

# MULTI CULTURAL COMMUNITY CENTRE

England & Wales · Charity number 1165012

## Details

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**Other names** MCCC

**Status** Registered

**Legal form** CIO

**Company number** [CE005952](#)

**Registered** 2016-01-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 70 Durban Road West  
Watford  
WD18 7DS

**Phone** 01923 220136

**Email** [admin@mcccwatford.co.uk](mailto:admin@mcccwatford.co.uk)

**Website** <http://www.mcccwatford.co.uk>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:1. FOR THE BENEFIT OF PERSONS IN WATFORD AND THE SURROUNDING AREA (HEREINAFTER REFERRED TO AS THE "AREA OF BENEFIT") PARTICULARLY TO WORK TOWARDS THE PROMOTION OF RACIAL AND RELIGIOUS HARMONY, TO ADVANCE THE EDUCATION OF THE PUBLIC AND TO PROMOTE EQUALITY OF OPPORTUNITY AND GOOD RELATIONS BETWEEN PERSONS OF DIFFERENT RACIAL GROUPS AND RELIGIONS.2. TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX OR POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND THE INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** MCCC have range of different groups working to enhance community cohesion and positive a social interaction.Friday Prayers, Church Groups , Muslim Women Organisation has been successfully running empowerment programs, meeting helping breaking barriers between sisters of Christians, Muslims, Jews and faiths, Youth Club,dance Studio, Term time Nursery, Live & Learn session for 50 plus etc

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Religious Activities, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£85,053	£67,159	-	-
2024-03-31	£53,936	£63,894	-	-
2023-03-31	£55,693	£63,171	-	-
2022-03-31	£49,580	£45,576	-	-
2021-03-31	£39,149	£38,372	-	-

## Trustees

Name	Role	Appointed
<b>MOHAMMAD KHALEEL CHOWDHREE</b>	Chair	2017-11-16
Azra Perveen Qureshi		2023-07-11
Iysa Abdullah Anis		2023-11-25
SHAMEEN KHAN		2017-11-16
Sharifa Chaudry		2017-11-16

**MULTI CULTURAL COMMUNITY CENTRE**

England & Wales - Charity number 1165012

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# Accounts

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Charity registration number 1165012

**MULTI CULTURAL COMMUNITY CENTRE  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

# MULTI CULTURAL COMMUNITY CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mrs Sharifa Chaudry  
Mr M. Khaleel Chowdhree  
Mrs Shameem Khan  
Mrs Francoise Murphy  
Mr Ameer Hanif  
Mrs Azra Khan  
Mr Ammer Amin  
Mr Anwer Piracha  
Mr Iyasa Anis

**Charity number**

1165012

**Principal address**

70 Durban Road West  
Watford  
Hertfordshire  
WD18 7DS

**Independent examiner**

Gary Howard FCA  
Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

**Bankers**

NatWest Bank Plc  
72-74 High Street  
Watford  
Hertfordshire  
WD17 2GZ

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# MULTI CULTURAL COMMUNITY CENTRE

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# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 MARCH 2024*

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The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objects of the Multi Cultural Community Centre (MCCC) are:

- 1 To advance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life for those inhabitants - particularly those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances;
- 2 Provide clean and safe meeting venue for recreational, conference, educational entertainment, pre-wedding and wedding functions and birthday parties etc;
- 3 To promote harmonious community relations in Watford.

#### **Aims of the charity**

To provide facilities in the interests of social welfare.

To improve the conditions of life for those inhabitants, particularly those of the ethnic communities, who need such facilities for communal gatherings.

To lease, maintain and manage the community centre by involving the local community with the intention of providing:

- A centre where young people can meet and take part in cultural and other activities; where the needs of the ethnic elderly can be catered for and where the needs of the under-fives can be met.
- A centre where cultural, social and religious activities can take place to share experiences and cultural understanding.
- A meeting place where 'Mother Tongue' language groups of the different communities can be established.

#### **Objectives for the year**

The objectives for the year are to continue to provide an affordable, safe and easily accessible venue for the benefit of all the communities to hold meetings, educational classes, birthday parties, pre-wedding and wedding celebrations, social evenings, Euro-Cultural Events, Christenings, religious gatherings and meetings.

To publish a Newsletter as and when necessary and distribute it free of charge to the Community Centre users and local residents.

#### **Strategies for achieving objectives**

The revenue generated from the hire of the Centre premises and grants enables the trustees to maintain the facilities and subsidise some of the Community activities.

The trustees and staff are conscious of the fact that the Centre is situated in a residential area hence monitor amplified sounds.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Public benefit statement**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Significant activities**

MCCC have a range of different groups working to enhance community cohesion and encourage positive social interaction. The MCCC maintains positive relationships with a range of different groups working to promote community cohesion and social interaction.

Premises are well used and busy; besides many 1-off bookings the followings are the multiple bookings regular users:

“Live & Learn Club” Elders Group for over 65's.

The Bangladeshi Association holds Jummah Prayers every Friday and attendance keeps growing.

Read Trust organise Taraweeh Prayers for the whole month of Ramadan for the local Community of Watford.

Watford Wood Craft organises youth group activities.

Early learning: Family Centre Service provide support to children, young people, their parents, families and carers. They offer a Baby Clinic for physical fun, self-weighing, rhyme time and other services to the local Community.

Word Alive International Ministries provide church services and conduct religious worship every alternate Saturday and every Sunday. They are a popular group with an ever-growing congregation.

Precious Playdays Nursery offer a range of full and part time places in a modern purpose-built setting.

Croxley Dance Academy (three days a week) term time only, covered under guidelines for organised sport and education. They work with an affiliated exam board during Term time.

Yoga Classes: Exercise sessions are held every Tuesdays for ladies only.

### **Volunteers**

MCCC welcomes and invites Volunteers to get involved in the smooth running of the centre. In the past volunteers have made a great contribution, playing a crucial role in helping staff and trustees operate the centre and its many activities.

### **Achievements and performance**

#### **Charitable achievements**

The charity has been able to provide an affordable, safe and easily accessible venue for the community. The charity plays an important role in promoting good relations between our very diverse communities in Watford. Even though we no longer receive any core funding from Watford Borough Council (WBC), we would like to thank WBC and Watford and Three Rivers Trust (W3RT) for their support and grant funding.

#### **Investment performance**

MCCC has used its income reserves to renovate the Centre and continue to invest in the facility in order to provide a safe, secure and welcoming venue for the community.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### Financial review

For the year ended 31 March 2024 the charity made a deficit of £13,333 (2023: deficit of £7,478). Income was £53,858 (2023: £55,693) and expenditure was £67,191 (2023: £63,171).

The MCCC trustees believe that the MCCC should hold reserves in order to ensure that the charity can continue to operate and meet the needs of the people it serves in the event of unforeseen and potential financially devastating circumstances arising.

The trustees agreed to maintain unrestricted reserves for six months running costs at a level of at least £20,000.

The reserves at 31 March 2024 totalled £36,873 (2023: £50,206) all of which was unrestricted, which is in line with the above stated policy.

#### Risk management

Although the trustees have not held any risk management assessment meetings recently, however some of the Trustees and Admin Officer are booked to attend online course on the 28 November 2024 run by Hertfordshire Community Foundation for understanding what risks our organisation might face and how to minimise them.

After training, we plan to conduct a major risks appraisal to which the charity might be exposed to ensure that systems are in place to mitigate exposure to the major risk.

#### Plans for the future

MCCC is financially stable with dedicated staff, committed Trustees and few regular bookings, MCCC should be able to sustain with limited funds for next two years.

However, MCCC will be focusing on:

- How to improve and sustain digital services (such as Webinar meetings and Conferences; and
- Updating the website

#### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO). The CIO was registered with the Charity Commission in England and Wales on 4 January 2016 and commenced operations on 1 April 2016 following the transfer of the assets and business of the Multi-Cultural Community Centre (charity number: 292658). The old charity has since been removed from the register.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M. Khaleel Chowdhree – Chair, Trustees' Management Committee & Development Committee

Mrs Sharifa Chaudry - Vice Chair, Trustees' Management Committee

Mr Anwer Piracha- Hon Treasurer

Mrs Shameem Khan – Chair, Personnel Committee

Mrs Françoise Murphy

Mr Ameer Hanif

Mrs Azra Khan

Mr Ammer Amin

Mr Iyssa Anis

The Management Committee meet on a regular basis. The Development Committee and Personnel Committee meet as and when necessary.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

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### Staff (part time):

Mrs Zainab Qureshi (Admin Officer)

Mr Fouad Chehri (Cleaner and Caretaker)

The part time Admin Assistant role is vacant as at the time of this report.

### Relationship with wider network

The MCCC has been working together with local organisations and will continue to do so in order to meet the needs of the local community.

### Relationships with related parties

The MCCC works closely with its local Council for Voluntary Service (W3RT) and WBC to provide advice and support for grants and policies.

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

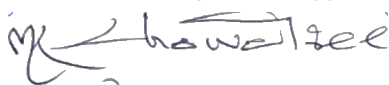
The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Mr M. Khaleel Chowdhree  
Trustee & Chair

**Dated: 21 November 2024**



Mr Anwer Piracha  
Trustee & Honorary Treasurer

**Dated: 21 November 2024**

# MULTI CULTURAL COMMUNITY CENTRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF MULTI CULTURAL COMMUNITY CENTRE

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I report to the trustees on my examination of the financial statements of Multi Cultural Community Centre (the charity) for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Gary Howard FCA**

Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

Dated: 21 November 2024

# MULTI CULTURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Income from:</b>							
Donations and legacies	3	-	1,085	1,085	-	3,800	3,800
Charitable activities	4	52,095	-	52,095	51,649	-	51,649
Investments	5	678	-	678	244	-	244
<b>Total income</b>		<u>52,773</u>	<u>1,085</u>	<u>53,858</u>	<u>51,893</u>	<u>3,800</u>	<u>55,693</u>
<b>Expenditure on:</b>							
Charitable activities	6	60,255	6,936	67,191	56,969	6,202	63,171
<b>Total expenditure</b>		<u>60,255</u>	<u>6,936</u>	<u>67,191</u>	<u>56,969</u>	<u>6,202</u>	<u>63,171</u>
<b>Net expenditure</b>		(7,482)	(5,851)	(13,333)	(5,076)	(2,402)	(7,478)
Transfers between funds		-	-	-	(2,102)	2,102	-
<b>Net movement in funds</b>		(7,482)	(5,851)	(13,333)	(7,178)	(300)	(7,478)
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2023		44,355	5,851	50,206	51,533	6,151	57,684
<b>Fund balances at 31 March 2024</b>		<u>36,873</u>	<u>-</u>	<u>36,873</u>	<u>44,355</u>	<u>5,851</u>	<u>50,206</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# MULTI CULTURAL COMMUNITY CENTRE

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Current assets</b>					
Debtors	11	-		74	
Cash at bank and in hand		40,428		51,754	
		<u>40,428</u>		<u>51,828</u>	
<b>Creditors: amounts falling due within one year</b>					
	12	(3,555)		(1,622)	
Net current assets			36,873		50,206
			<u>36,873</u>		<u>50,206</u>
<b>Income funds</b>					
Restricted funds	14		-		5,851
Unrestricted funds			36,873		44,355
			<u>36,873</u>		<u>50,206</u>
			<u>36,873</u>		<u>50,206</u>

The financial statements were approved by the Trustees on 21 November 2024



Mr M. Khaleel Chowdhree  
Trustee and Chair



Mr Anwer Piracha  
Trustee and Honorary Treasurer

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies

##### Charity information

Multi Cultural Community Centre is a Charitable Incorporated Organisation.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds received which can only be used for the specific purpose as laid out by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overhead costs. The aim and use of each restricted fund is set out in the note to the financial statements.

#### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### 1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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### 1 Accounting policies

(Continued)

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Restricted funds 2024 £	Restricted funds 2023 £
Donations and gifts	1,085	-
Grants	-	3,800
	<u>1,085</u>	<u>3,800</u>
<b>Grants</b>		
Watford Borough Council	-	3,800
	<u>-</u>	<u>3,800</u>

### 4 Charitable activities

	Activities income 2024 £	Hall Hire income 2024 £	Total 2024 £	Activities income 2023 £	Hall Hire income 2023 £	Total 2023 £
Ancillary trading income	210	-	210	233	-	233
Charitable rental income	-	51,885	51,885	-	51,131	51,131
Other income	-	-	-	285	-	285
	<u>210</u>	<u>51,885</u>	<u>52,095</u>	<u>518</u>	<u>51,131</u>	<u>51,649</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 5 Investments

	2024	2023
	£	£
Interest receivable	678	244

### 6 Charitable activities

	2024	2023
	£	£
Staff costs	24,755	21,903
Other staff costs	84	-
Project costs	2,043	4,761
Premises costs	32,356	28,313
Insurance costs	1,614	1,803
Repairs and maintenance costs	2,893	2,597
Office costs	1,442	1,424
Computer costs	116	128
General expenses	516	1,438
Legal and professional costs	342	252
Governance costs	1,030	552
	<u>67,191</u>	<u>63,171</u>
<b>Analysis by fund</b>		
Unrestricted funds	60,255	56,969
Restricted funds	6,936	6,202
	<u>67,191</u>	<u>63,171</u>

Governance costs include independent examiner's fees of £618 (2023: £600). In addition the independent examiners were paid £312 for payroll services in the year. Governance costs also includes the AGM costs.

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 2 of them were reimbursed a total of £219 (2023: £759) general expenses and £517 (2023: £1,328) repairs.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 8 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Community centre staff (part time)	2	2

#### Employment costs

	2024 £	2023 £
Wages and salaries	24,213	21,375
Other pension costs	542	528
	<u>24,755</u>	<u>21,903</u>

There were no employees whose annual remuneration was £60,000 or more.

### 9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 10 Financial instruments

	2024 £	2023 £
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	3,555	1,010

### 11 Debtors

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	-	74

### 12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	-	612
Other creditors	-	129
Accruals and deferred income	3,555	881
	<u>3,555</u>	<u>1,622</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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<b>13 Retirement benefit schemes</b>	<b>2024</b>	<b>2023</b>
<b>Defined contribution schemes</b>	<b>£</b>	<b>£</b>
Charge to profit or loss in respect of defined contribution schemes	542	528
	<u>          </u>	<u>          </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds			
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 1 April 2023	Incoming resources	Resources expended	Balance at 31 March 2024
	£	£	£	£	£	£	£	£
Locality Budget Fund	499	-	-	-	499	-	(499)	-
Watford Muslim Community Project	5,652	-	(300)	-	5,352	-	(5,352)	-
Queen's Jubilee Party Fund	-	3,800	(5,902)	2,102	-	-	-	-
Windows Replacement Fund	-	-	-	-	-	1,085	(1,085)	-
	<u>6,151</u>	<u>3,800</u>	<u>(6,202)</u>	<u>2,102</u>	<u>5,851</u>	<u>1,085</u>	<u>(6,936)</u>	<u>-</u>

The Locality Budget Fund is for the purchase of a photocopier.

The Queen's Jubilee Fund was to finance a party to celebrate the Queen's Platinum Jubilee.

Watford Muslim Community Project represents a legacy project for the benefit and welfare of the Watford Muslim Community.

Windows Replacement Fund is a donation from St Michael's Church towards replacement windows at the Centre.



**MULTI CULTURAL COMMUNITY CENTRE**

England & Wales - Charity number 1165012

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# Accounts

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**M**ulticultural Community Centre c10

70 Durban Road West, Watford, WD18 7DS

*Serving Watford's Communities Since 1985*

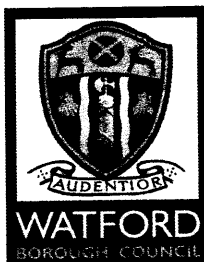
Telephone: 01923 220136 Website: [www.mcccwatford.co.uk](http://www.mcccwatford.co.uk) Email: [admin@mcccwatford.co.uk](mailto:admin@mcccwatford.co.uk)

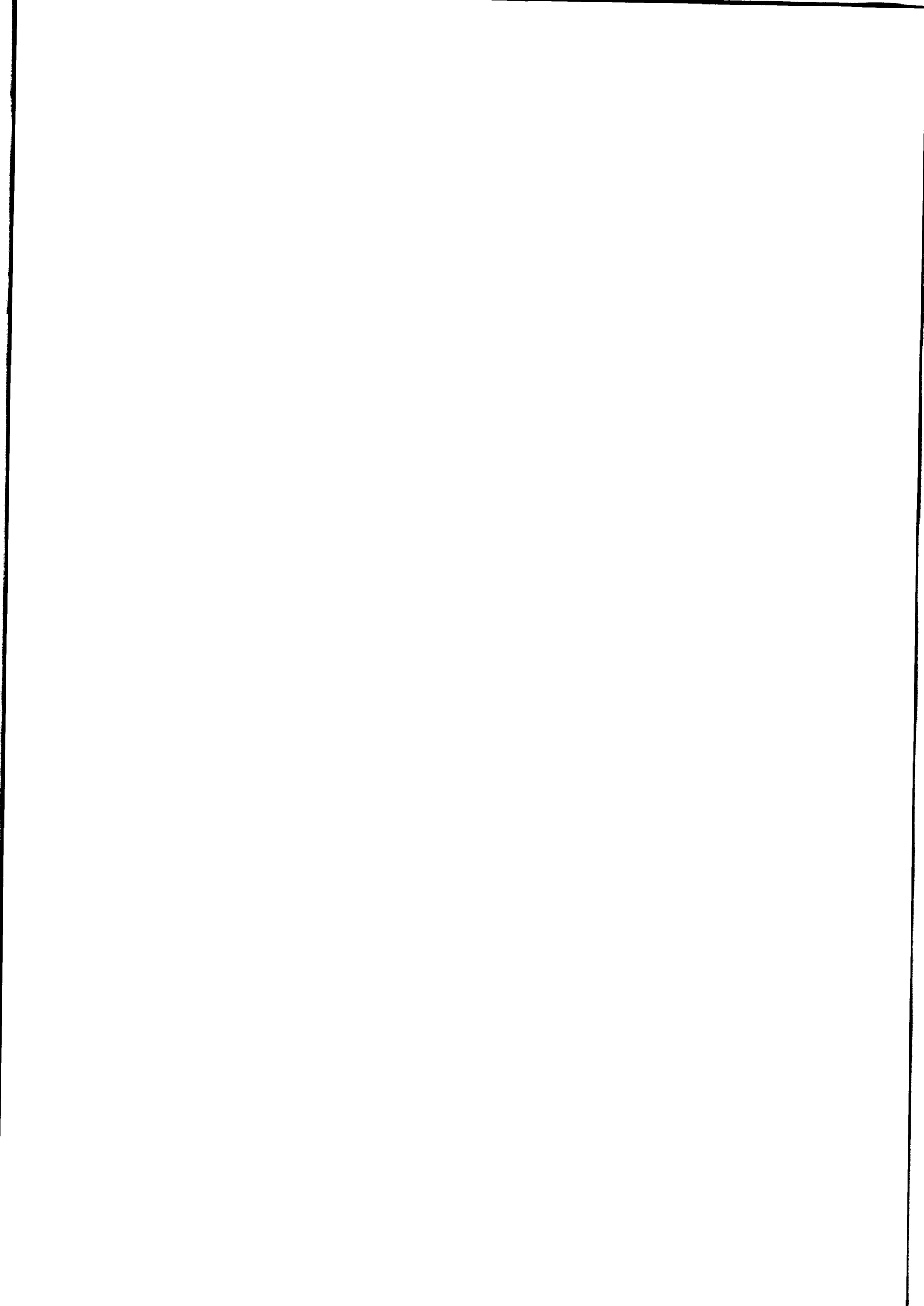
Charity #1165012

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# ANNUAL REPORT 2022 - 2023

**Presented to the Annual General Meeting  
Friday 01 December 2023**





# **AGENDA**

## **2023 Annual General Meeting**

**Friday 01 December 2023 at 7:00 p.m.**

- 1) Welcome, Attendees & Apologies –  
Khaleel Chowdhree, Chair, Trustees' Management Committee.
- 2) Conflict of Interest - Declaration of Conflict of Interests that might  
'clash /bias/prejudice' with any MCCC business.
- 3) Introduction to Guests, MCCC Trustees and Staff.
- 4) Minutes of 2022 AGM for adoption previously reviewed and approved  
by the Trustees' Management Committee.
- 5) Report – Chair, Trustees' Management Committee,  
Khaleel Chowdhree,
- 6) MCCC Financial Report – Hon. Treasurer, Trustees' Management  
Committee, Anwer Piracha.
- 7) Presentation & Adoption of Annual Report 2022-2023 including  
independently examined accounts to 31/03/2023.
- 8) Appointment of Independent Examiner - Howard Wilson, Chartered  
Accountants
- 9) Address by Chief Guest.
- 10) Any Other Notified Business.
- 11) Questions – Answers.
- 12) Refreshments and informal discussions and networking.
- 13) Vote of Thanks to all the attendees and formal closure of the 2023  
AGM –  
Mrs Sharifa Chaudry, Vice Chair, Trustees' Management Committee.

**Report - Chair, Trustees' Management Committee  
M. Khaleel Chowdhree**

In May 2023, I was unanimously elected as the Chair of the Trustees' Management Committee, in addition to being the Chair of the Development Committee.

Mrs Sakina Janjali, a Trustee, left us for personal reasons, and we thank her for her services and wish her well.

I am pleased to report that five new volunteers have joined as Trustees, bringing diversity and a wide range of experiences and skills to the Management Committee, making the decision-making process more robust and inclusive. The Board now has nine Trustees.

I am glad to report that after a meeting with Lianne Maltman (Manager and Owner, Precious Play days), the Playdays Preschool will stay, and the nursery will continue at the MCCC premises.

We welcome a new Elders Group "Live & Learn Club" for over 65's that has started at the Centre on Wednesdays, from 11am to 2pm.

After the "shutdown" during the Covid-19 pandemic, the User Groups have returned, and bookings are almost full.

Over the past year, we have faced many challenges, but we have also achieved many successes. Last winter, MCCC encountered a significant challenge when the heating system intermittently broke down. I am pleased to report that the boiler functionality has been restored and working, and a Hive thermostat has been installed to give better control over the heating from the smart mobile app instead of going down to the basement to manually reset/operate the boiler. Two Smart Floor-standing Fan Heaters have been purchased to supplement heating, as and when necessary, in the Conference Room for the nursery.

The Development Committee Members, in conjunction with the Staff, continued to invest to ensure that facilities are well-maintained and up to date, which is crucial for keeping the premises safe, clean, and welcoming. We have made significant renovations and repairs, including fitting five new double-glazed casement windows in the kitchen and toilets.

I would like to thank and complement Watford Borough Council, Watford & Three Rivers Trust, User Groups, and our Trustees and Staff for their continued patronage in keeping this Community Centre running orderly and efficiently.

**Our motto is "Let's make it better".**

**Report - Vice Chairperson, Trustees' Management Committee  
Mrs Sharifa Chaudry**

As Vice Chair of the Multi-Cultural Community Centre (MCCC), I am delighted to have the opportunity to reflect on the past year's success of the community centre.

For almost two decades, MCCC has continued to provide high quality services at affordable prices to the local community. Whilst we welcome new bookings, it is a testament to the consistency in delivery that we have also retained so many previous users. Indeed, I am reminded about this enduring presence when I meet young parents who previously used the Community Centre as children and now bring their own children to attend sessions.

Delivering for the community means it is important we work with the community. I am pleased that over the past year, we have reduced the issues with our local neighbours, reducing noise and any disruption particularly from evening users of the MCCC.

We have continued to build strong bridges with our neighbours, responding to their concerns and ensuring the users of the MCCC continue to be considerate in the neighbourhood. As we encourage greater uptake of the centre, we are collectively keen to maintain this partnership with the neighbouring community.

The work in the MCCC has been only possible because of the excellent dedicated team of staff Zainab Qureshi and Fouad Chehri. I would like to say a big thank you for all the contribution made by Admin Officer in addition to her main duties. I would also like to extend my thank you to all our Trustees who have worked together in running the centre smoothly. My special thanks to Françoise Murphy for her willingness to step in covering the office whenever the need arises and all the contribution made for MCCC's Website.

**Report - Chair, Personnel Committee  
Shameem Khan**

Our two staff members, Mrs Zainab Qureshi, Admin Officer, and Mr Fouad Chehri, Caretaker & Cleaner are performing their roles with great responsibility, ensuring that the premises are safe, clean, and running efficiently.

In the Personnel Committee Meeting held on 22 February 2023, it was decided that the staff salaries would be increased by 9.7% effective from 01 March 2023. The staff members are also entitled to benefits such as paid holidays, SSP, additional hours worked, and a pension scheme.

**Report – Treasurer  
Anwer Piracha**

I will be reporting on some key financial figures from the Statement of Financial Activities for the year ending 31<sup>st</sup> March 2023.

Revenue generated by the charity has been consistent over the years, Total Income for the year ended 31 March 2023 was £55,693 compared to £49,580 in the previous year. Multi Cultural Community Centre (MCCC) is fully operating as a self-funded charity.

MCCC plans to engage in activities e.g Youth Club, Sports Club and Public Speaking-Toastmaster. This will bring youth together in positive environment and have favourable effect on the community as a whole.

Income from activities and hall hire are the two main sources of income. There is a continuation of bookings from respective community groups that use the halls facilities. From a financial perspective there is an increase of 12.32%.

MCCC has been very vigilant in maintaining a low-cost operation. The organisation's continuous observation in expenditure has been imperative in sustaining the MCCC. We have seen an increase in operation costs by 38.6% mainly due to project costs of £4,761 (2022: £60) and premises costs of £28,313 (2022: £20,730). MCCC's bank balance reduced accordingly from £58,652 to £51,754 at the year end 31 March 2023.

I would like to thank Mrs. Chaudry, a very dedicated member of staff Zainab and the Trustees for their consistent hard work and commitment to the centre. These key individuals within the organisation are vital in the coordination of the centre and help the MCCC to fulfil its objectives and activities.

I trust the accounts are self-explanatory, however if you have any queries concerning these or the financial affairs of the Centre please feel free to discuss such matters with myself.



**MULTI CULTURAL COMMUNITY CENTRE  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

Part 2

**MULTI CULTURAL COMMUNITY CENTRE**

**LEGAL AND ADMINISTRATIVE INFORMATION**

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**Trustees**

Mrs Sharifa Chaudry  
Mr M. Khaleel Chowdhree  
Mrs Shameem Khan  
Mrs Francoise Murphy  
Mr Ameen Hanif  
Ms Azra Qureshi  
Mr Ammer Amin  
Mr Anwer Piracha

**Charity number**

1165012

**Principal address**

70 Durban Road West  
Watford  
Hertfordshire  
WD18 7DS

**Independent examiner**

Gary Howard FCA  
Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

**Bankers**

NatWest Bank Plc  
72-74 High Street  
Watford  
Hertfordshire  
WD17 2GZ

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**MULTI CULTURAL COMMUNITY CENTRE**

**CONTENTS**

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Trustees' report	1 - 4
Independent examiner's report	5
Statement of financial activities	6 - 7
Balance sheet	8
Notes to the financial statements	9 - 15

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## **MULTI CULTURAL COMMUNITY CENTRE**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objects of the Multi Cultural Community Centre (MCCC) are:

- 1 To advance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life for those inhabitants - particularly those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances;
- 2 Provide clean and safe meeting venue for recreational, conference, educational entertainment, pre-wedding and wedding functions and birthday parties etc;
- 3 To promote harmonious community relations in Watford.

#### **Aims of the charity**

To provide facilities in the interests of social welfare.

To improve the conditions of life for those inhabitants, particularly those of the ethnic communities, who need such facilities for communal gatherings.

To lease, maintain and manage the community centre by involving the local community with the intention of providing:

- A centre where young people can meet and take part in cultural and other activities; where the needs of the ethnic elderly can be catered for and where the needs of the under-fives can be met.
- A centre where cultural, social and religious activities can take place to share experiences and cultural understanding.
- A meeting place where 'Mother Tongue' language groups of the different communities can be established.

#### **Objectives for the year**

The objectives for the year are to continue to provide an affordable, safe and easily accessible venue for the benefit of all the communities to hold meetings, educational classes, birthday parties, pre-wedding and wedding celebrations, social evenings, Euro-Cultural Events, Christenings, religious gatherings and meetings.

To publish a Newsletter as and when necessary and distribute it free of charge to the Community Centre users and local residents.

#### **Strategies for achieving objectives**

The revenue generated from the hire of the Centre premises and grants enables the trustees to maintain the facilities and subsidise some of the Community activities.

Noise Pollution Solution has been installed since 2011 to maintain the noise level from any amplified system because the trustees are conscious of the fact that the centre is situated in a residential area.

**Part 2**  
**MULTI CULTURAL COMMUNITY CENTRE**

**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

---

**Public benefit statement**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

**Introduction to activities**

Exercise sessions run every Tuesday for ladies.

**Significant activities**

MCCC have a range of different groups working to enhance community cohesion and positive a social interaction. The MCCC maintains positive relationships with a range of different groups working to promote community cohesion and social interaction.

The Bangladeshi Association holds Jummah Prayers every Friday and attendance keeps growing. They also attend late evening Taraweeh prayers during the Month of Ramadan. Read Trust organise Taraweeh Prayers for the whole month of Ramadan for the local Community of Watford. Midnight prayers are very well attended by the neighborhood.

Watford Wood Craft organises youth group activities.

Family Centre Service provide support to children, young people, their parents, families and carers. They offer a Baby Clinic for physical fun, self-weighing, rhyme time and other other services to the local Community.

Word Alive International Ministries provide church services and conduct religious worship every alternate Saturday and every Sunday. They are a popular group with an ever growing congregation.

Precious play days Nursery offer a range of full and part time places in a modern purpose-built setting.

Croxley Dance Academy (three days a week) term time only, covered under guidelines for organised sport and education. They work with an affiliated exam board during Term time.

**Volunteers**

MCCC welcomes and invites Volunteers to get involved in the smooth running of the centre. In the past volunteers have made a great contribution, playing a crucial role in helping staff and trustees operate the centre and its many activities.

**Achievements and performance**

**Charitable achievements**

The charity has been able to provide an affordable, safe and easily accessible venue for the community. The charity plays an important role in promoting good relations between our very diverse communities in Watford. Even though we no longer receive any core funding from Watford Borough Council (WBC), we would like to thank WBC and Watford and Three Rivers Trust (W3RT) for their support and grant funding.

**Investment performance**

MCCC has used its income reserves to renovate the Centre and continue to invest in the facility in order to provide a safe, secure and welcoming venue for the community.

## **MULTI CULTURAL COMMUNITY CENTRE**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2023**

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##### **Financial review**

For the year ended 31 March 2023 the charity made a deficit of £7,478 (2022: surplus of £4,004). Income was £55,693 (2022: £49,580) and expenditure was £63,171 (2022: £45,576).

The MCCC trustees believe that the MCCC should hold reserves in order to ensure that the charity can continue to operate and meet the needs of the people it serves in the event of unforeseen and potential financially devastating circumstances arising.

The trustees agreed to maintain unrestricted reserves for six months running costs at a level of at least £20,000.

The reserves at 31 March 2023 totalled £50,206 (2022: £57,684) of which £5,851 was restricted and £44,355 was unrestricted, which is in line with the above stated policy.

##### **Risk management**

Although the trustees have not held any risk management assessment meetings recently, we plan to conduct a major risks appraisal to which the charity might be exposed to ensure that systems are in place to mitigate exposure to the major risk.

##### **Plans for the future**

MCCC is financially stable with dedicated staff, committed Trustees and few regular bookings, MCCC should be able to sustain with limited funds for next two years.

However, MCCC will be focusing on:

- How to improve and sustain digital services (such as Webinar meetings and Conferences).
- The pandemic and the restrictions imposed by the Government caused a sudden loss of income from hiring the premises, however the situation is improving and bookings are coming back.

##### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO). The CIO was registered with the Charity Commission in England and Wales on 4 January 2016 and commenced operations on 1 April 2016 following the transfer of the assets and business of the Multi-Cultural Community Centre (charity number: 292658). The old charity has since been removed from the register.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M. Khaleel Chowdhree - Chair

Mrs Sharifa Chaudry - Vice Chair

Mr. Anwer Piracha- Hon Treasurer (co-opted 11 July 2023)

Mrs Shameem Khan

Mrs Françoise Murphy

Mr Ameer Hanif (co-opted 11 July 2023)

Ms Azra Qureshi (co-opted 11 July 2023)

Mr Ammer Amin (co-opted 11 July 2023)

Mrs Sakina Janjali (resigned 08 August 2023)

The Management Committee meet on a regular basis. The Development Committee and Personnel Committee meet as and when necessary.

Part 2

**MULTI CULTURAL COMMUNITY CENTRE**

**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**Staff:**

Mrs Zainab Qureshi (Admin Officer)

Mr Fouad Chehri (Cleaner/Handyperson/Temporary Caretaker - part time)

The part time Admin Assistant and permanent Caretaker roles are vacant as at the time of this report.

**Relationship with wider network**

The MCCC has been working together with local organisations and will continue to do so in order to meet the needs of the local community.

**Relationships with related parties**

The MCCC works closely with its local Council for Voluntary Service (W3RT) and WBC to provide advice and support for grants and policies.

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Mr M. Khaleel Chowdhree  
Trustee & Chair  
Dated: 1 December 2023



Mr Anwer Piracha  
Trustee & Honorary Treasurer  
Dated: 1 December 2023

## MULTI CULTURAL COMMUNITY CENTRE

### INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF MULTI CULTURAL COMMUNITY CENTRE

---

I report to the trustees on my examination of the financial statements of Multi Cultural Community Centre (the charity) for the year ended 31 March 2023.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

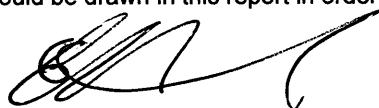
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Gary Howard FCA

Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

Dated: 1 December 2023

## Part 2

**MULTI CULTURAL COMMUNITY CENTRE****STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2023**

<b>Current financial year</b>					
		<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
	<b>Notes</b>				
<b><u>Income from:</u></b>					
Donations and legacies	3	-	3,800	3,800	7,332
Charitable activities	4	51,649	-	51,649	42,243
Investments	5	244	-	244	5
<b>Total income</b>		<b>51,893</b>	<b>3,800</b>	<b>55,693</b>	<b>49,580</b>
<b><u>Expenditure on:</u></b>					
Charitable activities	6	56,969	6,202	63,171	45,576
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(5,076)</b>	<b>(2,402)</b>	<b>(7,478)</b>	<b>4,004</b>
Gross transfers between funds		(2,102)	2,102	-	-
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(7,178)</b>	<b>(300)</b>	<b>(7,478)</b>	<b>4,004</b>
Fund balances at 1 April 2022		51,533	6,151	57,684	53,680
<b>Fund balances at 31 March 2023</b>		<b>44,355</b>	<b>5,851</b>	<b>50,206</b>	<b>57,684</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

## Part 2

**MULTI CULTURAL COMMUNITY CENTRE****STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)  
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2023****Prior financial year**

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes			
<b><u>Income from:</u></b>				
Donations and legacies	3	30	7,302	7,332
Charitable activities	4	42,243	-	42,243
Investments	5	5	-	5
<b>Total income</b>		<u>42,278</u>	<u>7,302</u>	<u>49,580</u>
<b><u>Expenditure on:</u></b>				
Charitable activities	6	43,926	1,650	45,576
<b>Net (outgoing)/incoming resources before transfers</b>		<u>(1,648)</u>	<u>5,652</u>	<u>4,004</u>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<u>(1,648)</u>	<u>5,652</u>	<u>4,004</u>
Fund balances at 1 April 2021		<u>53,181</u>	<u>499</u>	<u>53,680</u>
<b>Fund balances at 31 March 2022</b>		<u><u>51,533</u></u>	<u><u>6,151</u></u>	<u><u>57,684</u></u>

Part 2

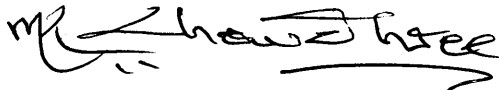
**MULTI CULTURAL COMMUNITY CENTRE**

**BALANCE SHEET**

**AS AT 31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
<b>Current assets</b>					
Debtors	11	74		-	
Cash at bank and in hand		51,754		58,652	
		<u>51,828</u>		<u>58,652</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(1,622)</u>		<u>(968)</u>	
<b>Net current assets</b>			<u>50,206</u>		<u>57,684</u>
<b>Income funds</b>					
Restricted funds	13		5,851		6,151
Unrestricted funds			<u>44,355</u>		<u>51,533</u>
			<u>50,206</u>		<u>57,684</u>

The financial statements were approved by the Trustees on 1 December 2023

  
Mr M. Khaleel Chowdhree  
Trustee and Chair

  
Mr Anwer Piracha  
Trustee and Honorary Treasurer

## MULTI CULTURAL COMMUNITY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

---

#### 1 Accounting policies

##### Charity information

Multi Cultural Community Centre is a Charitable Incorporated Organisation.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds received which can only be used for the specific purpose as laid out by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overhead costs. The aim and use of each restricted fund is set out in the note to the financial statements.

##### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

##### 1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

## MULTI CULTURAL COMMUNITY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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1 Accounting policies

(Continued)

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**MULTI CULTURAL COMMUNITY CENTRE****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3 Donations and legacies**

	Restricted funds	Unrestricted funds	Restricted funds	Total
	2023 £	2022 £	2022 £	2022 £
Donations and gifts	-	30	5,652	5,682
Grants receivable	3,800	-	1,650	1,650
	<u>3,800</u>	<u>30</u>	<u>7,302</u>	<u>7,332</u>
<b>Grants receivable for core activities</b>				
Watford Borough Council	3,800	-	1,650	1,650
	<u>3,800</u>	<u>-</u>	<u>1,650</u>	<u>1,650</u>

**4 Charitable activities**

	Activities income 2023 £	Hall Hire income 2023 £	Total 2023 £	Activities income 2022 £	Hall Hire income 2022 £	Total 2022 £
Ancillary trading income	233	-	233	535	-	535
Charitable rental income	-	51,131	51,131	-	41,558	41,558
Other income	285	-	285	150	-	150
	<u>518</u>	<u>51,131</u>	<u>51,649</u>	<u>685</u>	<u>41,558</u>	<u>42,243</u>

## Part 2

**MULTI CULTURAL COMMUNITY CENTRE****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****5 Investments**

	2023	2022
	£	£
Interest receivable	244	5

**6 Charitable activities**

	2023	2022
	£	£
Staff costs	21,903	19,434
Project costs	4,761	60
Premises costs	28,313	20,730
Insurance costs	1,803	1,681
Repairs and maintenance costs	2,597	1,045
Office costs	1,424	1,144
Computer costs	128	105
General expenses	1,438	495
Legal and professional costs	252	330
Governance costs	552	552
	<u>63,171</u>	<u>45,576</u>
<b>Analysis by fund</b>		
Unrestricted funds	56,969	
Restricted funds	6,202	
	<u>63,171</u>	
<b>For the year ended 31 March 2022</b>		
Unrestricted funds		43,926
		<u>45,576</u>

Governance costs comprise independent examiner's fees of £552 (2022: £552). In addition the independent examiners were paid £252 for payroll services in the year.

**7 Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year, but 3 of them were reimbursed a total of £759 (2022: £629) general expenses and £1,328 (2022: £195) repairs.

The following trustees were each paid the sum of £200 during the year in lieu of expenses that had not been claimed during their period serving as a trustee: Mrs S. Chaudry, Mr K. Chowdhree, Mrs F. Murphy and Ms S. Janajali

**MULTI CULTURAL COMMUNITY CENTRE****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****8 Employees****Number of employees**

The average monthly number of employees during the year was:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Community centre staff (part time)	2	3

**Employment costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	21,375	19,000
Other pension costs	528	434
	<u>21,903</u>	<u>19,434</u>

There were no employees whose annual remuneration was £60,000 or more.

**9 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

<b>10 Financial instruments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	1,010	968
	<u>1,010</u>	<u>968</u>
<b>11 Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	74	-
	<u>74</u>	<u>-</u>
<b>12 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	612	-
Other creditors	129	87
Accruals and deferred income	881	881
	<u>1,622</u>	<u>968</u>

Part 2  
**MULTI CULTURAL COMMUNITY CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021		Movement in funds		Balance at 1 April 2022		Movement in funds		Transfers		Balance at 31 March 2023	
	£	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended	£	£	£	£
Locality Budget Fund	499	-	-	-	499	-	-	-	-	-	499	-
Watford Borough Council	-	1,650	1,650	(1,650)	-	-	-	-	-	-	-	-
Watford Muslim Community Project	-	5,652	5,652	-	5,652	-	(300)	-	-	-	5,352	-
Queen's Jubilee Party Fund	-	-	-	-	-	3,800	(5,902)	2,102	-	2,102	-	-
	499	7,302	7,302	(1,650)	6,151	3,800	(6,202)	2,102	2,102	5,851		

The Locality Budget Fund is for the purchase of a photocopier.

The Queen's Jubilee Fund was to finance a party to celebrate the Queen's Platinum Jubilee.

Watford Muslim Community Project represents a legacy project for the benefit and welfare of the Watford Muslim Community.

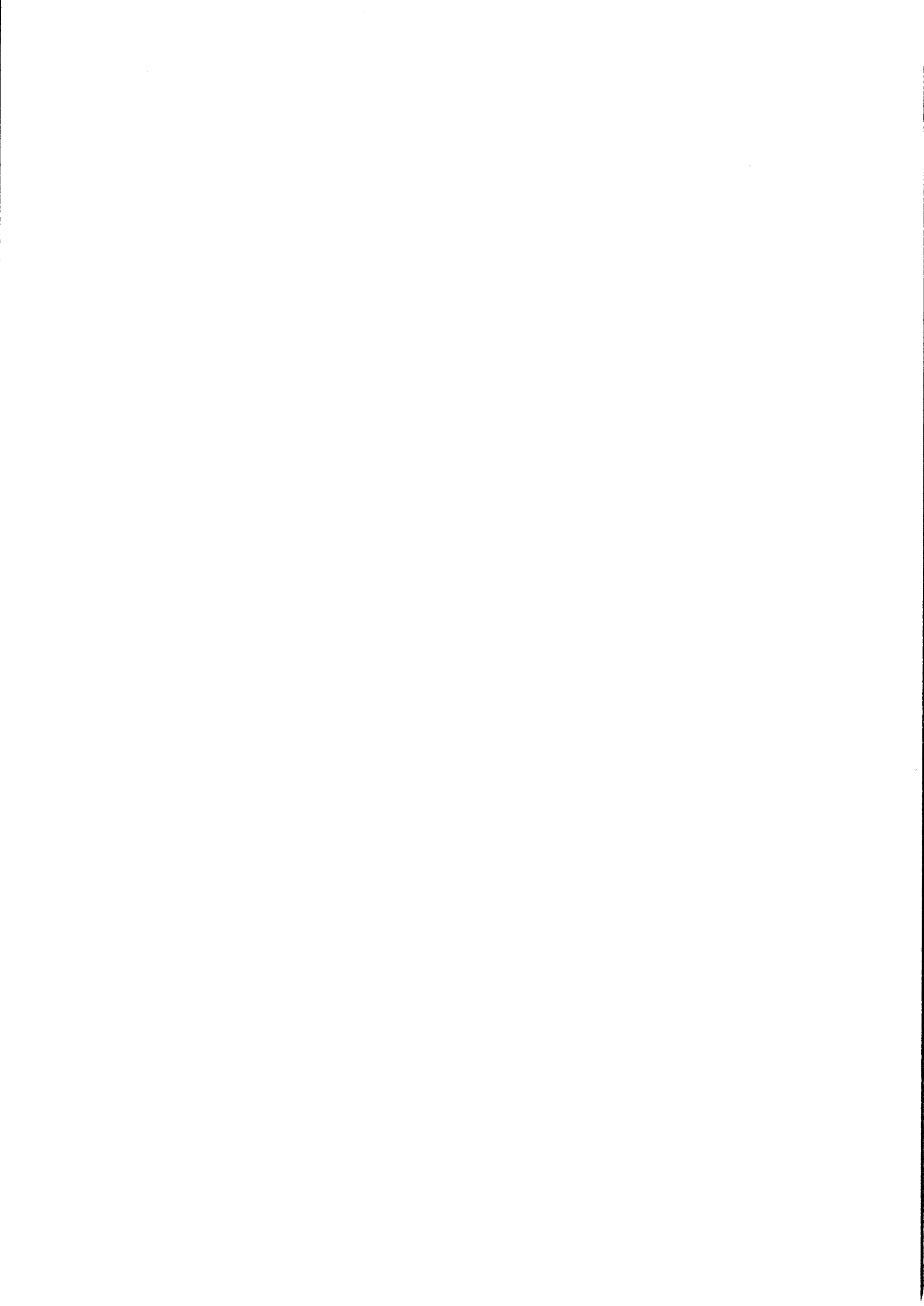
## Part 2

**MULTI CULTURAL COMMUNITY CENTRE****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****14 Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022
	£	£	£	£	£
Fund balances at 31 March 2023 are represented by:					
Current assets/(liabilities)	44,355	5,851	50,206	51,533	6,151
	<u>44,355</u>	<u>5,851</u>	<u>50,206</u>	<u>51,533</u>	<u>6,151</u>
	<u><u>44,355</u></u>	<u><u>5,851</u></u>	<u><u>50,206</u></u>	<u><u>51,533</u></u>	<u><u>6,151</u></u>

**15 Related party transactions**

There were no disclosable related party transactions during the year (2022 - none).



**MULTI CULTURAL COMMUNITY CENTRE**

England & Wales - Charity number 1165012

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# Accounts

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*Serving Watford Communities since 1985*

NO: 1165012

CIO

# ANNUAL REPORT 2020 - 2021

**Presented to the Annual General  
Meeting  
Thursday 26<sup>th</sup> January 2023@ 7.30pm**



# **Multi Cultural Community Centre**

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### **Part 2**

**Trustees Report**

**Independent examiner's report**

**Statement of financial activities**

**Balance Sheet**

**Notes to the accounts**

## **Chairperson's Report**

I am pleased to submit the MCCC 2021-22 Annual Report on behalf of the management committee. The past year has been unprecedented, with the death of Her Late Majesty Queen Elizabeth II and changes in government including a financial crisis and cost of living concerns. Set against this context, our focus has been on ensuring the MCCC can continue to provide the best facilities, accessible to all within the local community.

We are pleased that the COVID challenges are increasingly behind us. These were difficult times in the community and had a profound impact on all of us. For almost two years, MCCC like other charitable organisations, had to manage with reduced usage and a reduction in bookings leading to a commensurate loss in income. We are very grateful that we can put many of those challenges behind us whilst remembering the difficulties of all our friends and families.

Looking ahead, our focus has been on ensuring increasing uptake of the MCCC with regular bookings. We are pleased to host a daily nursery school, with the arrival of Precious Nursery. We also host weekly Early Centre for children with parents, in addition to keep fit, including Yoga/Pilates. We are keen to ensure the MCCC serves all parts of the community hence are delighted that the local Christian and Muslim community have maintained their regular bookings for congregational worship of their respective faith communities.

Alongside our regular bookings, we are pleased with the steady increase in adhoc bookings with the MCCC regularly hosting weddings, birthdays, anniversaries and reunions. Amongst our prominent events, the MCCC hosted a Platinum Jubilee Celebration Party to commemorate HM the Queen's reign in June 22. We invited the local neighbours, and had over 110 guests including the Hon Dean Russell MP for Watford and Peter Taylor, the mayor of Watford. Guests were treated to local entertainment, speeches and memorable tea and cake as we reflected on the Queen's long reign. It was therefore with great sadness that we learned of the Queen's death in September 22.

The key to the MCCC's continued success is providing high quality facilities at a reasonable price within the heart of the community. To facilitate this, I am pleased that we have continued to build strong bridges with our neighbours, responding to their concerns and

ensuring the users of the MCCC continue to be considerate of noise and disruption in the neighbourhood.

We have also continued to invest in the MCCC to ensure facilities are up to date and modern. Over the past year we installed a new water heater to provide hot water. We also replaced the fridge and microwave in the kitchen for those using the center.

The MCCC continues to serve the local community and our work would not be possible without the dedication of our Trustees and small team of staff. I am therefore very grateful to all the Committee members and Staff.

Mrs Sharifa Chaudry

Chair for MCCC Management Committee

## **Multi Cultural Community Centre operating as Charitable Incorporated Organisation (CIO).**

*Report by Khaleel Chowdhree, Trustee, Secretary - Trustees' Management Committee, and Chair - Development Committee.*

I would like to thank and complement our staff, trustees and User Groups for their work and support to keep MCCC clean, safe and running.

### **▪ Webinar Meetings**

In light of the threat of the COVID-19 pandemic and to keep social distancing guidelines, the MCCC Trustees decided to hold, where possible, webinar meetings, conferences and AGM so that participants can safely take part from the comfort of their own home or office during the epidemic.

To facilitate online meetings, the Trustees authorised and a laptop was purchased on 28 June 2021 for £480.14.

### **▪ Renovations and repairs:**

The MCCC has good premises, Development Committee Members in conjunction with the Staff ensures that all services are provided, maintained and premises are clean and safe.

- motto: let's make it better.

The Development Committee submitted proposals and Management Committee approved renovations and repairs work in the Toilet (near the Conference Room)

Replace the WC, wash basin, vinyl flooring, lights and paint all the interior and replace the lights and mirror.

Total cost of materials and labour: £1700.00

### **▪ Funding / Grants:**

The Admin Officer and the Development Committee Members are always on the lookout for any available funding / grants to "supplement revenue".

21/10/2021 Funding received from W3RT " Small grants Fund" £1,650.00 renovations work.

15/11/2021 from Watford Muslim Community Project, £5652.00 legacy funds received to be spent on the welfare of Watford Muslim community but project is outstanding.

▪ **New Trustees and Volunteers:**

We are seeking energetic, innovative trustees to be responsible for the governance and shaping the strategic direction of the charity and Volunteers to assist in the day-to-day operations - please apply.

Charity registration number 1165012

**MULTI CULTURAL COMMUNITY CENTRE**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# MULTI CULTURAL COMMUNITY CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs Sharifa Chaudry Mr M. Khaleel Chowdhree Mrs Shameem Khan Mrs Francoise Murphy Ms Sakina Janajali
<b>Charity number</b>	1165012
<b>Principal address</b>	70 Durban Road West Watford Hertfordshire WD18 7DS
<b>Independent examiner</b>	Gary Howard FCA Howard Wilson Chartered Accountants 36 Crown Rise Watford Hertfordshire WD25 0NE
<b>Bankers</b>	NatWest Bank Plc 72-74 High Street Watford Hertfordshire WD17 2GZ

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# MULTI CULTURAL COMMUNITY CENTRE

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# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2022

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objects of the Multi Cultural Community Centre (MCCC) are:

- 1 To advance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life for those inhabitants - particularly those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances;
- 2 Provide clean and safe meeting venue for recreational, conference, educational entertainment, pre-wedding and wedding functions and birthday parties etc;
- 3 To promote harmonious community relations in Watford.

#### **Aims of the charity**

To provide facilities in the interests of social welfare.

To improve the conditions of life for those inhabitants, particularly those of the ethnic communities, who need such facilities for communal gatherings.

To lease, maintain and manage the community centre by involving the local community with the intention of providing:

- A centre where young people can meet and take part in cultural and other activities; where the needs of the ethnic elderly can be catered for and where the needs of the under-fives can be met.
- A centre where cultural, social and religious activities can take place to share experiences and cultural understanding.
- A meeting place where 'Mother Tongue' language groups of the different communities can be established.

#### **Objectives for the year**

The objectives for the year are to continue to provide an affordable, safe and easily accessible venue for the benefit of all the communities to hold meetings, educational classes, birthday parties, pre-wedding and wedding celebrations, social evenings, Euro-Cultural Events, Christenings, religious gatherings and meetings.

To publish a Newsletter as and when necessary and distribute it free of charge to the Community Centre users and local residents.

#### **Strategies for achieving objectives**

The revenue generated from the hire of the Centre premises and grants enables the trustees to maintain the facilities and subsidise some of the Community activities.

Noise Pollution Solution has been installed since 2011 to maintain the noise level from any amplified system because the trustees are conscious of the fact that the centre is situated in a residential area.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Public benefit statement**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Introduction to activities**

Exercise sessions run every Tuesday for ladies.

### **Significant activities**

MCCC have a range of different groups working to enhance community cohesion and positive a social interaction. The MCCC maintains positive relationships with a range of different groups working to promote community cohesion and social interaction.

The Bangladeshi Association offers Friday Prayer and attendance keeps growing. They also attend late prayers during the Month of Ramadan. Read Trust organise midnight prayers for the whole month of Ramadan for the local Community of Watford. Midnight prayers are very well attended by the neighbourhood.

Watford Wood Craft organises youth group activities.

Family Centre Service provide support to children, young people, their parents, families and carers. They offer a Baby Clinic for physical fun, self-weighing, rhyme time and other other services to the local Community.

Word Alive International Ministries provide church services and conduct religious worship every alternate Saturday and every Sunday. They are a popular group with an ever growing congregation.

Precious play days Nursery offer a range of full and part time places in a modern purpose-built setting.

Croxley Dance Academy (three days a week) term time only, covered under guidelines for organised sport and education. They work with an affiliated exam board so they were open alongside schools.

In the year ended 31 March 2022, the Bridge of Peace has not held any regular meetings at the MCCC but has offered support to the community centre in many ways.

### **Volunteers**

MCCC welcomes and invites Volunteers to get involved in smooth running of the centre. In the past volunteers have made a great contribution, playing a crucial role in helping staff and trustees operate the centre and its many activities.

### **Achievements and performance**

#### **Charitable achievements**

The charity has been able to provide an affordable, safe and easily accessible venue for the community. The charity plays an important role in promoting good relations between our very diverse communities in Watford. Even though we no longer receive any core funding from Watford Borough Council (WBC), we would like to thank WBC and Watford and Three Rivers Trust (W3RT) for their support and grant funding.

#### **Investment performance**

MCCC has used its income reserves to renovate the Centre and continue to invest in the facility in order to provide a safe, secure and welcoming venue for the community.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### Financial review

For the year ended 31 March 2022 the charity made a surplus of £4,004 (2021: deficit of £1,781). Income was £49,580 (2021: £36,407) and expenditure was £45,576 (2021: £38,188).

The MCCC trustees believe that the MCCC should hold reserves in order to ensure that the charity can continue to operate and meet the needs of the people it serves in the event of unforeseen and potential financially devastating circumstances arising.

The trustees agreed to maintain unrestricted reserves for six months running costs at a level of at least £20,000.

The reserves at 31 March 2022 totalled £57,684 (2021: £53,680) which is in line with the above stated policy.

#### Risk management

Although the trustees have not held any risk management assessment meetings recently, we plan to conduct a major risks appraisal to which the charity might be exposed to ensure that systems are in place to mitigate exposure to the major risk.

#### Plans for the future

MCCC is financially stable with dedicated staff, committed Trustees and few regular bookings, MCCC should be able to sustain with limited funds for next two years.

However, MCCC will be focusing on:

- How to improve and sustain digital services (such as Webinar meetings and Conferences).
- The pandemic and the restrictions imposed by the Government caused a sudden loss of income from hiring the premises. We will be looking to build this back up and for other means of income and funding to survive in the future.

#### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO). The CIO was registered with the Charity Commission in England and Wales on 4 January 2016 and commenced operations on 1 April 2016 following the transfer of the assets and business of the Multi-Cultural Community Centre (charity number: 292658). The old charity has since been removed from the register.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs Sharifa Chaudry  
Mr M. Khaleel Chowdhree  
Mrs Shameem Khan  
Mrs Francoise Murphy  
Ms Sakina Janjali

The Management Committee meet on a regular basis. The Development Committee and Personnel Committee meet as and when necessary.

#### Management Committee members:

Chair: Sharifa Chaudry  
Vice Chair: Francoise Murphy  
Secretary: M. Khaleel Chowdhree (also Chair of the Development Committee)  
Sakina Janjali  
Shameem Khan

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### Staff:

Zainab Qureshi (Admin Officer)

Mahjabeen Sardar (Admin Assistant- part time - left 30 April 2022)

Fouad Chehri (Cleaner/Handyperson/Temporary Caretaker - part time)

The part time Admin Assistant and permanent Caretaker roles are vacant as at the time of this report.

### Relationship with wider network

The MCCC has been working together with local organisations and will continue to do so in order to meet the needs of the local community.

### Relationships with related parties

The MCCC works closely with its local Council for Voluntary Service (W3RT) and WBC to provide advice and support for grants and policies.

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

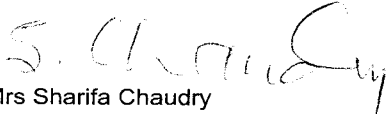
The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Mrs Sharifa Chaudry  
Trustee

Dated: 26 January 2023

# MULTI CULTURAL COMMUNITY CENTRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF MULTI CULTURAL COMMUNITY CENTRE

---

I report to the trustees on my examination of the financial statements of Multi Cultural Community Centre (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

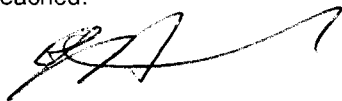
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Gary Howard FCA**

Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

Dated: 26 January 2023

# MULTI CULTURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

### Current financial year

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes				
<b><u>Income from:</u></b>					
Donations and legacies	3	30	7,302	7,332	21,181
Charitable activities	4	42,243	-	42,243	15,203
Investments	5	5	-	5	23
<b>Total income</b>		<u>42,278</u>	<u>7,302</u>	<u>49,580</u>	<u>36,407</u>
<b><u>Expenditure on:</u></b>					
Charitable activities	6	43,926	1,650	45,576	38,188
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<u>(1,648)</u>	<u>5,652</u>	<u>4,004</u>	<u>(1,781)</u>
Fund balances at 1 April 2021		<u>53,181</u>	<u>499</u>	<u>53,680</u>	<u>55,461</u>
<b>Fund balances at 31 March 2022</b>		<u><u>51,533</u></u>	<u><u>6,151</u></u>	<u><u>57,684</u></u>	<u><u>53,680</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# MULTI CULTURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes			
<b><u>Income from:</u></b>				
Donations and legacies	3	21,181	-	21,181
Charitable activities	4	15,203	-	15,203
Investments	5	23	-	23
<b>Total income</b>		<u>36,407</u>	<u>-</u>	<u>36,407</u>
<b><u>Expenditure on:</u></b>				
Charitable activities	6	38,188	-	38,188
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<u>(1,781)</u>	<u>-</u>	<u>(1,781)</u>
Fund balances at 1 April 2020		<u>54,962</u>	<u>499</u>	<u>55,461</u>
<b>Fund balances at 31 March 2021</b>		<u><u>53,181</u></u>	<u><u>499</u></u>	<u><u>53,680</u></u>

# MULTI CULTURAL COMMUNITY CENTRE

## BALANCE SHEET


AS AT 31 MARCH 2022

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	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Cash at bank and in hand		58,652		54,518	
<b>Creditors: amounts falling due within one year</b>					
	10	(968)		(838)	
Net current assets			57,684		53,680
<b>Income funds</b>					
Restricted funds	11		6,151		499
Unrestricted funds			51,533		53,181
			57,684		53,680

The financial statements were approved by the Trustees on 26 January 2023

Mrs Sharifa Chaudry  
Trustee and Chair



Mrs Francoise Murphy  
Trustee and Vice Chair



# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### Charity information

Multi Cultural Community Centre is a Charitable Incorporated Organisation.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds received which can only be used for the specific purpose as laid out by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overhead costs. The aim and use of each restricted fund is set out in the note to the financial statements.

##### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

##### 1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022 £	2022 £	2022 £	2021 £
Donations and gifts	30	5,652	5,682	330
Grants receivable	-	1,650	1,650	20,851
	<u>30</u>	<u>7,302</u>	<u>7,332</u>	<u>21,181</u>
<b>Grants receivable for core activities</b>				
Watford Borough Council	-	1,650	1,650	20,851
	<u>-</u>	<u>1,650</u>	<u>1,650</u>	<u>20,851</u>

### 4 Charitable activities

	Activities income 2022 £	Hall Hire income 2022 £	Total 2022 £	Hall Hire income 2021 £	Total 2021 £
Ancillary trading income	535	-	535	-	-
Charitable rental income	-	41,558	41,558	15,203	15,203
Other income	150	-	150	-	-
	<u>685</u>	<u>41,558</u>	<u>42,243</u>	<u>15,203</u>	<u>15,203</u>

### 5 Investments

	2022 £	2021 £
Interest receivable	<u>5</u>	<u>23</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 6 Charitable activities

	2022 £	2021 £
Staff costs	19,434	17,464
Other staff costs	-	25
Project costs	60	-
Premises costs	20,730	16,446
Insurance costs	1,681	1,642
Repairs and maintenance costs	1,045	437
Office costs	1,144	963
Computer costs	105	110
General expenses	495	321
Legal and professional costs	264	240
Governance costs	618	540
	<u>45,576</u>	<u>38,188</u>
<b>Analysis by fund</b>		
Unrestricted funds	43,926	
Restricted funds	1,650	
	<u>45,576</u>	
<b>For the year ended 31 March 2021</b>		
Unrestricted funds		38,188
		<u>38,188</u>

Governance costs comprise independent examiner's fees of £618 (2021: £540). In addition the independent examiners were paid £264 for payroll services in the year.

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 2 of them was reimbursed a total of £629 (2021: £250) general expenses and £195 (2021: £157) repairs.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 8 Employees

##### Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Community centre staff (part time)	3	2

##### Employment costs

	2022 £	2021 £
Wages and salaries	19,000	17,017
Other pension costs	434	447
	<u>19,434</u>	<u>17,464</u>

There were no employees whose annual remuneration was £60,000 or more.

#### 9 Financial instruments

	2022 £	2021 £
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	968	780

#### 10 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	-	58
Other creditors	87	-
Accruals and deferred income	881	780
	<u>968</u>	<u>838</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£	£	£
Locality Budget Fund	499	-	499	-	-	499
Watford Borough Council	-	-	-	1,650	(1,650)	-
Watford Muslim Community Project	-	-	-	5,652	-	5,652
	<u>499</u>	<u>-</u>	<u>499</u>	<u>7,302</u>	<u>(1,650)</u>	<u>6,151</u>

The Locality Budget Fund is for the purchase of a photocopier.

The Watford Borough Council grant was to fund renovation to the premises.

Watford Muslim Community Project represents a legacy project for the benefit and welfare of the Watford Muslim Community.

#### 12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Current assets/ (liabilities)	51,533	6,151	57,684	53,181	499	53,680
	<u>51,533</u>	<u>6,151</u>	<u>57,684</u>	<u>53,181</u>	<u>499</u>	<u>53,680</u>

#### 13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

Charity registration number 1165012

**MULTI CULTURAL COMMUNITY CENTRE**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# MULTI CULTURAL COMMUNITY CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs Sharifa Chaudry Mr M. Khaleel Chowdhree Mrs Shameem Khan Mrs Francoise Murphy Ms Sakina Janajali
<b>Charity number</b>	1165012
<b>Principal address</b>	70 Durban Road West Watford Hertfordshire WD18 7DS
<b>Independent examiner</b>	Gary Howard FCA Howard Wilson Chartered Accountants 36 Crown Rise Watford Hertfordshire WD25 0NE
<b>Bankers</b>	NatWest Bank Plc 72-74 High Street Watford Hertfordshire WD17 2GZ

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# MULTI CULTURAL COMMUNITY CENTRE

## CONTENTS

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# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2022

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objects of the Multi Cultural Community Centre (MCCC) are:

- 1 To advance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life for those inhabitants - particularly those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances;
- 2 Provide clean and safe meeting venue for recreational, conference, educational entertainment, pre-wedding and wedding functions and birthday parties etc;
- 3 To promote harmonious community relations in Watford.

#### **Aims of the charity**

To provide facilities in the interests of social welfare.

To improve the conditions of life for those inhabitants, particularly those of the ethnic communities, who need such facilities for communal gatherings.

To lease, maintain and manage the community centre by involving the local community with the intention of providing:

- A centre where young people can meet and take part in cultural and other activities; where the needs of the ethnic elderly can be catered for and where the needs of the under-fives can be met.
- A centre where cultural, social and religious activities can take place to share experiences and cultural understanding.
- A meeting place where 'Mother Tongue' language groups of the different communities can be established.

#### **Objectives for the year**

The objectives for the year are to continue to provide an affordable, safe and easily accessible venue for the benefit of all the communities to hold meetings, educational classes, birthday parties, pre-wedding and wedding celebrations, social evenings, Euro-Cultural Events, Christenings, religious gatherings and meetings.

To publish a Newsletter as and when necessary and distribute it free of charge to the Community Centre users and local residents.

#### **Strategies for achieving objectives**

The revenue generated from the hire of the Centre premises and grants enables the trustees to maintain the facilities and subsidise some of the Community activities.

Noise Pollution Solution has been installed since 2011 to maintain the noise level from any amplified system because the trustees are conscious of the fact that the centre is situated in a residential area.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Public benefit statement**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Introduction to activities**

Exercise sessions run every Tuesday for ladies.

### **Significant activities**

MCCC have a range of different groups working to enhance community cohesion and positive a social interaction. The MCCC maintains positive relationships with a range of different groups working to promote community cohesion and social interaction.

The Bangladeshi Association offers Friday Prayer and attendance keeps growing. They also attend late prayers during the Month of Ramadan. Read Trust organise midnight prayers for the whole month of Ramadan for the local Community of Watford. Midnight prayers are very well attended by the neighbourhood.

Watford Wood Craft organises youth group activities.

Family Centre Service provide support to children, young people, their parents, families and carers. They offer a Baby Clinic for physical fun, self-weighing, rhyme time and other other services to the local Community.

Word Alive International Ministries provide church services and conduct religious worship every alternate Saturday and every Sunday. They are a popular group with an ever growing congregation.

Precious play days Nursery offer a range of full and part time places in a modern purpose-built setting.

Croxley Dance Academy (three days a week) term time only, covered under guidelines for organised sport and education. They work with an affiliated exam board so they were open alongside schools.

In the year ended 31 March 2022, the Bridge of Peace has not held any regular meetings at the MCCC but has offered support to the community centre in many ways.

### **Volunteers**

MCCC welcomes and invites Volunteers to get involved in smooth running of the centre. In the past volunteers have made a great contribution, playing a crucial role in helping staff and trustees operate the centre and its many activities.

### **Achievements and performance**

#### **Charitable achievements**

The charity has been able to provide an affordable, safe and easily accessible venue for the community. The charity plays an important role in promoting good relations between our very diverse communities in Watford. Even though we no longer receive any core funding from Watford Borough Council (WBC), we would like to thank WBC and Watford and Three Rivers Trust (W3RT) for their support and grant funding.

#### **Investment performance**

MCCC has used its income reserves to renovate the Centre and continue to invest in the facility in order to provide a safe, secure and welcoming venue for the community.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### Financial review

For the year ended 31 March 2022 the charity made a surplus of £4,004 (2021: deficit of £1,781). Income was £49,580 (2021: £36,407) and expenditure was £45,576 (2021: £38,188).

The MCCC trustees believe that the MCCC should hold reserves in order to ensure that the charity can continue to operate and meet the needs of the people it serves in the event of unforeseen and potential financially devastating circumstances arising.

The trustees agreed to maintain unrestricted reserves for six months running costs at a level of at least £20,000.

The reserves at 31 March 2022 totalled £57,684 (2021: £53,680) which is in line with the above stated policy.

#### Risk management

Although the trustees have not held any risk management assessment meetings recently, we plan to conduct a major risks appraisal to which the charity might be exposed to ensure that systems are in place to mitigate exposure to the major risk.

#### Plans for the future

MCCC is financially stable with dedicated staff, committed Trustees and few regular bookings, MCCC should be able to sustain with limited funds for next two years.

However, MCCC will be focusing on:

- How to improve and sustain digital services (such as Webinar meetings and Conferences).
- The pandemic and the restrictions imposed by the Government caused a sudden loss of income from hiring the premises. We will be looking to build this back up and for other means of income and funding to survive in the future.

#### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO). The CIO was registered with the Charity Commission in England and Wales on 4 January 2016 and commenced operations on 1 April 2016 following the transfer of the assets and business of the Multi-Cultural Community Centre (charity number: 292658). The old charity has since been removed from the register.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs Sharifa Chaudry  
Mr M. Khaleel Chowdhree  
Mrs Shameem Khan  
Mrs Francoise Murphy  
Ms Sakina Janjali

The Management Committee meet on a regular basis. The Development Committee and Personnel Committee meet as and when necessary.

#### Management Committee members:

Chair: Sharifa Chaudry  
Vice Chair: Francoise Murphy  
Secretary: M. Khaleel Chowdhree (also Chair of the Development Committee)  
Sakina Janjali  
Shameem Khan

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### Staff:

Zainab Qureshi (Admin Officer)

Mahjabeen Sardar (Admin Assistant- part time - left 30 April 2022)

Fouad Chehri (Cleaner/Handyperson/Temporary Caretaker - part time)

The part time Admin Assistant and permanent Caretaker roles are vacant as at the time of this report.

### Relationship with wider network

The MCCC has been working together with local organisations and will continue to do so in order to meet the needs of the local community.

### Relationships with related parties

The MCCC works closely with its local Council for Voluntary Service (W3RT) and WBC to provide advice and support for grants and policies.

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

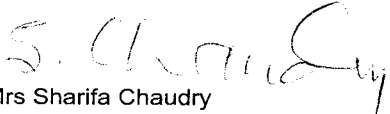
The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Mrs Sharifa Chaudry  
Trustee

Dated: 26 January 2023

# MULTI CULTURAL COMMUNITY CENTRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF MULTI CULTURAL COMMUNITY CENTRE

---

I report to the trustees on my examination of the financial statements of Multi Cultural Community Centre (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

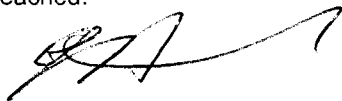
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Gary Howard FCA**

Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

Dated: 26 January 2023

# MULTI CULTURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

### Current financial year

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes				
<b><u>Income from:</u></b>					
Donations and legacies	3	30	7,302	7,332	21,181
Charitable activities	4	42,243	-	42,243	15,203
Investments	5	5	-	5	23
<b>Total income</b>		<u>42,278</u>	<u>7,302</u>	<u>49,580</u>	<u>36,407</u>
<b><u>Expenditure on:</u></b>					
Charitable activities	6	43,926	1,650	45,576	38,188
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<u>(1,648)</u>	<u>5,652</u>	<u>4,004</u>	<u>(1,781)</u>
Fund balances at 1 April 2021		<u>53,181</u>	<u>499</u>	<u>53,680</u>	<u>55,461</u>
<b>Fund balances at 31 March 2022</b>		<u><u>51,533</u></u>	<u><u>6,151</u></u>	<u><u>57,684</u></u>	<u><u>53,680</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# MULTI CULTURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes			
<b><u>Income from:</u></b>				
Donations and legacies	3	21,181	-	21,181
Charitable activities	4	15,203	-	15,203
Investments	5	23	-	23
<b>Total income</b>		<b>36,407</b>	<b>-</b>	<b>36,407</b>
<b><u>Expenditure on:</u></b>				
Charitable activities	6	38,188	-	38,188
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(1,781)</b>	<b>-</b>	<b>(1,781)</b>
Fund balances at 1 April 2020		54,962	499	55,461
<b>Fund balances at 31 March 2021</b>		<b>53,181</b>	<b>499</b>	<b>53,680</b>

# MULTI CULTURAL COMMUNITY CENTRE

## BALANCE SHEET

AS AT 31 MARCH 2022

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	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Cash at bank and in hand		58,652		54,518	
<b>Creditors: amounts falling due within one year</b>	10	(968)		(838)	
Net current assets			57,684		53,680
<b>Income funds</b>					
Restricted funds	11		6,151		499
Unrestricted funds			51,533		53,181
			57,684		53,680

The financial statements were approved by the Trustees on 26 January 2023

Mrs Sharifa Chaudry  
Trustee and Chair



Mrs Francoise Murphy  
Trustee and Vice Chair



# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### Charity information

Multi Cultural Community Centre is a Charitable Incorporated Organisation.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds received which can only be used for the specific purpose as laid out by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overhead costs. The aim and use of each restricted fund is set out in the note to the financial statements.

##### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

##### 1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies (Continued)

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022	2022	2022	2021
	£	£	£	£
Donations and gifts	30	5,652	5,682	330
Grants receivable	-	1,650	1,650	20,851
	<u>30</u>	<u>7,302</u>	<u>7,332</u>	<u>21,181</u>
<b>Grants receivable for core activities</b>				
Watford Borough Council	-	1,650	1,650	20,851
	<u>-</u>	<u>1,650</u>	<u>1,650</u>	<u>20,851</u>

### 4 Charitable activities

	Activities income	Hall Hire income	Total 2022	Hall Hire income	Total 2021
	2022	2022		2021	
	£	£	£	£	£
Ancillary trading income	535	-	535	-	-
Charitable rental income	-	41,558	41,558	15,203	15,203
Other income	150	-	150	-	-
	<u>685</u>	<u>41,558</u>	<u>42,243</u>	<u>15,203</u>	<u>15,203</u>

### 5 Investments

	2022	2021
	£	£
Interest receivable	<u>5</u>	<u>23</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 6 Charitable activities

	2022	2021
	£	£
Staff costs	19,434	17,464
Other staff costs	-	25
Project costs	60	-
Premises costs	20,730	16,446
Insurance costs	1,681	1,642
Repairs and maintenance costs	1,045	437
Office costs	1,144	963
Computer costs	105	110
General expenses	495	321
Legal and professional costs	264	240
Governance costs	618	540
	<u>45,576</u>	<u>38,188</u>
<b>Analysis by fund</b>		
Unrestricted funds	43,926	
Restricted funds	1,650	
	<u>45,576</u>	
<b>For the year ended 31 March 2021</b>		
Unrestricted funds		38,188
		<u>38,188</u>

Governance costs comprise independent examiner's fees of £618 (2021: £540). In addition the independent examiners were paid £264 for payroll services in the year.

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 2 of them was reimbursed a total of £629 (2021: £250) general expenses and £195 (2021: £157) repairs.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 8 Employees

##### Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Community centre staff (part time)	3	2

##### Employment costs

	2022 £	2021 £
Wages and salaries	19,000	17,017
Other pension costs	434	447
	<u>19,434</u>	<u>17,464</u>

There were no employees whose annual remuneration was £60,000 or more.

#### 9 Financial instruments

	2022 £	2021 £
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	968	780

#### 10 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	-	58
Other creditors	87	-
Accruals and deferred income	881	780
	<u>968</u>	<u>838</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£	£	£
Locality Budget Fund	499	-	499	-	-	499
Watford Borough Council	-	-	-	1,650	(1,650)	-
Watford Muslim Community Project	-	-	-	5,652	-	5,652
	<u>499</u>	<u>-</u>	<u>499</u>	<u>7,302</u>	<u>(1,650)</u>	<u>6,151</u>

The Locality Budget Fund is for the purchase of a photocopier.

The Watford Borough Council grant was to fund renovation to the premises.

Watford Muslim Community Project represents a legacy project for the benefit and welfare of the Watford Muslim Community.

#### 12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Current assets/ (liabilities)	51,533	6,151	57,684	53,181	499	53,680
	<u>51,533</u>	<u>6,151</u>	<u>57,684</u>	<u>53,181</u>	<u>499</u>	<u>53,680</u>

#### 13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

**MULTI CULTURAL COMMUNITY CENTRE**

England & Wales - Charity number 1165012

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# Accounts

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The logo for Multi Cultural Community Centre features a semi-circular arch divided into five vertical stripes of color: blue, purple, red, yellow, and green. The text 'Multi Cultural Community Centre' is written across the arch in a bold, black, sans-serif font.

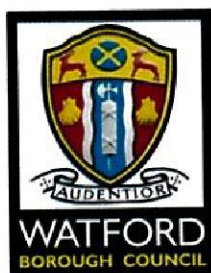
# **Multi Cultural Community Centre**

*Serving Watford Communities since 1985*

CIO NO: 1165012

## **ANNUAL REPORT 2020 - 2021**

**Presented to the Annual General Meeting  
Wednesday 08 December 2021**





# **Multi Cultural Community Centre**

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## **Chairperson's Report**

### **Introduction**

I am very pleased to present the Annual Report for the Year 2020/2021 on behalf of the Trustees of the Multi-Cultural Community Centre. Given the Covid-19 pandemic, this has arguably been the most difficult and challenging operating period for the MCCC. It is a great credit to the staffs that we have remained focused on serving the needs of the Community whilst ensuring that we follow the Government guidelines so that MCCC can have a strong future. We have worked with the local authorities and our centre users to ensure the MCCC remains a COVID secure environment, where the users of the centre can enjoy their events whilst fully compliant with government guidance on ensuring safety. This will remain our key focus for the forthcoming period; to ensure the Centre can continue to provide excellent services for the local community.

### **Financial Management**

This year, we have had to exercise even more prudent financial management given the adverse impact the COVID-19 pandemic had in reducing our bookings. After detailed consultation with Watford Borough Council, Hertfordshire County Council and W3RT, MCCC has been pleased to secure number of funding's. During this difficult times, we were extremely fortunate to have Precious Play days Nursery for key worker's children and due to continued effort of member of Staff, we secured Croxley Green Dance Academy bookings, which was running continuous sessions as per the Government guidelines. Our user groups have appreciated all the measures MCCC introduced. This includes hand sanitisers, face masks, floor and wall markings and cleaning products.

We thank Kim Bloomfield, Watford Borough Council for funding to enable us to cope with Covid-19 Virus.

### **Local Neighbourhood**

MCCC is situated in densely populated West Watford which is always open to huge challenges. We are pleased to say that following protracted issues, the Textile Bank has been removed and the Watford Borough Council Bin from the site. We worked in cooperation with Environmental Health Officer, Mr Peter Wright for his guidance and worked closely with neighbouring community. It is pleasing to now see the front area tidy and we are committed to continuing this. During Pandemic, there was a huge fly tipping outside the centre. Our Admin officer, Zainab Qureshi and myself worked during the National lock down to ensure, a pick van was organised to clear the site. We are extremely pleased to say, that MCCC provides a safe and secure place for user groups and the neighbours.

### **Community Cohesion**

MCCC continuously plays an important role in promoting community Cohesion as it enhances a better understanding of our collective values, increasing self-respect and preserving dignity for all.

## **Parking**

Another long-standing issue has been use of parking and avoiding disruption in the neighbourhood. I am pleased we have been more successful in tackling inappropriate use of the car parking through new regulatory agents.

## **Our Dedicated Team**

The work in the MCCC has been only possible because of the excellent dedicated team of staff Zainab Qureshi and Fouad Chehri. I would like to say a big thank you for all the contribution made by Admin officer in addition to her main duties. We would like to extend a big thank you to Mr Khaleel Chowdhree, Mrs Françoise, Mr Athwal, Mrs Shameem Khan, Mr Samuel Lusack and Faraaz Iqbal. We extend our thanks to Mr Khaleel Chowdhree for his extensive development work for the MCCC. We thank Françoise Murphy for her willingness to step in covering the whenever the need arises and all the contribution made for MCCC's Website.

One of the hugely positive factors this year has been the work of our dedicated regular staff, Zainab Qureshi, administration Officer for her professionalism, commitment and dedication for managing the MCCC work particularly at this time. During this difficult times, MCCC Trustees decided that the staffs should not be Furloughed, for the smooth running of the Centre. Zainab Qureshi, took an extra duty to apply for all the possible fundings. Even though there were very few bookings but the Centre needed all the attention. We are also very grateful for the work of Mr Fouad Chehri, caretaker whose work involves not only preparing the centre but also managing bookings. It is particularly pleasing that all our staff have worked together in a strong culture of mutual respect for each other. I as a Chair of MCCC Management Committee member, I am proud to state that all the matters are dealt amicably and respectfully.

To conclude, I am personally very pleased that the MCCC has continued to serve the local communities to the highest standards. From almost daily visits to the MCCC, we are pleased that the MCCC is a sustainable local resource that I am sure it will continue to be an asset in bringing the local community together despite the challenges we have faced this year.

Mrs Sharifa Chaudry

Chair for MCCC Management Committee

## **Multi Cultural Community Centre operating as Charitable Incorporated Organisation (CIO).**

*Report by Khaleel Chowdhree, Trustee, Secretary – Trustees' Management Committee, and Chair - Development Committee.*

I would like to thank and complement our staff and trustees for their work and support to keep MCCC clean, safe and running.

- **Precious Play Day Nursery** was open throughout the pandemic to cover the key workers' children.

- **Webinar Meetings**

In light of the threat of the COVID-19 pandemic and to keep social distancing guidelines, the MCCC Trustees decided to hold, where possible, webinar meetings, conferences and AGM so that participants can safely take part from the comfort of their own home or office during the epidemic.

To facilitate online meetings, the Trustees authorised and a laptop was purchased.

- **Renovations and repairs:**

The MCCC has good premises, Development Committee Members in conjunction with the Staff ensures that all services are provided, maintained and premises are clean and safe.

– motto: let's make it better.

No renovations and repairs work was carried out during the last 2 years as we didn't want any workmen during the COVID-19 pandemics.

It's difficult to find good tradesmen to do small jobs at reasonable prices.

Now the Management Committee have approved renovations and repairs work listed below proposals submitted by the Development Committee; work will start on 12 November 2021.

1) Toilet (near the Conference Room)

Replace the WC, wash basin, vinyl flooring, lights and paint all the interior and replace the lights.

2) Extractor fan & replace 2 lights installation in the Conference Room

- It gets very stuffy when any meetings are held in the Conference Room (the Stage) especially if we can't open the doors whilst the Hall is being used or during an epidemic. An exhaust fan is going to be installed in the internal wall for ventilation.

- Two nonworking lights will be replaced.

3) Main entrance door and doorbell

It's difficult to close the door and intercom doorbell doesn't work – it can be a security risk.

4) Disabled toilet:

Install a door handle and a Standard Thumb-turn lock set.

5) Some repairs work in the garden.

- **Funding / Grants:**

The Admin Officer, Zainab Qureshi and the Development Committee Members are always on the lookout for any available funding / grants to “supplement revenue” especially during the COVID-19 pandemics – as result MCCC managed to successfully bid and obtain a total of c.£ 20,565.00 between 30 April 2020 and 10 March 2021.

The funding was obtained from WBC- COVID-19 – Relief, Local Restrictions Support Grant, WBC, WBC- Small Business relief, WBC- Small Business relief.

- **Textile Recycling Box:**

It was causing cleanliness problems and neighbourhood complaints as people were leaving stuff outside and fly tipping hence becoming health hazards.

Textile Recycling Box was removed ending problems.

- **New Trustees and Volunteers:**

We are seeking energetic, innovative trustees to be responsible for the governance and shaping the strategic direction of the charity and Volunteers to assist in the day-to-day operations - please apply.

## **Treasurers Report:**

Financial Year 2020-21

The MCCC was operating at a reduced capacity for the year due to Covid-19. The centre was closed for the best part of the accounting year in question. However, expenses such as rent, building maintenance, utilities and insurance were still being incurred.

Therefore, to keep the centre running different grants were made available, accumulating a total of £20,851. Although the centre generated a lot more in operating the previous year this was enough for the charity to see out the year and cover its operation expenses.

In addition to the support received by the grants, the centre reached out to all its suppliers to request a discount for cost of services provided. This included – Insurance, telephone, local authority tax, and rates.

These measures have helped ensure we have enough resources to sustain MCCC operation and continue providing our services to the community.

Faraaz Iqbal

Treasurer & Trustee

Charity Registration No. 1165012

**MULTI CULTURAL COMMUNITY CENTRE**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# MULTI CULTURAL COMMUNITY CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs Sharifa Chaudry Mr M. Khaleel Chowdhree Mr Faraaz Iqbal Mrs Shameem Khan Mr Rashpaul Athwal Mrs Francoise Murphy Mr Samuel Lusack
<b>Charity number</b>	1165012
<b>Principal address</b>	70 Durban Road West Watford Hertfordshire WD18 7DS
<b>Independent examiner</b>	Gary Howard FCA Howard Wilson Chartered Accountants 36 Crown Rise Watford Hertfordshire WD25 0NE
<b>Bankers</b>	NatWest Bank Plc 72-74 High Street Watford Hertfordshire WD17 2GZ

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# MULTI CULTURAL COMMUNITY CENTRE

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# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2021

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The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### Objectives and activities

The objects of the Multi Cultural Community Centre (MCCC) are:

- 1 To advance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life for those inhabitants - particularly those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances;
- 2 Provide clean and safe meeting venue for recreational, conference, educational entertainment, pre-wedding and wedding functions and birthday parties etc;
- 3 To promote harmonious community relations in Watford.

#### Aims of the charity

To provide facilities in the interests of social welfare.

To improve the conditions of life for those inhabitants, particularly those of the ethnic communities, who need such facilities for communal gatherings.

To lease, maintain and manage the community centre by involving the local community with the intention of providing:

- A centre where young people can meet and take part in cultural and other activities; where the needs of the ethnic elderly can be catered for and where the needs of the under-fives can be met.
- A centre where cultural, social and religious activities can take place to share experiences and cultural understanding.
- A meeting place where 'Mother Tongue' language groups of the different communities can be established.

#### Objectives for the year

The objectives for the year are to continue to provide an affordable, safe and easily accessible venue for the benefit of all the communities to hold meetings, educational classes, birthday parties, pre-wedding and wedding celebrations, social evenings, Euro-Cultural Events, Christenings, religious gatherings and meetings.

To publish a Newsletter as and when necessary and distribute it free of charge to the Community Centre users and local residents.

#### Strategies for achieving objectives

The revenue generated from the hire of the Centre premises and grants enables the trustees to maintain the facilities and subsidise some of the Community activities.

Noise Pollution Solution has been installed since 2011 to maintain the noise level from any amplified system because the trustees are conscious of the fact that the centre is situated in a residential area.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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### **Public benefit statement**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### Introduction to activities

#### Pilates/Yoga

Exercise sessions run every Mondays for ladies. These were suspended during the pandemic.

### Significant activities

MCCC have a range of different groups working to enhance community cohesion and positive a social interaction. The MCCC maintains positive relationships with a range of different groups working to promote community cohesion and social interaction.

The Bangladeshi Association offers Friday Prayer and attendance keeps growing. They also attend late prayers during the Month of Ramadan. These were suspended during the pandemic.

Bridge of Peace hold their regular meeting helping breaking barriers between "sisters" of Christians, Muslims, Jews and many other faiths. These were suspended during the pandemic.

The MCCC plays an integral and central role in the "Watford Celebration" an annual event celebrating all faiths, cultures and voluntary groups in Watford. This was suspended during the pandemic.

Bulgarian Dance Group, once a week ballroom dancing. These were suspended during the pandemic.

Word Alive International Ministries provide church services and conduct religious worship every Friday, Saturday and Sunday. These were suspended during the pandemic.

Precious play days Nursery offer a range of full and part time places in a modern purpose-built setting.

Croxley Dance Academy (three days a week) term time only, covered under guidelines for organised sport and education. They work with an affiliated exam board so they were open alongside schools.

### Volunteers

While we have not had many volunteers as of late, we invite people to get involved. In the past volunteers have made a great contribution, playing a crucial role in helping staff and trustees operate the centre and its many activities.

### Achievements and performance

#### **Charitable achievements**

The charity has been able to provide an affordable, safe and easily accessible venue for the community. The charity plays an important role in promoting good relations between our very diverse communities in Watford.

#### Fundraising achievements

During the COVID-19 pandemic, we have not held any fundraising events, but plan to hold them as soon as circumstances allow.

#### Investment performance

MCCC has used its income reserves to renovate the Centre and continue to invest in the facility in order to provide a safe, secure and welcoming venue for the community.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### Financial review

For the year ended 31 March 2021 the charity made a deficit of £1,781 (2020: surplus of £3,301). Income was £36,407 (2020: £53,105) and expenditure was £38,188 (2020: £49,804).

The MCCC trustees believe that the MCCC should hold reserves in order to ensure that the charity can continue to operate and meet the needs of the people it serves in the event of unforeseen and potential financially devastating circumstances arising.

The trustees agreed to maintain unrestricted reserves for six months running costs at a level of at least £20,000.

The reserves at 31 March 2021 totalled £53,680 (2020: £55,461) which is in line with the above stated policy.

#### Risk management

Although the trustees have not held any risk management assessment meetings recently, we plan to conduct a major risks appraisal to which the charity might be exposed to ensure that systems are in place to mitigate exposure to the major risk.

#### COVID-19

Just before the start of the accounting year the COVID-19 pandemic spread throughout the World affecting all aspects of daily life. MCCC collectively worked towards the health, safety and law following all the Government Guidelines. To ensure the smooth running of the centre during pandemic, MCCC staff agreed to continue work and were not furloughed. We purchased in bulk PPE, cleaning products (sanitisers, gloves and wipes). All the user groups were informed and MCCC worked closely with the Nursery who continued to operate throughout to cover the keyworkers children.

The Trustees regularly reviewed the impact of the pandemic on the charity and its finances and feel that the outcome for the year is an achievement in the difficult circumstances that the charity faced. The Trustees remain confident that the charity will be able to deliver significantly against our aims and objects within the resources that will be available.

#### Plans for the future

MCCC is financially stable with dedicated staff, committed Trustees and few regular bookings, MCCC should be able to sustain with limited funds for next two years.

However, MCCC will be focusing on:

- How to improve and sustain digital services (such as Webinar meetings and Conferences).
- The pandemic and the restrictions imposed by the Government caused a sudden loss of income from hiring the premises. We will be looking to build this back up and for other means of income and funding to survive in the future.

#### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO). The CIO was registered with the Charity Commission in England and Wales on 4 January 2016 and commenced operations on 1 April 2016 following the transfer of the assets and business of the Multi-Cultural Community Centre (charity number: 292658). The old charity has since been removed from the register.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs Sharifa Chaudry  
Mr M. Khaleel Chowdhree  
Mr Faraaz Iqbal  
Mrs Shameem Khan  
Mr Rashpaul Athwal  
Mrs Francoise Murphy  
Mr Samuel Lusack

The Management Committee meet on a regular basis. The Development Committee and Personnel Committee meet as and when necessary.

Management Committee members:

Chair: Sharifa Chaudry  
Vice Chair: Francoise Murphy  
Secretary: M. Khaleel Chowdhree  
Chair for Development Committee: M. Khaleel Chowdhree  
Chair for Personnel Committee: Rashpaul Athwal  
Treasurer: Faraaz Iqbal

Staff:

Zainab Qureshi (Admin Officer)  
Fouad Chehri (Cleaner/Handyperson/Temporary Caretaker)

Relationship with wider network

The MCCC has been working together with local organisations and will continue to do so in order to meet the needs of the local community.

Relationships with related parties

The MCCC works closely with its local Council for Voluntary Service (W3RT) to provide training for Trustees, advice and support for grants and policies.

# MULTI CULTURAL COMMUNITY CENTRE

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

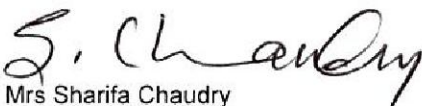
The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Mrs Sharifa Chaudry

**Trustee**

Dated: 29 November 2021

# MULTI CULTURAL COMMUNITY CENTRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF MULTI CULTURAL COMMUNITY CENTRE

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I report to the trustees on my examination of the financial statements of Multi Cultural Community Centre (the charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Gary Howard FCA

Howard Wilson Chartered Accountants  
36 Crown Rise  
Watford  
Hertfordshire  
WD25 0NE

Dated: 1 December 2021

# MULTI CULTURAL COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<b>Income from:</b>							
Donations and legacies	3	21,181	-	21,181	543	-	543
Charitable activities	4	15,203	-	15,203	48,959	3,499	52,458
Investments	5	23	-	23	104	-	104
<b>Total income</b>		<b>36,407</b>	<b>-</b>	<b>36,407</b>	<b>49,606</b>	<b>3,499</b>	<b>53,105</b>
<b>Expenditure on:</b>							
Charitable activities	6	38,188	-	38,188	45,903	3,901	49,804
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(1,781)</b>	<b>-</b>	<b>(1,781)</b>	<b>3,703</b>	<b>(402)</b>	<b>3,301</b>
Gross transfers between funds		-	-	-	(901)	901	-
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(1,781)</b>	<b>-</b>	<b>(1,781)</b>	<b>2,802</b>	<b>499</b>	<b>3,301</b>
Fund balances at 1 April 2020		54,962	499	55,461	52,160	-	52,160
<b>Fund balances at 31 March 2021</b>		<b>53,181</b>	<b>499</b>	<b>53,680</b>	<b>54,962</b>	<b>499</b>	<b>55,461</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# MULTI CULTURAL COMMUNITY CENTRE

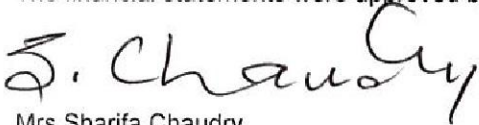
## BALANCE SHEET

AS AT 31 MARCH 2021

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	Notes	2021 £	£	2020 £	£
<b>Current assets</b>					
Cash at bank and in hand		54,518		56,653	
<b>Creditors: amounts falling due within one year</b>	<b>10</b>	<u>(838)</u>		<u>(1,192)</u>	
Net current assets			<u>53,680</u>		<u>55,461</u>
<b>Income funds</b>					
Restricted funds	<b>11</b>		499		499
Unrestricted funds			<u>53,181</u>		<u>54,962</u>
			<u>53,680</u>		<u>55,461</u>

The financial statements were approved by the Trustees on 29 November 2021



Mrs Sharifa Chaudry  
Trustee

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

#### Charity information

Multi Cultural Community Centre is a Charitable Incorporated Organisation.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, despite the ongoing and potential effects of COVID-19, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the going concern basis of accounting in preparing the financial statements and no adjustments to the results or the carrying values declared in these financial statements are required, and none have been made.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds received which can only be used for the specific purpose as laid out by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overhead costs. The aim and use of each restricted fund is set out in the note to the financial statements.

#### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### 1.5 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

(Continued)

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### *Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Donations and gifts	330	543
Grants receivable	20,851	-
	<u>21,181</u>	<u>543</u>
<b>Grants receivable for core activities</b>		
Watford Council - Covid-19 grants	20,851	-
	<u>20,851</u>	<u>-</u>



# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 5 Investments

	2021	2020
	£	£
Interest receivable	23	104

### 6 Charitable activities

	2021	2020
	£	£
Staff costs	17,464	19,812
Other staff costs	25	49
Project costs	-	1,500
Premises costs	16,446	18,292
Insurance costs	1,642	1,866
Repairs and maintenance costs	437	4,638
Office costs	963	2,140
Computer costs	110	114
General expenses	321	512
Legal and professional costs	240	240
Governance costs	540	641
	<u>38,188</u>	<u>49,804</u>
<b>Analysis by fund</b>		
Unrestricted funds	<u>38,188</u>	
	<u>38,188</u>	

#### For the year ended 31 March 2020

Unrestricted funds		<u>45,903</u>
		<u>49,804</u>

Governance costs comprise independent examiner's fees of £540 (2020: £540). In addition the independent examiners were paid £240 for payroll services in the year.

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 1 of them was reimbursed a total of £250 (2020: £609) general expenses and £157 (2020: £35) repairs.

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 8 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Community centre staff (part time)	2	2

#### Employment costs

	2021 £	2020 £
Wages and salaries	17,017	19,387
Other pension costs	447	425
	<u>17,464</u>	<u>19,812</u>

There were no employees whose annual remuneration was £60,000 or more.

### 9 Financial instruments

	2021 £	2020 £
Carrying amount of financial liabilities Measured at amortised cost	780	780

### 10 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	58	412
Accruals and deferred income	780	780
	<u>838</u>	<u>1,192</u>

# MULTI CULTURAL COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Incoming resources	Resources expended	Transfers	Balance at 1 April 2020	Incoming resources	Balance at 31 March 2021
	£	£	£	£	£	£
Locality Budget Fund	499	-	-	499	-	499
Watford Borough Council	3,000	(3,901)	901	-	-	-
	<u>3,499</u>	<u>(3,901)</u>	<u>901</u>	<u>499</u>	<u>-</u>	<u>499</u>

The Locality Budget Fund is for the purchase of a photocopier.

The Watford Borough Council grant was to fund renovation to the premises.

#### 12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 31 March 2021 are represented by:						
Current assets/ (liabilities)	53,181	499	53,680	54,962	499	55,461
	<u>53,181</u>	<u>499</u>	<u>53,680</u>	<u>54,962</u>	<u>499</u>	<u>55,461</u>

#### 13 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).