



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2021		31	Aug	2022

Section A Reference and administration details

Charity name Church of Ascension Pre-School Playgroup

Other names charity is known by

Registered charity number (if any) 1164991

Charity's principal address Chatterton Hall, 93b School Road

Hall Green

Birmingham

Postcode

B28 0TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Janes	Treasurer/Ofsted Nominated Person	01-12-2015 to current	
2	Janet Whittington		01-09-2016 to current	
3	Naomi McTernan		01-01-2017 to current	
4	Emilie Fleming		08-05-2020 to current	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs A Ford - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Pre-School Learning Alliance Model CIO Constitution for Childcare Providers 2013

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Elected at AGM, DBS checked and Ofsted approved via EY2

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Ofsted Registered EY499138

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To keep children safe in an open, honest and caring environment by ensuring safeguarding is at the forefront of everything we do
To provide experiences that enable children to learn through play
To enable children to build secure relationships whilst developing independence and social skills
To work closely with families to ensure that children have the best possible start on their educational journey and that families feel supported during their time with us

September 2021 began with 16 children on roll. 8 of who were funded, 1 receiving EYPP, 2 on deprivation funding. 7 staff were employed. 1 of which was an apprentice.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Manager's Report
September 2021 – July 2022**

We returned in September with two training days to enable us to consolidate and embed the updated EYFS. The number of children on role was significantly less than previous years. We had enquires from parents requesting 2 year funded places but unfortunately the majority were ineligible due to the income threshold.

We organised a food collection during the Harvest Festival for the food bank held at the church.

We celebrated Diwali, and took part in activities relating to Children in Need, Nursery Rhyme Week, Guy Fawkes, Remembrance Day, Road Safety Week. We made decorations and spoke about Christmas and the Nativity Story and had a Christmas Party.

During the spring term we celebrated Chinses New Year, World book day in our pyjamas, Science week, St Patricks Day, Holi, Mothering Sunday and Easter. We had a visit from an Early Years project worker to promote collaborative working with in the cluster.

In the summer term we had students with us working on their Level 2 qualifications. We held Stay and Play sessions for prospective children and their parents. We made cards for Father's Day.

We resumed our fundraising efforts but were very mindful that some parents were still affected by the financial burden COVID had taken. We held a parent workshop and sponsored event to raise funds.

Throughout the year we have invited parents into the setting for meetings with their child's key person or manager to discuss and check their child's progress.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy on reserves is to keep enough funds for the charity to continue to run with no income for 3 months , as well as enough to cover potential redundancies.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Treasurers Report 2021-2022

The year started with some considerable barriers. We had fewer children on roll than we anticipated. This seemed to be due to a number of factors:

Reluctance of parents to send their children back after COVID

Lack of feeder events and groups – e.g. stay and plays, mother and toddler groups.

Parents not being able to afford fees and not being eligible for 2 year old funding.

We saw a significant decrease in income from funding, with a slight increase in fee paying places.

As our numbers were so low in the Autumn term we were over staffed and had more staff than were needed for ratio. After consultation 2 staff members chose to take voluntary redundancy and all other staff agreed to a 20% reduction of working hours.

By the Spring term numbers had started to improve and we were able to return all 5 remaining staff to their full hours. We also employed a staff member to enhance ratios using the Isey and Daf funding.

Even with reduced staffing levels, the rise in minimum wage again caused concern as the funding rates did not rise at the same rate. We ended the year with an expected deficit, but we were able to cover this from our reserves. However, this will not be sustainable in the future, rising staffing costs are not being met by the funding we receive.

Section F

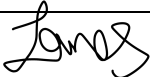
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lisa Janes	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	10/06/2023	

Charity Number 1164991

Income / Expenditure for the year ending 31st August 2022

Income	2022	2021
Nursery Grant inc ISEY	£ 34,612.46	£ 50,939.34
Fees	£ 12,497.50	£ 8,994.03
Fundraising	£ 1,049.00	£ 205.45
DFE Apprentice Grant	£ 3,000.00	£ 1,000.00
Donations inc Gift Aid	£ 140.49	£ 77.20
Garden Project Grants and Donations	£ 2,253.55	£ 949.44
COVID 19 Grants		£ 1,050.15
EYPP/DAF	£ 2,000.00	£ 876.15
Total	£ 55,553.00	£ 64,091.76
Expenditure	2022	2021
Salaries	£ 48,110.65	£ 50,701.83
Rent	£ 9,450.51	£ 9,862.00
Insurance & Subscriptions	£ 1,017.75	£ 1,658.93
Consumables	£ 479.93	£ 667.94
Equipment	£ 734.14	£ 1,533.56
Fundraising Costs	£ 15.00	£ 46.79
Garden Project	£ -	£ -
EYPP/DAF	£ -	£ 876.15
Total	£ 59,807.98	£ 65,347.20
Net Profit / Loss	-£ 4,254.98	-£ 1,255.44

Balance Sheet as at 31st August 2022

Cash in Hand	£ 797.44	£ 14.44
Cash at NatWest	£ 43,937.11	£ 48,975.09
Total Assets	£ 44,734.55	£ 48,989.53
Current Liabilities	£ -	£ -
Total Assets less Liabilities	£ 44,734.55	£ 48,989.53

Profit and Loss Account

Between 01/09/21 and 31/08/22

<u>Income</u>		<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Nursery Grant inc ISEY	£	34,612.46	£50,939.34	£57,790.31	£39,095.32	£ 65,215.07	£ 53,346.24	£ 0.00
Fees	£	12,497.50	£8,994.03	£6,136.00	£ 19,512.02	£ 9,339.00	£ 15,719.56	£ 0.00
Fundraising	£	1,049.00	£205.45	£587.28	£2,102.52	£ 2,075.74	£ 1,881.28	£ 0.00
Donations inc Gift Aid	£	140.49	£77.20	£55.01	£ 0.00	£ 0.00	£ 11,735.72	£ 0.00
2019/20 Grant received in advance			£0.00	£0.00	£ 9,517.56	-£ 9,517.56	£ 0.00	£ 0.00
Garden Project Grants and Donations	£	2,253.55	£949.44	£9,400.00	£ 5,041.00	£ 2,692.61	£ 499.75	£ 0.00
COVID 19 Grants			£1,050.15	£8,143.60				
EYPP/DAF	£	2,000.00	£876.15	£1,200.00				
DFE Apprentice Grant	£	3,000.00	£1,000.00					
		£ 55,553.00	£ 64,091.76	£ 83,312.20	£ 75,268.42	£ 69,804.86	£ 83,182.55	£ 0.00
<u>Expenses</u>								
Salaries inc. Cover		£ 48,110.65	£50,701.83	£52,312.25	£ 46,287.78	£ 47,498.30	£ 43,919.08	£ 0.00
Rent		£ 9,450.51	£9,862.00	£8,276.00	£10,029.00	£ 9,568.00	£ 11,980.20	£ 0.00
Insurance & Subscriptions/Training		£ 1,017.75	£1,658.93	£1,141.32	£ 1,677.04	£ 1,470.40	£ 1,019.58	£ 0.00
Consumables		£ 479.93	£667.94	£646.97	£ 1,195.52	£ 1,740.16	£ 1,061.26	£ 0.00
Equipment		£ 734.14	£1,533.56	£1,113.75	£ 2,469.96	£ 1,860.64	£ 2,637.42	£ 0.00
Fundraising Costs		£ 15.00	£46.79	£70.97	£ 214.77	£ 137.32	£ 260.30	£ 0.00
Garden Project		£ 0.00	£0.00	£11,712.84				
EYPP/DAF		£ 0.00	£876.15	£1,188.00				
		£ 59,807.98	£ 65,347.20	£ 76,462.10	£ 61,874.07	£ 62,274.82	£ 60,877.84	£ 0.00
Net Profit (Loss)		(£4,254.98)	(£1,255.44)	£6,850.10	£13,394.35	£7,530.04	£22,304.71	£0.00

Balance Sheet

as at 31 August 2022

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Current Assets							
Cash in hand	£ 797.44	£ 14.44	£ 1,283.78	£1,260.92	£ 102.45	£ 190.78	£ 0.00
Cash at Bank	£ 43,937.11	£ 48,975.09	£ 48,961.19	£ 41,968.18	£ 39,249.86	£ 22,113.93	£ 0.00
Current Liabilities	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00
Total Assets Less Current Liabilities	£ 43,937.11	£ 48,989.53	£ 50,244.97	£ 43,229.10	£ 39,352.31	£ 22,304.71	£ 0.00
Accumulated Fund							
Brought forward from previous August	£ 48,989.53	£ 50,244.97	£ 43,229.10	£ 29,834.75	£ 22,304.71	£ 0.00	n/a
Profit/Loss for the year	-4,254.98	-£1,255.44	£7,015.87	£13,394.35	£ 7,530.04	£ 22,304.71	n/a
	£ 44,734.55	£ 48,989.53	£ 50,244.97	£ 43,229.10	£ 29,834.75	£ 22,304.71	£ 0.00

Phillippa Holroyd
32 Hurst Green Road
Bentley health
Solihull
B93 8AF

14th May 2023

To whom it may concern

Examination of the accounts of the Church of the Ascension Playgroup for year ending 31st August 2022

Respective responsibilities of the Trustees and Examiner

The associations trustees are responsible for the preparation of the the accounts. The association's trustees consider that an audit is not required for the year (under section 43 (2) of the Charities Act 1993), and that an Independent examination is needed.

It is my responsibility to examine the accounts (under Section 43 (2)(a) of the 1993 Act) to follow procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7)(b) of the 1993 Act) and to state whether matters have come to my attention.

Basis of Independent Examiners report

My examination was carried out in accordance with the General Direction given by the Charity Commissioners. An examination includes a review of the accounting reports kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and in seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination no matter has come to my attention

1. Which gives reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the 1993 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met: or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

A copy of the accounts is appended



Phillippa Holroyd
Qualification: AAT Accounting Technician