



LYMM HERITAGE INFORMATION CENTRE TRUSTEES ANNUAL REPORT 2022

Registered Charity 1164961



Lymm Heritage Information Centre

Reg Charity 1164961



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1. Introduction

Lymm Heritage Information Centre is a registered charity. It was originally formed and constituted as a volunteer group in January 2015 and became registered as a Charitable Incorporated Organisation (Lymm Heritage information Centre No 1164961) on 22 December 2015. The address of the charity is Lymm Heritage Centre, 1 Legh Street, Lymm, WA13 0DA.

This report covers the year ended 31 December 2022.

The Heritage Centre first opened its doors to the public as an exhibition centre on 22 June 2017 and by the end of 2022 the Centre had welcomed 28,251 visitors on public open days. Visitor numbers for 2022 totalled 5,701. The Centre was not open during the first three weeks of January due to Omicron concerns. These figures do not include visiting groups and education sessions with schools. These visitor numbers compare to 5,853 in 2018 and 7,154 in 2019. A comparison with 2020 and 2021 is not meaningful due to Covid closure periods. The peak in 2019 was largely attributable to family visits to view the chirotherium dinosaur exhibit. It remains a reminder for the future of the importance of generating compelling exhibits that will attract families.

The final complete relaxation of Covid rules has meant a restart too for education activities and group visits. These are covered in the relevant sections below.

The Lymm Digital Archive (aka LyDiA) has continued to thrive. A software upgrade promises to add new features including book page turning and enhanced search capability.

The year was notable for having several temporary exhibitions as well as a collaboration with Lymm Parish Council. A highlight was the Queen's Platinum Jubilee when the Centre was able to support the BBC in providing photos and interviewees for a piece on *The ONE Show* that even briefly featured the Centre's window display.



The Platinum Jubilee window display featured briefly on the BBC's ONE SHOW

Extensive use was made of social media to maintain contact with Facebook followers, of whom there are now approximately 5,700, across the Lymm Heritage page and the Lymm Memories group.

Financially, this was the first year that expenditure has exceeded revenue . It is the first indication of potentially more challenging times ahead with spiralling energy costs and the lease due for renewal in June 2027. The Centre continues to hold very strong reserves but new initiatives may be needed if we are to ensure that the deficit does not recur and/or widen annually. More detail is contained in the Financial Report.

The Centre was pleased to welcome several new volunteers during the year. These mainly, but not exclusively, supplemented our stewarding capability. Administratively, while Centre management runs smoothly this is only because a large part of the burden is carried by the trustees themselves. There is an ongoing need to strengthen the management and trustee resources, partly to spread workload but also to bring new perspectives, insights and more specialised skills to assist in the running as well as setting the overall direction of the Centre. Enquiries from anyone interested in this type of involvement would be very welcome.

2. Objectives

Our Registered Charity constitution states our overall objective as:

“To advance the education of the public by providing and maintaining a heritage centre and museum for the exhibition to the public of objects, documents, photographs and other items connected with the history of Lymm, Cheshire and surrounding district.”

3. Governance and Management

There were no significant changes to the management team during the year. The smaller group of trustees continued to assume responsibility for key decisions

The Trustees are:

Alan Williams – Chair, Exhibitions Development and Publicity

Patrick Knowles – Treasurer

Glynis Allen – Lymm Archive Co-ordinator

Mark Linnell – Volunteer Co-ordinator

The following additional members make up the management team

Geoff Hawley - Education team

Trish Cockayne – General assistance

Malcolm Young- Head of Education team

Alan Taylor- Local history consultant, archiving and photographer.

Sue Haddock – Minutes Secretary

The Lymm Archive – Chair Glynis Allen

Other roles/leads as below

Object and artefacts’ archiving – we are being assisted in cataloguing by a new volunteer, Lucy Kimpton

Volunteering - Mark Linnell

Oral history (dormant) Glynis Allen

Premises - vacant. Peter Graham is currently ill but aims to return to the role.

Finance - Patrick Knowles
Exhibitions - Alan Williams
Research - Roger Hannam
Friends' Admin - Chris Wakefield/Patrick Knowles
ICT lead - Carol Sparkes
Retail - Alan Williams/ Patrick Knowles
Room Hire - Alan Williams/ Patrick Knowles
Group visits - Alan Williams
Displays - Colin & Janet Grimes

4. Financial Report

During the year ended 31 December 2022 the charity had income of £24,422 and made payments of £27,558 resulting in a net deficit of £3,136. Full details are included in the accounts at the end of this report.

With rising Covid case numbers in late 2021 and the emergence of yet another new variant (Omicron), the trustees decided to keep the Centre closed for the first three weeks of 2022 in order to protect volunteers and the wider public. The Centre re-opened for the final week of January 2022.

The charity received government support via Warrington Borough Council in the form of a £2,667 support grant to help recover from the effects of the pandemic.

The trustees are very grateful to all those individuals and bodies who have made donations during the year. Donation income included:

	2022 £	2021 £
Public donations	1,626	665
Friends of Lymm Heritage Centre	2,394	2,484
Lymm Rotary Club	200	
Sainsburys – Lymm Cross		2,006
Warburton Soulers		220
Thelwall Morris Men	50	
Other donors	105	92
Total	4,375	5,467

Retail sales are normally a significant source of income. The Historic Lymm in Colour book launched in late 2021 proved a continuing success in 2022 with 253 copies sold and it accounted for a third of the Centre's 2022 sales income. Whilst the Centre itself continues to generate the majority of retail sales, the online shop and sales via third parties (Lymm Post Office and Ruby & Harry gift shop) are also important. During the year 12% of sales were made online and 14% via third parties.

Turning to expenditure, the charity's most significant cost was the rent of £1,000 per month. It should be remembered however that our landlord gave the charity a very generous initial three-year rent free period to help the Centre get established.

Exhibitions expenditure of £2,187 was incurred in mounting three temporary exhibitions – Historic Lymm in Colour, the Queen's Platinum Jubilee celebration and the story of the Dunham breach and the 50th anniversary of the National Waterways gathering in Lymm.



The Lymm in Colour Exhibition was a popular attraction and helped to boost visitor numbers

The cost of mounting the Queen's Platinum Jubilee celebration exhibition was funded by a generous £200 donation from the Rotary Club of Lymm. The other two exhibitions were funded by a grant received from the Co-op Community Fund in late 2021.

Cash

At the end of 2022 the charity had cash at bank and in hand balances totalling £113,786 – a decrease of £3,136 from £116,922 at the beginning of the year. 2022 marked the first year since opening that cash balances experienced a decrease. In part, this was due to temporary exhibition expenditure utilising the Co-op grant monies received the previous year.

The year ahead and longer term

During 2022 we had success in re-building some of our income streams that suffered during the long periods of Covid induced closure in 2020 and 2021 – notably, retail profits, room hire and visitor donations.

Longer term our cash flow projection shows that we are likely to incur annual operating costs, excluding new exhibition spend and capital expenditure, of around £21,000 at current prices and will need to generate income accordingly. Friends' income and the above income sources are likely to support around 60% to 75% of our ongoing annual operating costs. In the short to medium term, any shortfall can be funded by our cash reserves but longer term we will need to develop plans to ensure that the gap is eliminated. Again, longer term, new exhibition costs and any significant capital expenditure will probably have to be grant funded.

A substantial proportion of our annual costs will be fixed (60% to 75%) and this has been borne in mind when setting our reserves' policy – see below.

Reserves policy

The coronavirus pandemic and the more recent energy cost crisis have shown the importance of charities maintaining strong reserves as a buffer against unforeseen negative events and where income may be reduced for an extended period and/or higher than expected costs are experienced.

The charity's policy is that unrestricted reserves represented by cash and liquid balances should not exceed, for an extended period, an amount equivalent to four years anticipated unrestricted expenditure. This means that the charity could continue to operate for a significant period where income was considerably lower than forecast unrestricted expenditure and/or costs higher than expected.

At the end of 2022, the charity's unrestricted reserves amounted to £114,479 (cash £113,786 plus debtors £1,668 less creditors/accruals £975). At the end of 2021 reserves were £116,920.

£114,479 compares to a long-term policy maximum of approximately £100,000 to £110,000. It is anticipated that the charity's reserves will fall close to, or within this band during 2023.

5. Exhibitions

2022 saw a lively return to exhibition activity.

Historic Lymm in Colour opened in February. This was a photo exhibition using images that had been created for the Centre's new book which had been published in the previous November. The exhibition also featured a twenty minute video which in turn prompted several special showings for visiting groups. The exhibition also helped to maintain a healthy level of sales for the new book.

Lymm Celebrates - Held throughout May to mark the Queen's Platinum Jubilee. An exhibition of photographs of past Jubilees, particularly featuring a collection of photos by Alan Edwards of the Silver Jubilee which went on to be featured on the BBC ONE Show. This was supported by a short film of Jubilees past. A limited edition, commemorative "Lymm Celebrates" mug, 72 produced, all sold out. A cut-out life sized model of the Queen proved particularly popular for photographs.

The Biggest Thing to Hit Lymm. June/July. Held to coincide with the Boat & Steam Gathering as part of Lymm Festival, this exhibition marked the 50th anniversary of Lymm being the venue for the National Waterways Boat Rally. The Rally had been held in response to the Dunham Breach in the previous year which had threatened to permanently close the canal. Again, the exhibition was a collection of photographs and storyboards, supported by a short film using archive material.

Lymm- Future Vision. This small exhibition showed the results of a competition run by Lymm Parish Council for local schools. It included a presentation evening which brought in many new visitors.



Some of the winners at "Future Vision" celebrate their success

Window Displays

All of the exhibitions throughout the year, apart from Future Vision were supported by creative window displays assembled by Colin and Janet Grimes. In addition, they also designed and installed our annual Remembrance and Xmas windows.

6. Learning.

The aim of the learning team has always been to provide learning experiences for local children and primary schools related to the Trade, Transport and Traditions themes of their village.

Unfortunately, due to the effect of the Covid pandemic, visits by schools to the Heritage Centre continued to prove difficult during the first part of 2022. Hence, as part of attempts to remind schools that the Heritage Centre was still available, artefacts, books and other materials were provided to local schools and there was no charge for planned visits to the Centre. Two schools, Cherry Tree Primary year 4 children and Oughtrington Primary School with year 6 children each made visits with two classes of children. The programmes the children experienced included Lymm Then and Now, Lymm's Role in the First World War and the introduction of a new programme, Lymm Changes during the Industrial Revolution.



Children from Cherry Tree taking part in the World War One Education session

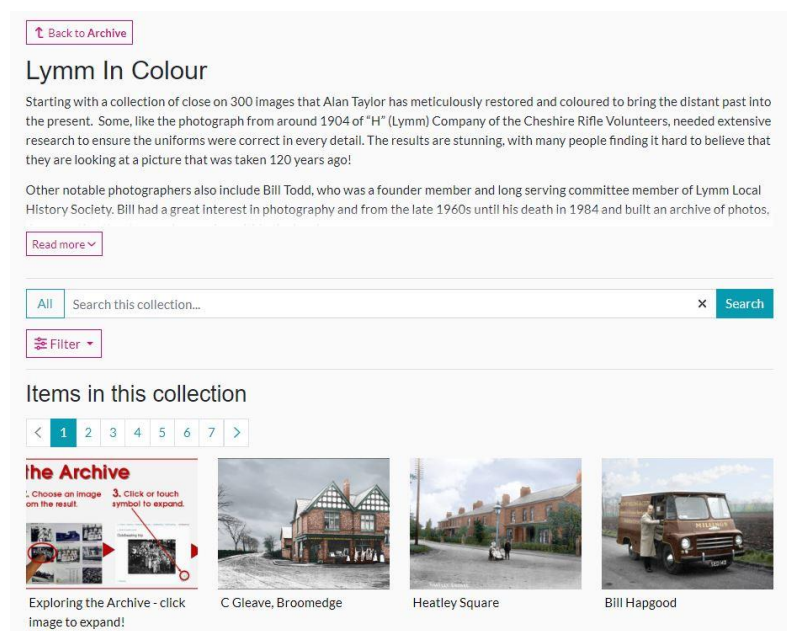
All the school visits were very enjoyable and successful and evaluations from the school staff and children were very positive. Both Cherry Tree Primary and Oughtrington Primary have indicated that they would welcome other visits to the Centre in 2023.

In addition to the sessions run by Malcolm's team there were four days of education activity during June run in conjunction with the Ellesmere Port Boat Museum education team and the staff of the fly boat, Saturn, an educational charity. Seven class groups from various schools in the area learnt about many aspects of life on a working canal boat. The children were given other canal related build projects in the Centre during their half-day visits.

7. The Lymm Archive

During the year, the Lymm Archive Team was invited by Culture Warrington, to attend a Digital Skills Workshop in addition to Oral History guidance, both of which were led by Archives and Heritage Officer, Philip Jeffs. These sessions were particularly enjoyable on archival practice and incredibly thought provoking. It was also enriched, by linking with other volunteers from similar establishments, including Daresbury Church and The Lewis Carroll Centre and Thelwall Local History Society - where ideas were shared on good practice and community engagement.

The Lymm Archive also welcomed a new volunteer, Lucy Kimpton to the wider team. Lucy contacted the Centre, having a strong interest within the Heritage Sector – and with a specific interest in cataloguing our objects collection. As volunteers, we can all learn from each other and these new sets of skills and experience are very much appreciated.



Moreover, and as the year drew to a close, this additional knowledge and expertise will be of further benefit as the Archive now prepares for the migration of data from the current PastView Essentials package, developed by Townsweb Archiving, to their mainstream package, **PastView Global 3**.

The upgraded Pastview Global 3 includes many new features

After detailed meetings with Senior Management, there were some valuable benefits for this move, including:

- Use of **BookExplorer** and other collection display modes such as **ObjectView**, providing access for uploading PDFs, whilst adding them to our website in 3d-page-turning format
- Opening up use of a "quoted terms" search once made available
- A more visually attractive website design which will encompass an updated search function (which will also include filters/advanced searching) for bespoke configuration
- There will also be a number of additional features, including use of entities to facilitate further searching within images, watermarks, import of documents (PDFs) and audio-visual (MP4/MP3 etc).

The Lymm Archive now holds **21 Main Collections**, with related hierarchies of sub-collections of almost 5,000 images. These encompass all manner of material such as photographs, newspapers, journals, registers, posters and plans, all under the supervision of Alan Taylor, the Centre's lead photographer. This all serves to demonstrate a growing and dynamic system now wishing to expand and develop its content, securing Lymm's history and with the continued focus of 'sharing our heritage'.

Other new features, as they come available from Townsweb will also be built on over time. A snapshot of the Archive's continued progression is illustrated below with data extracted from Google Analytics and showing demographics by country.

Year 2021 data



Demographics		Country		Users	% Users
Language		1. United Kingdom		3,692	67.21%
Country		2. United States		597	10.87%
City		3. China		211	3.84%
System		4. Australia		56	1.02%
Browser		5. Canada		53	0.96%
Operating System		6. Brazil		42	0.76%
Service Provider		7. India		42	0.76%
Mobile		8. Japan		42	0.76%
Operating System		9. Spain		32	0.58%
Service Provider		10. (not set)		30	0.55%
Screen Resolution					

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Year 2022 data



Demographics	Country	Users	% Users
Language	1. United Kingdom	4,599	82.17%
Country	2. United States	285	5.09%
City	3. Australia	61	1.09%
System	4. Canada	47	0.84%
Browser	5. Ireland	45	0.80%
Operating System	6. China	42	0.75%
Service Provider	7. Germany	37	0.66%
Mobile	8. Spain	28	0.50%
Operating System	9. Netherlands	22	0.39%
Service Provider	10. France	20	0.36%
Screen Resolution			

[view full report](#)

Finally, working collaboratively with Lymm Heritage Centre's Technical Support Team, and notably, Carol Sparkes, the Centre's IT Lead, we are now confidently looking forward to this migration as our next stage of development.

8. IT team.

IT impacts on every aspect of the Centre from archiving to retail and displays. Carol Sparkes' involvement came initially from her role in the Lymm Archive team. With her professional experience she quickly came to recognise the need for a consistent approach in the management of both hardware and data. Her report follows.

The volunteer IT Team continued to be proactive and this year welcomed a new member, Peter Thomas, bringing the complement back up to three volunteers and so providing a good level of resource availability and cover.

Besides providing continued attention to the Centre's technological hardware and software from an operability and performance perspective, the team has, in the last year, completed its hardware and software inventory, which is now just under routine maintenance as a result of any tech changes, additions or retirements. The team is continuing to implement its governance initiative with this year's phase having focused on understanding the type and level of the Centre's off-site information (including that which is the Centre's IPR) held, principally, on volunteers' own devices. Copies of this

data has been taken in order to safeguard it. The next phase, for 2023, is to consider options for achieving this on an ongoing basis more smartly.

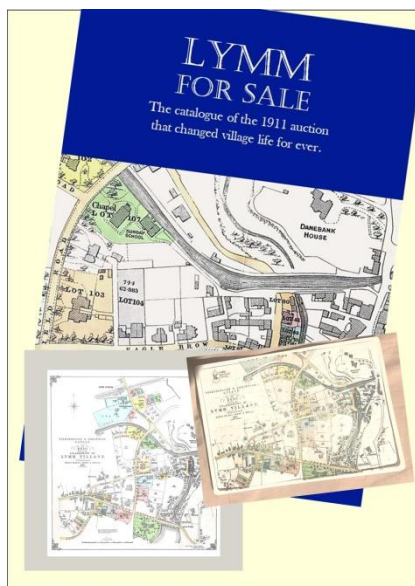
We have also been in very early discussions with Warrington Museum around the possibility of the Museum holding additional copies of the Centre's digital information so as to ensure that it is available for posterity for an infinite period going forward in time. It will be interesting to see if/how this comes to fruition.

9. Oral history

Lymm Heritage Centre recently benefitted from oral history training, delivered by Philp Jeffs, Archives and Heritage Officer, Culture Warrington. This will enable heritage projects to set up, training volunteers in research skills, oral history interviewing, indexing and recording skills. These interviews will not only be made available within the Centre's own Archive and history projects but linked with Heritage Open Days (8-17 September 2023) themed 'Creativity Unwrapped'.

10. Volunteers

The Heritage Centre charity continues to be run entirely on volunteer effort. Lymm Heritage Centre opens Thursday to Sunday afternoons (12 noon to 4pm) throughout the year, staffed by many of those volunteers. Inevitably there is some "churn" in that team as volunteers step down for various reasons, typically ill health. In all the Centre has approximately 35 volunteers who are actively involved at least once a month. The demographic is not surprisingly heavily biased towards retired people. It is encouraging that the Centre continues to attract new volunteers with minimum publicity. The majority join for the opportunity to do room stewarding though we have also had a good influx of new volunteers interested in education in 2022. Our strength of volunteer numbers has meant we have been able to maintain our opening four days a week consistently throughout the year. There is an ever more pressing need though to expand the management, including potentially new trustees to contribute to the strategic direction of the Centre.



"Lymm For Sale" a valuable new addition to the Centre's publications

The “Lymm for Sale” publication was largely produced by one of our new volunteers with the support of chair, Alan Williams. We have also had a new, young, history graduate who has been cataloguing our growing collection of documents and small artefacts. Other volunteers take a lead and play an active role in education and archiving as described in the relevant sections of this report. The IT sub-group continued to develop under the guidance of Carol Sparkes to catalogue and manage the Centre’s growing collection of IT equipment as well as turning its attention to ensuring a systematic approach to data security.

The trustees wish to thank all volunteers for their efforts and contributions during the year.

11. Friends and Sponsors

Income from our Friends scheme this year generated £2,722, compared to £2,863 in 2021. Friends’ income has reduced as sadly a small number of Friends have passed away and a few decided not to renew. Very few new Friends were recruited in the year. It is essential that more progress is made in recruiting new Friends if the scheme is not to experience further falls in numbers in future years. Membership remains at £12 per individual and £20 per couple/family. As far as possible we encourage membership payment by a recurring method such as standing order. We held the first Friends event since 2019 with the relaxation of Covid rules – the opening of the Lymm in Colour exhibition with a film showing. Some of our Friends go on to become volunteers or to support in other ways. We also have a business sponsor at £100 p.a. Friends and sponsors provide a vital, regular source of income. We are keen to grow this area as much as possible but need to introduce the scheme to visitors more proactively. In these inflationary times we need to redouble our efforts to increase numbers to maintain the value of this important contribution to funds.



Volunteers and friends were invited to a special showing of “Historic Lymm in Colour”

12. Premises

The Heritage Centre, as tenant, carries responsibility for effecting general repairs. Fortunately, there have been no significant areas of expense in 2022. A volunteer who had offered to assist with minor fixes is currently unwell but we hope will be returning in 2023.

13. Additional / Miscellaneous Activities

The relaxation of Covid rules has allowed a restart of additional activities but this has been generally slow. During the year there has been a public showing of the film “Lymm In Colour” for Friends and volunteers with further sessions for a U3A and a retirement club. It is an area that would benefit from expansion. Apart from the sessions themselves there is a feeling that these result in more follow up individual visits as a result of word of mouth. It is an example of an area that requires additional dedicated volunteer resource.

The Centre also participated in the National Heritage Open Days Scheme during September taking 20 people on walks round the village on the theme “Dead, Demolished or Defunct”.

The Centre was represented at Warrington Local History Day in October.

There was a visit by the Lymm Archive team to Keate House residential care home.

In November the Heritage Centre hosted a performance of the souling play by the Warburton Soulers.

In December, the Centre had a tree at the St Mary’s Christmas Tree Festival.

The Centre is a participating member of the Warrington Heritage Network.

14. Marketing & Promotion

Social media continues to be a significant point of access to our potential audiences. Local press outlets, Lymm Life and Warrington Guardian continue to be supportive and we have advertised in the former to promote specific activities eg the book launch. We continue to subscribe to the Visit Cheshire website which acts as a focal point for many heritage and tourism attractions in the county. There is a need to significantly ramp up marketing activity in 2023 to raise the profile of the Centre with the aim of also increasing visitor numbers and, with it, donations as a consequence. Marketing is an area that could benefit greatly from additional focused resource but also appears to be one where it is particularly difficult to recruit suitably skilled and committed volunteers.

15. On-line presence

Our online reach is an important means of sharing heritage. The Heritage Centre is represented in five main ways online.

1. **The Centre website** www.lymmhic.co.uk -had a major makeover during 2021 with the development of a more consistent and simplified style and presentation. In spite of this, visitor numbers continue to fall away significantly compared to the all-time high in 2020 of 4,769 unique visitors for 6,702 site sessions, averaging over 13 minutes. The equivalent figures for 2021 were 2,576 unique visitors for 3,473 sessions. In 2022 this fell again to just 1,912 sessions for 1,326 unique visitors. 71% of sessions were initiated from a mobile device and some thought perhaps needs to be given to simplifying the interface for that medium.
It is difficult otherwise to explain this reduction in traffic though one possible explanation is that online traffic in 2020 would have been particularly high with so many periods of “lockdown”.
2. **The Lymm Heritage Shop** – www.lymmheritageshop.co.uk was originally set up in November 2020. Sales in 2022 were well down on the previous year, just £1,229 compared to over £3,500 of revenue in 2021. This was entirely due to the lack of a “star” product at Christmas as “Lymm in Colour” had been in 2021. (It alone had generated £2,480 in on-line sales in Nov-Dec 2021). Sales of other new items like jigsaws were also disappointing and there is a sense that the cost of living crisis is inevitably having an impact.
3. **The Lymm Digital Archive (aka LyDiA).** www.thelymmarchive.co.uk The work of the archive team has been reported on more fully in Section 7 but it is worth noting again here that at the end of 2022 the team were embarked on a significant upgrade to the software that will open up many new features.
4. **Heritage Centre Facebook group increased its followers from 2,778 to 2,897 in 2022.** This number of followers is exceptionally high for such a small Centre and compares favourably with larger and longer established venues like Warrington Museum (3.9K) and Nantwich Museum (3.1K). It far exceeds the number of followers for other venues in the area like Knutsford Heritage Centre (0.75k), Lion Salt Works (0.75K) and Weaver Hall, Northwich (1.8k). Our success in terms of followers probably reflects the strength of our community engagement. But as a “niche” site for a small Centre it is probably unrealistic to anticipate substantial further growth. The page remains an important way of sharing heritage stories but also promoting the Centre and introducing new merchandise. Page reach (i.e. the number of individuals who saw at least one post, either because they like the content, had it shared to them, or as a result of promotion) was reportedly 41,940 - an increase of 51% on the previous year. There were approximately 80 posts through the year with a total reach of over 100,000. The most successful single post, promoting the Lymm in Colour exhibition had a reach of over 10,000.
5. **Lymm Memories Facebook group-** This group grew from 2,675 to 2,740 by the end of 2022, similar to the Heritage Centre site, as a niche group, further growth is likely be incremental. This is mainly a reminiscence group administered on our behalf by a lifelong resident of Lymm. Members also help with information for the archive and provide stories and information for publications.

In addition to the above, the Centre has a mailing list of approximately 400 who receive at least quarterly newsletters. The Centre also has an Instagram account which is still in its infancy. The Centre would benefit from additional specialist resource to help develop the online presence and impact.

The Centre can clearly see the ever- growing importance of social media as a means of keeping people informed, sharing heritage stories and promoting visits and activities. With that in mind the trustees remain keen to recruit a volunteer with specialist skills in this area.

16 Retail

Retail warrants separate mention in the report this year as it has become such an important revenue stream for the Centre but also a labour intensive one. Gross profit was £5,733 exceeding our budget by £2,333, a great achievement in a year with no new “blockbuster” product. It is the largest single source of income to the Centre. Significant time is spent on product research, design and preparation with jigsaws and mugs being key new products along with the new book “Lymm for Sale”. This work is largely carried out by the Chair (with the exception of Lymm for Sale”) along with many other responsibilities and is another example of where new resource could be of benefit.

The Centre also joined the newly reformed Lymm Traders Association in late 2022 as part of an initiative to attempt to stimulate footfall and therefore business in the village centre.



There were many new products in 2022 including Platinum Jubilee mugs which sold out.

17 The Year ahead

2022 was certainly a return to normality with visitor numbers back up, opening hours normal and a regular update of temporary exhibitions to maintain interest.

Having said that our aims for 2023 in the main are probably very similar to those with which we started the year. Chief among these is the need to expand the pro-active management team in order to be able to embark on new initiatives. These include

- A coherent, focused marketing campaign aimed at increasing visitor numbers.
- A more attractive family offering aimed at reproducing some of our success in 2019.
- A pro-active campaign to encourage more group visits along with an expansion in the number of people equipped to host these visits.
- A continued focus on ensuring we maintain or even grow our level of retail profitability.
- Recruitment of new Friends.

All of this goes alongside a commitment to continue to grow the Lymm Archive and to generally provide a service that sits at the heart of the community by recording, conserving and celebrating the village's unique heritage.



The relaunch of the “We Love Our Canal” education programme – always a highlight of the year

Contact: Alan Williams –Chair of trustees 07540-096282 lymmheritagecentre@gmail.com

TRUSTEES REPORT APPROVED DATE 6th April 2023

Alan Williams, Chair of Trustees

Alan Williams

Patrick Knowles, Treasurer

P Knowles

APPENDIX A

Visitor Numbers

	2018	2019	2022
Jan	322	748	173*
Feb	264	814	240
Mar	381	546	498
Apr	497	618	616
May	269	604	447
Jun	1106	1086	1113
Jul	285	361	437
Aug	477	526	387
Sep	435	296	421
Oct	388	394	479
Nov	516	389	413
Dec	913	772	477
Total	5,853	7,154	5,701

- The Centre was not open for the first three weeks of 2022 due to concerns about the Omicron variant of Covid.
- Data for 2020 and 2021 does not offer a meaningful comparison due to extensive Covid closures and restrictions while open.

LYMM HERITAGE INFORMATION CENTRE
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
A1 RECEIPTS		
Donations	4,375	5,467
Legacy income		5,000
Sale of goods	10,555	13,288
Local authority Covid support grants	2,667	16,573
Other grants		3,007
Walks and talks	128	50
Room hire	3,874	2,782
Interest income	1,609	1,188
Gift Aid receipts	714	671
Insurance claim	500	4,425
TOTAL RECEIPTS	24,422	52,451
A3 PAYMENTS		
Purchases of goods	5,116	7,339
Rent	12,000	12,000
Utilities and broadband	1,937	1,543
Insurance	982	896
Minor capital items	126	155
Software licences and support	1,547	192
Exhibition costs	2,187	846
Education costs	400	
Publicity	780	555
Refreshments	110	
Cleaning	3	
Printing, postage & stationery	64	464
Subscriptions	65	62
Sundry expenses	1,356	1,520
Repairs and renewals	140	500
Retail goods selling costs	745	286
Sub total	27,558	26,358
A4 ASSET & INVESTMENT PURCHASES		
Other fixtures, fittings and equipment		235
Sub total		235
TOTAL PAYMENTS	27,558	26,593
NET (PAYMENTS)/RECEIPTS	(3,136)	25,858
Cash funds at 31 December 2021	116,922	91,064
Cash funds at 31 December 2022	113,786	116,922

STATEMENT OF ASSETS & LIABILITIES AS AT 31 DECEMBER 2022

	31/12/2022	31/12/2021
	£	£
B1 CASH FUNDS		
Cash in hand	876	100
Cash at bank	112,910	116,822
	<u>113,786</u>	<u>116,922</u>
B2 OTHER MONETARY ASSETS		
Gift Aid debtor	782	630
Trade debtors	64	82
Accrued interest receivable	822	510
	<u>1,668</u>	<u>1,222</u>
B4 ASSETS RETAINED FOR THE CHARITY'S OWN USE		
Retail stock	4,003	3,940
Exhibition blocks/display cases	8,616	8,616
Carpet	2,900	2,900
IT and electrical equipment	10,271	10,271
Exhibition models	3,383	3,383
Other fixtures, fittings and equipment	7,237	7,237
	<u>36,410</u>	<u>36,347</u>
B5 LIABILITIES		
Trade creditors	74	109
Accruals	901	1,115
Provision for dilapidations	3,350	2,750
	<u>4,325</u>	<u>3,974</u>

Signed by two trustees on behalf of

all the trustees:

Signature

Print Name

Date of approval

Alan Williams

ALAN WILLIAMS

6/4/23

P. Knowles

PATRICK KNOWLES

6/4/23