

Charity Registration No. 1164904

THE GIVE A DUCK FOUNDATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

THE GIVE A DUCK FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr A Phillips (Chair) Mrs E Hawkhead Mrs H Holmes Mrs K Phillips Mr CJ Burton Mr C Hawkhead Mr ND Swallow
Charity number	1164904
Independent Examiner	Suzanne Clarke FCCA
Public Address	3 Field View Oulton Leeds West Yorkshire LS26 8FU

THE GIVE A DUCK FOUNDATION

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THE GIVE A DUCK FOUNDATION

TRUSTEES'ANNUAL REPORT

FOR THE PERIOD ENDED 30 NOVEMBER 2022

The Trustees present their report and financial statements for the period ended 30 November 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland effective from January 2019.

Structure governance and management

The Give A Duck Foundation was constituted under a trust deed date 17 December 2015. It is a registered charity, number 1164904.

The Trustees who served during the period were:

Mr A Phillips (Chair)
Mrs E Hawkhead
Mrs H Holmes
Mrs K Phillips
Mr CJ Burton
Mr C Hawkhead
Mr ND Swallow (Appointed 25 March 2022)

Objectives and activities

The Give A Duck Foundation's objects are to relieve the needs and assist in the rehabilitation of children with cancer in the UK by the provision of proven effective tools for education and play to help support them through their treatment and to help alleviate anxiety

Risk Management

The Trustees have assessed the major risks to which The Give A Duck Foundation is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Achievements and performance

The trustees are satisfied with the financial results of the charity for the period.

Financial review

The reserves show a total of £85,894 at 30 November 2022. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue The Give A Duck Foundation's current activities while consideration is given to ways in which additional funds may be raised.

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TRUSTEES' REPORT (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2022

Independent Examiner

A resolution proposing that Suzanne Clarke FCCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

Mr A Phillips

Chair

Dated: 21 September 2023

THE GIVE A DUCK FOUNDATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements which give a true and fair view of the affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE GIVE A DUCK FOUNDATION

INDEPENDENT EXAMINER'S' REPORT

TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

I report on the financial statements of the company for the period ended 30 November 2022, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

THE GIVE A DUCK FOUNDATION

INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Suzanne Clarke FCCA
77 Kilpin Hill Lane
Dewsbury
West Yorkshire
WF13 4BS

Date: 21 September 2023

THE GIVE A DUCK FOUNDATION

CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 30 NOVEMBER 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<u>Incoming resources</u>					
Donations and legacies	2	44,010	-	44,010	30,746
Charitable activities	3	55,629	-	55,629	48,482
Other trading activities	4	3,167	-	3,167	2,896
Total incoming resources		102,806	-	102,806	82,124
<u>Resources expended</u>					
Charitable activities	5	35,581	-	35,581	22,950
Raising funds	6	44,962	-	44,962	40,146
Support costs	7	6,004	-	6,004	5,019
Total resources expended		86,547	-	86,547	68,115
Net income for the period/ Net movement in funds		16,259	-	16,259	14,009
Total funds brought forward		69,635	-	69,635	55,626
Total funds carried forward		85,894	-	85,894	69,635

All income and expenditure derive from continuing activities

All gains and losses recognised in the period are included above.

THE GIVE A DUCK FOUNDATION

BALANCE SHEET

AS AT 30 NOVEMBER 2022

		2022		2021	
	Note	£	£	£	£
Fixed assets	8	1,013		1,351	
Current assets					
Cash at bank and in hand		80,385		64,915	
Stock	9	4,703		3,369	
		<u>85,088</u>		<u>68,284</u>	
Creditors: amounts falling Due within one year		<u>(207)</u>		<u>-</u>	
Net current assets			<u>84,881</u>		<u>68,284</u>
Total assets less current liabilities			<u>85,894</u>		<u>69,635</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>85,894</u>		<u>69,635</u>
Total funds	10		<u>85,894</u>		<u>69,635</u>

The financial statements were approved by the Trustees and authorised for issue on 21 September 2023 and are signed on their behalf by:

Mr A Phillips
(Chair)

THE GIVE A DUCK FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

1 Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) effective from January 2019 and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern

1.2 Adoption of Charities SORP (FRS 102)

The charity has adopted the SORP (FRS 102) in the financial statements for the period ended 30 November 2022.

1.3 Incoming resources

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations are recognised once received. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank

1.4 Resources expended

Expenditure is recognised as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings

1.5 Fund accounting

Unrestricted funds - general funds are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity

Restricted funds - restricted funds arise where there is a donor imposed restriction for the use of the funds or where their use is respected to a specific purpose

1.6 Taxation

The charity is exempt within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore is meets the definition of a charity for UK corporation tax purposes.

THE GIVE A DUCK FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2022

2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies	44,010	-	44,010	30,746

3 Incoming from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Fund raising	30,918	-	30,918	31,948
Just Giving	24,711	-	24,711	16,534
	55,629	-	55,629	48,482

4 Incoming from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Duck sales	3,167	-	3,167	2,896

5 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Website/advertising	828	-	828	165
Miscellaneous items	744	-	744	949
Consultancy fees	13,151	-	13,151	21,836
Wages	20,858	-	20,858	-
	35,581	-	35,581	22,950

THE GIVE A DUCK FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2022

6 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Purchases	30,722	-	30,722	17,163
Opening stock	3,369	-	3,369	15,598
Closing stock	(4,703)	-	(4,703)	(3,369)
Carriage costs	3,584	-	3,584	1,527
Fund raising expenses	11,990	-	11,990	9,227
	<u>44,962</u>	<u>-</u>	<u>44,962</u>	<u>40,146</u>

7 Support costs

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Software costs	3,423	-	3,423	4,418
Stationery & printing	342	-	342	-
Legal costs	420	-	420	-
Sundry	1,481	-	1,481	151
Depreciation	338	-	338	450
	<u>6,004</u>	<u>-</u>	<u>6,004</u>	<u>5,019</u>

8 Fixed assets

	2022 £	2021 £
Cost brought forward	2,401	2,401
Additions	-	-
Cost carried forward	<u>2,401</u>	<u>2,401</u>
Depreciation brought forward	1,050	600
Depreciation charge	338	450
Depreciation carried forward	<u>1,388</u>	<u>1,050</u>
NBV brought forward	1,351	1,801
NBV carried forward	<u>1,013</u>	<u>1,351</u>

9 Stock

	2022 £	2021 £
Ducks and merchandise	<u>4,703</u>	<u>3,369</u>

THE GIVE A DUCK FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2022

10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Fund balances at 30 November 2022 are represented by net assets	85,894	-	85,894	69,635
	85,894	-	85,894	69,635
