



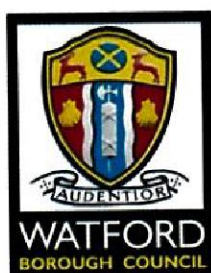
Serving Watford Communities since 1985

CIO NO: 1165012

ANNUAL REPORT

2020 - 2021

Presented to the Annual General Meeting
Wednesday 08 December 2021



Multi Cultural Community Centre

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Chairperson's Report

Introduction

I am very pleased to present the Annual Report for the Year 2020/2021 on behalf of the Trustees of the Multi-Cultural Community Centre. Given the Covid-19 pandemic, this has arguably been the most difficult and challenging operating period for the MCCC. It is a great credit to the staffs that we have remained focused on serving the needs of the Community whilst ensuring that we follow the Government guidelines so that MCCC can have a strong future. We have worked with the local authorities and our centre users to ensure the MCCC remains a COVID secure environment, where the users of the centre can enjoy their events whilst fully compliant with government guidance on ensuring safety. This will remain our key focus for the forthcoming period; to ensure the Centre can continue to provide excellent services for the local community.

Financial Management

This year, we have had to exercise even more prudent financial management given the adverse impact the COVID-19 pandemic had in reducing our bookings. After detailed consultation with Watford Borough Council, Hertfordshire County Council and W3RT, MCCC has been pleased to secure number of funding's. During this difficult times, we were extremely fortunate to have Precious Play days Nursery for key worker's children and due to continued effort of member of Staff, we secured Croxley Green Dance Academy bookings, which was running continuous sessions as per the Government guidelines. Our user groups have appreciated all the measures MCCC introduced. This includes hand sanitisers, face masks, floor and wall markings and cleaning products.

We thank Kim Bloomfield, Watford Borough Council for funding to enable us to cope with Covid-19 Virus.

Local Neighbourhood

MCCC is situated in densely populated West Watford which is always open to huge challenges. We are pleased to say that following protracted issues, the Textile Bank has been removed and the Watford Borough Council Bin from the site. We worked in cooperation with Environmental Health Officer, Mr Peter Wright for his guidance and worked closely with neighbouring community. It is pleasing to now see the front area tidy and we are committed to continuing this. During Pandemic, there was a huge fly tipping outside the centre. Our Admin officer, Zainab Qureshi and myself worked during the National lock down to ensure, a pick van was organised to clear the site. We are extremely pleased to say, that MCCC provides a safe and secure place for user groups and the neighbours.

Community Cohesion

MCCC continuously plays an important role in promoting community Cohesion as it enhances a better understanding of our collective values, increasing self - respect and preserving dignity for all.

Parking

Another long-standing issue has been use of parking and avoiding disruption in the neighbourhood. I am pleased we have been more successful in tackling inappropriate use of the car parking through new regulatory agents.

Our Dedicated Team

The work in the MCCC has been only possible because of the excellent dedicated team of staff Zainab Qureshi and Fouad Chehri. I would like to say a big thank you for all the contribution made by Admin officer in addition to her main duties. We would like to extend a big thank you to Mr Khaleel Chowdhree, Mrs Francoise, Mr Athwal, Mrs Shameem Khan, Mr Samuel Lusack and Faraaz Iqbal. We extend our thanks to Mr Khaleel Chowdhree for his extensive development work for the MCCC. We thank Francoise Murphy for her willingness to step in covering the whenever the need arises and all the contribution made for MCCC's Website.

One of the hugely positive factors this year has been the work of our dedicated regular staff, Zainab Qureshi, administration Officer for her professionalism, commitment and dedication for managing the MCCC work particularly at this time. During this difficult times, MCCC Trustees decided that the staffs should not be Furloughed, for the smooth running of the Centre. Zainab Qureshi, took an extra duty to apply for all the possible fundings. Even though there were very few bookings but the Centre needed all the attention. We are also very grateful for the work of Mr Fouad Chehri, caretaker whose work involves not only preparing the centre but also managing bookings. It is particularly pleasing that all our staff have worked together in a strong culture of mutual respect for each other. I as a Chair of MCCC Management Committee member, I am proud to state that all the matters are dealt amicably and respectfully.

To conclude, I am personally very pleased that the MCCC has continued to serve the local communities to the highest standards. From almost daily visits to the MCCC, we are pleased that the MCCC is a sustainable local resource that I am sure it will continue to be an asset in bringing the local community together despite the challenges we have faced this year.

Mrs Sharifa Chaudry

Chair for MCCC Management Committee

Multi Cultural Community Centre operating as Charitable Incorporated Organisation (CIO).

Report by Khaleel Chowdhree, Trustee, Secretary – Trustees' Management Committee, and Chair - Development Committee.

I would like to thank and complement our staff and trustees for their work and support to keep MCCC clean, safe and running.

- **Precious Play Day Nursery** was open throughout the pandemic to cover the key workers' children.

▪ **Webinar Meetings**

In light of the threat of the COVID-19 pandemic and to keep social distancing guidelines, the MCCC Trustees decided to hold, where possible, webinar meetings, conferences and AGM so that participants can safely take part from the comfort of their own home or office during the epidemic.

To facilitate online meetings, the Trustees authorised and a laptop was purchased.

▪ **Renovations and repairs:**

The MCCC has good premises, Development Committee Members in conjunction with the Staff ensures that all services are provided, maintained and premises are clean and safe.

– motto: let's make it better.

No renovations and repairs work was carried out during the last 2 years as we didn't want any workmen during the COVID-19 pandemics.

It's difficult to find good tradesmen to do small jobs at reasonable prices.

Now the Management Committee have approved renovations and repairs work listed below proposals submitted by the Development Committee; work will start on 12 November 2021.

1) Toilet (near the Conference Room)

Replace the WC, wash basin, vinyl flooring, lights and paint all the interior and replace the lights.

2) Extractor fan & replace 2 lights installation in the Conference Room

- It gets very stuffy when any meetings are held in the Conference Room (the Stage) especially if we can't open the doors whilst the Hall is being used or during an epidemic. An exhaust fan is going to be installed in the internal wall for ventilation.

- Two nonworking lights will be replaced.

3) Main entrance door and doorbell

It's difficult to close the door and intercom doorbell doesn't work – it can be a security risk.

4) Disabled toilet:

Install a door handle and a Standard Thumb-turn lock set.

5) Some repairs work in the garden.

- **Funding / Grants:**

The Admin Officer, Zainab Qureshi and the Development Committee Members are always on the lookout for any available funding / grants to "supplement revenue" especially during the COVID-19 pandemics – as result MCCC managed to successfully bid and obtain a total of c.£ 20,565.00 between 30 April 2020 and 10 March 2021.

The funding was obtained from WBC- COVID-19 – Relief, Local Restrictions Support Grant, WBC, WBC- Small Business relief, WBC- Small Business relief.

- **Textile Recycling Box:**

It was causing cleanliness problems and neighbourhood complaints as people were leaving stuff outside and fly tipping hence becoming health hazards.

Textile Recycling Box was removed ending problems.

- **New Trustees and Volunteers:**

We are seeking energetic, innovative trustees to be responsible for the governance and shaping the strategic direction of the charity and Volunteers to assist in the day-to-day operations - please apply.

Treasurers Report:

Financial Year 2020-21

The MCCC was operating at a reduced capacity for the year due to Covid-19. The centre was closed for the best part of the accounting year in question. However, expenses such as rent, building maintenance, utilities and insurance were still being incurred.

Therefore, to keep the centre running different grants were made available, accumulating a total of £20,851. Although the centre generated a lot more in operating the previous year this was enough for the charity to see out the year and cover its operation expenses.

In addition to the support received by the grants, the centre reached out to all its suppliers to request a discount for cost of services provided. This included – Insurance, telephone, local authority tax, and rates.

These measures have helped ensure we have enough resources to sustain MCCC operation and continue providing our services to the community.

Faraaz Iqbal

Treasurer & Trustee

MULTI CULTURAL COMMUNITY CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

MULTI CULTURAL COMMUNITY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Sharifa Chaudry Mr M. Khaleel Chowdhree Mr Faraaz Iqbal Mrs Shameem Khan Mr Rashpaul Athwal Mrs Francoise Murphy Mr Samuel Lusack
Charity number	1165012
Principal address	70 Durban Road West Watford Hertfordshire WD18 7DS
Independent examiner	Gary Howard FCA Howard Wilson Chartered Accountants 36 Crown Rise Watford Hertfordshire WD25 0NE
Bankers	NatWest Bank Plc 72-74 High Street Watford Hertfordshire WD17 2GZ

MULTI CULTURAL COMMUNITY CENTRE

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MULTI CULTURAL COMMUNITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the Multi Cultural Community Centre (MCCC) are:

- 1 To advance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life for those inhabitants - particularly those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances;
- 2 Provide clean and safe meeting venue for recreational, conference, educational entertainment, pre-wedding and wedding functions and birthday parties etc;
- 3 To promote harmonious community relations in Watford.

Aims of the charity

To provide facilities in the interests of social welfare.

To improve the conditions of life for those inhabitants, particularly those of the ethnic communities, who need such facilities for communal gatherings.

To lease, maintain and manage the community centre by involving the local community with the intention of providing:

- A centre where young people can meet and take part in cultural and other activities; where the needs of the ethnic elderly can be catered for and where the needs of the under-fives can be met.
- A centre where cultural, social and religious activities can take place to share experiences and cultural understanding.
- A meeting place where 'Mother Tongue' language groups of the different communities can be established.

Objectives for the year

The objectives for the year are to continue to provide an affordable, safe and easily accessible venue for the benefit of all the communities to hold meetings, educational classes, birthday parties, pre-wedding and wedding celebrations, social evenings, Euro-Cultural Events, Christenings, religious gatherings and meetings.

To publish a Newsletter as and when necessary and distribute it free of charge to the Community Centre users and local residents.

Strategies for achieving objectives

The revenue generated from the hire of the Centre premises and grants enables the trustees to maintain the facilities and subsidise some of the Community activities.

Noise Pollution Solution has been installed since 2011 to maintain the noise level from any amplified system because the trustees are conscious of the fact that the centre is situated in a residential area.

MULTI CULTURAL COMMUNITY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Public benefit statement

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Introduction to activities

Pilates/Yoga

Exercise sessions run every Mondays for ladies. These were suspended during the pandemic.

Significant activities

MCCC have a range of different groups working to enhance community cohesion and positive a social interaction. The MCCC maintains positive relationships with a range of different groups working to promote community cohesion and social interaction.

The Bangladeshi Association offers Friday Prayer and attendance keeps growing. They also attend late prayers during the Month of Ramadan. These were suspended during the pandemic.

Bridge of Peace hold their regular meeting helping breaking barriers between "sisters" of Christians, Muslims, Jews and many other faiths. These were suspended during the pandemic.

The MCCC plays an integral and central role in the "Watford Celebration" an annual event celebrating all faiths, cultures and voluntary groups in Watford. This was suspended during the pandemic.

Bulgarian Dance Group, once a week ballroom dancing. These were suspended during the pandemic.

Word Alive International Ministries provide church services and conduct religious worship every Friday, Saturday and Sunday. These were suspended during the pandemic.

Precious play days Nursery offer a range of full and part time places in a modern purpose-built setting.

Croxley Dance Academy (three days a week) term time only, covered under guidelines for organised sport and education. They work with an affiliated exam board so they were open alongside schools.

Volunteers

While we have not had many volunteers as of late, we invite people to get involved. In the past volunteers have made a great contribution, playing a crucial role in helping staff and trustees operate the centre and its many activities.

Achievements and performance

Charitable achievements

The charity has been able to provide an affordable, safe and easily accessible venue for the community. The charity plays an important role in promoting good relations between our very diverse communities in Watford.

Fundraising achievements

During the COVID-19 pandemic, we have not held any fundraising events, but plan to hold them as soon as circumstances allow.

Investment performance

MCCC has used its income reserves to renovate the Centre and continue to invest in the facility in order to provide a safe, secure and welcoming venue for the community.

MULTI CULTURAL COMMUNITY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

For the year ended 31 March 2021 the charity made a deficit of £1,781 (2020: surplus of £3,301). Income was £36,407 (2020: £53,105) and expenditure was £38,188 (2020: £49,804).

The MCCC trustees believe that the MCCC should hold reserves in order to ensure that the charity can continue to operate and meet the needs of the people it serves in the event of unforeseen and potential financially devastating circumstances arising.

The trustees agreed to maintain unrestricted reserves for six months running costs at a level of at least £20,000.

The reserves at 31 March 2021 totalled £53,680 (2020: £55,461) which is in line with the above stated policy.

Risk management

Although the trustees have not held any risk management assessment meetings recently, we plan to conduct a major risks appraisal to which the charity might be exposed to ensure that systems are in place to mitigate exposure to the major risk.

COVID-19

Just before the start of the accounting year the COVID-19 pandemic spread throughout the World affecting all aspects of daily life. MCCC collectively worked towards the health, safety and law following all the Government Guidelines. To ensure the smooth running of the centre during pandemic, MCCC staff agreed to continue work and were not furloughed. We purchased in bulk PPE, cleaning products (sanitisers, gloves and wipes). All the user groups were informed and MCCC worked closely with the Nursery who continued to operate throughout to cover the keyworkers children.

The Trustees regularly reviewed the impact of the pandemic on the charity and its finances and feel that the outcome for the year is an achievement in the difficult circumstances that the charity faced. The Trustees remain confident that the charity will be able to deliver significantly against our aims and objects within the resources that will be available.

Plans for the future

MCCC is financially stable with dedicated staff, committed Trustees and few regular bookings, MCCC should be able to sustain with limited funds for next two years.

However, MCCC will be focusing on:

- How to improve and sustain digital services (such as Webinar meetings and Conferences).
- The pandemic and the restrictions imposed by the Government caused a sudden loss of income from hiring the premises. We will be looking to build this back up and for other means of income and funding to survive in the future.

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO). The CIO was registered with the Charity Commission in England and Wales on 4 January 2016 and commenced operations on 1 April 2016 following the transfer of the assets and business of the Multi-Cultural Community Centre (charity number: 292658). The old charity has since been removed from the register.

MULTI CULTURAL COMMUNITY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs Sharifa Chaudry
Mr M. Khaleel Chowdhree
Mr Faraaz Iqbal
Mrs Shameem Khan
Mr Rashpaul Athwal
Mrs Francoise Murphy
Mr Samuel Lusack

The Management Committee meet on a regular basis. The Development Committee and Personnel Committee meet as and when necessary.

Management Committee members:

Chair: Sharifa Chaudry
Vice Chair: Francoise Murphy
Secretary: M. Khaleel Chowdhree
Chair for Development Committee: M. Khaleel Chowdhree
Chair for Personnel Committee: Rashpaul Athwal
Treasurer: Faraaz Iqbal

Staff:

Zainab Qureshi (Admin Officer)
Fouad Chehri (Cleaner/Handyperson/Temporary Caretaker)

Relationship with wider network

The MCCC has been working together with local organisations and will continue to do so in order to meet the needs of the local community.

Relationships with related parties

The MCCC works closely with its local Council for Voluntary Service (W3RT) to provide training for Trustees, advice and support for grants and policies.

MULTI CULTURAL COMMUNITY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

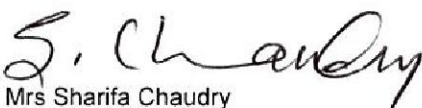
The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Mrs Sharifa Chaudry

Trustee

Dated: 29 November 2021

MULTI CULTURAL COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF MULTI CULTURAL COMMUNITY CENTRE

I report to the trustees on my examination of the financial statements of Multi Cultural Community Centre (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Gary Howard FCA

Howard Wilson Chartered Accountants
36 Crown Rise
Watford
Hertfordshire
WD25 0NE

Dated: 1 December 2021

MULTI CULTURAL COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	3	21,181	-	21,181	543	-	543
Charitable activities	4	15,203	-	15,203	48,959	3,499	52,458
Investments	5	23	-	23	104	-	104
Total income		36,407	-	36,407	49,606	3,499	53,105
Expenditure on:							
Charitable activities	6	38,188	-	38,188	45,903	3,901	49,804
Net (outgoing)/incoming resources before transfers		(1,781)	-	(1,781)	3,703	(402)	3,301
Gross transfers between funds		-	-	-	(901)	901	-
Net (expenditure)/income for the year/ Net movement in funds		(1,781)	-	(1,781)	2,802	499	3,301
Fund balances at 1 April 2020		54,962	499	55,461	52,160	-	52,160
Fund balances at 31 March 2021		53,181	499	53,680	54,962	499	55,461

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

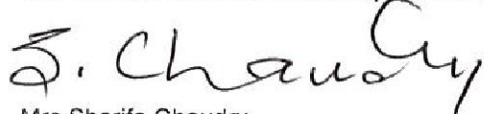
MULTI CULTURAL COMMUNITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Cash at bank and in hand		54,518		56,653	
Creditors: amounts falling due within one year	10	<u>(838)</u>		<u>(1,192)</u>	
Net current assets			<u>53,680</u>		<u>55,461</u>
Income funds					
Restricted funds	11		499		499
Unrestricted funds			<u>53,181</u>		<u>54,962</u>
			<u>53,680</u>		<u>55,461</u>

The financial statements were approved by the Trustees on 29 November 2021



Mrs Sharifa Chaudry
Trustee

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Multi Cultural Community Centre is a Charitable Incorporated Organisation.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, despite the ongoing and potential effects of COVID-19, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the going concern basis of accounting in preparing the financial statements and no adjustments to the results or the carrying values declared in these financial statements are required, and none have been made.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds received which can only be used for the specific purpose as laid out by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overhead costs. The aim and use of each restricted fund is set out in the note to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Donations and gifts	330	543
Grants receivable	20,851	-
	<u>21,181</u>	<u>543</u>
Grants receivable for core activities		
Watford Council - Covid-19 grants	20,851	-
	<u>20,851</u>	<u>-</u>

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Activities income 2021 £	Hall Hire income 2021 £	Total 2021 £	Activities income 2020 £	Hall Hire income 2020 £	Total 2020 £
Grants received	-	-	-	3,499	-	3,499
Ancillary trading income	-	-	-	1,811	-	1,811
Charitable rental income	-	15,203	15,203	-	47,148	47,148
	-	15,203	15,203	5,310	47,148	52,458
Analysis by fund						
Unrestricted funds	-	15,203	15,203	1,811	47,148	48,959
Restricted funds	-	-	-	3,499	-	3,499
	-	15,203	15,203	5,310	47,148	52,458
For the year ended 31 March 2020						
Unrestricted funds	1,811	47,148				48,959
Restricted funds	3,499	-				3,499
	5,310	47,148				52,458
Performance related grants						
Watford Borough Council	-	-	-	3,000	-	3,000
Locality Budget	-	-	-	499	-	499
	-	-	-	3,499	-	3,499

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	2021	2020
	£	£
Interest receivable	23	104

6 Charitable activities

	2021	2020
	£	£
Staff costs	17,464	19,812
Other staff costs	25	49
Project costs	-	1,500
Premises costs	16,446	18,292
Insurance costs	1,642	1,866
Repairs and maintenance costs	437	4,638
Office costs	963	2,140
Computer costs	110	114
General expenses	321	512
Legal and professional costs	240	240
Governance costs	540	641
	<u>38,188</u>	<u>49,804</u>
Analysis by fund		
Unrestricted funds	<u>38,188</u>	
	<u>38,188</u>	

For the year ended 31 March 2020

Unrestricted funds	45,903
	<u>49,804</u>

Governance costs comprise independent examiner's fees of £540 (2020: £540). In addition the independent examiners were paid £240 for payroll services in the year.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 1 of them was reimbursed a total of £250 (2020: £609) general expenses and £157 (2020: £35) repairs.

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Community centre staff (part time)	2	2

Employment costs

	2021 £	2020 £
Wages and salaries	17,017	19,387
Other pension costs	447	425
	17,464	19,812

There were no employees whose annual remuneration was £60,000 or more.

9 Financial instruments

	2021 £	2020 £
Carrying amount of financial liabilities		
Measured at amortised cost	780	780

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	58	412
Accruals and deferred income	780	780
	838	1,192

MULTI CULTURAL COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Incoming resources	Resources expended	Transfers	Balance at 1 April 2020	Incoming resources	Balance at 31 March 2021
	£	£	£	£	£	£
Locality Budget Fund	499	-	-	499	-	499
Watford Borough Council	3,000	(3,901)	901	-	-	-
	<u>3,499</u>	<u>(3,901)</u>	<u>901</u>	<u>499</u>	<u>-</u>	<u>499</u>

The Locality Budget Fund is for the purchase of a photocopier.

The Watford Borough Council grant was to fund renovation to the premises.

12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 31 March 2021 are represented by:						
Current assets/ (liabilities)	53,181	499	53,680	54,962	499	55,461
	<u>53,181</u>	<u>499</u>	<u>53,680</u>	<u>54,962</u>	<u>499</u>	<u>55,461</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).