

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARYS KINGSCLERE

England & Wales · Charity number 1164911

Details

Other names PAROCHIAL CHURCH COUNCIL KINGSCLERE

Status Registered

Legal form Previously excepted

Registered 2015-12-17

Register [View on the Charity Commission register](#)

Contact

Address Church Office
37 George Street
Kingsclere
Newbury
Berkshire
RG20 5NH

Phone 07422687125

Email administrator@stmaryskingsclere.co.uk

Website www.clerewoodlands.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Anglican Church Council for St Mary's Church, Kingsclere.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£118,721	£107,383	-	-
2023-12-31	£159,477	£123,484	-	-
2022-12-31	£89,093	£101,150	-	-
2021-12-31	£224,751	£227,459	-	-
2020-12-31	£123,882	£117,354	-	-

Trustees

Name	Role	Appointed
Rev Peter Williams	Chair	2023-06-01
Catherine Ashley Pink		2025-04-28
John Stephen Arthur Price		2022-10-10
Matthew John Hensby		2024-04-15
Sandra Jean Liddeatt		2025-04-28
Sharon Debbie Meads		2025-04-28
Stuart Michael Frost		2025-05-19

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARYS KINGSCLERE

England & Wales - Charity number 1164911

Accounts



**Annual Report and Financial Statements
For the Parish of St. Mary's, Kingsclere
Year ended 31st December 2024**

“For I know the plans I have for you,” declares the LORD,
“plans to prosper you and not to harm you,
plans to give you hope and a future.”

Jeremiah 29: 11



Introduction and statutory information

The parish of Kingsclere is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England.

Rev. Pete Williams is Priest-in-Charge.

The parish church is St Mary's.

The correspondence address is Church Office, 37 George Street, Kingsclere, RG20 5NH.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1164911.

Objectives

The Parochial Church Council (PCC) has the responsibility of working with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social, and ecumenical – together with oversight of the finances and care of the church buildings and churchyard.

Our benefice vision is defined as: “Follow Jesus, Love God’s Family, Bless Others”.

The membership of the PCC during 2024 was follows:

Vicar (Chair)	Rev Pete Williams
Churchwardens	John Price
Licenced Lay Ministers	Steve Green Beverley Williams (from October 2024)
Deanery Synod Members	Janet Larkins (to April 2024) Matt Hensby (from April 2024)
PCC Members	Steve Green (ex-Officio to April 2024) Kate Pink (from May 2021 to April 2024) Lesego Stapley (from May 2021 to April 2024) Sara Hannan (from April 2022) Janet Larkins (from April 2022) John Price (from April 2023) Rodolph de Salis (from April 2023) Matt Hensby (co-opted September 2023, elected April 2024)
Secretary	Emma Rivers

PCC members are elected for a three-year term according to the Church Representation Rules. At its APCM in 2005, Kingsclere passed a resolution to set a limit of 3 years for continuous service, after which an individual would be required to step down for a minimum of 1 year. This has been in operation since April 2006. All regular worshippers are encouraged to register on the electoral roll and stand for election to the PCC.

Officers of the PCC

Chair: Rev Pete Williams

Treasurer: Lesego Stapley to April 2024, Matt Hensby from April 2024

Secretary: Emma Rivers (non-voting)

Electoral Roll Officer: Les Wallace

Safeguarding Officer: Emma Rivers

Sub-Committees & Working Groups

The PCC fulfils its responsibilities by delegating to various smaller groups.

The Standing Committee is a statutory sub-Committee and made up of the Vicar and Churchwardens (ex-officio) and at least two representatives of the PCC. During 2024 the standing committee did not meet, but instead the PCC met as a whole. The Fabric sub-committee deal with issues relating to the fabric of the building. There are two other working groups – the Ministry Team who meet to discuss worship in the parish, and the larder team, who oversee the Community Larder only.

What has the PCC done during the year?

The PCC met 7 times during the year. The average level of attendance was 93%.

During the year, the PCC:

- Carried out essential maintenance on St Mary's Church including repairs to the bells, belfry doors, floodlights and stained-glass windows, plus began investigative works on issues with the south wall, nave roof, nave floor, and drainage in the SW corner.
- Received regular reports on the finances of the PCC and reviewed spend against budget, adjusting our CMF contribution as necessary.
- Supported Melanie Townsend as she was awarded the Bishop's Permission to Preach (BPP), and Steve Green & Janet Larkins as they started the BCM "Beyond Church Walls" training.
- Approved the addition of a second Sunday morning service, allowing for provision of 9 am traditional & 10:30 am contemporary services.
- Were involved, through the Foundation Governors, in the recruitment process of a new Head Teacher at Kingsclere Primary School.
- Approved the launch of the "Transforming Lives For Good" programme at Kingsclere Primary School.
- Carried our Risk Assessment work for the ringing of bells, access to the roof, and for occasional events & services.

In addition, reports were received from the Treasurer of the PCC accounts, the Deanery representative and others to ensure that the PCC were monitoring and supporting all the activities being undertaken in its name.

Risk

The Council identifies risk in relation to our investments and take appropriate actions to minimise the financial effect of that risk. The Council endeavours to identify the risks relating to their activities and take such action to avoid or minimise such risks.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that year and of its financial position at the end of the year.

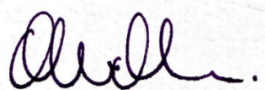
In preparing those financial statements the trustees are required to:

- Set suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Safeguarding

Throughout the year the PCC have complied with their duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidance.



Rev Pete Williams (Priest in Charge)

Independent examiner's report to the trustees of Parochial Church Council of St Mary's Church, Kingsclere

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Mary's Church, Kingsclere for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Ellis (ACMA)

21 Coppice Road,
Kingsclere.
18th April 2025

Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
RECEIPTS					
Voluntary receipts:					
1. Planned giving		£38,813.53	£0.00	£38,813.53	£32,126.68
2. Collections		£6,916.26	£0.00	£6,916.26	£5,958.21
3. All other giving/voluntary receipts	4a	£33,038.46	£9,779.48	£42,817.94	£70,842.17
4. Tax and Gift Aid recovered		£11,937.67	£114.25	£12,051.92	£17,474.93
		<u>£90,705.92</u>	<u>£9,893.73</u>	<u>£100,599.65</u>	<u>£126,401.99</u>
5. Activities for generating funds	4b	£3,613.99	£0.00	£3,613.99	£15,003.52
6. Investment income		£5,085.95	£0.00	£5,085.95	£11,232.93
7. Church activities	4c	£5,500.28	£3,921.50	£9,421.78	£6,838.00
Total receipts		<u>£104,906.14</u>	<u>£13,815.23</u>	<u>£118,721.37</u>	<u>£159,477.44</u>
PAYMENTS					
Church activities:					
8. Diocesan parish contribution		£26,400.00	£0.00	£26,400.00	£31,965.78
9. Clergy and staffing costs		£29,048.13	£1,201.05	£30,249.18	£25,522.90
10. Church running expenses	4d	£37,095.23	£13,639.18	£50,734.41	£63,941.50
		<u>£92,543.36</u>	<u>£14,840.23</u>	<u>£107,383.59</u>	<u>£121,430.18</u>
11. Cost of generating funds (fete)		£0.00	£0.00	£0.00	£2,054.28
Total payments		<u>£92,543.36</u>	<u>£14,840.23</u>	<u>£107,383.59</u>	<u>£123,484.46</u>
Surplus/(deficit) of receipts over payments		£12,362.78	-£1,025.00	£11,337.78	£35,991.98
Transfers between funds		£7.50	-£7.50	£0.00	£0.00
		<u>£12,370.28</u>	<u>-£1,032.50</u>	<u>£11,337.78</u>	<u>£35,991.98</u>
Cash at bank and in hand at 1 January		£130,198.20	£33,299.28	£163,497.48	£127,505.50
Cash at bank and in hand at 31 December		<u>£142,568.48</u>	<u>£32,266.78</u>	<u>£174,835.26</u>	<u>£163,497.48</u>

Financial Statements for the Year Ended 31 December 2024

Statement of Assets and Liabilities

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Cash funds					
St Marys Bank Account		£37,457.59	£31,889.84	£69,347.43	£61,060.24
St Marys Petty Cash		£1.55	£0.00	£1.55	£19.34
SUMUP Card Machine Account		£2.97	£0.00	£2.97	£0.00
Community Food Larder Bank Account		£0.00	£357.81	£357.81	£2,383.83
Community Food Larder Petty Cash		£0.00	£19.13	£19.13	£13.65
		<u>£37,462.11</u>	<u>£32,266.78</u>	<u>£69,728.89</u>	<u>£63,477.06</u>
Investment assets					
Investment funds held at market value	2	£105,106.37	£0.00	£105,106.37	£100,020.42
Cash at bank and in hand at 31 December		<u>£142,568.48</u>	<u>£32,266.78</u>	<u>£174,835.26</u>	<u>£163,497.48</u>
Liabilities at year end		£0.00	£0.00	£0.00	£0.00
Assets retained for church use after liabilities		<u>£142,568.48</u>	<u>£32,266.78</u>	<u>£174,835.26</u>	<u>£163,497.48</u>

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Funds are held in the CCLA CBF Church of England Investment Fund. Returns are used for ordinary church purposes.

3. The movements in restricted funds "R", designated funds "D" and their liabilities during the year were:

	b/fwd	Receipts	Payments	Transfers	c/fwd
1. Children & Family Fund "R"	£4,601.14	£2,209.50	£2,082.11	£0.00	£4,728.53
2. Outreach Fund "R"	£1,072.19	£1,580.00	£483.94	£0.00	£2,168.25
3. Community Food Larder Fund "R"	£2,625.95	£6,104.23	£8,360.18	£0.00	£370.00
4. Pastoral Offices Fund "D"	£0.00	£3,921.50	£3,914.00	-£7.50	£0.00
5. Gift Day 2023 Ring Fenced "D"	£25,000.00	£0.00	£0.00	£0.00	£25,000.00
	<u>£33,299.28</u>	<u>£13,815.23</u>	<u>£14,840.23</u>	<u>-£7.50</u>	<u>£32,266.78</u>

The Community Food Larder Fund is to be spent on activities and resources for the Community Food Larder.

The Outreach Fund to be spent on evangelism.

The Pastoral Offices Fund holds monies that are designated to be paid to the Diocese for their share of fees.

The Children & Family Fund to be spent on children and family activities.

The Gift Day 2023 Ring Fenced monies are designated to be used for Worship Leadership

Financial Statements for the Year Ended 31 December 2024

4. Further Analysis of Receipts and Payments Accounts

<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
RECEIPTS				
a) All other giving/voluntary receipts				
General Donations	£19,037.38	£3,764.00	£22,801.38	£48,029.79
Insurance Claims	£0.00	£0.00	£0.00	£3,485.06
Community Larder Donations and Grants	£0.00	£6,015.48	£6,015.48	£6,942.61
Fabric projects (incl Drainage) grants and fund raising	£0.00	£0.00	£0.00	£0.00
From Ashford Hill/Headley + Wider Benefice	£14,001.08	£0.00	£14,001.08	£12,384.71
	<u>£33,038.46</u>	<u>£9,779.48</u>	<u>£42,817.94</u>	<u>£70,842.17</u>
b) Activities for generating funds				
Fete	£0.00	£0.00	£0.00	£12,121.19
Lights, Coffee Mornings and other	£3,613.99	£0.00	£3,613.99	£2,882.33
	<u>£3,613.99</u>	<u>£0.00</u>	<u>£3,613.99</u>	<u>£15,003.52</u>
c) Church activities				
Fees for weddings and funerals	£4,659.36	£3,921.50	£8,580.86	£6,820.00
Room hire	£840.92	£0.00	£840.92	£18.00
	<u>£5,500.28</u>	<u>£3,921.50</u>	<u>£9,421.78</u>	<u>£6,838.00</u>
PAYMENTS				
d) Church running expenses				
Donations	£1,619.35	£1,200.00	£2,819.35	£1,785.43
Utilities and rent	£9,402.64	£0.00	£9,402.64	£14,425.15
School Bibles and Mission	£0.00	£2,566.05	£2,566.05	£3,889.65
Cost of services	£0.00	£3,914.00	£3,914.00	£5,484.00
Repairs and maintenance	£12,556.58	£0.00	£12,556.58	£17,408.53
AV and music	£380.72	£0.00	£380.72	£249.70
Insurance	£5,775.33	£0.00	£5,775.33	£5,498.43
Supplies	£6,460.32	£5,959.13	£12,419.45	£13,769.75
Flowers	£195.29	£0.00	£195.29	£120.72
Cleaning	£506.00	£0.00	£506.00	£808.50
Training	£199.00	£0.00	£199.00	£501.64
	<u>£37,095.23</u>	<u>£13,639.18</u>	<u>£50,734.41</u>	<u>£63,941.50</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARYS KINGSCLERE

England & Wales - Charity number 1164911

Accounts



*The Lord is my strength and my shield;
my heart trusts in him, and he helps me.
My heart leaps for joy, and with my song I praise him.
Psalm 28:7*

Annual Report and Financial Statements for the parish of Kingsclere

For the year ended 31st December 2023



Introduction and statutory information

The parish of Kingsclere is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. Until June 2023 the benefice was in a vacancy. Rev. Pete Williams was appointed as Priest-in-Charge from June 2023.

The parish church is St Mary's. The correspondence address is Church Office, 37 George Street, Kingsclere, Berks, RG20 5NH.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1164911.

Objectives

The Parochial Church Council (PCC) has the responsibility of working with the incumbent in promoting the whole mission of the Church - pastoral, evangelistic, social and ecumenical - together with care of the church buildings and churchyard. Our benefice vision is defined as: "Follow Jesus, Love God's Family, Bless Others". Our Mission Action Plan was developed from this and the actions we plan to take are all focused on how we can improve the way we Follow Jesus, Love God's family and Bless others.

The membership of the PCC during 2023 was follows:

Vicar (Chair)	Vacant until June 2023 Rev Pete Williams (from June 2023)
Churchwardens	John Price (from Feb 2023), re-elected April 2023
Licenced Lay Minister	Steve Green
Deanery Synod Members	Janet Larkins (from June 2022)
PCC Members	Sara Hannan (from April 2022) Janet Larkins (from April 2022) Kate Pink (from May 2021) John Price (from April 2023) Rodolph de Salis (from April 2023) Lesego Stapley (from May 2021)
Co-Opted Members	Matt Hensby (from September 2023)
Secretary	Emma Rivers

PCC members are elected for a three-year term according to the Church Representation Rules. At its APCM in 2005, Kingsclere passed a resolution to set a limit of 3 years for continuous service (unless elected in another capacity) after which an individual would be required to step down for a minimum of 1 year. This has been in operation since April 2006. All regular worshippers are encouraged to register on the electoral roll and stand for election to the PCC.

Officers of the PCC

Chair: Rev Pete Williams (from June '23)

Electoral Roll Officer: Les Wallace

Treasurer: Lesego Stapley

Safeguarding Officer: Emma Rivers

Secretary: Emma Rivers (non-voting)

Sub-Committees & Working Groups

The PCC fulfils its responsibilities by delegating to various smaller groups.

The Standing Committee is a statutory sub-Committee and made up of the Vicar and Churchwardens (ex-officio) and at least two representatives of the PCC. During 2023 the standing committee did not meet, but instead the PCC met as a whole. The Fabric sub-committee deal with issues relating to the fabric of the building. There are two other working groups – the Ministry Team who meet to discuss worship in the parish, and the larder team, who oversee the Community Larder only.

What has the PCC done during the year?

The PCC met 6 times during the year. The average level of attendance was 91%.

During the year, the PCC:

- Managed the appointment of Rev Pete Williams as our Priest in Charge
- Worked closely with Ashford Hill with Headley PCC throughout the appointment process as well as planning services and dealing with benefice-wide issues.
- Carried out essential maintenance on St Mary's Church including repairs to the nave floor and replacement of the carpet.
- Supported a week-long summer holiday club for Primary School aged children.
- Celebrated the Coronation of King Charles
- Received regular reports on the finances of the PCC and reviewed spend against budget, adjusting our CMF contribution as necessary.
- Installed card machines to accept donations more easily.
- Supported a very successful Bank Holiday Fete
- Held services twice-weekly throughout the year as well as special services for festivals and other celebrations,
- Supported Kate Pink, Sarah Mussett and Chryssie Green as they completed the BCM training and were licenced in October 2023.
- Supported Steve Green who was re-licenced as an LLM in October 2023
- Supported Beverley Williams who began her LLM training in September 2023.
- Collected donations and gave to the Community Food Link, Crisis, Macmillan Cancer Care, The Childrens' society and the Poppy appeal at various services and events throughout the year.
- Supported an Alpha Course in the Autumn Term

In addition reports were received from the Treasurer of the PCC accounts, the Deanery representative and others to ensure that the PCC were monitoring and supporting all the activities being undertaken in its name.

Risk

The Council identifies risk in relation to the investments and take appropriate actions to minimise the financial effect of that risk. The Council endeavours to identify the risks relating to their activities and take such action to avoid or minimise such risks.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that year and of its financial position at the end of the year. In preparing those financial statements the trustees are required to:

- Set suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Safeguarding

Throughout the year the PCC have complied with their duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidance.

The above report was adopted by PCC at its meeting on 4th March 2024



Rev Pete Williams (Priest in Charge)

St Mary's Church, Kingsclere
Financial Report – Year ending 31st December 2023

Independent examiner's report to the trustees of Parochial Church Council of St Mary's Church, Kingsclere

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Mary's Church, Kingsclere for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Ellis (ACMA)

21 Coppice Road
Kingsclere
Newbury

26th March 2024

Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts

	<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
RECEIPTS					
Voluntary receipts:					
1. Planned giving		£32,126.68	£0.00	£32,126.68	£32,446.23
2. Collections		£5,958.21	£0.00	£5,958.21	£3,156.77
3. All other giving/voluntary receipts	4a	£42,398.43	£28,443.74	£70,842.17	£34,237.99
4. Tax and Gift Aid recovered		£11,453.97	£6,020.96	£17,474.93	£13,945.60
		<u>£91,937.29</u>	<u>£34,464.70</u>	<u>£126,401.99</u>	<u>£83,785.59</u>
5. Activities for generating funds	4b	£15,003.52	£0.00	£15,003.52	£2,240.90
6. Investment income		£11,232.93	£0.00	£11,232.93	-£8,968.21
7. Church activities	4c	£6,838.00	£0.00	£6,838.00	£12,033.86
Total receipts		<u>£125,011.74</u>	<u>£34,464.70</u>	<u>£159,476.44</u>	<u>£89,093.14</u>
PAYMENTS					
Church activities:					
8. Diocesan parish contribution		£31,965.78	£0.00	£31,965.78	£39,397.15
9. Clergy and staffing costs		£24,487.86	£1,035.04	£25,522.90	£27,499.74
10. Church running expenses	4d	£51,312.09	£12,629.41	£63,941.50	£34,152.73
		<u>£107,765.73</u>	<u>£13,664.45</u>	<u>£121,430.18</u>	<u>£101,049.62</u>
11. Cost of generating funds (fete)		£2,054.28	£0.00	£2,054.28	£0.00
Total payments		<u>£109,820.01</u>	<u>£13,664.45</u>	<u>£123,484.46</u>	<u>£101,049.62</u>
Surplus/(deficit) of receipts over payments		£15,191.73	£20,800.25	£35,991.98	-£12,056.48
Transfers between funds		-£13.82	£13.82	£0.00	£0.00
		£15,177.91	£20,814.07	£35,991.98	-£12,056.48
Cash at bank and in hand at 1 January		£115,020.29	£12,485.21	£127,505.50	£139,561.98
Cash at bank and in hand at 31 December		<u>£130,198.20</u>	<u>£33,299.28</u>	<u>£163,497.48</u>	<u>£127,505.50</u>

Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Cash funds					
St Marys Bank Account		£30,158.44	£30,901.80	£61,060.24	£34,262.88
St Marys Petty Cash		£19.34	£0.00	£19.34	£300.00
Community Food Larder Bank Account		£0.00	£2,383.83	£2,383.83	£3,548.73
Community Food Larder Petty Cash		£0.00	£13.65	£13.65	£806.40
		<u>£30,177.78</u>	<u>£33,299.28</u>	<u>£63,477.06</u>	<u>£38,718.01</u>
Investment assets					
Investment funds held at market value	2	£100,020.42	£0.00	£100,020.42	£88,787.49
		<u>£130,198.20</u>	<u>£33,299.28</u>	<u>£163,497.48</u>	<u>£127,505.50</u>
Cash at bank and in hand at 31 December					
		£0.00	£0.00	£0.00	£0.00
Liabilities at year end					
		<u>£130,198.20</u>	<u>£33,299.28</u>	<u>£163,497.48</u>	<u>£127,505.50</u>
Assets retained for church use after liabilities					

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- Funds are held in the CCLA CBF Church of England Investment Fund. Returns are used for ordinary church purposes.
- In error, at year end, £228.47 was in the St Mary's bank account that should have been transferred to the Community Food Larder Bank Account. It was transferred in January 2024.
- The movements in restricted "R", designated funds "D" and their liabilities during the year were:

	b/fwd	Receipts	Payments	Transfers	c/fwd
Community Food Larder Fund "R"	£4,155.13	£7,859.78	£9,388.96		£2,625.95
Mission fund "R"	£1,306.37	£0.00	£234.18		£1,072.19
Children & Family Fund "R"	£6,754.10	£1,327.86	£3,480.82		£4,601.14
Kingsclere Sunday School Fund "R"	£289.61	£0.00	£289.61		£0.00
Christmas Meal Fund "R"	£0.00	£277.06	£290.88	£13.82	£0.00
Gift Day 2023 Ring Fenced "D"	£0.00	£25,000.00	£0.00		£25,000.00
	<u>£12,485.21</u>	<u>£34,464.70</u>	<u>£13,664.45</u>	<u>£13.82</u>	<u>£33,299.28</u>

The Community Food Larder Fund is to be spent on activities and resources for the Community Food Larder.

The Mission fund to be spent on evangelism.

The Children & Family Fund to be spent on children and family activities.

The Kingsclere Sunday School Fund to be spent on childrens' activities

The Gift Day 2023 Ring Fenced monies are designated to be used for Worship Leadership

Financial Statements for the Year Ended 31 December 2023

4. Further Analysis of Receipts and Payments Accounts

<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
RECEIPTS				
a) All other giving/voluntary receipts				
General Donations	£26,528.66	£21,501.13	£48,029.79	£12,532.82
Insurance Claims	£3,485.06	£0.00	£3,485.06	£980.00
Community Larder Donations and Grants	£0.00	£6,942.61	£6,942.61	£8,178.56
Fabric projects (incl Drainage) grants and fund raising	£0.00	£0.00	£0.00	£0.00
From Ashford Hill/Headley + Wider Benefice	£12,384.71	£0.00	£12,384.71	£12,546.61
	<u>£42,398.43</u>	<u>£28,443.74</u>	<u>£70,842.17</u>	<u>£34,237.99</u>
b) Activities for generating funds				
Fete	£12,121.19	£0.00	£12,121.19	£0.00
Lights, Coffee Mornings and other	£2,882.33	£0.00	£2,882.33	£2,240.90
	<u>£15,003.52</u>	<u>£0.00</u>	<u>£15,003.52</u>	<u>£2,240.90</u>
c) Church activities				
Fees for weddings and funerals	£6,820.00	£0.00	£6,820.00	£10,784.86
Room hire	£18.00	£0.00	£18.00	£1,249.00
	<u>£6,838.00</u>	<u>£0.00</u>	<u>£6,838.00</u>	<u>£12,033.86</u>
PAYMENTS				
d) Church running expenses				
Donations	£1,065.43	£720.00	£1,785.43	£4,572.99
Utilities and rent	£14,425.15	£0.00	£14,425.15	£5,587.52
School Bibles and Mission	£0.00	£3,889.65	£3,889.65	£999.07
Cost of services	£5,484.00	£0.00	£5,484.00	£2,420.66
Repairs and maintenance	£17,408.53	£0.00	£17,408.53	£5,973.62
AV and music	£249.70	£0.00	£249.70	£455.68
Insurance	£5,498.43	£0.00	£5,498.43	£5,044.36
Supplies	£5,749.99	£8,019.76	£13,769.75	£7,838.72
Flowers	£120.72	£0.00	£120.72	£348.61
Cleaning	£808.50	£0.00	£808.50	£775.50
Training	£501.64	£0.00	£501.64	£136.00
	<u>£51,312.09</u>	<u>£12,629.41</u>	<u>£63,941.50</u>	<u>£34,152.73</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARYS KINGSCLERE

England & Wales - Charity number 1164911

Accounts



Just as a body, though one, has many parts, but all its many parts form one body, so it is with Christ. For we were all baptized by one Spirit so as to form one body
1 Corinthians 12:12

Annual Report and Financial Statements

for the parish of Kingsclere

For the year ended 31st December 2022



Introduction and statutory information

The parish of Kingsclere is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. Rev Ben Read was the incumbent up until March 2022.

The parish church is St Mary's. The correspondence address is Church Office, 37 George Street, Kingsclere, Berks, RG20 5NH.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1164911.

Objectives

The Parochial Church Council (PCC) has the responsibility of working with the incumbent in promoting the whole mission of the Church - pastoral, evangelistic, social and ecumenical - together with care of the church buildings and churchyard. Our benefice vision is defined as: "Follow Jesus, Love God's Family, Bless Others". Our Mission Action Plan was developed from this and the actions we plan to take are all focused on how we can improve the way we Follow Jesus, Love God's family and Bless others.

The membership of the PCC during 2022 was follows:

Vicar (Chair)	Rev Ben Read (to March 2022) then vacant
Churchwardens	Sarah Mussett (to April 2022) then vacant
Licenced Lay Minister	Steve Green
Deanery Synod Members	Janet Larkins (from June 2022)
PCC Members	Sara Hannan (from April 2022) Janet Larkins (from April 2022) Kate Pink (from May 2021) John Price (appointed by PCC mid year November 2022) Rodolph de Salis (appointed by PCC mid year November 2022) Lesh Stapley (from May 2021) Richard Parry (to September 2022)
Co-Opted Members	John Wooldridge (from April 2022) Rev Rupert Shelley (from APCM April 2022 to September 2022)
Secretary	Emma Rivers

PCC members are elected for a three-year term according to the Church Representation Rules. At its APCM in 2005, Kingsclere passed a resolution to set a limit of 3 years for continuous service (unless elected in another capacity) after which an individual would be required to step down for a minimum of 1 year. This has been in operation since April 2006. All regular worshippers are encouraged to register on the electoral roll and stand for election to the PCC.

Officers of the PCC

Chair: Vacant

Electoral Roll Officer: Les Wallace

Treasurer: Lesh Stapley

Safeguarding Officer: Emma Rivers

Secretary: Emma Rivers (non-voting)

Sub-Committees & Working Groups

The PCC fulfils its responsibilities by delegating to various smaller groups.

The Standing Committee is a statutory sub-Committee and made up of the Vicar and Churchwardens (ex-officio) and at least two representatives of the PCC. During 2022 the standing committee did not meet, but instead the PCC met as a whole. At the end of 2021 the Tower became an organisation in it's own right and is therefore no longer a sub-committee of the PCC. The Finance sub-committee ceased to meet after December 2021 too, and finance were reviewed by the PCC. Therefore, the only other group was the Ministry Team, who continued to meet during 2022.

What has the PCC done during the year?

The PCC met 7 times during the year. The average level of attendance was 81%.

During the year, the PCC:

- Managed the process of Rev Ben leaving (Mar 2022)
- Launched "Team St Mary's" a way of everyone pulling together and doing little things to bring the church family together while we were without a vicar.
- Navigated two "rounds" of processes to appoint a new Vicar - one in May which was unsuccessful and then one in late 2022 which lead to interviews in early 2023.
- Worked closely with Ashford Hill with Headley PCC throughout the appointment process as well as planning services and dealing with benefice-wide issues.
- Employed an Administrative Assistant so our Administrator could help with the PCC finances.
- Maintained the Vicarage while empty
- Appointed a new Foundation Governor
- Carried out essential maintenance on St Mary's Church including repairs to the Kingsmill Room internal door and repairs to stained glass windows
- Held an Emotional Wellbeing event for parents of children in year 6 to year 13
- Held "Game on" a Christian Sports Day for children
- Re-started Junior Church and ran weekly sessions for our children on Sundays
- Celebrated Queen Elizabeth's Platinum Jubilee in June 2022 and then sadly in September 2022 held services and vigils around the time of her death and state funeral.
- Received regular reports on the finances of the PCC and reviewed spend against budget, adjusting our CMF contribution at the end of the year to account for rising costs and decreasing income.
- Held services twice-weekly throughout the year as well as special services for festivals and other celebrations, led mainly by our Ministry Team consisting of Neil Britton - a retired member of clergy, Steve Green our Licenced Lay Minister and those that hold the Bishop's Commission for Mission (Janet Larkins, John Price and Emma Rivers)

In addition reports were received from the Treasurer of the PCC accounts, the Deanery representative and others to ensure that the PCC were monitoring and supporting all the activities being undertaken in its name.

Risk

The Council identifies risk in relation to the investments and take appropriate actions to minimise the financial effect of that risk. The Council endeavours to identify the risks relating to their activities and take such action to avoid or minimise such risks.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that year and of its financial position at the end of the year. In preparing those financial statements the trustees are required to:

- Set suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Safeguarding

Throughout the year the PCC have complied with their duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidance.

The above report was adopted by PCC at its meeting on 6th March 2023

John Price (Churchwarden)

St Mary's Church, Kingsclere
Financial Report – Year ending 31st December 2022

Independent examiner's report to the trustees of Parochial Church Council of St Mary's Church, Kingsclere

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Mary's Church, Kingsclere for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Ellis (ACMA)

21 Coppice Road
Kingsclere
Newbury

7th April 2023

Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts

	<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
RECEIPTS					
Voluntary receipts:					
1. Planned giving		32,446	0	32,446	41,212
2. Collections		3,157	0	3,157	4,214
3. All other giving/voluntary receipts	4a	25,609	8,629	34,238	130,103
4. Tax and Gift Aid recovered		13,946	0	13,946	9,165
		<u>75,158</u>	<u>8,629</u>	<u>83,787</u>	<u>184,692</u>
5. Activities for generating funds	4b	2,241	0	2,241	15,592
6. Investment income		-8,968	0	-8,968	16,604
7. Church activities	4c	12,034	0	12,034	7,862
Total receipts		<u>80,465</u>	<u>8,629</u>	<u>89,093</u>	<u>224,751</u>
PAYMENTS					
Church activities:					
8. Diocesan parish contribution		39,497	0	39,497	47,978
9. Clergy and staffing costs		27,315	184	27,500	38,136
10. Church running expenses	4d	27,924	6,229	34,153	123,905
		<u>94,736</u>	<u>6,414</u>	<u>101,150</u>	<u>210,019</u>
11. Cost of generating funds		0	0	0	17,440
Total payments		<u>94,736</u>	<u>6,414</u>	<u>101,150</u>	<u>227,459</u>
Surplus/(deficit) of receipts over payments		-14,271	2,215	-12,056	-2,708
Transfers between funds		0	0	0	0
		<u>-14,271</u>	<u>2,215</u>	<u>-12,056</u>	<u>-2,708</u>
Cash at bank and in hand at 1 January		129,292	10,270	139,562	142,270
Cash at bank and in hand at 31 December		<u>115,020</u>	<u>12,485</u>	<u>127,506</u>	<u>139,562</u>

Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Cash funds					
St Marys Bank Account		25,933	8,330	34,263	40,688
St Marys Petty Cash		300	0	300	300
Community Food Larder Bank Account		0	3,549	3,549	631
Community Food Larder Petty Cash		0	606	606	188
		26,233	12,485	38,718	41,806
Investment assets					
Investment funds held at market value	2	88,787	0	88,787	97,756
Cash at bank and in hand at 31 December		115,020	12,485	127,506	139,562
Liabilities at year end		0	0	0	0
Assets retained for church use after liabilities		115,020	12,485	127,506	139,562

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Funds are held in the CCLA CBF Church of England Investment Fund. Returns are used for ordinary church purposes.

3. The movements in restricted funds and liabilities during the year were:

	b/fwd	Receipts	Payments	c/fwd
Community Food Larder Fund	819	8,179	4,842	4,155
Mission fund	1,491	0	184	1,306
Children & Family Fund	6,655	450	351	6,754
Kingsclere Sunday School Fund	1,306	0	1,036	270
	0	0	0	0
	10,270	8,629	6,414	12,485

The Community Food Larder Fund is to be spent on activities and resources for the Community Food Larder.

The Mission fund to be spent on evangelism.

The Children & Family Fund to be spent on children and family activities.

The Kingsclere Sunday School Fund to be spent on childrens' activities

Financial Statements for the Year Ended 31 December 2022

4. Further Analysis of Receipts and Payments Accounts

Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
RECEIPTS				
a) All other giving/voluntary receipts				
General Donations	12,083	450	12,533	19,123
Insurance Claims	980	0	980	0
Community Larder Donations and Grants	8,179	0	8,179	0
Fabric projects (incl Drainage) grants and fund raising	0	0	0	96,412
From Ashford Hill/Headley + Benefice of Future	12,547	0	12,547	14,568
	<u>33,788</u>	<u>450</u>	<u>34,238</u>	<u>130,103</u>
b) Activities for generating funds				
Fete	0	0	0	10,658
Tower Parish magazine	0	0	0	4,138
Lights, Coffee Mornings and other	2,241	0	2,241	796
	<u>2,241</u>	<u>0</u>	<u>2,241</u>	<u>15,592</u>
c) Church activities				
Fees for weddings and funerals	10,785	0	10,785	7,800
Room hire	1,249	0	1,249	62
	<u>12,034</u>	<u>0</u>	<u>12,034</u>	<u>7,862</u>
PAYMENTS				
d) Church running expenses				
Donations	3,973	600	4,573	1,667
Utilities	5,588	0	5,588	2,235
School Bibles and Youth Mission	0	999	999	3,309
Cost of services	2,421	0	2,421	5,545
Repairs and maintenance	5,974	0	5,974	105,821
AV and music	456	0	456	468
Supplies	3,209	4,630	7,839	0
Flowers	349	0	349	0
Cleaning	776	0	776	0
Training	136	0	136	0
Insurance	5,044	0	5,044	4,860
	<u>27,924</u>	<u>6,229</u>	<u>34,153</u>	<u>123,905</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARYS KINGSCLERE

England & Wales - Charity number 1164911

Accounts

"And we know that in all things God works for the good of those who love him, who have been called according to his purpose." **Romans 8:28**



Annual Report and Financial Statements

for the parish of Kingsclere



For the year ended 31st December 2021

Introduction and statutory information

The parish of Kingsclere is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. Rev Ben Read was the incumbent up until March 2022.

The parish church is St Mary's which is situated on Newbury Road, Kingsclere. The correspondence address is The Vicarage, Fox's Lane, Kingsclere, Newbury, RG20 5SL.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1164911.

Objectives

The Parochial Church Council (PCC) has the responsibility of working with the incumbent in promoting the whole mission of the Church - pastoral, evangelistic, social and ecumenical - together with care of the church buildings and churchyard. Our benefice vision is defined as: "Follow Jesus, Love God's Family, Bless Others". Our Mission Action Plan was developed from this and the actions we plan to take are all focused on how we can improve the way we Follow Jesus, Love God's family and Bless others.

The membership of the PCC during 2021 was follows:

Vicar (Chair)	Rev Ben Read
Churchwardens	Sarah Mussett (from April 2017) Andrew Kitch (to May 2021)
Licenced Lay Minister	Steve Green
Deanery Synod Members	Janet Larkins (from June 2021) Sarah Mussett (from June 2021) Rob Shotliff (from June 2021 to Dec 2021)
PCC Members	Richard Parry (co-opted from April 2019, elected from Oct 2020) Lesh Stapley (co-opted from Nov 2020, elected May 2021) Kate Pink (from May 2021) Rupert Shelley (co-opted from May 2021) Janet Larkins (co-opted from May 2021) Jo Macmillan (to May 2021) Tony Savin (to May 2021) John Price (to December 2021) Rob Shotliff (to December 2021)
Secretary	Emma Rivers

PCC members are elected for a three-year term according to the Church Representation Rules. At its APCM in 2005, Kingsclere passed a resolution to set a limit of 3 years for continuous service (unless elected in another capacity) after which an individual would be required to step down for a minimum of 1 year. This has been in operation since April 2006. All regular worshippers are encouraged to register on the electoral roll and stand for election to the PCC.

Officers of the PCC

Chair: Rev Ben Read

Electoral Roll Officer: Les Wallace

Treasurer: Lesego Stapley

Safeguarding Officer: Emma Rivers

Secretary: Emma Rivers (non-voting)

Sub-Committees & Working Groups

The PCC fulfils its responsibilities by delegating to various smaller groups.

The Standing Committee is a statutory sub-Committee and made up of the Vicar and Churchwardens (ex-officio) and at least two representatives of the PCC. During Jan – Mar 2021 the standing committee consisted of: Ben Read, Andrew Kitch, Sarah Mussett, Lesego Stapley and Emma Rivers. Following the APCM in May 2021, the standing committee consisted of Sarah Mussett, Rob Shotliff, Janet Larkins, John Price and Emma Rivers. The other groups were:

- **Tower Management Sub-Committee**
- **Ministry Team**
- **Finance Sub-Committee**

What has the PCC done during the year?

The PCC met 7 times during the year. Three meetings took place via video-conferencing due to the covid-19 pandemic and the national regulations in place at the time, the remainder were in person. The average level of attendance was 81%.

During the year, the PCC:

- Supported Ben during a period of sick-leave and return to work
- Risk-Assessed and managed the return to gathered worship following lockdown
- Supported a Christianity Explored course (held on Zoom)
- Paid our Common Mission Fund in full for 2021
- Set up a finance committee
- Approved a budget for the year, reviewed regularly against it, and held a gift day in to increasing funds for general use, as well as the drainage project.
- Ensured contact with those “missing” from regular worship with targeted visits and phone calls.
- Supported a new Thursday Worship service for those uneasy about returning to Sunday Worship
- Supported a successful Fete which raised £9000 for church funds
- Continued to be part of ongoing discussions regarding the Benefice of the Future
- Were pleased to see 7 candidates confirmed by Bishop David in November 2021
- Supported the change of the food scheme which began in March 2020 into a Community Larder.
- Supported the re-introduction of some social events such as a soup lunch at Harvest and Wreath Making at Christmas.
- Supported another successful Holiday Club in the school summer holidays
- Reviewed the Administrator’s contract and pay, putting in place policies and regular management meetings.
- Reviewed the relationship with the Tower sub-committee which concluded with the Tower splitting away from the PCC and becoming an organisation in it’s own right.
- Reviewed the frequency of PCC meetings, moving to monthly meetings.

In addition reports were received from the Treasurer of the PCC accounts, the above mentioned groups, the Deanery representatives and others to ensure that the PCC were monitoring and supporting all the activities being undertaken in its name.

Risk

The Council identifies risk in relation to the investments and take appropriate actions to minimise the financial effect of that risk. The Council endeavours to identify the risks relating to their activities and take such action to avoid or minimise such risks.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that year and of its financial position at the end of the year. In preparing those financial statements the trustees are required to:

- Set suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Safeguarding

Throughout the year the PCC have complied with their duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidance.

The above report was adopted by PCC at its meeting on 21st March 2022

Sarah Mussett (Churchwarden)

St Mary's Church, Kingsclere
Financial Report – Year ending 31st December 2021

Independent examiner's report to the trustees of Parochial Church Council of St Mary's Church, Kingsclere

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Mary's Church, Kingsclere for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Ellis (ACMA)

21 Coppice Road
Kingsclere
Newbury

14th May 2022

Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
RECEIPTS					
Voluntary receipts:					
1. Planned giving		£41,212	£0	£41,212	£40,267
2. Collections		£4,214	£0	£4,214	£3,681
3. All other giving/voluntary receipts	4a	£30,885	£99,218	£130,103	£39,056
4. Tax and Gift Aid recovered		£9,165	£0	£9,165	£12,175
		<u>£85,475</u>	<u>£99,218</u>	<u>£184,693</u>	<u>£95,178</u>
5. Activities for generating funds	4b	£15,592	£0	£15,592	£11,495
6. Investment income		£16,604	£0	£16,604	£8,642
7. Church activities	4c	£7,862	£0	£7,862	£8,566
Total receipts		<u>£125,533</u>	<u>£99,218</u>	<u>£224,751</u>	<u>£123,882</u>
PAYMENTS					
Church activities:					
8. Diocesan parish contribution		£47,978	£0	£47,978	£50,596
9. Clergy and staffing costs		£37,925	£212	£38,136	£19,958
10. Church running expenses	4d	£16,272	£107,633	£123,905	£36,692
		<u>£102,174</u>	<u>£107,845</u>	<u>£210,019</u>	<u>£107,246</u>
11. Cost of generating funds		£17,440	£0	£17,440	£10,108
Total payments		<u>£119,614</u>	<u>£107,845</u>	<u>£227,459</u>	<u>£117,354</u>
Surplus/(deficit) of receipts over payments		£5,919	-£8,627	-£2,708	£6,528
Transfers between funds		£0	£0	£0	£0
		<u>£5,919</u>	<u>-£8,627</u>	<u>-£2,708</u>	<u>£6,528</u>
Cash at bank and in hand at 1 January including liabilities as at 2019 year end		£126,323	£18,078	£144,401	£137,873
Cash at bank and in hand at 31 December		<u>£132,242</u>	<u>£9,452</u>	<u>£141,693</u>	<u>£144,401</u>

Financial Statements for the Year Ended 31 December 2021

Statement of Assets and Liabilities

	<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Cash funds					
Bank current account		£34,186	£9,452	£43,638	£49,949
Petty Cash		£300	£0	£300	£300
		£34,486	£9,452	£43,938	£50,249
Investment assets					
Investment funds held at market value	2	£97,756	£0	£97,756	£94,152
		£132,242	£9,452	£141,693	£144,401
Cash at bank and in hand at 31 December					
		£0	£0	£0	-£743
		£132,242	£9,452	£141,693	£143,658

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Funds are held in the CCLA CBF Church of England Investment Fund. Returns are used for ordinary church purposes.

3. The movements in restricted funds and liabilities during the year were:

	b/fwd	Transfers	Receipts	Payments	c/fwd
Flower fund	£100		£112	£212	£0
Mission fund	£1,491				£1,491
Children & Family Fund	£6,182		£3,783	£3,309	£6,655
Kingsclere Sunday School Fund	£1,306				£1,306
Drainage Project Fund	£9,000		£95,324	£104,324	£0
	£18,078	£0	£99,218	£107,845	£9,452

The Flower fund to be spent on flowers at the Church.

The Mission fund to be spent on evangelism.

The Children & Family Fund to be spent on children and family activities.

The Kingsclere Sunday School Fund to be spent on childrens' activities

The Drainage Project Fund to be spent repairing the church's drainage.

Financial Statements for the Year Ended 31 December 2021

4. Further Analysis of Receipts and Payments Accounts

<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
RECEIPTS				
a) All other giving/voluntary receipts				
Donations	£15,229	£3,894	£19,123	£25,239
Fabric projects (incl Drainage) grants and fund raising	£1,088	£95,324	£96,412	£4,178
From Ashford Hill/Headley + Benefice of Future	£14,568	£0	£14,568	£9,639
	<u>£30,885</u>	<u>£99,218</u>	<u>£130,103</u>	<u>£39,056</u>
b) Activities for generating funds				
Fete	£10,658	£0	£10,658	£0
Tower Parish magazine	£4,138	£0	£4,138	£10,645
Lights, Coffee Mornings and other	£796	£0	£796	£850
	<u>£15,592</u>	<u>£0</u>	<u>£15,592</u>	<u>£11,495</u>
c) Church activities				
Fees for weddings and funerals	£7,800	£0	£7,800	£8,566
Room hire	£62	£0	£62	£0
	<u>£7,862</u>	<u>£0</u>	<u>£7,862</u>	<u>£8,566</u>
PAYMENTS				
d) Church running expenses				
Donations	£1,667	£0	£1,667	£1,020
Utilities	£2,235	£0	£2,235	£2,488
School Bibles and Youth Mission	£0	£3,309	£3,309	£632
Cost of services	£5,545	£0	£5,545	£6,781
Repairs and maintenance	£1,497	£104,324	£105,821	£20,698
AV and music upgrade	£468	£0	£468	£290
Insurance	£4,860	£0	£4,860	£4,783
	<u>£16,272</u>	<u>£107,633</u>	<u>£123,905</u>	<u>£36,692</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARYS KINGSCLERE

England & Wales - Charity number 1164911

Accounts



Trust in the Lord with all your heart and lean not on your own understanding; in all your ways submit to him, and he will make your paths straight.

Proverbs 3:5-6

Annual Report and Financial Statements for the parish of Kingsclere

For the year ended 31st December 2020



Introduction and statutory information

The parish of Kingsclere is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. Rev Ben Read is the incumbent.

The parish church is St Mary's which is situated on Newbury Road, Kingsclere. The correspondence address is The Vicarage, Fox's Lane, Kingsclere, Newbury, RG20 5SL.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1164911.

Objectives

The Parochial Church Council (PCC) has the responsibility of working with the incumbent in promoting the whole mission of the Church - pastoral, evangelistic, social and ecumenical - together with care of the church buildings and churchyard. Our benefice vision is defined as: "Follow Jesus, Love God's Family, Bless Others". Our Mission Action Plan was developed from this and the actions we plan to take over the next 3-5 years are all focused on how we can improve the way we Follow Jesus, Love God's family and Bless others.

The membership of the PCC during 2020 was follows:

Vicar (Chair)	Rev Ben Read
Churchwardens	Sarah Mussett (from April 2017) Andrew Kitch (from April 2018)
Deanery Synod Members	Janet Larkins (from April 2019)
PCC Members	Chris Williams (to April 2020) Janet Larkins (from April 2018) Tony Savin (from April 2018) John Price (from April 2019) Richard Parry (co-opted from April 2019, elected from Oct 2020) Jo Macmillan (co-opted from April 2019, elected from Oct 2020) Rachel Peacock (co-opted from April 2019 to Oct 2020) Rob Shotliff (from Oct 2020)
Secretary	Emma Rivers

PCC members are elected for a three-year term according to the Church Representation Rules. At its APCM in 2005, Kingsclere passed a resolution to set a limit of 3 years for continuous service (unless elected in another capacity) after which an individual would be required to step down for a minimum of 1 year. This has been in operation since April 2006. All regular worshippers are encouraged to register on the electoral roll and stand for election to the PCC.

Officers of the PCC

Chair: Rev Ben Read

Safeguarding Officer: Emma Rivers

Electoral Roll Officer: Les Wallace

Secretary: Emma Rivers (non-voting)

Treasurer: Chris Williams (to March 2020), Rachel Peacock (March - October 2020),
Lesego Stapley (from November 2020)

Sub-Committees & Working Groups

The PCC fulfils its responsibilities by delegating to various smaller groups.

The Standing Committee is a statutory sub-Committee and made up of the Vicar and Churchwardens (ex-officio) and at least two representatives of the PCC. In 2020 the standing committee consisted of: Ben Read, Sarah Mussett, Andrew Kitch, The Treasurer and Emma Rivers. The other groups were:

- Tower Management Sub-Committee
- Building Project Team
- Pastoral Visitors Team

What has the PCC done during the year?

The PCC met 7 times during the year. One meeting was in person, the others via video-conferencing due to the covid-19 pandemic and the national regulations in place at the time. The average level of attendance was 88%.

During the year, the PCC:

- Reviewed service times and format in conjunction with Ashford Hill & Headley
- Approved the re-licencing of Bryony White as LLM
- Supported two candidates for the Bishops Commission for Mission - Kate Pink (Pastoral) & Janet Larkins (Worship)
- Proposed Steve Green and Emma Rivers as our representative on the wider benefice working group - looking at how plans for the future merging of local parishes would work, and supported the implementation of a benefice office as part of this.
- Risk-Assessed and managed the return to gathered worship following periods of lockdown (March and Nov 2020)
- Installed a broadband connection in the church and utilised technology to remain connected to our church family during the pandemic.
- Set up a food donation scheme in lockdown March 2020 to help local people in need.
- Approved a budget for the year, reviewed regularly against it, and held a gift day in July 2020 as a way of increasing funds for general use, as well as specific projects such as Children & Families and the drainage project.
- Supported the updating of our benefice website -to enable better communication

In addition reports were received from the Treasurer of the PCC accounts, the above mentioned groups, the Deanery representatives and others to ensure that the PCC were monitoring and supporting all the activities being undertaken in its name.

Risk

The Council identifies risk in relation to the investments and take appropriate actions to minimise the financial effect of that risk. The Council endeavours to identify the risks relating to their activities and take such action to avoid or minimise such risks.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that year and of its financial position at the end of the year. In preparing those financial statements the trustees are required to:

- Set suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and

- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Safeguarding

Throughout the year the PCC have complied with their duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidance.

The above report was adopted by PCC at its meeting on 22nd March 2020

A handwritten signature in black ink, appearing to read "B. Read".

Rev Ben Read (Chair)

St Mary's Church, Kingsclere
Financial Report – Year ending 31st December 2019

Independent examiner's report to the trustees of Parochial Church Council of St Mary's Church, Kingsclere

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Mary's Church, Kingsclere for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Ellis (ACMA)
21 Coppice Road
Kingsclere
Newbury

4th May 2021

Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Accounts

	<i>Note</i>	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
RECEIPTS					
Voluntary receipts:					
Planned giving		40,267	-	40,267	35,774
Collections		3,681	-	3,681	9,630
All other giving/voluntary receipts	<i>4a</i>	23,248	15,808	39,056	37,807
Tax and Gift Aid recovered		12,175	-	12,175	20,518
		<u>79,370</u>	<u>15,808</u>	<u>95,178</u>	<u>103,729</u>
Activities for generating funds	<i>4b</i>	11,495	-	11,495	18,886
Investment income		8,642	-	8,642	15,726
Church activities	<i>4c</i>	8,566	-	8,566	8,752
Total receipts		<u>108,074</u>	<u>15,808</u>	<u>123,882</u>	<u>147,093</u>
PAYMENTS					
Church activities:					
Diocesan parish contribution		50,596	-	50,596	46,361
Clergy and staffing costs		19,958	-	19,958	22,479
Church running expenses	<i>4d</i>	36,060	632	36,692	69,316
		<u>106,614</u>	<u>632</u>	<u>107,246</u>	<u>138,156</u>
Cost of generating funds		10,108	-	10,108	9,645
Total payments		<u>116,722</u>	<u>632</u>	<u>117,354</u>	<u>147,801</u>
Surplus/(deficit) of receipts over payments		(8,648)	15,176	6,528	(708)
Transfers between funds		-	-	-	-
		<u>(8,648)</u>	<u>15,176</u>	<u>6,528</u>	<u>(708)</u>
Cash at bank and in hand at 1 January including liabilities as at 2019 year end		135,006	2,867	137,873	137,205
Cash at bank and in hand at 31 December		<u>126,359</u>	<u>18,042</u>	<u>144,401</u>	<u>136,497</u>

Financial Statements for the Year Ended 31 December 2020

Statement of Assets and Liabilities

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Cash funds					
Bank current account		31,907	18,042	49,949	52,363
Petty Cash		300	-	300	-
		32,207	18,042	50,249	52,363
Investment assets					
Investment funds held at market value	2	94,152	-	94,152	85,510
		126,359	18,042	144,401	137,873
Cash at bank and in hand at 31 December					
		-	(743)	(743)	(1,376)
		126,359	17,299	143,658	136,497
Assets retained for church use after liabilities					

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Funds are held in the CCLA CBF Church of England Investment Fund. Returns are used for ordinary church purposes.

3. The movements in restricted funds and liabilities at 2019 year end during the year were:

	b/fwd	Transfers	Receipts	Payments	c/fwd
Breakfast fund	-	-	-	-	-
Flower fund	-	-	100	-	100
Keystone fund	-	-	-	-	-
Kyankowe fund	-	-	-	-	-
Mission fund	1,491	-	-	-	1,491
Nave Chair fund (closed)	-	-	-	-	-
Children & Family Fund	-	-	6,708	-	6,708
Drainage Project Fund	-	-	9,000	-	9,000
	-	-	-	-	-
Liabilities at 2019 year end	1,376	-	-	632	743
	-	-	-	-	-
	2,867	-	-	-	18,042

The Breakfast fund represents monies to pay for meals before services within the Parish.

The Flower fund represents donations to be spent on flowers at the Church.

The Keystone fund is designed to develop and improve the present Church building.

The Kyankowe fund represents funds raised to be donated to Mityana Projects Trust.

The Mission fund represents monies restricted to only be spent on evangelism.

The Children & Family Fund can only be spent on children and family activities.

The Drainage Project Fund can only be spent on the project repairing the church's drainage.

Financial Statements for the Year Ended 31 December 2020

4. Further Analysis of Receipts and Payments Accounts

	<i>Note</i>	Unrestricted funds	Restricted funds	Total 2020	Total 2019
		£	£	£	£
RECEIPTS					
a) All other giving/voluntary receipts					
Donations		9431.26	15,808	25,239	7,477
Grants		4,178	-	4,178	20,695
Contribution from AHWH		9,639	-	9,639	9,635
		23,248	15,808	39,056	37,807
b) Activities for generating funds					
Fete		-	-	-	5,522
Parish magazine		10,645	-	10,645	10,980
Lights, Coffee Mornings and other		850	-	850	2,384
		11,495	-	11,495	18,886
c) Church activities					
Fees for weddings and funerals		8,566	-	8,566	7,895
Room hire		-	-	-	857
		8,566	-	8,566	8,752
PAYMENTS					
d) Church running expenses					
Donations		1,020	-	1,020	7,669
Utilities		2,488	-	2,488	2,951
School Bibles and Youth Mission		-	632	632	-
Cost of services		6,781	-	6,781	10,207
Repairs and maintenance		20,698	-	20,698	43,574
AV and music upgrade		290	-	290	374
Insurance		4,783	-	4,783	4,541
		36,060	632	36,692	69,316