

## **GRACE CHURCH WHITEHAVEN**

### **CHARITY INFORMATION Year Ended 31<sup>st</sup> December 2021**

|                      |  |
|----------------------|--|
| Charity Number       | 1164923  |
| Principal office     | Grace Church Whitehaven,<br>14 West Row<br>Whitehaven<br>Cumbria<br>CA28 9AU                       |
| Trustees             | Mr Aaron Travell (Chair)<br>Mr Jonathan Lumby<br>Chris Moss (01 Oct 2021)<br>Mr Allen Rossi        |
| Eldership team       | Mr Aaron Travell<br>Mr Allen Rossi   |
| Bankers              | National Westminster<br>71 Lowther Street<br>Whitehaven<br>CA28 7AH                                |
| Solicitor            | Ms Katie Douglas<br>Anthony Collins Solicitors LLP<br>134 Edmund Street<br>Birmingham<br>B3 2ES    |
| Independent Examiner | Tony Hindmoor<br>Gibbons<br>Carleton House<br>136 Gray Street<br>Workington<br>Cumbria<br>CA14 2LU |

## **GRACE CHURCH WHITEHAVEN**

### **TRUSTEE REPORT Year Ended 31 December 2020**

**Structure, governance and management.** The charity is governed by a constitution dated 23 November 2015.

1. New trustees are recruited from within the trustee/Eldership team who are members of the congregation. The aim of there being at least four trustees.
2. The trustees met during the year to discuss safeguarding policy, finances, our rented building and employee issues. Day-to-day organisation of the church's activities, spiritual leadership, care and vision is the responsibility of the church leaders.
3. Whilst autonomous, the church is part of the Christ Central sphere of the New Frontiers group of churches and is actively involved with member churches throughout Cumbria, the UK and internationally with interaction being voluntary. However, the charity makes use of the assistance available from such a group particularly when dealing with challenging issues. The church attends many events throughout the year.
4. Part of the trustees' responsibilities is the review of risk factors and the Safeguarding is constantly under review with training provided for children and youth workers. Mr Jonathan Lumby as trustee and safeguarding officer regularly reviews all operational risks, policies and procedures. Sarah Rossi is also appointed as deputy Safeguarding Officer.
5. The trustees are to work on annual appraisals for all fulltime staff. Alongside annual reviews of salary and expenses. This year, we updated expense allowances, employee contracts and a wage review and rise for our full time elder.

#### **Objectives and activities**

The primary object is the advancement of the Christian faith for the public benefit.  
To achieve this aim the charity has carried out the following main activities.

1. The meeting of church members for regular worship, teaching, outreach and prayer. This is undertaken weekly at Mayfield school, the George Street building, members homes and various community venues.
2. Pastoral support throughout the church and the locality as required or requested.
3. Attending major Christ central events elsewhere in the country.
4. Working with and establishing new church plants in the county, UK and other nations.
5. Operating various small groups and outreach during the week.
6. Supporting Churches Together in the Whitehaven Area.
7. Supporting and working with a local youth residential centre for the ages of 16-25 who have been in care and homeless.
8. Developing contacts with Christians in other nations, particularly into Mexico.

A considerable amount of work is carried out by volunteers who support the Vision and Values of the church and desire to achieve the primary object which is gratefully acknowledged by the trustees.

## **GRACE CHURCH WHITEHAVEN**

### **Achievements:**

Even though this year has been a huge challenge due to the covid 19 pandemic, trustees are satisfied that the objectives are being achieved and happy with the progress that the Church has made during this year.

Even though our public, in person, meetings had stopped due to Covid restrictions, we continued to meet online each week until July 2021. We are now meeting face to face again. The church has maintained a majority of our members, with new people joining after the lockdowns and becoming part of the church. Normally, throughout the year, the church and individual members support Christian outreach and social action projects that we organise and run. This year, we have managed to continue connections with the following:

1. We have continued our parent and toddler group and have over 70 parents on the books. We are now using a new premises which is another local church building in town. We invited these parents to our Christmas carol service, where many attended.
2. We continued with our 'Christmas Hamper Give away' where the church made over 70 luxury food hampers for families, individuals, schools and the elderly in need over Christmas.
3. We also kept our connections with the youth foyer in town. This is a residential project which provides accommodation for young adults who have been in the care system or homeless. We normally have a project which involves members of the church visiting the centre and providing dinner, cooking lessons and friendship for the young people. With restrictions this year, we have not been able to do this. However, we made up over 20 Christmas bags to hand to the young people.
4. In 2021, although restricted, we have continued to commit extra support for other Churches outside of Grace Church Whitehaven through Allen Rossi who works at supporting and helping churches in Cumbria, Lancashire and Mexico.
5. We were also able to give to wider work in our movement of churches, to help support churches, projects and charities.

### **Financial Review**

1. 2021 has proved to be another challenging year for finances but one we seem to be working well through, despite losing some significant giving through our in person, Sunday meetings. We were able to set up more online giving opportunities through GiVT App and steward services to help members to give through alternative methods.
2. We were pleased that a number of members added to the list of monthly standing order donations, even though we did lose some giving from Sunday meetings (as explained above). The detailed figures are set out in the pages that follow this report.
3. The trustees are satisfied with the current finances of the church and are satisfied with the current reserves that are held in the bank.
4. The Church plans to continue Sunday meetings at Mayfield School, while it is deemed safe to do so, under government guidelines. The same will apply to other meetings of small groups, youth and outreach work.
5. We continue to provide management accounts which aid decision making and expense monitoring. At the end of 2019 we started to use the services of a self-employed bookkeeper to help sharpen our expense monitoring, finances and yearly bookkeeping. This has proved to be an excellent decision and we are now operating finances and budget through QuickBooks.
6. Reserves are in the trustees' opinion at a good/healthy level. No Investments are held and surplus cash funds are retained pending investment decisions.
7. We will continue in the future to hold gift days towards certain projects and church work.

8. The trustees wish to place on record their thanks to the employees and Eldership team for their work on behalf of the trust.

Approved by the board of trustees and signed on behalf of the trustees.

X 

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28.03.22

Allen Rossi

Allen Rossi (Trustee)

## INDEPENDENT EXAMINERS REPORT

I report on the accounts of the Trust for the year ended 31 December 2021.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

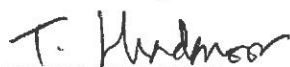
### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tony Hindmoor BFP FCA  
Gibbons  
Chartered Accountants  
Carleton House  
136 Gray Street  
Workington  
Cumbria  
CA14 2LU

01 March 2022

**GRACE CHURCH WHITEHAVEN**  
**CHARITY NO. 1164923**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2021**

|  | 2021<br>£     | 2020<br>£     |
|--|---------------|---------------|
| <b>Income</b>                          |               |               |
| Donations and legacies                 | 37,677        | 38,808        |
| George Street Room Hire                | 50            | 740           |
| HMRC Gift Aid                          | 6,756         | 15,221        |
| Little Monkeys Subs                    | 172           | 169           |
| Other refund                           | -             | -             |
| <b>Total Income</b>                    | <b>44,655</b> | <b>54,938</b> |
| <b>Total</b>                           | <b>44,655</b> | <b>54,938</b> |
| <b>Expenditures</b>                    |               |               |
| Departments                            | 856           | 82            |
| Family Fund Gifts                      | -             | 1,129         |
| Insurances                             | 299           | 276           |
| Marketing                              | -             | 33            |
| Office/General Administrative Expenses | 1,038         | 646           |
| Outreach Departments                   | 1,895         | 2,634         |
| Professional Services                  | 1,573         | 1,703         |
| Purchases                              | -             | 105           |
| Rent or Lease of Buildings             | 210           | 6,309         |
| Travel and Accommodation               | 456           | 966           |
| Wages & Salaries                       | 34,256        | 33,086        |
| Office equipment additions             | -             | 700           |
| <b>Total Expenditures</b>              | <b>40,584</b> | <b>47,668</b> |
| <b>Net Operating Income</b>            | <b>4,071</b>  | <b>7,270</b>  |
| <b>NET other income/expenditure</b>    | <b>450</b>    | <b>-</b>      |
| <b>Net Income/(Expenditure)</b>        | <b>4,521</b>  | <b>7,270</b>  |
| <br>                                   |               |               |
| Bank Balances 01/01/21                 | 43,343        | 35,968        |
| Net income/expenditure                 | 4,521         | 7,270         |
| Petty cash movement                    | - 100         | 105           |
| <b>Bank Balances 31/12/21</b>          | <b>47,764</b> | <b>43,343</b> |

**GRACE CHURCH WHITEHAVEN**  
**CHARITY NO. 1164923**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**YEAR ENDED 31 DECEMBER 2021**

|  | <b>2021</b> | <b>2020</b> |
|--|-------------|-------------|
|  | <b>£</b>    | <b>£</b>    |
| <b>Assets</b>                                    |             |             |
| <b>Cash funds</b>                                |             |             |
| Bank current account                             | 47,764      | 43,344      |
| <b>Assets retained for the charity's own use</b> |             |             |
| Equipment  | 15,680      | 15,730      |