



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

From **01/12/2020** To **30/11/2021**

Charity name: **The Northmoor Village Hall Foundation**

Charity registration number: **1164963**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide and maintain a village hall as a community resource for the benefit of the inhabitants of the Parish of Northmoor (including Bablockhythe and the hamlet of Moreton).</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>A village hall hosting predominantly recreational activities such as yoga, a computer club and a lunch club for elderly residents. Additional fundraising events such as a quiz, fete or market, and also income from private parties and occasional meetings, allows the hall to continue to operate for the public benefit.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees hereby confirm that the charity is run for public benefit in accordance with Charity Commission guidance and the charity's own Constitution.</b>

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>The charity operates entirely thanks to the work of local volunteers. All trustees are also unpaid volunteers.</b>
Other		

## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the <b>charity's work has made</b> to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>SORP ref Para 1.20</p>	<p>Overview: December 2020 saw the charity &amp; its finances still impacted by the Covid-19 pandemic. Some regular activities such as yoga, puppy training &amp; band practice continued intermittently &amp; provided an opportunity for beneficiaries to enjoy the hall whilst safely observing national &amp; local restrictions. Phase 3 development plans (to extend hall facilities further) became 'Phase 2b', with thoughts instead of a single-storey extension or refurbishment of the older side of the building to better suit village needs post-pandemic. More urgently, guttering was replaced, security lighting updated &amp; fire exit doors replaced (winter 2021-2). The ash tree was diagnosed with ash dieback and remains under observation; dead wood has been removed. With global uncertainty continuing, fundraising plans for 2021-22 were tentative. However, the fete, Harvest Lunch &amp; Xmas Fayre took place within Covid regulations, bringing a welcome boost to funds &amp; community spirit. The popular monthly market returned in October 2021. The hall was fortunate to receive additional government Covid-support totalling £18,674.63 (see accounts). Hiring was often restricted, with extra policies, cleaning, sanitising masks &amp; social distancing. However, the trustees ensured the hall was running as a Covid-secure venue, to bring in funds for the charity &amp; ensure the parish could still benefit from the hall. February 2022 saw a slow return to more 'normal' hiring....</p> <p><u>Chair's Report 2022.</u></p> <p>From a financial perspective the hall remains in a strong position. This was due in large part to the efforts of Julie Williams who as Secretary continued to secure Covid related grants from local authorities and who as Bookings officer was able to gain new groups willing to hire the hall and offer them a great level of service. She also maintained our existing hiring base of "regulars".</p> <p>From the building and maintenance perspective we invested some of our funds this past year into overdue maintenance around the hall. All fire doors have been replaced which should now last many years into the future. The guttering was also replaced. We approached the council with regards to removing the large Ash tree at the front of the hall however due to conservation status they have advised that we</p>
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		<p>can only trim the tree. That permitted work was completed in March 2022. The planning permission for “Phase 3” extensions to the hall has now lapsed as it was too costly to make a “material start” and maintain that permission. Furthermore, Phase 3 was not a focus of the current group of trustees.</p> <p>From our team perspective we welcomed Ola as a new trustee and offered our enormous and heartfelt thanks to Maureen for her years of service to the hall as she stepped down as Parish Council representative.</p> <p>I am grateful to our Treasurer Rob Sugden who is stepping down at this AGM: his voluntary service to the Hall greatly appreciated by all. I will also step down as Chair and trustee at this AGM. It has been an honour to be Chair of Northmoor Village Hall for the last 2 years. I hope we handover the hall to the next Chair and group of trustees in a very good state and I would encourage them to consider other ways of renovating the hall to maximise rental income and provide an improved service to the village.</p> <p>Mark Heffernan Chair, June 2022</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Total income of £25,045 (including Covid-support grants of £18,674.63) meant that the charity's total funds carried forward was £27,072 at financial year end.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves policy of £8,000. The charity trustees feel this figure will cover necessary annual expenditure, allowing for any further loss of hire income should pandemic restrictions return. To be reviewed annually at the AGM.</b>
Amount of reserves held	Para 1.22	<b>£8,000</b>

Reasons for zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No current concerns thanks to covid-support funds.</b>

**Additional information (optional)** You may choose to include further statements where relevant about:

<b>The charity's principal</b> sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO) - association model</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected trustees are invited to join by the Chair on behalf of the trustees, then elected by CIO members at the following AGM. Nominated trustees are appointed by representative bodies in the parish: 1 each for Northmoor Parish Council and St Denys Parochial Church Council.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>All potential trustees are directed to the Charity Commission website for info about what it means to be a trustee. All new trustees are provided with copies of the Constitution and charity policies (available on the hall website)</b>
		<b>As an Association Model CIO, the charity</b>



The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>is a legal entity, has limited liability and voting members other than its trustees.</p> <p><b>CIO Members must be 18+, have residency in Northmoor Parish, sign a registration form and agree to act in the best interests of the charity.</b></p> <p><b>Minimum of 3 elected and 2 nominated trustees to operate.</b></p>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>The Northmoor Village Hall Foundation</b>
Other name the charity uses	<b>Northmoor Village Hall</b>
Registered charity number	<b>1164963</b>
Charity's principal address	<b>Northmoor Village Hall, Church Road, Northmoor OX29 5SX</b>

## Names of the charity trustees who managed the charity (December 2020-November 2021)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Shelton	Secretary & PC rep	Retired 20/05/21	Northmoor Parish Council
2	Maureen Sears	Parish Council Rep	PC rep from 21/05/21	Northmoor Parish Council
3	Julie Williams	Secretary & Bookings	Secretary from 21/05/21	Trustees appoint and Members elect at AGM
4	Dennis Williams	Technical		Trustees appoint and Members elect at AGM
5	Elizabeth Florey	Church Council Rep	Retired 06/07/21	St Denys Parochial Church Council
6	Michael Druce	Church Council Rep	Trustee 24/06/21, rep 06/07/21	St Denys Parochial Church Council
7	Gai Coleman		Retired 09/04/21	Trustees appoint and Members elect at AGM
8	Graeme Ogilvie	Chair until 23/07/20 then trustee	Retired as trustee 20/05/21	Trustees appoint and Members elect at AGM
9	Mark Heffernan	Chair		Trustees appoint and Members elect at AGM
10	Deborah Robinson	Treasurer	Retired 06/07/21	Trustees appoint and Members elect at AGM
11	Robert Sugden	Treasurer	Trustee 15/06/21, treasurer from 06/07/21	Trustees appoint and Members elect at AGM
12	Neil Bird	Trustee	From 16/06/21	Trustees appoint and Members elect at AGM

## Names of the charity trustees who manage the charity (period December 2021- June 2022 inclusive)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Heffernan	Chair		Trustees appoint and Members elect at AGM
2	Julie Williams	Secretary & Bookings		Trustees appoint and Members elect at AGM
3	Robert Sugden	Treasurer		Trustees appoint and Members elect at AGM
4	Dennis Williams	Technical		Trustees appoint and Members elect at AGM
5	Neil Bird	Trustee		Trustees appoint and Members elect at AGM
6	Michael Druce	Church Council Rep		St Denys Parochial Church Council
7	Maureen Sears	Parish Council Rep	Retired 11/04/22	Northmoor Parish Council
8	Aleksandra Beba	Parish Council Rep	From 11/04/22	Northmoor Parish Council

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>N/A</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounting	H A Parker	The Laurels, Chapel Lane, Northmoor, OX29 5SZ

### Name of chief executive or names of senior staff members (Optional information)

<b>N/A</b>
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### Exemptions from disclosure Reason for non-disclosure of key personnel details

<b>N/A</b>
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## Other optional information

None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Birnie Heffernan	Julie Rebecca Williams
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	16/6/22	16/6/22

Charity number: 1164963

The Northmoor Village Hall Foundation  
Report of the Trustees and Unaudited Financial Statements  
For the year ended 30 November 2021



The Northmoor Village Hall Foundation  
Contents Page  
For the year ended 30 November 2021

Report of the Trustees	1
Statement of Financial Activities	2
Statement of Financial Position	3
Notes to the Financial Statements	4 to 8
Detailed Statement of Financial Activities	9

The Northmoor Village Hall Foundation  
Report of the Trustees  
For the year ended 30 November 2021

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 30 November 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102) (effective 1 January 2015).

## OBJECTIVES AND ACTIVITIES

### Objectives and aims

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit:running a charity (PB2)".

## REFERENCE AND ADMINISTRATIVE INFORMATION


Name of Charity	The Northmoor Village Hall Foundation
Charity registration number	1164963
Principal address	Northmoor Village Hall Northmoor Oxon

### Trustees

The trustees and officers serving during the year and since the year end were as follows:

Dr Maureen Sears  
Graeme Ogilvie  
Graham Shelton  
Gai Coleman  
Andrew Williams  
Julie Williams  
Elizabeth Mary Anne Florey  
Deborah Robinson  
Mark Heffernan  
Robert Sugden  
Neil Bird  
Michael Druce

Approved by the Board of Trustees and signed on its behalf by

  
.....  
Mark Heffernan  
Chair  
16/6/22

The Northmoor Village Hall Foundation  
Statement of Financial Activities  
For the year ended 30 November 2021


	Notes	Unrestricted funds	2020
<b>Income and endowments from:</b>			
Other Income	2	20,158	10,327
Other trading activities	3	4,887	4,170
<b>Total</b>		<u>25,045</u>	<u>14,497</u>
 <b>Expenditure on:</b>			
Charitable activities	4 & 5	(9,596)	(5,668)
<b>Total</b>		<u>(9,596)</u>	<u>(5,668)</u>
<b>Net income/expenditure</b>		15,449	8,829
 <b>Reconciliation of funds</b>			
Total funds brought forward		11,623	2,794
<b>Total funds carried forward</b>		<u>27,072</u>	<u>11,623</u>



The Northmoor Village Hall Foundation  
Statement of Financial Position  
For the year ended 30 November 2021

	Notes	Unrestricted funds	2020
<b>Fixed Assets</b>			
Tangible assets	9	21,696	22,012
		<u>21,696</u>	<u>22,012</u>
<b>Current assets</b>			
Debtors: amounts falling due within one year	10	333	277
Cash at bank		21,789	9,712
		<u>22,122</u>	<u>9,989</u>
<b>Creditors: amounts falling due within one year</b>	11	(746)	(378)
<b>Net current assets</b>		21,376	9,611
<b>Total assets less current liabilities</b>		<u>43,072</u>	<u>31,623</u>
<b>Creditors: amounts falling due after more than one year</b>	12	(16,000)	(20,000)
<b>Net assets</b>		<u>27,072</u>	<u>11,623</u>
<b>The funds of the charity</b>			
<b>Unrestricted income funds</b>	13	<u>27,072</u>	<u>11,623</u>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

  
.....  
Trustee  
Mark Heffernan  
Chair  
16/6/22

The Northmoor Village Hall Foundation  
Notes to the Financial Statements  
For the year ended 30 November 2021

## 1. Accounting Policies

### Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Financial Reporting Standard 102 and the Charities Act 2011.

The Northmoor Village Hall Foundation meets the definition of a public entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

### Tangible Fixed Assets

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Plant and Equipment	20% Reducing balance
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## 2. Income from donations and legacies

	2021 £	2020 £
<b>Unrestricted funds</b>		
Covid support grant	18,675	10,000
Other Income	1,483	327
	<u>20,158</u>	<u>10,327</u>

## 3. Income earned from activities

	2021 £	2020
<b>Unrestricted funds</b>		
Feed-in-Tariff, Electricity	891	1,092
Saturday Market	341	291
Hall & Equipment Hire	3,655	2,787
	<u>4,887</u>	<u>4,170</u>

The Northmoor Village Hall Foundation  
Notes to the Financial Statements  
For the year ended 30 November 2021

**4. Costs of charitable activities by fund type**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>		
Support Costs	9,596	5,668

**5. Costs of charitable activities by activity type**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Provision & maintenance of hall services	9,596	5,668

**6. Analysis of support costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Maintenance & governance costs	9,596	5,668

**7. Net income/(expenditure) for the year**

This is stated after charging/crediting:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation of owned fixed assets	316	394
Accountancy fees	-	360

**8. Comparative for the Statement of Financial Activities**

The comparative year values on the Statement of Financial Activities are for unrestricted funds.



The Northmoor Village Hall Foundation  
Notes to the Financial Statements  
For the year ended 30 November 2021

**9. Tangible fixed assets**

<b>Cost or valuation</b>	<b>Land and Buildings</b>	<b>Plant and Equipment</b>	<b>Total</b>
	£	£	£
At 01 December 2020	20,430	3,812	24,242
Additions			
At 30 November 2021	<u>20,430</u>	<u>3,812</u>	<u>24,242</u>
<b>Depreciation</b>			
At 01 December 2020	-	2,230	2,230
Charge for the year	-	316	316
At 30 November 2021	<u>-</u>	<u>2,546</u>	<u>2,546</u>
<b>Net Book Values</b>			
At 30 November 2021	<u>20,430</u>	<u>1,266</u>	<u>21,696</u>
At 30 November 2020	<u>20,430</u>	<u>1,582</u>	<u>22,012</u>

**10. Debtors**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Amounts due within one year:</b>		
Prepayments and accrued income	0	66
	<u>0</u>	<u>0</u>
<b>Amounts due within one year:</b>		
Trade Debtors	333	211
	<u>333</u>	<u>211</u>

**11. Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	£	£
Trade creditors	686	378
Other creditors	-	-
Accruals and deferred income	60	-
	<u>746</u>	<u>378</u>

**12. Creditors: amounts falling due after more than one year**

	<b>2021</b>	<b>2020</b>
	£	£
Other creditors	16,000	20,000
	<u>16,000</u>	<u>20,000</u>

The Northmoor Village Hall Foundation  
Notes to the Financial Statements  
For the year ended 30 November 2021

**13. Movement in funds**

**Unrestricted Funds**

	Balance at 1.12.20	Incoming resources	outgoing resources	Balance at 30.11.21
	£	£		£
<i>General</i>				
General	11,623	25,045	(9,596)	27,072
	<u>11,623</u>	<u>25,045</u>	<u>(9,596)</u>	<u>27,072</u>

**Unrestricted Funds - previous year**

	Balance at 1.12.20	Incoming resources	outgoing resources	Balance at 30.11.21
	£	£		£
<i>General</i>				
General	2,794	14,497	(5,668)	11,623
	<u>2,794</u>	<u>14,497</u>	<u>(5,668)</u>	<u>11,623</u>

**Purpose of unrestricted Funds**

**General**

The object of the CIO is to provide and maintain a Village Hall for the use of the inhabitants of the Parish of Northmoor, Oxfordshire without distinction of sex or of political, religious or other opinions, in particular, the hall is for the use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The Northmoor Village Hall Foundation  
Notes to the Financial Statements  
For the year ended 30 November 2021

**14. Analysis of net assets between funds**

	Tangible fixed assets	Net current assets/ (liabilities)	Creditors> one year	Net Assets
	£			£
<b>Unrestricted funds</b>				
<i>General</i>				
General	21,696	21,376	(16,000)	27,072
	<u>21,696</u>	<u>21,376</u>	<u>(16,000)</u>	<u>27,072</u>

**Previous year**

	Tangible fixed assets	Net current assets/ (liabilities)	Creditors> one year	Net Assets
	£			£
<b>Unrestricted funds</b>				
<i>General</i>				
General	22,012	9,611	(20,000)	11,623
	<u>22,012</u>	<u>9,611</u>	<u>(20,000)</u>	<u>11,623</u>



The Northmoor Village Hall Foundation  
Detailed Statement of Financial Activities  
For the year ended 30 November 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENT</b>		
<b>Other Income</b>		
Covid support grant	18,675	10,000
Other Income	1,484	327
	<b>20,159</b>	<b>10,327</b>
<b>Other trading activities</b>		
Feed-in-Tariff, Electricity	891	1,092
Saturday Market	341	291
Hall & Equipment Hire	3,655	2,787
	<b>4,887</b>	<b>4,170</b>
<b>Total Incoming resources</b>	<b>25,046</b>	<b>14,497</b>
 <b>SUPPORT COSTS</b>		
<b>Charitable activities</b>		
Governance costs	(9,596)	(5,668)
	<b>(9,596)</b>	<b>(5,668)</b>
<b>Total resources expended</b>	<b>(9,596)</b>	<b>(5,668)</b>
<b>Net Expenditure</b>	<b>15,450</b>	<b>8,829</b>



**Northmoor**  
**CHARITY COMMISSION**  
**FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/  
members of**

Northmoor Village Hall Foundation

**On accounts for the year  
ended**

30 November 2021

**Charity no  
(if any)** 1164963

**Set out on pages**

One to nine

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:** H. A. Parker

**Date:** 5.5.22

**Name:** H. A. Parker

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:** The Laurels, Chapel Lane

Northmoor

Oxon, OX29 5SZ

**Section B**

**Disclosure**

**Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).**

**Give here brief details of any items that the examiner wishes to disclose.**





**Northmoor**  
**CHARITY COMMISSION**  
**FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/  
members of**

Northmoor Village Hall Foundation

**On accounts for the year  
ended**

30 November 2021

**Charity no  
(if any)**

1164963

**Set out on pages**

One to nine

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2021.

**Responsibilities and  
basis of report**

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**Independent  
examiner's statement**

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- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

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*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*H. A. Parker*

**Date:**

*5.5.22*

**Name:**

H. A. Parker

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

The Laurels, Chapel Lane

Northmoor

Oxon, OX29 5SZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.