



## Trustees' Annual Report for the period

<b>From</b>	<b>Period start date</b>	<b>To</b>	<b>Period end date</b>
	01 04 2020		31 03 2021

**Charity name** Watershed Riding for the Disabled

**Other names charity is known by**

**Registered charity number (if any)** 1164924

**Charity's principal address** Watershed Stables, Coates

Cirencester

Glos

**Postcode**

GL7 6NS

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Pam Farnsworth	Chairperson		
2 Sandra McCallum	Treasurer		
3 William Lash	Secretary		
4 Kate Beim	Fund Raising		
5 Lorraine Hackett	Pony Care		
6 Kathy Mottershead	Safeguarding		
7 Richard Harrison	Governance		
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution adopted October 2018

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

New trustees are interviewed and appointed by existing trustees, with ratification by the RDA Group members at the AGM

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, abo

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A minimum of four Trustee meetings are held annually, plus others as required this year extra ones to discuss the absorbing of Minchinhampton RDA. Further sub committee meetings are normally held for example fund raising.

There were seven trustees active for the whole year April 2020 to March 2021.

The Group operates under the national umbrella organisation of the Riding for Disabled Association but is a separate and independent charity responsible for its own governance and funding.

To ensure the ongoing safety of our volunteers, riders and ponies the Group carries out an annual risk assessment. The group has a number of policies in place to promote good governance and to ensure the safety of our riders, ponies and volunteers.

Summary of the objects of the charity set out in its governing document

To promote the objects of the Riding for the Disabled Association incorporating carriage driving, a charity registered under charity number 244108 by providing disabled people with the opportunity to ride to benefit their health and well-being in the mid-west Gloucestershire area.

Summary of the main activities

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undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity provides equestrian services specifically for people with disabilities (both physical and learning difficulties) in order for them to gain therapeutic benefit. These activities include riding therapy and training, training on animal care and stable management, competitions and educational activities.

Our group works with adults and children with a range of disabilities and reasons for taking part.

The core purpose of the Charity is to benefit the health and well-being of people with disabilities through the delivery of effective and life-enhancing therapy, the opportunity to learn new skills, achieve personal goals and ambitions and the chance to enjoy taking part in a social activity that promotes general well-being.

During the year April 2020 to March 2021 whilst conducting the aforementioned charitable work the Trustees have had regard to the guidance issued by the Charity Commission on Public Benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have in the region of seventy volunteers who carry out a range of vital tasks. For example: volunteer roles or duties can include:

Assisting with rides: each rider can need up to four volunteers supporting them (instructors, leaders, side walkers and followers)

Preparing the ponies for the rides.

General pony care (EVERY day of the week, every day of the year!)

Stable and paddock maintenance.

Rider and volunteer co-ordination

Fund raising

Charity administration

**Summary of the main achievements of the charity during the year**

Watershed RDA Group has provided 310 rides for approximately 25 children and adults during the year to end of March 2021 considerably less than in previous years due to Coronavirus as riders were very cautious to return.

We own or loan on long term five ponies and additional one (not owned by Watershed) is brought in when required usually on one day a week.

We keep our website up to date to provide beneficial sharing of news and events together with Facebook and Twitter pages enhance the promotion and communication of the Group



Brief statement of the charity's policy on reserves

The charity elects to maintain reserves of £120,000. In 2020/21 the charity had reserves of £120,000. Reserves are held to cover any fluctuation or unexpected expenditure.

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our expenditure is spent on the stables and looking after the ponies. Our expenditure consists of:

Pony care (feed, farrier, veterinary etc)

Rent (premises and grazing land)

Insurance (vehicle, premises and public liability)

Paddock and general maintenance

Vehicle related expenses (tractor & truck)

The majority of our income comes from donations and fund raising efforts, with a small amount being generated by a £5 contribution per rider per lesson, considerably less than the commercial rate for lessons.

**Section F**

**Other optional information**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Sandra McCallum*

Full name(s)

Sandra McCallum

Position (eg Secretary, Chair, etc)

Treasurer

Date: 26 November 2021.

**WATERSHED RIDING FOR THE DISABLED**

**UNAUDITED ACCOUNTS FOR THE**

**Year Ended 31st March 2021**

**Charitable Incorporated Organisation  
Registered charity number : 1164924**



**WATERSHED RIDING FOR THE DISABLED**

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## **WATERSHED RIDING FOR THE DISABLED**

### **INFORMATION**

The group was established under its constitution in order to provide disabled people with the opportunity to ride.

#### **Officers**

Chairperson	Pam Farnsworth
Secretary	Bill Lash
Treasurer	Sandra McCallum

<b>Trustees</b>	Pam Farnsworth
	Bill Lash
	Sandra McCallum
	Kate Beim
	Lorraine Hackett
	Kathy Mottershed
	Richard Harrison

#### **Charitable Incorporated Organisation**

**Registered number** 1164924

Charity law requires the trustees of the Association to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition the trustees are responsible for keeping proper accounting records, which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## WATERSHED RIDING FOR THE DISABLED

### Statement of assets and liabilities

#### Cash funds

#### Bank Accounts

	<u>31.3.21</u>	<u>31.3.20</u>
	<u>£</u>	<u>£</u>
Current Accounts	49,587	22,448
Deposit Account	71,313	55,537
	<u>120,900</u>	<u>77,985</u>
 Restricted Funds		
Mess room fund	17,000	11,415
Pony fund	4,200	3,450
Machinery and vehicle fund	39,080	19,080
Yard manager	32,523	22,745
Restricted Funds total	<u>92,803</u>	<u>56,690</u>
Unrestricted Funds	28,097	21,295
	<u>120,900</u>	<u>77,985</u>

The accounts on pages 2-5 were approved by the Group Executive Committee and Managing Trustees on 20/9/2021 and signed on their behalf by:

P J Farnsworth

Chairperson

Sandra McClements

Treasurer

#### Notes to the accounts

The accounts have been prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice for Charities. As such, no adjustment has been made for accruals, prepayments, debtors and creditors at the year end.

## WATERSHED RIDING FOR THE DISABLED

### Receipts and payments accounts

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Year ended</u> <u>31.3.21</u>	<u>Year ended</u> <u>31.3.20</u>
	<u>funds</u>	<u>funds</u>	<u>Total</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Total receipts for the year	46,860	36,335	83,195	61,336
Total payments for the year	40,058	222	40,280	43,818
Net receipts/(payments) for the year	6,802	36,113	42,915	17,518
Cash funds as at 1st April 2020	21,295	56,690	77,985	60,467
Debtors settled			-	-
Creditors settled			-	0
Net surplus for the year	6,802	36,113	42,915	17,518
Cash funds as at 31st March 2021	28,097	92,803	120,900	77,985



**WATERSHED RIDING FOR THE DISABLED**

Receipts and payments - detail

	Year ended <b>31.3.21</b>		
	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>Total</u></b>
	<b><u>funds</u></b>	<b><u>funds</u></b>	<b><u>funds</u></b>
<b>INCOME</b>	<b>£</b>	<b>£</b>	<b>£</b>
Card Sales	189		189
Donations	11,016	25,585	36,601
Insurance Claim	4,150		4,150
Friends Scheme	3,287		3,287
Fundraising	-		-
Gift Aid	2,972		2,972
Grants	10,000		10,000
Holidays (Income)	-		-
Interest	26		26
Legacies	12,350	10,000	22,350
Mess Room Fundraising		-	-
Mess Room Donations		-	-
Mileage @45ppm	-		-
Muck Sales	290		290
Pony Sale		750	750
Riders' Contributions	1,550		1,550
Sales of Saddlery and Tack	120		120
Sales	862		862
Share of Hay	42		42
Other	6		6
<b>Total Income</b>	<b>46,860</b>	<b>36,335</b>	<b>83,195</b>



# WATERSHED RIDING FOR THE DISABLED

Receipts and payments - detail

Year ended				
31.3.20				
<u>Total</u>			<u>Unrestricted</u>	<u>Restricted</u>
<u>funds</u>			<u>funds</u>	<u>funds</u>
£	EXPENDITURE		£	£
971	Bank charge		69	
40,113	Bedding		124	
	Capital Equipment		18,815	
3,107	Catering/Outings		-	
2,099	Cleaner		206	
	DBS applications		24	
1,000	Electricity Gas		1,019	
3,990	Farrier		1,438	
163	Feed		31	
3,110	Fundraising expenses			
	Groom			222
	Hay			
	Holidays (Outgo)		-	
206	Legal and professional fees			
200	Maintenance		5,696	
4,595	Mess Room Expenditure		25	
	Paddock Maintenance		401	
1,047	Capital Works		6,495	
	Pony purchase			-
735			-	
	Premis & Empl Insurance		747	
61,336	Rates		-	
	RDA		665	
	Rent		1,296	
	Saddlery and Tack		519	
	Stationery & postage		139	
	Tractor		98	
	Training		-	
	Vehicle fuel		359	
	Vehicle Insurance		479	
	Vehicle Service		179	
	Vehicle Tax		265	
	Veterinary		474	
	Other (expenditure)		495	
	<b>TOTAL EXPENDITURE</b>		<b>40,058</b>	<b>222</b>



Year ended <u>31.3.21</u> <u>Total</u> <u>funds</u> £	Year ended <u>31.3.20</u> <u>Total</u> <u>funds</u> £
69	69
124	209
18,815	
-	346
206	494
24	60
1,019	956
1,438	1,366
31	141
	1,277
222	3255
-	975
-	2,977
-	
5,696	300
25	1,730
401	1,446
6,495	
-	
-	
747	729
-	383
665	665
1,296	496
519	1,828
139	51
98	187
-	
359	406
479	332
179	503
265	260
474	1,223
-	
495	981
<b>40,280</b>	43,818



Section A

Independent Examiner's Report

Report to the trustees/  
members of

WATERSHED RIDING FOR DISABLED

On accounts for the year  
ended

31st MARCH 2021

Charity no  
(if any)

1164924

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

J Lindsay

Date:

19 OCT 2021

Name:

JACQUELINE LINDSAY

Relevant professional  
qualification(s) or body  
(if any):

IAgSA - INSTITUTE OF AGRICULTURAL SECRETARIES  
AND ADMINISTRATORS

Address:

14 ADELAIDE DRIVE

WELSHPOOL

POWYS SY21 7RQ



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**