

HORIZON LEGAL ADVICE CLINIC

England & Wales · Charity number 1165006

Details

Status Registered

Legal form CIO

Registered 2016-01-04

Register [View on the Charity Commission register](#)

Contact

Address Horizon Legal Advice Clinic
3rd Floor
86-90 Paul Street
London
EC2A 4NE

Phone 07396727323

Email contact@horizon-lac.co.uk

Website www.horizon-lac.co.uk

Activities

Objects: FOR THE PUBLIC BENEFIT, THE RELIEF OF THOSE IN NEED BY REASON OF FINANCIAL HARDSHIP, LIVING IN GREATER LONDON, THROUGH THE PROVISION OF FREE LEGAL ADVICE.FOR THE PURPOSE OF THIS CLAUSE, 'FINANCIAL HARDSHIP' MEANS THOSE INDIVIDUALS WHO WOULD NOT OTHERWISE HAVE THE FINANCIAL MEANS TO OBTAIN LEGAL ADVICE.

Activities: For the public benefit, the relief of those in need by reason of financial hardship, living in Greater London, through the provision of free legal advice. The advice clinic provides end-to-end service focussing on the niche aspect of welfare benefit called Personal Independence Payment (PIP).

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-24	£10,002	£9,567	-	-
2023-10-24	£299	£8,670	-	-
2022-10-24	£25,000	£14,843	-	-
2021-10-24	£23,130	£13,970	-	-
2020-10-24	£14,172	£12,295	-	-

Trustees

Name	Role	Appointed
George kassimos		2021-08-02
Karolin Abbas		2021-08-02
Paul Justin Matthews		2021-08-02
Swaz Sinha		2021-08-02

HORIZON LEGAL ADVICE CLINIC

England & Wales - Charity number 1165006

Accounts



Trustees' Annual Report for the period

From Period start date 25th October 2023
To Period end date 24th October 2024

Charity name: Horizon Legal Advice Clinic

Charity registration number: 1165006

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>For the public benefit, the relief of individuals in need by reason of financial hardship (clients) through the provision of free legal advice.</p> <p>Financial hardship for the purposes of this Annual Report means those individuals who would not otherwise have the financial means to obtain legal advice.</p> <p>Horizon Legal Advice Clinic ("Horizon LAC") provides its service to clients for free and focuses on the disability impact assessment elements of Personal Independence Payment, Employment and Support Allowance, Disability Living Allowance and Universal Credit (collectively referred to as "Disability Related Benefits").</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In furtherance of Horizon LAC's stated purpose, teams (of one or more volunteer advisors supervised by one or more volunteering solicitors) undertake various activities including:</p> <ul style="list-style-type: none">• the interviewing of, and liaison with, clients to review, gather evidence for and assess the facts of a Disability Related Benefits claim; and• the drafting, by such teams, of advice letters to clients and the preparation of claim forms and appeal tribunal submissions on behalf of clients.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The main activity undertaken by Horizon LAC is the provision of legal assistance to those eligible for Disability Related Benefits.</p> <p>The Trustees have regard to the Charity Commission's guidance on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All of the work of Horizon LAC is conducted by volunteers. The:</p> <ul style="list-style-type: none">• client team volunteers,• case managers, and• Trustees, <p>respectively:</p> <ol style="list-style-type: none">1. provide Horizon LAC's service directly to clients;2. coordinate and facilitate the provision of that service; and3. oversee the provision of Horizon LAC's service. <p>For consultancy fee costs, Horizon LAC engages a specialist welfare benefits solicitor to supervise the legal aspects of the provision of its service to clients.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Helping clients obtain the Disability Related Benefits they are entitled to has a personal, direct and significant positive on their financial circumstances and the alleviation of the impact of their disabilities. Clients also report that Horizon LAC's work leads to the intangible benefits of clients feeling listened to and supported in a complex and often impersonal claims procedure and at a time when their own personal resources may be under strain.</p> <p>Horizon LAC contributes to a wider social benefit in helping to ensure that the intended distribution of benefits to those most in need and as enacted in the public welfare benefits system, is effected.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The objectives of Horizon LAC focus on the individual needs of its clients and servicing as many clients as volunteer, administrative and funding resources permit.
Performance of fundraising activities against objectives set	Para 1.41	As the cash balance carried over from the previous financial reporting period was adequate for its purposes, Horizon LAC minimised fundraising activity over this financial reporting period.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The amount of £13,656.94, is in the bank at the end of this financial reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Horizon LAC does not hold reserves.
Amount of reserves held	Para 1.22	None.
Reasons for holding zero reserves	Para 1.22	Horizon LAC does not hold reserves. Monies held in its bank account are used to fund ongoing or future costs. This includes purchase of legal resources (and subscriptions), registered office costs, insurance and advance agreed clinic legal supervisor consultancy fees.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Horizon LAC is dependent upon: <ul style="list-style-type: none">• discretionary financial contributions for its income, and• volunteer commitments for human resources, but mitigates these risks by managing its client commitment undertakings on an ongoing basis.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	As the cash balance carried over from the previous financial reporting period was adequate for its purposes, Horizon LAC minimised fundraising activity over this financial reporting period. A small private charitable grant was however gratefully received during this financial reporting period.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Horizon LAC is dependent upon: <ul style="list-style-type: none">• discretionary financial contributions for its income, and• volunteer commitments for human resources, but mitigates these risks by managing its client commitment undertakings on an ongoing basis.
Other		

Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	During this financial reporting period, Horizon LAC's trustees were re-appointed on the basis of their ability to help Horizon LAC fulfil its purpose.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Horizon Legal Advice Centre
Other name the charity uses	Horizon LAC
Registered charity number	1165006
Charity's principal address	3rd Floor, 86-90 Paul Street, London, EC2A 4NE, UK

Names of the charity trustees who manage the charity (during the period)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karolin Abbas	Digital Services Lead		Quorate Trustee board
2	Paul Matthews	Vice Chair/ now Chair		Quorate Trustee board
3	Neil McKnight	Secretary	25 October 2023 to 2 April 2024	Quorate Trustee board
4	George Kassimos	Fundraising Lead		Quorate Trustee board
5	Swaz Sinha	Treasurer		Quorate Trustee board

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SWAZ SINHA

Full name(s)

SWAZ SINHA

Position (eg Secretary,
Chair, etc)

Treasurer

Date

22 August 2025

Financial accounts: **Horizon Legal Advice Clinic** (Charity number: 1165006) (2023 - 2024)

INCOME												
Details	PERIOD (amounts in (£))											
	Financial accounting period: 25 October 2023 - 24 October 2024 (inclusive)											
	2023-2024 Accounts											
	25 October - 24 November 2023	25 November - 24 December 2023	25 December 2023 - 24 January 2024	25 January - 24 February 2024	25 February - 24 March 2024	25 March - 24 April 2024	25 April - 24 May 2024	25 May - 24 June 2024	25 June - 24 July 2024	25 July - 24 August 2024	25 August - 24 September 2024	25 September - 24 October 2024
Money in	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,000	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,002.00	£0.00	£0.00	£0.00	£0.00	£0.00

Balance carried forward from previous reporting period (25 October 2022 - 24 October 2023): **£13,222.24**

EXPENDITURE												
Details	PERIOD (amounts in (£))											
	Financial accounting period: 25 October 2023 - 24 October 2024 (inclusive)											
	2023-2024 Accounts											
	25 October - 24 November 2023	25 November - 24 December 2023	25 December 2023 - 24 January 2024	25 January - 24 February 2024	25 February - 24 March 2024	25 March - 24 April 2024	25 April - 24 May 2024	25 May - 24 June 2024	25 June - 24 July 2024	25 July - 24 August 2024	25 August - 24 September 2024	25 September - 24 October 2024
HSBC bank charges (maintenance of the HSBC bank account)	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00
Horizon LAC Clinic Supervising Solicitor	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£500.00	£500.00	£500.00	£500.00	£500.00
Rent for Mansfield House (previous premises)	£120.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Green Sand Health	£55.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hostegator (operator of the Horizon LAC website)	£0.00	£113.62	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£110.68	£0.00	£0.00
Hostegator transaction fee (related to the operation of the Horizon LAC website)	£0.00	£3.12	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3.31	£0.00	£0.00
Access underwriter (insurance - Advice UK)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3,164.00	£0.00	£0.00
Hoxton Mix (virtual PO box) - transaction shows up as GoCardless	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£18.00	£18.00	£18.00	£18.00	£18.00	£18.00
Notion (administrative database)	£0.00	£0.00	£0.00	£0.00	£0.00	£9.74	£9.67	£25.41	£18.77	£115.40	£74.02	£89.22
Notion (administrative database) - non-sterling transaction fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.29	£0.29	£0.76	£0.56	£3.45	£2.21	£2.67
123 Reg Limited (website domain name)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£83.11	£0.00	£0.00	£0.00	£0.00
Gocardless	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£24.00	£0.00	£0.00
TOTAL	£580.00	£521.74	£405.00	£405.00	£405.00	£415.03	£432.96	£632.28	£542.33	£3943.84	£599.23	£614.89

£100.00 for bank charges - £70 left by the end of the reporting period (expense)

Balance at end of the reporting period as at 24 October 2024: **£13,656.94**

Horizon Legal Advice Clinic ("Horizon LAC"): Statement of Financial Activities (accounts)

Financial reporting period: 25 October 2023 - 24 October 2024

	Unrestricted funds (£)	Restricted funds (£)	Endowment funds (£)	Total funds (£)	Additional notes (if any)
Income and endowments from:					
Donations and legacies	10,000.00	0.00	0.00		10,000.00 AG Donation
Charitable activities	0.00	0.00	0.00		0.00
Other trading activities	0.00	0.00	0.00		0.00
Investments	0.00	0.00	0.00		0.00
Other	2.00	0.00	0.00		2.00 MetroBank test payments
Total	10,002.00	0.00	0.00		10,002.00
Expenditure on:					
Raising funds	0.00	0.00	0.00		0.00
Charitable activities	0.00	0.00	0.00		0.00
Other		0.00	0.00		9,567.30 <u>See tab entitled 'Accounts breakdown'</u> : Payments relating to HSBC bank charges (maintenance of the HSBC bank account), Horizon LAC Clinic Supervising Solicitor, Rent for Mansfield House (previous premises), Green Sand Health, Hostegator & related transaction fee (operator of the Horizon LAC website), Access underwriter (insurance - Advice UK), Hoxton Mix (virtual PO box) - transactions shows up as GoCardless, Notion & related transaction fee (administrative database), 123 Reg Limited (provider of the website domain name)
Total	9,567.30	0.00	0.00		9,567.30
Net gains/(losses) on investments	0.00	0.00	0.00		0.00
Net income/(expenditure)	-434.70	0.00	0.00		-434.70
Transfers between funds	0.00	0.00	0.00		0.00
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	0.00	0.00	0.00		0.00
Actuarial gains/(losses) on defined benefit pension schemes	0.00	0.00	0.00		0.00
Other gains/(losses)	0.00	0.00	0.00		0.00
Net movement in funds	0.00	0.00	0.00		0.00
Reconciliation of funds:					
Total funds brought forward	13,222.24	0.00	0.00		21,593.82
Total funds carried forward	13,656.94	0.00	0.00		22,028.52

HORIZON LEGAL ADVICE CLINIC

England & Wales - Charity number 1165006

Accounts

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All of the work of Horizon LAC is conducted by volunteers. The:</p> <ul style="list-style-type: none">• client team volunteers,• case managers, and• Trustees, <p>respectively:</p> <ol style="list-style-type: none">1. provide Horizon LAC's service directly to clients;2. coordinate and facilitate the provision of that service; and3. oversee the provision of Horizon LAC's service. <p>For consultancy fee costs, Horizon LAC engages a specialist welfare benefits solicitor to supervise the legal aspects of the provision of its service to clients.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Helping clients obtain the Disability Related Benefits they are entitled to has a personal, direct and significant positive on their financial circumstances and the alleviation of the impact of their disabilities. Clients also report that Horizon LAC's work leads to the intangible benefits of clients feeling listened to and supported in a complex and often impersonal claims procedure and at a time when their own personal resources may be under strain.</p> <p>Horizon LAC contributes to a wider social benefit in helping to ensure that the intended distribution of benefits to those most in need and as enacted in the public welfare benefits system, is effected.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The objectives of Horizon LAC focus on the individual needs of its clients and servicing as many clients as volunteer, administrative and funding resources permit.
Performance of fundraising activities against objectives set	Para 1.41	As the cash balance carried over from the previous financial reporting period was adequate for its purposes, Horizon LAC minimised fundraising activity over this financial reporting period.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The amount of £ 13,222.24, is in the bank at the end of this financial reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Horizon LAC does not hold reserves.
Amount of reserves held	Para 1.22	None.
Reasons for holding zero reserves	Para 1.22	Horizon LAC does not hold reserves. Monies held in its bank account are used to fund ongoing or future costs. This includes purchase of legal resources (and subscriptions), registered office costs, insurance and advance agreed clinic legal supervisor consultancy fees.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Horizon LAC is dependent upon: <ul style="list-style-type: none">• discretionary financial contributions for its income, and• volunteer commitments for human resources, but mitigates these risks by managing its client commitment undertakings on an ongoing basis.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	As the cash balance carried over from the previous financial reporting period was adequate for its purposes, Horizon LAC minimised fundraising activity over this financial reporting period. A small private charitable grant was however gratefully received during this financial reporting period.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Horizon LAC is dependent upon: <ul style="list-style-type: none">• discretionary financial contributions for its income, and• volunteer commitments for human resources, but mitigates these risks by managing its client commitment undertakings on an ongoing basis.
Other		

Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	During this financial reporting period, Horizon LAC's trustees were re-appointed on the basis of their ability to help Horizon LAC fulfil its purpose.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Horizon Legal Advice Centre
Other name the charity uses	Horizon LAC
Registered charity number	1165006
Charity's principal address	3rd Floor, 86-90 Paul Street, London, EC2A 4NE, UK

Names of the charity trustees who manage the charity (during the period)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeremond During	Chair	25 October 2022 to 8 August 2023	Quorate Trustee board
2	Karolin Abbas	Digital Services Lead		Quorate Trustee board
3	Paul Matthews	Vice Chair/ now Chair		Quorate Trustee board
4	Neil McKnight	Secretary		Quorate Trustee board
5	George Kassimos	Fundraising Lead		Quorate Trustee board
6	Swaz Sinha	Treasurer		Quorate Trustee board

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	SWAZ SINHA	
Full name(s)	SWAZ SINHA	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23 August 2024	

Financial accounts: **Horizon Legal Advice Clinic** (Charity number: 1165006) ("**Horizon LAC**") (2022 - 2023)

INCOME														
Details of income:	PERIOD (amounts in (£))													
	Financial reporting period: 25 October 2022 - 24 October 2023 (inclusive)													
	25 October - 24 November 2022	25 November - 24 December 2022	25 December 2022 - 24 January 2023	25 January - 24 February 2023	25 February - 24 March 2023	25 March - 24 April 2023	25 April - 24 May 2023	25 May - 24 June 2023	25 June - 24 July 2023	25 July - 24 August 2023	25 August - 24 September 2023	25 September - 24 October 2023	TOTAL	ADDITIONAL NOTES (if any)
London Legal Support	£0.00	£0.00	£0.00	£0.00	£0.00	£298.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£298.75	As the cash balance carried over from the previous financial reporting period was adequate for its purposes, Horizon LAC minimised fundraising activity over this financial reporting period.
TOTAL	£0.00	£0.00	£0.00	£0.00	£0.00	£298.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	

Balance carried forward from previous reporting period (25 October 2021 - 24 October 2022): £21,593.82

EXPENDITURE														
Details of expenditure:	PERIOD (amounts in (£))													
	Financial reporting period: 25 October 2022 - 24 October 2023 (inclusive)													
	25 October - 24 November 2022	25 November - 24 December 2022	25 December 2022 - 24 January 2023	25 January - 24 February 2023	25 February - 24 March 2023	25 March - 24 April 2023	25 April - 24 May 2023	25 May - 24 June 2023	25 June - 24 July 2023	25 July - 24 August 2023	25 August - 24 September 2023	25 September - 24 October 2023	TOTAL	ADDITIONAL NOTES (if any)
Horizon LAC Clinic Supervising Solicitor	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£400.00	£4,800.00	
Rent for previous premises	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£120.00	£1,440.00	
Hostegator (operator of the Horizon LAC website)	£0.00	£76.91	£0.00	£0.00	£0.00	£0.00	£0.00	£75.25	£0.00	£0.00	£0.00	£0.00	£152.16	
Hostegator transaction fee (related to the operation of the Horizon LAC website)	£0.00	£2.11	£0.00	£0.00	£0.00	£0.00	£0.00	£2.06	£0.00	£0.00	£0.00	£0.00	£4.17	
HSBC bank charges	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£60.00	
Advice UK Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,214.00	£0.00	£0.00	£0.00	£2,214.00	
TOTAL	£525.00	£604.02	£525.00	£525.00	£525.00	£525.00	£525.00	£602.31	£525.00	£2,739.00	£525.00	£525.00	£8,670.33	

Balance at end of the reporting period: as at 24 October 2023 £13,222.24

Horizon Legal Advice Clinic ("Horizon LAC"): Statement of Financial Activities (accounts)

Financial reporting period: 25 October 2022 - 24 October 2023

	Unrestricted funds (£)	Restricted funds (£)	Endowment funds (£)	Total funds (£)	Additional notes (if any)
Income and endowments from:					
Donations and legacies	0.00	0.00	0.00	0.00	0.00
Charitable activities	0.00	0.00	0.00	0.00	0.00
Other trading activities	0.00	0.00	0.00	0.00	0.00
Investments	0.00	0.00	0.00	0.00	0.00
					<u>See tab entitled 'Accounts breakdown':</u> Grant from London Legal Support
Other	298.75	0.00	0.00	0.00	298.75 As the cash balance carried over from the previous financial reporting period was adequate for its purposes, Horizon LAC minimised fundraising activity over this financial reporting period.
Total	298.75	0.00	0.00	0.00	298.75
Expenditure on:					
Raising funds	0.00	0.00	0.00	0.00	0.00
Charitable activities	0.00	0.00	0.00	0.00	0.00
					<u>See tab entitled 'Accounts breakdown':</u> Payments to Horizon LAC Clinic Supervising Solicitor, Rent for previous premises,
Other	8670.33	0.00	0.00	0.00	8,670.33 Hostegator (Horizon LAC website operator), Advice UK insurance and HSBC bank charges.
Total	8,670.33	0.00	0.00	0.00	8,670.33
Net gains/(losses) on investments	0.00	0.00	0.00	0.00	0.00
Net income/(expenditure)	8,371.58	0.00	0.00	0.00	8,371.58
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	0.00	0.00	0.00	0.00	0.00
Actuarial gains/(losses) on defined benefit pension schemes	0.00	0.00	0.00	0.00	0.00
Other gains/(losses)	0.00	0.00	0.00	0.00	0.00
Net movement in funds	0.00	0.00	0.00	0.00	0.00
Reconciliation of funds:					
Total funds brought forward	21,593.82	0.00	0.00	0.00	21,593.82
Total funds carried forward	13,222.24	0.00	0.00	0.00	13,222.24

HORIZON LEGAL ADVICE CLINIC

England & Wales - Charity number 1165006

Accounts



Trustees' Annual Report for the period

From Period start date 25th October 2021
To Period end date 24th October 2022

Charity name: Horizon Legal Advice Clinic

Charity registration number: 1165006

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the relief of those in need by reason of financial hardship, living in Greater London, through the provision of free legal advice. 'Financial hardship' for the purposes of this report means those individuals who would not otherwise have the financial means to obtain legal advice. In this vein, Horizon Legal Advice Clinic ("Horizon LAC") provides a free end-to-end legal advice service which focuses on two main welfare benefits, namely Personal Independence Payment ("PIP") and Employment and Support Allowance ("ESA").
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities Horizon LAC undertakes in furtherance of its stated purpose fall under three main areas: <ul style="list-style-type: none">• Initial interview: conducted by volunteer advisers (each a "VA") and supervised by a volunteering solicitor (each a "VS"), to ascertain facts of the case - VAs and solicitor review client case, and decide on merits of case;• Drafting of documents: includes – claim forms, advice letters to client detailing merits of the case or lack thereof - tribunal submissions on behalf of client; and• Tribunal representation: VA and/or VS attends tribunal with client, where case is heard at First Tier Tribunal.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The main activity undertaken by Horizon LAC is the provision of legal assistance to those eligible for the welfare benefits in the form of PIP, ESA and Universal credit related to health conditions, disability and sickness.

		The Trustees have regard to the Charity Commission's guidance on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Volunteers (VAs, case co-ordinators and VSs) are instrumental to the smooth-functioning service offered by Horizon LAC. Their contribution extends to aspects such as:</p> <ul style="list-style-type: none"> • Coordination: liaising with referral agencies, calling clients to obtain basic overview of client issues for client appointments; • Interviewing: VAs and VSs conduct client interview; and • Admin and further legal work: VAs undertake important document management tasks as well as liaising with VS' to further a clients' case (e.g. from claim form filling, to drafting tribunal submissions on behalf of the client). <p>Trustees have the responsibility to ensure correct policies are in place and are followed at all times, as well as being on hand to response to queries as they arise. In this way, they aim is to ensure delays are avoided and casework is properly allocated and managed.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Horizon LAC's service was able to engage with 18 service user cases during the reporting period, of which 10 were new cases taken by Horizon LAC. In each of the cases Horizon LAC supports clients with claims and challenges to entitlement for PIP, ESA and UC related to health conditions and disability.</p> <p>Horizon LAC's service was able to successfully close 8 service users' cases during the reporting period, securing benefit entitlements of £97,440.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Horizon LAC took on an additional [10] cases during the reporting period and secured benefit entitlements for service users of £97,440. Since the service provided by Horizon LAC started in 2016, it has provided relief of poverty for those claiming the relevant PIP and ESA benefits to approximately 140 cases, and achieving total benefit entitlement in excess of £1.4 million for those supported. This directly addresses Horizon LAC's object of addressing and relieving poverty for its target service users (beneficiaries).
Performance of fundraising activities against objectives set	Para 1.41	Horizon LAC was able to raise funds to the total amount of £25,000.00 during the reporting period.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The amount of £21,593.82, in the bank at the end of this reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Horizon LAC does not hold reserves.
Amount of reserves held	Para 1.22	None.
Reasons for holding zero reserves	Para 1.22	Horizon LAC does not hold reserves. Monies held in its bank account are used to fund ongoing or future costs. This includes purchase of legal resources (and subscriptions), monthly rent of premises, insurance, and paying the clinic supervisor (a specialist welfare benefits solicitor) responsible for overseeing and managing PIP, ESA and UC related to health and disability matters that Horizon LAC takes on.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Horizon LAC relies on discretionary donations, primarily from law firms, in order to fund its activities. As Horizon LAC expands its service it will need to secure funding for paid co-ordination and management of the service offered by it, which will be important to build capacity and help to sustain an effective service offering for its clients.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Horizon has 7 trustees who were appointed on the basis of their ability to help build on making the service provided by Horizon LAC to become more sustainable.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Horizon Legal Advice Centre
Other name the charity uses	Horizon LAC
Registered charity number	1165006
Charity's principal address	Mansfield House, 30 Avenons Road, London, E13 8HT, UK

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeremond During	Chair		Quorate Trustee board
2	Luljeta Nuzi	Trustee Support Lead		Quorate Trustee board
3	Karolin Abbas	Digital Services Lead		Quorate Trustee board
4	Paul Matthews	Vice chair		Quorate Trustee board
5	Neil McKnight	Secretary		Quorate Trustee board
6	George Kassimos	Fundraising Lead		Quorate Trustee board
7	Swaz Sinha	Treasurer		Quorate Trustee board

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neil McKnight	
Position (eg Secretary, Chair, etc)	Secretary	
Date	22 August 2023	

Financial accounts: **Horizon Legal Advice Clinic** (Charity number: 1165006)

Breakdown of income and expenditure cover period between: 25 October 2021 - 24 October 2022 (inclusive)

INCOME

Details	PERIOD (amounts in (£))													TOTAL
	Financial accounting period: 25 October 2021 - 24 October 2022 (inclusive)													
	25 October - 24 November 2021	25 November - 24 December 2021	25 December 2021 - 24 January 2022	25 January - 24 February 2022	25 February - 24 March 2022	25 March - 24 April 2022	25 April - 24 May 2022	25 May - 24 June 2022	25 June - 24 July 2022	25 July - 24 August 2022	25 August - 24 September 2022	25 September - 24 October 2022		
Main grant	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
Cambridge Global	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	

Balance carried forward from previous reporting period (25 October 2020 - 24 October 2021): £11,437.26

EXPENDITURE

Details	PERIOD (amounts in (£))													TOTAL
	Financial accounting period: 25 October 2021 - 24 October 2022 (inclusive)													
	25 October - 24 November 2021	25 November - 24 December 2021	25 December 2021 - 24 January 2022	25 January - 24 February 2022	25 February - 24 March 2022	25 March - 24 April 2022	25 April - 24 May 2022	25 May - 24 June 2022	25 June - 24 July 2022	25 July - 24 August 2022	25 August - 24 September 2022	25 September - 24 October 2022		
Horizon LAC case co-ordinator	241.20	120.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	361.80
Horizon LAC Clinic Supervising Solicitor	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00
Close access under Shpresa Programme	137.44	137.44	137.44	137.44	137.44	137.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	824.64
Rent to landlord	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	1,440.00
Hostegator (Horizon LAC website operator)	0.00	65.16	0.00	0.00	0.00	0.00	0.00	68.98	0.00	0.00	0.00	0.00	0.00	134.14
Hostegator transaction fee (relates to operation of the Horizon LAC website)	0.00	1.79	0.00	0.00	0.00	0.00	0.00	1.89	0.00	0.00	0.00	0.00	0.00	3.68
Expenses	0.00	6.85	0.00	11.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.00
Bank charges	0.00	0.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	50.00
Beware of the bull funding app	0.00	0.00	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.00	0.00	0.00	440.00
Advice UK insure	0.00	0.00	0.00	0.00	246.00	0.00	0.00	1715.00	0.00	0.00	0.00	0.00	0.00	1,961.00
Advice UK membership	0.00	0.00	0.00	0.00	263.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	263.00
123 Reg Ltd	0.00	0.00	0.00	0.00	0.00	0.00	28.78	0.00	0.00	0.00	0.00	0.00	0.00	28.78
Advice Pro	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2948.40	0.00	0.00	0.00	0.00	0.00	2,948.40
Shpresa programme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1570.00	0.00	0.00	0.00	1,570.00
TOTAL	898.64	851.84	882.44	673.59	1171.44	662.44	553.78	5259.27	525.00	525.00	2315.00	525.00	525.00	

Balance at end of the reporting period: as at 24 October 2022 £21,593.82

Horizon Legal Advice Clinic: Statement of Financial
Activities (accounts)

Reporting period: 25 October 2021 - 24 October 2022

	Unrestricted funds (£)	Restricted funds (£)	Endowment funds (£)	Total funds (£)
Income and endowments from:				
Donations and legacies	15,000.00	0.00	0.00	15,000.00
Charitable activities	0.00	0.00	0.00	0.00
Other trading activities	0.00	0.00	0.00	0.00
Investments	0.00	0.00	0.00	0.00
Other	10,000.00	0.00	0.00	10,000.00
Total	25,000.00	0.00	0.00	25,000.00
Expenditure on:				
Raising funds	440.00	0.00	0.00	440.00
Charitable activities	0.00	0.00	0.00	0.00
Other	14,403.44	0.00	0.00	14,403.44
Total	14,843.44	0.00	0.00	14,843.44
Net gains/(losses) on investments	0.00	0.00	0.00	0.00
Net income/(expenditure)	10,156.56	0.00	0.00	10,156.56
Transfers between funds	0.00	0.00	0.00	0.00
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	0.00	0.00	0.00	0.00
Actuarial gains/(losses) on defined benefit pension schemes	0.00	0.00	0.00	0.00
Other gains/(losses)	0.00	0.00	0.00	0.00
Net movement in funds	0.00	0.00	0.00	0.00
Reconciliation of funds:				
Total funds brought forward	11,437.26	0	0	11,437.26
Total funds carried forward	21,593.82			21,593.82

HORIZON LEGAL ADVICE CLINIC

England & Wales - Charity number 1165006

Accounts



Trustees' Annual Report for the period

From Period start date 25th October 2020
To Period end date 24th October 2021

Charity name: Horizon Legal Advice Clinic

Charity registration number: 1165006

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the relief of those in need by reason of financial hardship, living in Greater London, through the provision of free legal advice. 'Financial hardship' for the purposes of this report means those individuals who would not otherwise have the financial means to obtain legal advice. In this vein, Horizon Legal Advice Clinic ("Horizon LAC") provides a free end-to-end legal advice service which focuses on two main welfare benefits, namely Personal Independence Payment ("PIP") and Employment and Support Allowance ("ESA").
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities Horizon undertakes in furtherance of its stated purpose fall under three main areas: <ul style="list-style-type: none">• Initial interview: conducted by volunteer advisers (each a "VA") and supervised by a volunteering solicitor (each a "VS"), to ascertain facts of the case - VAs and solicitor review client case, and decide on merits of case;• Drafting of documents: includes – claim forms, advice letters to client detailing merits of the case or lack thereof - tribunal submissions on behalf of client; and• Tribunal representation: VA and/or VS attends tribunal with client, where case is heard at First Tier Tribunal.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The main activity undertaken by Horizon LAC is the provision of legal assistance to those eligible for the welfare benefits in the form of PIP, ESA and Universal credit related to health conditions, disability and sickness.

		The Trustees have regard to the Charity Commission's guidance on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Volunteers (VAs, case co-ordinators and VSs) are instrumental to the smooth-functioning service offered by Horizon LAC. Their contribution extends to aspects such as:</p> <ul style="list-style-type: none"> • Coordination: liaising with referral agencies, calling clients to obtain basic overview of client issues for client appointments; • Interviewing: VAs and VSs conduct client interview; and • Admin and further legal work: VAs undertake important document management tasks as well as liaising with VS' to further a clients' case (e.g. from claim form filling, to drafting tribunal submissions on behalf of the client). <p>Trustees have the responsibility to ensure correct policies are in place and are followed at all times, as well as being on hand to response to queries as they arise. In this way, they aim is to ensure delays are avoided and casework is properly allocated and managed.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Horizon LAC's service was able to engage with 27 service user cases during the reporting period, of which 9 were new cases taken by Horizon LAC. In each of the cases Horizon LAC supports clients with claims and challenges to entitlement for PIP, ESA and UC related to health conditions and disability.</p> <p>Horizon LAC's service was able to successfully close 10 service users' cases during the reporting period, resulting in</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Horizon LAC took on an additional 9 cases during the reporting period. Since the service provided by Horizon LAC started in 2016, it has provided relief of poverty for those claiming the relevant PIP and ESA benefits to approximately 140 cases, and achieving total benefit entitlement in excess of £1.4 million for those supported. This directly addresses Horizon LAC's object of addressing and relieving poverty for its target service users (beneficiaries).
Performance of fundraising activities against objectives set	Para 1.41	We did not achieve our fundraising objective but we able to raise funds to the total amount of £23,130 during the reporting period.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The amount of £11,437.26, in the bank at the end of this reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	None.
Reasons for holding zero reserves	Para 1.22	We do not have reserves as such – monies held in Horizon LAC's bank account goes towards ongoing or future costs. This includes purchase of legal resources (and subscriptions), monthly rent of premises, and paying the clinic supervisor (a welfare lawyer) and case coordinator responsible for overseeing and managing PIP, ESA and UC related to health and disability matters that we take on.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>It is crucial for Horizon LAC to secure funding for paid co-ordination and management of the service offered by it. This is essential for:</p> <ul style="list-style-type: none"> - referring clients and - liaising with referral agencies, - recruiting and inducting volunteer solicitors and advisers, and - supporting with the administration and management of client cases to successful results. <p>Without this capacity the service provided by Horizon LAC will not be able to sustain a quality service which is effective for clients.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	During this period fundraising activities have taken place: through small trust and grant and donations from partner law firms and crowdfunding.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Fundraising for staff to take on co-ordination and administrative activity is vital for the sustainability of a good service.

Other		
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Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	5 New Trustees were appointed on the basis of their ability to help build on making the service provided by Horizon LAC to become more sustainable.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Horizon Legal Advice Centre
Other name the charity uses	Horizon LAC
Registered charity number	1165006
Charity's principal address	Mansfield House, 30 Avenons Road, London, E13 8HT, UK

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeremond During	Chair	From August 2020	Quorate Trustee board
2	Luljeta Nuzi	Trustee Support Lead	From August 2020	Quorate Trustee board
3	Karolin Abbas	Digital Services Lead	From August 2021	Quorate Trustee board
4	Paul Matthews	Vice chair	From August 2021	Quorate Trustee board
5	Neil McKnight	Secretary	From August 2021	Quorate Trustee board
6	George Kassimos	Fundraising Lead	From August 2021	Quorate Trustee board
7	Swaz Sinha	Treasurer	From August 2021	Quorate Trustee board

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

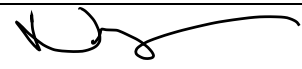
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neil McKnight	
Position (eg Secretary, Chair, etc)	Secretary	
Date	24/8/22	

Breakdown of income and expenditure cover period between: 25 October 2020 - 24 October 2021

INCOME														
Details	PERIOD (amounts in (£))												TOTAL	Additional notes (if any)
	25 October - 25 November 2020	26 November - 25 December 2020	26 December - 25 January 2021	26 January - 25 February 2021	26 February - 25 March 2021	26 March - 25 April 2021	26 April - 25 May 2021	26 May - 25 Jun 2021	26 June - 25 July 2021	26 July - 25 August 2021	26 August - 25 September 2021	26 September - 24 October 2021		
Morgan Lewis and Bockius	0.00	2000.00	0.00	114.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2114.55	
London Legal Support	0.00	9832.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9832.00	
Just Giving	0.00	444.95	101.40	146.75	0.00	0.00	0.00	0.00	424.53	0.00	0.00	0.00	1117.63	Two Just Giving payments made in period between 26 June - 25 July 2021 (inclusive) of £48.65 and £375.88 respectively.
Cambridge Global	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	0.00	0.00	0.00	10000.00	
TOTAL	0.00	12276.95	101.40	261.30	0.00	0.00	0.00	0.00	10424.53	0.00	0.00	0.00	23064.18	

Balance carried forward from previous reporting period:

£2,276.98

3232.18

EXPENDITURE														
Details	PERIOD (amounts in (£))												TOTAL	Additional notes (if any)
	25 October - 25 November 2020	26 November - 25 December 2020	26 December - 25 January 2021	26 January - 25 February 2021	26 February - 25 March 2021	26 March - 25 April 2021	26 April - 25 May 2021	26 May - 25 June 2021	26 June - 25 July 2021	26 July - 25 August 2021	26 August - 25 September 2021	26 September - 24 October 2021		
Horizon LAC Clinic Supervising Solicitor	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00	
Close access under Shpresa Programme	257.00	257.00	257.00	257.00	257.00	257.00	0.00	0.00	257.00	274.93	137.44	137.44	2,348.81	
Rent to landlord	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	1,440.00	
Hostegator (Horizon LAC website operator)	0.00	64.17	0.00	0.00	0.00	0.00	0.00	61.10	0.00	0.00	0.00	0.00	125.27	
Hostegator transaction fee (relates to operation of the Horizon LAC website)	0.00	1.76	0.00	0.00	0.00	0.00	0.00	1.68	0.00	0.00	0.00	0.00	3.44	
Ledi (Horizon support)	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	
Advice UK membership	0.00	0.00	0.00	0.00	0.00	258.00	0.00	0.00	0.00	0.00	3,788.40	0.00	4,046.40	
Advice UK Insure	0.00	0.00	0.00	0.00	0.00	0.00	156.80	0.00	0.00	0.00	0.00	0.00	156.80	
Horizon LAC case co-ordinator (Myra)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.90	120.60	120.60	301.50	241.20	964.80	Three payments of £60.30 made in period between 26 May - 25 June 2021 (inclusive); Two payments of £60.30 made in period between 26 June - 25 July 2021 (inclusive); Two payments of £60.30 made in period between 26 July - 25 August 2021 (inclusive); Five payments of £60.30 made in period between 26 August - 25 September 2021 (inclusive); and four payments of £60.30 made in period between 26 September - 25 October 2021 (inclusive).
Awards for Horizon LAC's volunteer advisors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	481.40	0.00	0.00	481.40	
TOTAL	777.00	842.93	777.00	877.00	777.00	1,035.00	676.80	763.68	897.60	1,396.93	4,747.34	898.64	14,466.92	

Horizon Legal Advice Clinic: Statement of Financial
Activities (accounts)

Period: 25 Oct 2020 - 24 Oct 2021

	Unrestricted funds (£)	Restricted funds (£)	Endowment funds (£)	Total funds (£)	Notes
Income and endowments from:					
Donations and legacies	3,232.18	0.00	0.00	3,232.18	<u>See tab entitled 'Accounts breakdown'</u> : Donations from Morgan Lewis and Just Giving
Charitable activities	0.00	0.00	0.00	0.00	
Other trading activities	0.00	0.00	0.00	0.00	
Investments	0.00	0.00	0.00	0.00	
Other	19,832.00	0.00	0.00	19,832.00	<u>See tab entitled 'Accounts breakdown'</u> : Payments from London Legal Support and Cambridge Global
Total	23,064.18	0.00	0.00	23,064.18	
Expenditure on:					
Raising funds	100.00	0.00	0.00	100.00	<u>See tab entitled 'Accounts breakdown'</u> : Payment to Ledi (Horizon support)
Charitable activities	0.00	0.00	0.00	0.00	
Other	14,366.92	0.00	0.00	14,366.92	<u>See tab entitled 'Accounts breakdown'</u> : Payments to Horizon LAC Clinic Supervising Solicitor, Close access under Shpresa Programme, Landlord (rent), Hostegator (Horiz Ledi (Horizon support), Advice UK (membership and insure), Horizon LAC Case Co-ordinator and purchase of awards for Horizon LAC's volunteer advisors
Total	14,466.92	0.00	0.00	14,466.92	
Net gains/(losses) on investments	0.00	0.00	0.00	0.00	
Net income/(expenditure)	8,597.26			8,597.26	
Transfers between funds	0.00	0.00	0.00	0.00	
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	0.00	0.00	0.00	0.00	
Actuarial gains/(losses) on defined benefit pension schemes	0.00	0.00	0.00	0.00	
Other gains/(losses)	0.00	0.00	0.00	0.00	
Net movement in funds	0.00	0.00	0.00	0.00	
Reconciliation of funds:					
Total funds brought forward	£2,276.98	0	0	£2,276.98	
Total funds carried forward	£10,874.24			£10,874.24	

HORIZON LEGAL ADVICE CLINIC

England & Wales - Charity number 1165006

Accounts



Trustees' Annual Report for the period

From
October 2019
To
2020

Period start date
Period end date

25th
24th October

Charity name: Horizon Legal Advice Clinic

Charity registration number: 1165006

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the relief of those in need by reason of financial hardship, living in Greater London, through the provision of free legal advice. 'Financial hardship' in the above clause, means those individuals who would not otherwise have the financial means to obtain legal advice. In this vein, Horizon's provides a free end-to-end legal advice service which focuses on two main welfare benefits, namely Personal Independence Payment ("PIP") and Employment and Support Allowance (ESA).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities Horizon undertakes in furtherance of its stated purpose fall under three main areas: <ul style="list-style-type: none">• Initial interview: - conducted by volunteer advisers (VAs) and supervised by a volunteer solicitor, to ascertain facts of the case - VAs and solicitor review client case, and decide on merits of case• Drafting of documents: includes - advice letter to client detailing merits of the case or lack thereof - tribunal submission on behalf of client• Tribunal representation: - VA attends tribunal with client, where case is heard at First Tier Tribunal
Statement confirming whether the trustees have had regard to the guidance issued by the	Para 1.18	The main activity undertaken by Horizon LAC is the provision of legal assistance to those eligible for the welfare benefits, Personal

Charity Commission on public benefit		<p>Independence Payment (PIP) and Employment and Support Allowance (ESA).</p> <p>The trustees have regard to the Charity Commission's guidance on public benefit</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Volunteers are instrumental to the smooth functioning service at Horizon LAC. Their contribution extends to aspects such as:</p> <ul style="list-style-type: none"> • Coordination: liaising with referral agencies, calling clients to obtain basic overview of client issues for client appointments • Interviewing: volunteer advisers and lawyers conduct client interview • Admin and further legal work: volunteer advisers undertake important document management tasks as well as liaising with volunteer solicitors to further a clients' case (e.g. from form filling, to writing up tribunal submission) • Trustees have the responsibility to ensure correct policies are in place and are followed at all times, as well as being on hand to response to queries as they arise. In this way, they aim is to ensure delays are avoided and casework is properly allocated and managed.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The service was able to engage with 43 service users cases during the reporting period. Supporting client with claim and challenges to entitlement of Personal Independence Payments (PIP), Employment and Support Allowance (ESA) and the ESA equivalent benefit under the new Universal Credit (UC) benefit system.</p> <p>The service was able to close 14 service users cases during the reporting period</p> <p>The service was closed to new clients for a considerable period of time due to Covid 19 and the lockdown. March 2020- until end of reporting period. Clients with ongoing cases were still being supported by the service and our Volunteer Supervising Solicitors and Volunteer Advisers</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The service up until pause of service due to Covid had seen positive results for clients. Since the services start in 2016 the service can report relief of poverty for those claiming the relevant benefits of 139 cases and achieving benefit entitlement of £1,409,079 for those supported averaging a household income increases of £7,547.33. This direct address our object of addressing and relieving poverty for our target service users (beneficiaries)</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>We did not achieve our fundraising objective but we able to raise funds to the total amount of £14,172.03 during the reporting period.</p>

Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The amount of £2,276.98, in the bank at the end of this reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	We do not have reserves as such - monies held in the Charity's bank account goes towards ongoing or future costs. This includes purchase of legal resources (and subscriptions), monthly rent of premises, and paying the clinic supervisor (a welfare lawyer) responsible for overseeing PIP and/or ESA matters that we take on
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>It is crucial for Horizon to secure funding for paid co ordination of the service. This is essential for:</p> <ul style="list-style-type: none"> - referring clients and - liaising with referral agencies, - recruiting and inducting volunteer solicitors and advisers, - supporting with the administration and management of client cases to successful results <p>Without this capacity the service will not be able to maintain a quality service which is effective for clients.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	During this period fundraising activities have taken place: through small trust and grant and donations from partner law firms
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the	Para 1.46	Fundraising for staff to take on cocoordination and administrative

charity		activity is vital for the sustainability of a good service.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	2 New Trustees were appointed on the basis of their knowledge of the voluntary sector and their ability to help build on making the service more sustainable.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The governing document of the charity (the constitution) was amended to enable the service to recruit more trustees able to support the work of Horizon and build on its success.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Horizon Legal Advice Centre
Other name the charity uses	Horizon LAC
Registered charity number	1165006

Charity's principal address	Mansfield House 30 Avenons Road London E13 8HT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bernard Mustafa		Until August 2020	Quorate Trustee board
2	Blauden Mustafa		Until August 2020	Quorate Trustee board
3	Lucinda Hartley		From October 2019	Quorate Trustee board
4	Jeremond During		From August 2020	Quorate Trustee board
5	Luljeta Nuzi		From August 2020	Quorate Trustee board
6				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Jeremond (Jerry) Emeric During	
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Position (eg
Secretary, Chair, etc)

(Chair of Trustees)	
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Date

02/08/2021

		Oct-19	Nov-19	Dec-19	Jan-20	Feb-20
Income						
WEIL G M LLP GBP	£	3,000.00				
CHARITIES TRUST	£	1,000.00				
AKIN GUMP						
Donation Morgan lewis						
Total	£	4,000.00	£ -	£ -	£ -	£ -

Expense						
Rent			£ 120.00	£ 120.00	£ 120.00	£ 120.00
SEBASTIEN FLETCHER			£ 400.00	£ 400.00	£ 400.00	£ 400.00
CLOSE-ACCESS UNDER			£ 257.00	£ 257.00	£ 257.00	£ 257.00
EIG*Hostgator.com				£ 65.68		
transaction fee				£ 1.80		
123 REG LTD						
Horizon GDPR legal						
BRUNEL TROPHIES EC						
WWW.LASA.ORG.UK						
DR GOOTY MDALY						
Total	£	-	£ 777.00	£ 844.48	£ 777.00	£ 777.00

receipts	£	14,172.00
total payments	£	12,294.73
cash funds last year end	£	400.00
cash funds this year end	£	2,277.00

Oct-20

£ -

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£ 120.00

£ 400.00

£ 257.00

£ 777.00

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