



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/12/2019** To **30/11/2020**

Charity name: **The Northmoor Village Hall Foundation**

Charity registration number: **1164963**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain a village hall as a community resource for the benefit of the inhabitants of the Parish of Northmoor (including Bablockhythe and the hamlet of Moreton).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A village hall hosting predominantly recreational activities such as yoga, a computer club, puppy training and a lunch club for elderly residents. Additional fundraising events such as a quiz, fete or market, and also income from private parties, allows the hall to continue to operate for the public benefit.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees hereby confirm that the charity is run for public benefit in accordance with Charity Commission guidance and the charity's own Constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity operates entirely thanks to the work of local volunteers. All trustees are also volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Period December 2019-March 2020: Fundraising was progressing as usual, with a Christmas quiz night, monthly village markets, parties and regular activities such as yoga, puppy training & band practice providing many opportunities for beneficiaries to enjoy the hall. Trustees were looking towards the new year and considering our Phase 3 development (to extend facilities further with thoughts including office space, meeting areas and maybe a shop or post office). Uncertainty kicked in, however, as the pandemic spread and fundraising plans for 2020: a dance, family fun day, a summer fete, produce show, harvest lunch and more were put on hold.</p> <p>Period March-November 2020: The hall was forced to close from the end of March to the end of July, but a local government lockdown grant of £10,000 was received in April to boost funds (see accounts). Hiring was very restricted from August onwards, with extra policies, cleaning, sanitising and social distancing required. However, the trustees ensured the hall was running as a Covid-secure venue, to bring in funds for the charity and ensure the parish could still benefit from hall facilities where possible.</p> <p>Looking forward: <u>Chairman's report 2021 AGM</u> We began our term with 3 key objectives:</p> <ol style="list-style-type: none"> 1. To get back on our feet again after COVID and welcome regular hirers back to the Hall 2. To make more use of the asset we currently have with new hall hiring opportunities for e.g. weddings and business meetings 3. To ensure that the village and immediate neighbours are supportive of our phase 3 expansion plans that aim to make us more financially self sufficient <p>Our efforts on the first objective were severely hampered by two national lockdowns. At the time of writing things are beginning to open up again and May/June 2021 will see a return of nearly all of our regular hirers. I am grateful for the efforts of our Booking Secretary in not only making the hall COVID secure but also in gaining access to substantial grant monies which have eased our financial concerns due to lack of hall</p>

		<p>rental. We as a committee are grateful to the Government and all bodies who have made such grants possible. As a result of these grants we have a healthy bank account which allows us to continue to operate a service for the benefit of Northmoor residents and surrounding villages.</p> <p>On the second objective we began a marketing campaign with Google Ads to try to drive more interest in our hall for weddings with a view to doing around 5 weddings per year each with a 3 day rental of our hall. Such revenue would go a long way towards making us more financially sustainable. While the Google Ads have resulted in a lot of "clicks" and visits to our website this has not yet resulted in more wedding bookings. We will run this campaign for one more month before deciding next steps.</p> <p>For the final objective, our phase 3 planning approval expires at the end of 2021 and it is a priority for our committee to ensure the approval is extended. We will work with the planning authorities on what a material start to the development could be. In addition we will re-engage with the Northmoor community to ensure the phase 3 development of the hall is desirable by the majority and that the rationale is well understood. We have a number of means of gauging public opinion including but not limited to a village wide survey (currently being planned by the Parish Council), emails, an information evening and neighbourly chats with anyone the committee members interact with. We hope this will make clear the majority opinion on phase 3.</p> <p>I am grateful to our Treasurer and Secretary who are both stepping down at this AGM. Their voluntary service to the Hall is greatly appreciated by all.</p> <p>Mark Heffernan Chairman, July 2021</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See above
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total income of £14,497 (including a Covid-support grant of £10,000) meant that the charity's financial position was +£11,623 at financial year end 2019-20.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves policy of £8,000. The charity trustees feel this figure will cover necessary annual expenditure, allowing for any further loss of hire income should pandemic restrictions continue or return. To be reviewed annually at AGM.
Amount of reserves held	Para 1.22	£8,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No current concerns thanks to covid-support funds.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO) - association model

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Elected trustees are invited to join by the Chair on behalf of the trustees, then elected by CIO members at the AGM.</p> <p>Nominated trustees are appointed by representative bodies in the parish – 1 each for Northmoor Parish Council and St Denys Parochial Church Council.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>All potential trustees are directed to the Charity Commission website for information about what it means to be a trustee.</p> <p>All new trustees are provided with copies of the Constitution and charity policies (available on the hall website).</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>As an Association Model CIO, the charity is a legal entity, has limited liability and voting members other than the trustees.</p> <p>CIO Members must be 18+, have residency in Northmoor Parish, sign a registration form and agree to act in the best interests of the charity.</p> <p>Minimum of 3 elected and 2 nominated trustees to operate.</p>
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Northmoor Village Hall Foundation
Other name the charity uses	Northmoor Village Hall
Registered charity number	1164963
Charity's principal address	Northmoor Village Hall, Church Road, Northmoor OX29 5SX

Names of the charity trustees who managed the charity (December 2019-November 2020)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Shelton	Secretary & PC Rep		Northmoor Parish Council
2	Dennis Williams			Trustees appoint and Members elect at AGM
3	Julie Williams			Trustees appoint and Members elect at AGM
4	Maureen Sears			Trustees appoint and Members elect at AGM
5	Elizabeth Florey	Church Council Rep		St Denys Parochial Church Council
6	Gai Coleman			Trustees appoint and Members elect at AGM
7	Graeme Ogilvie	Chair until 23/07/20 then trustee		Trustees appoint and Members elect at AGM
8	Mark Heffernan	Chair	From 24/07/2020	Trustees appoint and Members elect at AGM
9	Rebecca Grant	Treasurer	Until 19/08/2020	Trustees appoint and Members elect at AGM
10	Deborah Robinson	Treasurer	From 20/08/2020	Trustees appoint and Members elect at AGM

Names of the charity trustees who manage the charity (period December 2020- July 2021 inclusive)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Shelton	Secretary	Until 20/05/21	Northmoor Parish Council
2	Dennis Williams			Trustees appoint and Members elect at AGM
3	Julie Williams	Secretary	From 21/05/21	Trustees appoint and Members elect at AGM
4	Maureen Sears	Trustee		Trustees appoint and Members elect at AGM, then
		Parish Council Rep	From 21/05/21	Northmoor Parish Council
5	Elizabeth Florey	Church Council Rep	Until 06/07/21	St Denys Parochial Church Council
6	Gai Coleman		Until 09/04/21	Trustees appoint and Members elect at AGM
7	Graeme Ogilvie		Until 20/05/21	Trustees appoint and Members elect at AGM
8	Mark Heffernan	Chair		Trustees appoint and Members elect at AGM
9	Deborah Robinson	Treasurer	Until 06/07/21	Trustees appoint and Members elect at AGM
10	Robert Sugden	Trustee Then Treasurer	From 15/06/21 From 06/07/21	Trustees appoint and Members elect at AGM
11	Michael Druce	Trustee Church Council Rep	From 24/06/21 From 06/07/21	St Denys Parochial Church Council
12	Neil Bird		From 16/06/21	Trustees appoint and Members elect at AGM

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounting	H A Parker	The Laurels, Chapel Lane, Northmoor, OX29 5SZ

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


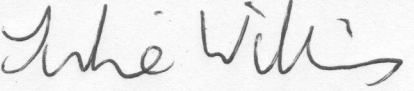
Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Birnie Heffernan	Julie Rebecca Williams
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	13/7/21	

Charity number: 1164963

The Northmoor Village Hall Foundation

Report of the Trustees and Unaudited Financial Statements

For the year ended 30 November 2020

The Northmoor Village Hall Foundation
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For the year ended 30 November 2020

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The Northmoor Village Hall Foundation

Report of the Trustees

For the year ended 30 November 2020

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 30 November 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trustees have considered the Charity Commissions guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

REFERENCE AND ADMINISTRATIVE INFORMATION

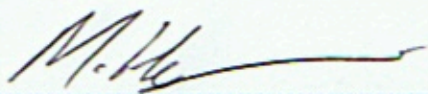
Name of Charity	The Northmoor Village Hall Foundation
Charity registration number	1164963
Principal address	Northmoor Village Hall Northmoor Oxon

Trustees

The Trustees and officers serving during the year and since the year end were as follows:

Dr Maureen Sears
Graeme Ogilvie
Dr Graham Shelton
Gai Coleman
Rebecca Grant
Dr Andrew Williams
Julie Williams
Elizabeth Mary Anne Florey
Dr Deborah Robinson

Approved by the Board of Trustees and signed on its behalf by

 13/7/21


The Northmoor Village Hall Foundation
Statement of Financial Activities
For the year ended 30 November 2020

	Notes	Unrestricted funds	2019
		£	£
Income and endowments from:			
Other Income	2	10,327	1,468
Other trading activities	3	4,170	7,933
Total		14,497	9,401
 Expenditure on:			
Charitable activities	4 & 5	(5,668)	(12,651)
Total		(5,668)	(12,651)
 Net income/expenditure		8,829	(3,250)
 Reconciliation of funds			
Total funds brought forward		2,794	6,044
Total funds carried forward		11,623	2,794

The Northmoor Village Hall Foundation
Statement of Financial Position
For the year ended 30 November 2020

	Notes	Unrestricted funds	2019
		£	£
Fixed Assets			
Tangible assets	9	22,012	22,406
		<u>22,012</u>	<u>22,406</u>
Current assets			
Debtors: amounts falling due within one year	10	277	555
Cash at bank		9,712	2,442
		<u>9,989</u>	<u>2,997</u>
Creditors: amounts falling due within one year	11	(378)	(2,609)
Net current assets		9,611	388
Total assets less current liabilities		<u>31,623</u>	<u>22,794</u>
Creditors: amounts falling due after more than one year	12	(20,000)	(20,000)
Net assets		<u>11,623</u>	<u>2,794</u>
The funds of the charity			
Unrestricted income funds	13	<u>11,623</u>	<u>2,794</u>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

 13/7/21
.....
Trustee

The Northmoor Village Hall Foundation
Notes to the Financial Statements
For the year ended 30 November 2020

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except the investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

The Northmoor Village Hall Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Tangible Fixed Assets

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Plant and Equipment	20% Reducing balance
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2. Income from donations and legacies

	2020 £	2019 £
Unrestricted funds		
Covid support grant	10,000	-
Other Income	327	1,468
	<u>10,327</u>	<u>1,468</u>

3. Income earned from other activities

	2020 £	2019 £
Unrestricted funds		
Feed-in-Tariff, Electricity	1,092	904
Saturday Market	291	1,751
Hall & Equipment Hire	2,787	5,278
	<u>4,170</u>	<u>7,933</u>

The Northmoor Village Hall Foundation
Notes to the Financial Statements
For the year ended 30 November 2020

4. Costs of charitable activities by fund type

	2020	2019
	£	£
Unrestricted funds		
Support Costs	5,668	12,651

5. Costs of charitable activities by activity type

	2020	2019
	£	£
Activity 1	5,668	12,651

6. Analysis of support costs

	2020	2019
	£	£
Governance costs	5,668	12,651

7. Net income/(expenditure) for the year

This is stated after charging/crediting:

	2020	2019
	£	£
Depreciation of owned fixed assets	394	494
Accountancy fees	360	300

8. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activities are for unrestricted funds.

The Northmoor Village Hall Foundation
Notes to the Financial Statements
For the year ended 30 November 2020

9. Tangible fixed assets

Cost or valuation	Land and Buildings	Plant and Equipment	Total
	£	£	£
At 01 December 2019	20,430	3,812	24,242
Additions			
At 30 November 2020	20,430	3,812	24,242
Depreciation			
At 01 December 2019	-	1,836	1,836
Charge for the year	-	394	394
At 30 November 2020	-	2,230	2,230
Net Book Values			
At 30 November 2020	20,430	1,582	22,012
At 30 November 2019	20,430	1,976	22,406

10. Debtors

	2020	2019
	£	£
Amounts due within one year:		
Prepayments and accrued income	66	0
	66	0
Amounts due within one year:		
Trade Debtors	211	555
	277	555

11. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	378	253
Other creditors	-	2,356
Accruals and deferred income	-	-
	378	2,609

12. Creditors: amounts falling due after more than one year

	2020	2019
	£	£
Other creditors	20,000	20,000
	20,000	20,000

The Northmoor Village Hall Foundation
Notes to the Financial Statements
For the year ended 30 November 2020

13. Movement in funds

Unrestricted Funds

	Balance at 1.12.19	Incoming resources	outgoing resources	Balance at 30.11.20
	£		£	£
General				
General	2,794	14,497	(5,668)	11,623
	<u>2,794</u>	<u>14,497</u>	<u>(5,668)</u>	<u>11,623</u>

Unrestricted Funds - previous year

	Balance at 1.12.18	Incoming resources	outgoing resources	Balance at 30.11.19
	£		£	£
General				
General	6,044	9,401	(12,651)	2,794
	<u>6,044</u>	<u>9,401</u>	<u>(12,651)</u>	<u>2,794</u>

Purpose of Unrestricted Funds

General

THE OBJECT OF THE CIO IS TO PROVIDE AND MAINTAIN A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF NORTHMOOR, OXFORDSHIRE WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, IN PARTICULAR, THE HALL IS FOR USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

The Northmoor Village Hall Foundation
Notes to the Financial Statements
For the year ended 30 November 2020

14. Analysis of net assets between funds

	Tangible fixed assets	Net current assets/ (liabilities)	Creditors> one year	Net Assets
	£	£	£	£
Unrestricted funds				
<i>General</i>				
General	22,012	9,611	(20,000)	11,623
	<u>22,012</u>	<u>9,611</u>	<u>(20,000)</u>	<u>11,623</u>

Previous year

	Tangible fixed assets	Net current assets/ (liabilities)	Creditors> one year	Net Assets
	£	£	£	£
Unrestricted funds				
<i>General</i>				
General	22,406	388	(20,000)	2,794
	<u>22,406</u>	<u>388</u>	<u>(20,000)</u>	<u>2,794</u>

The Northmoor Village Hall Foundation
Detailed Statement of Financial Activities
For the year ended 30 November 2020

	2020	2019
	£	£
INCOME AND ENDOWMENT		
Other Income		
Covid support grant	10,000	-
Other Income	327	1,468
	10,327	1,468
Other trading activities		
Feed-in-Tariff, Electricity	1,092	904
Saturday Market	291	1,751
Hall & Equipment Hire	2,787	5,278
	4,170	7,933
Total Incoming resources	14,497	9,401
SUPPORT COSTS		
Charitable activities		
Governance costs	(5,668)	(12,651)
	(5,668)	(12,651)
Total resources expended	(5,668)	(12,651)
Net Income/Expenditure	8,829	(3,250)



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

The Northmoor Village Hall Foundation

On accounts for the year
ended

30 November 2020

Charity no
(if any)

1164963

Set out on pages

One to nine

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 11 / 2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

H. A. Parker

Date:

8.6.21

Name:

H. A. PARKER

Relevant professional qualification(s) or body (if any):

FCCA

Address:

THE LAURELS

CHAPEL LANE

NORTHMOOR OX29 5SZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).