

Hutton Magna Village Hall Trustees Annual Report (Reg# 1165029)

Reporting Period 1st November 2020 to 31st October 2021

1: Objectives and Activities

1.1: Purposes of Charity

The purpose of the Charity is to run and maintain Hutton Magna Village Hall for the use of the inhabitants of the Parish of Hutton Magna. Specifically, the Charity hold the Village Hall in Trust for the use of the inhabitants of the Parish of Hutton Magna without distinction of sex or of political religious or other opinions. The facility is run as a venue for meetings, lectures and classes and for other forms of recreation and leisure activities with the object of improving the condition for the inhabitants of the Parish.

1.2: Activities in this Period

The Village Hall has been maintained to provide a venue for public meetings and for accommodating a range of activities encompassing recreational and educational pursuits. However, during the reporting period, use of the Village Hall has been adversely affected by the National Lockdowns. The period has been used by the Trustees to enhance the amenities of the Village Hall for the resumption of normal activities.

1.3: Public Benefit

In administering the Charity, the Trustees have had regard to the Charity Commission's guidance on Public Benefit. All charitable activities are undertaken to further the Charity's aim of benefiting the local and wider community. Specifically, the running of Hutton Magna Village Hall is intended to provide accommodation to the public for a range of recreational and educational activities. It is principally for the benefit of the local community of Hutton Magna, including local organisations. However, the Hall is made available to outside organisations, providing benefit to the wider public.

1.4: Contribution of Volunteers

Maintenance of the Village Hall as a local facility and organization of local activities would not be possible without the contribution of local volunteers who supplement the work of the Trustees.

2: Achievements and Performance

2.1. Summary of Main Achievements

Despite the effects of the COVID-19 pandemic, it was possible to enhance the Village Hall as a useful venue for the local community. Notwithstanding the reduced activity during this period, it was possible to update the Village Hall infrastructure. In particular, new windows have been installed, providing an improved standard of thermal insulation.

3: Financial Review

3.1. Review of Charity's Financial Position

Income for the year was £25,097 (2020 - £12,328) and expenditure was £13,794.53 (2020 - £2,556), giving a surplus of £11,313 (2020 - £9771).

Income has increased greatly due to the further Covid-19 grants of £23,237 from Durham County Council. Without these grants, the income for the year would have been only £1,860, due to reduced Hall usage during the Lockdowns. Expenditure has increased greatly, due to the refurbishment activities during this period. New double glazing, blinds and exterior lighting have been provided, together with the replacement of the electrical consumer unit. In addition, the Village Hall car park was resurfaced and additional exterior seating has been provided. By contrast, general running costs (heating, lighting, licensing and general maintenance) have changed little.

At 31st October 2021, the Charity has £30,777 in its bank accounts.

3.2 Reserves Policy

The Trustees had agreed to hold between 1 and 2 years' operating costs in cash reserves. This would currently be in the region of £5,000. As a substantial duty of the Trustees is to maintain the existing fabric of the Village Hall building, the holding of such reserves is necessary to meet unanticipated capital expenditures.

3.3 Cash Reserves

At 31st October 2021, a total of **£25,730** was held in the cash account, together with an extra £5,047 in the savings account. The accruing of this level of reserves has resulted from the peculiar circumstances of the COVID-19 emergency and the accumulation of local authority grants. It is the intention of the Trustees to follow the reserves policy, as laid down. However, due to change of Treasurer and administrative delays, it was not possible to arrange for transfer of these reserves until July 2022. Accordingly, the bulk of the cash has now been transferred to the savings account, leaving about £3,000 in the cash account.

3.4 Financial Risks

With a healthy surplus, there are currently no uncertainties with regard to the Charity continuing as a going concern.

3.5 Investment Policy

The Charity takes a low risk approach to its investments. Accordingly, surplus funds are currently invested in an interest bearing reserve account. In the light of the significant surplus funds available, it is proposed to invest a substantial portion of these extra funds in fixed income bonds (offerings open to Charities). In line with the low risk investment policy, these bonds would be FSCS protected to £85,000.

4: Structure Governance and Management

4.1 Governing Document

The Charity is governed by a written constitution.

4.2. Constitution of the Charity

The Charity is constituted as a Charitable Incorporated Organisation (CIO) and was registered as such on 5th August 2016.

4.3 Trustees & Management

The management committee of the Village Hall consists of a Chairman, Secretary and Treasurer plus up to eight elected representative members. These persons are elected by user groups of the Village Hall and act as Trustees of the Village Hall. In addition, there is one representative Trustee, representing the local Parochial Church Council. The Parish Meeting is also entitled to appoint a representative Trustee, but this position is currently vacant. Managements meetings are held by the Trustees on a monthly basis.

5: Reference and Administrative Details

5.1 Charity Name

Hutton Magna Village Hall

5.2 Charity Number

The registered Charity Number is **1165029**.

5.3 Charity's Principal Address.

The address of the Charity is

Hutton Magna Village Hall
Hutton Magna
Richmond
North Yorks.
DL11 7HQ

6: Particulars of Trustees

6.1 Current Trustees

#	Name	Office	From	Appointing Body
1	Graham Dodd	Chairman	18/01/12	
2	Toni Muir	Secretary	21/02/22	
3	Stephen Rolt	Treasurer	21/02/22	
4	William Brophy		05/12/14	
5	Marian Lewis		18/01/12	St. Mary's PCC
6	Susan Rolt		21/02/22	
7	Debbie Grice		17/12/18	

6.2 Other

There are no corporate trustees or trustees holding property belonging to the Charity. There are no funds held as custodian trustees on behalf of others.

Graham Dodd (Chairman)

Date: 23/08/22

Toni Muir (Secretary)

Date: 23/8/22

Stephen Rolt (Treasurer)

Date: 23/08/22

On behalf of the Trustees of Hutton Magna Village Hall.

Hutton Magna Village Hall

Accounts for 1st November 2020 to 31st October 2021

1: Statement of Financial Activities

Valuation of freehold property (The Village Hall) is taken as the insurance value of the property in the March immediately preceding the end of the account period. 'Additions' represent the increase in other tangible assets (equipment, fixtures etc.) added during the reporting period. These assets are depreciated at 25% per annum on a remaining balance basis.

Income

Income Category	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Donations and Legacies	£23,257.71		£23,257.71	£10,129.00
Charitable Activities	£1,839.41		£1,839.41	£2,192.96
Investments	£0.51		£0.51	£5.82
TOTAL	£25,097.63	£0.00	£25,097.63	£12,327.78

Expenditure

Expenditure Category	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Raising Funds	£30.74		£30.74	£0.00
Charitable Activities	£13,651.09		£13,546.85	£2,446.41
Other	£102.70		£209.94	£110.00
TOTAL	£13,784.53	£0.00	£13,787.53	£2,556.41

Net Income

Category	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Net Income/Expenditure	£11,313.10		£11,313.10	£9,771.37
Extraordinary Items	£0.00		£0.00	£0.00
Transfers	£0.00		£0.00	£0.00
Other Gains or Losses	£0.00		£0.00	£0.00
TOTAL	£11,313.10		£11,313.10	£9,771.37

Reconciliation

Category	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Funds Brought Forward	£268,442.90		£268,442.90	£254,436.53
Gains or Losses	£11,313.10		£11,313.10	£9,771.37
Revaluations	£13,633.00		£13,633.00	£5,288.00
Additions	£4,470.52		£4,470.52	£0.00
Depreciation	£790.00		£790.00	£1,053.00
Funds Carried Forward	£297,069.52		£297,069.52	£268,442.90

2: Balance Sheet

Category	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Freehold Property	£259,283.00		£259,283.00	£245,650.00
Fixtures, Fittings & Equipment	£6,842.02		£6,842.02	£3,161.50
Investments	£0.00		£0.00	£0.00
Cash at Bank and in Hand	£30,944.50		£30,944.50	£19,631.40
TOTAL	£297,069.52	£0.00	£297,069.52	£268,442.90

3: Cash Holdings

Asset Type	Current Year	Previous Year
Short Term Deposits	£5,047.16	£5,046.65
Cash at Bank	£25,730.03	£14,498.12
Cash in Hand	£167.31	£86.63
TOTAL	£30,944.50	£19,631.40

4: Income

Category	Description	Unrestricted Funds	Restricted Income	Total Funds	Prior Year Funds
Donations & Gifts		£20.00		£20.00	£129.00
Legacies	Local Government Grants	£23,237.71		£23,237.71	£10,000.00
TOTAL		£23,257.71		£23,257.71	£10,129.00

Category	Description	Unrestricted Funds	Restricted Income	Total Funds	Prior Year Funds
Charitable Activities	Bonus Ball Draw	£1,313.91		£1,313.91	£1,293.96
	Event Income	£348.50		£348.50	£635.00
	Hall Hire Income	£177.00		£177.00	£264.00
TOTAL		£1,839.41		£1,839.41	£2,192.96

Category	Description	Unrestricted Funds	Restricted Income	Total Funds	Prior Year Funds
Investments	Interest Income	£0.51		£0.51	£5.82
TOTAL		£0.51		£0.51	£5.82

TOTAL INCOME		£25,097.63			£12,327.78
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5: Expenditure

Category	Description	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Raising Funds	Cost of Events	£30.74		£30.74	£0.00
TOTAL		£30.74		£30.74	£0.00

Category	Description	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Charitable Activities	Insurance	£562.26		£562.26	£515.03
	Entertainment Licenses	£210.50		£210.50	£380.23
	Subscriptions	£50.00		£50.00	£50.00
	Calor Gas	£535.12		£535.12	£636.55
	Electricity*	£307.60		£307.60	£242.32
	Water	£52.55		£52.55	£78.92
	Building Modifications	£5,670.00		£5,670.00	£0.00
	Purchase of Furniture	£122.40		£122.40	£0.00
	Fixtures and Fittings	£1,174.92		£1,174.92	£0.00
	Equipment Purchase	£1,372.99		£1,372.99	£0.00
	Tools	£32.99		£32.99	£0.00
	Expenditure on Garden	£1,861.15		£1,861.15	£0.00
	Repairs and Maintenance	£1,639.55		£1,639.55	£575.37
	Consumables	£48.07		£48.07	£17.99
	Kitchen Supplies	£10.99		£10.99	£0.00
TOTAL		£13,651.09		£13,651.09	£2,496.41

Category	Description	Unrestricted Funds	Restricted Income Funds	Total Funds	Prior Year Funds
Other	Miscellaneous and Administrative	£2.70		£2.70	£0.00
	Bank Charges	£100.00		£100.00	£60.00
TOTAL		£102.70		£102.70	£60.00

TOTAL EXPENSE	£13,784.53	£13,784.53	£2,556.41
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* The electricity bill included a miscellaneous charge of £82.95, levied by the Supply Company in July 2021, facilitating the fitting of a new consumer unit and remedial works by an independent contractor.

Stephen Rolt (Treasurer)

Date: 24/08/2022

On behalf of the Trustees of Hutton Magna Village Hall



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's report
on the accounts**

Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

HUTTON MAGNA VILLAGE HALL

On accounts for the year
ended

1st NOVEMBER 2020

31st OCTOBER 2021

Charity no.:

1165029

Company no.:

Set out on pages

1, 2 + 3

Responsibilities and
basis of report

I report to the charity trustees on my examination of the accounts of the Company for the year ended

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent
examiner's statement

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date: 20.08.2022

Name: MALCOLM HENDERSON

Relevant professional qualification(s) or body (if any):

Address: LINGENS
HUTTON MAGNA
RICHMOND 7611 7444

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.