

Lymm Heritage Information Centre

Reg Charity 1164961



TRUSTEES ANNUAL REPORT 2021

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1. Introduction

Lymm Heritage Information Centre is a registered charity. It was originally formed and constituted as a volunteer group in January 2015 and became registered as a Charitable Incorporated Organisation (Lymm Heritage information Centre No 1164961) on 22 December 2015. The address of the charity is Lymm Heritage Centre, 1 Legh Street, Lymm, WA13 0DA.

This report covers the year ended 31 December 2021.

The Heritage Centre first opened its doors to the public as an exhibition centre on 22 June 2017 and by the end of 2020 the Centre had received very close to 20,000 visitors.

Opening and other activities including our education programme were again curtailed as in 2020 due to Covid restrictions. The Centre was closed completely from January through until the middle of May. (See Appendix A for open/close dates). When it did re-open, it was with various restrictions in place including, for some time, the mandatory wearing of masks, both for visitors and volunteers. As a result, visitor numbers were significantly down to 2,560 (compared to approx. 4,100 for the same period in 2019, the last year unaffected by Covid restrictions). This drop appears to have been very much in line with what was experienced across the museum and heritage sector as reported by AIM (Association of Independent Museums).

Continuing restrictions and caution also meant there were no education or group visits during 2021.

The Lymm Digital Archive (aka LyDiA) managed to continue to function using systems developed in 2020 that enable all the processes to be managed remotely. The archive now holds over 3,500 entries. In 2021 there were more than 100,000 individual image views made by visitors to the site.

A notable success during the year was the completion of a new book, Historic Lymm in Colour, which involved the colourisation of almost 300 images. The book sold over 500 copies in the six weeks following publication in mid- November.

The closure periods did allow for some final refinements to the core exhibition including the Traditions exhibit and new lighting.



Sadly, closed for the first four months of 2021

Extensive use was made of social media to maintain contact with Facebook followers of whom there are now approximately 5,500 across the Lymm Heritage page and the Lymm Memories group.

Financially, mandatory closure meant the Centre lost important visitor donation contributions as well as room hire revenue and Centre retail sales. Nevertheless, the Centre remains in a strong financial position, thanks in part to government support – see Section 4 for detail.

Administratively, with core exhibitions complete and the Centre generally bedded in, there has been no impetus to reconvene general management team meetings. Instead, Trustees relied on online consultations, as well as meeting with smaller focus groups on exhibitions, education, archiving etc. This is under review.



The completed "traditions" display

2. Objectives

Our Registered Charity constitution states our overall objective as:

"To advance the education of the public by providing and maintaining a heritage centre and museum for the exhibition to the public of objects, documents, photographs and other items connected with the history of Lymm, Cheshire and surrounding district."

3. Governance and Management

There were no significant changes to the management team during the year. The smaller group of trustees assumed responsibility for key decisions mainly relating to the timing of the opening and closure of the Centre in the light of government guidance and restrictions. This was in addition to the implementation of Covid safety guidelines and the gradual starting up of other activities.

The Trustees are:

Alan Williams – Chair, Exhibitions Development and Publicity

Patrick Knowles – Treasurer

Glynis Allen – Lymm Archive Co-ordinator

Mark Linnell – Volunteer Co-ordinator

The following additional members make up the management committee

Geoff Hawley - Education team and Parish council link (part year).

Trish Cockayne – General assistance

Malcolm Young- Head of Education team

Alan Taylor- Local history consultant, archiving and photographer.

Sue Haddock – Minutes Secretary

Learning and Engagement – Chair Malcolm Young

In practice Education remained inactive during 2021 due mainly to Covid health concerns while other groups continued to operate via Zoom or informally.

The Lymm Archive – Chair Glynis Allen

Object and artefacts' Archiving - This role is vacant

Volunteering & Oral History - Chair Mark Linnell

Premises- vacant. However, Peter Graham has offered to assist with urgent tasks.

Finance – Patrick Knowles

Exhibitions - Alan Williams

Research – Roger Hannam

Friends' Admin – Chris Wakefield/Patrick Knowles

ICT lead – Carol Sparkes

All the sub-group chairs, with the exception of Roger Hannam, Chris Wakefield and Carol Sparkes are members of the main management team



The Heritage Centre was the venue for a performance of the Souling play by the Warburton group in November.

4. Financial Report

During the year ended 31 December 2021 the charity had income of £52,451 and made payments of £26,593 resulting in net receipts of £25,858. Full details are included in the accounts at the end of this report.

Restrictions to control the spread of covid-19 meant the Centre was closed until late May. This had a negative effect on many of the charity's normal sources of income including retail sales, centre donations, room hire, education income and talks/walks. In addition, no donation was received from Lymm Historic Transport Day owing to the cancellation of the 2021 event.

The charity did however receive government support via Warrington Borough Council in the form of support grants to help mitigate the effect of being legally obliged to close. £16,573 was received in total.

The charity also received a very generous legacy of £5,000. The trustees are very grateful to all those individuals and bodies who have made donations during the year. In addition to all of the above, the Centre received donation income including:

| | 2021 £ | 2020 £ |
|---------------------------------|-----------|-----------|
| | | |
| Public donations | 665 | 678 |
| Friends of Lymm Heritage Centre | 2,484 | 2,712 |
| Lymm Festival | | 1,000 |
| Cotebrook Ltd. | | 10,000 |
| Other donors | 92 | 341 |
| Lymm Rotary Club | | 200 |
| Sainsburys – Lymm Cross | 2,006 | |
| Warburton Soulers | 220 | |
| | | |
| | | |
| Total | 5,467 | 14,931 |

Retail sales are normally a significant source of income. The Historic Lymm in Colour book launched on the 20th November proved a great success in the lead up to Christmas, with 516 copies sold in just six weeks. Whilst the Centre continues to generate the majority of retail sales, the online shop and sales via third parties (Lymm Post Office and Ruby & Harry gift shop) are also important especially in the first part of the year when the Centre was subject to mandatory closure. During the year 27% of sales were made online and 16% via third parties.

Other income included a grant from the Co-op Local Community Fund (£3,007) and an insurance claim receipt (£4,425). This resulted from a successful claim under the business interruption part of the Centre's insurance policy for losses suffered as a result of being legally obliged to close in 2020 and 2021.

Turning to expenditure, the charity's most significant cost was the rent of £1,000 per month. It should be remembered however that our landlord gave the charity a very generous initial three-year rent free period to help the Centre get established.

Capital expenditure was very low given that in previous years substantial capital expenditure was funded by the National Lottery Heritage Fund grant.



Glynis Allen and Alan Williams receiving another generous cheque from the Co-op Local Community Fund, our third since the charity was set up.

National Lottery Heritage Fund (NLHF) grant

In 2017 the charity successfully applied for a grant of up to £88,200. This being 87% of the total eligible project cost of £100,950 towards a project to establish a heritage centre in Lymm. The grant was payable in stages, with the first tranche of £44,100 being received in 2017 and the second tranche of £35,280 received in 2019.

The grant was for certain approved purposes – principally furnishing and equipping the building, developing a core exhibition, setting up a digital archive and working with schools and other organisations to develop activities associated with the history of Lymm. As the purposes of the grant were somewhat narrower than the Objects of the charity, the grant was treated as a restricted fund and the accounts prepared accordingly.

By the project completion date of 31st January 2021, £77,549 of the grant had been spent. This left £1,831 repayable to the National Lottery Heritage Fund. In February 2021 the Fund waived repayment of this amount and advised that the charity could retain the money in order to help sustain activities in the future. No specific conditions were attached to this retained amount.

Cash

At the end of 2021 the charity had bank and cash balances totalling £116,922 – an increase from £91,064 at the beginning of the year.

Whilst much of this strong cash position is attributable to the hard work and efforts of the charity's volunteers in developing regular income streams, it should be borne in mind that a small number of factors that are unlikely to recur in the future are behind the significant increase experienced in the past couple of years. These include sizeable government funded covid- 19 support grants received from the local authority (£27,907), 2020 donation from Cotebrook Limited (£10,000), 2021 legacy (£5,000) and insurance claim (£4,425).

The year ahead and longer term

In 2022 a key objective will be to start to recover from the long periods of closure experienced in 2020 and 2021 necessitated by the measures to control the spread of covid-19.

During 2022, we aim to re-build and develop our existing income streams of Friends' subscription income, donation box income, retail profits, talks/walks, room hire whilst at the same time maintaining rigorous cost controls.

Longer term, our cash flow projection shows that we are likely to incur annual operating costs, excluding new exhibition spend and capital expenditure, of around £20,000 at current prices and will need to generate income accordingly. The above income sources are likely to support around 60% to 75% of our ongoing annual operating costs. In the short to medium term, any shortfall can be funded by our cash reserves but longer term we will need to develop plans to ensure that the gap is eliminated. Again, longer term, new exhibition costs and any significant capital expenditure will probably have to be grant funded.

A substantial proportion of our annual costs will be fixed (60% to 75%) and this has been borne in mind when setting our reserves' policy – see below.

Reserves policy

Unrestricted reserves

The coronavirus pandemic has shown the importance of charities maintaining strong reserves as a buffer against unforeseen negative events and where income may be reduced for an extended period and/or higher than expected costs are experienced.

The charity's policy is that unrestricted reserves represented by cash and liquid balances should not exceed, for an extended period, an amount equivalent to four years anticipated unrestricted expenditure. This means that the charity could continue to operate for a significant period where income was considerably lower than forecast and unrestricted expenditure and/or costs higher than expected.

At the end of 2021, the charity's unrestricted reserves amounted to £116,920 (cash £116,922 plus debtors £1,222 less creditors/accruals £1,224). This compares to a long-term policy maximum of approximately £100,000. The trustees are identifying actions, which over the next few years should reduce the reserves level closer to the long-term policy maximum.

5. Exhibitions

2021 was largely a year of consolidation and the first real opportunity to roll out what is seen as the complete core exhibition for the Centre covering the village's trades, transport and traditions as well as features on village life, such as the row of shop windows. Work was done to add to the display of films viewable on the rear internal wall of the Centre. A number of minor artefact donations have been made, including some trophies which have been incorporated into the shop window display.

Other minor features completed included the new dimmable lighting in the rear half of the room plus blinds to improve visibility of film videos projected onto the rear wall.

There was a short-term display of images of Lymm under Lockdown put together in conjunction with Kids Planet Nursery.



Visitors enjoying the Covid Artwork Exhibition

Window displays were also refreshed during the year and included a Salt exhibit, a window promoting the local Morris troupe, who were seeking to recruit new members, a Remembrance window and a Christmas window which featured the new "Historic Lymm in Colour" book.

A number of temporary exhibitions and smaller exhibits are planned for 2022.

As mentioned in the introduction, visitor numbers were significantly down on the last uninterrupted year at 2,560 compared to approx. 4,100 for the same period in 2019. This very much reflects the general experience in the sector. An Association of Independent Museums survey said that 38% of respondents saw attendance drop by half or more. On the plus side, numbers increased every month through the year and plans are in place to increase marketing profile during 2022.



The Remembrance window is an important annual window display. It is designed and installed for us, like all our displays, by Colin & Janet Grimes.

6. Learning.

Activities in this area were brought to a standstill during 2021 almost entirely as a result of Covid restrictions and concerns. The “We Love Our Canal” four day programme was all set to go ahead in June but had to be cancelled at the last minute as a result of new guidelines and restrictions brought in locally to combat the spread of the then new Delta variant. The website and archive site continue to provide online resources for schools and the Centre looks forward to restarting a more active programme in 2022 when all activities for schools will continue to be free.

7. The Lymm Archive

Another challenging year resulting from the pandemic, yet thanks to remote working, the Lymm Archive continues to grow and engage with the public.

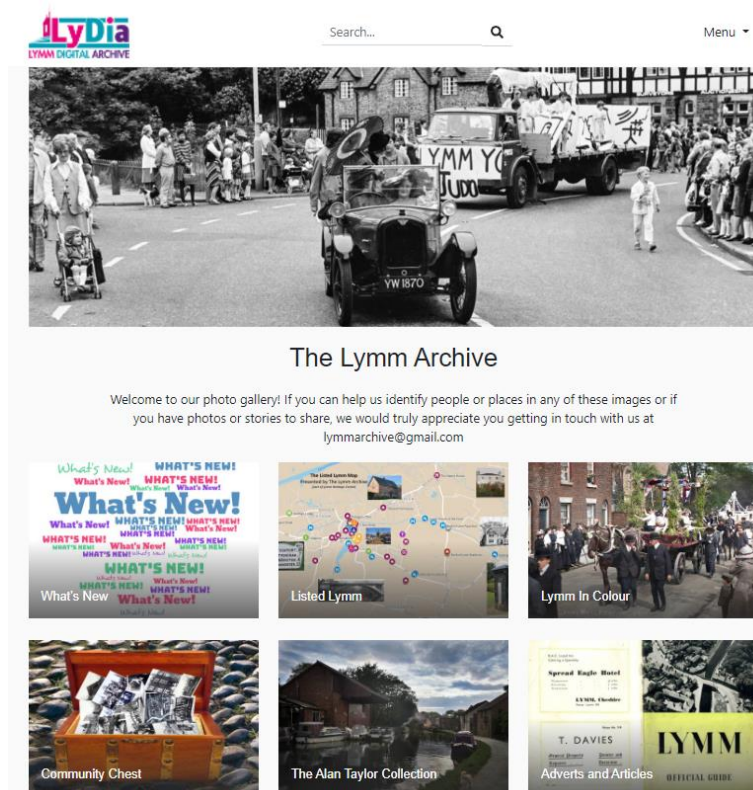
Our major detailed undertaking was the new Collection, ‘Listed Lymm’ featuring all Lymm’s listed structures that have special architectural and historic interest. This collaborative project was carried out by Carol Sparkes, the Centre’s IT Lead, and local author and historian, Roger Hannam. This involved many hours of detailed research from the 57 entries listed in the Historic England website. Significantly, Carol also devised an interactive map for the Archive, showing direct links for further information. It is worth noting that several of these buildings and structures are now private

property, but many can be seen from public roads and footpaths. So please enjoy this new and fascinating collection of Lymm heritage.

Also, in July, we welcomed Mrs Helena Park, from Rugby to the Centre, along with her husband and daughter. Here, they shared valuable memories from their treasured family photograph album, together with their wonderful reminiscences from their family connections with Lymm.

Mrs Park (nee Kay) lived at Dog Cottage on Oughtrington Lane. Her mother, Lena Kay, was Lymm May Queen in 1920. Much more of Mrs Park's memories can be viewed on the Archive, including a picture of Mrs Horsefield, her grandfather's mother. Horsefield's boats were once a very familiar sight in Lymm carrying coal and other cargoes.

September brought another welcome return to Keate House to celebrate their Heritage Day using images and short films produced by the Centre. By far the most popular were the 'old shops of Lymm', enabling residents to recall their own stories and experiences. It also inspired further discussion and reminiscence in the days that followed, and the Centre is looking forward to expanding its work on outreach.



The Lymm Archive home page featuring Lymm in Colour and Listed Lymm

The end of the year, saw the development of the 'Bill Todd Collection'. Here the Archive gladly accepted a notable collection of slides donated to the Centre by his family. Bill Todd was a founder member and long serving committee member of Lymm Local History Society. He had a great interest in photography and from the late 1960s until his death in 1984, built an extensive archive of photos with his wife, Kathleen Rees (formerly Todd, nee Holt). Kathleen was also a founder member of Lymm Jubilee WI. This donation, in conjunction with a short film available to view at the Centre, is yet another lasting tribute in preserving Lymm's memories.

To conclude and on a more personal note, the scanning of these slides demonstrated fantastic cross-team working that was undertaken by the three members of the IT group. However, and it is with great sadness that we share the news that our good friend and member of the team, Mr Peter Hesford, sadly passed away in January of 2022. Peter was a much valued and committed volunteer who made a great contribution to the Centre. He will be greatly missed by all his colleagues.

8. Oral history

The pandemic has meant that we have had to stop activities in this area because it has not been possible to visit people or to maintain social distancing. We will commence further interviews when we are able to do so.

9. Volunteers

The Heritage Centre charity continues to be run entirely on volunteer effort. Lymm Heritage Centre opens Thursday to Sunday afternoons (12 noon to 4pm) throughout the year, staffed by many of those volunteers. Inevitably there is some “churn” in that team as volunteers step down for various reasons and replacements are sought. This was exacerbated by the further disruptions caused by covid-19 closures and regulation. As with many organisations, the age profile shows the vast majority of volunteers being beyond retirement age. That does of course mean that the Centre is able to draw on a huge range of skills and experience from accounting to creative design and model making. There is still some concern among the trustees that too many ongoing tasks are falling on a very few shoulders. Renewed efforts will be made in 2022 to widen the team and delegate more tasks as well as finding more deputies for existing roles such as volunteer co-ordination and financial management.

The IT sub-group continued to develop under the guidance of Carol Sparkes to catalogue and manage the Centre’s growing collection of IT equipment as well as turning its attention to ensuring a systematic approach to data security.

The trustees wish to thank all volunteers for their efforts and contributions during the year.

10. Friends and Sponsors

The Centre now has 127 annual subscription memberships. Many of them are joint, meaning 190 members in total. Membership is £12 p.a. for individuals and £20 for couples. In total and including Gift Aid, this generated £2,713 in the year, slightly ahead of the previous year. As far as possible we encourage membership payment by a recurring method such as standing order. It was another frustrating year due to Covid that prevented the Centre being able to engage fully with Friends in the form of events and activities and had to rely instead on newsletter communication. We look forward to restarting activities in 2022. Some of these Friends go on to become volunteers or to support us in kind in other ways. We also have a business sponsor at £100 p.a. Friends and sponsors provide a vital, reliable, regular source of income and we continue to be keen to grow this area as much as possible but need to introduce the scheme to visitors more proactively.

11. Premises

Minor damp ingress started to appear during the year due to inadequate flashing and felting in one area of the roof. This was repaired and some broken slates replaced at a total cost of £500.

There was also a minor reappearance of Japanese knotweed to the side of the building. The landlord was notified as this was a specific exclusion from the list of responsibilities of the lessee.

At around the turn of the year one of our newer volunteers, Peter Graham, expressed a willingness to undertake minor maintenance jobs, a very welcome addition to the team.

12. Additional / Miscellaneous Activities

These were again curtailed by Covid but relaxation of rules toward the end of the year saw an opportunity at last to engage with other community groups. The Centre looks forward to a much more active engagement of this sort in 2022.

In August we supported an outdoor heritage event in Times Square in Warrington organised by Warrington's heritage network.



The Warrington Heritage Event in Time Square

The Centre also had an information stand at the Lymm May Queen, this year exceptionally held in September.

The Centre also participated in the National Heritage Open Days Scheme during September. Working in partnership with the owners of Lymm Hall, there were three visits for groups of 20. The groups

met at the Heritage Centre for a short illustrated talk. This was followed by a guided walk through the village before handing over to the new owners of the Hall for a guided tour to explain the renovation and environmental projects underway at the site.



Heritage Open Day visits to Lymm Hall

There was a visit by the Lymm Archive team to Keate House residential care home in September and an evening talk to Oughtrington WI in October.

On Saturday November 6th the Heritage Centre was, for the first time, a venue for a performance of the souling play by the Warburton Soulers.

And with things almost back to normal in December, the Centre had a tree at the St Mary's Christmas Tree Festival, had a record sales day at Lymm Dickensian Day and partnered with local business Papertown to run a children's workshop to make Christmas decorations.

13. Marketing & Promotion

Social media continues to be a significant point of access to our potential audience and towards the end of the year there were some tentative steps to spend in this area to boost views. Local press outlets, Lymm Life and Warrington Guardian continue to be supportive and we have advertised in the former to promote specific activities e.g. the book launch. There have also been a couple of interviews with Lymm Radio. A significant new spend towards the end of the year (£360 p.a.), saw us subscribing to the Visit Cheshire website which acts as a focal point for many heritage and tourism attractions in the county. There is an intention to significantly ramp up marketing activity in 2022 to raise the profile of the Centre with the aim of also increasing visitor numbers as a consequence. Marketing expenditure in 2021 was slightly less than 50% of the budgeted £1,200. Marketing is an area that could benefit greatly from additional focused resource but also appears to be one where it is particularly difficult to recruit suitably skilled and committed volunteers.



Part of the Heritage Centre entry on visitcheshire.com

14. On-line presence

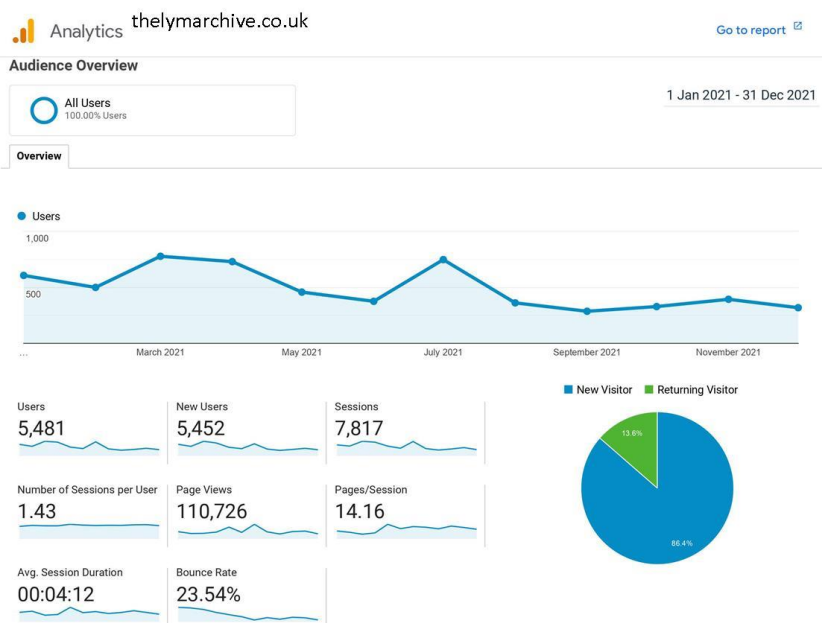
In a year that saw the Centre closed for long periods, our online reach became an even more important means of sharing heritage. The Heritage Centre is represented in five main ways online.

1. **The Centre website** www.lymmhic.co.uk -had a major makeover during the year with the development of a more consistent and simplified style and presentation. In spite of this, visitor numbers fell away significantly compared to the all- time high in 2020 of 4,769 unique visitors for 6,702 site sessions, averaging over 13 minutes. The equivalent figures for 2021 were 2,576 unique visitors for 3,473 sessions. It is difficult to explain this reduction in traffic though one surmises that online traffic in 2020 would have been particularly high with so many periods of “lockdown”.
2. **The Lymm Heritage Shop** – www.lymmheritageshop.co.uk was originally set up in November 2020. The online shop has been a successful addition to the Centre’s offering and brought valuable revenue, particularly in the run up to Christmas. It generated over £3,500 of revenue in 2021 – representing 27% of the retail total.



Home page of the new look website

3. **The Lymm Digital Archive (aka LyDiA).** www.thelymmarchive.co.uk A key part of our Heritage Lottery project was to deliver a secure, searchable, shareable archive. This was a part of the project that the team were able to continue to work on remotely during the year, with the result that the archive now has over 3,500 entries: mainly photographs but also advertisements and documents. The following chart illustrates the very encouraging levels of use of the archive both locally and internationally.
4. **Heritage Centre Facebook group increased its followers from 2,573 to 2,778 in 2021.** As a “niche” site it is probably unrealistic to anticipate substantial further growth. The page remains an important way of sharing heritage stories but also promoting the Centre and introducing new merchandise. Some posts reached over 2,000 people with a total cumulative reach of posts through the year of over 88,000.



The Lymm Archive "traffic" analysis for 2021

- Lymm Memories Facebook group**- This group grew from 2,400 members to 2,675 by the end of 2021. Similar to the Heritage Centre site, as a niche group, further growth is likely be incremental. This is mainly a reminiscence group administered on our behalf by a lifelong resident of Lymm. Members also help with information for the archive and provide stories and information for publications. It has been a valuable source of contact for many older people during another difficult year and has helped to keep them connected with friends and acquaintances.

In addition to the above, the Centre has a mailing list of approximately 400 who receive at least quarterly newsletters. The Centre also has an Instagram account which is still in its infancy. The Centre would benefit from additional specialist resource to help develop the online presence and impact.

The Centre can clearly see the ever- growing importance of social media as a means of keeping people informed, sharing heritage stories and promoting visits and activities. With that in mind the trustees remain keen to recruit a volunteer with specialist skills in this area.

15. The Year Ahead

2022 will be the year where we aim to fully recover to our pre-Covid position and start to move forward. We are in a strong position to achieve this thanks to a healthy financial position and a committed volunteer team.

Specifically, we aim to

- Rebuild visitor numbers. We will be pro-active in this by
 - Staging temporary exhibitions of local interest
 - Increasing our marketing effort

- Seeking new permanent compelling exhibits and displays
- Increasing our range of activities for children to make the Centre an attractive family destination.
- Encouraging more group visits both to the Centre and on an outreach basis.
- Restart education. We hope that schools will be keen to take up the opportunity but we will also carry out an awareness raising campaign to ensure schools understand better what is on offer.

All of this goes alongside a commitment to continue to grow the Lymm Archive and to generally provide a service that sits at the heart of the community by recording, conserving and celebrating the village's unique heritage.

Contact -

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TRUSTEES REPORT APPROVED

DATE 04/06/2022

Alan Williams- Chair of Trustees

Alan Williams

Patrick Knowles – Treasurer

Patrick Knowles

APPENDIX A

Visitor Numbers including details of Covid closures

| | 2020- visitor numbers | 2021- visitor numbers | Days Open 2021 | Average visitors per day |
|-----|-----------------------------|-----------------------------|-------------------|--------------------------------|
| Jan | 390 | Shut | 0 | |
| Feb | 387 | Shut | 0 | |
| Mar | 253 | Shut | 0 | |
| Apr | Shut | Shut | 0 | |
| May | Shut | 89 | 8 | 11.13 |
| Jun | Shut | 234 | 16 | 14.63 |
| Jul | 231 | 255 | 18 | 14.17 |
| Aug | 303 | 304 | 17 | 17.88 |
| Sep | 258 | 308 | 17 | 18.12 |
| Oct | Shut | 350 | 19 | 18.42 |
| Nov | Shut | 363 | 16 | 22.69 |
| Dec | Shop only | 657 | 16 | 41.06 |

LYMM HERITAGE INFORMATION CENTRE
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

| | Total funds | Restricted funds: NLHF grant * | Unrestricted funds | Total funds |
|--|----------------|---|-----------------------|----------------|
| | 2021 | 2021 | 2021 | 2020 |
| | £ | £ | £ | £ |
| A1 RECEIPTS | | | | |
| Donations | 5,467 | | 5,467 | 14,931 |
| Legacy income | 5,000 | | 5,000 | |
| Sale of goods | 13,288 | | 13,288 | 14,216 |
| Local authority Covid support grants | 16,573 | | 16,573 | 11,334 |
| Other grants | 3,007 | | 3,007 | 2,000 |
| Education income | 0 | | 0 | 150 |
| Walks and talks | 50 | | 50 | 110 |
| Room hire | 2,782 | | 2,782 | 1,952 |
| Interest income | 1,188 | | 1,188 | 1,049 |
| Gift Aid receipts | 671 | | 671 | 863 |
| Insurance claim | 4,425 | | 4,425 | |
| TOTAL RECEIPTS | 52,451 | 0 | 52,451 | 46,605 |
| A3 PAYMENTS | | | | |
| Purchases of goods | 7,339 | (34) | 7,373 | 9,430 |
| Rent | 12,000 | | 12,000 | 7,000 |
| Utilities and broadband | 1,543 | 77 | 1,466 | 1,588 |
| Insurance | 896 | | 896 | 821 |
| Minor capital items | 155 | 24 | 131 | 2,193 |
| Software licences and support | 192 | 63 | 129 | 502 |
| Exhibition costs | 846 | 476 | 370 | 8,385 |
| Publicity | 555 | | 555 | 358 |
| Refreshments | | | 0 | 71 |
| Cleaning | | | 0 | 581 |
| Printing, postage & stationery | 464 | 304 | 160 | 147 |
| Subscriptions | 62 | | 62 | 62 |
| Sundry expenses | 1,520 | | 1,520 | 974 |
| Repairs and renewals | 500 | | 500 | |
| Retail goods selling costs | 286 | | 286 | 508 |
| Transfer - see Note 1 | | 1,831 | (1,831) | 0 |
| Sub total | 26,358 | 2,741 | 23,617 | 32,620 |
| A4 ASSET & INVESTMENT PURCHASES | | | | |
| Exhibition blocks/display cases | | | | 180 |
| IT and electrical equipment | | | | 4,744 |
| Models | | | | 331 |
| Other fixtures, fittings and equipment | 235 | 205 | 30 | 2,963 |
| Sub total | 235 | 205 | 30 | 8,218 |
| TOTAL PAYMENTS | 26,593 | 2,946 | 23,647 | 40,838 |
| NET RECEIPTS/(PAYMENTS) | 25,858 | (2,946) | 28,804 | 5,767 |
| Cash funds at 31 December 2020 | 91,064 | 2,946 | 88,118 | 85,297 |
| Cash funds at 31 December 2021 | 116,922 | 0 | 116,922 | 91,064 |

LYMM HERITAGE INFORMATION CENTRE

CHARITY REG. NO. 1164961

STATEMENT OF ASSETS & LIABILITIES AS AT 31 DECEMBER 2021

| | Total | 31/12/2021 Restricted funds NLHF grant | Unrestricted funds | 31/12/2020 Total |
|----------------------|----------------|---|-----------------------|---------------------|
| | £ | £ | £ | £ |
| B1 CASH FUNDS | | | | |
| Cash in hand | 100 | | 100 | 135 |
| Cash at bank | 116,822 | | 116,822 | 90,929 |
| | <u>116,922</u> | <u>0</u> | <u>116,922</u> | <u>91,064</u> |

B2 OTHER MONETARY ASSETS

| | | | | |
|-----------------------------|--------------|----------|--------------|--------------|
| Gift Aid debtor | 630 | | 630 | 696 |
| Trade debtors | 82 | | 82 | 45 |
| Accrued interest receivable | 510 | | 510 | 633 |
| | <u>1,222</u> | <u>0</u> | <u>1,222</u> | <u>1,374</u> |

B4 ASSETS RETAINED FOR THE CHARITY'S OWN USE

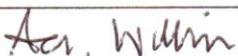

| | | | | |
|--|---------------|---------------|---------------|---------------|
| Retail stock | 3,940 | | 3,940 | 1,831 |
| Exhibition blocks/display cases | 8,616 | 7,108 | 1,508 | 8,616 |
| Carpet | 2,900 | | 2,900 | 2,900 |
| IT and electrical equipment | 10,271 | 8,967 | 1,304 | 10,271 |
| Exhibition models | 3,383 | 2,955 | 428 | 3,383 |
| Other fixtures, fittings and equipment | 7,237 | 5,123 | 2,114 | 7,002 |
| | <u>36,347</u> | <u>24,153</u> | <u>12,194</u> | <u>34,003</u> |

B5 LIABILITIES

| | | | | |
|-----------------------------|--------------|----------|--------------|--------------|
| Trade creditors | 109 | | 109 | 222 |
| Accruals | 1,115 | | 1,115 | 141 |
| Provision for dilapidations | 2,750 | | 2,750 | 2,150 |
| | <u>3,974</u> | <u>0</u> | <u>3,974</u> | <u>2,513</u> |

Signed by two trustees on behalf of

all the trustees:

| Signature | Print Name | Date of approval |
|---|-----------------|------------------|
|  | ALAN WILLIAMS | 9/6/2022 |
|  | PATRICK KNOWLES | 9/6/2022 |

LYMM HERITAGE INFORMATION CENTRE

NOTE TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1) National Lottery Heritage Fund grant

In March 2017 the charity was notified that it had been successful in its application to the Heritage Lottery Fund for a grant of up to £88,200 being 87% of the total eligible project cost of £100,950 towards a project to establish a heritage centre for Lymm and to engage the community with its history. Subsequently the Heritage Lottery Fund was renamed the National Lottery Heritage Fund.

The grant was payable in stages with the first tranche of £44,100 being received in 2017 and the second of £35,280 received in 2019. In total 90% of the grant was received up to the end of the project in January 2021.

The grant was for certain approved purposes - principally furnishing and equipping the building, developing a core exhibition, setting up a digital archive and working with schools and other organisations to develop activities associated with the history of Lymm.

As the purposes of the grant are somewhat narrower than the Objects of the charity, the grant was treated as a restricted fund and the accounts prepared accordingly.

The approved purposes of the grant had to be completed by the 31st January 2021 and any grant monies received but not spent returned to the National Lottery Heritage Fund.

By the project completion date of 31st January 2021, £77,549 of the grant had been spent. This left £1,831 repayable to the National Lottery Heritage Fund. In February 2021 the Fund waived repayment of this amount and advised that the charity could retain the money in order to help sustain activities in the future.

No specific conditions were attached to this retained amount.

Independent Examiner's Report on the Accounts

Section A Independent Examiner's Report

Report to the Trustees / Members of: LYMM HERITAGE CENTRE

Charity Ref: 1164961

On accounts for the year ended: **31/12/2021**

Respective responsibilities of trustees and examiner: The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement: My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement: In connection with my examination, no matter has come to my attention (~~other than disclosed below *~~)

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Please delete the words in brackets if they do not apply.

Signed:

H. Hickin

Date:

15/6/22

Print Name: HELEN HICKIN

Relevant professional qualification(s) or body (if any):

BSc Mathematics; MA Operational Research

Address: 7 Wakefield Drive, Endmoor, Kendal. LA8 0BF