

New Life Baptist Church

2021

Annual report for the year ended 31 December 2021

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New Life Baptist Church

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Annual report for the year ended 31 December 2021

Statutory Information

Registered Charity Number

Registered as a charity in England & Wales with number 1164973

Registered Address

37 Abbey Road, West Bridgford, Nottingham, NG2 5NG

Trustees

Mr H Williams

Mr D Mellen (reappointed 15 May 2022)

Mrs T McVey (retired 10 October 2021)

Mr R Jackson (retired 22 April 2021)

Mrs C Staves (retired 17 November 2021)

Mrs A Williams

Mrs K Paterson

Revd P Muir (appointed 5 July 2021)

Mrs C Jackson (appointed 13 February 2022)

Property Trustees

East Midland Baptist Trust Company Limited

The Baptist Union Corporation Limited

Baptist House

129 Broadway

Didcot

Oxfordshire OX11 8RT

Bankers

Cooperative Bank

Delf House,

Southway,

Skelmersdale,

Lancashire WN8 6NY

Independent Examiner

Debbie Caine

New Life Baptist Church

2021

Annual report for the year ended 31 December 2021

Annual Report for 2021

The trustees present their Annual Report and financial statements for 2021.

Charitable Object

The Charity is governed by a constitution approved by the members in December 2015 and updated most recently in November 2021. The constitution states that the principal purpose of the charity is the advancement of the Christian faith.

Organisational Structure and Decision making processes

Members of the church are accepted in accordance with the constitution which required them to publicly profess their faith in God, Father Son and Holy Spirit.

The members meeting takes place several times a year and has responsibility for the overall policy of the church. In accordance with the constitution, the members appoint the Minister, Treasurer and Church Secretary and other Leaders who are responsible for the day to day running of the church's work and witness, and the financial and legal aspects of the charity. The Leaders, Minister, Treasurer and Church Secretary are the Charity Trustees. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the church meeting by the trustees for guidance or may be raised by members in church meeting for further consideration by the trustees. Though the constitution permits decisions to be made at church meetings by appropriate majorities, the church seeks to work by consensus wherever possible.

Objectives and Activities

In order to achieve the principal objective which is set out above, the church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord.

The most significant change for the church in 2021 was the appointment of Revd Paul Muir as minister. Paul took up his role in July.

In the early part of the year Covid measures continued to restrict our gatherings, The church continued to livestream services to the congregation. Recordings of most services were then made available through the website. The closed facebook group has continued to play a role in providing thoughts for the day and a weekly midweek reflection and a chance for members to connect. In addition the church launched a public facebook page in the summer.

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The church resumed meeting together at Rushcliffe at Easter and as Covid restrictions eased has been able to return to normal operation, offering refreshments and then resuming monthly breakfast services on the first Sunday of each month.

The church's wellbeing café Renew 37 has remained open whenever Covid restrictions allowed and as restrictions eased has returned to normal operation, providing a safe space for those in the community who are lonely or suffering with mental health problems.

The milkshake bar for teenagers on a Wednesday at Renew 37 re-opened in the summer using the outdoor space. This continues to be very popular with well over 100 young people attending each week.

A Christianity Explored course was run at Renew 37 in the autumn.

Other small groups resumed meeting as restrictions eased including a friendship group meeting at Morrisons and the study group at Burton Manderfield. The church has committed to running a monthly service at Burton Manderfield from November 2021.

The church was also able to run a coach trip to Skegness in September, the first trip since the start of the Covid pandemic.

The church was unable to go ahead with a planned weekend away in October due to the venue Hothorpe Hall going into administration. Instead the church ran a weekend at home, using St Luke's church as the venue, with Ken Benjamin from LICC as guest speaker.

The church operates systems to ensure that all people working with children and adults at risk are appropriately vetted with regard to the Disclosure Barring Service.

The church has read the Charity Commission guidance on public benefit and is satisfied that the activities outlined above clearly demonstrates that the charity is providing a benefit to the public.

Achievements and Performance

The church does not measure the success of its programmes only in numbers, including financial numbers, but also in less tangible areas like fellowship, community involvement and encouragement.

2021 was again a challenging year because of Covid. Throughout the lockdown and re-opening, the Trustees have been greatly encouraged by members active participation in what has been provided and in their return to in person activities. The membership has reduced slightly from 69 to 65.

The churches wellbeing café renew 37 continues be busy and is well regarded by professional agencies who frequently signpost people to the café. The café submitted a successful bid to be a local Co-op community cause for 2021/2022. We are grateful to the Co-op for its support.

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A number of our members are involved in other community activities such as Safe Families. The church also actively supports The Friary in West Bridgford, which provides much needed assistance for deprived members of our community.

Financial Review

The church continues to raise the funds which it needs to carry on its activities from within its own membership and congregation. No wider public appeal was made for funds during the year.

The most significant expenses relate to the renting of premises and the employment of team members.

We rent a space to meet on a Sunday morning and rent our wellbeing cafe at 37 Abbey Road.

Our paid team members throughout the year were:

Mr P Muir, appointed to the post of Minister in July.

Mr D Mellen our Children's and Church support worker. Mr Mellen stepped down from his paid role in July.

Mrs V Bragg who is the Centre Host at our Wellbeing Café

Mrs A Williams our church administrator.

The church expressed its part in the life of the wider church by making grants to national and international Christian organisations and societies with Christian aims and objectives compatible with the church's own charitable purpose.

The church is heavily dependent on its membership working as volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure, but nevertheless contribute substantially to the achievement of the church's objectives.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements.

The Trustees are satisfied that they have sufficient reserves at the Balance Sheet date, together with ongoing income anticipated, to enable the church to function effectively in the coming year.

New Life Baptist Church

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Annual report for the year ended 31 December 2021

Approval and declaration

I declare, in my capacity of charity trustee, that:

- the trustees have approved the above report and attached accounts; and
- have authorised me to sign them on their behalf

Alison Williams
217 Musters Road
West Bridgford
Nottingham
NG2 7DT

8 September 2022

New Life Baptist Church

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Annual accounts for the Year ended 31 December 2021

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2021

Annual accounts for the Year ended 31 December 2021

Independent Examiner's Report

I report on the accounts for the year ended 31 December 2021 set out on pages 3 to 8

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Debbie Caine

Independent Examiner

43 Blanford Gardens, West Bridgford,

Nottingham, NG2 7UQ

FCCA CTA

8 September 2022

New Life Baptist Church

2021

Annual accounts for the Year ended 31 December 2021

Receipts and Payments account

		Year to 31 Dec 2021	Year to 31 Dec 2020
Receipts:	Note	£	£
General Offering		74,698	74,150
Tax Recovered	3	8,113	26,189
Rental income		9,600	7,200
Grant income	4	2,667	11,000
Investment income		367	436
Special Offerings	5	3,417	3,739
Total Receipts		98,862	122,714
Payments:			
Employment costs	6	52,349	25,113
Church activities	7	9,457	2,312
Office & admin costs		2,298	3,072
Rent, property & insurance costs	8	26,836	21,557
Subtotal		90,940	52,054
Giving away	9	15,096	16,679
Total payments		106,036	68,733
(Deficit) / Surplus		(7,174)	53,981
Opening Funds:		121,906	67,925
Funds at the end of the period:		114,732	121,906
General Funds:		114,732	121,906

The notes on pages 5 to 8 form part of this Statement

New Life Baptist Church

2021

Annual accounts for the Year ended 31 December 2021

Statement of assets and liabilities

Assets:

The balance reported as total funds is made up of the following assets:

	Note	At 31-Dec-2021	At 31-Dec-2020
Cash on deposit with the BU		89,970	82,603
Cash at Co-Operative Bank		24,689	39,175
Cash in hand		73	128
		114,732	121,906

In addition to the assets above, the following items should be taken into consideration to understand the financial status of the church:

Equipment (at insured value)	36,872	33,703
Gift aid tax recoverable	12,100	4,400
Rental deposit (on 37 Abbey Road)	3,900	3,900
Rental deposit (on manse)	1,615	
	54,487	42,003
Total Cash bank and other assets	169,219	163,909

Liabilities:

		At 31-Dec-2021	At 31-Dec-2020
Special offerings to pay on	9	237	122
Sunday morning rental		3,390	1,400
Church outing deposits held over		0	450
Total Liabilities		3,627	1,972

Prepared by Huw Williams

Assisted by Mhel Handy

Rob Moss

Independent Examiner Debbie Caine

The accounts were approved by the trustees on 8 September 2022 and signed on their behalf by Huw Williams (treasurer)

The notes on pages 5 to 8 form part of this Statement

New Life Baptist Church

2021

Annual accounts for the Year ended 31 December 2021

Notes to the accounts

1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis in accordance with the Charities Act 2011

2 Church Funds

Apart from special offerings which are paid on within a few weeks or used for specific church projects, and the grant income received for Renew 37 (see note 4), all church funds are unrestricted and may be used for any of the church's ordinary purposes.

3 Tax Recovered

Tax recovered under the gift aid scheme covers the period October 2020 to March 2021 (6 months). The amount recovered in the 2020 accounts was for 18 months to September 2020. The amount receivable for donations made between April and December 2021 is shown under 'assets'.

4 Grant income

As part of the response to the covid pandemic, the church, along with other local rate-payers, received a grant of £2,667 (2020 - £10,000) from Rushcliffe Borough Council. In 2020 the church also received a discretionary grant from Rushcliffe Borough Council to support the work of Renew 37 of £1,000.

The use of this income is restricted to costs on Renew 37, but as those costs are far in excess of the grants (the premises costs alone exceed £15,000) we have not shown restricted funds separately.

5 Special offerings

Paid away or to be paid away (see note 9)

	Year to 31 Dec 2021	Year to 31 Dec 2020
Breakfast services	630	572
Other special offerings	920	738
Subtotal	<u>1,550</u>	<u>1,310</u>

Utilised during year

Gifts for Renew 37 costs	616	2,309
Money towards church weekends in 2021 (£910) and 2022 (£200)	1,110	-
Sale of surplus assets (tent and laptop)	141	120
	<u>3,417</u>	<u>3,739</u>

New Life Baptist Church

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Annual accounts for the Year ended 31 December 2021

Notes to the accounts

6 Trustee remuneration

At the beginning of 2021 we had two trustees who were paid by the church and added one more during the year (in 2020 we had the same two trustees who were paid by the church throughout the year). David Mellen, an employee of the church, was appointed as a leader (and therefore a trustee) in May 2016 and Alison Williams was appointed as a leader (and therefore a trustee) in December 2018 and took on the paid role of administrator in May 2019. In July 2021 we appointed Paul Muir as our minister.

The church constitution says that a minister will usually be paid and that trustees can be paid with the approval of the church members in general meeting. The church considered whether or not to appoint paid employees to the leadership team before appointing David Mellen and whether to appoint an existing trustee to a paid position before employing Alison Williams. In particular the trustees considered the disadvantage of some trustees being unable to participate in decisions when they had a financial interest in those decisions because they were being paid by the church; the trustees could not identify any situations in which this might prove to be a problem.

The figures shown below are for remuneration, pensions, and other costs paid whilst the employees were also trustees.

	Year to 31 Dec 2021	Year to 31 Dec 2020
Remuneration (total gross)	£16,415	£6,116
Pensions (total employer payments)	£1,403	£419
Manse costs	£14,712	£0
Expenses	£912	£0

Expenses

Expenses are paid primarily to the minister and shown under “employee expenses”

Training and related expenses are also paid for or on behalf of church members involved in particular areas of church service whether they are trustees or not. The relevant costs are shown under the appropriate headings in the expense analyses. No separate record is made of how much of these costs is incurred for or on behalf of trustees.

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Annual accounts for the Year ended 31 December 2021

Notes to the accounts

	Year to 31 Dec 2021	Year to 31 Dec 2020
7 Analysis of Church Activities		
General		
Catering - general	510	165
Church weekends	740	-
Church days out	see below ⁽¹⁾	(441)
Equipment & repairs	2,328	402
Pastoral (gifts/cards and financial support)	1,188	405
Publicity	432	133
Service Materials	273	148
Training / conferences	see below ⁽²⁾	(717)
Visiting Speakers	1,047	1,640
Other general payments	169	336
Children and youth		
Milkshake bar	433	241
	£9,457	£2,312

⁽¹⁾ Due to the COVID-19 pandemic, we were not able to take people on our usual day out in March 2020, but money had already been collected in and was left with the church against the trip in 2021

⁽²⁾ Normally the church pays for a leaders' conference for the following January and collects back contributions from some attendees after the conference. Because of COVID-19 the 2021 conference happened online for free, so the 2020 figures mostly reflect the contributions received back for the 2020 conference.

	Year to 31 Dec 2021	Year to 31 Dec 2020
8 Rent, property & insurance costs		
37 Abbey Road	see below ⁽³⁾	15,502
Other property and insurance costs	7,499	6,055
	£26,836	£21,557

⁽³⁾ During 2021, the lease was extended for a further 5 years and costs include the associated £2,120 legal costs

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9 Analysis of Giving away		
BMS World Mission	3,000	3,150
Friary Drop in Centre	3,600	3,600
Home Mission Fund (EMBA)	2,400	2,500
Nottingham Refugee Forum	696	696
Tear Fund	1,511	1,230
Open Doors	996	996
Nottingham Trent Christian Union	-	500
Butterfly Space (Malawi)	500	1,000
Bless Network	-	500
Other giving (amounts under £500 each)	958	1,158
Giving from General Fund	13,661	15,330
Special offerings paid away (see note 5 and below)	1,435	1,349
Total Giving away	£15,096	£16,679

£237 of the special offerings were paid away in 2022 (previous year £122 paid away in 2021)

Included in special offerings paid away were additional gifts to Friary Drop in Centre of £20 (2020 £143), Tearfund £722 (2020 £428) and Open Doors £0 (2020 £210)

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