

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
STRATFORD UPON AVON AND DISTRICT
SAMARITANS

Murphy Salisbury Limited
Chartered Accountants
15 Warwick Road
Stratford upon Avon
Warwickshire
CV37 6YW

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

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FOR THE YEAR ENDED 31 MARCH 2021

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**STRATFORD UPON AVON AND DISTRICT
SAMARITANS**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2021**

TRUSTEES

Ms C Compton (Secretary)
J R W Best (Treasurer)
Mrs V Von Malachowski
C Feltham
R Davies
P Cazaly (Branch Director)
M A Pritchard-Jeffs
M F Stapley (appointed 11.5.21)

PRINCIPAL ADDRESS

Tyler House
Tyler Street
Stratford upon Avon
Warwickshire
CV37 6TY

**REGISTERED CHARITY
NUMBER**

1165043

INDEPENDENT EXAMINER

Murphy Salisbury Limited
Chartered Accountants
15 Warwick Road
Stratford upon Avon
Warwickshire
CV37 6YW

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's main objects and activities are:

- a) To ensure anyone experiencing feelings of distress or despair, which may include suicidal thoughts or self-harm, has access to confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;
- b) To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- c) To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these objects.
- d) To provide space for like-minded charities and local community groups within the Tyler House Community Hub.

Public benefit

The Trustees confirm that they have complied with their duty under Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

Volunteers

At 31 March, 2021 there were 160 members of Stratford Samaritans Charity, 137 Listening Volunteers providing emotional support to people who contact the Charity by phone, email, online chat and by visiting the Branch at Tyler House and 23 Support Volunteers who help with roles in roles such as fundraising, bookkeeping, IT and publicity.

Volunteers answered over 20,000 phone calls, replied to around 3500 emails, responded to 350 online chats and collectively gifted more than 20,000 hours of their time to support callers in need. This equates to £250,000 if monetarist at median average national income.

About Stratford upon Avon and District Samaritans

Our Branch provides a service primarily intended for the benefit of the people of Stratford upon Avon and the surrounding area, but it also works with all Samaritans branches to provide 24-hour availability of the service across the UK. The Branch currently provides emotional support by telephone, face to face and email and online chat.

Samaritans do not charge for the services and offer a Freephone number 116 123.

We also work outside our centre in local schools and in Warwick and Stratford hospitals.

We are part of the Samaritans network of more than 200 branches in the UK and Republic of Ireland. The Samaritans Vision is that fewer people die by suicide and we work to achieve this vision by making it our Mission to alleviate emotional distress and reduce the incidence of suicide feelings and suicidal behaviour.

Samaritans are committed to the following Values:

- Listening
- Confidentiality
- People making their own decisions
- Being non-judgemental
- Human contact

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Financial position

Statement of Financial Activities

The results for the year are contained in the Statement of Financial Activities on page 6. The net deficit for the year was £11,884 comprising total incoming resources of £111,078 and total resources expended of £122,962.

Balance Sheet

Total funds at the period end was £480,717 reflecting the net deficit as outlined above. Of this £337,066 was in a restricted fund of assets donated to us from Stratford upon Avon Town trust for the renovation and maintenance of Tyler House. Leaving an unrestricted balance of £143,651 of which £89,864 was in cash available to the trustees to run the branch.

Reserves policy

The charity's reserve policy is to operate with 12-15 months of running costs.

FUTURE PLANS

The first is to increase our volunteer numbers so that more hours can be offered into what is now a national rota, to meet the 24 hour availability of a Samaritan listening volunteer to anyone phoning, emailing or using our online chat service.

The second is to ensure that Tyler House continues to be a facility and location where we can work in partnership with other organisations which offer support to those in need.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation.

Recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meeting of the branch. The Trustees can co-opt extra members who serve on the committee but have no vote. The Board of Trustees Director and Chair is Phil Cazaly. In planning activities for the year, the Board of Trustees keeps in mind the Charity Commission guidance on public benefit.

Organisational structure

Broadly speaking, the work of the branch is the responsibility of the Director and Deputy Directors, whilst the administration of the Charity (such as the finances) is the responsibility of the Trustees. The volunteers who have served as Trustees are listed in the Reference and Administration Details on page 1.

The Director of the branch is Phil Cazaly. The Director's appointment is recommended by the Branch and approved by the national Council of Samaritans. The Director would normally serve for a term of three years. The Director chooses and appoints Deputy Directors. The Director is also a Trustee.

During the year J W Best resigned as treasurer on 31 March 2020 and C Feltham was appointed treasurer on 9 December 2020 and resigned on 11 May 2021. J W Best and Mrs V Von Malachowski appointed as joint Branch Directors on 1 January 2022.

Induction and training of new trustees

New Trustees undergo an orientation process to brief them on their legal obligations under Charity Law, the Charity's governing documents, the Board and decision-making processes, the business plan and recent financial performance of the Charity. During the induction process they meet other Trustees. Trustees are encouraged to attend appropriate external and internal training events, which will assist them in carrying out their role.

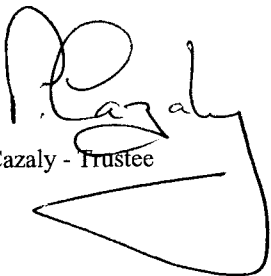
Indemnity insurance

The Samaritans has centrally co-ordinated indemnity insurance to protect Directors, Trustees and other volunteer members of all Samaritans' branches.

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Approved by order of the board of trustees on 5 January 2022 and signed on its behalf by:


P Cazaly - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
STRATFORD UPON AVON AND DISTRICT
SAMARITANS

Independent examiner's report to the trustees of Stratford upon Avon and District Samaritans

I report to the charity trustees on my examination of the accounts of Stratford upon Avon and District Samaritans (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Bullock FCA
ICAEW
Murphy Salisbury Limited
Chartered Accountants
15 Warwick Road
Stratford upon Avon
Warwickshire
CV37 6YW

5 January 2022

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		66,034	-	66,034	72,592
Other trading activities	2	11,280	-	11,280	7,286
Investment income	3	33,824	(60)	33,764	37,008
Total		111,138	(60)	111,078	116,886
 EXPENDITURE ON					
Raising funds	4	19,271	-	19,271	-
Charitable activities					
Charitable activities		90,150	13,541	103,691	114,717
Total		109,421	13,541	122,962	114,717
NET INCOME/(EXPENDITURE)		1,717	(13,601)	(11,884)	2,169
 RECONCILIATION OF FUNDS					
Total funds brought forward		141,933	350,668	492,601	490,432
TOTAL FUNDS CARRIED FORWARD		143,650	337,067	480,717	492,601

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

BALANCE SHEET
31 MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	7	56,691	253,307	309,998	320,639
CURRENT ASSETS					
Debtors	8	7,136	-	7,136	5,516
Cash at bank and in hand		89,864	83,759	173,623	180,519
		<u>97,000</u>	<u>83,759</u>	<u>180,759</u>	<u>186,035</u>
CREDITORS					
Amounts falling due within one year	9	(10,040)	-	(10,040)	(14,073)
NET CURRENT ASSETS		<u>86,960</u>	<u>83,759</u>	<u>170,719</u>	<u>171,962</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>143,651</u>	<u>337,066</u>	<u>480,717</u>	<u>492,601</u>
NET ASSETS		<u>143,651</u>	<u>337,066</u>	<u>480,717</u>	<u>492,601</u>
FUNDS	11				
Unrestricted funds				143,651	141,933
Restricted funds				337,066	350,668
TOTAL FUNDS				<u>480,717</u>	<u>492,601</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 5 January 2022 and were signed on its behalf by:



P Cazaly - Trustee



J R W Best - Trustee

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs includes some office costs, depreciation and governance costs which support the charity's programmes and activities. These costs have been allocated 100% to expenditure on charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Improvements to property	- in accordance with the term of the lease
Fixtures and fittings	- 25% straight line basis
Computer equipment	- 25% straight line basis

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

STRATFORD UPON AVON AND DISTRICT
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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

2. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	7,286
Shop income	11,280	-
	<u>11,280</u>	<u>7,286</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	33,708	36,823
Deposit account interest	56	185
	<u>33,764</u>	<u>37,008</u>

4. RAISING FUNDS

Raising donations and legacies

	2021	2020
	£	£
Shop expenses	<u>19,271</u>	<u>-</u>

Shop expenses £19,271 - During the year the branch opened a retail shop in Kenilworth with the aim of increasing Branch funds.

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

During the period, £1,911 (2020: £593) was reimbursed to 3 (2020: 1) Trustee for travel costs incurred on behalf of the Charity.

Whilst expenses have increased during the year, a significant proportion of this was repaid as donations back to the charity.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	72,472	120	72,592
Other trading activities	7,286	-	7,286
Investment income	-	37,008	37,008
	<u>79,758</u>	<u>37,128</u>	<u>116,886</u>
Total			
EXPENDITURE ON			
Charitable activities			
Charitable activities	52,370	62,347	114,717

STRATFORD UPON AVON AND DISTRICT
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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
NET INCOME/(EXPENDITURE)	27,388	(25,219)	2,169
Transfers between funds	6,000	(6,000)	-
Net movement in funds	33,388	(31,219)	2,169
RECONCILIATION OF FUNDS			
Total funds brought forward	108,545	381,887	490,432
TOTAL FUNDS CARRIED FORWARD	141,933	350,668	492,601

7. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 April 2020	53,791	315,539	12,253	10,092	391,675
Additions	-	-	1,964	1,903	3,867
At 31 March 2021	53,791	315,539	14,217	11,995	395,542
DEPRECIATION					
At 1 April 2020	-	50,505	11,769	8,762	71,036
Charge for year	-	13,088	611	809	14,508
At 31 March 2021	-	63,593	12,380	9,571	85,544
NET BOOK VALUE					
At 31 March 2021	53,791	251,946	1,837	2,424	309,998
At 31 March 2020	53,791	265,034	484	1,330	320,639

As the freehold property is maintained in a state of repair such that its estimated residual value is not less than its original cost, the annual charge for depreciation is considered to be nil.

STRATFORD UPON AVON AND DISTRICT
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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors	5,351	5,516
Prepayments	1,785	-
	<u>7,136</u>	<u>5,516</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other creditors	<u>10,040</u>	<u>14,073</u>

10. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	8,000	8,000
Between one and five years	32,000	32,000
In more than five years	<u>114,000</u>	<u>122,000</u>
	<u>154,000</u>	<u>162,000</u>

11. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	141,933	1,718	143,651
Restricted funds			
Restricted fund	350,668	(13,602)	337,066
	<u>492,601</u>	<u>(11,884)</u>	<u>480,717</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	111,138	(109,420)	1,718
Restricted funds			
Restricted fund	(60)	(13,542)	(13,602)
	<u>111,078</u>	<u>(122,962)</u>	<u>(11,884)</u>
TOTAL FUNDS			

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	108,545	27,388	6,000	141,933
Restricted funds				
Restricted fund	381,887	(25,219)	(6,000)	350,668
TOTAL FUNDS	<u>490,432</u>	<u>2,169</u>	<u>-</u>	<u>492,601</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	79,758	(52,370)	27,388
Restricted funds			
Restricted fund	37,128	(62,347)	(25,219)
TOTAL FUNDS	<u>116,886</u>	<u>(114,717)</u>	<u>2,169</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	108,545	29,106	6,000	143,651
Restricted funds				
Restricted fund	381,887	(38,821)	(6,000)	337,066
TOTAL FUNDS	<u>490,432</u>	<u>(9,715)</u>	<u>-</u>	<u>480,717</u>

STRATFORD UPON AVON AND DISTRICT
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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	190,896	(161,790)	29,106
Restricted funds			
Restricted fund	37,068	(75,889)	(38,821)
TOTAL FUNDS	<u>227,964</u>	<u>(237,679)</u>	<u>(9,715)</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

13. NEW BRANCH CONTRIBUTION

The New Branch Contribution (NBC) is a mechanism used to contribute a proportion of branch income and reserves to Samaritans Central Charity; this contributes towards operational costs such as the cost of the central phone system. The Trustees confirm that (to comply with the terms of the funding agreement) the proportion of the contribution resulting from the "Stratford Town Trust CommYOUity Challenge" income has been paid from the Branch's reserves and not directly from the Town Trust Grant.

STRATFORD UPON AVON AND DISTRICT
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	41,717	64,088
Gift aid	9,368	8,504
Grants - other	14,949	-
	66,034	72,592
Other trading activities		
Fundraising events	-	7,286
Shop income	11,280	-
	11,280	7,286
Investment income		
Rents received	33,708	36,823
Deposit account interest	56	185
	33,764	37,008
Total incoming resources	111,078	116,886
EXPENDITURE		
Raising donations and legacies		
Shop expenses	19,271	-
Charitable activities		
Other operating leases	8,406	8,000
Rates and water	1,195	3,193
Insurance	1,571	1,113
Light and heat	4,012	4,637
Telephone	1,665	3,012
Sundries	311	767
Advertising and volunteer recruitment	3,131	1,261
Travel and parking	20,199	2,071
Volunteer training and support	4,499	4,382
Maintenance/household/cleaning	7,622	8,757
Outreach expenses	847	7,657
Other expenses/HUB	17,553	26,308
Computer costs	4,197	2,240
Branch visits/refreshments	2,927	3,601
Donations	-	275
Groundworks project	-	140
Volunteer's summer party	-	3,494
Samaritans admin expenses	4,171	3,954
	82,306	84,862

STRATFORD UPON AVON AND DISTRICT
SAMARITANS

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Support costs		
Other		
Depn of improvemts to property	13,088	13,088
Depn of fixtures & fittings	612	3,063
Depn of computer equipment	809	2,523
	14,509	18,674
Governance costs		
Independent examiner's fees	4,030	3,090
Branch affiliation fee	-	4,755
AGM expenses and hall hire	94	315
Stationery, postage & printing	1,033	1,281
Professional fees	1,200	1,740
Legal fees	519	-
	6,876	11,181
Total resources expended	122,962	114,717
Net (expenditure)/income	(11,884)	2,169