freehold property allows the Branch to operate without having to pay commercial rents as well as representing a possible source of income for the future.

TRUSTEES' RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the Trustees are required to:

- i. select suitable accounting policies and then apply them consistently;
- ii. observe the methods and principles in the Charity SORP;
- iii. make judgements and estimates that are reasonable and prudent;
- iv. state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- v. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE TRUSTEES:

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A J W Lilley – Branch Director

Date 10 August 2021

INNER SOUTH WEST LONDON SAMARITANS
STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	2021		2020
	Unrestricted £	Restricted £	Total £
INCOME			
Income from events	13,837		13,837
Income from donations and legacies	28,904		28,904
Gift Aid recovered on donations	2,464		2,464
Grant from Pears Trust & DCMS	2,274		2,274
Training fees received	719		719
	<u>48,198</u>	<u>-</u>	<u>48,198</u>
Income from investments			
Interest received	<u>624</u>	<u>-</u>	<u>624</u>
Total incoming resources	<u>48,822</u>	<u>-</u>	<u>48,822</u>
EXPENDITURE			
Cost of generating funds			
Fundraising expenses	<u>2,367</u>	<u>-</u>	<u>2,367</u>
Charitable expenditure			
Donations to other branches	-	615	615
Insurance	996		996
Telephone	2,068		2,068
Training	-		
Light, heat and water	3,450		3,450
Volunteer expenses	8,945		8,945
Property and IT costs	8,846		8,846
Office cleaning	4,821		4,821
Bank charges	159		159
Office and kitchen supplies	3,053		3,053
Sundry expenses	343		343
Costs of branch refurbishment	2,398		2,398
Depreciation of freehold	2,225		2,225
	<u>37,304</u>	<u>615</u>	<u>37,919</u>
Management and administration costs			
Independent examiner's fees	1,140		1,140
Branch contribution payable to General Office	5,832		5,832
	<u>6,972</u>	<u>-</u>	<u>6,972</u>
Total resources expended	46,643	615	47,258
Unrealised loss/profit of investment	(1,757)		(1,757)
NET INCOME/(EXPENDITURE)	<u>422</u>	<u>(615)</u>	<u>(193)</u>
RECONCILIATION OF FUNDS			
Reserves brought forward at 1 st April	542,739	615	543,354
Reserves carried forward at 31 March	<u>543,161</u>	<u>-</u>	<u>543,354</u>

INNER SOUTH WEST LONDON SAMARITANS

STATEMENT OF FINANCIAL POSITION
31 MARCH 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	3	422,750	424,975
CURRENT ASSETS			
Cash at bank		99,185	96,326
Investments		30,022	31,779
Prepayments		1,099	08
		130,306	128,105
CREDITORS			
Amounts falling due within one year	4	(9,895)	(9,726)
NET CURRENT ASSETS		120,411	118,379
TOTAL ASSETS LESS CURRENT LIABILITIES		543,161	543,354
		<u>543,161</u>	<u>543,354</u>
RESERVES			
UNRESTRICTED			
General reserves	5	120,411	117,764
Capital reserve	5	422,750	424,975
		543,161	542,739
RESTRICTED			
Grant for costs of prison visits	5	-	615
		<u>543,161</u>	<u>543,354</u>

Approved by the trustees on 10 August 2021

and signed on their behalf by

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A J W Lilley – Branch Director

INNER SOUTH WEST LONDON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donated services and facilities are included at the value to the charity where this can be quantified.

The value of services provided by volunteers has not been included in these accounts.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and this is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Management and administration costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiners fees and costs linked to the strategic management of the company.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Minor additions costing less than £1,000 are not capitalised.

Freehold land	- nil
Freehold property	- 1%
Fixtures and fittings	- 20% on cost
Office equipment	- 20% on cost

Investments

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

INNER SOUTH WEST LONDON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 MARCH 2021

2. NET INCOMING RESOURCES

These are stated after charging:

	2021	2020
	£	£
Independent examiner's fees (excluding VAT)	950	950

3. TANGIBLE FIXED ASSETS

	Freehold Property £
COST:	
At 1 April 2020 and 31 March 2021	445,000
DEPRECIATION:	
At 1 April 2020	20,025
Charge for the year	<u>2,225</u>
At 31 March 2021	22,250
NET BOOK VALUE:	
At 31 March 2021	<u>422,750</u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Accrued expenses	4,063	2,681
Net Branch Contribution due to Samaritans Central Charity	5,832	7,045
	<u>9,895</u>	<u>9,726</u>

The notes form part of these financial statements

INNER SOUTH WEST LONDON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 MARCH 2020

5. RESERVES

	Restricted	Unrestricted	Capital reserve £	Total £
At 1 April 2020	615	117,764	424,975	543,354
Surplus for the year	-	422	-	402
Donated to other branches	(615)	-	-	(615)
Depreciation transfer	-	2,225	(2,225)	-
At 31 March 2021	-	120,411	422,750	543,161

The capital reserve is a designated reserve set up to reflect the funds tied up in fixed assets.

6. REMUNERATION AND EXPENSES

During the year, none of the Trustees were paid any remuneration or received any other benefits from an employment with the Charity or a related entity (2020: nil). No Trustees were paid any expenses during the year (2020: nil). There were no related party transactions with any Trustee during the year (2020: nil).

7. LINKED CHARITY

As part of a restructuring of the national Samaritans organisation, the assets, liabilities and activities of The Putney Samaritans ("the old Charity") were transferred on 1 April 2016 to a new Charitable Incorporated Organisation, Putney Samaritans, registered number 1165049 ("the new Charity") which was subsequently renamed as "The Inner South West London Samaritans". The old Charity became a dormant charity, called The Putney Samaritans, which is linked to the new charity and has a new registered number, 1165049-1.

The only activity of the old Charity is to collect donations made by standing orders which are regularly paid over to the new Charity. At 31 March 2021, the old Charity had assets of £200, represented by cash at bank.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INNER SOUTH WEST LONDON SAMARITANS

I report to the charity trustees on my examination of the accounts of the Inner South West London Samaritans (the Charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Jonathan Askew FCA
ICAEW
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27/37 St George's Road
Wimbledon
London
SW19 4EU

Dated